

City of Unalaska, Alaska

Operating and Capital Budget



Photo by Albert Burnham

Fiscal Year 2014

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FY14 Budget

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August 20, 2013

The Honorable Shirley Marquardt, Mayor
Members of the Unalaska City Council
Residents of the City of Unalaska

Re: FY14 Budget

Dear Mayor Marquardt, City Council Members, and Residents of Unalaska:

My staff and I are pleased to present the City of Unalaska's Budget for Fiscal Year 2014, which commenced on July 1, 2013. The budget process began in October 2012 and was accomplished with the help of staff members in each department.

This budget message includes an overview of the philosophy with which we approached the development of the budget. The budget reflects and supports council's FY14 Budget Goals and contains a summary of anticipated influences and impacts on the City's operations and planning in the near and long-term future.

The budget reflects our efforts to maintain current services while identifying cost savings wherever possible. This budget responds to council's direction allowing for a modest overall increase in non-personnel expenses and demonstrates our efforts to meet financial obligations in the face of increasing personnel and insurance costs and some specific departmental increases. Due to increasing pressure to reduce the federal deficit and changes in the way the State of Alaska taxes oil companies, fewer state and federal dollars will be available. This will put more pressure on local resources to maintain infrastructure, fund schools, and advance important capital projects.

The budget represents a general fund total of \$33,256,477 in revenues and \$24,595,881 in expenditures, which is a 1.2% increase above FY13 general fund revenues and a 0.9% decrease in FY13 budgeted expenditures.

Operating revenues in all fund types, including the general fund, special revenue funds, and proprietary funds, are projected to total \$67,075,108, less interfund transfers, which is an increase of 1.7% over last year's total operating revenues. Operating expenses, excluding transfers, for all fund types are projected to total \$56,365,995, which is 0.3% less than last year's total of \$56,518,019.

The FY14 capital budget totals \$15,142,073, which includes replacement of Summer Bay Bridge; increased utility services; federally mandated landfill construction; and float improvements to the Robert Storrs Harbor. A complete list and more detailed information on funding for each of these projects, as well as the Capital and Major Maintenance Plan (CMMP) that was adopted on May 14, 2013, can be

found behind the capital budget tab. Continuing projects include paving Ballyhoo Road, parking lots, and Henry Swanson Drive; construction of the new wastewater treatment plant; design of new drinking water facilities; the completion of the leachate flow leveling tank; city-wide drainage projects; utility relocation and betterments near the airport in support of ADOT runway expansion; the purchase and installation of the fourth engine for the powerhouse; and design for the UMC dock replacement and expansion.

I. OVERVIEW

Based on the budget process initiated in FY04, this document is designed to give users an overview of the City's FY14 financial picture that incorporates the factors that have influenced it, as well as the detail traditionally found in our budget. This budget message is focused on the big picture as it highlights selected changes in costs and levels of funding, identifies trends, and breaks out total revenues and expenditures in a single document.

Several years ago, HyettPalma incorporated the vision document for 2011-2020 into the Comprehensive Plan. This is the third time the City has worked with HyettPalma. In the last twenty years, the City has spent over \$200 million on capital projects, and much of what was outlined in HyettPalma's first two vision documents has been accomplished. This is a testament to all the council members and mayors who directed the City over the past two decades.

II. GOALS

The development and use of performance measures with goals and objectives improves the planning and budgeting process by focusing valuable City resources, like time, effort, and money, in the direction desired by the City Council. This administration recognizes the value of goal setting and uses it extensively as a tool to identify priorities, resources, needs, and commitments; to develop comprehensive plans that meet organizational goals; and to record and measure accountability in reaching those goals.

The following highlights the various sets of goals and objectives that have been developed by the City and explains the ways these activities have influenced planning, performance, and budgeting.

A. HyettPalma Study, Community Visions for the Future: Unalaska 2011-2020

The City Council commissioned a ten-year community visioning study through HyettPalma, the same firm that conducted the highly successful 1991 and 2001 studies. The final report, which was released in September of 2010, identified the ten-year vision for Unalaska as defined by its residents, business owners, non-profit organizations, institutions, boards, commissions, and the City Council. The report also provided the City Council with the actions recommended in order to attain the community's vision.

The community's goals fell into eight general categories: Economic Development; Environment; Health & Well-Being; Education, Arts, and Culture; Physical Appeal; Recreation and Entertainment; Community Participation; and Overall Quality of Life. These goals have been used to guide council and staff decisions in the allocation of the City's resources.

The FY14 operating and capital budgets contain funding that addresses the goals and many of the recommended actions from the study. The following is a list of some of the actions identified in the study and supported by expenditures in the City's FY14 budget.

1. **Support organizations that provide tourism development, health, arts, culture, education, the local women's shelter, drug and alcohol treatment and prevention, and senior citizen nutrition program.** The City received nine grant applications from local non-profit agencies and the council funded the FY14 requests at \$889,026.
2. **Continue ongoing work and planning with state and federal agencies for various airport and passenger terminal improvements.** The City continues to work closely with the Alaska Department of Transportation and the FAA for completion of the runway safety areas at our airport. The runway is designated B-II which will allow for 60-passenger aircraft to service Unalaska. Present estimates indicate a cost of \$20 million to extend the runway another 500 feet, thereby allowing the air carrier to carry more weight out of Unalaska. In addition, plans include re-paving of the current runway for an added estimated cost of \$12 to \$15 million. Clearly, additional safety issues will also be addressed in the process. This project was initiated in 2013 and will be completed by 2015.
3. **Continue lobbying efforts to reduce airfares and improve air service to Unalaska.** In an effort to improve air service, City officials continue to work with Alaska Airlines and Peninsula Airways. With increases in fuel costs and the fact that we only have one air carrier servicing our community, it is unlikely that airfares will be reduced in the near term, but we will continue talks with PenAir and Alaska Airlines regarding air transportation to Unalaska.
4. **Improve and expand of the City's water, sewer, and power utilities.** During FY13, the City began construction on the upgrades to the water treatment facility and upgrades to the wastewater treatment facility. The new water plant is needed to meet EPA's new LT-2 rule for drinking water regulations. The total cost of the plant will be \$16 million. The wastewater utility is constructing a chemically enhanced primary treatment facility for a total cost of \$28 million. The electric utility is planning for a fourth engine for the powerhouse to be installed in the summer of 2015. This is being funded through a combination of utility revenues and State of Alaska grants.
5. **Continue working with state and federal agencies to develop a new small boat harbor.** The Carl E. Moses Harbor is complete. The outer breakwaters installed by the Corps of Engineers have required some improvements to the connection system for the floating breakwaters. It is time to review the Ports Master Plan in regard to all facilities.
6. **Continue to encourage increased U.S. Coast Guard and state enforcement presence in Unalaska.** This has been a priority for Mayor Marquardt over the past several years. Mayor Marquardt has been in contact with Coast Guard representatives providing information on our community, and she will continue to work to make Unalaska a duty station for the Coast Guard. The Commandant for the Coast Guard is scheduled to visit Unalaska this summer.
7. **Support the work of the City's Historic Preservation Commission.** During FY14, PCR and Planning staff will work to combine the duties of the Historic Preservation Commission with the Planning Commission.

8. **Continue positive and educational interactions with the Unalaska City School District.** Public Safety will continue to provide staff as needed for educational outreach and offer safety related classes. City staff also participates in the school's Career Fair each year; conducts tours of City Hall for students; and assists in lessons regarding the work of the City Council.
9. **Continue the City Council's Graduating Senior Scholarship award program.** Under the mayor and council section of the FY14 budget in the general fund, \$35,000 has been budgeted for the scholarship program. Any changes to the program need to be undertaken in February of 2014 in order to be in place by next graduation.
10. **Provide budget for annual Spring Clean-up Week through PCR.** PCR will facilitate the Spring Cleanup week again in FY14. This is a major issue identified in the Vision Document and is successful each year due to the hard work of the PCR staff.
11. **Continue to finance the removal of junk vehicles.** Public Safety included \$3,000 in its FY14 budget for costs associated with disposal of abandoned vehicles. In FY11, council also addressed this issue by adding a vehicle tax of \$100 biennially on all vehicles on the island. City staff has been working with a contractor to remove scrap metal from the island and the contractor has successfully removed numerous junk vehicles and removed more than 8 million pounds of scrap metal from the island.
12. **Develop a maintenance plan for all public facilities, roads and parks.** Maintenance plans are now a part of the City's five-year Capital and Major Maintenance Plan. The Road Improvement Plan established the foundation for annual maintenance of our streets and roads. Various maintenance plans have also been developed for the water and wastewater and electric utilities and are updated as projects are completed and new equipment put into service. The Ports Department maintenance plan was devised in 2006, and much of that plan, including underwater inspection and repair, has been adopted into routine practices.
13. **Plan and construct new pathways, road paving and road rehabilitation projects.** The City contracted with Shannon & Wilson, Inc. to develop a Road Master Plan in 2009. The Plan provides guidance to the City regarding the means and methods of maintenance for our existing pavement, as well as recommendations for specifications for new pavement projects. Their analysis of why our existing pavement is failing in some areas has prompted the passage of new regulations regarding chain usage during winter months and the operation of the fifth wheel on commercial motor vehicles. The City passed an ordinance last year to deal with the 5th wheel issue and tire chains.
14. **Continue park development and other recreational opportunities for residents.** The gazebo at Expedition Park was completed this summer, and paving the pedestrian pathway at Kely Field will be considered in the next fiscal year.
15. **Continue to recruit citizens willing to serve on City boards, committees, and commissions.** It is difficult to recruit volunteers for boards and commissions in a small community. The City posts vacancies on boards, committees, and commissions as they come open.

B. City Council Goals for FY14. In February of 2013, as part of the budget process, through Resolution 2013-13, the City Council adopted fiscal goals for FY14. Listed below are the goals, each of which is followed by a brief summary of progress made and how that goal influenced development of the budget.

1. **Personnel Goals.** The number of employee full-time equivalents (FTEs) will increase by 2. If revenue declines, consideration will be given to a reduction in work force. The number of employee positions approved by council is 149 full-time and 35 part-time positions, a FTE total of 159.74. The personnel detail in the back of the budget summarizes by department the 159.74 FTE employees in FY14.
2. **General Fund Surplus Deficit.** General fund operations will be budgeted without a deficit. The council may appropriate additional funds from surplus to cover costs of capital projects. FY14 general fund operations are budgeted without a deficit.
3. **Proprietary Self-Funding.** Staff will continue to seek ways to balance budgets in the following proprietary funds: electric, water, wastewater, and ports & harbors. This goal has been met for the electric and ports & harbors funds in the FY14 operating budget, less capital transfers. However, the water and wastewater funds did not meet this goal. Both funds have budgeted losses which will be funded with prior years' surpluses. The airport fund requires improvements on the revenue side of operations. Leases are adjusted annually, but there is still a deficit. The airport fund has sufficient net assets to cover this year's operating deficit of \$383,200. Housing is budgeted to lose \$292,368 in FY14. Council discussed housing rates at length during FY2012. Plans to expand this fund are currently on hold.
4. **Operating Expenses**
 - a) **The City Manager's proposed FY14 budget shall not exceed a 3% increase in non-personnel expenditures.** Total FY14 budgeted general fund non-personnel costs are 0.3% lower than FY13. Some departments exceeded the 3% increase, but these increases were offset by decreases in other departments. This number does not include transfers to capital projects. Decreases were primarily due to non-recurring projects and grants in FY13. Each department that exceeded a 3% increase individually presented its budget and justification for any dollars over the 3% maximum to the City Manager and then to City Council.
 - b) **The total amount available to non-profit grants will be limited to 3.4642% of the five-year average for the general fund and bed tax fund for the most recent complete years for an FY14 total of \$1,084,113. Revenues do not include other financing sources. The five most recent years are FY07 to FY11.** This goal has been met with the original budget. The FY14 budget reflects a dollar figure of \$889,026 from the general fund and \$156,778 from bed tax revenues. Based on the above criteria, the total could not exceed \$1,045,804.
 - c) **City management shall continue to examine ways to reduce expenditures without significantly impacting the quality and quantity of services to the public.** This goal has been met in the FY14 budget. Staff has done a good job of holding the line with this budget.

- d) **City management shall continue to examine ways to reduce inventory without significantly impacting the quality and quantity of services to the public.** A review of inventory policies, which includes a review of vehicle tires and utility inventory levels, will be completed this year by the Directors of Finance, Public Works and Public Utilities.

5. Capital Goals

- a) **New capital assets will be limited to projects already in the CMMP, projects that are mandated or new projects that address life-safety issues.** This goal has been met in the budget. The capital projects proposed for FY14 are those listed in the FY14-FY18 Capital and Major Maintenance Plan (CMMP), which the City Council adopted on May 14, 2013.
- b) **The replacement and maintenance plans for all existing capital assets will be reviewed annually.** The Road Improvement Plan establishes the foundation for the annual maintenance requirements of our streets and roads and for long-term capital investments, such as paving and new road construction, and utility maintenance plans in FY14. The Facility Maintenance Plan continues to be reviewed and updated on an annual basis. Ports will develop a harbor operations plan for the Carl E. Moses Harbor and the electric line division is working on their maintenance plan. Ports will also be reviewing operations plans for each facility and updating the best management practices.
- c) **Vehicle and heavy equipment fleet will be reduced where appropriate without significantly impacting services provided to the public.** The Vehicle Maintenance Division completed a thorough review of all vehicles and equipment in FY 13 and updated the rolling stock replacement schedule. Replacement of most vehicles has been extended at least 3 years. An update of the replacement schedule will be completed in FY14. An aggressive rust control program for light duty vehicles has been implemented in order to extend the body life. Major overhauls are being completed on the heavy equipment fleet whenever possible to extend their useful life verses purchasing new equipment. Equipment and vehicles with low annual mileage have been earmarked for removal from the fleet when they are no longer usable and will not be replaced.

6. Revenue

- a) **Proprietary fund rate studies will be completed every three years and presented to Council.** This goal has been met. A high level rate review was accomplished for water, wastewater, and solid waste in May of 2013; a rate study for the electric utility will be completed in the fall of 2013; a rate study for the water utility will be undertaken after bids are opened for the new plant; a rate study for the wastewater utility is underway; and rate study for the solid waste utility will be undertaken when bids are opened for cells 2-1 and 2-2. For the Ports Department, a tariff was implemented in 2011 and they are working toward a rate analysis for all Port facilities, along with an update for the Ten-Year Development Plan.

- b) **Yearly revenue projections will reflect five years out, utilizing the model prepared by Northern Economics.** This goal has been met. Five-year projections were not completed this year as we have undergone a change in personnel in Finance. When a new Finance Director is hired we will return to this practice.
- c) **The mil rate will be reviewed annually to establish an appropriate mil rate to maintain infrastructure, operations, and debt service.** This goal has been met. The mil rate is reviewed annually. The current mil rate is 10.5 mils.

7. Debt Service Goals

- a) **The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, unless the capital asset is eligible for a debt reimbursement program that is mandated by state or federal government, or that is needed to address life safety issues.** The City applied for and received three separate loans for FY13 and FY14 through ADEC's Clean Water and Drinking Water Revolving loan funds. These loans are for the mandated projects (water treatment plant, wastewater treatment plant, and leachate tank at the Landfill) that have been discussed throughout this budget message. The low interest rate loans are required to meet the deadlines for the projects.
- b) **The City may incur debt for one or more of the three major capital projects: landfill, wastewater or water.** The City is managing the debt for the capital projects.
- c) **The wastewater project will be bid in March of 2013, with a project award date in May 2013.** Construction shall begin in the summer of 2013. Rates will be reviewed with recommendations made for possible rate increases by May of 2013. Any rate changes will be effective July 1, 2013. Construction has begun on the new wastewater Project.

C. Management Goals & City Assessments

The 12th Annual Assessment of City Services was distributed to the council and community in June. The assessment provides an annual snapshot of the volume of work being done by each division in each department, the tasks they have completed during the past year, and the projects needed in the coming years. The assessment is an ever-changing document. While certain tasks and projects are completed, other tasks and projects develop.

The report is valuable in many respects. As an internal management tool, it provides a record of current work being done and jobs that have been completed. The process helps managers identify needs and prioritize tasks, and it promotes interdepartmental communications. The current and future tasks identified in the assessments reflect the work necessary to support and improve the City's day-to-day operations and those tasks that support the council's goals and direction. The report is also a record of the City's progress toward achieving the goals that residents identified in the HyettPalma community visioning process. All of the tasks in the Assessment of City Services are directly tied to each year's budget figures and can be used as additional back-up material throughout for the budgeting process. The assessment is an invaluable way to communicate information on the City's activities and

direction to the public and others (such as legislators, lobbyists, consulting firms, government agencies, and local organizations) who help us work toward our goals.

III. HIGHLIGHTS

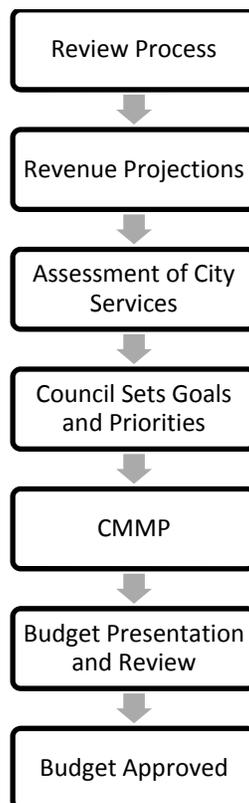
A. The Process

The process and the final document emphasize the development of the budget based on City Council goals and priorities.

The budget cycle began in October with review of last year's CMMP and budget goals, an estimate of funds available for capital projects, and the presentation of the budget calendar. In January, council finalized revenue projections and in February, adopted their budget goals. City departments completed their draft operating budgets in early February, and council began the review of the FY14 CMMP.

The City Council set the FY14 level of school funding by resolution in April and in May set the property tax mil rate. The first reading of the budget ordinance was on May 14th, with public hearing and second reading on May 28th. The revised ordinance was passed on July 30, 2013.

The following chart summarizes the steps followed for the annual budget process since FY04:



B. Future Improvements

We will continue to work on improving the budget document each year as we strive to achieve our goal of meeting current professional standards and eventually participating in the Government Finance Officers Association Distinguished Budget Presentation Awards Program. In doing so, we will not only fine tune the information provided, we will ease navigation through the document and facilitate greater understanding of the City's budget. We introduced goals and objectives in the past two fiscal years and last year introduced mission statements as well as performance measures. We will continue to use planning documents and tools like annual council budget goals, the HyettPalma Visioning document, the CMMP, the Assessment of City Services, and long-term revenue forecasts to influence the discussions and development of future budgets.

C. Local, State, and Federal Revenues

1. **Local Revenues.** Revenues for FY14 are projected to be \$67,075,108.
2. **State Revenues and Funding.** This year, the legislature appropriated two grants for the City. The wastewater treatment facility was funded at \$3 million and \$1 million for the powerhouse fourth engine. Also, the Department of Transportation allotted \$1.5 million for the Robert Storrs Harbor float replacement project. There has been a major change in how the state taxes oil companies that is predicted to result in the state receiving \$1 billion less in revenues this coming year. The impacts of this change in revenue for the state are unknown.
3. **Long-Range Fiscal Plan.** This year, staff will continue working on the fiscal sustainability plan (FSP) which includes long-range plans to address revenue and expenditure concerns as we move forward with meeting the goals of the community. The budget document was enhanced last year to include performance measure results and forecasts which are both key in the development of the FSP.
4. **Municipal Revenue Sharing and Safe Communities, Municipal Dividend Proposal.** Last year, the state legislature continued the revenue sharing program that was reinstated in FY09. This year, we anticipate decreased funding of approximately \$300,000. The Alaska Municipal League continues to work on our behalf and on behalf of many other communities in convincing the legislature to include it in the budget.
5. **PERS and TRS.** This year, PERS and TRS will remain about the same. The rate set in FY10 was 22% for each municipality (SB125), and this rate continues for the next two years. In 2008, the plan was converted to a cost-share plan. The state continues to make payments on behalf of each municipality, and the rate for the City of Unalaska's "on behalf" payments is 13.84% for FY14. The following table shows figures taken the Alaska Department of Administration's Retirement and Benefits website:

PERS/TRS DB Plan - FY 2014 Contribution Rates (PERS Tiers I / II / III and TRS Tiers I / II)		
	PERS 2014* (P & A)	TRS 2014
ARMB Adopted Rate	35.68%	53.62%
Employer Effective Rate	22.00%	12.56%
*P = Peace officers/firefighters; A = All others		

6. **Federal Funding.** The City is asking for funding for a new water plant, re-appropriation of funds to be applied to paving Ballyhoo Road, and funding for a new wastewater treatment plant. Federal funding for municipal projects has declined dramatically in an effort to reduce the deficit. We are on the Corps of Engineers project request list for dredging the entrance channel to Dutch Harbor.

D. Personnel Costs

1. **Total Personnel Costs.** Total personnel costs for FY14 are projected at \$20,943,423, which is a 3.8% increase from the FY13 total of \$20,180,591. The FY14 total is 37.2% of the total operating budget. Personnel costs include salaries and wages, payroll taxes, benefits, and other compensation. Detailed positions and costs for each department are shown in the personnel portion of this budget.
2. **Salaries and Wages.** The salaries and wages line item for FY14 includes base pay rates and the City's costs of providing paid leave and holidays. Salaries and wages for all departments and funds are \$10,865,844, which is a 2.7% increase over FY13.
3. **Employee Payroll Taxes and Benefits.**
 - a) Employee payroll taxes and benefits include City contributions to state and federal payroll taxes, the Alaska Public Employees Retirement System (PERS), health insurance premiums, Workers' Compensation insurance, and annual airfare payments. The cost for employee benefits included in the budget is \$8,975,902, which is 44.48% of total personnel costs and an increase of 8.22% from FY13.
 - b) City contributions for employees to the state PERS were budgeted at 22%. In FY04, our employer contribution rate was 7.09%; in FY05, it was 12.09%; in FY06, it was 17.09%; in FY07, it was 18.5%; and in FY08, it was 20.81%. The plan is now a cost-share statewide plan, and for FY14, the City's contribution rate is 22% and the State of Alaska makes "on behalf" payments totaling 13.84%.
 - c) The FY14 budget is based on an average Workers' Compensation insurance rate of 3% of the total payroll. That equates to premiums of about \$332,023 based on a payroll estimated at \$11.5 million. The rate has changed very little in the last several years.

- d) The City will spend \$231,001 in airfare benefits for eligible employees in FY14. This compares to \$226,501 budgeted in FY13.
 - e) The City pays health insurance premiums for eligible employees, and employees do not contribute to these premiums. Our standard insurance benefits include group medical, dental, and vision coverage for the employee and family. The budget reflects a monthly premium of \$2,200 per eligible employee. Preliminary numbers show FY14 premiums average over \$2,100 per employee per month, which is 13% higher than the same time in FY13. This amount will be adjusted during the year if this proves to be an accurate estimate of the premiums. Based on the \$2,200 monthly premium per employee, or \$26,400 per employee per year, the City expects to pay \$3,933,600 in health insurance premiums in FY14.
4. **Budgeted Overtime.** Budgeted overtime for all departments for FY14 is \$539,367, which is a decrease from the FY13 original budget of \$569,729.
5. **Future Pension Liability Reporting.** Beginning in FY15, two new Governmental Accounting Standards Board (GASB) Statements will change the way the City reports their estimated future pension liability: GASB 67 – Financial Reporting for Pension Plans and GASB 68 – Accounting and Financial Reporting for Pensions. Based on a calculation done by our auditors using 2011 information, and using one of the proposed calculation methods, the City's future pension liability would increase by \$81 million. The details are still being worked out on how these new requirements will be reported in the year of adoption.

E. Insurance Costs and Trends

Each year in January, Administration prepares an estimate of the City's property, casualty, marine, and Workers' Compensation insurance costs for the upcoming budget cycle. This process is difficult because we are speculating at the beginning of the calendar year for an insurance market that does not open until April and for which initial soft numbers are not available until late May or early June. We do not get the final, or hard numbers, until mid- to late June. The figures we use to prepare the budget are estimates based on market trends four or five months in advance of the actual market that begins in mid-June.

The estimates for property, casualty, marine, and Workers' Compensation coverage for the City are based on a combination of the City's loss history, salaries and values, and the overall condition of the insurance market in the state and the nation. The two public entity insurance pools, Alaska Public Entities Insurance (APEI) and the Alaska Municipal League's Joint Insurance Association (AML/JIA), remain the most economical options for the City's property, casualty, marine, and Workers' Compensation coverages.

In January of 2013, the best estimates for the City's FY14 Property, Casualty, Marine, and Workers' Compensation coverage were made using the calendar-year markets. The insurance industry, as a whole, continues to harden and we will most likely experience some rate increases across the board. On average, property insurance premiums have been flat in areas not highly exposed to natural catastrophes. However, in FY13 DIC (earthquake and tsunami) underwriters asked for and received premium increases, and DIC premiums could experience an increase of 10-15% for FY14. Major

weather events, such as Super Storm Sandy, also have the potential to impact the City's FY14 property and DIC premiums. The City's all risk property and DIC premiums for FY14 were still impacted by changes in Total Insured Value (TIV) as the difference between the total amounts in FY14 and prorated amounts for FY13 for the addition of the 8-plex, 4-lex, powerhouse, and Carl E. Moses Harbor to the property schedule smooth out. The addition of several smaller projects also added to the TIV. Liability coverage is based, to a great degree, on individual loss history and payroll. The City experienced one serious liability claim in the last fiscal year that may negatively impact the premium. The marine market is fairly stable, and premiums are expected to remain relatively flat; however, it is a very small and specialized market, which makes it difficult to predict. Workers' Compensation insurance premiums are expected to see significant increases, perhaps as much as 15%, due to ongoing legislation involving firefighters. The City has also had several Workers' Compensation claims which may affect its experience modifier, and this, too, will factor into the final premium cost. Based on early numbers, the City's property, casualty and marine coverages were budgeted for each category as described above.

In June of 2013, the actual premiums for FY14 were presented to the City. On June 21st, the City bound all of its property, casualty, marine, and Workers' Compensation insurance at 5.58% more than the cost of the same lines of coverage in FY13.

F. The Capital and Major Maintenance Plan

Title VI of the Unalaska City Code requires the City Manager to submit a five-year capital improvement plan and budget of the proposed projects each year in conjunction with the City's operating budget. Each year, the City Council adopts this plan, now called the Capital and Major Maintenance Plan (CMMP), to help identify needs and set spending priorities for the coming five-year period. The first year of the plan supports the capital budget, and the following four years show proposed costs for capital improvement projects and projected infrastructure and equipment maintenance and replacement needs. Each component of the CMMP is designed to identify and prioritize various needs and expected expenditure levels. With the addition of a five-year financial forecast in the budget document, the CMMP will also provide information on financial trends that may help identify financial problems well before they occur.

- 1. The CMMP Threshold.** The capital asset threshold remains at \$50,000, but we have continued to list capital items like copiers and vehicles under \$50,000 on the CMMP for consistency. Those items are not in the capital budget and are shown in a separate column in the ordinance.
- 2. Major Maintenance Schedule.** The Major Maintenance Schedule was added to the CMMP in FY03 and was an important addition. The Facilities Maintenance Supervisor developed a maintenance plan to look at major facility assets and projects replacement and repair needs over 20 years. The plan is updated annually after inspection of facilities, and items are scheduled through the CMMP and operating budget to ensure our investments in infrastructure and assets are well maintained.

G. School Funding

The Unalaska City School District's FY14 budget request to the City for \$4,029,640 was approved by council at their meeting on April 23, 2013. The district's request includes the required general fund appropriation of \$2,803,342 at the maximum rate allowed, and additional funding of \$1,226,298 for Community Schools, Preschool and Food Services. The approved funding for FY14 is 4.43% lower

than FY13's total of \$4,216,484.

H. Proprietary (Enterprise) Funds Synopsis

1. **Proprietary Fund Defined.** According to the Governmental Financial Reporting Model, proprietary funds, formally known as enterprise funds, may be described as a special type of fund created to report on the activities for which user fees are charged for specific goods and services. Governments must set up proprietary funds if the principal revenue sources meet any of these criteria: debt issued backed only by user fees and charges; a legal requirement to recover the costs of services, including capital costs such as depreciation or debt service; or a local government's policy that all costs are recovered through user fees and charges, including capital costs such as depreciation or debt service.

It is important to note that all funds must break even or balance. If proprietary funds are required to be established as outlined above, it is the intent that the funds would break even through the use of user fees and service charges. However, in practice, local governments often use proprietary funds as a way to account for activities whose costs are only partly funded through user fees and charges. In other words, proprietary funds can be used to show what portions of costs are covered by user fees and to identify the level of subsidies provided. This approach can be useful because it focuses attention on the costs of providing a specific service and highlights the portion of those costs paid by taxpayers.

Considering the above, the City's seven proprietary funds fall into two main categories of financial viability: funds that are financially stable; and funds that require subsidies (all of which will be reviewed in the fiscal sustainability plan).

2. **Financially Stable Funds.** The funds that fall into the financially stable category are electric, and ports & harbors. Each is relatively healthy in that revenues are expected to increase over FY14 levels with an overall outlook for continued stability and possible future growth.
 - a) **Electric.** Operating revenues are expected to increase for the electric fund in FY14. Revenues are budgeted at \$18,120,984 in FY14 compared to \$17,743,917 budgeted in FY13. The operation of the new powerhouse has allowed the City to increase sales to industrial users, which accounts for the increase in revenue compared to the previous year. The new powerhouse is also more efficient which will decrease the overall fuel cost for electrical generation. Rates in this fund are directly linked to the cost of fuel, so the rates will increase as the cost of fuel increases. The reverse is also true: if the cost of fuel goes down, rates will adjust to the change. Cost controls and operational efficiencies are essential to improve the overall financial performance of this fund. There is a budgeted surplus of \$808,532, excluding capital transfers of \$204,310, for FY14.
 - b) **Ports & Harbors.** The ports & harbors fund has been financially stable since FY10. FY14's outlook is positive, with projected revenues of \$6,346,699 which is an increase of 7.41% over last year's budget of \$5,908,750. Excluding capital

transfers of \$1,780,788, the expenses for the fund are budgeted at \$5,914,958, which is only 5.43% higher than last year's expense budget.

3. **Subsidized Funds.** The remaining five proprietary funds (water, wastewater, solid waste, airport and housing), all have operating expenses that exceed operating revenues and require taxpayer subsidies to break even.
 - a) **Water.** The water fund has been traditionally stable over the years. However, this year revenues are projected to decrease due to decreased demand, and operating expenses are expected to increase over last year. For FY14, revenues are expected to be \$2,368,941 and operating expenses are expected to be \$2,582,973, less capital transfers of \$376,175, which leaves a \$214,032 deficit. Federally mandated upgrades to the system are expected to keep operating costs high in the future.
 - b) **Wastewater.** The wastewater fund revenues for FY14 are projected to be \$1,903,921, which is an increase from FY13 projected revenues of \$1,644,839, which is an increase of 15.75%. Operating expenses are budgeted to be \$2,024,497, which is a 3.92% increase over FY13. The procurement of an additional \$4 million through the FY14 state legislative grant program will help toward the design and construction of the EPA mandated wastewater treatment plant.
 - c) **Solid Waste.** Fees and charges in the solid waste fund, combined with some State of Alaska revenue, are projected to generate \$1,594,212, which is a decrease from FY13 projected revenue of \$1,965,649. This year, the utility will subsidize this loss, which includes cost for depreciation and post-closure costs, which are normally paid for by the general fund. Rates have increased steadily through the years, but due to the requirements for closure, post-closure care and depreciation, transfers from the general fund are likely to continue.
 - d) **Airport.** The airport fund fees and charges are projected to be \$462,668 in FY14, which is the same as FY13. FY14 operating expenses are projected to be \$845,868, less capital transfers of \$65,000, which is a decrease compared to FY13 of 4.94%. The projected deficit in operations in FY14 is expected to be \$383,200. Staff does not anticipate this fund to ever be self-sustaining.
 - e) **Housing.** Housing fund revenue is projected to be \$251,206, which covers about 46.21% of the costs in the housing fund for FY14. This is an increase of 8.2% over FY14. As is the case with the the airport fund, staff does not anticipate this fund to ever be self-sustaining.

IV. SUMMARY

Long-term planning and progress reporting are key components of performance accountability in local government. We continue our work on master plans for the City's utilities that will identify and assess these infrastructure assets, prepare us for regulatory changes, develop replacement schedules, and map out a path toward better management and improved financial performance.

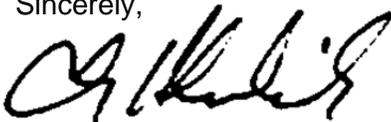
That same type of planning is critical to the successful long-term operation of the Ports Department. The Ports Department has plans to conduct major maintenance projects this year, like float replacement at the Robert Storrs Harbor, and construction is complete for the Carl E. Moses Harbor project. The Ports Department is also looking at replacement of positions 3 and 4 at the Unalaska Marine Center. These are major projects for the Ports Department that address long-term needs of the community.

The City of Unalaska is fortunate to have held money in reserve for emergencies, and our community has truly benefited from upturns in commercial fisheries. Elected officials and policymakers reinvested these revenues in the community for the benefit of residents, fisherman, visitors, seasonal workers, and many others who regularly pass through our community. The assets that past councils put in place, however, need to be maintained. Costs continue to rise. State and federal funding sources are in flux. Changes in state and federal fisheries and wildlife management regulations have the potential to further strain our local economy. In addition, our economy, while diverse in that we process many species of fish, is still a single-source, resource-extraction-based economy. We must make every effort to maintain the infrastructure that we have in place. To do this, we need to develop ways to invest in the future for the time when funding and fisheries, which are notoriously cyclical, take an inevitable downturn.

On July 1, 2013, the FY14 budget will turn public dollars into the public services that are reflective of the community's goals and that meet the budget goals the City Council set in January.

Finally, my staff and I would like to thank Mayor Marquardt, the City Council, and residents for their advice and work in preparing the City of Unalaska's FY14 Operating and Capital Budgets.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Hladick". The signature is fluid and cursive, with a large initial "C" and "H".

Chris Hladick
City Manager

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2013-13

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE COUNCIL'S GOALS FOR THE FY14 BUDGET.

WHEREAS, budget guidelines help to ensure that the budget is prepared in a manner consistent with City Council desires; and

WHEREAS, the City Council has discussed and selected the attached set of budget goals for FY14; and

WHEREAS, management will utilize the adopted goals as guidelines when developing the FY14 budget.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council adopts the attached goals as a guideline for developing the FY14 budget.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY UNALASKA THIS 12TH DAY OF MARCH 2013.


MAYOR

ATTEST:


CITY CLERK



City Council Goals for the FY14 Budget Year

Personnel Goals

The number of full-time equivalent (FTE) employees will increase by 2. If revenue declines, consideration will be given to a reduction in work force. The number of employee positions approved by Council is 149 full-time and 35 part-time positions, a FTE total of 159.74.

General Fund Surplus Deficit

The General Fund operations will be budgeted without a deficit. The Council may appropriate additional funds from surplus to cover costs of capital projects.

Enterprise Self Funding

Staff will continue to seek ways to balance budgets in the following enterprise funds: Electric, Water, Wastewater and Ports.

Operating Expenses

The City Manager's proposed FY14 budget shall not increase more than 3% in non-personnel expenditures

The total amount available to fund the Community Support Program grants will continue to follow the formula of 3.4642 percent of the five-year average revenue for the General Fund and Bed Tax Fund for the most recent complete years for a total of \$1,084,113. (Revenues do not include Other Financing Sources. The most complete years are FY06 through FY11.)

City management shall continue to examine ways to reduce expenditures without significantly impacting the level and quality of services to the public.

City management shall continue to examine ways to reduce inventory without significantly impacting the level and quality of services to the public.

Capital

New capital assets or maintenance of capital assets will be limited to projects already in the CMMP, projects that are mandated or new projects that address life safety issues.

The replacement and maintenance plans for all existing capital assets will be reviewed annually.

Vehicle and heavy equipment fleet will be reduced where appropriate without significantly impacting services provided to the public.

Revenues

Enterprise Fund rate studies will be completed every three years and presented to Council.

Yearly revenue projections will be conducted five years out, utilizing the model prepared by Northern Economics.

The mil rate will be reviewed annually to establish an appropriate mil rate to maintain infrastructure and operations.

Debt Service

The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, and will not incur new debt unless the capital asset is eligible for a debt reimbursement program; is mandated by State or Federal government; or is needed to address life safety issues.

The City may incur debt for one or more of the three major capital projects: Landfill, Wastewater or Water.

The Wastewater Project will be bid in March of 2013, with a project award date in May 2013. Construction shall begin in the summer of 2013. Rates will be reviewed with recommendations made for possible rate increases by May of 2013. Any rate changes will be effective July 1, 2013.

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2013-09

AN ORDINANCE REVISING ORDINANCE 2013-02 ADOPTING THE FISCAL YEAR 2014 OPERATING AND CAPITAL BUDGET FOR THE CITY OF UNALASKA.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF UNALASKA:

Section 1. Classification: This is a non-code ordinance.

Section 2. Effective Date: This ordinance becomes effective July 1, 2013

Section 3. Content: The following sums of money as may be needed or deemed necessary to defray expenses and liabilities of the City of Unalaska are hereby appropriated for municipal purposes and objects of the City of Unalaska hereinafter specified for the fiscal year 2014, July 1, 2013 to June 30, 2014 for the operating section, and for the duration of the project for the capital section. Adoption of this ordinance recognizes that funds are appropriated at the department level or capital project level and as outlined below. The presentation shown (by function: general government, public safety, etc.) is the authorized legal level of control. Composition of these figures is explained in the full detail budget document.

I. OPERATING BUDGET

A. General Fund

Revenues

Taxes	53.89%	\$ 17,923,000
Intergovernmental	38.14%	12,685,577
Charges for Services	0.80%	265,400
Investment Income	3.01%	1,000,000
Other Revenues	0.25%	82,500
Other Financing Sources	3.91%	1,300,000
Appropriated Fund Balance	0.00%	-
Total General Fund Revenues		\$ 33,256,477

General Fund continued

Expenditures

General Government		
Mayor & Council	1.98%	\$ 486,779
City Administration	6.77%	1,665,901
City Clerks	2.25%	554,085
Finance	5.98%	1,470,303
Planning	2.50%	615,613
Total General Government	19.49%	4,792,681
Public Safety	21.27%	5,231,484
Public Works	23.80%	5,854,748
Parks, Culture & recreation	11.42%	2,809,989
Grants to Non-Profits	3.61%	889,026
Education Support	16.38%	4,029,640
Debt Service	4.02%	988,313
Transfers to Other Funds		
Transfers to Govt Capital Projects	0.00%	-
Transfers to Enterprise Operations	0.00%	-
Transfers to Enterprise Captial	0.00%	-
Total Transfers	0.00%	-
Total General Fund Expenditures and Transfers		\$ 24,595,881

B. Special Revenue Funds

	Revenues	Appropriated Fund Balance	Expenditures
1% Sales Tax Fund	\$ 3,800,000	\$ -	\$ 2,150,000
Bed Tax Fund	170,000	-	156,778
Total Special Revenue Funds	\$ 3,970,000	\$ -	\$ 2,306,778

C. Proprietary Funds

	Revenues	Appropriated Net Assets	Expenditures
Electric Fund	\$ 18,120,984	\$ -	\$ 17,516,762
Water Fund	2,368,941	590,207	2,959,148
Wastewater Fund	1,903,921	120,576	2,024,497
Solid Waste Fund	1,594,212	794,802	2,389,014
Ports & Harbors Fund	6,346,699	1,349,047	7,695,746
Airport Fund	462,668	448,200	910,868
Housing Fund	251,206	292,368	543,574
Total Proprietary Funds	\$ 31,048,631	\$ 3,595,200	\$ 34,039,609

II. CAPITAL BUDGET and CMMMP

General Fund						FY14 Financing Sources for Capital Cost					
						City				Other	Total
Fund or Department	Project	Appropriated Funding	FY14 Request	Total	Operating Budget Items	General Fund	1% Sales Tax	Proprietary	Debt	Grant	
Public Works-Roads	Summer Bay Bridge Replacement (Project Construction)	-	1,770,000	1,770,000	-	-	550,000	-	-	1,220,000	1,770,000
PCR	Aquatic Center Improvements (Project Feasibility and Pre-Design)	-	35,000	35,000	35,000	-	-	-	-	-	-
Public Safety	Vehicle Replacement (Purchases)	-	48,250	48,250	48,250	-	-	-	-	-	-
Public Works-Roads	Vehicle Replacement (Purchases)	-	39,500	39,500	39,500	-	-	-	-	-	-
PCR	Vehicle Replacement (Purchases)	-	29,000	29,000	29,000	-	-	-	-	-	-
Public Safety	DPS Parking Lot (Project Design and Construction)	-	400,000	400,000	-	-	400,000	-	-	-	400,000
Governmental Grand Total		-	2,321,750	2,321,750	151,750	-	950,000	-	-	1,220,000	2,170,000

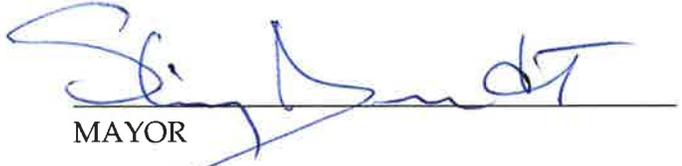
Proprietary Funds						FY14 Financing Sources for Capital Cost					
						City				Other	Total
Fund or Department	Project	Appropriated Funding	FY14 Request	Total	Operating Budget Items	General Fund	1% Sales Tax	Proprietary	Debt	Grant	
Electric	Unisea Metering Cabinet Installation (Project Construction)	-	72,310	72,310	-	-	-	72,310	-	-	72,310
Electric	Transformer Replacements (Maintenance Project)	-	132,000	132,000	-	-	-	132,000	-	-	132,000
Electric Grand Total		-	204,310	204,310	-	-	-	204,310	-	-	204,310
Water	General Hill Booster Pump Station (Project Design and Construction)	123,000	202,198	325,198	-	-	-	202,198	-	-	202,198
Water	Nirvana Pump Station SCADA (Project Design and Construction)	-	74,477	74,477	-	-	-	74,477	-	-	74,477
Water	Water Flow Optimization Project (Project Feasibility and Pre-Design)	-	99,500	99,500	-	-	-	99,500	-	-	99,500
Water	Backflow Preventer Installations and Compliance (Project Design)	-	TBD	TBD	-	-	-	TBD	-	-	-
Water Grand Total		123,000	376,175	499,175	-	-	-	376,175	-	-	376,175
Wastewater Grand Total		-	-	-	-	-	-	-	-	-	-
Solid Waste	Landfill Phase II: Cell 2-1 and 2-2 (Project Construction)	420,000	8,788,200	9,208,200	-	-	-	-	8,788,200	-	8,788,200
Solid Waste Grand Total		420,000	8,788,200	9,208,200	-	-	-	-	8,788,200	-	8,788,200
Ports & Harbors	HML and LED Lighting Replacements (Project Construction)	-	TBD	TBD	-	-	-	TBD	-	-	TBD
Ports & Harbors	Robert Storns International Small Boat Harbor Float Improvements	123,719	3,538,388	3,662,107	-	-	-	1,780,788	-	1,757,600	3,538,388
Ports & Harbors Grand Total		123,719	3,538,388	3,662,107	-	-	-	1,780,788	-	1,757,600	3,538,388
Airport	Tom Madsen Airport Control Upgrades (Maintenance Design and Installation)	-	65,000	65,000	-	-	-	65,000	-	-	65,000
Airport Grand Total		-	65,000	65,000	-	-	-	65,000	-	-	65,000
Housing Grand Total		-	-	-	-	-	-	-	-	-	-
Governmental Fund Total		-	2,321,750	2,321,750	151,750	-	950,000	-	-	1,220,000	2,170,000
Proprietary Funds Total		666,719	12,972,073	13,638,792	-	-	-	2,426,273	8,788,200	1,757,600	12,972,073
City Grand Totals		666,719	15,293,823	15,960,542	151,750	-	950,000	2,426,273	8,788,200	2,977,600	15,142,073

NOTES:

Operating Budget Items - These CMMMP items have been included in the operating budget and are not part of the capital budget.

