
MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: Erin Reinders, City Manager
Date: January 25, 2022
Re: City's 32nd Annual Lobbying Trip

The City's annual lobbying trip will be on February 28 through March 2, 2022, in Juneau. This may include a small constituent dinner on Tuesday, March 1, as well as various meetings with legislators on all three days.

As of January 10, 2022, the available funds in the Council travel budget are \$65,668.69. Estimated travel costs for one traveler are:

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|----------------------|--------------------|
| Air Fare | \$ 1,212.00 |
| Lodging in Anchorage | \$ 169.00 |
| Lodging in Juneau | \$ 756.00 |
| Vehicle Rental | \$ - |
| Per Diem | \$ 715.00 |
| TOTAL | \$ 2,852.00 |

The SWAMC meetings begin on March 3 through March 4, 2022, in Anchorage at the Hotel Captain Cook. The cost-saving to the City would be at least \$848 per person (air fare between Unalaska and Anchorage) if an individual who travels on the Juneau Lobbying Trip also attends the SWAMC Meetings.

The Travel Policy for the Mayor and Council indicates that no more than three Council Members are to travel to the same meeting or conference; that travel is conducted in the most direct and economic manner possible to accomplish City business; and that at least twenty-one days prior to an upcoming trip, the council will discuss the travel, identify the Council Members to travel, and approve the travel by motion.