Section 4. City of Unalaska staff is hereby authorized and directed to effect the necessary line item changes within the limits established above by fund, department, and project to properly monitor, account, and report on the expenditure of these funds.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 30TH DAY OF JULY 2013.


MAYOR

ATTEST:


CITY CLERK



PRINCIPAL EXECUTIVE OFFICERS

July 1, 2013

Unalaska City Council

Mayor	Shirley Marquardt
Council Member	Tom Enlow
Council Member	Alejandro Tungul
Council Member	Dave Gregory
Council Member	Roger Rowland
Council Member	Dennis Robinson
Council Member	Zoya Johnson

City Management

City Manager	Chris Hladick
Assistant City Manager	Patrick Jordan
City Clerk	Elizabeth Masoni
Finance Director	Karl Swanson
Parks, Culture, & Recreation Director	Jeff Hawley
Planning Director	Erin Reinders
Ports & Harbors Director	Peggy McLaughlin
Public Safety Director	Jamie Sunderland
Public Works Director	Nancy Peterson
Public Utilities Director	Dan Winters

Special Services

Attorney	Hicks, Boyd, Chandler & Falconer
Auditors	KPMG

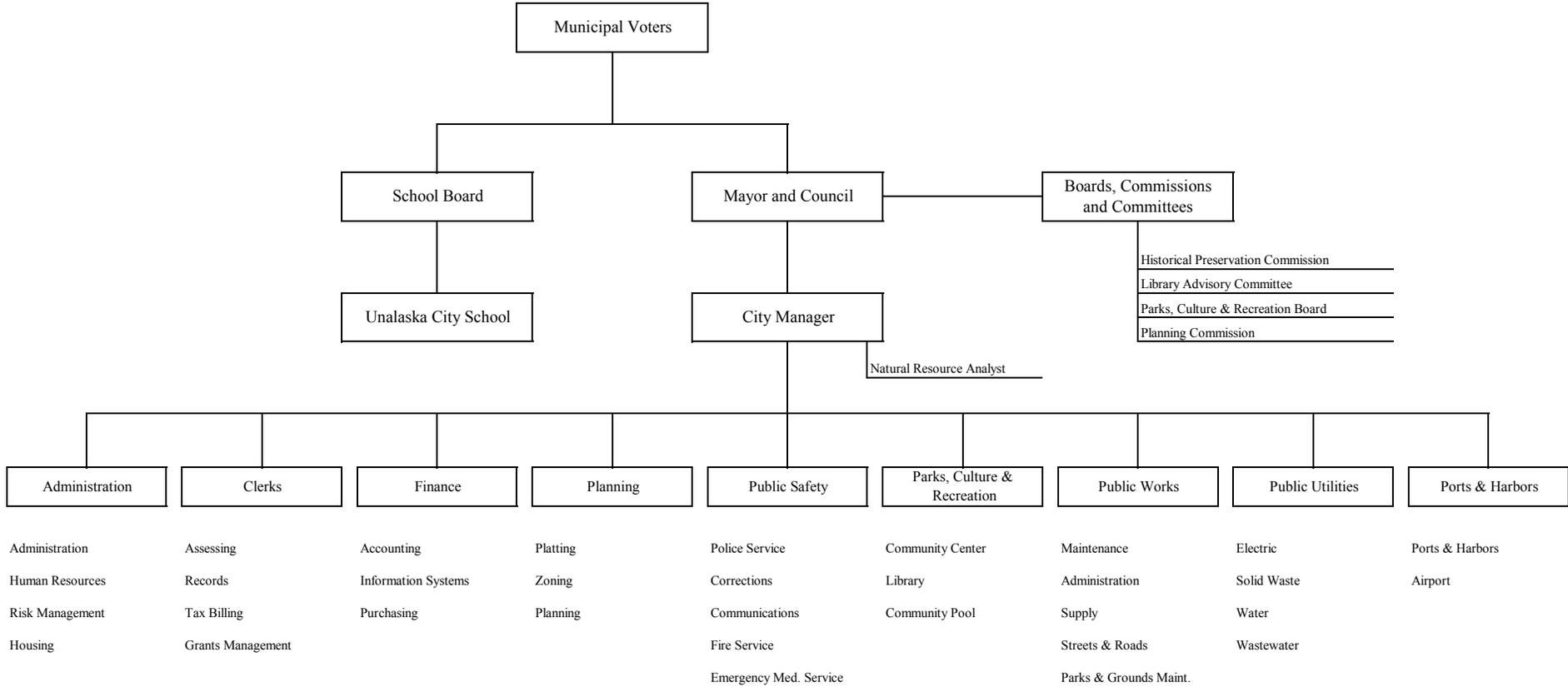
School Board

President	Tammy Fowler Pound
Clerk/Treasurer	Sonia Handforth-Kome
Member	Abner Hoage
Member	Melanie Magnusen
Member	Dan Masoni
Student Representative	Reanna Marquez

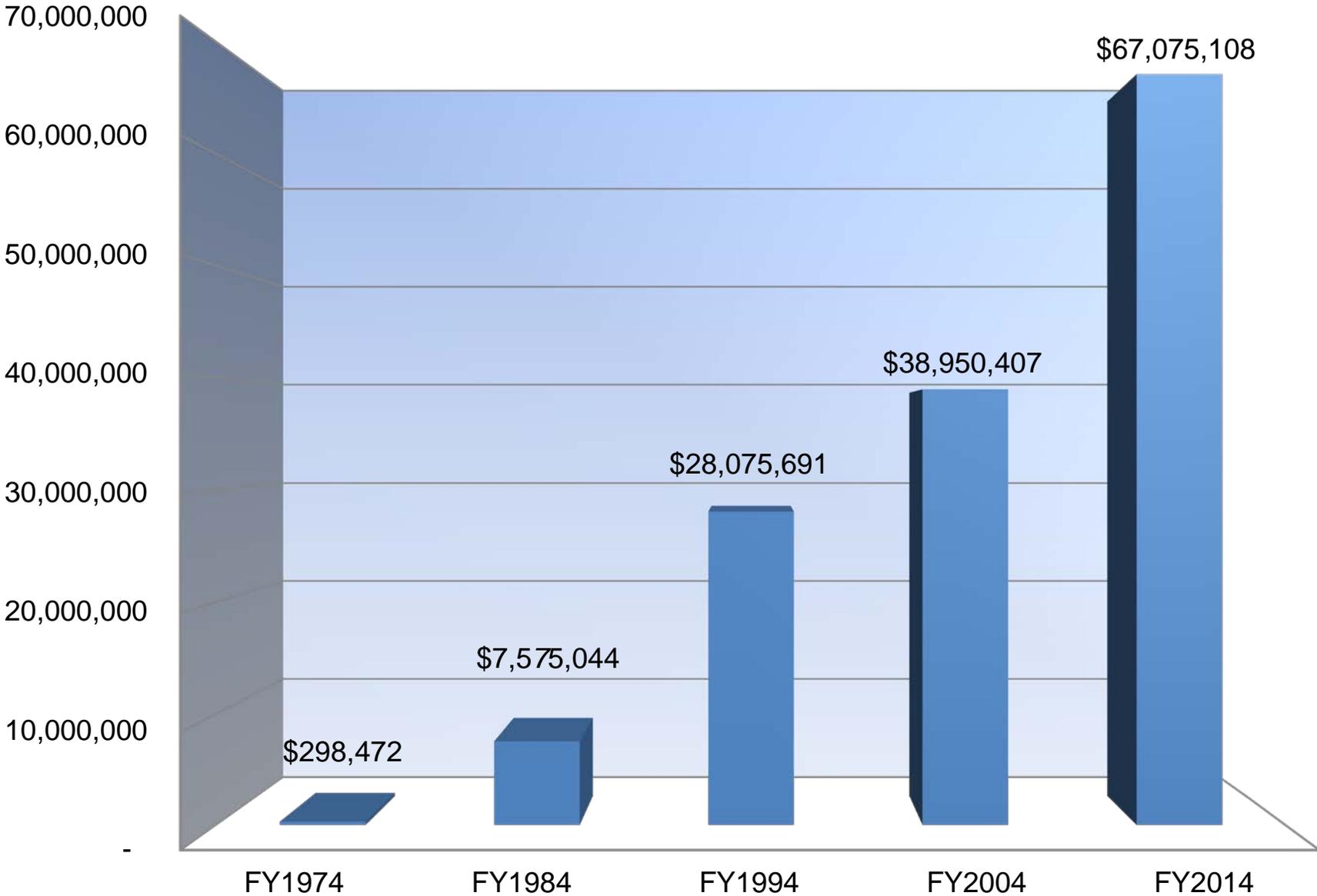
School Officials

Superintendent	John Conwell
Secondary Principal	Jim Wilson
Elementary Principal	Jeannie Schiaffo
Business Manager	Holly Holman

City of Unalaska Organizational Chart

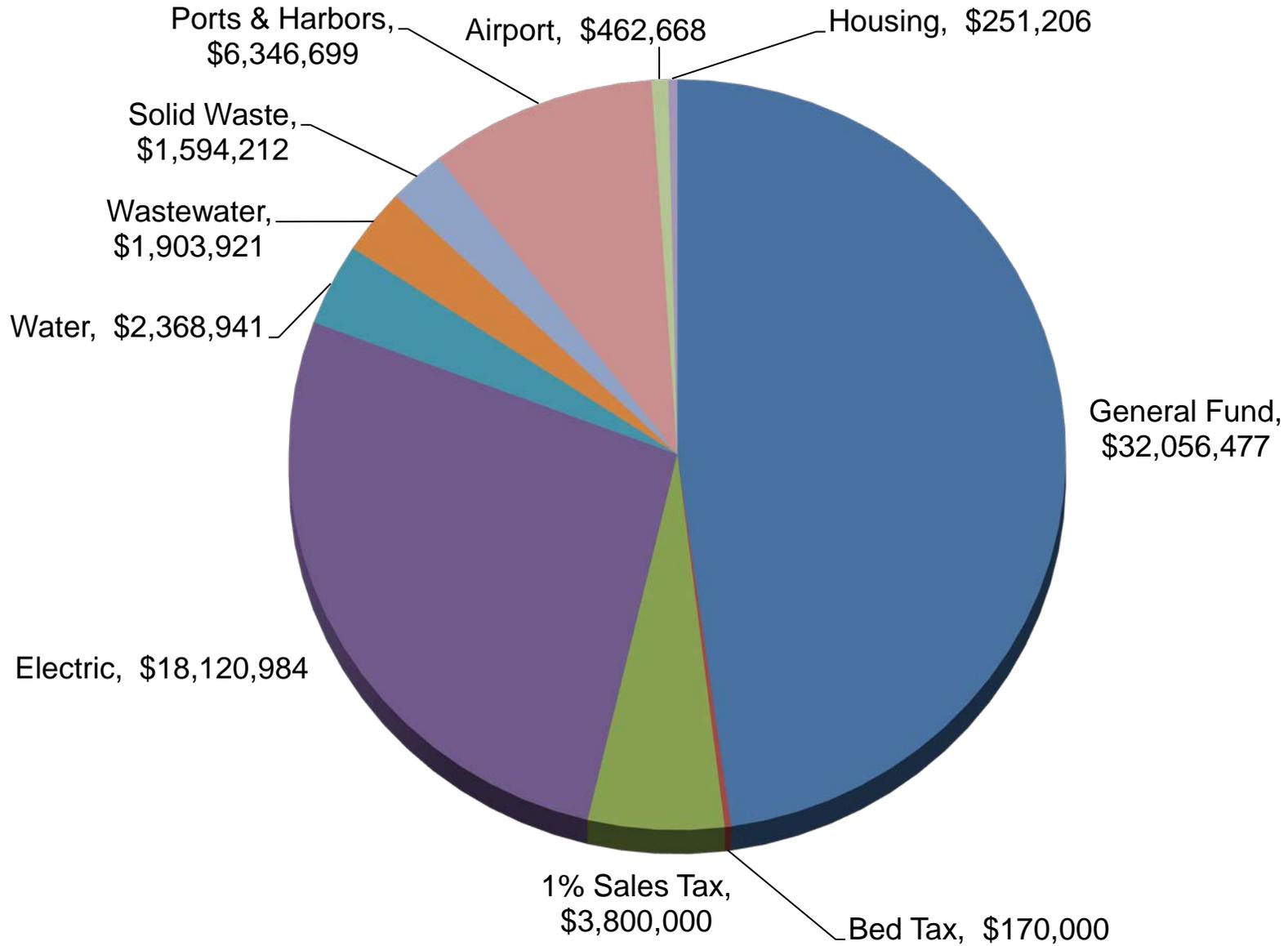


City of Unalaska Revenue - 1974 to 2014

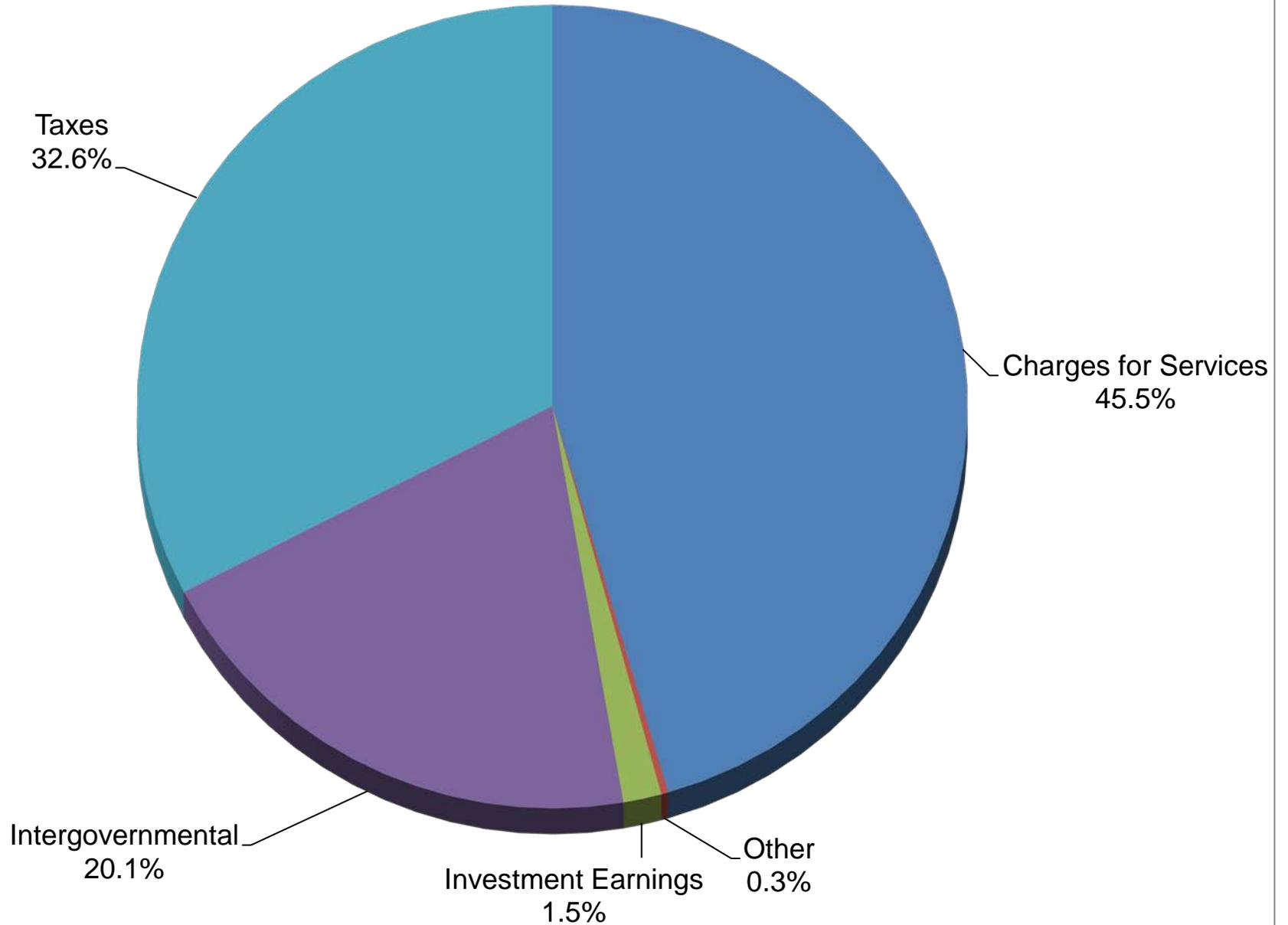


Revenues by Fund - FY14 Budget

Total \$67,075,108

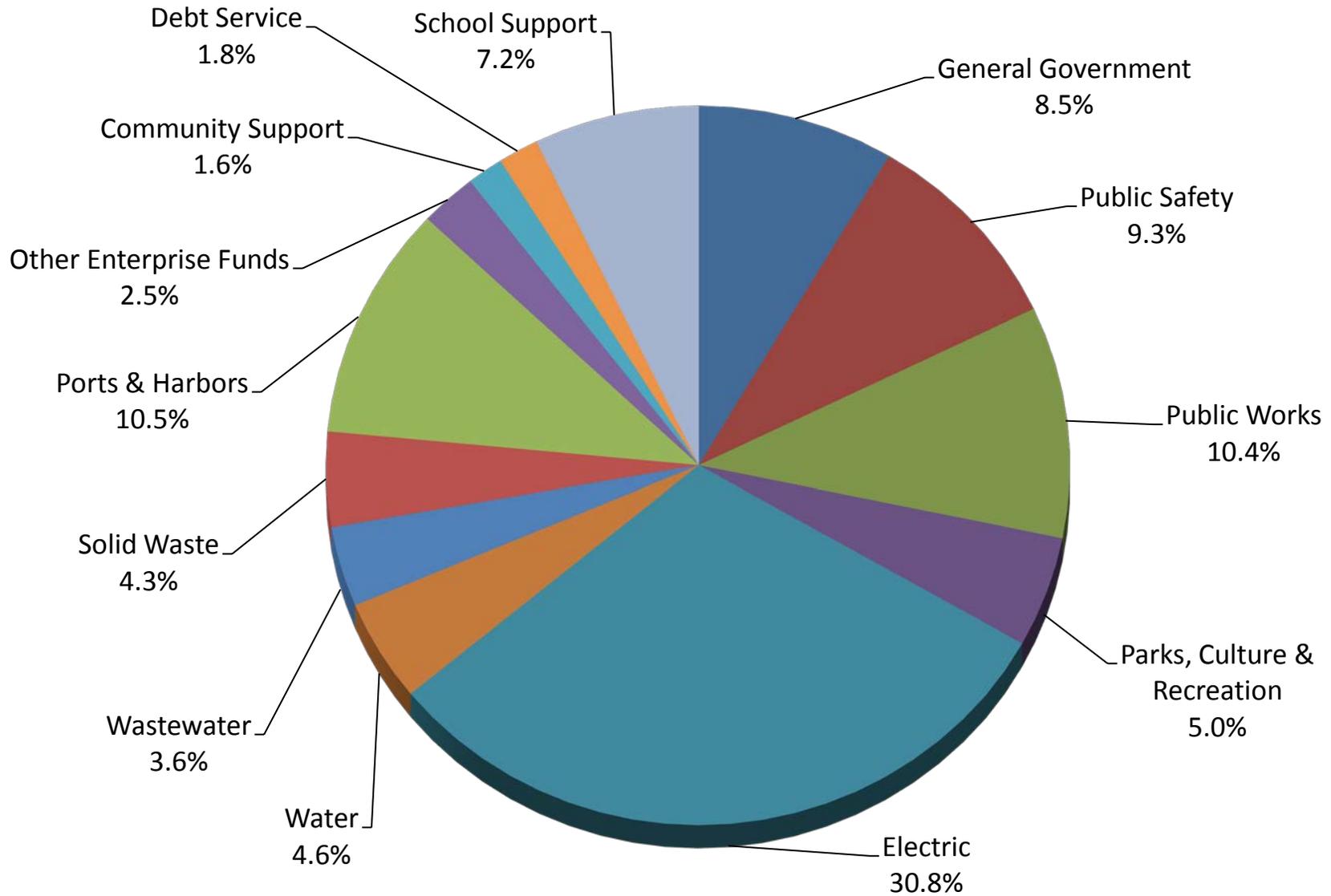


Where the Money Comes From Revenues FY14

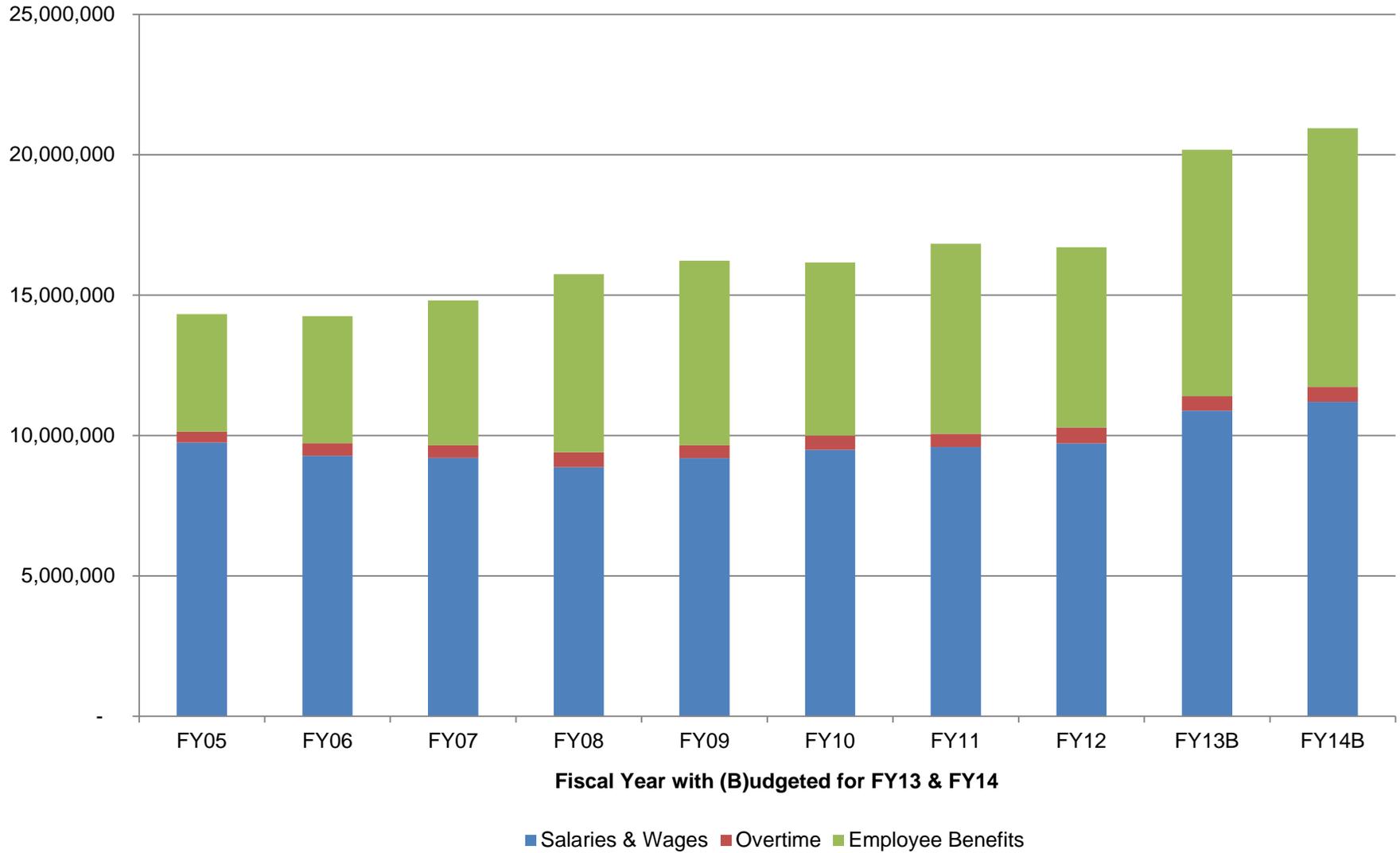


Where the Money Goes

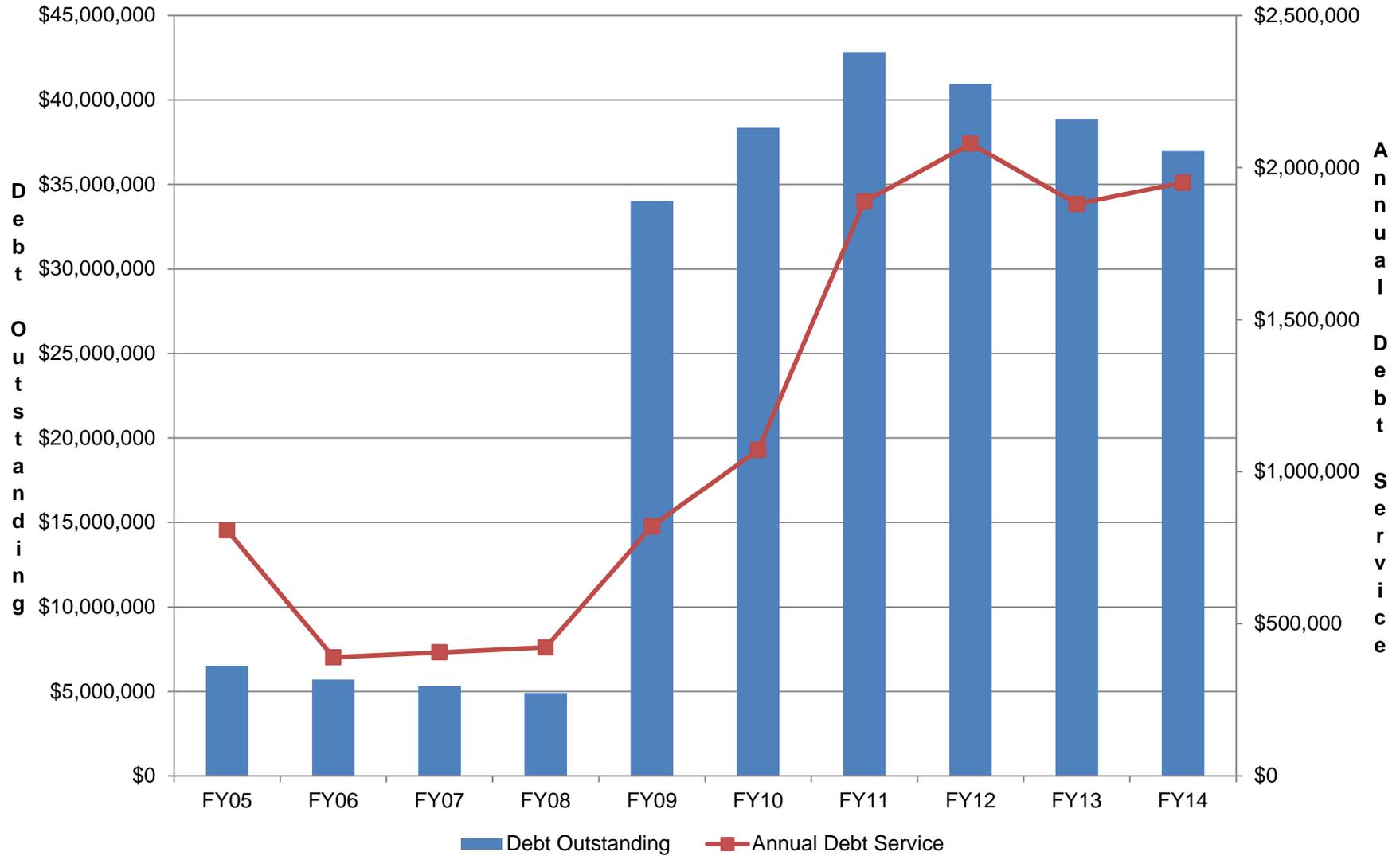
Expenditures FY14



10 Years of Personnel Costs



Debt Outstanding and Debt Service



CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2013-03

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING DATES FOR THE FISCAL YEAR 2014 REAL PROPERTY TAX AND BUSINESS PERSONAL PROPERTY TAX COLLECTION EFFORT.

WHEREAS, UCO 6.36.020 states that taxes become due and are delinquent on dates set yearly by resolution.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council sets the following dates for the accomplishment of the FY14 real property tax and business personal property tax collection effort:

January 15, 2013	Mailing of Business Personal Property Declaration Forms
February 28, 2013	Deadline for return of Business Personal Property Declaration Forms
March 29, 2013	Mail Real Property and Business Personal Property Regular, Supplemental, and Involuntary Assessment Forms
May 10, 2013	Deadline for filing appeal to the Board of Equalization
May 14, 2013	Board of Equalization meets at 7:00 p.m.
June 28, 2013	Final mailing date for Real and Business Personal Property statements
August 20, 2013	First payment due date for regular Real and Business Personal Property tax rolls Final payment due date for Supplemental and Involuntary Business Personal Property tax rolls
August 21, 2013	Unpaid taxes become delinquent and subject to penalty and interest
October 21, 2012	Final payment due date for regular Real and Business Personal Property tax rolls.
October 22, 2013	Unpaid taxes become delinquent and subject to penalty and interest.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 8th DAY OF JANUARY 2013.


MAYOR

ATTEST:


CITY CLERK



CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2013-28

A RESOLUTION OF THE UNALASKA CITY COUNCIL CERTIFYING THE 2013 REAL AND PERSONAL PROPERTY TAX ROLLS

WHEREAS, the City Council of the City of Unalaska, Alaska has convened as the Board of Equalization on May 14, 2013, and has heard all appeals for the 2013 property tax assessments roll; and

WHEREAS, Unalaska City Code of Ordinances Section 6.32.110 provides that "the Board of Equalization shall certify its actions to the assessor within seven days";

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Unalaska, Alaska hereby accepts and certifies the property tax assessment roll for 2013 as follows:

REAL PROPERTY ASSESSED VALUE

TOTAL TAXABLE	\$330,908,266
---------------	---------------

BUSINESS PERSONAL PROPERTY

TOTAL PERSONAL PROPERTY ROLL	\$161,340,771
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PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 14TH DAY OF MAY 2013.




MAYOR

ATTEST:


CITY CLERK

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2013-29

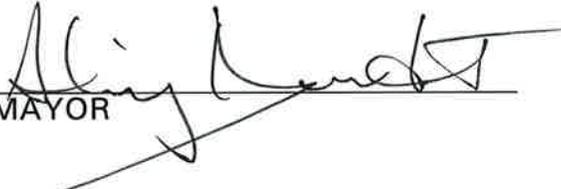
A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE RATE OF LEVY OF ASSESSED PROPERTY WITHIN THE CITY OF UNALASKA, ALASKA FOR FISCAL YEAR 2014

WHEREAS, Unalaska City Code Section 6.28.010(B) states, "The Council shall annually by resolution establish the rate of levy on assessed property within the City"; and

WHEREAS, Unalaska City Council has reviewed options and information regarding the mil rate for Unalaska;

NOW THEREFORE BE IT RESOLVED BY THE UNALASKA CITY COUNCIL THAT the rate of levy on assessed property within the City of Unalaska, Alaska for Fiscal Year 2014 shall be set at 10.5 mils.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 14TH DAY OF MAY 2013.


MAYOR

ATTEST:


CITY CLERK



City of Unalaska
FY2014 General Fund Budget Summary
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
REVENUES						
Raw Seafood Tax	3,594,173	5,371,768	5,260,999	5,500,000	5,278,000	(4.04%)
AK Fisheries Business	4,547,084	3,199,290	4,143,777	4,300,000	4,400,000	2.33%
AK Fisheries Resource Landing	4,676,603	3,531,739	3,469,263	5,000,000	4,900,000	(2.00%)
Property Taxes	4,249,337	4,598,320	4,730,689	4,820,000	4,990,000	3.53%
Sales Tax	5,808,605	7,076,894	9,193,256	7,000,000	7,600,000	8.57%
Investment Earnings	2,648,105	1,602,535	1,067,235	1,000,000	1,000,000	0.00%
Other Revenues	5,390,510	8,577,131	4,970,698	5,235,103	5,088,477	(2.80%)
Appropriated Fund Balance	0	0	0	9,219,404	0	(100.00%)
Total Revenues	30,914,418	33,957,677	32,835,918	42,074,507	33,256,477	(20.96%)
EXPENDITURES						
Mayor & Council	751,213	414,752	443,371	484,786	486,779	0.41%
City Administration	1,460,407	1,289,570	1,217,272	1,692,829	1,665,900	(1.59%)
City Clerk	335,594	455,161	434,239	517,303	554,085	7.11%
Finance	1,242,720	1,228,191	1,468,688	1,528,368	1,470,303	(3.80%)
Planning	223,185	183,874	353,103	737,843	615,613	(16.57%)
Public Safety	4,307,627	4,236,940	4,030,551	5,129,901	5,231,484	1.98%
Public Works	5,202,844	5,142,804	5,131,731	5,778,425	5,854,748	1.32%
Parks, Culture & Recreation	2,138,623	2,193,966	2,232,849	2,673,593	2,809,989	5.10%
Other Expenses	5,525,888	5,783,214	6,037,084	6,273,850	5,906,979	(5.85%)
Total Operating Expenditures	21,188,100	20,928,473	21,348,888	24,816,896	24,595,881	(0.89%)
Transfers To Capital Projects	5,097,971	873,237	4,672,400	8,608,000	0	(100.00%)
Transfers To Enterprise Funds	0	783,731	2,301,710	1,588,117	0	(100.00%)
Transfers To Enterprise Capital	17,781,269	2,285,000	16,914,375	7,183,719	0	(100.00%)
	22,879,240	3,941,968	23,888,485	17,379,836	0	(100.00%)
General Fund Net	(13,152,922)	9,087,236	(12,401,455)	(122,225)	8,660,597	

	Personnel Expenses	Operating Expenses	Capital Expenses	Other Expenses	Budget Approved	% of Fund
EXPENDITURES						
Mayor & Council	55,277	431,502	0	0	486,779	1.98%
City Administration	928,933	736,967	0	0	1,665,900	6.77%
City Clerk	408,190	145,895	0	0	554,085	2.25%
Finance	1,123,526	575,654	0	(228,877)	1,470,303	5.98%
Planning	395,463	220,150	0	0	615,613	2.50%
Public Safety	4,440,084	743,150	48,250	0	5,231,484	21.27%
Public Works	3,634,392	2,180,856	39,500	0	5,854,748	23.80%
Parks, Culture & Recreation	1,925,047	820,942	64,000	0	2,809,989	11.42%
Other Expenses	0	0	0	5,906,979	5,906,979	24.02%
Total Operating Expenditures	12,910,913	5,855,116	151,750	5,678,102	24,595,881	

City of Unalaska
FY2014 General Fund Budget Detail
Revenues
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Taxes							
01010040 - 41110	Real Property Tax	2,967,262	3,383,940	3,363,872	3,450,000	3,450,000	0.00%
01010040 - 41120	Personal Property Tax	1,282,076	1,214,380	1,366,817	1,370,000	1,540,000	12.41%
01010040 - 41310	City Sales Tax	5,808,605	7,076,894	9,193,256	7,000,000	7,600,000	8.57%
01010040 - 41410	Raw Seafood Tax	3,594,173	5,371,768	5,260,999	5,500,000	5,278,000	(4.04%)
01010040 - 41911	Real Property Tax P&I	9,913	59,170	5,112	20,000	20,000	0.00%
01010040 - 41912	Personal Property Tax P&I	23,735	1,998	20,475	10,000	10,000	0.00%
01010040 - 41930	Gen Sales and Use Tax P&I	20,127	87,580	40,069	20,000	20,000	0.00%
01010040 - 41941	Raw Seafood Tax Penalty / Int	2,450	10,010	21,448	5,000	5,000	0.00%
Total Taxes		13,708,340	17,205,739	19,272,049	17,375,000	17,923,000	3.15%
Intergovernmental							
01012041 - 42101	Fed FCC Universal Srv Grant O	10,293	8,365	9,763	0	0	0.00%
01011041 - 42149	Misc Fed Operating Grant	27,097	122,467	0	0	0	0.00%
01011041 - 42151	DMV Commissions	47,812	54,741	57,913	50,000	50,000	0.00%
01013541 - 42152	Debt Reimbursements Grants	803,525	837,556	833,318	834,585	827,546	(0.84%)
01011041 - 42155	Corrections Contract	481,355	481,355	628,132	481,355	630,000	30.88%
01011041 - 42156	Byrne Drug Grant	24,992	25,469	3,977	0	0	0.00%
01011041 - 42157	Local Emergency Planning	15,135	13,479	14,343	14,343	0	(100.00%)
01011041 - 42161	AK Homeland Sec. Grnt	14,294	13,903	0	0	0	0.00%
01012041 - 42170	AK Public Library Assistance	6,350	6,300	15,400	7,000	7,000	0.00%
01012041 - 42171	IMLS Library Grant	0	6,000	7,000	7,000	7,000	0.00%
01011041 - 42198	Other Grants-DPS	222,466	5,477	0	0	0	0.00%
01012041 - 42199	Misc State Operating Grant PCR	44,588	50,532	50,232	94,957	0	(100.00%)
01010141 - 42249	Misc Fed Capital Grants	62,971	0	0	0	0	0.00%
01012041 - 42299	Misc State Capital Grant PCR	0	7,400	0	0	0	0.00%
01010041 - 42350	State Shared Revenue	277,152	279,655	418,070	435,328	300,000	(31.09%)
01010041 - 42351	Fisheries Business Tax	4,547,084	3,199,290	4,143,777	4,300,000	4,400,000	2.33%
01010041 - 42352	Fisheries Resource Land Tax	4,676,603	3,531,739	3,469,263	5,000,000	4,900,000	(2.00%)
01010041 - 42353	Motor Vehicle License Tax	44,825	43,342	86,368	40,000	40,000	0.00%
01010041 - 42354	Alcoholic Beverage Tax	12,950	3,750	14,200	5,000	5,000	0.00%
01010041 - 42359	Other State Revenue	336,030	484,347	713,441	907,163	907,163	0.00%
01010041 - 42390	State PILT	624,506	621,999	632,646	626,272	611,868	(2.30%)
01010041 - 42400	Enterprise PILT	462,297	198,605	0	0	0	0.00%
Total Intergovernmental		12,742,326	9,995,772	11,097,844	12,803,003	12,685,577	(0.92%)
Charges for Services							
01010142 - 43130	Zoning and Subdivision Fees	2,450	1,000	3,000	1,500	1,500	0.00%
01010142 - 43140	Printing / Duplicating Service	0	0	12	0	0	0.00%
01010142 - 43190	Other and Late Fees	62,433	11,174	6,357	40,000	40,000	0.00%
01011042 - 43210	Prisoner Fees	300	150	150	1,000	1,000	0.00%
01011042 - 43211	Impound Yard Storage Fees	0	545	940	0	0	0.00%
01011042 - 43212	Police Civil Service	800	450	700	500	500	0.00%
01011042 - 43213	Drug Forfeit Funds	8,531	0	0	0	0	0.00%
01011042 - 43250	Ambulance Service Fees	18,900	52,040	5,100	34,500	5,000	(85.51%)
01011042 - 43251	EMT Class Fees	0	400	0	500	500	0.00%
01011042 - 43260	Animal Control / Shelter Fees	345	555	875	600	600	0.00%
01012042 - 43710	Facility Passes	105,567	95,207	105,411	115,000	115,000	0.00%
01012042 - 43720	Program Fees	67,827	59,744	66,310	75,000	75,000	0.00%
01012042 - 43730	Concessions	0	0	0	3,000	3,000	0.00%
01012042 - 43740	Facility Rental Fees	9,603	7,425	9,155	5,000	5,000	0.00%
01012042 - 43750	Equipment Rental Fees	496	465	554	500	500	0.00%
01012042 - 43760	Other PCR Fees	4,584	7,015	4,853	3,500	3,500	0.00%
01012042 - 43770	Library Fees	11,850	9,609	11,183	10,000	10,000	0.00%
01012042 - 43771	Passport Fees (libry)	3,900	3,600	2,800	4,000	4,000	0.00%
01012042 - 43772	Library Postage Fee	72	494	836	0	300	0.00%
Total Charges for Services		297,658	249,873	218,236	294,600	265,400	(9.91%)

City of Unalaska
FY2014 General Fund Budget Detail
Revenues
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Investment Income						
01010043 - 47110 Interest Revenue	3,505,767	2,284,621	1,385,882	1,000,000	1,000,000	0.00%
01010043 - 47115 Interest Income-bonds	2,343	74	60	0	0	0.00%
01010043 - 47120 Incr (Decr) FMV Investments	(857,661)	(682,087)	(318,647)	0	0	0.00%
Total Investment Income	2,650,449	1,602,609	1,067,295	1,000,000	1,000,000	0.00%
Other						
01010047 - 45110 Business Licenses and Permits	11,825	10,625	11,819	11,000	11,000	0.00%
01010047 - 45210 Building Permits	5,125	4,550	3,675	4,500	4,500	0.00%
01010047 - 45220 Taxi Permits	2,440	2,965	2,395	3,000	3,000	0.00%
01010047 - 45230 Animal Licenses	895	715	395	1,000	1,000	0.00%
01010047 - 46210 Forfeits	1,575	2,344	350	2,000	2,000	0.00%
01010047 - 47210 Tideland Rent	163,049	51,124	(65,225)	50,000	50,000	0.00%
01010047 - 47220 Land Rent	11,106	11,586	15,609	11,000	11,000	0.00%
01012047 - 47400 Contrb & Donate / Prv Sources	5,500	15,010	0	0	0	0.00%
Total Other	201,515	98,919	(30,981)	82,500	82,500	0.00%
Other Financing Sources						
01019848 - 49110 Transfers From Spec Rev Fnd	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
01019848 - 49120 Transfers From Gov Capt Projec	7,871	1,169,219	775	0	0	0.00%
01019848 - 49130 Transfers From Enterprise Oper	0	1,776,991	0	0	0	0.00%
01019848 - 49140 Transfers From Entrp Capt Proj	0	650,644	723	0	0	0.00%
01010048 - 49210 Sale of Fixed Assets	102,177	7,911	9,977	100,000	100,000	0.00%
01010048 - 49410 Other	4,083	0	0	0	0	0.00%
Total Other Financing Sources	1,314,131	4,804,765	1,211,475	1,300,000	1,300,000	0.00%
Non-Recurring Revenues						
01010049 - 49900 Appropriated Fund Balance	0	0	0	9,219,404	0	(100.00%)
Total Non-recurring Revenues	0	0	0	9,219,404	0	(100.00%)
Total General Fund Revenues	30,914,418	33,957,677	32,835,918	42,074,507	33,256,477	(20.96%)

General Fund: **Mayor and City Council** (0100-001)

Mission

Strengthen our economy and sense of community.

Functions and Responsibilities

- *Establish policies that govern the functions and operations of the City through the adoption of ordinances and resolutions.*
- *Determine the level of services for the City and appropriate funds necessary to provide high quality services for the community with the available resources.*
- *Promote innovation and flexibility to meet the changing needs of our community.*
- *Hold public meetings and/or hearings in an open and transparent way to provide opportunities for citizen input on decisions that affect their quality of life.*
- *Represent the City in many areas at the local, State and federal level.*

Departmental Goals

- *Successfully lobby on the State and Federal level for issues that are important to the community of Unalaska, by being prepared and well informed about matters that impact the community.*
- *Protect the financial interests of the City.*
- *Make informed decisions that maintain and protect infrastructure needed to provide dependable and efficient services.*
- *Promote economic development in the community.*
- *Set clear and definable goals for future projects or upgrades.*
- *Identify clear measurements of need for projects or services.*
- *Support Community Vision and Comprehensive Plan.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Ensure financial sustainability policies are followed	Protect the financial interests of the City
Develop a plan to address future Arctic impacts to Unalaska	Set clear and definable goals for future projects or upgrades
Review and adopt a comprehensive 5-year Capital and Major Maintenance Program annually	Set clear and definable goals for future projects or upgrades
Support Planning Commission in creating land use enforcement policies	Support Community Vision and Comprehensive Plan
Encourage land development for future business, industry and residential growth	Support Community Vision and Comprehensive Plan

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Mayor & Council							
Council							
01020151 - 51100	Salaries and Wages	34,650	37,525	34,900	44,400	44,400	0.00%
01020151 - 52200	FICA & Medicare Emplr Match	2,651	2,871	2,670	3,397	3,397	0.00%
01020151 - 52300	PERS Employer Contribution	7,100	8,688	7,280	9,461	7,279	(23.10%)
01020151 - 52500	Workers Compensation	293	204	140	244	201	(17.40%)
Total Personnel Expenses		44,694	49,289	44,991	57,502	55,277	(3.87%)
01020152 - 53230	Legal Services	20	0	0	0	0	0.00%
01020152 - 53260	Training Services	2,824	1,995	1,200	12,000	12,000	0.00%
01020152 - 53300	Other Professional Svcs	211,681	155,250	155,315	159,000	159,000	0.00%
01020152 - 55310	Telephone / Fax/ TV	765	998	1,077	1,100	3,000	172.70%
01020152 - 55901	Advertising	0	0	2,000	0	0	0.00%
01020152 - 55902	Printing and Binding	0	0	824	0	0	0.00%
01020152 - 55903	Travel and Related Costs	51,516	54,134	66,962	56,139	61,750	10.00%
01020152 - 55905	Postal Services	439	0	0	0	0	0.00%
01020152 - 55906	Membership Dues	10,103	3,140	10,377	7,000	8,742	24.90%
01020152 - 55999	Other	1,147	1,307	361	1,500	1,500	0.00%
01020152 - 56100	General Supplies	30,828	32,836	40,584	62,595	37,500	(40.10%)
01020152 - 56120	Office Supplies	527	375	403	500	500	0.00%
01020152 - 56310	Food/Bev/Related for Programs	459	0	0	0	0	0.00%
01020152 - 56320	Business Meals	18,216	15,563	14,738	15,950	19,910	24.80%
01020152 - 56330	Food/Bev/Related Emp Apprctn	3,868	1,600	1,816	2,500	2,500	0.00%
01020152 - 58498	Council Sponsorships Contngncy	4,617	7,668	1,957	20,000	20,000	0.00%
01020152 - 58499	Council Sponsorships - Planned	85,786	63,500	100,766	89,000	105,100	18.10%
Total Operating Expenses		422,794	338,366	398,380	427,284	431,502	0.99%
01020154 - 58497	Utility Rebate Program	283,725	0	0	0	0	0.00%
01020154 - 59810	Other Financing Uses	0	27,097	0	0	0	0.00%
Total Other Expenses		283,725	27,097	0	0	0	0.00%
Total Council		751,213	414,752	443,371	484,786	486,779	0.41%

General Fund: ***City Manager's Office*** (0100-002)
 Responsible Manager/Title: Chris Hladick, City Manager

Mission

To provide professional advice and guidance to the city council, act as the city's representative regarding state and federal issues, and manage city services in an efficient manner while ensuring that the public is included and informed throughout government processes.

Functions and Responsibilities

- *Oversees the day-to-day operations of the City*
- *Implements the policy direction by the City Council*
- *Serves as an information resource to the City Council, citizens, and staff*
- *Manages City sponsored events and special projects*
- *Maintains relations between the City and legislators, federal and state agencies, and other governments and organizations*

Departmental Goals

- *To ensure that City services are being provided efficiently, economically, and effectively*
- *To aggressively pursue grant funding for capital projects and operations*
- *To promote a healthy local economy by closely monitoring regional fisheries related issues and advocating for the local fishing industry*
- *To foster open, constructive communication between the City and stakeholders*
- *To promote economic development supporting Ports Operations*
- *To ensure that all State and Federal Regulations are met by facilities and operations*
- *To serve as resource for City Council Directives*
- *To ensure air transportation is supporting community needs*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Oversee website development	To ensure that City services are being provided efficiently, economically, and effectively
Obtain grant funding for Landfill, Water & Waste Water Projects	To aggressively pursue grant funding for capital projects and operations
Management training for Directors	To ensure that City services are being provided efficiently, economically, and effectively
Lobby legislature for long term fix for PERS and support revenue sharing	To serve as resource for City Council Directives
Develop financing plan for fourth engine for Powerhouse	To ensure that City services are being provided efficiently, economically, and effectively
Explore housing availability and solutions	To serve as resource for City Council Directives
Guide Wastewater treatment improvements process	To ensure that all State and Federal Regulations are met by facilities

Performance Measures

- Follow bills in legislature, identify bills that will impact the city and report to council. Coordinate strategy for each bill's failure or success.

Measure:

	<u>FY12</u>	<u>FY13</u>
Number of bills related to city	27	31
Reports to council	6	6

- Encourage more public participation at council meetings/government processes

Measure:

	<u>FY12</u>	<u>FY13</u>
Number of participants at meetings	Not tracked	3-5
% increase over previous year	Not tracked	NA

- Seek federal and state funding annually for capital projects.

Measure:

	<u>FY12</u>	<u>FY13</u>
Federal funding obtained	3,617,314	-
State funding obtained	14,676,386	11,253,017

- Ensure elements of visioning document are incorporated into annual budgets.

	<u>FY12</u>	<u>FY13</u>
Number of elements introduced	15	
Elements:		
Identify actual projects that relate to vision	15	

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
City Administration							
City Manager's Office							
01020251 - 51100	Salaries and Wages	262,126	244,568	176,631	156,618	166,988	6.60%
01020251 - 51300	Overtime	913	535	508	500	500	0.00%
01020251 - 52100	Health Insurance Benefit	50,491	47,535	25,957	44,088	44,088	0.00%
01020251 - 52200	FICA & Medicare Emplr Match	18,742	16,542	11,850	10,024	10,803	7.80%
01020251 - 52300	PERS Employer Contribution	68,477	70,278	59,911	55,831	59,282	6.20%
01020251 - 52400	Unemployment Insurance	802	587	600	510	707	38.60%
01020251 - 52500	Workers Compensation	2,080	1,313	699	842	742	(11.90%)
Total Personnel Expenses		403,631	381,359	276,155	268,413	283,110	5.48%
01020252 - 53230	Legal Services	0	0	461	0	0	0.00%
01020252 - 53260	Training Services	1,165	1,980	625	1,680	850	(49.40%)
01020252 - 53300	Other Professional Svcs	0	0	0	8,000	20,000	150.00%
01020252 - 54230	Custodial Services/Supplies	38,827	39,110	39,166	42,500	39,700	(6.60%)
01020252 - 54300	Repair/Maintenance Services	0	2,156	1,969	1,500	1,500	0.00%
01020252 - 54420	Equipment Rental	0	0	95	0	0	0.00%
01020252 - 55310	Telephone/Fax/TV	3,848	4,540	2,792	3,640	2,500	(31.30%)
01020252 - 55901	Advertising	2,400	1,900	2,100	2,450	3,350	36.70%
01020252 - 55902	Printing and Binding	2,492	2,090	1,135	3,300	3,300	0.00%
01020252 - 55903	Travel and Related Costs	49,988	54,748	25,152	27,940	31,000	11.00%
01020252 - 55905	Postal Services	575	540	623	1,000	1,000	0.00%
01020252 - 55906	Membership Dues	2,125	2,320	1,015	240	550	129.20%
01020252 - 55908	Employee Moving Costs	0	0	6,872	0	0	0.00%
01020252 - 56100	General Supplies	7,110	3,092	4,355	19,690	11,000	(44.10%)
01020252 - 56120	Office Supplies	2,713	532	1,630	2,300	3,000	30.40%
01020252 - 56150	Computer Hardware / Software	0	192	0	0	0	0.00%
01020252 - 56160	Uniforms	169	0	0	0	0	0.00%
01020252 - 56260	Gasoline for Vehicles	975	1,255	1,174	1,000	1,000	0.00%
01020252 - 56320	Business Meals	471	1,589	1,535	3,400	2,800	(17.60%)
01020252 - 56330	Food/Bev/Related Emp Apprctn	5,841	5,863	3,576	6,250	6,405	2.50%
01020252 - 56400	Books and Periodicals	1,751	838	150	465	1,085	133.30%
Total Operating Expenses		120,449	122,745	94,426	125,355	129,040	2.94%
01020253 - 57400	Machinery and Equipment	0	0	0	39,000	0	(100.00%)
Total Capital Outlay		0	0	0	39,000	0	(100.00%)
Total City Manager's Office		524,079	504,104	370,581	432,768	412,150	(4.76%)

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
City Administration							
Natural Resources							
01020451 - 51100	Salaries and Wages	0	0	99,106	100,156	104,459	4.30%
01020451 - 52100	Health Insurance Benefit	0	0	14,851	26,400	26,400	0.00%
01020451 - 52200	FICA/Medicare Employer Match	0	0	7,582	7,662	7,991	4.30%
01020451 - 52300	PERS Employer Benefit	0	0	31,093	34,462	35,844	4.00%
01020451 - 52400	Unemployment Ins Benefit	0	0	469	510	707	38.60%
01020451 - 52500	Workers Compensation	0	0	338	521	449	(13.80%)
Total Personnel Expenses		0	0	153,438	169,711	175,850	3.62%
01020452 - 53260	Training Services	0	0	547	265	750	183.00%
01020452 - 54300	Repair/Maintenance Services	0	0	0	500	500	0.00%
01020452 - 55310	Telephone / Fax / TV	0	0	1,329	1,000	840	(16.00%)
01020452 - 55903	Travel and Related Costs	0	0	12,525	29,183	25,000	(14.30%)
01020452 - 55906	Membership Dues	0	0	1,650	2,650	2,650	0.00%
01020452 - 56120	Office Supplies	0	0	1,511	1,200	750	(37.50%)
01020452 - 56400	Books and Periodicals	0	0	392	459	384	(16.40%)
Total Operating Expenses		0	0	17,954	35,257	30,874	(12.43%)
Total Natural Resources		0	0	171,392	204,968	206,724	0.86%

General Fund: Administration (0100-003)
 Responsible Manager/Title: Patrick Jordan, Assistant City Manager

Mission

To provide effective, fiscally responsible municipal services of the highest quality, consistent with the resources available to us.

Functions and Responsibilities

- *Directs the implementation of policies and programs established by the City Council*
- *Provides overall direction, coordination, and management for all City departments*
- *Provides support for daily operations to all City departments*
- *Provides centralized human resources and risk management and associated policies and programs*
- *Conducts research and participates in labor negotiations*
- *Manages and administers City Council's Community Support grant program*
- *Participates in capital projects conducts research and other tasks as necessary*

Departmental Goals

- *To ensure Council policies and programs achieve their objectives and desired outcomes*
- *To ensure quality employee performance and reduce performance-related liability through staff development and training programs*
- *To ensure City's hiring and employment process meets Code requirements, Equal Opportunity Employment policy, and Affirmative Action Plan*
- *To ensure pay and benefit plans are equitable and competitive through research and analysis*
- *To provide quality customer service to all departments and employees*
- *To recruit and retain highly qualified employees*
- *To maintain a cost effective health insurance program*

DEPARTMENT OF ADMINISTRATION OBJECTIVES FOR FY-14

Objective	Supports Departmental Goal
Pending Council approval, implement recommended Comp/Classification study as opportunities arise.	Recruit and retain highly qualified employees. Build integrity/equity into the compensation system.
Complete collective bargaining agreement for IUOE Local 302 contract	Achieve Council's policy and program goals
Revise Title III, City's personnel policy, through policies or Code revision	Achieve Council's policy and program goals
Provide management team training	Ensure quality employee performance and foster staff development
Assist in preparation of annual City budget	Achieve Council's policy and program goals
Develop employee recognition program	Foster staff development

Performance Measures *

FY-13 Performance Measures:

90% of the requests to fill positions will be processed within 3 days.

- Accomplished in part. A few select/specialty positions are the exception.

100% of improperly completed workman's compensation forms submitted will be rejected within 1 day.

- Accomplished; any exception would be due to time off taken by Risk Manager.

90% of property damage and liability claims processed within 7 days.

- Accomplished except for those minor vehicle accidents waiting for owners to submit paperwork.

FY-14 Performance Measures:

100% of requests to fill position will be processed within 3 days.

100% of workmen's compensation claims improperly completed will be rejected within 24 business hours.

100% of job applicants will be contacted and thanked for their interest, if not for opportunity to continue in hiring process.

90% of property damage and liability claims will be resolved within 30 days of occurrence.

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

City Administration	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Administration						
01020351 - 51100 Salaries and Wages	225,393	180,288	202,774	251,140	261,086	4.00%
01020351 - 51200 Temporary Employees	0	0	805	0	0	0.00%
01020351 - 51300 Overtime	0	28	36	382	382	0.00%
01020351 - 52100 Health Insurance Benefit	58,511	56,446	45,653	92,612	92,612	0.00%
01020351 - 52200 FICA & Medicare Emplr Match	17,282	13,812	15,595	19,239	20,001	4.00%
01020351 - 52300 PERS Employer Contribution	60,335	54,663	67,589	89,377	92,273	3.20%
01020351 - 52400 Unemployment Insurance	1,133	934	1,349	1,782	2,471	38.70%
01020351 - 52500 Workers Compensation	1,788	973	751	1,341	1,149	(14.40%)
Total Personnel Expenses	364,442	307,144	334,551	455,873	469,974	3.09%
01020352 - 53230 Legal Services	17,612	12,585	27,722	70,000	70,000	0.00%
01020352 - 53260 Training Services	1,199	7,341	1,562	25,000	25,000	0.00%
01020352 - 53264 Education Reimbursement	0	0	0	2,000	2,000	0.00%
01020352 - 53300 Other Professional Svs	183,002	114,409	18,225	65,000	30,000	(53.80%)
01020352 - 53410 Software / Hardware Support	0	0	1,829	0	0	0.00%
01020352 - 54110 Water / Sewerage	724	762	1,015	1,080	1,080	0.00%
01020352 - 54210 Solid Waste	2,747	2,851	3,083	3,800	3,568	(6.10%)
01020352 - 54410 Buildings / Land Rental	343	686	0	2,000	2,000	0.00%
01020352 - 54420 Equipment Rental	0	0	73	0	0	0.00%
01020352 - 55200 General Insurance	233,732	218,479	163,121	247,655	260,660	5.30%
01020352 - 55310 Telephone/Fax/TV	26,028	26,977	24,569	27,120	27,180	0.20%
01020352 - 55320 Network / Internet	1,079	0	1,088	2,000	2,000	0.00%
01020352 - 55901 Advertising	10,954	6,406	1,942	12,000	12,000	0.00%
01020352 - 55902 Printing and Binding	697	25	0	1,500	1,500	0.00%
01020352 - 55903 Travel and Related Costs	10,429	2,120	1,833	18,900	18,900	0.00%
01020352 - 55905 Postal Services	706	420	485	1,200	1,200	0.00%
01020352 - 55906 Membership Dues	305	180	940	1,400	1,400	0.00%
01020352 - 55908 Employee Moving Costs	0	0	0	5,000	5,000	0.00%
01020352 - 55999 Other	40	0	0	400	400	0.00%
01020352 - 56100 General Supplies	16	155	2,511	2,500	2,500	0.00%
01020352 - 56120 Office Supplies	7,059	10,285	4,382	12,265	12,265	0.00%
01020352 - 56150 Computer Hardware / Software	0	0	2,545	0	0	0.00%
01020352 - 56160 Uniforms	207	0	0	100	100	0.00%
01020352 - 56220 Electricity	42,890	37,581	47,778	55,000	55,000	0.00%
01020352 - 56240 Heating Oil	23,682	32,628	30,729	36,000	36,000	0.00%
01020352 - 56260 Gasoline for Vehicles	1,108	1,632	1,782	1,600	1,600	0.00%
01020352 - 56320 Business Meals	439	445	366	1,000	1,000	0.00%
01020352 - 56330 Food/Bev/Related Emp Apprctn	3,014	844	1,643	1,500	1,500	0.00%
01020352 - 56400 Books and Periodicals	3,873	1,512	1,524	3,200	3,200	0.00%
Total Operating Expenses	571,885	478,323	340,748	599,220	577,053	(3.70%)
Total Administration	936,327	785,467	675,299	1,055,093	1,047,027	(0.76%)

General Fund: ***City Clerk's Office*** (0100-005)
 Responsible Manager/Title: Elizabeth Masoni, City Clerk

Mission

The mission of the Office of the City Clerk is to fulfill its role as elections official, tax collector, legislative administrator, grant manager, and records manager for the City in an efficient, professional and friendly manner, and to serve the citizens of Unalaska as an accessible and responsive representative of transparent and open government.

Functions and Responsibilities

- *Administers elections*
- *Prepares agendas and information packets for City Council meetings and records the minutes of the meetings*
- *Manages the assessment and collection of taxes, the issuance of business licenses, and the collection of water and sewer assessments*
- *Provides support services to other City departments, including records management and storage, mail, and phone services*
- *Prepares and posts public notices and handles requests for public information*
- *Maintains official records*

Departmental Goals

- *To provide friendly, knowledgeable service to citizens, elected officials and City staff*
- *To serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete*
- *To provide timely and accurate collection of taxes*
- *To protect and preserve official City documents*
- *To protect the public's right to information and access to government*
- *To ensure fair and equal tax collection for the City of Unalaska*
- *To implement fair and impartial elections in full compliance with all applicable regulations*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Continue with sales and property tax legal proceedings	Provide timely and accurate collection of taxes
To update the retention policy for electronic records, and electronic storage of permanent records	Protect and preserve official City documents
Continue the development and use of MUNIS module for business licenses, sales tax, and property tax	Ensure fair and equal tax collection
Continue creating a database of minutes, resolutions, and ordinances to put on the web site	Protect the public's right to information and access to government

Improve Clerks portion of web site to provide access to public information and current forms	Protect the public's right to information and access to government
To develop a records management program that provides easy and safe access to archived information for all departments	Protect and preserve official City documents

Performance Measures

<i>Ensure fair and equal tax collection</i>	FY12* (Actual)	FY14 (Target)
Collect 98% of the Property Tax Billed	99%	100%
	* Based on FY12 CAFR	

<i>Provide friendly, knowledgeable service to citizens, elected officials, and City staff</i>	FY13 *(Estimated)	FY14*(Target)
Average Number of Phone Calls Processed Per Month	1,165 / Month	750/Month
	* Based on 7 months of actuals	

<i>Protect the public's right to information and access to government</i>	FY13 *(Estimated)	FY14 (Target)
Percentage of Requests for Public Information Responded to within 24 Hours	96%	100%
	* Based on 7 months of actuals	

<i>Serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete</i>	FY13 *(Estimated)	FY14 (Target)
Percentage of Meeting Packets to Council Members and E-Packet Posted on Web for Public Four Days Prior to Meeting	93%	100%
	* Based on 7 months of actuals	

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

City Clerk		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Clerks							
01020551 - 51100	Salaries and Wages	147,342	208,040	209,394	219,205	226,863	3.50%
01020551 - 51200	Temporary Employees	0	0	10,572	0	0	0.00%
01020551 - 51300	Overtime	391	4,322	1,002	4,000	3,000	(25.00%)
01020551 - 52100	Health Insurance Benefit	40,935	63,229	42,110	79,200	79,200	0.00%
01020551 - 52200	FICA & Medicare Emplr Match	11,302	16,246	16,904	17,075	17,585	3.00%
01020551 - 52300	PERS Employer Contribution	32,862	61,139	67,461	76,127	78,448	3.00%
01020551 - 52400	Unemployment Insurance	806	1,135	1,417	1,530	2,121	38.60%
01020551 - 52500	Workers Compensation	922	1,084	807	1,136	973	(14.40%)
Total Personnel Expenses		234,560	355,195	349,667	398,273	408,190	2.49%
01020552 - 53100	Official / Administrative	833	822	825	900	900	0.00%
01020552 - 53210	Audit and Accounting	0	622	558	0	0	0.00%
01020552 - 53230	Legal Services	4,132	442	1,793	7,000	7,000	0.00%
01020552 - 53250	Assessment Services	31,068	20,100	13,674	38,100	71,000	86.40%
01020552 - 53260	Training Services	540	8,026	1,495	3,930	2,115	(46.20%)
01020552 - 53264	Education Reimbursement	0	0	0	2,502	3,750	49.90%
01020552 - 53300	Other Professional Svs	11,350	14,911	20,190	17,780	23,780	33.70%
01020552 - 53490	Other Technical Services	0	3,750	0	0	0	0.00%
01020552 - 54300	Repair/Maintenance Services	4,156	1,580	4,757	4,000	4,800	20.00%
01020552 - 54410	Buildings / Land Rental	78	290	66	0	0	0.00%
01020552 - 54420	Equipment Rental	2,700	2,700	416	3,400	2,400	(29.40%)
01020552 - 55310	Telephone / Fax / TV	0	835	1,016	1,100	1,800	63.60%
01020552 - 55901	Advertising	2,857	4,632	1,692	4,318	4,000	(7.40%)
01020552 - 55902	Printing and Binding	1,662	2,199	1,709	2,500	2,500	0.00%
01020552 - 55903	Travel and Related Costs	9,083	3,752	2,807	10,500	5,650	(46.20%)
01020552 - 55905	Postal Services	2,579	2,924	4,387	3,000	3,500	16.70%
01020552 - 55906	Membership Dues	170	340	874	900	500	(44.40%)
01020552 - 55999	Other	95	60	532	500	500	0.00%
01020552 - 56100	General Supplies	0	0	463	0	0	0.00%
01020552 - 56120	Office Supplies	27,047	6,361	26,777	18,000	11,000	(38.90%)
01020552 - 56150	Computer Hardware / Software	1,506	5,200	0	0	0	0.00%
01020552 - 56160	Uniforms	101	0	0	0	0	0.00%
01020552 - 56320	Business Meals	897	30	328	300	500	66.70%
01020552 - 56330	Food/Bev/Related Emp Apprctn	131	472	214	300	200	(33.30%)
01020552 - 56400	Books and Periodicals	50	0	0	0	0	0.00%
Total Operating Expenses		101,035	80,049	84,572	119,030	145,895	22.57%
01020553 - 57400	Machinery and Equipment	0	19,918	0	0	0	0.00%
Total Capital Outlay		0	19,918	0	0	0	0.00%
Total Clerks		335,594	455,161	434,239	517,303	554,085	7.11%

General Fund: ***Finance Department*** (0100-006)
 Responsible Manager/Title: Karl Swanson, Interim Finance Director

Mission

In a spirit of excellence, integrity and dedication, the mission of the Finance Department is to provide sound and innovative financial management in the areas of financial record keeping, accounting, payroll, accounts payable, billing, budgeting, and reporting with the desire to provide outstanding customer service and conduct ourselves according to the highest professional standards.

Functions and Responsibilities

- *Prepares the City's Comprehensive Annual Financial Report, Annual Budget, and interim financial reports.*
- *Procures goods and services and processes payments to City vendors and employees.*
- *Performs billing, collection and customer service for public utilities, ports, and other City departments.*
- *Directs the City's cash, investment, and debt management activities.*

Departmental Goals

- *To provide accurate and timely financial information to the City's staff, elected officials, citizens and other stakeholders.*
- *To safeguard the City's assets and provide for high returns on investments while minimizing risk and maintaining liquidity.*
- *To efficiently and accurately process accounts payable, payroll, billing and collections.*
- *To provide support, information and assistance to other City departments.*
- *To maintain a high level of professional standards by complying with all applicable laws, regulations, recommended practices and by participating in continuing professional education.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Improve the operating and capital budget document to comply with GFOA recommended practices	Maintain high professional standards
Continue process of upgrading our utility billing system to the Munis Utility Billing Customer Information System (UBCIS) product.	To efficiently and accurately process billing and collections.

Identify City-wide financial policies that need to be developed, expanded or clarified and begin to prepare drafts for review	Safeguard City assets Support other departments Maintain high professional standards
Continue development of financial sustainability plan	Safeguard City assets and plan for the future.
Offer governmental accounting training for Finance Department staff	Accurate reporting Accurate processing Maintain high professional standards

Performance Measures

- Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the Government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.

Measure: Certificate of Excellence Award achieved

FY07	FY08	FY09	FY10	FY11	FY12
√	√	√	√	√	

- To have no findings during the single audit of State and Federal awards

Measure: Number of Federal and State Award Single Audit Findings

FY07	FY08	FY09	FY10	FY11	FY12
1	0	0	0	1	4

- Process grant reports and account for grants accurately for the Single Audit of Federal and State Awards

Measure: Number of grants processed incorrectly

	<u>FY12</u>	<u>FY13</u>	<u>FY14</u>
Number of Grants Received	9	9	
Dollar Value of Grants Processed	\$ 5,828,773	\$ 16,221,785	
Number incorrect	2	*	*

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Finance							
Finance							
01020651 - 51100	Salaries and Wages	361,375	390,790	404,624	407,161	428,677	5.30%
01020651 - 51200	Temporary Employees	923	9,359	12,589	11,112	12,375	11.40%
01020651 - 51300	Overtime	642	145	428	67	242	258.60%
01020651 - 52100	Health Insurance Benefit	101,649	127,190	93,153	165,757	172,366	4.00%
01020651 - 52200	FICA & Medicare Emplr Match	27,766	30,958	31,941	32,725	33,764	3.20%
01020651 - 52300	PERS Employer Contribution	95,855	115,811	134,540	139,424	153,040	9.80%
01020651 - 52400	Unemployment Insurance	1,851	2,327	2,931	3,470	4,787	38.00%
01020651 - 52500	Workers Compensation	2,847	2,093	1,575	2,298	1,966	(14.50%)
01020651 - 52900	Other Employee Benefits	0	0	8	0	0	0.00%
Total Personnel Expenses		592,908	678,672	681,789	762,014	807,217	5.93%
01020652 - 53210	Audit and Accounting	55,172	62,333	83,626	98,809	70,285	(28.90%)
01020652 - 53220	Investment Management Svcs	141,770	141,558	129,801	131,200	130,200	(0.80%)
01020652 - 53230	Legal Services	98	0	0	0	250	0.00%
01020652 - 53260	Training Services	4,833	6,265	8,038	2,690	4,125	53.30%
01020652 - 53264	Education Reimbursement	9,270	7,725	7,254	8,501	12,000	41.20%
01020652 - 53300	Other Professional Svcs	505	829	1,762	42,788	2,000	(95.30%)
01020652 - 54230	Custodial Services/Supplies	0	0	0	168	200	19.00%
01020652 - 54300	Repair/Maintenance Services	3,536	5,795	5,887	8,000	8,000	0.00%
01020652 - 54410	Buildings/Land Rental	100	200	0	0	0	0.00%
01020652 - 54420	Equipment Rental	0	0	416	500	500	0.00%
01020652 - 55310	Telephone/Fax/TV	1,059	3,391	569	2,000	2,000	0.00%
01020652 - 55901	Advertising	139	0	0	0	0	0.00%
01020652 - 55902	Printing and Binding	0	0	0	0	200	0.00%
01020652 - 55903	Travel and Related Costs	9,760	14,375	12,326	15,000	14,000	(6.70%)
01020652 - 55904	Banking / Credit Card Fees	8,441	9,483	8,908	8,843	9,600	8.60%
01020652 - 55905	Postal Services	2,979	2,790	3,160	3,600	3,100	(13.90%)
01020652 - 55906	Membership Dues	1,010	645	1,607	1,455	1,300	(10.70%)
01020652 - 55908	Employee Moving Costs	0	0	6,621	0	2,500	0.00%
01020652 - 55999	Other	4	54	0	45	100	122.20%
01020652 - 56100	General Supplies	0	20	121	0	0	0.00%
01020652 - 56120	Office Supplies	16,912	17,007	18,480	14,600	18,500	26.70%
01020652 - 56260	Gasoline for Vehicles	768	815	1,096	696	600	(13.80%)
01020652 - 56320	Business Meals	0	202	346	765	500	(34.60%)
01020652 - 56330	Food/Bev/Related Emp Apprctn	1,888	2,613	3,380	3,500	2,500	(28.60%)
01020652 - 56400	Books and Periodicals	741	722	1,145	690	700	1.40%
Total Operating Expenses		258,983	276,822	294,544	343,850	283,160	(17.65%)
01020654 - 58920	Allocations OUT-Credit	(147,747)	(169,404)	(169,404)	(179,568)	(228,877)	27.50%
Total Other Expenses		(147,747)	(169,404)	(169,404)	(179,568)	(228,877)	27.46%
Total Finance		704,144	786,090	806,928	926,296	861,500	(7.00%)

Mission

The mission of the Information Systems department is to promote excellence, quality, and efficiency by delivering and supporting enabling technology for network services and infrastructure, programs, and applications while protecting city-wide data.

Functions and Responsibilities

- *Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, and backup devices.*
- *Installs, monitors and maintains the City's VOIP phones system in all major buildings.*
- *Manages the selection and installation of software and provides user support to all City departments.*
- *Maintains the City's web site user- security settings.*
- *Develops and implements security procedures and a disaster recovery plan.*

Departmental Goals

- *To provide quality, cost effective services through the innovative use of technology.*
- *To ensure reliable infrastructure thereby minimizing down-time for City network users.*
- *To maintain a high level of professionalism, knowledge and skills through continuing training and investigation of new technology.*
- *To facilitate the usage of City hardware and software.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Continuing to further implement the Munis product line relative to City needs.	Facilitate usage of hardware/software.
Continue Developing Virtual Servers, monitor SAN devices, testing and evaluate Virtual desktops.	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.
Continue installing/upgrading Wireless Backbone equipment to increase bandwidth between City buildings and assist with connecting Utility Enterprise monitoring locations (SCADA)	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.

Performance Measures

- Maintain 95% uptime availability of mail system. (Less than 1% down time in FY13)
- Maintain 90% uptime availability of network backbone to all major City locations. (Less than 1% down time in FY13)
- Be able to provide a new unit with basic functionality to a user suffering a computer failure within one hour. (2 units replaced within 24 hours of complete failure in FY13)

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

Finance		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Information Systems							
01020751 - 51100	Salaries and Wages	137,045	108,337	150,551	169,069	173,575	2.70%
01020751 - 51300	Overtime	2,998	1,936	2,077	4,200	3,850	(8.30%)
01020751 - 52100	Health Insurance Benefit	36,137	31,671	31,386	60,984	60,984	0.00%
01020751 - 52200	FICA & Medicare Emplr Match	10,718	8,718	11,676	12,932	13,571	4.90%
01020751 - 52300	PERS Employer Contribution	37,321	32,086	49,932	59,214	61,930	4.60%
01020751 - 52400	Unemployment Insurance	676	537	1,128	1,176	1,633	38.90%
01020751 - 52500	Workers Compensation	1,089	585	556	883	766	(13.20%)
Total Personnel Expenses		225,984	183,870	247,306	308,458	316,309	2.55%
01020752 - 53260	Training Services	150	4,200	9,450	6,800	11,250	65.40%
01020752 - 53264	Education Reimbursement	10,674	8,922	0	0	0	0.00%
01020752 - 53300	Other Professional Svs	20,167	2,100	5,217	3,000	5,000	66.70%
01020752 - 53410	Software / Hardware Support	89,258	96,648	112,876	122,932	153,344	24.70%
01020752 - 55310	Telephone/Fax/TV	826	1,176	1,322	1,500	1,500	0.00%
01020752 - 55320	Network / Internet	31,482	30,972	27,071	24,430	26,700	9.30%
01020752 - 55903	Travel and Related Costs	3,750	6,657	5,566	6,250	12,750	104.00%
01020752 - 55908	Employee Moving Costs	0	0	692	2,813	0	(100.00%)
01020752 - 56100	General Supplies	585	621	4,112	5,000	3,000	(40.00%)
01020752 - 56120	Office Supplies	0	0	880	164	0	(100.00%)
01020752 - 56150	Computer Hardware / Software	155,538	106,847	102,708	119,825	78,050	(34.90%)
01020752 - 56320	Business Meals	117	89	322	300	300	0.00%
01020752 - 56330	Food/Bev/Related Emp Apprctn	0	0	0	100	100	0.00%
01020752 - 56400	Books and Periodicals	45	0	82	500	500	0.00%
Total Operating Expenses		312,592	258,232	270,297	293,614	292,494	(0.38%)
01020753 - 57400	Machinery and Equipment	0	0	144,156	0	0	0.00%
Total Capital Outlay		0	0	144,156	0	0	0.00%
Total Information Systems		538,576	442,101	661,759	602,072	608,803	1.12%

General Fund: **Planning Department** (0100-008)
 Responsible Manager/Title: Erin Reinders, Planning Director

Providing quality public service and creating a safe, functional and attractive city through coordinated community visioning, comprehensive planning, mapping, and development review.

Functions and Responsibilities

- *Coordinates community planning and development, land use within the City of Unalaska.*
- *Provides information, guidance and direction on land use issues and regulations to city staff, elected and appointed officials as well as the public.*
- *Guides the development of the Capital and Major Maintenance Plan program.*
- *Serves as staff for the Planning Commission and Platting Board.*

Departmental Goals

- *To maintain a high level of energy and commitment to serve and engage the public.*
- *To provide comprehensive planning for the City of Unalaska.*
- *To help applicants achieve their development goals while administering Code of Ordinances.*
- *To guide of community growth and development as outlined in the City's Comprehensive Plan.*
- *To streamline and improve the five-year Capital and Major Maintenance Plan.*

<u>Departmental Objectives</u>	
Major Objectives	Supporting Departmental Goals
Continue to refine the CMMP.	<ul style="list-style-type: none"> • Provide comprehensive planning • Streamline and improve the CMMP
Continue building the Geographic Information System.	<ul style="list-style-type: none"> • Provide comprehensive planning • Guide community growth and development • Serve and engage the public
Provide training, education and engagement opportunities for the City Staff, Public Official and the Community at large.	<ul style="list-style-type: none"> • Guide community growth and development • Provide comprehensive planning • Serve and engage the public
Ensure that Title 8, other sections of Code, and various Planning Documents remain relevant and applicable.	<ul style="list-style-type: none"> • Guide community growth and development • Provide comprehensive planning • Help applicants achieve development goals

<u>Departmental Performance Measures</u>			
Measure	FY 2012	FY 2013	FY 2014
Number of Outreach Methods Utilized	4 (Mailing, Posting, Blast Fax, City Website)	6 (Mailing, Posting, Blast Fax, City & KUCB Websites, E-Newsletter)	<i>Target: 8</i>
Percentage of Building Permits Processed Within 14 Days	100% or 29/29	100% or 17/17 (Mid-Year Point)	Due to success of this measure, it will no longer be reported.
Percentage of Recommended Improvement Projects in Annual City Assessment Addressed	50% or 4/8	54% or 7/13 (Mid-Year Point)	<i>Target: 60%</i>
Level of Support to Planning Commission/Platting Board (Per Annual Reports)	Application Type	Considered/ Granted or Recommended 2011	Considered/ Granted or Recommend 2012
	Variance	2/1	-
	Conditional Use	3/1	4/4
	Zone Amendment	2/1	1/1
	Property Acquisitions	-	4/3
	Code Revisions	-	1/1
	Plats	2/2	4/4
	Planning Documents	-	-
TOTAL MEETINGS	8	9	

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Planning							
Planning							
01020851 - 51100	Salaries and Wages	86,798	79,314	192,600	198,735	218,770	10.10%
01020851 - 51300	Overtime	0	0	0	500	500	0.00%
01020851 - 52100	Health Insurance Benefit	30,786	23,020	40,761	79,200	79,200	0.00%
01020851 - 52200	FICA & Medicare Emplr Match	6,640	6,224	14,901	15,663	16,774	7.10%
01020851 - 52300	PERS Employer Contribution	23,910	23,862	61,099	73,377	77,188	5.20%
01020851 - 52400	Unemployment Insurance	801	464	1,654	1,500	2,071	38.10%
01020851 - 52500	Workers Compensation	702	418	717	1,101	960	(12.80%)
Total Personnel Expenses		149,637	133,302	311,732	370,076	395,463	6.86%
01020852 - 53230	Legal Services	2,009	741	702	4,000	4,000	0.00%
01020852 - 53240	Engineering/Architectural Svs	26	0	0	200,000	75,000	(62.50%)
01020852 - 53260	Training Services	1,315	0	815	5,000	5,000	0.00%
01020852 - 53300	Other Professional Svs	7,929	1,429	421	5,000	2,000	(60.00%)
01020852 - 53430	Survey Services	18,000	18,468	831	102,917	75,000	(27.10%)
01020852 - 53490	Other Technical Services	7	0	0	15,000	20,000	33.30%
01020852 - 54300	Repair/Maintenance Services	2,556	0	1,872	1,500	1,500	0.00%
01020852 - 54410	Buildings/Land Rental	0	309	222	350	200	(42.90%)
01020852 - 54420	Equipment Rental	0	0	41	100	50	(50.00%)
01020852 - 55310	Telephone / Fax/TV	2,797	3,055	2,776	4,000	4,000	0.00%
01020852 - 55901	Advertising	0	0	0	500	0	(100.00%)
01020852 - 55903	Travel and Related Costs	3,671	7,041	7,677	12,000	12,000	0.00%
01020852 - 55905	Postal Services	320	374	277	500	500	0.00%
01020852 - 55906	Membership Dues	378	40	605	1,600	1,500	(6.30%)
01020852 - 55908	Employee Moving Costs	0	0	2,688	0	0	0.00%
01020852 - 56100	General Supplies	2,000	46	111	2,000	7,000	250.00%
01020852 - 56120	Office Supplies	7,718	15,951	9,045	10,000	5,000	(50.00%)
01020852 - 56150	Computer Hardware / Software	24,025	1,780	0	1,000	5,000	400.00%
01020852 - 56160	Uniforms	101	0	0	0	0	0.00%
01020852 - 56260	Gasoline for Vehicles	0	0	986	1,000	1,000	0.00%
01020852 - 56320	Business Meals	347	1,016	97	500	500	0.00%
01020852 - 56330	Food/Bev/Related Emp Apprctn	68	154	634	500	600	20.00%
01020852 - 56400	Books and Periodicals	282	167	157	300	300	0.00%
01020852 - 57100	Land	0	0	11,414	0	0	0.00%
Total Operating Expenses		73,548	50,572	41,371	367,767	220,150	(40.14%)
Total Planning		223,185	183,874	353,103	737,843	615,613	(16.57%)

General Fund: ***Police, Dispatch & DMV*** (0100-011)
Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provides comprehensive police services, including community patrols, emergency responses and criminal investigations*
- *Provides radio dispatch for police, fire, EMS, Alaska State Troopers and other emergency agencies*
- *Manages, coordinates, and provides administrative support for all divisions of the Department of Public Safety*
- *Operates the local office of the Alaska Dept. of Motor Vehicles*
- *Enforces animal control ordinances, cares for impounded animals and educates the public about animal welfare issues*

Departmental Goals

- *To maintain a highly skilled staff through departmental training and continuing professional education*
- *To promote community security through an ongoing commitment to reviewing, improving and maintaining the City's disaster preparedness and emergency response capabilities*
- *To promote productive community partnerships through education, outreach and public relations programs*
- *To continue with standardization and digitization of investigative reports and citations*
- *To keep policies and procedures current*
- *Maximize storage space through the use of technology*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Continue to draft and finalize SOGs into digital format for distribution to employees	Keep policies and procedures current
Research feasibility of obtaining and utilizing in-car computers for citation and vehicle accident reporting to be consistent with other municipalities and state agencies	Standardization and digitization of investigative reports and citations
Continue with digital archiving project	Maximize storage space through using digital records

Implement programs for community partnership that include: the development of social media presence, the standardization of public education and outreach programs, and increased collaboration with local media to disseminate public safety announcements and information	Promote productive community partnerships through public outreach, education and public relations programs
Focus on improving investigative skills of junior officers utilizing in-house and guest instructors.	Maintain a highly skilled staff through departmental training
Conduct a full scale exercise	Promote community security through improving disaster preparedness
Continue to provide basic Incident Command System training to city employees	Promote community security through improving disaster preparedness

Performance Measures

- *Establish a goal for case clearance based on convictions of people charged with criminal offenses of 80%. The measure for future years will be to maintain this level.*

Measure:

	<u>CY09</u>	<u>CY10</u>	<u>CY11</u>	<u>CY12</u>
% convictions	79.00%	75.00%	83.00%	68% *

*Note - 23% of the people charged with a crime in calendar year 2012 have active warrants for their arrest and the cases are pending adjudication.

- *Convert 5-years of paper records into digital archives each fiscal year.*

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
years of paper records converted	11*	7	4
*grant funded			

- *Plan and conduct a full-scale exercise annually involving at least 2 or more departments or agencies.*

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
full-scale exercise	1	1	1

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Safety						
Police, Dispatch and DMV						
01021151 - 51100 Salaries and Wages	1,476,624	1,466,803	1,434,952	1,614,066	1,607,386	(0.40%)
01021151 - 51200 Temporary Employees	12,095	10,730	12,539	0	0	0.00%
01021151 - 51300 Overtime	119,870	113,923	114,477	105,659	108,740	2.90%
01021151 - 52100 Health Insurance Benefit	374,568	438,222	293,261	570,240	564,960	(0.90%)
01021151 - 52200 FICA & Medicare Emplr Match	122,701	121,269	119,199	135,004	131,287	(2.80%)
01021151 - 52300 PERS Employer Contribution	415,014	454,937	496,037	601,020	593,573	(1.20%)
01021151 - 52400 Unemployment Insurance	7,533	7,796	9,216	11,016	15,131	37.40%
01021151 - 52500 Workers Compensation	36,782	33,551	25,438	36,240	35,098	(3.20%)
01021151 - 52900 Other Employee Benefits	6	0	0	0	0	0.00%
Total Personnel Expenses	2,565,194	2,647,232	2,505,120	3,073,245	3,056,175	(0.56%)
01021152 - 53230 Legal Services	12,873	3,021	390	5,000	5,000	0.00%
01021152 - 53260 Training Services	15,644	13,489	35,043	18,000	18,000	0.00%
01021152 - 53264 Education Reimbursement	12,780	19,365	11,374	16,500	14,000	(15.20%)
01021152 - 53300 Other Professional Svcs	18,673	16,682	12,140	15,000	15,000	0.00%
01021152 - 53410 Software / Hardware Support	0	1,210	305	4,000	4,000	0.00%
01021152 - 54110 Water / Sewerage	1,305	1,140	1,221	1,400	1,900	35.70%
01021152 - 54210 Solid Waste	2,177	2,259	2,481	3,000	3,500	16.70%
01021152 - 54230 Custodial Services/Supplies	12,147	12,098	12,023	14,000	14,000	0.00%
01021152 - 54300 Repair/Maintenance Services	7,663	2,361	7,785	11,000	11,000	0.00%
01021152 - 54410 Buildings / Land Rental	0	800	875	800	800	0.00%
01021152 - 55310 Telephone / Fax/TV	21,134	20,562	25,534	26,000	26,000	0.00%
01021152 - 55320 Network / Internet	1,150	959	958	1,200	1,200	0.00%
01021152 - 55330 Radio	10,239	2,793	3,113	8,000	8,000	0.00%
01021152 - 55901 Advertising	1,232	755	976	1,000	1,000	0.00%
01021152 - 55902 Printing and Binding	1,142	365	393	1,000	2,000	100.00%
01021152 - 55903 Travel and Related Costs	30,301	26,581	25,326	34,175	32,000	(6.40%)
01021152 - 55904 Banking / Credit Card Fees	0	0	0	1,500	3,600	140.00%
01021152 - 55905 Postal Services	3,724	728	2,327	4,000	4,000	0.00%
01021152 - 55906 Membership Dues	745	1,175	1,230	1,600	2,000	25.00%
01021152 - 55907 Permit Fees	0	50	0	100	0	(100.00%)
01021152 - 55908 Employee Moving Costs	7,196	4,844	3,989	18,000	15,000	(16.70%)
01021152 - 55909 Investigations	19,145	23,260	1,800	10,000	13,000	30.00%
01021152 - 55910 Impound Fees Exp	1,840	1,100	1,429	5,000	3,000	(40.00%)
01021152 - 55999 Other	50	300	0	0	0	0.00%
01021152 - 56100 General Supplies	39,420	28,112	40,270	29,257	32,023	9.50%
01021152 - 56106 Disaster Supplies	1,485	2,639	2,611	3,389	3,000	(11.50%)
01021152 - 56120 Office Supplies	17,442	11,737	21,298	13,000	14,000	7.70%
01021152 - 56150 Computer Hardware / Software	0	2,252	899	1,500	5,000	233.30%
01021152 - 56160 Uniforms	7,417	13,317	11,648	13,532	14,000	3.50%
01021152 - 56220 Electricity	28,925	26,461	36,640	36,000	36,000	0.00%
01021152 - 56230 Propane	0	27	60	100	100	0.00%
01021152 - 56240 Heating Oil	21,822	33,088	33,715	38,000	35,000	(7.90%)
01021152 - 56260 Gasoline for Vehicles	15,195	16,098	23,478	17,000	20,000	17.60%
01021152 - 56310 Food/Bev/Related for Programs	959	222	13	800	500	(37.50%)
01021152 - 56320 Business Meals	300	10	90	500	300	(40.00%)
01021152 - 56330 Food/Bev/Related Emp Apprctn	4,450	4,761	3,497	5,000	5,000	0.00%
01021152 - 56400 Books and Periodicals	711	819	616	865	845	(2.30%)
01021152 - 56450 Grants (Supplies)	56,718	8,351	8,396	42,143	0	(100.00%)
Total Operating Expenses	376,004	303,792	333,944	401,362	363,768	(9.37%)
01021153 - 57400 Machinery and Equipment	36,781	19,918	15,830	23,090	48,250	109.00%
Total Capital Outlay	36,781	19,918	15,830	23,090	48,250	108.96%

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Safety						
Total Police, Dispatch and DMV	<u>2,977,979</u>	<u>2,970,942</u>	<u>2,854,894</u>	<u>3,497,697</u>	<u>3,468,193</u>	<u>(0.84%)</u>

General Fund: ***Corrections*** (0100-014)
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provide secure housing for persons being held on criminal charges, those in need of protective custody, and persons being held at the request of Federal agencies*
- *Process and oversee prisoner booking, meals, transportation and visitation*
- *Provide fingerprint services for the community in non-criminal matters*

Departmental Goals

- *To provide a clean, safe and healthful environment for prisoners and staff*
- *To foster excellent working relationships with other agencies and organizations*
- *To ensure that staff members maintain a high level of professionalism and training*
- *To keep policies and procedures up to date for efficient operations and compliance with the community jails program*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Evaluate possible remodel of cell #2 to reduce likelihood of injury to high risk inmates	Provide clean, safe & healthful environment for prisoners and staff.
Replace aging locks on cell doors	Working environment
Review and revise current SOGs and convert to digital format	Keep policies and procedures current
Develop five year strategic training plan for Corrections Officers	High level of professionalism and training
Coordinate with State DOC to conduct time-accounting training for all staff members	High level of professionalism and training
Collaborate with clinic staff, mental health providers, and other stakeholders on best methods for processing protective custodies through the facility	Fosters excellent working relationships with other agencies and organizations

Performance Measures

- *Establish a baseline minimum of 16-hours in-service training for the 80% of the staff*

Measure:

	<u>FY12</u>	<u>FY13</u>
Number of staff members	5	5
% receiving 16-hours training	100	100

- *Conduct one in-house corrections based exercise per fiscal year.*

Measure:

	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
Number of in-house exercises	-	-	1

- *Monitor the number of fingerprint returns, due to errors, and set a goal of 95% acceptance.*

Measure:

	<u>FY13</u>
fingerprints submitted	178
% returned for errors	0%

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Safety							
Corrections							
01021451 - 51100	Salaries and Wages	330,732	342,460	344,932	382,446	407,086	6.40%
01021451 - 51200	Temporary Employees	0	2,390	0	0	0	0.00%
01021451 - 51300	Overtime	16,422	14,028	19,338	23,886	24,580	2.90%
01021451 - 52100	Health Insurance Benefit	90,106	108,126	76,802	142,560	147,840	3.70%
01021451 - 52200	FICA & Medicare Emplr Match	26,486	27,432	27,755	31,901	33,021	3.50%
01021451 - 52300	PERS Employer Contribution	92,356	101,709	121,212	142,416	149,383	4.90%
01021451 - 52400	Unemployment Insurance	2,061	1,959	2,652	2,754	3,958	43.70%
01021451 - 52500	Workers Compensation	10,514	9,829	8,048	11,304	11,003	(2.70%)
Total Personnel Expenses		568,677	607,933	600,738	737,267	776,871	5.37%
01021452 - 53230	Legal Services	0	0	0	500	500	0.00%
01021452 - 53260	Training Services	100	1,623	1,600	1,600	2,800	75.00%
01021452 - 53264	Education Reimbursement	2,909	2,000	2,000	1,500	1,500	0.00%
01021452 - 53300	Other Professional Svs	632	49	215	1,000	1,000	0.00%
01021452 - 53310	Protective Custody Medical	0	0	0	2,000	500	(75.00%)
01021452 - 54110	Water / Sewerage	435	380	407	500	500	0.00%
01021452 - 54210	Solid Waste	2,093	2,165	2,376	2,600	3,200	23.10%
01021452 - 54230	Custodial Services/Supplies	5,785	5,378	6,105	4,500	4,500	0.00%
01021452 - 55310	Telephone / Fax/TV	2,453	3,170	2,890	3,200	3,200	0.00%
01021452 - 55330	Radio	3,550	2,515	2,510	2,550	2,500	(2.00%)
01021452 - 55390	Other Communications	719	0	0	0	0	0.00%
01021452 - 55902	Printing and Binding	0	175	83	200	250	25.00%
01021452 - 55903	Travel and Related Costs	3,572	1,737	2,781	3,000	3,000	0.00%
01021452 - 55905	Postal Services	200	200	200	200	200	0.00%
01021452 - 55906	Membership Dues	300	40	380	300	300	0.00%
01021452 - 55907	Permit Fees	150	180	150	150	150	0.00%
01021452 - 56100	General Supplies	5,963	18,147	21,359	7,721	8,721	13.00%
01021452 - 56120	Office Supplies	1,167	534	1,009	1,400	1,900	35.70%
01021452 - 56160	Uniforms	1,696	1,586	1,609	1,500	1,587	5.80%
01021452 - 56220	Electricity	9,642	8,820	12,213	14,000	14,000	0.00%
01021452 - 56240	Heating Oil	7,274	11,030	11,238	15,750	14,750	(6.30%)
01021452 - 56260	Gasoline for Vehicles	1,438	2,072	2,609	1,700	2,000	17.60%
01021452 - 56310	Food/Bev/Related for Programs	18,786	17,257	15,757	23,000	24,500	6.50%
01021452 - 56330	Food/Bev/Related Emp Apprctn	300	595	241	500	500	0.00%
01021452 - 56400	Books and Periodicals	0	0	0	200	200	0.00%
Total Operating Expenses		69,166	79,655	87,732	89,571	92,258	3.00%
Total Corrections		637,842	687,588	688,471	826,838	869,129	5.11%

General Fund: ***Fire/EMS*** (0100-015)

Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provide fire prevention, fire suppression, and rescue services including emergency medical services*
- *Coordinate emergency response to hazardous materials incidents and natural or manmade disasters*
- *Recruit and train an effective and dedicated staff of community volunteers for fire and rescue services*
- *Educate the public, issue and monitor burn permits, and assist in the review of building plans and permits to include code inspections*

Departmental Goals

- *To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely*
- *To take the lead in promoting fire safety and emergency preparedness within the community*
- *To actively pursue fire prevention, health, and safety training in an effort to reduce the risk and consequences of emergencies*
- *To maintain productive community partnerships through education and outreach*
- *To keep policies, medical protocols, and standard operating guidelines current*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Review and update Fire/EMS policies and SOG's	Keep policies, protocols, guidelines current
Plan and conduct fire prevention education and outreach campaigns throughout the year.	Reduce the risk/consequences of emergencies
Develop pre-incident plans for all high risk/high hazard facilities within the jurisdiction.	Reduce the risk/consequences of emergencies
Obtain accreditation from the Alaska State Fire Marshall Training and Education Bureau to conduct Firefighter I training.	Maintain well trained team
Improve response times and increase number of responders in order to meet NFPA 1720 staffing and response time criteria for response to a suburban area.	Maintain team that responds quickly, makes a positive difference, and returns home safely

Performance Measures

- Increase the amount of Fire/EMS personnel certified at the FF1 level to 40%. *This measure has not been met and is not a good measure of our ability to meet response standards outlined in NFPA 1720. A similar updated measure is proposed as:*

- Maintain a minimum of 17 personnel certified at or above the FF1 level. *This measure will be a more consistent indicator of our ability to provide a required minimum number of responders (10) to fire emergencies regardless of fluctuations in the total number of fire/EMS personnel.*

Measure:

	CY11	CY12	CY13
Number of personnel	38	46	42
% certified at FF1	28%	26%	35%
# certified at FF1	11	12	15

- Respond to calls for structural fires with a minimum of 10 responders on scene within 10 minutes after dispatch 80% of the time. *This measure is new and the number of personnel arriving on scene within 10 minutes has not been tracked in the past.*

Measure:

	CY12
Number of structural fire responses	N/A
# w/10+ personnel on scene at 10 minutes	N/A
% w/10+ personnel on scene at 10 minutes	N/A

- Participate in one full-scale exercise each fiscal year. *This measure will be met during FY13 (Exercise with Water Department in March or April) and can be maintained. A new measure is proposed below.*

Measure:

	FY12	FY13
Full-scale exercises per year	1	1

- Review, update, or develop pre-incident plans annually for 100% of the high risk/high value facilities as listed in the Hazard Mitigation Plan. *This measure is new and the Calendar Year 2012 utilized the facilities as listed in the draft Hazard Mitigation Plan.*

Measure:

	CY12
Number of facilities	49
# reviewed/updated/developed	1
% reviewed/updated/developed	2%

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Safety							
Fire and EMS							
01021551 - 51100	Salaries and Wages	253,831	171,289	116,636	265,550	283,240	6.70%
01021551 - 51200	Temporary Employees	26,598	30,514	37,174	43,992	46,640	6.00%
01021551 - 51300	Overtime	25,812	23,087	35,887	19,322	19,884	2.90%
01021551 - 52100	Health Insurance Benefit	70,791	53,526	29,401	105,600	105,600	0.00%
01021551 - 52200	FICA & Medicare Emplr Match	23,431	17,202	14,482	25,689	26,759	4.20%
01021551 - 52300	PERS Employer Contribution	75,445	55,094	49,816	100,713	106,207	5.50%
01021551 - 52400	Unemployment Insurance	1,284	917	1,250	2,040	2,828	38.60%
01021551 - 52500	Workers Compensation	14,808	12,756	8,513	23,537	15,880	(32.50%)
Total Personnel Expenses		492,000	364,385	293,158	586,443	607,038	3.51%
01021552 - 53230	Legal Services	0	0	0	800	800	0.00%
01021552 - 53260	Training Services	27,150	11,989	16,119	18,000	16,800	(6.70%)
01021552 - 53264	Education Reimbursement	5,813	3,000	0	5,000	5,000	0.00%
01021552 - 53300	Other Professional Svs	17,127	24,681	25,012	23,000	23,770	3.30%
01021552 - 53410	Software / Hardware Support	0	0	1,995	0	0	0.00%
01021552 - 54110	Water / Sewerage	296	219	339	300	400	33.30%
01021552 - 54210	Solid Waste	2,553	2,678	2,931	2,800	3,000	7.10%
01021552 - 54230	Custodial Services/Supplies	11,157	11,101	11,000	12,000	12,000	0.00%
01021552 - 54300	Repair/Maintenance Services	2,052	60	1,500	1,500	1,500	0.00%
01021552 - 54410	Buildings / Land Rental	2,773	2,985	2,985	3,000	3,200	6.70%
01021552 - 55310	Telephone / Fax/TV	4,729	4,012	3,257	5,000	5,000	0.00%
01021552 - 55330	Radio	11,096	2,793	2,312	7,998	7,998	0.00%
01021552 - 55901	Advertising	0	1,137	356	502	502	0.00%
01021552 - 55902	Printing and Binding	0	280	361	1,000	1,000	0.00%
01021552 - 55903	Travel and Related Costs	24,396	14,182	22,436	24,269	25,482	5.00%
01021552 - 55905	Postal Services	800	800	1,600	800	800	0.00%
01021552 - 55906	Membership Dues	1,304	1,347	0	1,200	1,200	0.00%
01021552 - 55908	Employee Moving Costs	0	10,638	4,227	8,680	6,000	(30.90%)
01021552 - 56100	General Supplies	38,970	65,858	40,930	34,977	103,875	197.00%
01021552 - 56120	Office Supplies	1,509	2,038	1,288	2,197	2,197	0.00%
01021552 - 56160	Uniforms	25,397	24,634	24,493	29,800	29,800	0.00%
01021552 - 56220	Electricity	6,478	5,253	5,316	9,000	9,000	0.00%
01021552 - 56240	Heating Oil	6,534	13,226	16,567	16,000	16,000	0.00%
01021552 - 56260	Gasoline for Vehicles	3,516	4,930	4,713	4,000	4,000	0.00%
01021552 - 56270	Diesel for Equipment	1,122	1,050	2,230	2,500	2,500	0.00%
01021552 - 56320	Business Meals	458	179	467	400	600	50.00%
01021552 - 56330	Food/Bev/Related Emp Apprctn	4,120	3,312	1,595	3,700	3,700	0.00%
01021552 - 56400	Books and Periodicals	456	1,646	0	500	1,000	100.00%
Total Operating Expenses		199,807	214,026	194,029	218,923	287,124	31.15%
Total Fire and EMS		691,806	578,411	487,187	805,366	894,162	11.03%

General Fund: **DPW Admin & Engineering** (0100-020)

Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Manages, coordinates, and provides administrative support for all divisions within the Department of Public Works.*
- *Provides administrative support for all divisions of the Department of Public Utilities.*
- *Provides in-house engineering and surveying services.*
- *Manages the City's capital projects.*
- *Issues building, demolition, and excavation permits.*

Departmental Goals

- *To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.*
- *To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.*
- *To work cooperatively with other departments to ensure efficient use of City resources.*
- *To provide a safe, efficient work environment for all employees.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Revise Ordinance and processes for Building, Demolition, and Excavation Permits.	To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.
Research opportunities to improve project advertisement and allow bid submittals through electronic methods.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Work to update Capital Project bidding and closeout documents.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Continue to work with other City Departments to maintain the GIS System.	To work cooperatively with other departments to ensure efficient use of City resources.
Continue to work with the Finance Department to improve the Grant reporting system.	To work cooperatively with other departments to ensure efficient use of City resources.

PERFORMANCE MEASURES FOR FY 2014

1. 90% of Capital Project contracts closed during FY14 will have been completed within the number of working days allotted in the original contract.
2. 100% of the low bids on the Capital Projects will be within 10% of the Engineers Estimate.
3. Advertise and award contracts for at least 90% of the Capital Projects approved in FY13.
4. 100% of the Building Permits will be processed within 14 days.

PERFORMANCE MEASURES RESULTS FOR FY 2013

1. 90% of Capital Project contracts will be completed within the number of working days allotted.
 - a. ***FY13 RESULTS:*** 50% of the projects started and completed in calendar year 2012 were completed within the working days allotted (2 out of 4). This measure has been re-worded for FY14 to better measure performance on contracts.

2. 100% of the low bids on the Capital Projects will be within 10% of the Engineers Estimate.
 - a. ***FY13 RESULTS:*** 25% of the projects were within 10% the Engineers estimate (1 out of 4). Of the 3 that did not meet the goal, 1 was more than 10% OVER the estimate and 2 were more than 10% UNDER the estimate.

3. Advertise and award contracts for at least 90% of the Capital Projects approved in FY13.
 - a. ***FY13 RESULTS:*** Contracts were awarded for 57% of the projects approved in the FY13 Capital Budget to date (12 out of 21). 2 more projects will be awarded by 6/30/13 bringing the total to 66%.

4. 100% of the Building Permits will be processed within 14 days.
 - a. ***FY13 RESULTS:*** 42% of the Building Permits were processed within 14 days (8 of 19). Of the 11 that were not, 6 were delayed waiting for State Fire Marshall Certificate or lack of Permittee information; 5 were delayed due to staff (avg. of 6 additional days in processing).

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Works						
DPW Admin & Engineering						
01022051 - 51100 Salaries and Wages	257,104	278,859	246,272	259,142	263,186	1.60%
01022051 - 51200 Temporary Employees	0	0	3,732	0	0	0.00%
01022051 - 51300 Overtime	39	0	0	125	125	0.00%
01022051 - 52100 Health Insurance Benefit	67,977	84,860	53,206	99,000	99,000	0.00%
01022051 - 52200 FICA & Medicare Emplr Match	19,868	21,378	19,159	19,834	20,138	1.50%
01022051 - 52300 PERS Employer Contribution	70,806	84,227	82,106	92,205	93,595	1.50%
01022051 - 52400 Unemployment Insurance	1,463	1,465	1,698	1,912	2,645	38.30%
01022051 - 52500 Workers Compensation	4,527	4,670	2,986	4,077	3,895	(4.50%)
01022051 - 52900 Other Employee Benefits	1,221	597	445	780	780	0.00%
Total Personnel Expenses	423,004	476,055	409,604	477,075	483,364	1.32%
01022052 - 53230 Legal Services	2,360	0	741	1,000	1,000	0.00%
01022052 - 53240 Engineering/Architectural Svcs	4,467	10,740	60,641	35,000	35,000	0.00%
01022052 - 53260 Training Services	3,363	5,524	1,188	5,000	4,000	(20.00%)
01022052 - 53264 Education Reimbursement	0	0	0	0	2,000	0.00%
01022052 - 53300 Other Professional Svcs	1,364	844	940	500	1,000	100.00%
01022052 - 53430 Survey Services	0	1,909	346	2,000	1,000	(50.00%)
01022052 - 54110 Water / Sewerage	971	812	777	900	900	0.00%
01022052 - 54210 Solid Waste	1,820	2,354	2,465	2,000	2,500	25.00%
01022052 - 54230 Custodial Services/Supplies	13,834	17,147	12,435	14,000	14,000	0.00%
01022052 - 54300 Repair/Maintenance Services	2,856	38	3,844	2,500	2,500	0.00%
01022052 - 55310 Telephone / Fax/TV	6,309	7,006	6,729	9,000	8,000	(11.10%)
01022052 - 55901 Advertising	838	412	518	500	500	0.00%
01022052 - 55903 Travel and Related Costs	7,024	9,440	10,558	15,000	15,000	0.00%
01022052 - 55905 Postal Services	790	996	927	1,500	1,000	(33.30%)
01022052 - 55906 Membership Dues	706	145	473	1,000	1,000	0.00%
01022052 - 55907 Permit Fees	0	100	0	0	0	0.00%
01022052 - 55908 Employee Moving Costs	2,969	0	0	0	0	0.00%
01022052 - 55999 Other	0	40	0	0	0	0.00%
01022052 - 56100 General Supplies	7,972	12,907	9,092	3,500	4,000	14.30%
01022052 - 56120 Office Supplies	9,992	7,409	12,275	10,300	10,000	(2.90%)
01022052 - 56150 Computer Hardware / Software	3,288	602	7,291	500	1,000	100.00%
01022052 - 56220 Electricity	28,614	23,423	32,698	35,000	35,000	0.00%
01022052 - 56240 Heating Oil	46,673	60,807	73,166	60,000	60,000	0.00%
01022052 - 56260 Gasoline for Vehicles	1,326	2,566	2,918	2,500	2,500	0.00%
01022052 - 56320 Business Meals	509	142	0	300	300	0.00%
01022052 - 56330 Food/Bev/Related Emp Apprctn	3,768	4,610	4,831	4,000	4,000	0.00%
01022052 - 56400 Books and Periodicals	910	962	0	900	1,500	66.70%
Total Operating Expenses	152,722	170,934	244,851	206,900	207,700	0.39%
01022053 - 57300 Improvements & Infrastructure	0	0	4,090	169,000	0	(100.00%)
01022053 - 57400 Machinery and Equipment	0	43,152	0	0	0	0.00%
Total Capital Outlay	0	43,152	4,090	169,000	0	(100.00%)
Total DPW Admin & Engineering	575,727	690,140	658,545	852,975	691,064	(18.98%)

General Fund: **Streets and Roads** (0100-022)
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Maintains and repairs roads, bridges, and paved parking areas*
- *Provides snow removal services for City roads, walkways and parking lots*
- *Maintains and repairs the storm drainage system*
- *Maintains and repairs traffic control and safety systems, including street signs and guardrails*

Departmental Goals

- *To promote public safety and quality of life by ensuring that local roadways are well maintained and in good repair*
- *To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program*
- *To reduce annual operating expenditures through development and implementation of a long-range, comprehensive plan for construction and maintenance of City streets and roads*
- *Develop permanent and Gravel Storage, and Snow dump area*
- *Promote safe operation of all vehicles, equipment and tools.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Work with the City Engineer on repaving all the City Paved roadways, and improve paved road drainage	To promote public safety and quality of life by ensuring that local roadways are clear and in good repair.
Work with other City Departments to collect and record additional data for the City's GIS System.	To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program.
Develop snow storage and melt containment area for City snow.	This will be a regulatory required by EPA; site locates and design should be on the CMMP.
Emphasize employee safety training and high standards for work performance to reduce the accidents.	To promote safe operation of all vehicles, equipment and tools.

PERFORMANCE MEASURES FOR FY 2014

1. Clean 30% (2.4 miles) of all Class A and B Road drainage ditches on an annual basis.
2. Clean 50% (6) of the City's Storm Drain Sediment Separators annually.
3. Jet Rod & Vactor 30% (43) of Storm Drain Road Crossings Annually
4. To have 0 employee motor vehicle accidents.

PERFORMANCE MEASURES RESULTS FOR FY 2013

1. Clean 30% (2.4 miles) of all Class A and B Road drainage ditches on an annual basis.
FY13 RESULTS: 27% of the ditches were cleaned (2.1 miles)
2. Clean 50% (6) of the City's Storm Drain Sediment Separators annually.
FY 13 RESULTS: 82% of the Separators have been cleaned to date (9).
3. Jet Rod & Vactor 30% (43) of Storm Drain Road Crossings Annually
FY 13 RESULTS: (yet to be completed – due in May/June)
4. To have 0 employee motor vehicle accidents.
FY 13 RESULTS: 1 motor vehicle accident has occurred to date.

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Works							
Streets and Roads							
01022251 - 51100	Salaries and Wages	760,520	767,924	761,721	778,416	791,666	1.70%
01022251 - 51200	Temporary Employees	27,828	27,671	15,751	31,680	31,680	0.00%
01022251 - 51300	Overtime	70,537	30,076	104,380	50,000	50,000	0.00%
01022251 - 52100	Health Insurance Benefit	178,681	210,811	139,955	264,000	264,000	0.00%
01022251 - 52200	FICA & Medicare Emplr Match	65,624	63,177	67,461	65,798	66,811	1.50%
01022251 - 52300	PERS Employer Contribution	225,744	240,287	281,289	293,323	296,740	1.20%
01022251 - 52400	Unemployment Insurance	3,662	3,737	4,733	5,544	7,653	38.00%
01022251 - 52500	Workers Compensation	33,604	38,328	33,829	39,507	45,466	15.10%
01022251 - 52900	Other Employee Benefits	4,688	4,491	4,592	5,720	5,460	(4.50%)
Total Personnel Expenses		1,370,888	1,386,502	1,413,711	1,533,988	1,559,476	1.66%
01022252 - 53260	Training Services	2,301	4,471	7,311	4,000	4,000	0.00%
01022252 - 53300	Other Professional Svs	2,229	2,497	1,358	(7,000)	3,000	(142.90%)
01022252 - 53430	Survey Services	500	1,909	1,855	3,000	3,000	0.00%
01022252 - 54210	Solid Waste	2,175	2,446	2,913	3,000	3,000	0.00%
01022252 - 54300	Repair/Maintenance Services	251	0	376	4,000	4,000	0.00%
01022252 - 54420	Equipment Rental	1,930	6,920	0	7,000	7,000	0.00%
01022252 - 54500	Construction Services	3,500	0	0	7,000	7,000	0.00%
01022252 - 55200	General Insurance	0	0	869	0	0	0.00%
01022252 - 55310	Telephone / Fax/TV	794	590	569	1,000	1,000	0.00%
01022252 - 55330	Radio	2,203	2,473	1,737	2,500	2,500	0.00%
01022252 - 55903	Travel and Related Costs	0	1,982	0	3,000	4,000	33.30%
01022252 - 55907	Permit Fees	1,700	1,300	950	2,000	2,000	0.00%
01022252 - 56100	General Supplies	187,769	231,886	189,351	240,667	205,000	(14.80%)
01022252 - 56110	Sand / Gravel / Rock	409,790	426,854	415,937	426,680	418,024	(2.00%)
01022252 - 56120	Office Supplies	39	195	565	0	0	0.00%
01022252 - 56150	Computer Hardware / Software	1,288	0	0	0	0	0.00%
01022252 - 56220	Electricity (streets lights)	72,290	63,174	68,431	80,700	60,000	(25.70%)
01022252 - 56230	Propane	661	590	335	1,600	600	(62.50%)
01022252 - 56260	Gasoline for Vehicles	5,368	9,210	9,127	6,500	9,000	38.50%
01022252 - 56270	Diesel for Equipment	78,897	61,385	114,760	87,000	95,000	9.20%
01022252 - 56330	Food/Bev/Related Emp Apprctn	21	0	0	0	0	0.00%
01022252 - 56400	Books and Periodicals	0	192	0	50	50	0.00%
Total Operating Expenses		773,705	818,074	816,443	872,697	828,174	(5.10%)
01022253 - 57300	Improvements & Infrastructure	11,590	0	3,280	0	39,500	0.00%
Total Capital Outlay		11,590	0	3,280	0	39,500	0.00%
Total Streets and Roads		2,156,183	2,204,577	2,233,434	2,406,685	2,427,150	0.85%

General Fund: **Receiving and Supply** (0100-023)
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Provides shipping, receiving and delivery services for all City departments*
- *Processes work orders for other DPW divisions, capital projects, and utility funds*
- *Maintains reasonable inventory levels to minimize down time for numerous City departments including water, wastewater, powerhouse, electric, building maintenance, landfill, and the roads department.*
- *Tracks repairs, mileage, hours and fuel use for City vehicles and equipment*
- *Manages disposal of City wide surplus items and equipment*
- *Reviews and approves fuel and freight invoices*
- *Maintains Equipment titles, registrations and renewals*

Departmental Goals

- *Optimize inventory levels to keep the combination of carrying cost, reorder cost and equipment down-time to a minimum*
- *Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.*
- *Provide knowledgeable service and support to other City departments.*
- *Provide timely shipping, receiving and delivery services for all City departments.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Reduce the time between closing the Purchase Order and the date it is sent to City Hall for payment.	Provide timely shipping, receiving and delivery services for all City departments.
Work with Vehicle Maintenance Division to document and evaluate costs for various types and ages of light duty vehicles to define optimum lifecycle replacement schedules.	Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.
Construct accurate records of the interval between parts requested, parts ordered, parts received, and parts delivered to the requesting department.	<i>Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.</i>

PERFORMANCE MEASURES FOR FY2014

1. To save at least 5% on the cost of purchases through a consistent system of vendor price analysis.
2. To deliver 80% of all departmental supplies/packages within 24 hours of receipt.
3. To maintain annual inventory discrepancies at less than 1%.

PERFORMANCE MEASURES RESULTS FOR FY2013

1. To save at least 5% on the cost of purchases through a consistent system of vendor price analysis.
FY13 RESULTS: *Saved 66% on vehicle parts purchases.*
2. To deliver 80% of all departmental supplies/packages within 24 hours of receipt.
FY13 RESULTS: *99% of deliveries were made within 24 hours.*
3. To maintain annual inventory discrepancies at less than 1%.
FY13 RESULTS: *Inventory discrepancy for FY12 was 8.06%. The high discrepancy for FY12 is the result of \$151,784 of Powerhouse parts received into the Supply physical inventory but not into the Finance General Ledger by June 30, 2012. Adjusting for this anomaly, the inventory discrepancies for FY13 was 1.6%.*

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Works							
Receiving and Supply							
01022351 - 51100	Salaries and Wages	127,404	123,655	122,002	124,375	125,194	0.70%
01022351 - 51200	Temporary Employees	0	3,883	0	0	0	0.00%
01022351 - 51300	Overtime	4,609	3,984	3,982	1,550	1,050	(32.30%)
01022351 - 52100	Health Insurance Benefit	39,854	44,506	29,107	54,120	54,120	0.00%
01022351 - 52200	FICA & Medicare Emplr Match	10,099	10,068	9,638	9,634	9,660	0.30%
01022351 - 52300	PERS Employer Contribution	35,892	38,618	41,451	44,734	44,667	(0.10%)
01022351 - 52400	Unemployment Insurance	749	789	925	1,046	1,446	38.20%
01022351 - 52500	Workers Compensation	5,057	5,315	4,047	5,146	5,576	8.40%
01022351 - 52900	Other Employee Benefits	921	929	877	1,066	1,326	24.40%
Total Personnel Expenses		224,585	231,747	212,029	241,671	243,039	0.57%
01022352 - 53260	Training Services	932	910	802	1,250	1,200	(4.00%)
01022352 - 53300	Other Professional Svs	359	213	402	500	500	0.00%
01022352 - 54300	Repair/Maintenance Services	1,038	0	1,168	500	0	(100.00%)
01022352 - 54420	Equipment Rental	642	642	0	700	0	(100.00%)
01022352 - 55310	Telephone / Fax/TV	2,094	2,075	1,717	2,100	2,100	0.00%
01022352 - 55330	Radio	0	0	0	200	150	(25.00%)
01022352 - 55903	Travel and Related Costs	0	0	200	2,100	2,100	0.00%
01022352 - 56100	General Supplies	504	1,215	1,994	1,750	2,130	21.70%
01022352 - 56120	Office Supplies	755	821	2,202	1,900	2,870	51.10%
01022352 - 56260	Gasoline for Vehicles	1,695	2,290	2,410	1,700	1,800	5.90%
01022352 - 56270	Diesel for Equipment	114	159	153	500	500	0.00%
Total Operating Expenses		8,133	8,325	11,047	13,200	13,350	1.14%
Total Receiving and Supply		232,718	240,071	223,076	254,871	256,389	0.60%

General Fund: ***Vehicle & Equip Maintenance*** (0100-028)
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Repair and maintain the City's gas and diesel powered vehicles and equipment*
- *Perform a wide variety of repair and fabrication work for other City departments and projects*
- *Develop and maintain long-range vehicle replacement plan*

Departmental Goals

- *To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired*
- *To protect the value of capital assets through a comprehensive program of preventative maintenance*
- *To use our knowledge and skills to assist other departments with projects and repair work as needed*
- *To provide for a safe work environment for employees*
- *To accurately project long range funding needs for overall City vehicle and equipment replacement*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Support special training for vehicle repair and maintenance (Volvo/Ford)	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired
Conduct an annual evaluation of vehicle/equipment condition and update the schedule for rolling stock replacement.	To accurately project long range funding needs for overall City vehicle and equipment replacement.
To maintain an aggressive program of rust control on Light Duty Vehicles to expand the life of the vehicles.	To protect the value of capital assets through a comprehensive program of preventative maintenance
Evaluate costs for various types and ages of light duty vehicles to define optimum lifecycle replacement schedules.	To accurately project long range funding needs for overall City vehicle and equipment replacement.
Continue to rebuild heavy and light equipment to extend vehicle life and reduce need for new vehicle purchases.	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired

PERFORMANCE MEASURES FOR FY 2014

1. To complete 95% of the Light Duty Vehicle and Heavy Equipment Preventative Maintenance Service Orders annually.
2. To maintain an inventory of no more than 3 types of truck tires.
3. To maintain costs for light duty vehicles (sedans and pickup trucks) less than 10 years old at \$.30 per mile or less and light duty vehicles 10 years old or older at \$.35 per mile or less.

PERFORMANCE MEASURES RESULTS FOR FY 2013

4. To complete 90% of the Light Duty Vehicle and Heavy Equipment Preventative Maintenance Service Orders annually.
***FY13 RESULT:** Completed 98% of Preventative Maintenance Service Orders (60 of 61)*
5. To reduce the variety of different truck tires by 40% by 2017.
***FY13 RESULT:** This goal has been achieved. VM has exhausted the stock of tube-type tires from inventory and current purchases of tires have been reduced from 8 types to 2 types of tires.*
6. To establish a baseline cost for light duty vehicles (per mile driven) and track costs to evaluate differences for vehicles more than 10 years old and vehicles less than 10 years old.
***FY13 RESULT:** A baseline cost has been established as follows:*
 - Sedans under 10 years old: \$.30 per mile*
 - Sedans 10 years or older: \$.30 per mile*
 - Pick ups under 10 years: \$.26 per mile*
 - Pick ups 10 years or older: \$.35 per mile*

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Works						
Veh & Equip Maintenance						
01022851 - 51100 Salaries and Wages	330,122	319,673	330,186	333,673	341,532	2.40%
01022851 - 51300 Overtime	21,987	1,232	4,160	4,998	4,998	0.00%
01022851 - 52100 Health Insurance Benefit	77,353	99,257	69,079	122,741	122,727	0.00%
01022851 - 52200 FICA & Medicare Emplr Match	26,342	24,550	25,577	25,907	26,508	2.30%
01022851 - 52300 PERS Employer Contribution	89,219	96,796	113,081	120,482	122,747	1.90%
01022851 - 52400 Unemployment Insurance	1,361	1,835	2,110	2,373	3,283	38.30%
01022851 - 52500 Workers Compensation	15,772	14,817	12,216	10,470	15,184	45.00%
01022851 - 52900 Other Employee Benefits	1,930	2,134	2,103	2,418	2,418	0.00%
Total Personnel Expenses	564,085	560,295	558,513	623,062	639,397	2.62%
01022852 - 53260 Training Services	5,918	6,863	1,868	7,500	7,500	0.00%
01022852 - 53300 Other Professional Svs	4,222	3,960	4,952	2,000	2,000	0.00%
01022852 - 53490 Other Technical Services	0	0	1,344	0	0	0.00%
01022852 - 54210 Solid Waste	1,507	2,192	4,546	3,000	3,000	0.00%
01022852 - 54300 Repair/Maintenance Services	35,460	0	3,678	40,000	40,000	0.00%
01022852 - 55310 Telephone / Fax/TV	168	240	284	300	350	16.70%
01022852 - 55330 Radio	0	316	0	200	0	(100.00%)
01022852 - 55903 Travel and Related Costs	708	0	0	4,000	4,000	0.00%
01022852 - 56100 General Supplies	59,555	63,461	73,844	75,000	75,000	0.00%
01022852 - 56120 Office Supplies	0	1,334	1,035	1,000	0	(100.00%)
01022852 - 56130 Machinery / Vehicle Parts	256,248	136,514	180,176	260,000	300,100	15.40%
01022852 - 56150 Computer Hardware / Software	839	0	3,915	500	0	(100.00%)
01022852 - 56230 Propane	390	471	267	700	550	(21.40%)
01022852 - 56260 Gasoline for Vehicles	2,483	2,865	3,959	3,000	4,000	33.30%
01022852 - 56400 Books and Periodicals	0	0	0	200	0	(100.00%)
Total Operating Expenses	367,497	218,217	279,869	397,400	436,500	9.84%
Total Veh & Equip Maintenance	931,582	778,512	838,382	1,020,462	1,075,897	5.43%

General Fund: ***Facilities Maintenance*** (0100-029)
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Repairs and maintains City housing units and community facilities*
- *Performs grounds maintenance for City buildings and parks*
- *Constructs or assists in the construction of capital improvement and major maintenance projects*

Departmental Goals

- *To protect the value and prolong the useful lives of City facilities through a comprehensive program of repairs and preventative maintenance*
- *To keep current, and use, our skills in carpentry, plumbing, painting, electrical mechanical systems, and landscaping to enhance safety and quality of life for the citizens and staff of the City*
- *To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities.*
- *To promote Safety First in the Work Place*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
To complete Major Maintenance projects identified in the 2013 City Assessment report.	To protect the value and prolong the useful lives of City Facilities
To keep safety materials and equipment current and available to staff and to promote their use.	To promote safety first in the work place
To work with the GIS consultant to include facilities and their pertinent records for quick, easy access	To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities
To become informed of new facilities technologies in order to enhance the energy efficiency of our city facilities.	To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities
To promote progressive skill development in all disciplines of Facilities Maintenance for maintenance staff.	To keep current, and use, our skills to enhance safety and quality of life for citizens and staff

PERFORMANCE MEASURES FOR FY 2014

1. To complete 98% of the work order requests received annually.
2. To eliminate second repair calls on individual work items by completing all repairs thoroughly and correctly the first time.
3. To respond to safety hazard repairs on the same day they were received.

PERFORMANCE MEASURES RESULTS FOR FY 2013

1. To complete 98% of the work order requests received annually.
FY 13 RESULTS: *The FM Division was able to complete 487 of 506 work requests or 96.24% of all work requests received throughout FY12. (Results are from last full year)*
2. To eliminate second repair calls on individual work items by completing all repairs thoroughly and correctly the first time.
FY13 RESULTS: *Second repair calls were required on 2.7 % of the work orders (15 of 559).*
3. To respond to safety hazard repairs on the same day they were received.
FY13 RESULTS: *100% of safety related service requests were responded to within 24 hours of the request's inception*

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Public Works						
Facilities Maintenance						
01022951 - 51100 Salaries and Wages	337,148	350,063	319,184	313,780	321,272	2.40%
01022951 - 51200 Temporary Employees	25,251	29,134	24,520	40,288	87,260	116.60%
01022951 - 51300 Overtime	11,284	6,475	15,541	10,003	10,003	0.00%
01022951 - 52100 Health Insurance Benefit	87,275	108,873	66,405	115,591	115,576	0.00%
01022951 - 52200 FICA & Medicare Emplr Match	28,565	29,504	27,482	27,862	32,026	14.90%
01022951 - 52300 PERS Employer Contribution	92,383	104,740	109,784	114,363	116,523	1.90%
01022951 - 52400 Unemployment Insurance	2,037	2,214	2,372	2,791	4,698	68.30%
01022951 - 52500 Workers Compensation	20,698	16,195	11,712	15,620	18,980	21.50%
01022951 - 52900 Other Employee Benefits	2,528	2,759	2,476	2,277	2,778	22.00%
Total Personnel Expenses	607,168	649,956	579,476	642,575	709,116	10.36%
01022952 - 53240 Engineering/Architectural Svs	0	0	0	7,000	7,000	0.00%
01022952 - 53260 Training Services	2,630	4,523	9,047	7,525	9,000	19.60%
01022952 - 53300 Other Professional Svs	3,824	35,332	11,779	7,000	2,000	(71.40%)
01022952 - 53420 Sampling / Testing	0	0	0	500	0	(100.00%)
01022952 - 53490 Other Technical Services	6,309	245	0	500	500	0.00%
01022952 - 54210 Solid Waste	862	869	850	1,000	1,000	0.00%
01022952 - 54300 Repair/Maintenance Services	485,939	328,352	358,517	273,080	381,200	39.60%
01022952 - 54410 Buildings/Land Rental	850	653	546	924	924	0.00%
01022952 - 54500 Construction Services	803	2,877	21,999	41,500	15,000	(63.90%)
01022952 - 55310 Telephone / Fax/TV	1,228	1,341	1,660	2,000	1,000	(50.00%)
01022952 - 55320 Network / Internet	0	243	0	0	0	0.00%
01022952 - 55901 Advertising	0	0	0	400	400	0.00%
01022952 - 55903 Travel and Related Costs	0	0	3,454	2,300	2,300	0.00%
01022952 - 55906 Membership Dues	100	50	25	175	175	0.00%
01022952 - 56100 General Supplies	108,335	118,770	108,064	98,920	116,900	18.20%
01022952 - 56110 Sand / Gravel / Rock	0	481	0	0	0	0.00%
01022952 - 56120 Office Supplies	154	268	275	200	0	(100.00%)
01022952 - 56140 Facility Maintenance Supplies	78,431	74,514	69,354	123,800	147,700	19.30%
01022952 - 56150 Computer Hardware / Software	1,288	661	0	0	0	0.00%
01022952 - 56220 Electricity	2,168	1,751	2,364	2,000	0	(100.00%)
01022952 - 56230 Propane	392	437	246	608	608	0.00%
01022952 - 56260 Gasoline for Vehicles	6,115	7,662	10,065	7,725	7,725	0.00%
01022952 - 56270 Diesel for Equipment	40	34	19	200	200	0.00%
01022952 - 56400 Books and Periodicals	0	0	101	500	500	0.00%
01022952 - 59100 Interest Expense	0	484	451	1,000	1,000	0.00%
Total Operating Expenses	699,466	579,548	598,818	578,857	695,132	20.09%
01022953 - 57400 Machinery and Equipment	0	0	0	22,000	0	(100.00%)
Total Capital Outlay	0	0	0	22,000	0	(100.00%)
Total Facilities Maintenance	1,306,635	1,229,504	1,178,294	1,243,432	1,404,248	12.93%

General Fund: **PCR Administration** (0100-031/033)
 Responsible Manager/Title: Jeff Hawley PCR Director

PCR Department Mission Statement

“To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.”

Functions and Responsibilities

- Manages, coordinates and provides administrative support of all PCR Divisions – Recreation; Library; Aquatics and Parks.
- Manages and promotes the PCR Master Plan for facility, maintenance and expansion needs.
- Acts as the liaison for the PCR and Library Advisory Committees.

Departmental Goals

- To promote community wide quality parks, recreation, Library services, cultural and leisure facilities, activities and programs.
- To establish departmental goals, administer department budgets, personnel, facilities and program oversight.
- To foster and maintain a professional staff through education and training opportunities to increase knowledge and job performance.
- To maintain, evaluate and develop policies, procedures and job position duties as related to current and future needs of the PCR Department and community.
- To help facilitate the Advisory Committees roles, responsibilities and objectives.

OBJECTIVES FOR FY 2014

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Assessment of PCR facilities including the Library, Aquatic Center, parks, playgrounds and trails for current maintenance and future replacement and expansion needs.	Promotes quality PCR facilities, parks, maintenance and administration of facilities.
Complete all staff required training, cross train staff where applicable and offer professional development opportunities for all staff through local, regional, state or national education and training programs.	Foster staff development to increase skills and job performance.
Continue to work on Emergency Shelter Training for staff and community members	Foster staff development and community emergency disaster readiness.
Develop working relationships with other community agencies to coordinate PCR programs and use of community facilities.	Promote city wide recreational and leisure activities, programs and services.
Act as a liaison, offer administrative support and attend scheduled meetings and promote agendas of the PCR Advisory Committees and Commission.	Promote parks and recreation and help facilitate Advisory Committees and Commission goals and objectives.

PERFORMANCE MEASURES FOR FY 2014

- 1.) Reduce staff turnover at the Community Center by offering professional training and educational opportunities.

Measure: FY11 FY12 FY13 FY-14

Education/Training Opportunities: 7 13 17

All the five Recreation Coordinators attended training Conferences within or outside of the community.
All Dept. Managers have attended at least two trainings.
The Recreation Assistants have all attended one local Webinar Rec Trac Training.

Staff turnover: 3 3 3

We have had one Recreation Coordinator and Two Recreation Assistants resign in FY13

- 2.) Ensure the Parks and Recreation Master Plan priorities are being incorporated into PCR's programs, activities, equipment and maintenance of our facilities.

Measure: FY11 FY12 FY13

Number of programs/activities related to PCR Master Plan. 1 2 3

Replacement of Shelter at Expedition Park will be complete by the end of FY-13 and one PCR Manager received a current CPSI certification. Rec Manager attended and completed NRPA Supervisors School.

New/Old facilities/equipment maintained or introduced. 2 3 3

Tennis court surfacing materials purchased and shall be installed by end of FY-2013. Track around Community Park nominated for resurfacing with pavement in 2014. Aquatic Center assessment of lobby, shower room and program areas Initiated for 2014 CMMP

- 3.) To act as liaison and offer administrative support to the PCR and Library Advisory Committees

Measure: FY-11 FY-12 FY-13

Number of Library monthly meetings attended. 7 of 10 4 of 6 6 of 10

Number of PCR Advisory meetings advertised/ attended. 10 of 10 6 of 6 10 of 11

All meeting minutes to Clerk's Office for distribution to City Council. 6 of 10 6 of 6 10 of 10

- 4). Continue to work with City Departments and community agencies and volunteers to exercise emergency sheltering capabilities.

Measure:

Attend emergency preparedness workshops

FY-12 FY-13 FY-14

3 1 3

Hold sheltering exercise that will include at least two shift changes and use of generator for power outage at shelter.

1 0 1

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

Parks, Culture & Recreation		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
PCR Administration							
01023151 - 51100	Salaries and Wages	137,689	136,097	149,915	142,333	150,819	6.00%
01023151 - 52100	Health Insurance Benefit	37,428	43,499	30,250	52,800	52,800	0.00%
01023151 - 52200	FICA & Medicare Emplr Match	10,564	10,435	11,495	10,889	11,538	6.00%
01023151 - 52300	PERS Employer Contribution	37,183	41,173	50,703	51,012	53,812	5.50%
01023151 - 52400	Unemployment Insurance	755	719	972	1,016	1,414	39.20%
01023151 - 52500	Workers Compensation	1,260	774	642	766	671	(12.40%)
Total Personnel Expenses		224,878	232,697	243,977	258,816	271,054	4.73%
01023152 - 53260	Training Services	478	769	4,325	4,000	3,500	(12.50%)
01023152 - 53264	Education Reimbursement	0	0	0	2,500	3,000	20.00%
01023152 - 53300	Other Professional Svs	0	214	500	2,000	2,000	0.00%
01023152 - 54300	Repair/Maintenance Services	2,784	2,618	982	0	0	0.00%
01023152 - 54410	Buildings / Land Rental	1,092	5,248	2,680	0	0	0.00%
01023152 - 54420	Equipment Rental	0	0	41	0	0	0.00%
01023152 - 55310	Telephone / Fax/TV	685	1,153	1,511	0	0	0.00%
01023152 - 55901	Advertising	699	796	667	600	700	16.70%
01023152 - 55902	Printing and Binding	0	5,490	6,145	6,000	7,500	25.00%
01023152 - 55903	Travel and Related Costs	175	3,862	4,730	11,657	4,000	(65.70%)
01023152 - 55904	Banking / Credit Card Fees	3,535	3,948	5,202	0	0	0.00%
01023152 - 55905	Postal Services	255	240	277	0	0	0.00%
01023152 - 55906	Membership Dues	550	855	950	1,200	1,400	16.70%
01023152 - 55907	Permit Fees	460	300	560	0	0	0.00%
01023152 - 55908	Employee Moving Costs	0	6,096	5,791	0	0	0.00%
01023152 - 56100	General Supplies	2,605	427	2,975	2,600	2,600	0.00%
01023152 - 56106	Disaster Supplies	0	0	1,357	0	2,000	0.00%
01023152 - 56120	Office Supplies	8,389	6,614	4,730	0	0	0.00%
01023152 - 56160	Uniforms	2,157	772	1,215	143	0	(100.00%)
01023152 - 56260	Gasoline for Vehicles	1,223	1,886	2,715	2,400	2,500	4.20%
01023152 - 56310	Food/Bev/Related for Programs	0	0	369	750	750	0.00%
01023152 - 56320	Business Meals	215	0	100	500	500	0.00%
01023152 - 56330	Food/Bev/Related Emp Apprctn	2,525	2,176	2,513	2,750	2,000	(27.30%)
Total Operating Expenses		27,826	43,463	50,335	37,100	32,450	(12.53%)
01023153 - 57400	Machinery and Equipment	0	12,383	0	0	29,000	0.00%
Total Capital Outlay		0	12,383	0	0	29,000	0.00%
Total PCR Administration		252,704	288,543	294,313	295,916	332,504	12.36%

General Fund: **Recreation Programs** (0100-032)
 Responsible Manager / Title: Jeff Hawley, PCR Director

Functions and Responsibilities

- Manages the Community Center and facility personnel.
- Develops and oversees recreation programs for all age groups.

Departmental Goals

- Design and implement diverse and quality programs
- Provide opportunities for community involvement
- Promote health, fitness, enjoyment, cultural enrichment and learning
- Provide safe and secure environments
- Offer exceptional customer service to citizens and visitors
- Provide programs and services within budget and fee schedule guides

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Recruit, train, and track volunteers	Provide safe and secure environment; Design and implement diverse and quality programs, Provide opportunities for community involvement; Promote health, fitness, enjoyment, cultural enrichment and learning
Recruit and train instructors	Promote health, fitness, enjoyment, cultural enrichment and learning; Provide opportunities for community involvement; Provide safe and secure environments Design and implement diverse and quality programs
Locate alternate venues to increase programming capacity	Design and implement diverse and quality programs; Provide opportunities for community involvement; Promote health, fitness, enjoyment, cultural enrichment and learning;
Streamline SOPs and Community Center Guidelines	Provide safe and secure environments; Offer exceptional customer service to citizens and visitors.
Expand Programming Options	Provide programs and services within budget and fee schedule guidelines. Promote health, fitness, enjoyment, cultural enrichment and learning.
Develop Sound Marketing	Promote health, fitness, enjoyment, cultural enrichment and learning. Provide programs and services within budget. Provide opportunities for community involvement.

PERFORMANCE MEASURES FOR FY 2014

1.) Increase the staff training and professional memberships in specialized areas.

		<u>FY '11</u>	<u>FY '12</u>	<u>FY-13</u>
Measure:	Staff In-Service Training	1	4	4
	Professional Memberships	2	3	3
	Personal Development Training opportunities.	0	2	4

Staff In-Service Training

- Women in the Recreation Field
- Reports from Conferences and Training
- AED, CPR, and First Aid

Professional Memberships

- Staff currently holds memberships with ARPA and NRPA.
- National Youth Sports Alliance

Other Training Opportunities

- Staff training with Frank Kross at UCSD.
- Staff attended the training with a behavior health counselor with USAFV.

2.) Increase the number of arts and culture programs.

		<u>FY '11</u>	<u>FY '12</u>	<u>FY-13</u>
Measure:	Dance Programs	1	2	3
	Music Programs	1	4	5
	Theater Labs	0	1	1

Dance Programs

- Step Team
- Hip Hop Dancing

Music Programs

- Group Guitar
- Glee Ensemble
- Voice Tech
- Kidz Mini Muzic Camp

Additionally we offered another theater program:

- Lab Theater was held and a small play production “Big Red Riding Hood” was offered to youth and adults.

3.) Increase the number of teen specific activities.

		<u>FY '11</u>	<u>FY '12</u>	<u>FY-13</u>
Measure:	Teen Council Membership	4	7	10
	Leisure Activities and Special Events	2	7	9
	Send Youth to State Leadership Conference	0	0	1?

Teen Council Membership:

- Teen Council membership is seven.

Leisure Activities and Special Events:

- Leisure Activities: Campfire Cooking Class, Jewelry Making, Monthly Day Hikes, Slacklining, Ultimate Frisbee, and Woodworking Class
- Special Events: Family “Bounce House” Days; Family and Teen Movie Nights

Send Youth to State Leadership Conference – Or?

This opportunity is being explored with the Teen Council and School District.

New Fy-13 Performance Measures:

- 1.) Implement strategies learned from involvement with ARPA and NRPA and from attending Year 2 of Supervisors’ Management School in management operation.**

	<u>FY '12</u>	<u>FY '13</u>
Measure: Implement Strategies Learned	1	3
• Implemented parents meetings outlining goals and objectives and department philosophy of our youth programs.		

- 2.) Formalize and better evaluate all programs.**

	<u>FY '12</u>	<u>FY '13</u>
Measure: Update Program Evaluation	0	1
Evaluate Programs	4	All
Adopt formalized evaluation of all programs.		

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Recreation Programs							
01023251 - 51100	Salaries and Wages	215,340	213,488	225,619	270,212	282,099	4.40%
01023251 - 51200	Temporary Employees	11,596	5,805	8,753	12,804	13,000	1.50%
01023251 - 51300	Overtime	8,672	10,642	14,540	9,000	10,000	11.10%
01023251 - 52100	Health Insurance Benefit	99,380	109,132	81,532	158,400	158,400	0.00%
01023251 - 52200	FICA & Medicare Emplr Match	18,024	17,590	19,042	22,353	23,343	4.40%
01023251 - 52300	PERS Employer Contribution	60,820	67,459	80,455	100,070	103,151	3.10%
01023251 - 52400	Unemployment Insurance	1,864	1,876	2,374	3,220	4,482	39.20%
01023251 - 52500	Workers Compensation	3,683	3,762	3,033	4,703	4,425	(5.90%)
Total Personnel Expenses		419,379	429,753	435,348	580,762	598,900	3.12%
01023252 - 53260	Training Services	920	0	2,428	2,500	2,000	(20.00%)
01023252 - 53300	Other Professional Svs	19,082	21,973	24,589	23,692	23,692	0.00%
01023252 - 55903	Travel and Related Costs	2,619	4,911	9,865	9,000	13,500	50.00%
01023252 - 55906	Membership Dues	140	205	0	0	0	0.00%
01023252 - 55907	Permit Fees	0	0	0	0	100	0.00%
01023252 - 55908	Employee Moving Costs	0	4,976	0	0	0	0.00%
01023252 - 56100	General Supplies	57,356	60,329	62,653	51,055	50,065	(1.90%)
01023252 - 56310	Food / Bev & Related for Progs	12,000	11,417	13,212	18,500	18,500	0.00%
01023252 - 58499	Sponsorships - fee waived	0	0	1,000	5,000	5,000	0.00%
Total Operating Expenses		92,117	103,811	113,747	109,747	112,857	2.83%
Total Recreation Programs		511,496	533,565	549,094	690,509	711,757	3.08%

General Fund: **Community Center Operations**(0100-033)
 Responsible Manager/Title: Ben Bolock, Facilities and Operations Manager
 Reports to: Jeff Hawley, Director of Parks, Culture and Recreation Department

PCR Department Mission Statement

“To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.”

Functions and Responsibilities

- Establish and maintain effective working relationships with the community
- Supervises trains, motivates, and evaluates Recreation Assistants on job functions
- Processes and verifies all accounts payable and purchase requisitions; tracks accounts to provide account detail on request; assists with department budget reports and preparation. Ensures fiscal responsibility of department by matching expenses with budget items.
- Maintains all community center inventory records.
- Coordinates and tracks facilities maintenance repairs and requests.

Departmental Goals

- Provide excellent customer service, establish and maintain effective working relationships with the community
- Maintain up to date and correct information on department recreation software (Rec-Trac): facilities, households, rentals and activities
- Ensure a clean and safe facility for all patrons.
- Provide the community with department information: rates, pass information, closures dates and program changes

OBJECTIVES FOR FY 2014

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Receive 3 or less complaints verbally or written about community center cleanliness	Ensure a clean and safe facility for all patrons
Delete outstanding balances that have existed for over a year and let no owed money exist between FY 2014-2015	Keep up to date and correct information on department recreation software (Rec-Trac): facility, households, rentals and activities
Create 1 online survey and make available to the public to identify areas of interest with programs and facilities	Provide excellent customer service, establish and maintain effective working relationships with the community

PERFORMANCE MEASURES FOR FY 2014

1.) Goal: Ensure a clean and safe facility for all patrons.

Measure	FY2013	FY2014	FY2015
Receive 3 or less complaints verbally or written about community center cleanliness	3		

2.) Goal: Provide excellent customer service, establish and maintain effective working relationships with the community

Measure	FY 2014	
Create 1 online survey and make available to the public to identify areas of interest with programs and facilities.	27	Yes or No

3.) Goal: Maintain up to date and correct information on department recreation software (Rec-Trac): facilities, households, rentals and activities.

Measure	FY 2012	FY 2013	FY2014	FY2015
	Number of households with existing balances			
Delete outstanding balances that have existed for over a year and let no owed money exist between FY 2014-2015	48	27		

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Community Center Operations							
01023351 - 51100	Salaries and Wages	139,873	124,585	130,447	139,746	141,178	1.00%
01023351 - 51200	Temporary Employees	0	0	1,920	0	0	0.00%
01023351 - 51300	Overtime	6,673	7,827	11,023	7,500	7,500	0.00%
01023351 - 52100	Health Insurance Benefit	70,371	76,889	54,820	105,600	105,600	0.00%
01023351 - 52200	FICA & Medicare Emplr Match	11,211	10,130	10,969	11,266	11,372	0.90%
01023351 - 52300	PERS Employer Contribution	40,301	40,076	44,986	52,236	53,049	1.60%
01023351 - 52400	Unemployment Insurance	1,200	1,113	1,527	1,904	2,517	32.20%
01023351 - 52500	Workers Compensation	1,164	698	494	755	636	(15.80%)
Total Personnel Expenses		270,792	261,318	256,186	319,007	321,852	0.89%
01023352 - 53260	Training Services	0	570	991	0	0	0.00%
01023352 - 53300	Other Professional Svs	218	236	0	0	0	0.00%
01023352 - 54110	Water / Sewerage	5,826	8,584	10,198	10,500	10,500	0.00%
01023352 - 54210	Solid Waste	4,869	5,139	5,648	7,200	8,500	18.10%
01023352 - 54230	Custodial Services/Supplies	65,079	67,168	65,948	72,250	74,000	2.40%
01023352 - 54300	Repair/Maintenance Services	0	0	0	3,000	3,500	16.70%
01023352 - 54410	Buildings / Land Rental	0	0	0	3,500	3,500	0.00%
01023352 - 54420	Equipment Rental	0	0	0	100	100	0.00%
01023352 - 55310	Telephone / Fax/TV	8,918	8,825	8,356	15,467	15,200	(1.70%)
01023352 - 55390	Other Communications	150	0	0	0	0	0.00%
01023352 - 55903	Travel and Related Costs	0	1,463	3,310	3,500	3,500	0.00%
01023352 - 55904	Banking / Credit Card Fees	0	0	0	3,500	4,500	28.60%
01023352 - 55905	Postal Services	0	0	0	1,000	1,000	0.00%
01023352 - 55907	Permit Fees	0	0	0	600	600	0.00%
01023352 - 56100	General Supplies	6,780	12,197	14,440	13,500	14,000	3.70%
01023352 - 56120	Office Supplies	236	0	0	6,024	8,500	41.10%
01023352 - 56160	Uniforms	0	0	0	2,000	2,500	25.00%
01023352 - 56220	Electricity	74,523	57,402	77,405	92,900	94,000	1.20%
01023352 - 56240	Heating Oil	59,009	74,258	92,837	93,500	94,200	0.70%
Total Operating Expenses		225,609	235,840	279,134	328,541	338,100	2.91%
Total Community Center Operations		496,401	497,158	535,320	647,548	659,952	1.92%

General Fund: **Library** (0100-034)
 Responsible Manager/Title: Jeff Hawley, PCR Director

Library Mission

The Unalaska Public Library will improve the quality of life in the community it serves by providing access to popular reading materials, and by acting as a gateway to learning and knowledge for children and adults.

Functions and Responsibilities

- Manages the operation of the Library facility
- Oversees, develops library staffing and programming
- Responsible for City assets which include the Library facility, collections, and physical property.

Library Community Goals

- Provide a Popular Materials Library
- Act as a Community Activities Center
- Provide a Reference Library and Independent Learning Center
- Act as a Formal Education Support Center and Research Center
- Act as a Children’s Door to Learning
- Act as a Community Information Center

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Provide services with well trained knowledgeable staff.	Supports all Goals noted above.
Build collection of materials in varying formats supporting Community interests and vocations.	Popular Materials Library, Reference Library, Community Information Center, Children’s Door to Learning, Independent Learning Center, Formal Education Support Center, Research Center
Enhance programming at the Unalaska Senior Center	Popular Materials Library, Community Activities Center, Community Information Center
Continue to develop cooperative ties with the Museum of the Aleutians and UAF Aleutians Pribilof Center and Unalaska City School	Formal Education Support Center, Independent Learning Center
Expand Children’s Programming and services	Children’s Door to Learning
Invite wider governmental use of the Library Meeting Room	Community Information Center
Offer “Family Friendly” Computer use classes	Community Activities Center, Community Information Center

Performance Measures

Achieve STAR LIBRARY RANKING each year.

FY08	FY09	FY10	FY11	FY12	FY13*	FY14	FY15	FY16	FY17
✓	✓	✓	✓	✓					

Circulation – Increase circulation by 1% each fiscal year.

FY10	FY11	FY12	FY13*	FY14	FY15	FY16	FY17
208,749	210,836 Goal 228,841 Actual	212,944 Goal 239,936 Actual	242,335 Goal In Progress	244,758 Goal			

Patron Visits - Increase patron visits to the Library by 1% each fiscal year.

FY10	FY11	FY12	FY13*	FY14	FY15	FY16	FY17
116,397	117,560 Goal 119,815 Actual	118,736 Goal 121,696 Actual	122,912 Goal In Progress	124,141 Goal			

*** FY13 measurements are in progress.**

OBJECTIVES ACCOMPLISHED IN FY13:

Card Catalogs maintained by the Unalaska Public Library and the Unalaska City School District are now shared electronically so that members of the community can access either collection from home.

Advent of the Online With Libraries (OWL) Grant enabled greater cooperation between the Unalaska City School District and the Public Library through the use of video-conferencing equipment.

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Library							
01023451 - 51100	Salaries and Wages	241,747	243,727	251,791	267,160	259,961	(2.70%)
01023451 - 51300	Overtime	2,149	2,089	2,467	4,500	4,750	5.60%
01023451 - 52100	Health Insurance Benefit	72,273	83,461	58,311	105,600	105,600	0.00%
01023451 - 52200	FICA & Medicare Emplr Match	18,651	18,805	19,451	20,783	20,252	(2.60%)
01023451 - 52300	PERS Employer Contribution	53,649	61,041	70,844	77,654	77,314	(0.40%)
01023451 - 52400	Unemployment Insurance	1,630	1,740	2,231	2,610	3,573	36.90%
01023451 - 52500	Workers Compensation	1,873	1,256	950	1,365	1,135	(16.90%)
Total Personnel Expenses		391,972	412,119	406,046	479,672	472,585	(1.48%)
01023452 - 53260	Training Services	225	215	278	500	850	70.00%
01023452 - 53300	Other Professional Svs	0	165	0	0	0	0.00%
01023452 - 54110	Water / Sewerage	680	571	708	650	750	15.40%
01023452 - 54210	Solid Waste	2,914	3,037	3,397	5,000	6,500	30.00%
01023452 - 54230	Custodial Services/Supplies	31,061	31,642	32,288	33,500	30,600	(8.70%)
01023452 - 54300	Repair/Maintenance Services	587	793	2,480	2,500	3,500	40.00%
01023452 - 54420	Equipment Rental	0	0	383	0	0	0.00%
01023452 - 55310	Telephone / Fax/TV	7,144	8,141	8,409	11,263	10,704	(5.00%)
01023452 - 55320	Network / Internet	11,344	10,614	12,027	13,668	46,200	238.00%
01023452 - 55390	Other Communications	719	0	0	0	0	0.00%
01023452 - 55903	Travel and Related Costs	3,265	2,988	3,063	2,250	4,750	111.10%
01023452 - 55905	Postal Services	2,779	2,937	3,180	4,000	4,500	12.50%
01023452 - 55906	Membership Dues	590	680	785	850	950	11.80%
01023452 - 55907	Permit Fees	325	325	325	400	450	12.50%
01023452 - 55999	Other	182	0	0	0	0	0.00%
01023452 - 56100	General Supplies	13,863	8,110	10,786	6,500	6,500	0.00%
01023452 - 56120	Office Supplies	2,270	6,696	8,441	9,500	9,500	0.00%
01023452 - 56150	Computer Hardware / Software	988	2,067	1,266	3,344	2,500	(25.20%)
01023452 - 56220	Electricity	26,490	23,878	33,317	33,500	35,175	5.00%
01023452 - 56240	Heating Oil	11,810	21,011	17,821	16,800	17,500	4.20%
01023452 - 56310	Food/Bev/Related for Programs	1,485	1,404	503	3,000	3,750	25.00%
01023452 - 56330	Food/Bev/Related Emp Apprctn	0	108	55	500	450	(10.00%)
01023452 - 56400	Books and Periodicals	41,483	40,400	41,056	62,612	53,082	(15.20%)
01023452 - 56450	Grants (Supplies)	0	0	0	17,700	18,000	1.70%
Total Operating Expenses		160,203	165,782	180,567	228,037	256,211	12.36%
Total Library		552,175	577,901	586,612	707,709	728,796	2.98%

General Fund: *Aquatics Center* (0100-035)
 Responsible Manager/Title: Jeff Hawley, PCR Director

Functions and Responsibilities

- Patron safety
- Focus on City and department mission and goals, relating to these philosophies in all aspects of work
- Development and overseeing of all programs, activities, community partnerships
- Develop and manage budget
- Ensure compliance with federal, state, and local guidelines, laws, national standards, and ordinances
- Preventative, routine, and minor maintenance, equipment and supply inventory
- Lifeguard and instructional staff

Departmental Goals

- Train and develop professional staff members in customer service and necessary life and safety skills.
- Expand facility programming
- Continue to be a desired choice for leisure and recreational activities
- Look to expand hours of operation

OBJECTIVES FOR FISCAL YEAR 2014

Objective	Supports Departmental Goal
Continue monthly in-services. Twice monthly was not successful. Develop a 'yearly' plan for in-service topics.	Train and develop professional staff members
Continue to engage staff in the program planning process, and support ideas that they share	Train and develop professional staff members
Have staff members teach skills and review case studies during monthly in-services	Train and develop professional staff members
Design and develop a survey which focuses on aquatics/fitness areas to discover where community interest lies	Expand facility programming
Continue to offer red cross learn to swim program	Expand facility programming
Research and communicate with other aquatics professionals	Expand facility programming
Find ways to appeal to more adults seeking part time employment	Expand facility programming
Continue with capitol renovation improvement discussion and research.	Continue to be a desired place of recreation
Review 'Program Analysis' of facility and continue modifications and proposals.	Continue to be a desired place of recreation

Objective	Supports Departmental Goal
Offer an open house to gather community support and input on remodel project.	Continue to be a desired place of recreation
Keep accurate records, usage and consumer comments to justify needs	Expand hours of operation

PERFORMANCE MEASURES FOR FY 2014

Increase Aquatics Programming:

Measure:	FY12	FY13	FY14
Number of Swim lessons provided	22	21	25
Number of Special Events/new programs	7	2	5

Improve facility environment:

Measure:	FY12	FY13	FY14
Routine super chlorination	2	6	6
Family Locker room availability	0	0	1
Bulletin board upkeep/marketing	2	2	4

Increase staff training:

Measure:	FY12	FY13	FY14
Training Classes	12	8	10
Professional development	1	2	4
Programming opportunities	2	2	4

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

			FY2010	FY2011	FY2012	FY2013	Adopted	%
			Actual	Actual	Actual	Budget	Budget	Chg
Parks, Culture & Recreation								
Aquatics Center								
01023551 - 51100	Salaries and Wages		194,065	174,313	155,384	180,256	187,015	3.70%
01023551 - 51200	Temporary employees		0	342	5,376	348	0	(100.00%)
01023551 - 51300	Overtime		2,279	1,625	2,092	1,768	2,000	13.10%
01023551 - 52100	Health Insurance Benefit		18,026	19,255	14,578	26,400	26,400	0.00%
01023551 - 52200	FICA & Medicare Emplr Match		15,021	13,485	12,458	13,955	14,459	3.60%
01023551 - 52300	PERS Employer Contribution		15,548	14,034	16,658	18,165	19,153	5.40%
01023551 - 52400	Unemployment Insurance		1,709	1,672	1,759	2,349	3,195	36.00%
01023551 - 52500	Workers Compensation		10,735	7,461	5,333	7,790	8,434	8.30%
Total Personnel Expenses			257,382	232,187	213,638	251,031	260,656	3.83%
01023552 - 53260	Training Services		1,837	2,405	1,711	2,500	2,500	0.00%
01023552 - 53264	Education Reimbursement		0	0	0	2,500	1,500	(40.00%)
01023552 - 53300	Other Professional Svs		0	100	280	2,500	2,000	(20.00%)
01023552 - 53420	Sampling / Testing		1,122	1,600	1,760	2,400	2,160	(10.00%)
01023552 - 54210	Solid Waste		0	62	0	0	0	0.00%
01023552 - 54300	Repair/Maintenance Services		0	0	665	0	0	0.00%
01023552 - 55310	Telephone and Fax/TV		3,759	3,039	3,129	4,000	4,000	0.00%
01023552 - 55320	Network / Internet		0	1,130	1,200	1,600	1,600	0.00%
01023552 - 55903	Travel and Related Costs		6,333	5,633	2,136	3,000	5,000	66.70%
01023552 - 55906	Membership dues		396	148	228	600	500	(16.70%)
01023552 - 56100	General supplies		36,799	25,411	27,263	33,856	34,114	0.80%
01023552 - 56120	Office Supplies		739	2,023	1,522	1,100	1,500	36.40%
01023552 - 56310	Food/Bev/Related for Programs		694	772	468	1,000	800	(20.00%)
01023552 - 56330	Food/Bev/Related Emp Apprctn		0	212	171	1,000	500	(50.00%)
Total Operating Expenses			51,679	42,535	40,532	56,056	56,174	0.21%
01023553 - 57300	Improvements & Infrastructure		0	0	0	0	35,000	0.00%
Total Capital Outlay			0	0	0	0	35,000	0.00%
Total Aquatics Center			309,061	274,721	254,170	307,087	351,830	14.57%

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Parks							
01023652 - 54110	Water / Sewerage	640	708	847	1,200	1,200	0.00%
01023652 - 54210	Solid Waste	836	933	1,040	1,550	1,550	0.00%
01023652 - 54410	Buildings/Land Rental	6,000	8,500	6,000	6,000	6,000	0.00%
01023652 - 56100	General Supplies	4,544	8,595	0	7,773	8,500	9.40%
01023652 - 56220	Electricity	4,766	3,343	5,452	7,900	7,900	0.00%
01023652 - 56240	Heating Oil	0	0	0	400	0	(100.00%)
Total Operating Expenses		16,786	22,078	13,340	24,823	25,150	1.32%
Total Parks		16,786	22,078	13,340	24,823	25,150	1.32%

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

Other Expenses		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Grants to Non-Profits							
01029154 - 58420	IFHS Mental Health Programs	129,987	150,000	125,000	160,000	160,000	0.00%
01029154 - 58430	USAFV Domestic Violence Shelte	128,685	147,988	147,988	155,387	170,926	10.00%
01029154 - 58440	Unalaska Seniors	49,800	54,619	49,800	97,800	49,800	(49.10%)
01029154 - 58450	Unalaska Community Brdcstng	89,500	89,500	89,500	89,500	89,500	0.00%
01029154 - 58460	Museum of the Aleutians	265,000	266,792	271,960	473,960	271,960	(42.60%)
01029154 - 58470	Aleutians Arts Council	10,000	10,000	10,000	10,000	10,000	0.00%
01029154 - 58480	Qawalangin Tribe/APIA	15,000	15,000	15,000	15,000	25,000	66.70%
01029154 - 58481	APIA	0	72,875	72,875	72,544	111,840	54.20%
Total Other Expenses		687,972	806,774	782,123	1,074,191	889,026	(17.24%)
Total Grants to Non-Profits		687,972	806,774	782,123	1,074,191	889,026	(17.24%)

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

Other Expenses	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Education						
01029254 - 58600 School Support	3,736,487	3,828,382	4,024,461	4,216,484	4,029,640	(4.40%)
Total Other Expenses	3,736,487	3,828,382	4,024,461	4,216,484	4,029,640	(4.43%)
 Total Education	 3,736,487	 3,828,382	 4,024,461	 4,216,484	 4,029,640	 (4.43%)

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

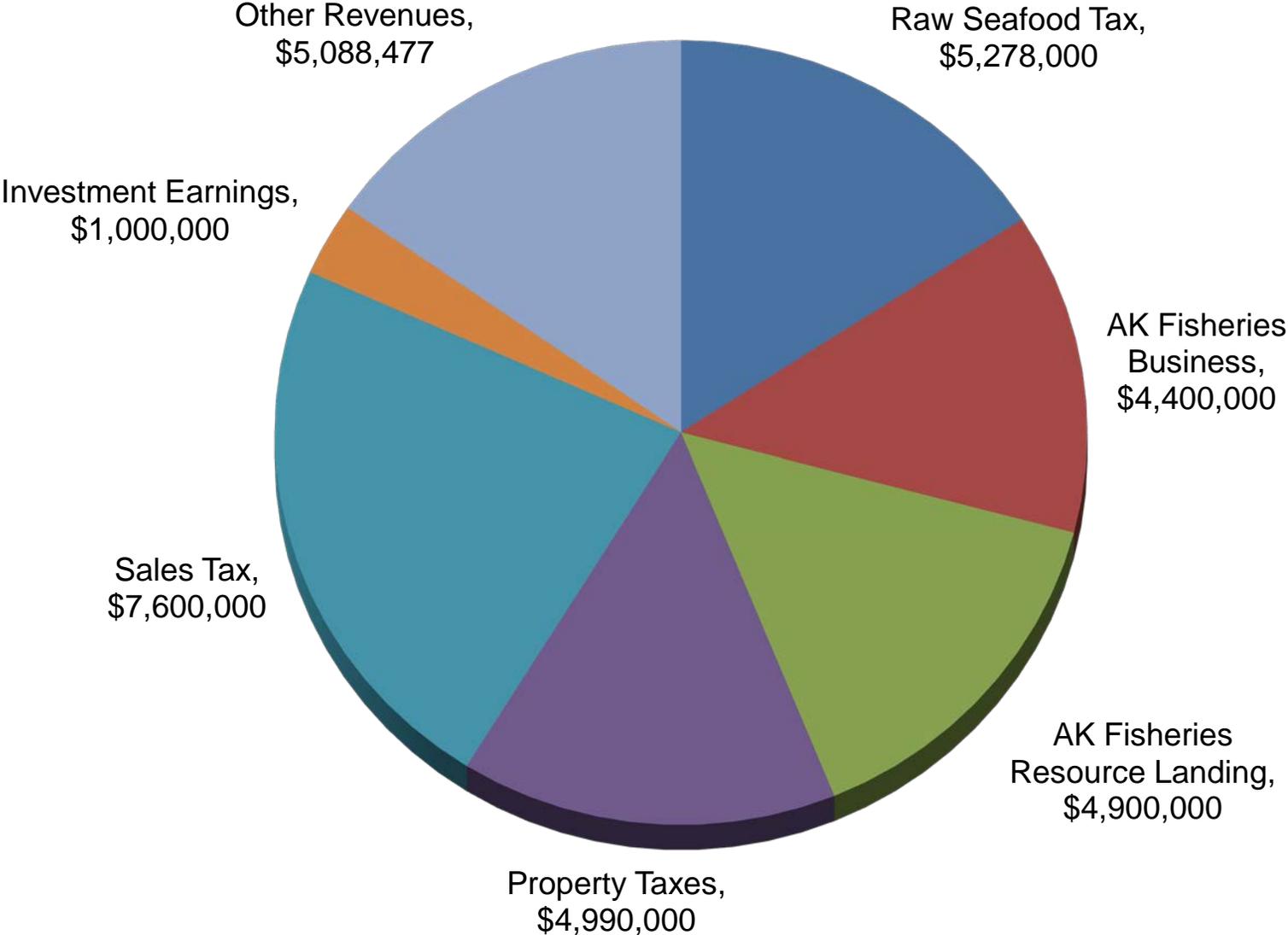
	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Other Expenses						
Debt Service						
01029354 - 59100 Interest Expense	337,164	335,016	396,817	263,175	233,313	(11.30%)
01029354 - 59200 Principal Payment	764,265	813,043	833,683	720,000	755,000	4.90%
Total Other Expenses	<u>1,101,429</u>	<u>1,148,058</u>	<u>1,230,501</u>	<u>983,175</u>	<u>988,313</u>	<u>0.52%</u>
Total Debt Service	<u>1,101,429</u>	<u>1,148,058</u>	<u>1,230,501</u>	<u>983,175</u>	<u>988,313</u>	<u>0.52%</u>

City of Unalaska
FY2014 General Fund Budget Detail
Expenditures
Adopted May 28, 2013

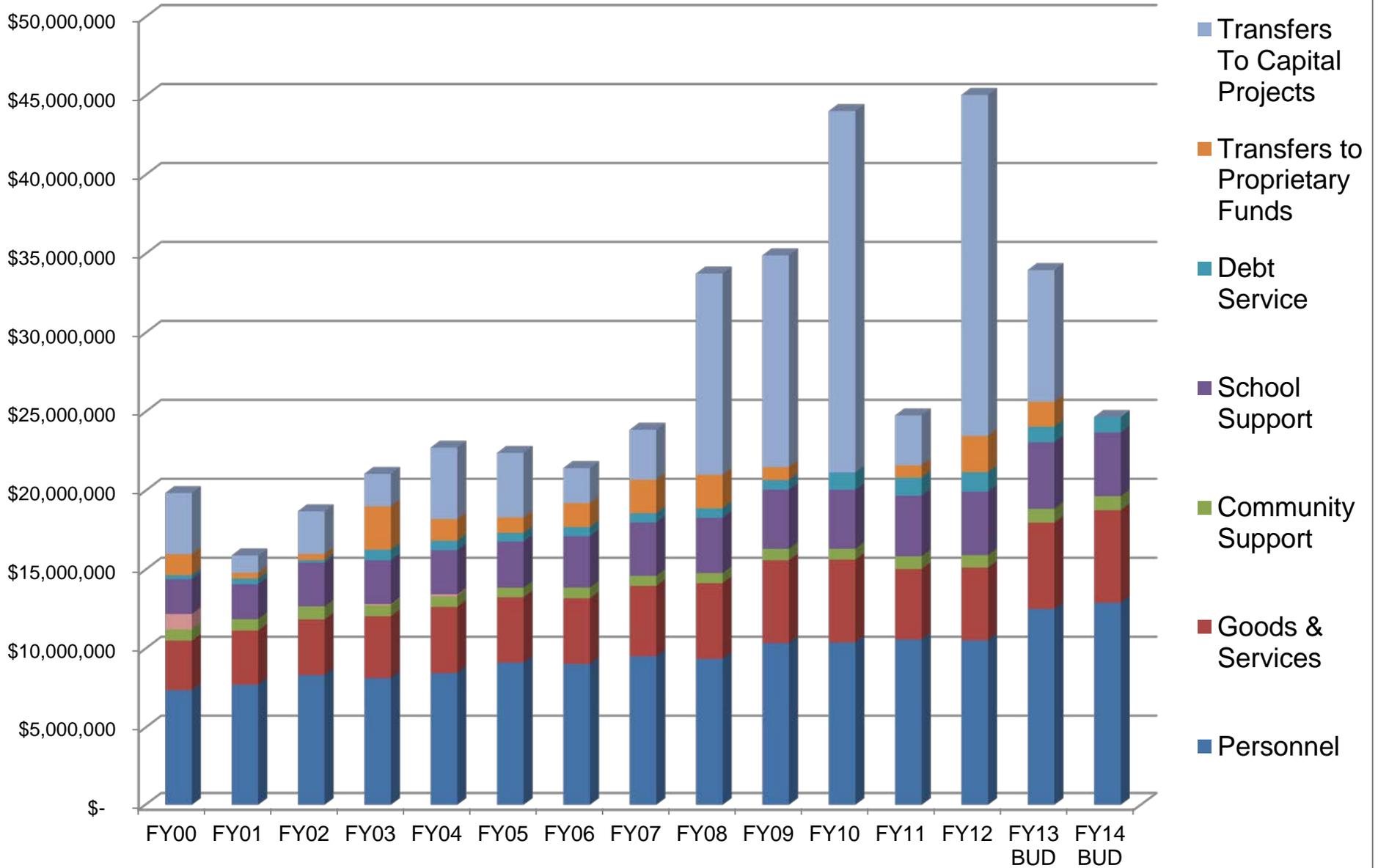
		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Transfers To General Fund		<hr/>					
Transfers Out		<hr/>					
Transfers Out		<hr/>					
01029854 - 59920	Transfers To Govt Capt Project	5,097,971	873,237	4,672,400	8,608,000	0	(100.00%)
01029854 - 59930	Transfers To Enterprise Oper	0	783,731	2,301,710	1,588,117	0	(100.00%)
01029854 - 59940	Transfers To Enterpr Capt Proj	17,781,269	2,285,000	16,914,375	7,183,719	0	(100.00%)
Total Other Expenses		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		22,879,240	3,941,968	23,888,485	17,379,836	0	(100.00%)
Total Transfers Out		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		22,879,240	3,941,968	23,888,485	17,379,836	0	(100.00%)
General Fund Expenditures Total		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		44,067,340	24,870,441	45,237,372	42,196,732	24,595,881	(41.71%)

Revenues for General Fund - FY14 Budget

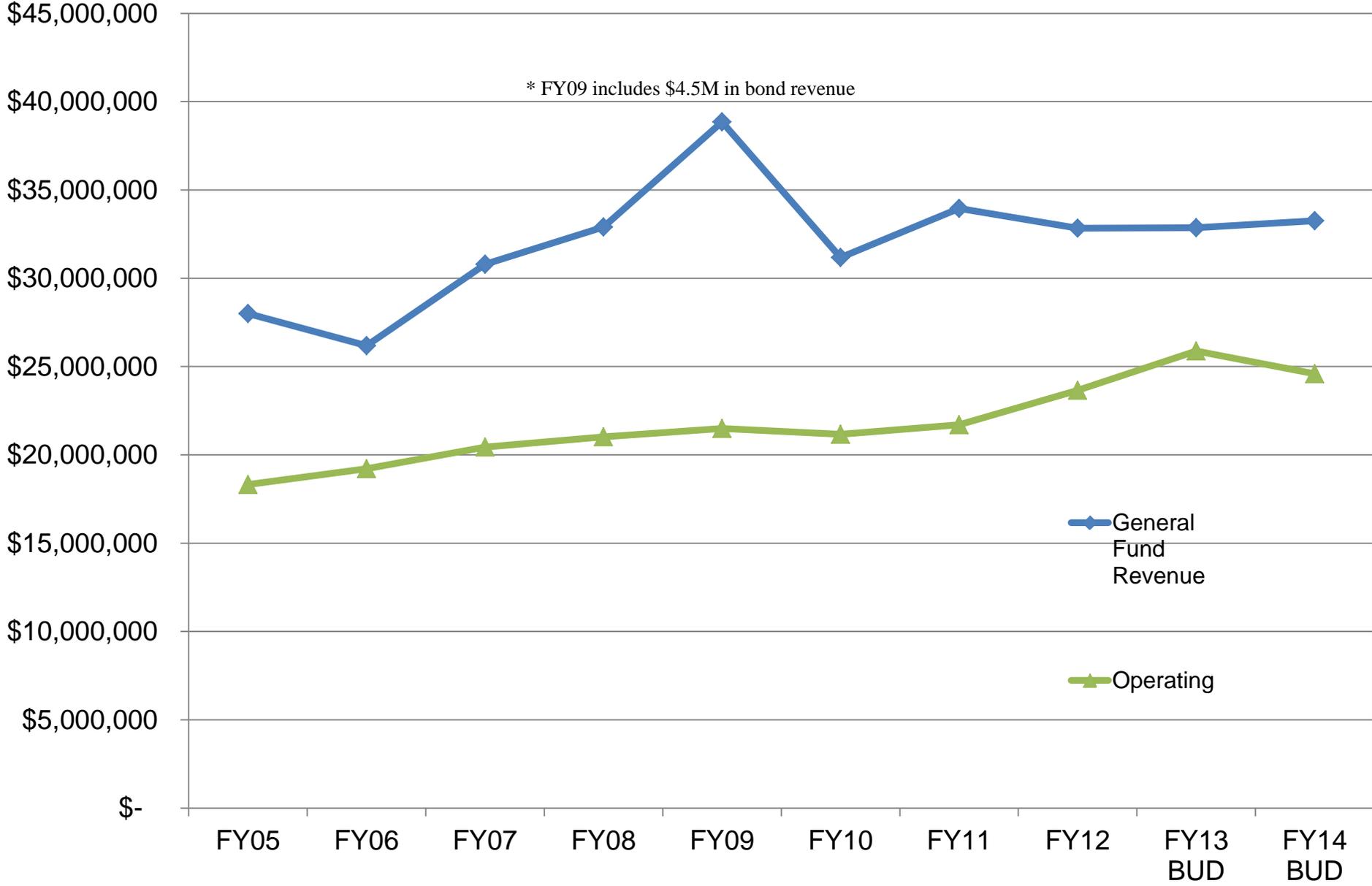
Total \$33,256,477



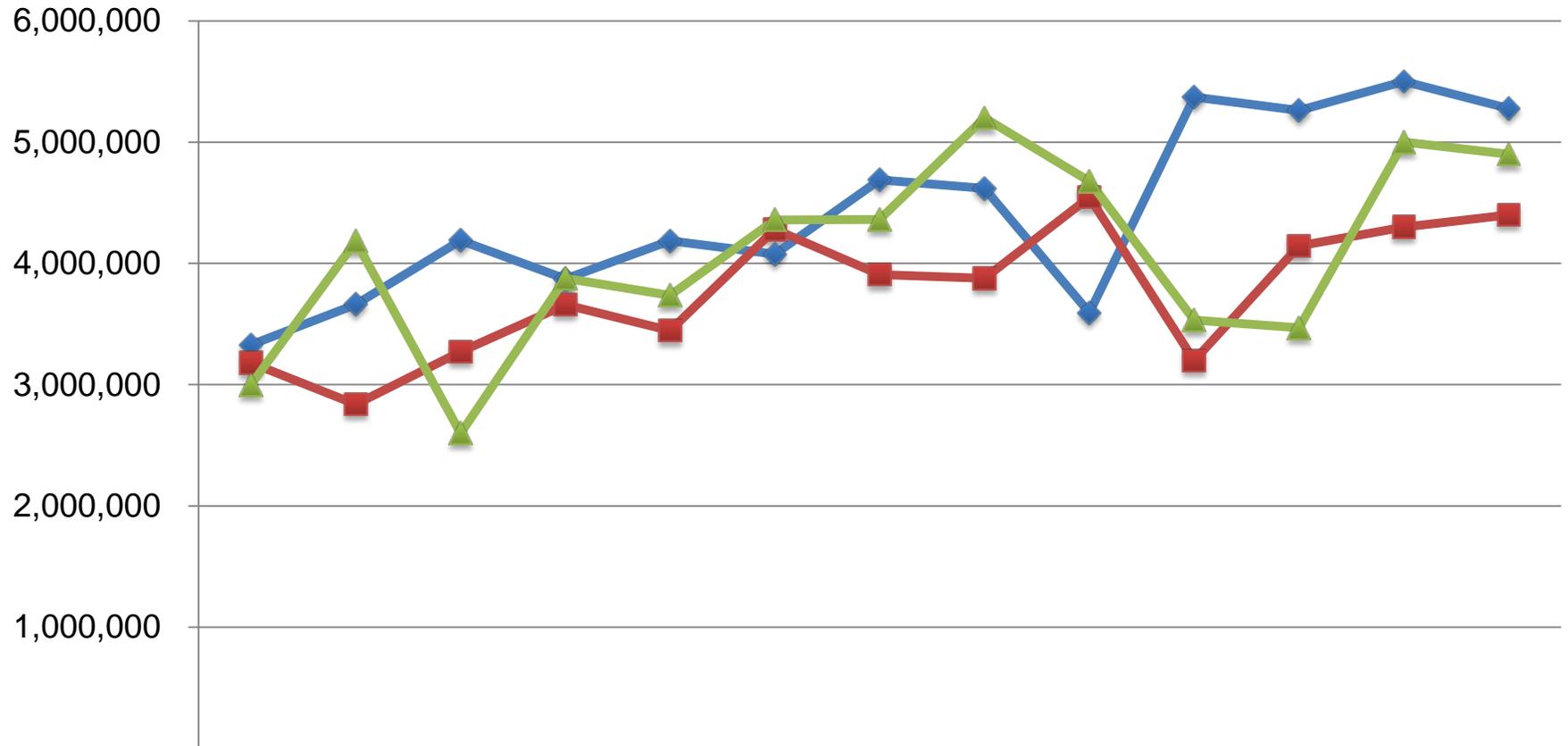
General Fund Uses of Financial Resources



General Fund (without capital)



Volatility of Our Economy Challenges to Budgeting History of Fish Related Revenues



	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13 BUD	FY14 BUD
Raw Seafood Tax	3,329,131	3,662,646	4,190,128	3,873,868	4,188,063	4,076,762	4,689,810	4,619,222	3,594,173	5,371,768	5,260,999	5,500,000	5,278,000
Fisheries Business	3,179,799	2,838,537	3,272,188	3,659,452	3,446,660	4,281,211	3,909,016	3,877,701	4,547,084	3,199,290	4,143,777	4,300,000	4,400,000
Fisheries Resource Landing	3,000,184	4,183,140	2,598,108	3,876,283	3,736,810	4,357,759	4,362,451	5,200,897	4,676,603	3,531,739	3,469,263	5,000,000	4,900,000

Fiscal Year

City of Unalaska
FY2014 Special Revenue Funds Budget Summary
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
1% Sales Tax Special Revenue						
REVENUES						
11010040 - 41310 1% Capital Sales tax	2,904,306	3,538,443	4,597,103	3,500,000	3,800,000	8.57%
11029954 - 49900 Appropriated Fund Balance	0	0	0	3,000,000	0	0.00%
Total Revenues	2,904,306	3,538,443	4,597,103	6,500,000	3,800,000	(41.54%)
EXPENDITURES						
11029954 - 59900 Transfers To General Fund	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
11029954 - 59920 Transfers To Govt Capt Project	6,900,000	0	4,568,000	2,000,000	950,000	(52.50)%
11029954 - 59940 Transfers To Enterpr Capt Proj	8,000,000	0	550,000	3,000,000	0	0.00%
Total Expenditures	16,100,000	1,200,000	6,318,000	6,200,000	2,150,000	(65.32%)
1% Sales Tax Special Revenue Fund Net	(13,195,694)	2,338,443	(1,667,137)	300,000	1,650,000	0.00%
Bed Tax Special Revenue						
REVENUES						
12010040 - 41420 City Bed Tax	149,680	156,778	169,720	170,000	170,000	0.00%
12010049 - 49900 Appropriated Fund Balance	0	0	0	19,278	0	0.00%
Total Revenues	149,680	156,778	169,720	189,278	170,000	(10.19%)
EXPENDITURES						
12029154 - 58481 APIA	0	0	0	32,500	0	0.00%
12029154 - 58490 Unalaska CVB	154,683	113,000	149,680	156,778	156,778	0.00%
Total Expenditures	154,683	113,000	149,680	189,278	156,778	(17.17%)
Bed Tax Special Revenue Fund Net	(5,003)	43,778	20,040	0	13,222	0.00%

City of Unalaska
FY2014 Enterprise Funds Budget Summary
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Electric Enterprise						
REVENUES						
Intergovernmental	67,154	148,760	231,403	235,319	78,364	(66.70%)
Charges for Services	10,545,128	12,847,520	18,295,211	17,508,598	18,042,620	3.05%
Non-recurring Revenues	(20,384)	1,876,375	0	0	0	0.00%
Total Revenues	10,591,898	14,872,656	18,526,614	17,743,917	18,120,984	2.08%
EXPENDITURES						
Utility Administration	4,625,646	2,342,492	4,466,685	4,728,841	4,626,743	(2.16%)
Electric Production	8,770,403	10,599,396	11,626,994	11,373,999	11,322,624	(0.45%)
Electric Line Repair & Maint	479,551	630,057	561,725	1,149,500	1,225,034	6.57%
Transfers Out	0	0	0	32,279	204,310	532.95%
Veh & Equip Maintenance	28,554	58,644	52,469	55,496	56,518	1.84%
Facilities Maintenance	50,156	38,321	57,005	89,614	81,534	(9.02%)
Total Expenditures	13,954,310	13,668,909	16,764,878	17,429,728	17,516,762	0.50%
Transfers In	0	0	224,237	0	0	0.00%
Electric Enterprise Fund Net	(3,362,412)	1,203,747	1,985,972	314,189	604,222	1.32%
Water Enterprise						
REVENUES						
Intergovernmental	28,067	43,115	60,830	77,365	77,365	0.00%
Charges for Services	1,869,872	2,019,596	2,214,337	2,598,468	2,291,158	(11.83%)
Assessments	1,971	594	241	0	418	0.00%
Non-recurring Revenues	0	0	0	55,000	590,207	973.10%
Total Revenues	1,899,911	2,063,305	2,275,407	2,730,833	2,959,148	7.72%
EXPENDITURES						
Utility Administration	1,235,245	1,297,638	1,381,545	1,428,534	1,405,329	(1.62%)
Water Operations	793,851	868,789	835,114	1,018,964	1,124,797	10.39%
Transfers Out	0	0	0	55,000	376,175	583.95%
Veh & Equip Maintenance	11,802	39,098	20,608	32,161	32,759	1.86%
Facilities Maintenance	31,366	22,000	11,023	29,092	20,088	(30.95%)
Total Expenditures	2,072,264	2,227,525	2,248,291	2,563,751	2,959,148	13.36%
Water Enterprise Fund Net	(172,353)	(164,221)	27,116	167,082	0	11.78%
Wastewater Enterprise						
REVENUES						
Intergovernmental	21,721	345,776	324,300	61,745	61,745	0.00%
Charges for Services	1,333,712	1,456,221	1,813,173	1,583,094	1,840,004	16.23%
Assessments	5,367	1,833	2,172	0	2,172	0.00%
Non-recurring Revenues	0	0	0	37,000	120,576	225.88%
Total Revenues	1,360,799	1,803,830	2,139,645	1,681,839	2,024,497	16.93%
EXPENDITURES						
Utility Administration	772,445	948,505	1,493,624	923,117	945,798	2.46%
Wastewater Operations	723,530	765,422	770,258	972,057	1,025,524	5.50%
Veh & Equip Maintenance	33,020	14,931	22,865	23,213	23,675	1.99%
Facilities Maintenance	30,843	19,305	15,663	29,746	29,501	(0.82%)
Total Expenditures	1,559,838	1,748,162	2,302,410	1,948,133	2,024,497	3.77%
Transfers In	0	0	555,000	257,758	0	(100.00%)
Wastewater Enterprise Fund Net	(199,039)	55,668	392,235	(8,536)	0	4.15%

City of Unalaska
FY2014 Enterprise Funds Budget Summary
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Solid Waste Enterprise						
REVENUES						
Intergovernmental	25,438	292,920	562,357	124,449	124,449	0.00%
Charges for Services	1,111,157	1,330,879	1,555,307	1,841,200	1,469,763	(20.17%)
Non-recurring Revenues	0	(9,106)	0	0	794,802	0.00%
Total Revenues	1,136,595	1,614,693	2,117,663	1,965,649	2,389,014	17.72%
EXPENDITURES						
Utility Administration	651,042	743,387	826,627	948,670	926,153	(2.37%)
Solid Waste Operations	1,026,175	1,075,261	1,139,369	1,444,015	1,267,521	(12.22%)
Veh & Equip Maintenance	72,916	75,867	52,597	124,950	126,840	1.51%
Facilities Maintenance	63,894	82,704	74,541	67,821	68,500	1.00%
Total Expenditures	1,814,027	1,977,219	2,093,134	2,585,456	2,389,014	(8.22%)
Transfers In	0	616,075	415,630	563,031	0	(100.00%)
Solid Waste Enterprise Fund Net	(677,431)	253,549	440,159	(56,776)	0	(6.57%)
Ports & Harbors Enterprise						
REVENUES						
Intergovernmental	44,818	486,642	511,888	427,250	426,699	(0.13%)
Charges for Services	3,986,284	5,544,771	5,458,473	5,481,500	5,920,000	8.00%
Investment Income	775	676	276	0	0	0.00%
Non-recurring Revenues	17,474	(406,279)	0	1,590,000	1,349,047	(15.15%)
Total Revenues	4,049,352	5,625,810	5,970,636	7,498,750	7,695,746	2.56%
EXPENDITURES						
Harbor Office	2,332,217	2,324,618	2,388,013	3,484,537	3,572,065	2.51%
Dock Operations	1,466,226	1,479,870	1,489,274	1,371,355	1,423,749	3.82%
Dock Repair & Maintenance	94,151	111,097	33,265	96,364	90,000	(6.60%)
Ports Security	0	42,731	24,105	81,538	81,873	0.41%
CEM Small Boat Harbor	0	0	399,422	479,914	658,789	37.27%
Transfers Out	0	0	0	1,650,000	1,780,788	7.93%
Veh & Equip Maintenance	27,714	45,263	57,206	56,143	56,139	(0.01%)
Facilities Maintenance	27,107	10,531	18,022	40,230	32,344	(19.60%)
Total Expenditures	3,947,415	4,014,111	4,409,307	7,260,081	7,695,746	5.66%
Ports & Harbors Enterprise Fund N	101,937	1,611,699	1,561,330	238,669	0	4.29%
Airport Enterprise						
REVENUES						
Intergovernmental	4,661	6,570	8,435	12,368	12,368	0.00%
Charges for Services	487,655	457,759	456,992	450,300	450,300	0.00%
Non-recurring Revenues	0	354,325	0	0	448,200	0.00%
Total Revenues	492,316	818,654	465,426	462,668	910,868	49.21%
EXPENDITURES						
Airport Admin/Operations	621,903	644,728	688,159	731,369	700,803	(4.18%)
Transfers Out	0	0	0	0	65,000	0.00%
Facilities Maintenance	271,836	131,945	99,021	158,483	145,065	(8.47%)
Total Expenditures	893,740	776,673	787,180	889,852	910,868	2.31%
Transfers In	0	0	321,753	412,691	0	(100.00%)
Airport Enterprise Fund Net	(401,424)	41,981	0	(14,493)	0	3.20%

City of Unalaska
FY2014 Enterprise Funds Budget Summary
Adopted May 28, 2013

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Housing Enterprise						
REVENUES						
Intergovernmental	3,327	4,432	9,729	12,166	12,166	0.00%
Charges for Services	156,772	126,852	183,681	205,320	239,040	16.42%
Non-recurring Revenues	0	(94,973)	0	0	292,368	0.00%
Total Revenues	160,098	36,312	193,410	217,486	543,574	59.99%
EXPENDITURES						
Housing Admin & Operating	148,168	179,004	578,754	373,636	368,792	(1.30%)
Facilities Maintenance	78,579	81,489	157,329	198,487	174,782	(11.94%)
Total Expenditures	226,747	260,492	736,083	572,123	543,574	(5.25%)
Transfers In	0	167,656	542,673	354,637	0	(100.00%)
Housing Enterprise Fund Net	(66,649)	(56,525)	0	0	0	(4.99%)

City of Unalaska
FY2014 Electric Budget Summary
Adopted May 28, 2013

Electric Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	67,154	148,760	231,403	235,319	78,364	(66.70%)
Charges for Services	10,545,128	12,847,520	18,295,211	17,508,598	18,042,620	3.05%
Non-recurring Revenues	(20,384)	1,876,375	0	0	0	0.00%
Total Revenues	10,591,898	14,872,656	18,526,614	17,743,917	18,120,984	2.08%
EXPENDITURES						
Utility Administration	4,625,646	2,342,492	4,466,685	4,728,841	4,626,743	(2.16%)
Electric Production	8,770,403	10,599,396	11,626,994	11,373,999	11,322,624	(0.45%)
Electric Line Repair & Maint	479,551	630,057	561,725	1,149,500	1,225,034	6.57%
Transfers Out	0	0	0	32,279	204,310	532.95%
Veh & Equip Maintenance	28,554	58,644	52,469	55,496	56,518	1.84%
Facilities Maintenance	50,156	38,321	57,005	89,614	81,534	(9.02%)
Total Expenditures	13,954,310	13,668,909	16,764,878	17,429,728	17,516,762	0.50%
Transfers In	0	0	224,237	0	0	0.00%
Electric Enterprise Fund Net	(3,362,412)	1,203,747	1,985,972	314,189	604,222	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	654,853	389,463	3,582,426	4,626,743	26.72%
Electric Production	1,202,349	10,120,275	0	11,322,624	65.40%
Electric Line Repair & Maint	963,459	261,575	0	1,225,034	7.08%
Veh & Equip Maintenance	39,018	17,500	0	56,518	0.33%
Facilities Maintenance	52,291	29,243	0	81,534	0.47%
Total Operating Expenditures	2,911,970	10,818,056	3,582,426	17,312,452	

City of Unalaska
FY2014 Electric Budget Detail
Revenues
Adopted May 28, 2013

Electric Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Intergovernmental						
50015041 - 42195 Misc. Fed Operating Grants	0	42,447	78,364	0	0	0.00%
50015041 - 42359 Other State Revenue	67,154	106,313	153,039	235,319	78,364	(66.70%)
Total Intergovernmental	67,154	148,760	231,403	235,319	78,364	(66.70%)
Charges for Services						
50015042 - 44110 Residential Elec Consumption	1,184,956	1,055,172	612,151	637,782	617,199	(3.23%)
50015042 - 44111 Residential COPA	76,460	204,540	1,025,860	1,029,504	949,077	(7.81%)
50015042 - 44120 Small Gen Serv Consumption	1,005,367	1,023,648	714,334	709,308	709,308	0.00%
50015042 - 44121 Small Gen Serv COPA	74,727	209,085	1,000,083	977,206	977,206	0.00%
50015042 - 44130 Large Gen Serv Consumption	1,877,044	1,806,665	896,759	881,421	834,249	(5.35%)
50015042 - 44131 Large Gen Serv Demand	148,982	155,074	135,790	112,258	128,176	14.18%
50015042 - 44132 Large Gen Serv Power Factor	5,158	5,238	7,409	6,425	8,539	32.90%
50015042 - 44133 Large Gen Serv COPA	130,063	389,260	1,804,137	1,779,675	1,660,639	(6.69%)
50015042 - 44140 Industrial Serv Consumption	4,598,848	5,394,278	3,762,802	4,060,008	4,048,840	(0.28%)
50015042 - 44141 Industrial Serv Demand	404,518	474,366	553,023	563,493	593,656	5.35%
50015042 - 44142 Industrial Serv Power Factor	13,170	13,376	19,924	12,000	28,000	133.33%
50015042 - 44143 Industrial Serv COPA	317,579	1,099,994	6,616,823	5,833,158	6,435,306	10.32%
50015042 - 44150 Street Lights	99,908	94,659	34,750	30,428	31,504	3.54%
50015042 - 44160 PCE Assistance	545,112	811,452	1,068,327	836,583	994,149	18.83%
50015042 - 44170 Other Services	4,157	95,661	25,213	27,349	14,772	(45.99%)
50015042 - 44180 Late Fees	2,533	9,909	17,356	12,000	12,000	0.00%
50015042 - 47110 Interest Revenue	147,211	(8,442)	469	0	0	0.00%
50015042 - 47120 Incr (Decr) FMV Investments	(90,666)	13,587	0	0	0	0.00%
Total Charges for Services	10,545,128	12,847,520	18,295,211	17,508,598	18,042,620	3.05%
Other Financing Sources						
50019848 - 49100 Transfers From General Fund	0	0	26,654	0	0	0.00%
50019848 - 49140 Transfers From Entrp Capt Proj	0	0	197,583	0	0	0.00%
Total Other Financing Sources	0	0	224,237	0	0	0.00%
Non-recurring Revenues						
50015049 - 49400 Gain-loss on Sale of Fixed Ass	(20,384)	(83,625)	0	0	0	0.00%
50015049 - 49915 Legal Settlement	0	1,960,000	0	0	0	0.00%
Total Non-recurring Revenues	(20,384)	1,876,375	0	0	0	0.00%
Electric Fund Net	10,591,898	14,872,656	18,750,851	17,743,917	18,120,984	2.13%

Electric Enterprise Fund: ***Electric Utility Administration*** (5000-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for all divisions within the electric utility*
- *Oversees regulatory compliance and permitting requirements*
- *Manages electric utility capital projects*
- *Submits applications for grant funding and oversees the use of grant funds*
- *Maintains a trained, certified staff.*

Departmental Goals

- *Coordinate the enhancement of the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *Coordinate the operation of the utility in a safe, cost effective and environmentally responsible manner.*
- *Continually seek opportunities for decreased operating costs.*
- *Maintain a trained and certified staff.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Assist in the Administration side of the Industrial additions to the City's Electrical Grid.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Coordinate the engineering and installation of waste heat recovery system.	Coordinate decreasing operational costs.
Oversee the development and implementation of the Electrical Apprenticeship Program.	<i>Maintain a trained and certified staff.</i>

Electrical Department 2014 Performance Measures

- Decrease Powerhouse station power consumption below 100,000 kWh per month.

Measure:

	FY12	FY13	FY14
Powerhouse Station Power Consumption per Month	107,794 kWh	73,774 kWh	

- Zero violations of environmental regulation.

Measure:

	FY12	FY13	FY14
Number of Violations	0	0	

- Decrease the duration of power outages to less than one hour.

Measure:

	FY12	FY13	FY14
Duration of Power Outages	1hrs	.25hrs	

City of Unalaska
FY2014 Electric Budget Detail
Expenditures
Adopted May 28, 2013

Electric Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Utility Administration						
50024051 - 51100 Salaries and Wages	326,620	324,038	337,006	346,628	357,292	3.08%
50024051 - 51200 Temporary Employees	0	3,600	4,679	3,566	3,713	4.12%
50024051 - 51300 Overtime	1,773	1,641	1,763	737	937	27.14%
50024051 - 52100 Health Insurance Benefit	85,251	99,343	70,413	130,522	130,522	0.00%
50024051 - 52200 FICA & Medicare Emplr Match	24,863	24,775	25,834	26,368	27,272	3.43%
50024051 - 52300 PERS Employer Contribution	85,004	95,847	110,980	121,991	125,402	2.80%
50024051 - 52400 Unemployment Insurance	1,578	1,680	2,188	2,498	3,464	38.67%
50024051 - 52500 Workers Compensation	5,395	5,293	4,196	5,632	5,627	(0.09%)
50024051 - 52900 Other Employee Benefits	636	626	521	728	624	(14.29%)
Personnel Expenses	531,120	556,845	557,580	638,670	654,853	2.53%
50024052 - 53230 Legal Services	377	8,976	39	2,654	2,654	0.00%
50024052 - 53240 Engineering/Architectural Svs	5,549	4,129	21,581	23,600	27,000	14.41%
50024052 - 53260 Training Services	2,681	716	2,070	2,230	500	(77.58%)
50024052 - 53300 Other Professional Svs	1,289	7,179	56,895	24,769	32,000	29.19%
50024052 - 53410 Software / Hardware Support	0	6,056	6,271	12,130	16,210	33.64%
50024052 - 54110 Water / Sewerage	485	406	389	584	584	0.00%
50024052 - 54210 Solid Waste	786	1,126	1,199	1,200	1,200	0.00%
50024052 - 54230 Custodial Services/Supplies	5,534	5,596	4,947	5,309	5,309	0.00%
50024052 - 54300 Repair/Maintenance Services	714	203	1,082	927	927	0.00%
50024052 - 54420 Equipment Rental	0	0	446	0	0	0.00%
50024052 - 55200 General Insurance	33,917	66,518	140,068	218,430	226,470	3.68%
50024052 - 55310 Telephone / Fax/TV	2,378	2,222	2,161	2,654	2,654	0.00%
50024052 - 55320 Network / Internet	0	0	2,813	3,700	4,050	9.46%
50024052 - 55901 Advertising	0	129	0	515	515	0.00%
50024052 - 55903 Travel and Related Costs	7,762	801	7,907	5,947	5,947	0.00%
50024052 - 55904 Banking / Credit Card Fees	11,900	15,028	20,084	4,247	4,247	0.00%
50024052 - 55905 Postal Services	3,345	3,776	4,477	2,123	2,123	0.00%
50024052 - 55906 Membership Dues	3,731	9,234	9,444	9,234	9,444	2.28%
50024052 - 56100 General Supplies	1,710	346	1,511	1,061	0	(100.00%)
50024052 - 56120 Office Supplies	3,741	3,586	6,480	5,824	5,824	0.00%
50024052 - 56150 Computer Hardware / Software	983	2,185	1,881	12,713	2,000	(84.27%)
50024052 - 56220 Electricity	14,245	11,711	16,349	19,755	19,755	0.00%
50024052 - 56240 Heating Oil	11,558	15,202	17,954	18,540	15,648	(15.60%)
50024052 - 56260 Gasoline for Vehicles	1,391	649	756	2,061	2,061	0.00%
50024052 - 56320 Business Meals	390	125	143	318	318	0.00%
50024052 - 56330 Food/Bev/Related Emp Apprctn	1,088	1,129	884	1,623	1,623	0.00%
50024052 - 56400 Books and Periodicals	199	374	115	400	400	0.00%
Operating Expenses	3,476,517	334,950	327,945	382,549	389,463	1.81%
50024053 - 57300 Improvements & Infrastructure	0	0	26,654	0	0	0.00%
50024053 - 57400 Machinery and Equipment	0	2,436	7,930	0	0	0.00%
Capital Outlay	0	2,436	34,584	0	0	0.00%
50024054 - 58100 Depreciation	311,945	311,137	1,557,806	2,081,288	1,970,138	(5.34%)
50024054 - 58500 Bad Debt Expense	19,006	0	7,004	0	0	0.00%
50024054 - 58910 Allocations IN-Debit	79,595	102,816	102,816	108,985	133,096	22.12%
50024054 - 59100 Interest Expense	169,547	1,003,389	1,859,007	1,517,349	1,479,192	(2.51%)
50024054 - 59400 Issuance Costs	14,909	7,912	19,944	0	0	0.00%
Other Expenses	618,009	1,448,261	3,546,576	3,707,622	3,582,426	(3.38%)

City of Unalaska
FY2014 Electric Budget Detail
Expenditures
Adopted May 28, 2013

Electric Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Total Utility Administration	4,625,646	2,342,492	4,466,685	4,728,841	4,626,743	(2.16%)

Electric Enterprise Fund: ***Electric Production*** (5000-041)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Operates two diesel-generating plants with an installed capacity of 17.2 megawatts.*
- *Performs testing and monitoring for regulatory compliance and permitting requirements.*
- *Plans, carries out, and keeps records of preventative maintenance and repairs of generation equipment.*
- *Maintains a trained staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.*
- *To protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Ensure a safe and productive transfer of Industrial users to the City's Electrical Grid.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Maintain or better a Gen/Set efficiency of 16.0 kW per gallon of fuel.	To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.
Ensure all Powerhouse Personnel receive the needed safety training for continuous safe operation of the Powerhouse.	Protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.

City of Unalaska
FY2014 Electric Budget Detail
Expenditures
Adopted May 28, 2013

Electric Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Electric Production						
50024151 - 51100 Salaries and Wages	590,482	594,095	545,511	620,851	605,091	(2.54%)
50024151 - 51300 Overtime	87,833	121,621	125,783	75,000	70,781	(5.63%)
50024151 - 52100 Health Insurance Benefit	128,747	148,732	98,143	201,344	199,320	(1.01%)
50024151 - 52200 FICA & Medicare Emplr Match	50,542	52,689	47,606	56,909	51,702	(9.15%)
50024151 - 52300 PERS Employer Contribution	183,060	210,510	222,114	263,452	237,201	(9.96%)
50024151 - 52400 Unemployment Insurance	2,523	2,643	3,262	3,890	5,338	37.22%
50024151 - 52500 Workers Compensation	51,219	41,829	27,662	44,397	28,990	(34.70%)
50024151 - 52900 Other Employee Benefits	3,354	3,553	3,272	3,966	3,926	(1.01%)
Personnel Expenses	<u>1,097,759</u>	<u>1,175,672</u>	<u>1,073,354</u>	<u>1,269,809</u>	<u>1,202,349</u>	<u>(5.31%)</u>
50024152 - 53240 Engineering/Architectural Svs	7,716	5,185	4,734	6,100	6,100	0.00%
50024152 - 53260 Training Services	7,061	3,694	6,105	7,000	7,000	0.00%
50024152 - 53300 Other Professional Svs	8,541	69,354	742	0	600	0.00%
50024152 - 53410 Software / Hardware Support	0	0	0	0	4,125	0.00%
50024152 - 53420 Sampling / Testing	240	2,674	1,990	3,000	3,000	0.00%
50024152 - 53490 Other Technical Services	69,362	15,771	39,387	50,008	40,000	(20.01%)
50024152 - 54110 Water / Sewerage	694	951	666	800	800	0.00%
50024152 - 54210 Solid Waste	2,691	4,053	3,575	4,000	4,000	0.00%
50024152 - 54220 Snow Plowing	0	0	578	0	0	0.00%
50024152 - 54230 Custodial Services/Supplies	0	0	0	0	9,600	0.00%
50024152 - 54300 Repair/Maintenance Services	554,975	313,984	200,095	328,800	328,800	0.00%
50024152 - 55310 Telephone / Fax/TV	5,259	6,606	8,717	6,700	6,700	0.00%
50024152 - 55330 Radio	0	4,949	1,446	0	0	0.00%
50024152 - 55903 Travel and Related Costs	17,784	6,166	12,511	7,200	7,200	0.00%
50024152 - 55907 Permit Fees	41,001	43,334	34,076	44,500	74,300	66.97%
50024152 - 56100 General Supplies	238,108	471,935	182,669	379,532	361,500	(4.75%)
50024152 - 56120 Office Supplies	4,260	868	1,583	1,700	1,700	0.00%
50024152 - 56150 Computer Hardware / Software	10,010	226	5,232	1,700	1,700	0.00%
50024152 - 56230 Propane	515	470	530	740	740	0.00%
50024152 - 56260 Gasoline for Vehicles	2,617	2,837	2,565	2,650	2,650	0.00%
50024152 - 56320 Business Meals	0	0	32	0	0	0.00%
50024152 - 56330 Food/Bev/Related Emp Apprctn	1,142	353	514	500	500	0.00%
50024152 - 56500 Generator Fuel - Diesel	5,191,357	7,855,706	10,045,896	9,259,260	9,259,260	0.00%
Operating Expenses	<u>7,672,644</u>	<u>9,423,724</u>	<u>10,553,640</u>	<u>10,104,190</u>	<u>10,120,275</u>	<u>0.16%</u>
Total Electric Production	<u><u>8,770,403</u></u>	<u><u>10,599,396</u></u>	<u><u>11,626,994</u></u>	<u><u>11,373,999</u></u>	<u><u>11,322,624</u></u>	<u><u>(0.45%)</u></u>

Electric Enterprise Fund: **Electric Line Repair & Maintenance** (5000-042)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Repairs and maintains electrical distribution equipment within the City grid.*
- *Provides assistance in design and coordination of all capital projects involving electrical utilities.*
- *Reads and routinely tests electric meters and performs service disconnects and reconnects.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.*
- *To protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Insure a safe and productive transfer of Industrial users to the City's Electrical grid.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electrical power.
Continue analyzing the electrical grid to find substandard areas needing upgrades.	Perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.
Ensure a seamless implementation of the Apprenticeship program.	Protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.

City of Unalaska
FY2014 Electric Budget Detail
Expenditures
Adopted May 28, 2013

Electric Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Electric Line Repair & Maint							
50024251 - 51100	Salaries and Wages	216,664	212,972	241,542	447,253	492,403	10.09%
50024251 - 51300	Overtime	19,383	23,879	31,677	35,000	39,219	12.05%
50024251 - 52100	Health Insurance Benefit	38,765	44,548	38,222	141,856	170,280	20.04%
50024251 - 52200	FICA & Medicare Emplr Match	17,902	17,144	20,046	35,609	40,670	14.21%
50024251 - 52300	PERS Employer Contribution	63,676	70,186	88,647	172,840	189,681	9.74%
50024251 - 52400	Unemployment Insurance	795	811	1,354	2,740	4,560	66.42%
50024251 - 52500	Workers Compensation	19,655	15,580	12,205	36,938	23,292	(36.94%)
50024251 - 52900	Other Employee Benefits	1,016	993	1,242	2,794	3,354	20.04%
Personnel Expenses		377,855	386,114	434,935	875,030	963,459	10.11%
50024252 - 53240	Engineering/Architectural Svs	0	9,756	0	6,000	6,000	0.00%
50024252 - 53260	Training Services	576	920	1,010	13,000	13,000	0.00%
50024252 - 53300	Other Professional Svs	210	232	0	5,000	5,000	0.00%
50024252 - 53410	Software / Hardware Support	0	0	0	0	625	0.00%
50024252 - 53420	Sampling / Testing	2,260	2,904	340	3,000	3,000	0.00%
50024252 - 54210	Solid Waste	3,895	221	10,412	6,000	6,000	0.00%
50024252 - 54300	Repair/Maintenance Services	120	1,642	40,980	15,520	2,000	(87.11%)
50024252 - 54420	Equipment Rental	0	0	0	1,500	1,500	0.00%
50024252 - 55310	Telephone / Fax/TV	2,631	2,500	3,299	3,000	3,000	0.00%
50024252 - 55330	Radio	0	0	1,446	0	0	0.00%
50024252 - 55903	Travel and Related Costs	2,568	1,226	0	11,000	11,000	0.00%
50024252 - 55908	Employee Moving Costs	777	0	7,370	0	0	0.00%
50024252 - 56100	General Supplies	73,373	212,878	48,276	180,000	180,000	0.00%
50024252 - 56110	Sand / Gravel / Rock	0	2,905	0	18,000	18,000	0.00%
50024252 - 56120	Office Supplies	0	155	1,352	500	500	0.00%
50024252 - 56130	Machinery / Vehicle Parts	0	0	441	0	0	0.00%
50024252 - 56150	Computer Hardware / Software	2,436	0	1,929	1,700	1,700	0.00%
50024252 - 56220	Electricity	903	654	985	700	700	0.00%
50024252 - 56230	Propane	260	330	150	700	700	0.00%
50024252 - 56260	Gasoline for Vehicles	2,400	2,898	3,167	3,000	3,000	0.00%
50024252 - 56270	Diesel for Equipment	5,448	2,612	5,633	5,500	5,500	0.00%
50024252 - 56330	Food/Bev/Related Emp Apprctn	40	0	0	200	200	0.00%
50024252 - 56400	Books and Periodicals	0	0	0	150	150	0.00%
Operating Expenses		101,696	243,943	126,790	274,470	261,575	(4.70%)
Total Electric Line Repair & Maint		479,551	630,057	561,725	1,149,500	1,225,034	6.57%

City of Unalaska
FY2014 Electric Budget Detail
Expenditures
Adopted May 28, 2013

Electric Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Transfers Out						
50029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	32,279	204,310	532.95%
Other Expenses	0	0	0	32,279	204,310	532.95%
Total Transfers Out	0	0	0	32,279	204,310	532.95%

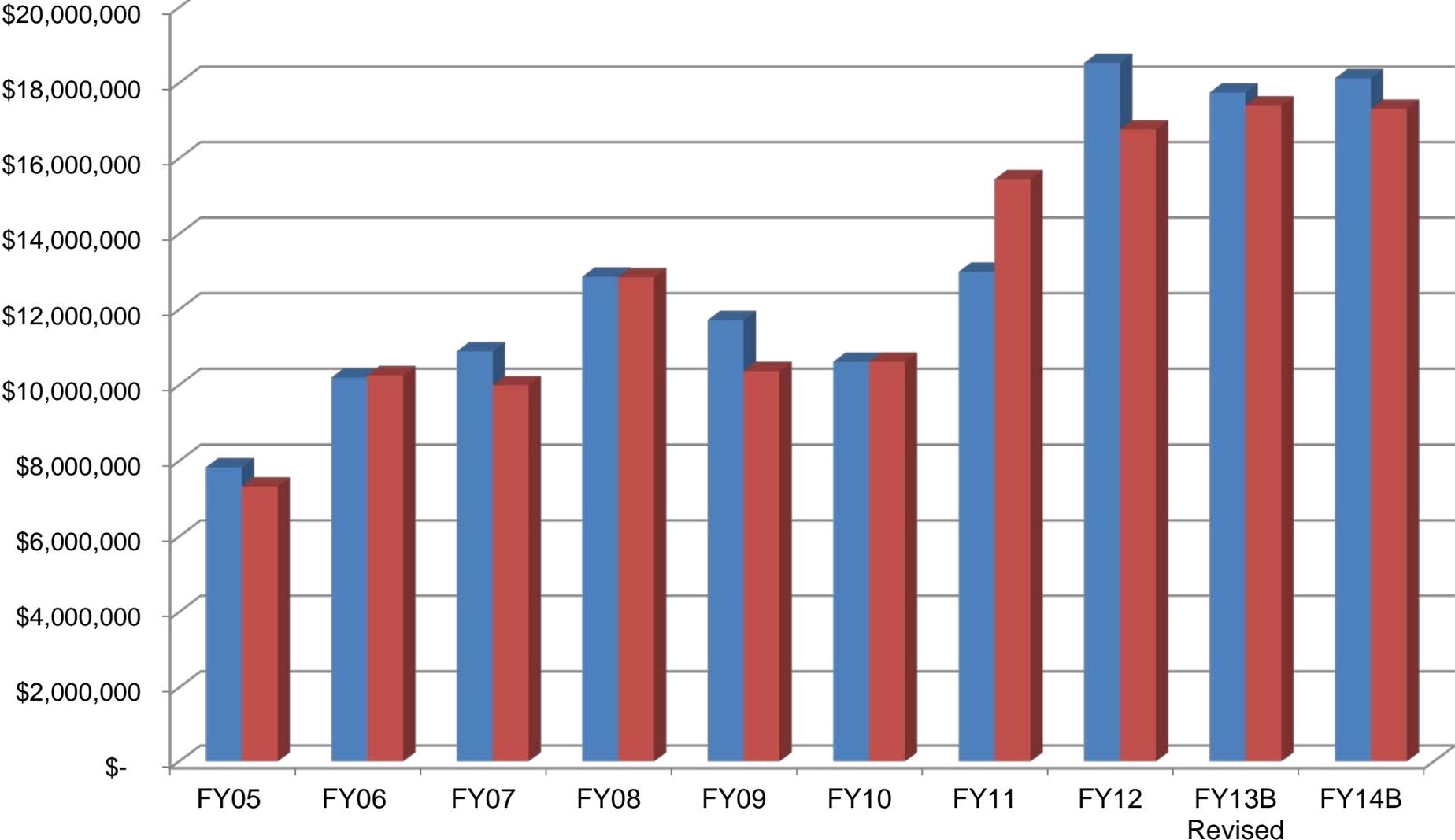
City of Unalaska
FY2014 Electric Budget Detail
Expenditures
Adopted May 28, 2013

Electric Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance							
50022851 - 51100	Salaries and Wages	14,551	21,397	24,400	20,619	21,106	2.36%
50022851 - 51300	Overtime	181	0	56	0	0	0.00%
50022851 - 52100	Health Insurance Benefit	4,296	7,603	3,730	7,474	7,478	0.05%
50022851 - 52200	FICA & Medicare Emplr Match	1,112	1,637	1,871	1,578	1,615	2.34%
50022851 - 52300	PERS Employer Contribution	3,594	6,488	8,271	7,390	7,532	1.92%
50022851 - 52400	Unemployment Insurance	46	153	225	143	201	40.56%
50022851 - 52500	Workers Compensation	626	1,010	878	642	936	45.78%
50022851 - 52900	Other Employee Benefits	70	144	165	150	150	0.00%
	Personnel Expenses	24,475	38,432	39,597	37,996	39,018	2.69%
50022852 - 54300	Repair/Maintenance Services	193	0	0	2,000	2,000	0.00%
50022852 - 56100	General Supplies	10	10	0	500	500	0.00%
50022852 - 56130	Machinery / Vehicle Parts	3,876	20,054	12,872	15,000	15,000	0.00%
	Operating Expenses	4,079	20,212	12,872	17,500	17,500	0.00%
	Total Veh & Equip Maintenance	28,554	58,644	52,469	55,496	56,518	1.84%

City of Unalaska
FY2014 Electric Budget Detail
Expenditures
Adopted May 28, 2013

Electric Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Facilities Maintenance						
50022951 - 51100 Salaries and Wages	4,658	13,918	23,753	27,291	27,943	2.39%
50022951 - 51200 Temporary Employees	48	77	296	0	0	0.00%
50022951 - 51300 Overtime	329	126	287	497	497	0.00%
50022951 - 52100 Health Insurance Benefit	599	3,621	3,365	9,917	9,923	0.06%
50022951 - 52200 FICA & Medicare Emplr Match	385	1,080	1,862	2,122	2,174	2.45%
50022951 - 52300 PERS Employer Contribution	1,312	4,138	7,833	9,818	10,010	1.96%
50022951 - 52400 Unemployment Insurance	33	102	164	193	266	37.82%
50022951 - 52500 Workers Compensation	300	576	799	1,191	1,283	7.74%
50022951 - 52900 Other Employee Benefits	31	89	139	195	195	0.00%
Personnel Expenses	7,696	23,728	38,498	51,224	52,291	2.08%
50022952 - 53300 Other Professional	440	0	1,296	0	0	0.00%
50022952 - 54300 Repair/Maintenance Services	40,420	9,662	2,121	5,500	5,500	0.00%
50022952 - 54500 Construction Services	0	0	0	2,000	2,000	0.00%
50022952 - 56100 General Supplies	100	3,694	2,907	8,100	8,100	0.00%
50022952 - 56140 Facility Maintenance Supplies	1,500	1,236	12,183	22,790	13,643	(40.14%)
Operating Expenses	42,460	14,592	18,508	38,390	29,243	(23.83%)
Total Facilities Maintenance	50,156	38,321	57,005	89,614	81,534	(9.02%)

Electric Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

■ Revenues ■ Expenses

City of Unalaska
FY2014 Water Budget Summary
Adopted May 28, 2013

Water Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	28,067	43,115	60,830	77,365	77,365	0.00%
Charges for Services	1,869,872	2,019,596	2,214,337	2,598,468	2,291,158	(11.83%)
Assessments	1,971	594	241	0	418	0.00%
Non-recurring Revenues	0	0	0	55,000	590,207	973.10%
Total Revenues	1,899,911	2,063,305	2,275,407	2,730,833	2,959,148	7.72%
EXPENDITURES						
Utility Administration	1,235,245	1,297,638	1,381,545	1,428,534	1,405,329	(1.62%)
Water Operations	793,851	868,789	835,114	1,018,964	1,124,797	10.39%
Transfers Out	0	0	0	55,000	376,175	583.95%
Veh & Equip Maintenance	11,802	39,098	20,608	32,161	32,759	1.86%
Facilities Maintenance	31,366	22,000	11,023	29,092	20,088	(30.95%)
Total Expenditures	2,072,264	2,227,525	2,248,291	2,563,751	2,959,148	13.36%
Water Enterprise Fund Net	(172,353)	(164,221)	27,116	167,082	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	366,017	95,934	943,378	1,405,329	54.41%
Water Operations	702,185	422,612	0	1,124,797	43.55%
Veh & Equip Maintenance	22,759	10,000	0	32,759	1.27%
Facilities Maintenance	13,588	6,500	0	20,088	0.78%
Total Operating Expenditures	1,104,548	535,046	943,378	2,582,973	

City of Unalaska
FY2014 Water Budget Detail
Revenues
Adopted May 28, 2013

Water Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Intergovernmental						
51015541 - 42359 Other State Revenue	28,067	43,115	60,830	77,365	77,365	0.00%
Total Intergovernmental	28,067	43,115	60,830	77,365	77,365	0.00%
Charges for Services						
51015542 - 44210 Unmetered Water Sales	137,413	137,507	136,966	137,500	136,966	(0.39%)
51015542 - 44220 Metered Water Consumption	1,724,029	1,872,939	2,077,629	2,450,000	2,149,443	(12.27%)
51015542 - 44260 System Development Chgs	565	565	5,653	968	3,109	221.18%
51015542 - 44270 Other Services	7,741	6,448	(7,054)	9,000	0	(100.00%)
51015542 - 44280 Late Fees	124	2,136	1,143	1,000	1,640	64.00%
Total Charges for Services	1,869,872	2,019,596	2,214,337	2,598,468	2,291,158	(11.83%)
Assessments						
51015544 - 46513 Special Assess Pen & Int	1,971	594	241	0	418	0.00%
Total Assessments	1,971	594	241	0	418	0.00%
Non-recurring Revenues						
51015549 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	55,000	590,207	973.10%
Total Non-recurring Revenues	0	0	0	55,000	590,207	973.10%
Water Fund Net	1,899,911	2,063,305	2,275,407	2,730,833	2,959,148	8.36%

Water Enterprise Fund: **Water Utility Administration** (5100-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the water utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages water utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective and environmentally responsible manner.*
- *To maintain a well trained knowledgeable staff.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Oversee the Water Well Development Project.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure Employees receive professional progressive training.	To maintain a well trained knowledgeable staff.
Oversee the construction of the New Water Plant.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.

Water 2014 Performance Measurements

- Prevent turbidity of greater than 5.0 NTU's from entering the CT Tank

Measure:

	FY12	FY13	FY14
Turbidity entering CT Tank	5.0 NTU	0 NTU	

- Replace 60% of the remaining old water meters with the new high efficiency meters.

Measure:

	FY12	FY13	FY14
Percentage of meters replaced	25	15	

- Zero environmental regulation violations.

Measure:

	FY12	FY13	FY14
Violations	0	0	

- Obtain GPS coordinates for 50% of the fire hydrants and auxiliary valves.

Measure:

	FY12	FY13	FY14
Percentage of GPS coordinates obtained for hydrant and auxiliary valves	0	0	

City of Unalaska
FY2014 Water Budget Detail
Expenditures
Adopted May 28, 2013

Water Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Utility Administration							
51024051 - 51100	Salaries and Wages	185,753	192,807	185,295	193,342	198,707	2.77%
51024051 - 51200	Temporary Employees	0	2,284	3,268	2,377	2,475	4.12%
51024051 - 51300	Overtime	966	943	866	363	563	55.10%
51024051 - 52100	Health Insurance Benefit	50,924	61,377	39,337	73,286	73,286	0.00%
51024051 - 52200	FICA & Medicare Emplr Match	14,255	14,900	14,361	14,862	15,313	3.03%
51024051 - 52300	PERS Employer Contribution	50,365	57,689	61,264	68,279	70,046	2.59%
51024051 - 52400	Unemployment Insurance	989	1,056	1,254	1,426	1,978	38.71%
51024051 - 52500	Workers Compensation	3,567	3,609	2,449	3,280	3,264	(0.49%)
51024051 - 52900	Other Employee Benefits	431	434	299	437	385	(11.90%)
Personnel Expenses		307,251	335,100	308,392	357,652	366,017	2.34%
51024052 - 53230	Legal Services	39	0	0	1,061	1,000	(5.75%)
51024052 - 53240	Engineering/Architectural Svs	893	716	9,240	552	600	8.70%
51024052 - 53260	Training Services	827	1,016	1,594	515	500	(2.91%)
51024052 - 53300	Other Professional Svs	145	4,034	191	1,030	0	(100.00%)
51024052 - 53410	Software / Hardware Support	0	1,299	4,385	9,704	12,968	33.64%
51024052 - 54110	Water / Sewerage	485	406	389	425	425	0.00%
51024052 - 54210	Solid Waste	1,159	1,224	1,166	1,000	1,000	0.00%
51024052 - 54230	Custodial Services/Supplies	4,150	4,197	3,722	6,185	6,150	(0.57%)
51024052 - 54300	Repair/Maintenance Services	714	203	1,082	824	850	3.16%
51024052 - 54420	Equipment Rental	0	0	230	0	300	0.00%
51024052 - 55200	General Insurance	20,732	19,514	14,794	20,268	19,743	(2.59%)
51024052 - 55310	Telephone / Fax/TV	1,085	1,230	1,090	2,000	2,000	0.00%
51024052 - 55320	Network / Internet	0	0	2,109	2,960	3,000	1.35%
51024052 - 55903	Travel and Related Costs	2,775	2,409	5,143	2,230	2,500	12.11%
51024052 - 55904	Banking / Credit Card Fees	2,282	2,866	3,762	2,854	2,800	(1.89%)
51024052 - 55905	Postal Services	1,605	1,919	2,023	2,500	2,500	0.00%
51024052 - 55906	Membership Dues	318	397	200	360	350	(2.78%)
51024052 - 55908	Employee Moving Costs	890	0	0	1,100	0	(100.00%)
51024052 - 56100	General Supplies	159	40	226	310	200	(35.48%)
51024052 - 56120	Office Supplies	2,882	3,130	4,764	3,134	3,100	(1.08%)
51024052 - 56150	Computer Hardware / Software	483	1,268	1,457	12,713	2,500	(80.34%)
51024052 - 56220	Electricity	14,245	11,711	16,349	18,144	16,000	(11.82%)
51024052 - 56240	Heating Oil	12,583	15,732	17,954	12,989	15,648	20.47%
51024052 - 56260	Gasoline for Vehicles	129	649	756	515	550	6.80%
51024052 - 56320	Business Meals	71	0	0	206	200	(2.91%)
51024052 - 56330	Food/Bev/Related Emp Apprctn	890	866	797	1,030	1,050	1.94%
51024052 - 56400	Books and Periodicals	199	374	115	0	0	0.00%
Operating Expenses		70,095	75,199	93,540	104,609	95,934	(8.29%)
51024053 - 57300	Improvements & Infrastructure	0	0	91,174	0	0	0.00%
51024053 - 57400	Machinery and Equipment	0	2,522	6,080	0	0	0.00%
Capital Outlay		0	2,522	97,254	0	0	0.00%
51024054 - 58100	Depreciation	804,129	831,646	863,200	947,460	926,150	(2.25%)
51024054 - 58500	Bad Debt Expense	1,407	0	1,253	0	0	0.00%
51024054 - 58910	Allocations IN-Debit	16,861	17,748	17,748	18,813	17,228	(8.43%)
51024054 - 59100	Interest Expense	745	665	159	0	0	0.00%
Other Expenses		857,900	884,817	882,360	966,273	943,378	(2.37%)
Total Utility Administration		1,235,245	1,297,638	1,381,545	1,428,534	1,405,329	(1.62%)

Water Enterprise Fund: ***Water Operations*** (5100-043)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Maintains and operates all components of the public water system, including reservoirs, wells, buildings, hydrants and pipelines.*
- *Performs sampling and testing for regulatory compliance and permitting requirements.*
- *Works with customers on health, water use and water quality related issues.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective, and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Assist in the Water Well Development Project.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure a violation free operation during the construction of the New Water Plant.	Operate the utility in a safe, cost effective, and environmentally responsible manner.
Provide assistance in the construction of the New Water Plant.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.

City of Unalaska
FY2014 Water Budget Detail
Expenditures
Adopted May 28, 2013

Water Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Water Operations							
51024351 - 51100	Salaries and Wages	301,658	291,844	309,216	329,272	336,415	2.17%
51024351 - 51200	Temporary Employees	0	7,547	4,082	32,581	55,143	69.25%
51024351 - 51300	Overtime	17,675	16,198	13,522	23,100	23,100	0.00%
51024351 - 52100	Health Insurance Benefit	72,861	81,090	56,096	105,051	108,862	3.63%
51024351 - 52200	FICA & Medicare Emplr Match	24,984	24,143	25,002	29,449	31,720	7.71%
51024351 - 52300	PERS Employer Contribution	85,292	91,284	107,704	123,230	127,821	3.73%
51024351 - 52400	Unemployment Insurance	1,540	1,418	1,823	2,487	3,931	58.06%
51024351 - 52500	Workers Compensation	9,807	12,382	8,626	13,790	12,529	(9.14%)
51024351 - 52900	Other Employee Benefits	1,723	1,676	1,702	2,589	2,664	2.90%
	Personnel Expenses	515,540	527,583	527,773	661,549	702,185	6.14%
51024352 - 53240	Engineering/Architectural Svs	0	5,264	2,500	18,500	14,800	(20.00%)
51024352 - 53260	Training Services	6,943	3,358	3,985	5,300	6,400	20.75%
51024352 - 53300	Other Professional Svs	13,230	24,814	39,912	27,792	31,500	13.34%
51024352 - 53410	Software / Hardware Support	1,500	5,136	1,408	4,880	4,687	(3.95%)
51024352 - 53420	Sampling / Testing	23,569	23,500	25,307	26,400	26,800	1.52%
51024352 - 53430	Survey Services	0	0	2,420	0	0	0.00%
51024352 - 53490	Other Technical Services	19,200	211	160	0	0	0.00%
51024352 - 54210	Solid Waste	1,776	1,894	2,077	1,800	1,800	0.00%
51024352 - 54300	Repair/Maintenance Services	8,878	6,520	11,915	15,000	15,000	0.00%
51024352 - 54500	Construction Services	0	0	500	10,000	10,000	0.00%
51024352 - 55310	Telephone / Fax/TV	8,313	6,577	4,311	5,000	5,200	4.00%
51024352 - 55320	Network / Internet	1,149	1,082	1,135	2,000	2,000	0.00%
51024352 - 55330	Radio	0	0	0	400	400	0.00%
51024352 - 55901	Advertising	0	781	0	1,000	1,000	0.00%
51024352 - 55903	Travel and Related Costs	3,472	4,328	4,378	5,400	5,400	0.00%
51024352 - 55906	Membership Dues	667	1,108	917	700	700	0.00%
51024352 - 55907	Permit Fees	285	959	200	300	500	66.67%
51024352 - 56100	General Supplies	83,737	132,285	72,740	105,002	171,100	62.95%
51024352 - 56110	Sand / Gravel / Rock	0	1,000	0	2,000	3,000	50.00%
51024352 - 56115	Chemicals	13,861	19,949	28,695	28,416	24,400	(14.13%)
51024352 - 56120	Office Supplies	1,276	471	541	400	400	0.00%
51024352 - 56130	Machinery / Vehicle Parts	0	0	43	0	0	0.00%
51024352 - 56150	Computer Hardware / Software	1,281	776	545	1,700	1,700	0.00%
51024352 - 56220	Electricity	76,570	67,446	85,164	75,000	75,000	0.00%
51024352 - 56230	Propane	260	260	150	300	300	0.00%
51024352 - 56240	Heating Oil	6,671	7,948	9,649	13,125	13,125	0.00%
51024352 - 56260	Gasoline for Vehicles	4,676	6,531	7,463	6,200	6,200	0.00%
51024352 - 56270	Diesel for Equipment	873	271	1,227	800	1,200	50.00%
	Operating Expenses	278,311	341,206	307,342	357,415	422,612	18.24%
	Total Water Operations	793,851	868,789	835,114	1,018,964	1,124,797	10.39%

City of Unalaska
FY2014 Water Budget Detail
Expenditures
Adopted May 28, 2013

Water Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Transfers Out						
51029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	55,000	376,175	583.95%
Other Expenses	0	0	0	55,000	376,175	583.95%
Total Transfers Out	0	0	0	55,000	376,175	583.95%

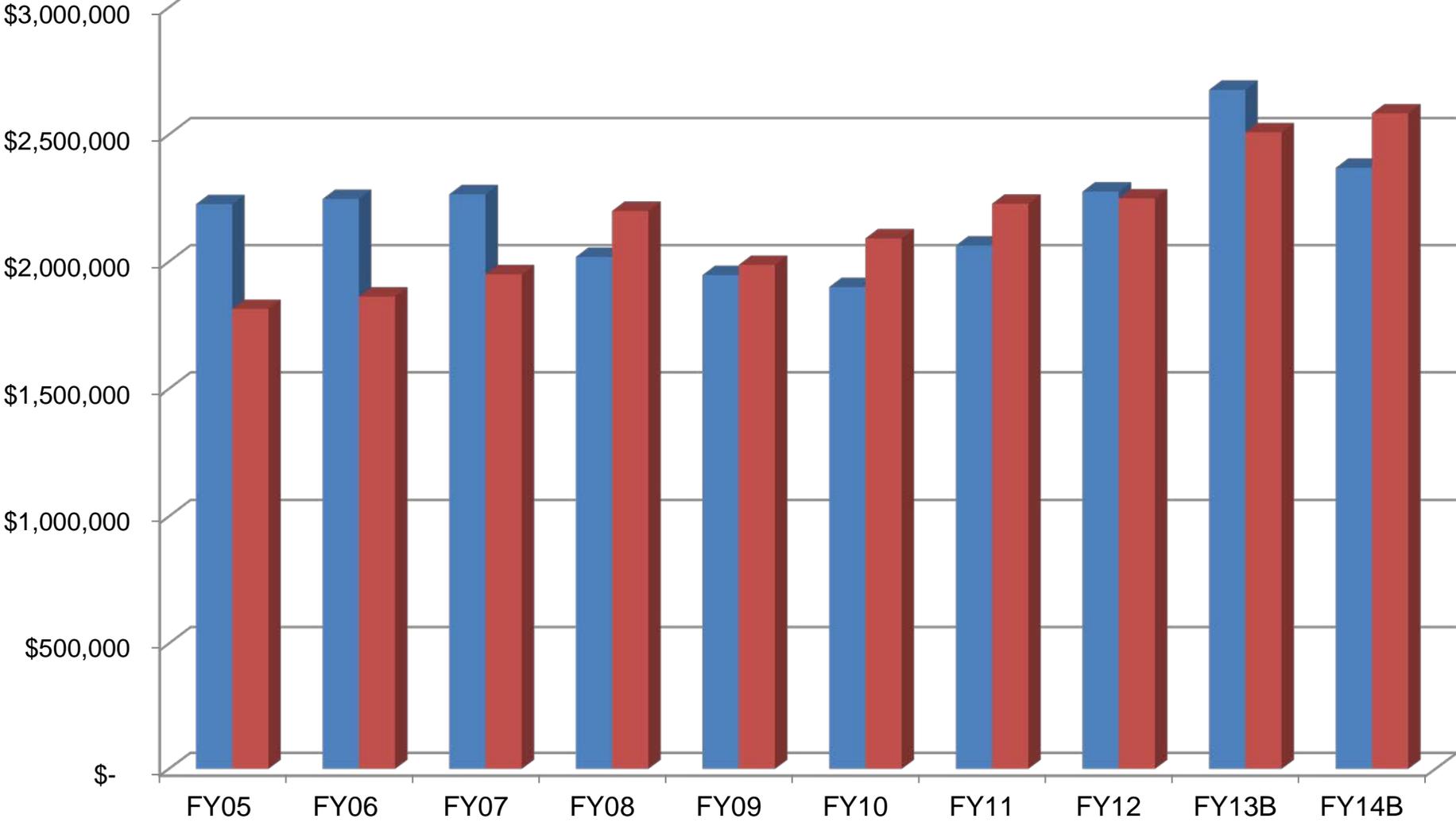
City of Unalaska
FY2014 Water Budget Detail
Expenditures
Adopted May 28, 2013

Water Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance							
51022851 - 51100	Salaries and Wages	6,224	14,221	10,388	12,027	12,312	2.37%
51022851 - 51300	Overtime	0	0	72	0	0	0.00%
51022851 - 52100	Health Insurance Benefit	1,781	4,022	1,668	4,361	4,362	0.02%
51022851 - 52200	FICA & Medicare Emplr Match	476	1,088	800	920	942	2.39%
51022851 - 52300	PERS Employer Contribution	1,443	4,330	3,538	4,311	4,394	1.93%
51022851 - 52400	Unemployment Insurance	26	76	92	84	119	41.67%
51022851 - 52500	Workers Compensation	238	683	371	374	546	45.98%
51022851 - 52900	Other Employee Benefits	24	103	63	84	84	0.00%
	Personnel Expenses	<u>10,212</u>	<u>24,523</u>	<u>16,991</u>	<u>22,161</u>	<u>22,759</u>	<u>2.70%</u>
51022852 - 56130	Machinery / Vehicle Parts	1,037	14,422	3,617	10,000	10,000	0.00%
	Operating Expenses	<u>1,590</u>	<u>14,575</u>	<u>3,617</u>	<u>10,000</u>	<u>10,000</u>	<u>0.00%</u>
	Total Veh & Equip Maintenance	<u><u>11,802</u></u>	<u><u>39,098</u></u>	<u><u>20,608</u></u>	<u><u>32,161</u></u>	<u><u>32,759</u></u>	<u><u>1.86%</u></u>

City of Unalaska
FY2014 Water Budget Detail
Expenditures
Adopted May 28, 2013

Water Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Facilities Maintenance						
51022951 - 51100 Salaries and Wages	7,546	6,907	4,747	7,099	7,269	2.39%
51022951 - 51200 Temporary Employees	0	68	294	0	0	0.00%
51022951 - 51300 Overtime	338	46	0	126	126	0.00%
51022951 - 52100 Health Insurance Benefit	772	1,925	1,309	2,577	2,579	0.08%
51022951 - 52200 FICA & Medicare Emplr Match	603	537	385	551	563	2.18%
51022951 - 52300 PERS Employer Contribution	2,103	2,017	1,528	2,551	2,598	1.84%
51022951 - 52400 Unemployment Insurance	57	28	17	49	70	42.86%
51022951 - 52500 Workers Compensation	432	281	176	310	334	7.64%
51022951 - 52900 Other Employee Benefits	54	48	29	49	49	0.00%
Personnel Expenses	11,904	11,858	8,485	13,312	13,588	2.07%
51022952 - 54300 Repair/Maintenance Services	13,144	1,534	286	11,280	2,000	(82.27%)
51022952 - 54500 Construction Services	0	0	0	1,000	1,000	0.00%
51022952 - 56100 General Supplies	32	814	845	1,000	1,000	0.00%
51022952 - 56140 Facility Maintenance Supplies	5,801	7,777	1,407	2,500	2,500	0.00%
Operating Expenses	19,462	10,143	2,538	15,780	6,500	(58.81%)
Total Facilities Maintenance	31,366	22,000	11,023	29,092	20,088	(30.95%)

Water Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

■ Revenues ■ Expenses

City of Unalaska
FY2014 Wastewater Budget Summary
Adopted May 28, 2013

Wastewater Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	21,721	345,776	324,300	61,745	61,745	0.00%
Charges for Services	1,333,712	1,456,221	1,813,173	1,583,094	1,840,004	16.23%
Assessments	5,367	1,833	2,172	0	2,172	0.00%
Non-recurring Revenues	0	0	0	37,000	120,576	225.88%
Total Revenues	1,360,799	1,803,830	2,139,645	1,681,839	2,024,497	16.93%
EXPENDITURES						
Utility Administration	772,445	948,505	1,493,624	923,117	945,798	2.46%
Wastewater Operations	723,530	765,422	770,258	972,057	1,025,524	5.50%
Veh & Equip Maintenance	33,020	14,931	22,865	23,213	23,675	1.99%
Facilities Maintenance	30,843	19,305	15,663	29,746	29,501	(0.82%)
Total Expenditures	1,559,838	1,748,162	2,302,410	1,948,133	2,024,497	3.77%
Transfers In	0	0	555,000	257,758	0	(100.00%)
Wastewater Enterprise Fund Net	(199,039)	55,668	392,235	(8,536)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	292,806	96,328	556,664	945,798	46.72%
Wastewater Operations	642,661	382,863	0	1,025,524	50.66%
Veh & Equip Maintenance	17,875	5,800	0	23,675	1.17%
Facilities Maintenance	19,124	10,377	0	29,501	1.46%
Total Operating Expenditures	972,465	495,368	556,664	2,024,497	

City of Unalaska
FY2014 Wastewater Budget Detail
Revenues
Adopted May 28, 2013

Wastewater Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Intergovernmental						
52016041 - 42359 Other State Revenue	21,721	345,776	324,300	61,745	61,745	0.00%
Total Intergovernmental	21,721	345,776	324,300	61,745	61,745	0.00%
Charges for Services						
52016042 - 44310 Unmetered Wastewater Sales	237,027	254,577	292,768	253,000	305,988	20.94%
52016042 - 44320 Metered Commercial Sales	1,005,714	1,049,244	1,400,660	1,221,932	1,421,649	16.34%
52016042 - 44330 Metered Industrial Sales	31,421	37,583	55,786	30,000	49,003	63.34%
52016042 - 44340 Vactor Services	38,064	47,587	66,627	50,000	56,553	13.11%
52016042 - 44370 Other Services	20,934	64,868	(4,162)	26,962	5,316	(80.28%)
52016042 - 44380 Late Fees	552	2,362	1,495	1,200	1,495	24.58%
Total Charges for Services	1,333,712	1,456,221	1,813,173	1,583,094	1,840,004	16.23%
Assessments						
52016044 - 46513 Special Assess Pen & Int	5,367	1,833	2,172	0	2,172	0.00%
Total Assessments	5,367	1,833	2,172	0	2,172	0.00%
Other Financing Sources						
52019848 - 49100 Transfers From General Fund	0	0	555,000	257,758	0	(100.00%)
Total Other Financing Sources	0	0	555,000	257,758	0	(100.00%)
Non-recurring Revenues						
52016049 - 49900 Appropriated Fund Balance	0	0	0	37,000	0	(100.00%)
52016049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	0	120,576	0.00%
Total Non-recurring Revenues	0	0	0	37,000	120,576	225.88%
Wastewater Fund Net	1,360,799	1,803,830	2,694,645	1,939,597	2,024,497	4.38%

Wastewater Enterprise Fund: **Wastewater Utility Administration** (5200-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the wastewater utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages wastewater utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Oversee the design and construction of the new Waste Water Plant.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.
Ensure Chemical Enhanced Treatment Plant Operator training	To provide excellent customer service with helpful, knowledgeable staff.
Oversee the Wastewater Department projects are progressing and completed under budget.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

Waste Water 2014 Performance Measurements

- Clean 35% of the collection system

Measure:

	FY12	FY13	FY14
Percentage of Sewer Cleaned	35	35	

- Use RTK to collect GIS information on 10% of the collection system.

Measure:

	FY12	FY13	FY14
Percentage of GIS information collected	0	0	

- Zero sanitary sewer overflows.

Measure:

	FY12	FY13	FY14
Number of sanitary sewer overflows	0	0	

City of Unalaska
FY2014 Wastewater Budget Detail
Expenditures
Adopted May 28, 2013

Wastewater Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Utility Administration						
52024051 - 51100 Salaries and Wages	122,328	122,298	146,735	153,580	158,168	2.99%
52024051 - 51200 Temporary Employees	0	1,581	2,910	2,377	2,475	4.12%
52024051 - 51300 Overtime	476	448	566	308	308	0.00%
52024051 - 52100 Health Insurance Benefit	33,222	38,924	31,715	58,977	58,977	0.00%
52024051 - 52200 FICA & Medicare Emplr Match	9,374	9,460	11,421	11,880	12,251	3.12%
52024051 - 52300 PERS Employer Contribution	32,655	36,460	48,860	54,385	55,796	2.59%
52024051 - 52400 Unemployment Insurance	651	681	1,010	1,159	1,612	39.09%
52024051 - 52500 Workers Compensation	2,250	2,238	2,129	2,914	2,928	0.47%
52024051 - 52900 Other Employee Benefits	213	206	238	343	291	(15.16%)
Personnel Expenses	201,170	212,296	245,584	285,923	292,806	2.41%
52024052 - 53230 Legal Services	6,764	161,739	98	7,000	7,000	0.00%
52024052 - 53240 Engineering/Architectural Svs	670	537	8,336	3,414	3,500	2.52%
52024052 - 53260 Training Services	802	716	419	1,000	1,000	0.00%
52024052 - 53300 Other Professional Svs	217	3,821	319	4,000	700	(82.50%)
52024052 - 53320 Envrnmntl Remdtn related costs	0	0	669,529	3,787	0	(100.00%)
52024052 - 53410 Software / Hardware Support	0	1,514	1,462	8,491	11,347	33.64%
52024052 - 53490 Other Technical Services	0	0	0	1,748	0	(100.00%)
52024052 - 54110 Water / Sewerage	243	203	194	600	600	0.00%
52024052 - 54210 Solid Waste	349	563	600	600	625	4.17%
52024052 - 54230 Custodial Services/Supplies	2,767	2,798	2,496	3,000	3,000	0.00%
52024052 - 54300 Repair/Maintenance Services	714	203	1,082	927	1,000	7.87%
52024052 - 54420 Equipment Rental	0	0	167	0	200	0.00%
52024052 - 55200 General Insurance	12,088	10,425	8,552	11,127	12,433	11.74%
52024052 - 55310 Telephone / Fax/TV	1,135	1,273	1,095	2,654	2,500	(5.80%)
52024052 - 55320 Network / Internet	0	0	703	2,590	2,625	1.35%
52024052 - 55901 Advertising	0	0	0	800	0	(100.00%)
52024052 - 55903 Travel and Related Costs	1,627	0	1,602	2,500	2,500	0.00%
52024052 - 55904 Banking / Credit Card Fees	1,141	1,433	1,881	1,340	2,000	49.25%
52024052 - 55905 Postal Services	1,122	1,159	1,308	1,812	1,800	(0.66%)
52024052 - 55907 Permit Fees	0	0	1,680	0	0	0.00%
52024052 - 55908 Employee Moving Costs	890	0	0	515	0	(100.00%)
52024052 - 56100 General Supplies	84	20	0	938	200	(78.68%)
52024052 - 56120 Office Supplies	2,798	2,967	4,375	3,042	4,500	47.93%
52024052 - 56150 Computer Hardware / Software	483	566	0	12,713	13,000	2.26%
52024052 - 56220 Electricity	7,123	5,856	8,174	2,577	8,000	210.44%
52024052 - 56230 Propane	0	0	0	6,759	0	(100.00%)
52024052 - 56240 Heating Oil	11,558	15,202	17,954	12,550	15,648	24.69%
52024052 - 56260 Gasoline for Vehicles	129	649	756	618	800	29.45%
52024052 - 56320 Business Meals	0	0	0	206	200	(2.91%)
52024052 - 56330 Food/Bev/Related Emp Apprctn	803	817	750	1,000	1,000	0.00%
52024052 - 56400 Books and Periodicals	199	374	115	150	150	0.00%
Operating Expenses	53,701	212,834	733,649	98,458	96,328	(2.16%)
52024053 - 57400 Machinery and Equipment	0	2,522	2,230	0	0	0.00%
Capital Outlay	0	2,522	2,230	0	0	0.00%
52024054 - 58100 Depreciation	458,423	464,216	494,518	522,330	538,386	3.07%
52024054 - 58500 Bad Debt Expense	4,412	0	5,748	0	0	0.00%
52024054 - 58910 Allocations IN-Debit	8,291	11,724	11,724	12,427	14,951	20.31%
52024054 - 59100 Interest Expense	6,866	5,331	172	3,979	3,327	(16.39%)
Other Expenses	517,574	520,853	512,161	538,736	556,664	3.33%

City of Unalaska
FY2014 Wastewater Budget Detail
Expenditures
Adopted May 28, 2013

Wastewater Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Total Utility Administration	772,445	948,505	1,493,624	923,117	945,798	2.46%

Wastewater Enterprise Fund: **Wastewater Operations** (5200-045)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Maintains and operates all components of the public wastewater collection and treatment system, including lift stations, manholes, sewer lines and the wastewater treatment plant.*
- *Performs inspections, sampling and testing for regulatory compliance and permitting requirements.*
- *Responds to service calls to clear blockages, repair damaged services, vector septic tanks and portable toilets, and clean privately owned storm drain systems.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Ensure all Wastewater Department Operators stay current with their certifications and training.	To provide excellent customer service with helpful, knowledgeable staff.
Ensure the collection of the GIS information goes smoothly	To operate the utility in a cost effective and environmentally responsible manner.
Assist in the design and construction of the new Wastewater Plant.	To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

City of Unalaska
FY2014 Wastewater Budget Detail
Expenditures
Adopted May 28, 2013

Wastewater Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Wastewater Operations							
52024551 - 51100	Salaries and Wages	256,992	257,211	265,175	263,297	329,272	25.06%
52024551 - 51200	Temporary Employees	6,062	21,701	13,993	48,132	32,582	(32.31%)
52024551 - 51300	Overtime	8,062	9,050	8,935	19,500	14,499	(25.65%)
52024551 - 52100	Health Insurance Benefit	54,743	65,848	45,378	79,749	102,338	28.33%
52024551 - 52200	FICA & Medicare Emplr Match	20,695	22,029	22,040	25,315	28,791	13.73%
52024551 - 52300	PERS Employer Contribution	70,830	76,882	88,513	96,952	116,550	20.21%
52024551 - 52400	Unemployment Insurance	1,078	1,304	1,620	2,213	3,340	50.93%
52024551 - 52500	Workers Compensation	10,368	11,442	8,494	11,546	12,921	11.91%
52024551 - 52900	Other Employee Benefits	1,427	1,546	1,554	2,611	2,368	(9.31%)
	Personnel Expenses	430,255	467,013	455,703	549,315	642,661	16.99%
52024552 - 53240	Engineering/Architectural Svs	0	0	1,250	6,000	2,000	(66.67%)
52024552 - 53260	Training Services	770	1,676	1,054	5,100	3,900	(23.53%)
52024552 - 53300	Other Professional Svs	15,162	983	1,870	9,584	9,000	(6.09%)
52024552 - 53410	Software / Hardware Support	0	978	1,013	3,563	4,813	35.08%
52024552 - 53420	Sampling / Testing	16,148	47,056	14,363	20,700	16,650	(19.57%)
52024552 - 54110	Water / Sewerage	4,802	850	691	1,200	900	(25.00%)
52024552 - 54210	Solid Waste	7,830	9,416	10,467	9,000	11,000	22.22%
52024552 - 54300	Repair/Maintenance Services	4,961	155	1,423	5,000	5,000	0.00%
52024552 - 54420	Equipment Rental	700	0	0	1,000	1,000	0.00%
52024552 - 54500	Construction Services	0	0	0	5,000	5,000	0.00%
52024552 - 55310	Telephone / Fax/TV	10,429	9,472	8,703	5,000	7,000	40.00%
52024552 - 55330	Radio	0	0	0	200	200	0.00%
52024552 - 55901	Advertising	0	0	0	500	500	0.00%
52024552 - 55903	Travel and Related Costs	100	0	0	6,200	3,800	(38.71%)
52024552 - 55905	Postal Services	0	0	0	200	200	0.00%
52024552 - 55906	Membership Dues	150	105	0	300	300	0.00%
52024552 - 55907	Permit Fees	1,680	1,680	188	1,800	1,800	0.00%
52024552 - 56100	General Supplies	60,135	59,101	57,187	136,095	104,400	(23.29%)
52024552 - 56110	Sand / Gravel / Rock	0	0	0	2,000	3,000	50.00%
52024552 - 56115	Chemicals	9,036	1,555	1,576	3,000	3,500	16.67%
52024552 - 56120	Office Supplies	1,739	483	1,641	400	400	0.00%
52024552 - 56220	Electricity	99,957	87,692	123,875	120,000	118,100	(1.58%)
52024552 - 56230	Propane	3,416	3,440	3,506	5,500	5,000	(9.09%)
52024552 - 56240	Heating Oil	46,360	67,923	80,840	71,300	71,300	0.00%
52024552 - 56260	Gasoline for Vehicles	1,733	2,617	3,045	2,200	2,200	0.00%
52024552 - 56270	Diesel for Equipment	1,411	1,246	1,864	1,900	1,900	0.00%
	Operating Expenses	293,275	298,409	314,555	422,742	382,863	(9.43%)
	Total Wastewater Operations	723,530	765,422	770,258	972,057	1,025,524	5.50%

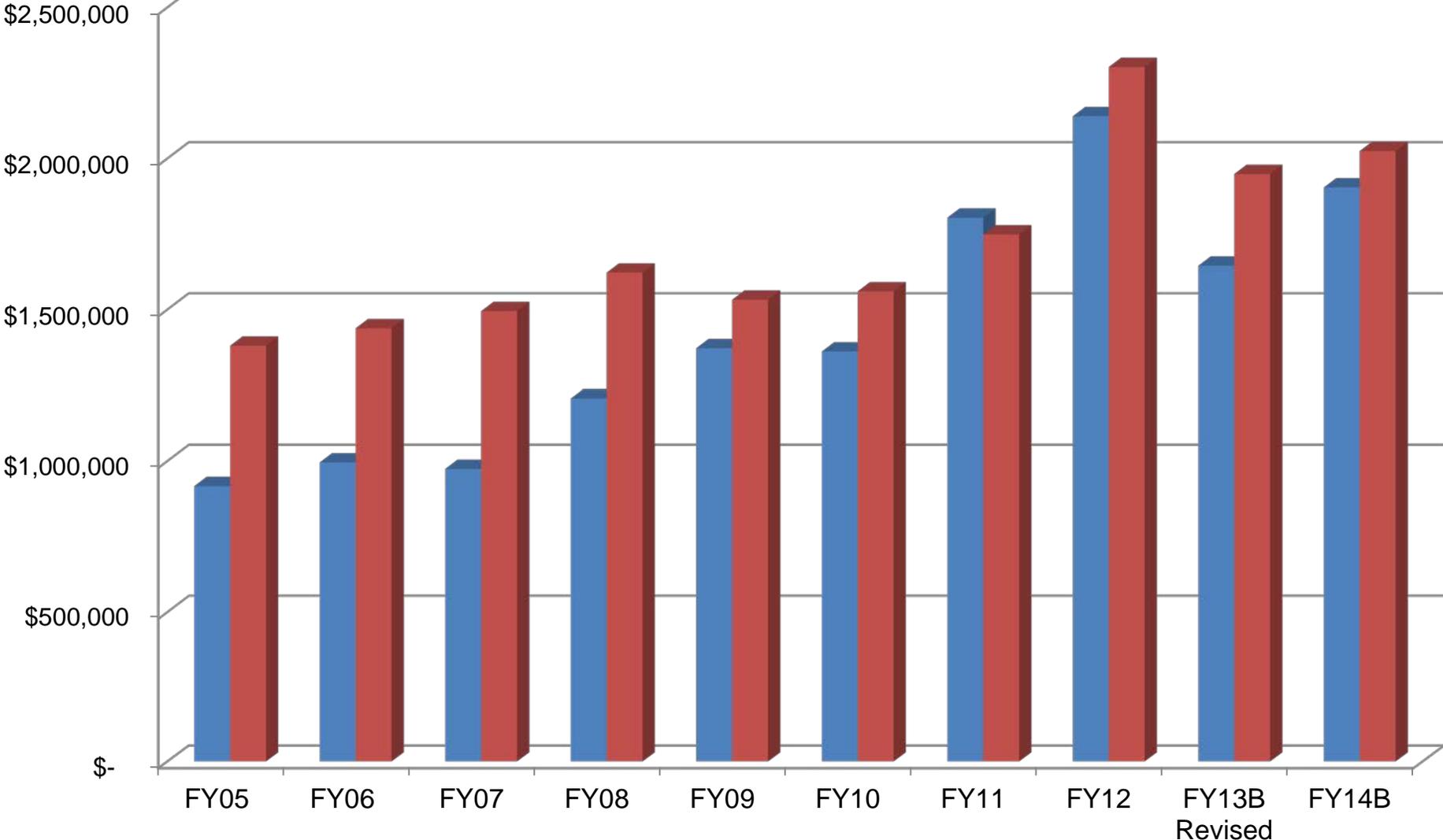
City of Unalaska
FY2014 Wastewater Budget Detail
Expenditures
Adopted May 28, 2013

Wastewater Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance							
52022851 - 51100	Salaries and Wages	14,493	6,675	9,961	9,451	9,673	2.35%
52022851 - 51300	Overtime	0	0	26	0	0	0.00%
52022851 - 52100	Health Insurance Benefit	3,628	2,279	3,165	3,426	3,427	0.03%
52022851 - 52200	FICA & Medicare Emplr Match	1,108	511	764	723	739	2.21%
52022851 - 52300	PERS Employer Contribution	3,779	2,091	3,378	3,387	3,451	1.89%
52022851 - 52400	Unemployment Insurance	108	21	41	66	90	36.36%
52022851 - 52500	Workers Compensation	642	352	274	294	429	45.90%
52022851 - 52900	Other Employee Benefits	84	38	61	66	66	0.00%
	Personnel Expenses	23,844	11,966	17,670	17,413	17,875	2.65%
52022852 - 54300	Repair/Maintenance Services	193	0	0	300	300	0.00%
52022852 - 56100	General Supplies	0	0	0	500	500	0.00%
52022852 - 56130	Machinery / Vehicle Parts	8,983	2,816	5,195	5,000	5,000	0.00%
	Operating Expenses	9,176	2,965	5,195	5,800	5,800	0.00%
	Total Veh & Equip Maintenance	33,020	14,931	22,865	23,213	23,675	1.99%

City of Unalaska
FY2014 Wastewater Budget Detail
Expenditures
Adopted May 28, 2013

Wastewater Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Facilities Maintenance						
52022951 - 51100 Salaries and Wages	10,052	7,293	8,360	9,670	9,901	2.39%
52022951 - 51300 Overtime	125	46	287	497	497	0.00%
52022951 - 52100 Health Insurance Benefit	1,941	1,291	961	3,633	3,632	(0.03%)
52022951 - 52200 FICA & Medicare Emplr Match	797	562	661	773	793	2.59%
52022951 - 52300 PERS Employer Contribution	2,710	2,188	2,819	3,596	3,663	1.86%
52022951 - 52400 Unemployment Insurance	52	32	52	73	98	34.25%
52022951 - 52500 Workers Compensation	540	332	281	432	465	7.57%
52022951 - 52900 Other Employee Benefits	64	43	48	75	75	0.00%
Personnel Expenses	16,528	11,799	13,469	18,749	19,124	2.00%
52022952 - 53300 Other Professional	220	0	110	0	0	0.00%
52022952 - 54300 Repair/Maintenance Services	8,529	6,338	896	2,320	1,700	(26.72%)
52022952 - 54500 Construction Services	1,178	0	0	1,377	1,377	0.00%
52022952 - 56100 General Supplies	0	0	84	2,500	2,500	0.00%
52022952 - 56140 Facility Maintenance Supplies	4,389	1,167	1,104	4,800	4,800	0.00%
Operating Expenses	14,315	7,506	2,194	10,997	10,377	(5.64%)
Total Facilities Maintenance	30,843	19,305	15,663	29,746	29,501	(0.82%)

Waste Water Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

■ Revenues ■ Expenses

City of Unalaska
FY2014 Solid Waste Budget Summary
Adopted May 28, 2013

Solid Waste Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	25,438	292,920	562,357	124,449	124,449	0.00%
Charges for Services	1,111,157	1,330,879	1,555,307	1,841,200	1,469,763	(20.17%)
Non-recurring Revenues	0	(9,106)	0	0	794,802	0.00%
Total Revenues	1,136,595	1,614,693	2,117,663	1,965,649	2,389,014	17.72%
EXPENDITURES						
Utility Administration	651,042	743,387	826,627	948,670	926,153	(2.37%)
Solid Waste Operations	1,026,175	1,075,261	1,139,369	1,444,015	1,267,521	(12.22%)
Veh & Equip Maintenance	72,916	75,867	52,597	124,950	126,840	1.51%
Facilities Maintenance	63,894	82,704	74,541	67,821	68,500	1.00%
Total Expenditures	1,814,027	1,977,219	2,093,134	2,585,456	2,389,014	(8.22%)
Transfers In	0	616,075	415,630	563,031	0	(100.00%)
Solid Waste Enterprise Fund Net	(677,431)	253,549	440,159	(56,776)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	234,309	87,858	603,986	926,153	38.77%
Solid Waste Operations	666,303	601,218	0	1,267,521	53.06%
Veh & Equip Maintenance	72,340	54,500	0	126,840	5.31%
Facilities Maintenance	56,924	11,576	0	68,500	2.87%
Total Operating Expenditures	1,029,876	755,152	603,986	2,389,014	

City of Unalaska
FY2014 Solid Waste Budget Detail
Revenues
Adopted May 28, 2013

Solid Waste Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Intergovernmental						
53016541 - 42353 Motor Vehicle Tax - Landfill	0	21,768	61,300	50,000	50,000	0.00%
53016541 - 42359 Other State Revenue	25,438	271,152	501,057	74,449	74,449	0.00%
Total Intergovernmental	25,438	292,920	562,357	124,449	124,449	0.00%
Charges for Services						
53016542 - 44410 Tipping Fees	868,194	1,046,458	1,210,172	1,500,000	1,124,629	(25.02%)
53016542 - 44420 Vehicle Disposal Fees	5,310	8,286	0	0	0	0.00%
53016542 - 44470 Other Fees	74,984	95,609	141,856	140,000	141,856	1.33%
53016542 - 44480 Late Fees	264	974	1,174	1,200	1,174	(2.17%)
53016542 - 44490 Landfill Maintenance Fees	162,405	179,551	202,104	200,000	202,104	1.05%
Total Charges for Services	1,111,157	1,330,879	1,555,307	1,841,200	1,469,763	(20.17%)
Other Financing Sources						
53019848 - 49100 Transfers From General Fund	0	616,075	415,630	563,031	0	(100.00%)
Total Other Financing Sources	0	616,075	415,630	563,031	0	(100.00%)
Non-recurring Revenues						
53016549 - 49400 Gain-loss on Sale of Fixed Ass	0	(9,106)	0	0	0	0.00%
53016549 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	0	794,802	0.00%
Total Non-recurring Revenues	0	(9,106)	0	0	794,802	0.00%
Solid Waste Fund Net	1,136,595	2,230,768	2,533,293	2,528,680	2,389,014	(5.52%)

Solid Waste Enterprise Fund: **Solid Waste Utility Administration** (5300-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, that meet or exceed our customers' needs and expectations safety, quality, and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the solid waste utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages solid waste utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *Maintain regulatory compliance requirements.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Oversee the implementation of the Solid Waste Rate Study	To operate the utility in a cost effective and environmentally responsible manner.
Oversee the construction of the Cells 2-1 and 2-2.	Enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely
Coordinate the removal of junk vehicles and metal.	To operate the utility in a cost effective and environmentally responsible manner.

Solid Waste 2014 Performance Measurements

- Zero violation of environmental regulation.

Measure:

	FY12	FY13	FY14
Number of Violations	0	0	

- Remove junk vehicles at a cost less than \$150.

Measure:

	FY12	FY13	FY14
Junk Vehicle removal Cost	\$12.50	\$33.00	

- Maintain a DEC inspection score of at least 96 points annually.

Measure:

	FY12	FY13	FY14
ADEC Inspection Score	99	97.5	

City of Unalaska
FY2014 Solid Waste Budget Detail
Expenditures
Adopted May 28, 2013

Solid Waste Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Utility Administration							
53024051 - 51100	Salaries and Wages	83,089	83,155	119,306	124,180	128,935	3.83%
53024051 - 51200	Temporary Employees	0	612	1,470	1,189	1,238	4.12%
53024051 - 51300	Overtime	47	71	514	218	258	18.35%
53024051 - 52100	Health Insurance Benefit	21,021	24,742	24,253	44,774	44,775	0.00%
53024051 - 52200	FICA & Medicare Emplr Match	6,324	6,360	9,208	9,533	9,921	4.07%
53024051 - 52300	PERS Employer Contribution	22,870	24,649	40,292	43,875	45,343	3.35%
53024051 - 52400	Unemployment Insurance	396	419	770	864	1,205	39.47%
53024051 - 52500	Workers Compensation	1,291	1,285	1,800	2,466	2,462	(0.17%)
53024051 - 52900	Other Employee Benefits	62	60	147	204	172	(15.69%)
Personnel Expenses		135,098	141,353	197,759	227,303	234,309	3.08%
53024052 - 53230	Legal Services	20	0	0	1,000	1,000	0.00%
53024052 - 53240	Engineering/Architectural Svs	670	537	9,587	415	2,500	502.41%
53024052 - 53260	Training Services	1,414	716	318	1,000	1,000	0.00%
53024052 - 53300	Other Professional Svs	289	4,045	6,255	1,000	1,000	0.00%
53024052 - 53410	Software / Hardware Support	0	1,514	1,462	3,639	9,063	149.05%
53024052 - 53490	Other Technical Services	0	0	0	1,748	0	(100.00%)
53024052 - 54110	Water / Sewerage	243	203	194	1,000	250	(75.00%)
53024052 - 54210	Solid Waste	352	512	567	500	500	0.00%
53024052 - 54230	Custodial Services/Supplies	1,383	1,399	1,270	1,600	1,400	(12.50%)
53024052 - 54300	Repair/Maintenance Services	714	203	1,082	2,472	1,500	(39.32%)
53024052 - 54420	Equipment Rental	0	0	146	0	150	0.00%
53024052 - 55200	General Insurance	15,096	13,684	10,929	14,569	16,397	12.55%
53024052 - 55310	Telephone / Fax/TV	1,085	1,408	1,090	2,575	1,500	(41.75%)
53024052 - 55320	Network / Internet	0	0	703	1,110	1,125	1.35%
53024052 - 55901	Advertising	0	0	0	1,000	0	(100.00%)
53024052 - 55903	Travel and Related Costs	3,878	0	759	5,154	5,000	(2.99%)
53024052 - 55904	Banking / Credit Card Fees	978	1,228	1,612	1,000	1,800	80.00%
53024052 - 55905	Postal Services	994	1,039	1,169	1,000	1,200	20.00%
53024052 - 55906	Membership Dues	171	183	389	200	400	100.00%
53024052 - 56100	General Supplies	84	30	0	200	200	0.00%
53024052 - 56120	Office Supplies	2,708	2,967	4,506	1,442	2,000	38.70%
53024052 - 56150	Computer Hardware / Software	483	566	1,393	12,713	12,725	0.09%
53024052 - 56220	Electricity	7,123	5,856	8,174	12,000	9,000	(25.00%)
53024052 - 56240	Heating Oil	11,558	15,202	17,954	15,000	15,648	4.32%
53024052 - 56260	Gasoline for Vehicles	129	649	755	1,500	1,000	(33.33%)
53024052 - 56320	Business Meals	32	0	0	200	200	0.00%
53024052 - 56330	Food/Bev/Related Emp Apprctn	863	942	848	1,000	1,000	0.00%
53024052 - 56400	Books and Periodicals	199	374	115	380	300	(21.05%)
53024052 - 59100	Interest Expense	71	33	0	0	0	0.00%
Operating Expenses		51,002	53,290	71,278	85,417	87,858	2.86%
53024053 - 57400	Machinery and Equipment	0	2,522	1,680	0	0	0.00%
Capital Outlay		0	2,522	1,680	0	0	0.00%
53024054 - 58100	Depreciation	363,489	363,489	385,483	405,477	429,065	5.82%
53024054 - 58200	Landfill Closure/Post Closure	50,837	127,534	156,270	216,672	162,323	(25.08%)
53024054 - 58500	Bad Debt Expense	794	0	1,136	0	0	0.00%
53024054 - 58910	Allocations IN-Debit	7,643	13,020	13,020	13,801	12,598	(8.72%)
Other Expenses		464,942	546,222	555,909	635,950	603,986	(5.03%)

City of Unalaska
FY2014 Solid Waste Budget Detail
Expenditures
Adopted May 28, 2013

Solid Waste Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Total Utility Administration	651,042	743,387	826,627	948,670	926,153	(2.37%)

Solid Waste Enterprise Fund: **Solid Waste Operations** (5300-047)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Operates and maintains the landfill and baler facility, including repairing the roads, drainage and fences.*
- *Conducts sampling and testing for regulatory compliance and permitting requirements*
- *Weighs vehicles, sorts and bales solid waste, stacks bales in cells and covers them daily, and arranges shipment for items to be sent off-island.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To maintain regulatory requirements.*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Ensure a favorable ADEC inspection score during the Leachate and Cell 2-1 and 2-2 construction.	To maintain regulatory requirements.
Assist in construction of Leachate System, and Cell 2-1 and 2-2.	Operate the utility in a cost effective and environmentally responsible manner.
Maintain the Landfill's services and overall integrity during the supervisor transition.	To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.

City of Unalaska
FY2014 Solid Waste Budget Detail
Expenditures
Adopted May 28, 2013

Solid Waste Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Solid Waste Operations							
53024751 - 51100	Salaries and Wages	295,283	321,066	314,302	319,164	319,647	0.15%
53024751 - 51200	Temporary Employees	29,859	20,291	27,420	23,379	23,379	0.00%
53024751 - 51300	Overtime	34,266	18,288	41,484	35,000	35,000	0.00%
53024751 - 52100	Health Insurance Benefit	72,426	83,769	57,420	105,600	105,600	0.00%
53024751 - 52200	FICA & Medicare Emplr Match	27,440	27,513	29,315	28,884	28,920	0.12%
53024751 - 52300	PERS Employer Contribution	88,639	98,356	117,538	122,632	123,969	1.09%
53024751 - 52400	Unemployment Insurance	1,630	1,548	2,111	2,367	3,258	37.64%
53024751 - 52500	Workers Compensation	36,390	28,838	19,700	30,613	24,190	(20.98%)
53024751 - 52900	Other Employee Benefits	2,024	2,073	2,128	2,600	2,340	(10.00%)
Personnel Expenses		587,957	601,743	611,417	670,239	666,303	(0.59%)
53024752 - 53240	Engineering/Architectural Svs	0	0	7,150	10,850	10,000	(7.83%)
53024752 - 53260	Training Services	1,960	2,827	3,152	3,000	3,000	0.00%
53024752 - 53300	Other Professional Svs	17,623	23,312	13,328	61,542	46,500	(24.44%)
53024752 - 53410	Software / Hardware Support	19,948	130	1,058	1,200	1,200	0.00%
53024752 - 53420	Sampling / Testing	24,015	28,829	25,376	52,500	25,000	(52.38%)
53024752 - 53490	Other Technical Services	24,673	11,930	21,219	60,471	36,500	(39.64%)
53024752 - 54110	Water / Sewerage	85,351	149,968	143,405	110,000	110,000	0.00%
53024752 - 54210	Solid Waste	63,242	(5,268)	24,811	175,000	84,318	(51.82%)
53024752 - 54300	Repair/Maintenance Services	202	5,529	2,626	20,526	11,000	(46.41%)
53024752 - 54420	Equipment Rental	0	0	0	1,000	1,000	0.00%
53024752 - 55310	Telephone / Fax/TV	4,206	4,260	4,521	4,500	4,500	0.00%
53024752 - 55330	Radio	224	88	0	1,300	1,300	0.00%
53024752 - 55901	Advertising	0	0	0	500	500	0.00%
53024752 - 55903	Travel and Related Costs	2,903	2,503	2,756	4,000	4,000	0.00%
53024752 - 55906	Membership Dues	997	808	1,291	1,000	1,000	0.00%
53024752 - 55907	Permit Fees	3,558	6,625	6,437	3,600	3,600	0.00%
53024752 - 56100	General Supplies	35,415	65,487	57,810	54,487	49,500	(9.15%)
53024752 - 56110	Sand / Gravel / Rock	41,560	50,000	49,997	50,000	50,000	0.00%
53024752 - 56120	Office Supplies	1,529	151	1,374	200	200	0.00%
53024752 - 56150	Computer Hardware / Software	886	1,772	86	1,700	1,700	0.00%
53024752 - 56220	Electricity	34,534	31,244	41,919	64,000	64,000	0.00%
53024752 - 56230	Propane	1,397	1,352	2,514	0	0	0.00%
53024752 - 56240	Heating Oil	61,167	80,430	93,511	79,000	79,000	0.00%
53024752 - 56260	Gasoline for Vehicles	667	772	1,197	800	800	0.00%
53024752 - 56270	Diesel for Equipment	11,972	10,648	22,249	12,000	12,000	0.00%
53024752 - 56330	Food/Bev/Related Emp Apprctn	186	119	167	300	300	0.00%
53024752 - 56400	Books and Periodicals	0	0	0	300	300	0.00%
Operating Expenses		438,218	473,517	527,953	773,776	601,218	(22.30%)
Total Solid Waste Operations		1,026,175	1,075,261	1,139,369	1,444,015	1,267,521	(12.22%)

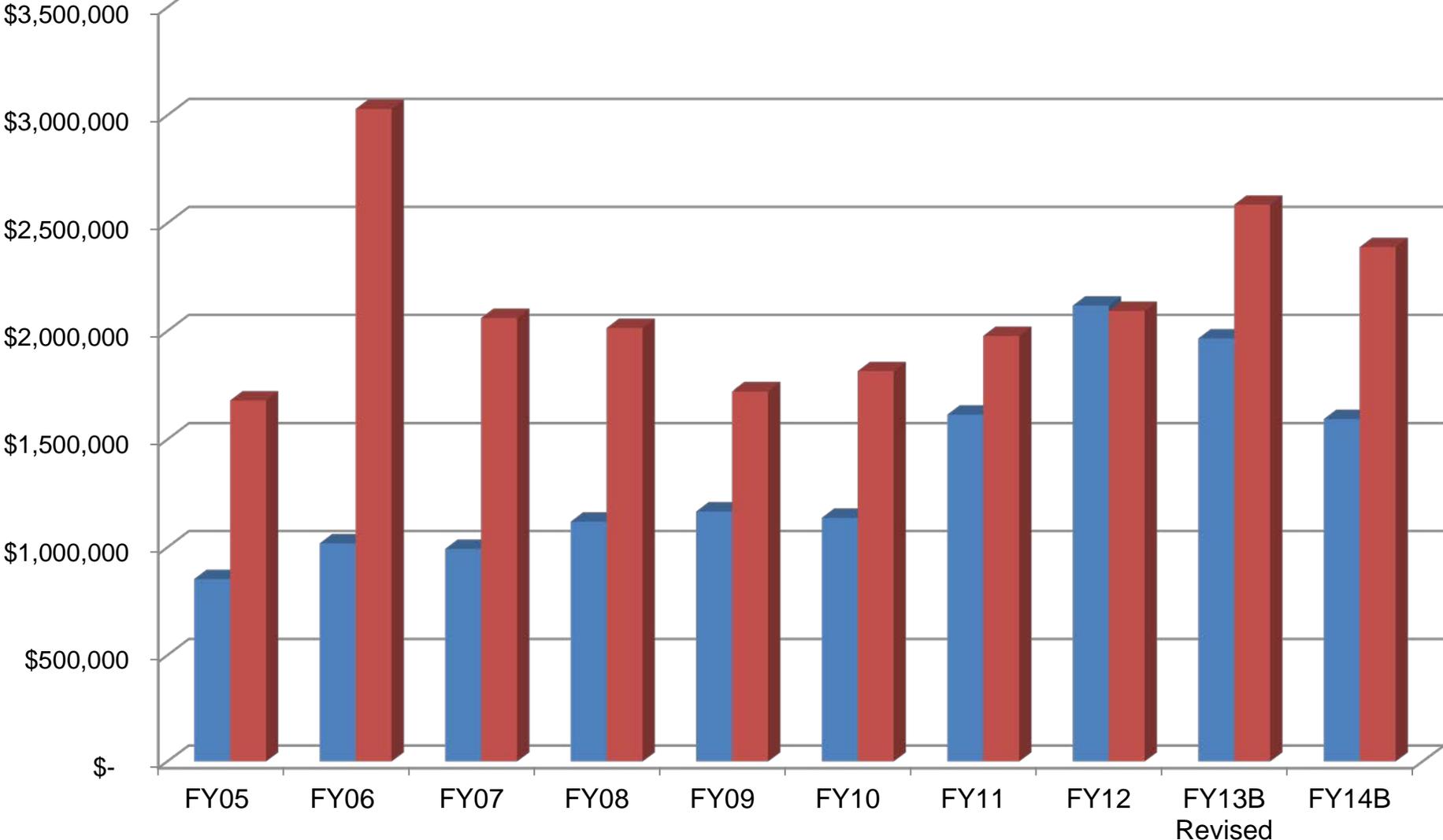
City of Unalaska
FY2014 Solid Waste Budget Detail
Expenditures
Adopted May 28, 2013

Solid Waste Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance							
53022851 - 51100	Salaries and Wages	22,137	16,204	18,479	38,233	39,137	2.36%
53022851 - 51300	Overtime	547	1,964	2,980	0	0	0.00%
53022851 - 52100	Health Insurance Benefit	4,609	5,548	4,410	13,859	13,865	0.04%
53022851 - 52200	FICA & Medicare Emplr Match	1,650	1,390	1,642	2,924	2,993	2.36%
53022851 - 52300	PERS Employer Contribution	5,102	5,537	7,258	13,700	13,964	1.93%
53022851 - 52400	Unemployment Insurance	77	122	137	268	370	38.06%
53022851 - 52500	Workers Compensation	1,257	940	837	1,190	1,735	45.83%
53022851 - 52900	Other Employee Benefits	90	94	101	276	276	0.00%
	Personnel Expenses	35,469	31,800	35,843	70,450	72,340	2.68%
53022852 - 54300	Repair/Maintenance Services	8,469	0	597	2,500	2,500	0.00%
53022852 - 56100	General Supplies	399	304	11,378	2,000	2,000	0.00%
53022852 - 56130	Machinery / Vehicle Parts	28,580	43,485	4,779	50,000	50,000	0.00%
	Operating Expenses	37,447	44,068	16,754	54,500	54,500	0.00%
	Total Veh & Equip Maintenance	72,916	75,867	52,597	124,950	126,840	1.51%

City of Unalaska
FY2014 Solid Waste Budget Detail
Expenditures
Adopted May 28, 2013

Solid Waste Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Facilities Maintenance						
53022951 - 51100 Salaries and Wages	17,301	23,209	23,257	29,715	30,425	2.39%
53022951 - 51200 Temporary Employees	170	94	298	0	0	0.00%
53022951 - 51300 Overtime	224	116	614	539	539	0.00%
53022951 - 52100 Health Insurance Benefit	4,528	8,936	5,891	10,793	10,798	0.05%
53022951 - 52200 FICA & Medicare Emplr Match	1,433	1,792	1,849	2,315	2,371	2.42%
53022951 - 52300 PERS Employer Contribution	4,826	6,933	7,749	10,684	10,887	1.90%
53022951 - 52400 Unemployment Insurance	91	96	163	208	293	40.87%
53022951 - 52500 Workers Compensation	938	1,043	691	1,297	1,397	7.68%
53022951 - 52900 Other Employee Benefits	100	140	132	214	214	0.00%
Personnel Expenses	29,609	42,359	40,644	55,765	56,924	2.08%
53022952 - 53300 Other Professional	220	1,965	110	0	0	0.00%
53022952 - 54300 Repair/Maintenance Services	18,714	13,438	16,398	4,480	4,000	(10.71%)
53022952 - 54500 Construction Services	176	0	0	1,576	1,576	0.00%
53022952 - 56100 General Supplies	525	6,085	141	500	500	0.00%
53022952 - 56140 Facility Maintenance Supplies	14,650	18,805	17,245	5,500	5,500	0.00%
53022952 - 59100 Interest Expense	0	51	3	0	0	0.00%
Operating Expenses	34,284	40,345	33,897	12,056	11,576	(3.98%)
Total Facilities Maintenance	63,894	82,704	74,541	67,821	68,500	1.00%

Solid Waste Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

■ Revenues ■ Expenses

City of Unalaska
FY2014 Ports & Harbors Budget Summary
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	44,818	486,642	511,888	427,250	426,699	(0.13%)
Charges for Services	3,986,284	5,544,771	5,458,473	5,481,500	5,920,000	8.00%
Investment Income	775	676	276	0	0	0.00%
Non-recurring Revenues	17,474	(406,279)	0	1,590,000	1,349,047	(15.15%)
Total Revenues	4,049,352	5,625,810	5,970,636	7,498,750	7,695,746	2.56%
EXPENDITURES						
Harbor Office	2,332,217	2,324,618	2,388,013	3,484,537	3,572,065	2.51%
Dock Operations	1,466,226	1,479,870	1,489,274	1,371,355	1,423,749	3.82%
Dock Repair & Maintenance	94,151	111,097	33,265	96,364	90,000	(6.60%)
Ports Security	0	42,731	24,105	81,538	81,873	0.41%
CEM Small Boat Harbor	0	0	399,422	479,914	658,789	37.27%
Transfers Out	0	0	0	1,650,000	1,780,788	7.93%
Veh & Equip Maintenance	27,714	45,263	57,206	56,143	56,139	(0.01%)
Facilities Maintenance	27,107	10,531	18,022	40,230	32,344	(19.60%)
Total Expenditures	3,947,415	4,014,111	4,409,307	7,260,081	7,695,746	5.66%
Ports & Harbors Enterprise Fund Net	101,937	1,611,699	1,561,330	238,669	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Harbor Office	792,470	399,742	2,379,852	3,572,065	60.39%
Dock Operations	592,454	831,295	0	1,423,749	24.07%
Dock Repair & Maintenance	0	90,000	0	90,000	1.52%
Ports Security	76,373	5,500	0	81,873	1.38%
CEM Small Boat Harbor	164,690	494,099	0	658,789	11.14%
Veh & Equip Maintenance	34,139	22,000	0	56,139	0.95%
Facilities Maintenance	12,344	20,000	0	32,344	0.55%
Total Operating Expenditures	1,672,470	1,862,636	2,379,852	5,914,958	

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Revenues
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Intergovernmental						
54017041 - 42152 Debt Reimbursements Grants	0	370,008	366,595	367,995	367,444	(0.15%)
54017041 - 42195 Misc. Fed Operating Grants	0	57,609	59,255	59,255	59,255	0.00%
54017041 - 42299 Misc State Capital Grants	7,138	0	0	0	0	0.00%
54017041 - 42359 Other State Revenue	37,680	59,026	86,038	0	0	0.00%
Total Intergovernmental	44,818	486,642	511,888	427,250	426,699	(0.13%)
Charges for Services						
54017042 - 44511 UMC Docking / Moorage	732,026	1,120,472	1,048,559	1,000,000	1,300,000	30.00%
54017042 - 44512 UMC Wharfage	1,567,527	2,696,573	2,141,311	2,200,000	2,350,000	6.82%
54017042 - 44513 UMC Rental Fees	440,112	493,004	570,089	500,000	525,000	5.00%
54017042 - 44514 UMC Utilities	392,917	306,863	371,616	350,000	360,000	2.86%
54017042 - 44515 UMC Other Services	3,891	0	0	0	0	0.00%
54017042 - 44521 Spit Docking / Moorage	421,410	385,577	363,737	400,000	400,000	0.00%
54017042 - 44524 Spit Utilities	178,287	194,597	189,638	180,000	180,000	0.00%
54017042 - 44531 SBH Docking / Moorage	79,903	91,660	110,037	100,000	80,000	(20.00%)
54017042 - 44534 SBH Utilities	24,845	26,273	37,910	25,000	25,000	0.00%
54017042 - 44541 Cargo Docking / Moorage	34,079	85,692	101,379	50,000	50,000	0.00%
54017042 - 44542 Cargo Wharfage	5,368	6,696	18,250	15,000	10,000	(33.33%)
54017042 - 44543 Cargo Rental Fees	0	65	0	0	0	0.00%
54017042 - 44544 Cargo Utilities	36,748	32,400	24,301	30,000	17,000	(43.33%)
54017042 - 44545 Cargo Other Services	11,460	0	0	0	0	0.00%
54017042 - 44551 CEM Docking/Moorage	0	0	237,368	450,000	340,000	(24.44%)
54017042 - 44554 CEM Utilities	0	0	199,724	140,000	220,000	57.14%
54017042 - 44555 CEM Others Services	0	0	57	0	500	0.00%
54017042 - 44560 Security Fees	0	91,891	19,216	30,000	50,000	66.67%
54017042 - 44580 Late Fees	4,131	5,746	2,492	2,500	2,500	0.00%
54017042 - 44599 Other Revenue	53,582	7,262	22,788	9,000	10,000	11.11%
Total Charges for Services	3,986,284	5,544,771	5,458,473	5,481,500	5,920,000	8.00%
Investment Income						
54017043 - 47110 Interest Revenue	775	676	276	0	0	0.00%
Total Investment Income	775	676	276	0	0	0.00%
Non-recurring Revenues						
54017049 - 49400 Gain-loss on Sale of Fixed Ass	0	(406,279)	0	0	0	0.00%
54017049 - 49410 Other	17,474	0	0	0	0	0.00%
54017049 - 49900 Appropriated Fund Balance	0	0	0	1,590,000	0	(100.00%)
54017049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	0	1,349,047	0.00%
Total Non-recurring Revenues	17,474	(406,279)	0	1,590,000	1,349,047	(15.15%)
Ports & Harbors Fund Net	4,049,352	5,625,810	5,970,636	7,498,750	7,695,746	2.63%

Ports and Harbors Enterprise Fund:
Dock Operations, Harbor Office, Ports Security, CEM (5400-054)
 Responsible Manager/Title: Peggy McLaughlin, Port Director

Mission Statement

The Port of Dutch Harbor promotes the growth and health of the community of Unalaska through the planning, development, and management of marine related municipal properties and facilities to provide moorage and other marine services on a self-supporting basis.

To this end, the facilities and services are developed and operated to promote and accommodate marine-related commerce, fisheries industry, safety, environmental protection, recreation, and visitors.

Functions and Responsibilities

- *Provides vessel assistance and marine search and rescue services.*
- *Manage and monitor activity at the City-owned marine facilities.*
- *Manages Port security.*
- *Performs routine dock inspections and maintenance.*

Departmental Goals

- *To manage and maintain city port facilities at a high standard and provide for a safe environment for users.*
- *To provide accurate and timely financial information to the Finance Department for billing.*
- *Manage safe moorage for all vessels at City facilities*
- *To respond to customer complaints in a timely manner.*
- *To have a trained staff ready to respond to a variety of emergencies and situations.*
- *To keep policies and procedures current.*
- *Research Funding opportunities for UMC Position 3 & 4 replacement*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Support repairs and completion of CEM Breakwaters	Maintain city facilities at a high standard
Repair & Replace South-end of UMC	Maintain city facilities at a high standard
Continue to implement and upgrade best management practices	Supports all goals
Participate in an exercise with Public Safety on emergency response	Have a trained staff
Plan training in haz-mat response and/or emergency vessel operations	Have a trained staff
Research and implement efficient Billing procedures	To provide accurate and timely financial information to the Finance Department for billing

Performance Measures

- *There has been a significant increase in traffic at positions 3 & 4. Our measure for FY14 would be to increase by an additional 15%.*

Position 3	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
Vessel days (1st 8mo. Of year)	26	118	120

Position 4	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
Vessel days (1st 8mo. Of year)	97	173	138

- *Increase use of the Light Cargo Dock by 25%. The data points to a reduction in use however; long term moorage indicates opportunities to increase revenue.*

Cargo docking and moorage amount by fiscal year	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
	\$85,692	\$101,379	\$43,282
			8 mo. Data

- *Maintain moorage at the Spit Dock (within 5% of current year). We believe there has been a balance obtained between CEM and the Spit. The measure for FY14 should be a 5% increase.*

Spit docking and moorage amount by fiscal year	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
	\$385,576	\$363,737	\$213,405
			8 mo. Data

- *Increase Moorage by 10% at CEM. Fiscal 12 represents 8 months of activity. FY 13 Represents 7 months of Activity. A reasonable goal would be to increase long term slip owners to stabilize the moorage of CEM.*

	<u>FY12</u>	<u>FY13</u>
CEM Annual Reserved Slips	32	32
Annual Moorage Received	\$237,368	\$201,584

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise		FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Harbor Office							
54025051 - 51100	Salaries and Wages	280,828	281,991	321,800	356,673	417,505	17.06%
54025051 - 51200	Temporary Employees	1,910	1,227	2,370	2,377	19,475	719.31%
54025051 - 51300	Overtime	882	3,016	4,762	3,348	382	(88.59%)
54025051 - 52100	Health Insurance Benefit	76,555	87,206	64,029	135,484	161,647	19.31%
54025051 - 52200	FICA & Medicare Emplr Match	21,606	21,666	23,018	27,452	33,188	20.89%
54025051 - 52300	PERS Employer Contribution	75,940	84,839	99,433	128,300	148,760	15.95%
54025051 - 52400	Unemployment Insurance	1,339	1,474	2,155	2,600	4,623	77.81%
54025051 - 52500	Workers Compensation	2,880	2,180	3,507	5,529	6,828	23.50%
54025051 - 52900	Other Employee Benefits	30	29	70	82	62	(24.39%)
Personnel Expenses		461,971	483,629	521,144	661,845	792,470	19.74%
54025052 - 53230	Legal Services	571	3,549	20	3,500	15,550	344.29%
54025052 - 53240	Engineering/Architectural Svcs	0	0	6,500	6,500	0	(100.00%)
54025052 - 53260	Training Services	1,430	330	225	5,000	4,500	(10.00%)
54025052 - 53264	Education Reimbursement	0	0	0	3,000	3,000	0.00%
54025052 - 53300	Other Professional Svcs	250	5,405	15,863	98,000	40,000	(59.18%)
54025052 - 53410	Software / Hardware Support	4,975	8,460	4,736	9,704	12,968	33.64%
54025052 - 54230	Custodial Services/Supplies	9,102	9,183	9,118	10,800	0	(100.00%)
54025052 - 54300	Repair/Maintenance Services	720	844	587	500	500	0.00%
54025052 - 54410	Buildings / Land Rental	42,186	38,769	38,769	52,839	45,000	(14.84%)
54025052 - 54420	Equipment Rental	0	0	248	0	0	0.00%
54025052 - 55200	General Insurance	184,254	175,380	160,024	195,458	208,624	6.74%
54025052 - 55310	Telephone / Fax/ TV	6,512	6,293	7,184	7,000	7,000	0.00%
54025052 - 55320	Network / Internet	0	0	1,758	2,960	3,000	1.35%
54025052 - 55330	Radio	0	0	2,461	2,500	2,500	0.00%
54025052 - 55901	Advertising	11,104	9,652	19,349	16,000	2,000	(87.50%)
54025052 - 55902	Printing and Binding	1,410	1,359	969	5,000	2,000	(60.00%)
54025052 - 55903	Travel and Related Costs	8,418	8,339	5,598	20,000	20,000	0.00%
54025052 - 55904	Banking / Credit Card Fees	16,633	15,837	15,514	16,500	16,500	0.00%
54025052 - 55905	Postal Services	1,532	1,528	1,701	2,100	2,100	0.00%
54025052 - 55906	Membership Dues	300	325	325	750	750	0.00%
54025052 - 55908	Employee Moving Costs	0	0	0	5,000	0	(100.00%)
54025052 - 55999	Other	25	0	0	200	0	(100.00%)
54025052 - 56100	General Supplies	358	438	471	500	2,000	300.00%
54025052 - 56120	Office Supplies	3,702	3,721	3,238	4,083	4,000	(2.03%)
54025052 - 56150	Computer Hardware / Software	668	8,680	5,304	2,560	3,000	17.19%
54025052 - 56240	Heating Oil	0	0	1,350	0	0	0.00%
54025052 - 56260	Gasoline for Vehicles	1,005	1,420	1,213	1,500	1,800	20.00%
54025052 - 56320	Business Meals	0	0	0	0	500	0.00%
54025052 - 56330	Food/Bev/Related Emp Apprctn	1,428	1,451	1,669	2,300	2,300	0.00%
54025052 - 56400	Books and Periodicals	0	92	15	200	150	(25.00%)
Operating Expenses		296,582	301,054	304,210	474,454	399,742	(15.75%)
54025053 - 57400	Machinery and Equipment	0	0	11,250	0	0	0.00%
Capital Outlay		0	0	11,250	0	0	0.00%
54025054 - 58100	Depreciation	1,278,728	1,271,442	1,437,823	2,074,454	2,097,503	1.11%
54025054 - 58500	Bad Debt Expense	9	0	7,017	10,000	0	(100.00%)
54025054 - 58910	Allocations IN-Debit	31,236	20,316	20,316	21,535	45,650	111.98%
54025054 - 59100	Interest Expense	0	245,167	83,241	242,249	236,699	(2.29%)
54025054 - 59400	Issuance Costs	0	3,010	3,010	0	0	0.00%
Other Expenses		1,573,665	1,539,935	1,551,409	2,348,238	2,379,852	1.35%

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Total Harbor Office	<u>2,332,217</u>	<u>2,324,618</u>	<u>2,388,013</u>	<u>3,484,537</u>	<u>3,572,065</u>	<u>2.51%</u>

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Dock Operations						
54025151 - 51100 Salaries and Wages	369,387	367,694	316,179	278,290	273,984	(1.55%)
54025151 - 51300 Overtime	27,028	31,159	43,750	25,560	43,272	69.30%
54025151 - 52100 Health Insurance Benefit	120,973	133,291	87,251	118,586	119,258	0.57%
54025151 - 52200 FICA & Medicare Emplr Match	30,366	30,549	27,572	23,247	24,261	4.36%
54025151 - 52300 PERS Employer Contribution	105,183	119,035	119,041	107,106	112,629	5.16%
54025151 - 52400 Unemployment Insurance	2,506	2,295	2,487	2,292	3,194	39.35%
54025151 - 52500 Workers Compensation	17,816	15,242	12,733	11,929	15,856	32.92%
54025151 - 52900 Other Employee Benefits	0	0	0	0	0	0.00%
Personnel Expenses	673,258	699,264	609,015	567,010	592,454	4.49%
54025152 - 53240 Engineering/Architectural Svs	0	0	0	0	1,300	0.00%
54025152 - 53260 Training Services	3,881	1,405	1,325	6,500	6,500	0.00%
54025152 - 53300 Other Professional Svs	5,414	3,095	2,604	5,000	6,000	20.00%
54025152 - 53410 Software / Hardware Support	1,172	1,382	0	1,150	150	(86.96%)
54025152 - 54110 Water / Sewerage	30,878	37,529	32,350	35,000	47,000	34.29%
54025152 - 54210 Solid Waste	55,501	60,114	106,036	80,000	90,000	12.50%
54025152 - 54230 Custodial Services/Supplies	0	0	51	0	0	0.00%
54025152 - 54410 Buildings / Land Rental	88,925	88,925	88,925	88,926	110,145	23.86%
54025152 - 55310 Telephone / Fax/ TV	6,962	6,373	7,553	8,092	6,300	(22.15%)
54025152 - 55320 Network / Internet	1,200	1,364	1,242	1,200	1,200	0.00%
54025152 - 55903 Travel and Related Costs	1,558	1,437	4,372	5,000	5,000	0.00%
54025152 - 55906 Membership Dues	125	150	1,150	1,200	500	(58.33%)
54025152 - 56100 General Supplies	7,799	20,476	21,860	26,610	22,000	(17.32%)
54025152 - 56110 Sand / Gravel / Rock	0	4,017	4,017	11,961	4,500	(62.38%)
54025152 - 56120 Office Supplies	(153)	86	812	250	250	0.16%
54025152 - 56150 Computer Hardware / Software	0	0	919	3,400	0	(100.00%)
54025152 - 56160 Uniforms	3,325	3,285	4,164	4,786	5,500	14.91%
54025152 - 56220 Electricity	575,247	532,499	578,398	500,000	500,000	0.00%
54025152 - 56230 Propane	130	130	75	150	150	0.00%
54025152 - 56260 Gasoline for Vehicles	10,837	14,351	20,372	20,000	20,000	0.00%
54025152 - 56270 Diesel for Equipment	52	0	3,818	1,800	1,800	0.00%
54025152 - 56330 Food/Bev/Related Emp Apprctn	105	150	219	500	500	0.00%
54025152 - 57400 Machinery and Equipment	0	3,192	0	2,820	2,500	(11.35%)
Operating Expenses	792,967	780,606	880,260	804,345	831,295	3.35%
Total Dock Operations	1,466,226	1,479,870	1,489,274	1,371,355	1,423,749	3.82%

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Dock Repair & Maintenance						
Personnel Expenses	3,210	0	0	0	0	0.00%
54025252 - 54300 Repair/Maintenance Services	57,119	108,725	30,503	81,364	70,000	(13.97%)
54025252 - 56100 General Supplies	33,821	2,372	2,762	15,000	20,000	33.33%
Operating Expenses	90,940	111,097	33,265	96,364	90,000	(6.60%)
Total Dock Repair & Maintenance	94,151	111,097	33,265	96,364	90,000	(6.60%)

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Ports Security						
54025351 - 51100 Salaries and Wages	0	5,480	2,394	6,707	6,603	(1.55%)
54025351 - 51300 Overtime	0	18,964	8,408	31,614	34,218	8.24%
54025351 - 52100 Health Insurance Benefit	0	7,601	1,590	15,137	15,590	2.99%
54025351 - 52200 FICA/Medicare Employer Match	0	1,870	826	2,932	3,128	6.68%
54025351 - 52300 PERS Employer Benefit	0	7,321	3,653	13,695	14,552	6.26%
54025351 - 52400 Unemployment Ins Benefit	0	96	51	291	418	43.64%
54025351 - 52500 Workers Compensation Ins	0	700	314	1,162	1,864	60.38%
Personnel Expenses	0	42,033	17,237	71,538	76,373	6.76%
54025352 - 56100 General Supplies	0	698	6,869	10,000	5,500	(45.00%)
Operating Expenses	0	698	6,869	10,000	5,500	(45.00%)
Total Ports Security	0	42,731	24,105	81,538	81,873	0.41%

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
CEM Small Boat Harbor						
54025451 - 51100 Salaries and Wages	0	0	38,588	75,200	75,783	0.78%
54025451 - 51300 Overtime	0	0	6,062	12,816	13,038	1.73%
54025451 - 52100 Health Insurance Benefit	0	0	8,007	33,687	32,792	(2.66%)
54025451 - 52200 FICA/Medicare Employer Match	0	0	3,416	6,731	6,799	1.01%
54025451 - 52300 PERS Employer Benefit	0	0	14,707	31,168	31,586	1.34%
54025451 - 52400 Unemployment Ins Benefit	0	0	481	651	878	34.87%
54025451 - 52500 Workers Compensation Ins	0	0	1,265	2,823	3,814	35.12%
Personnel Expenses	0	0	72,525	163,076	164,690	0.99%
54025452 - 53230 Legal	0	0	0	1,750	850	(51.43%)
54025452 - 53300 Other Professional	0	0	0	2,000	950	(52.50%)
54025452 - 53420 Sampling / Testing	0	0	0	500	500	0.00%
54025452 - 54110 Water / Sewerage	0	0	446	6,250	6,250	0.00%
54025452 - 54210 Solid Waste	0	0	9,092	17,550	18,000	2.56%
54025452 - 54230 Custodial Services/Supplies	0	0	8,054	12,500	12,000	(4.00%)
54025452 - 54300 Repair/Maintenance Services	0	0	0	6,250	8,000	28.00%
54025452 - 55200 General Insurance	0	0	47,017	60,556	105,549	74.30%
54025452 - 55310 Telephone / Fax / TV	0	0	840	1,500	1,500	0.00%
54025452 - 55901 Advertising	0	0	2,959	3,750	2,100	(44.00%)
54025452 - 55902 Printing and Binding	0	0	718	1,875	250	(86.67%)
54025452 - 56100 General Supplies	0	0	17,674	625	1,000	60.00%
54025452 - 56110 Sand / Gravel / Rock	0	0	0	6,482	2,500	(61.43%)
54025452 - 56120 Office Supplies	0	0	34	375	150	(60.00%)
54025452 - 56150 Computer Hardware / Software	0	0	0	3,625	0	(100.00%)
54025452 - 56220 Electricity	0	0	235,032	168,750	320,000	89.63%
54025452 - 56240 Heating Oil	0	0	4,997	20,000	12,000	(40.00%)
54025452 - 56260 Gasoline for Vehicles	0	0	35	2,500	2,500	0.00%
Operating Expenses	0	0	326,897	316,838	494,099	55.95%
Total CEM Small Boat Harbor	0	0	399,422	479,914	658,789	37.27%

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Transfers Out						
54029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	1,650,000	1,780,788	7.93%
Other Expenses	0	0	0	1,650,000	1,780,788	7.93%
Total Transfers Out	0	0	0	1,650,000	1,780,788	7.93%

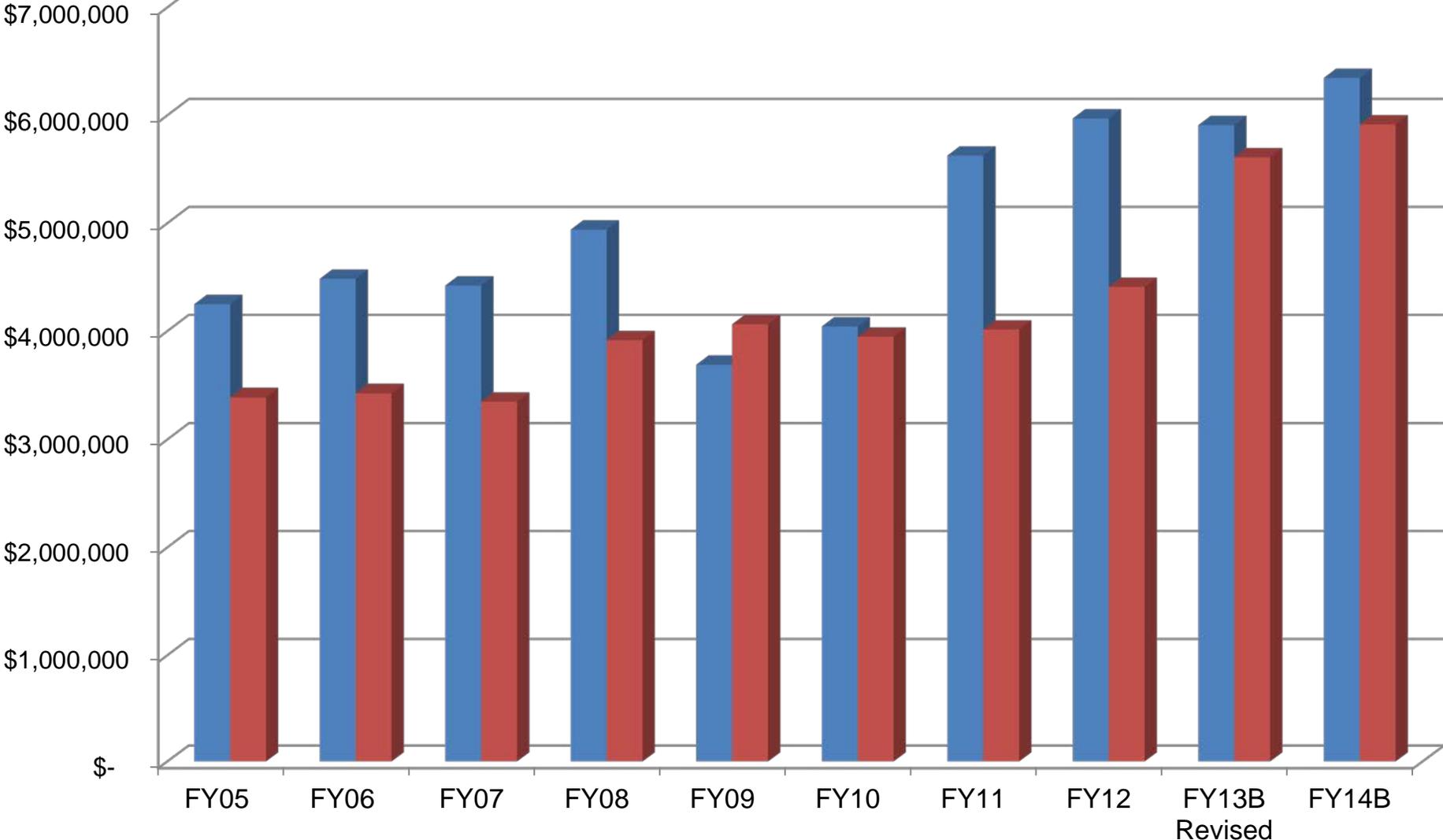
City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance						
54022851 - 51100 Salaries and Wages	12,425	17,927	19,085	18,041	18,468	2.37%
54022851 - 51300 Overtime	129	219	385	0	0	0.00%
54022851 - 52100 Health Insurance Benefit	2,537	5,892	4,132	6,539	6,543	0.06%
54022851 - 52200 FICA & Medicare Emplr Match	960	1,388	1,489	1,380	1,413	2.39%
54022851 - 52300 PERS Employer Contribution	3,051	5,477	6,585	6,466	6,591	1.93%
54022851 - 52400 Unemployment Insurance	53	125	169	126	173	37.30%
54022851 - 52500 Workers Compensation	534	838	703	562	819	45.72%
54022851 - 52900 Other Employee Benefits	60	129	124	132	132	0.00%
Personnel Expenses	19,749	31,996	32,672	33,246	34,139	2.69%
54022852 - 54300 Repair/Maintenance Services	1,703	414	0	2,000	2,000	0.00%
54022852 - 56130 Machinery / Vehicle Parts	6,263	12,705	24,534	20,897	20,000	(4.29%)
Operating Expenses	7,965	13,267	24,534	22,897	22,000	(3.92%)
Total Veh & Equip Maintenance	27,714	45,263	57,206	56,143	56,139	(0.01%)

City of Unalaska
FY2014 Ports & Harbors Budget Detail
Expenditures
Adopted May 28, 2013

Ports & Harbors Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Facilities Maintenance						
54022951 - 51100 Salaries and Wages	6,435	4,950	7,686	6,446	6,598	2.36%
54022951 - 51200 Temporary Employees	0	369	40	0	0	0.00%
54022951 - 51300 Overtime	236	152	24	119	119	0.00%
54022951 - 52100 Health Insurance Benefit	1,878	1,337	968	2,341	2,343	0.09%
54022951 - 52200 FICA & Medicare Emplr Match	510	418	593	501	511	2.00%
54022951 - 52300 PERS Employer Contribution	1,775	1,496	2,537	2,317	2,364	2.03%
54022951 - 52400 Unemployment Insurance	48	26	50	42	63	50.00%
54022951 - 52500 Workers Compensation	367	230	250	281	303	7.85%
54022951 - 52900 Other Employee Benefits	45	38	50	43	43	0.00%
Personnel Expenses	11,296	9,015	12,198	12,090	12,344	2.10%
54022952 - 53300 Other Professional	0	0	100	0	0	0.00%
54022952 - 54300 Repair/Maintenance Services	14,373	290	2,382	21,640	3,500	(83.83%)
54022952 - 54500 Construction Services	0	0	0	1,000	6,000	500.00%
54022952 - 56100 General Supplies	0	0	424	500	500	0.00%
54022952 - 56140 Facility Maintenance Supplies	1,439	1,226	2,911	5,000	10,000	100.00%
54022952 - 59100 Interest Expense	0	0	7	0	0	0.00%
Operating Expenses	15,811	1,516	5,824	28,140	20,000	(28.93%)
Total Facilities Maintenance	27,107	10,531	18,022	40,230	32,344	(19.60%)

Ports and Harbors Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

■ Revenues ■ Expenses

City of Unalaska
FY2014 Airport Budget Summary
Adopted May 28, 2013

Airport Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	4,661	6,570	8,435	12,368	12,368	0.00%
Charges for Services	487,655	457,759	456,992	450,300	450,300	0.00%
Non-recurring Revenues	0	354,325	0	0	448,200	0.00%
Total Revenues	492,316	818,654	465,426	462,668	910,868	49.21%
EXPENDITURES						
Airport Admin/Operations	621,903	644,728	688,159	731,369	700,803	(4.18%)
Transfers Out	0	0	0	0	65,000	0.00%
Facilities Maintenance	271,836	131,945	99,021	158,483	145,065	(8.47%)
Total Expenditures	893,740	776,673	787,180	889,852	910,868	2.31%
Transfers In	0	0	321,753	412,691	0	(100.00%)
Airport Enterprise Fund Net	(401,424)	41,981	0	(14,493)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Airport Admin/Operations	65,079	334,183	301,541	700,803	82.85%
Facilities Maintenance	107,115	37,950	0	145,065	17.15%
Total Operating Expenditures	172,194	372,133	301,541	845,868	

City of Unalaska
FY2014 Airport Budget Detail
Revenues
Adopted May 28, 2013

Airport Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Intergovernmental						
55017541 - 42359 Other State Revenue	4,661	6,570	8,435	12,368	12,368	0.00%
Total Intergovernmental	4,661	6,570	8,435	12,368	12,368	0.00%
Charges for Services						
55017542 - 44580 Late Fees	218	310	2,397	150	150	0.00%
55017542 - 44670 Airport Other Services	161	28	0	150	150	0.00%
55017542 - 47240 Airport Rent	487,276	457,421	454,594	450,000	450,000	0.00%
Total Charges for Services	487,655	457,759	456,992	450,300	450,300	0.00%
Other Financing Sources						
55019848 - 49100 Transfers From General Fund	0	0	321,753	412,691	0	(100.00%)
Total Other Financing Sources	0	0	321,753	412,691	0	(100.00%)
Non-recurring Revenues						
55017549 - 49850 Capital Contributions	0	354,325	0	0	0	0.00%
55017549 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	0	448,200	0.00%
Total Non-recurring Revenues	0	354,325	0	0	448,200	0.00%
Airport Fund Net	492,316	818,654	787,180	875,359	910,868	4.06%

Airport Enterprise Fund: **Airport Admin and Operations** (5500-051)
 Responsible Manager/Title: Peggy McLaughlin, Director

Mission Statement

The Tom Madsen Airport Terminal mission is to provide, operate and develop an air transportation facility to serve the community while maintaining the highest level of safety, convenience and efficiency.

Functions and Responsibilities

- *Maintains, manages and operates the Tom Madsen Airport Terminal building and parking areas.*
- *Provides parking area monitoring and building security service during nights and weekends.*

Departmental Goals

- *To provide an attractive and secure airport facility for citizens, visitors and staff.*
- *To maximize revenue sources to support the airport operations.*
- *To keep policies and procedures current and relevant for staff to follow and be effective*

OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
Maintain copies of complete tenant lease contracts and renew as necessary	Maximize revenue sources
Modify contract for parking and create more long-term slots	Provide an attractive airport
Oversee the cleaning services contract with the City	Provide an attractive airport
Focus on organizing an cleaning airport storage areas	Provide an attractive airport

Performance Measures

- Ensure 100% of the tenant contracts remain current.
- Increase number of participants using advertising boards. *Although a worthy goal, this will have little effect on overall revenues.*
- Complete reorganization and cleaning of the Port's storage area and gated storage area.
- Maintain or increase current revenue levels next year. *Revenues are maintained.*
- Open a second long-term storage lot with signage and enforcement.
- Research and seek opportunities for revenue enhancement.

City of Unalaska
FY2014 Airport Budget Detail
Expenditures
Adopted May 28, 2013

Airport Enterprise

	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Airport Admin/Operations						
55025651 - 51100 Salaries and Wages	36,237	34,788	37,138	34,264	36,262	5.83%
55025651 - 51200 Temporary Employees	350	0	89	0	0	0.00%
55025651 - 51300 Overtime	9	23	6	17	6	(64.71%)
55025651 - 52100 Health Insurance Benefit	8,766	9,930	5,977	12,700	12,699	(0.01%)
55025651 - 52200 FICA & Medicare Emplr Match	2,767	2,605	2,458	2,560	2,713	5.98%
55025651 - 52300 PERS Employer Contribution	9,645	10,434	10,392	12,266	12,917	5.31%
55025651 - 52400 Unemployment Insurance	145	161	184	234	325	38.89%
55025651 - 52500 Workers Compensation	336	234	191	184	157	(14.67%)
55025651 - 52900 Other Employee Benefits	0	0	0	0	0	0.00%
Personnel Expenses	58,256	58,173	56,435	62,225	65,079	4.59%
55025652 - 53230 Legal Services	0	0	0	700	500	(28.57%)
55025652 - 54110 Water / Sewerage	6,765	7,604	6,259	7,500	7,500	0.00%
55025652 - 54210 Solid Waste	9,925	12,041	14,929	15,000	17,000	13.33%
55025652 - 54230 Custodial Services/Supplies	50,929	44,700	48,672	51,000	51,000	0.00%
55025652 - 54410 Buildings / Land Rental	15,809	2,024	7,408	17,000	17,000	0.00%
55025652 - 55200 General Insurance	16,612	15,398	13,241	16,413	18,779	14.42%
55025652 - 55310 Telephone / Fax / TV	2,778	2,780	2,920	3,600	3,600	0.00%
55025652 - 55901 Advertising	0	0	0	0	1,000	0.00%
55025652 - 55903 Travel and Related Costs	0	0	0	1,500	0	(100.00%)
55025652 - 55904 Banking / Credit Card Fees	1,874	2,172	2,311	2,000	2,500	25.00%
55025652 - 55905 Postal Services	0	0	0	100	100	0.00%
55025652 - 55907 Permit Fees	20	0	0	100	120	20.00%
55025652 - 55999 Other	0	110	5	100	0	(100.00%)
55025652 - 56100 General Supplies	383	927	1,030	500	500	0.00%
55025652 - 56220 Electricity	121,936	130,774	168,437	150,000	150,000	0.00%
55025652 - 56240 Heating Oil	39,635	50,501	65,815	60,000	64,584	7.64%
Operating Expenses	268,565	269,030	331,025	325,513	334,183	2.66%
55025654 - 58100 Depreciation	253,780	275,925	298,070	339,845	298,071	(12.29%)
55025654 - 58500 Bad Debt Expense	0	0	0	1,000	0	(100.00%)
55025654 - 58910 Allocations IN-Debit	2,330	2,628	2,628	2,786	3,470	24.55%
Other Expenses	295,082	317,525	300,698	343,631	301,541	(12.25%)
Total Airport Admin/Operations	621,903	644,728	688,159	731,369	700,803	(4.18%)

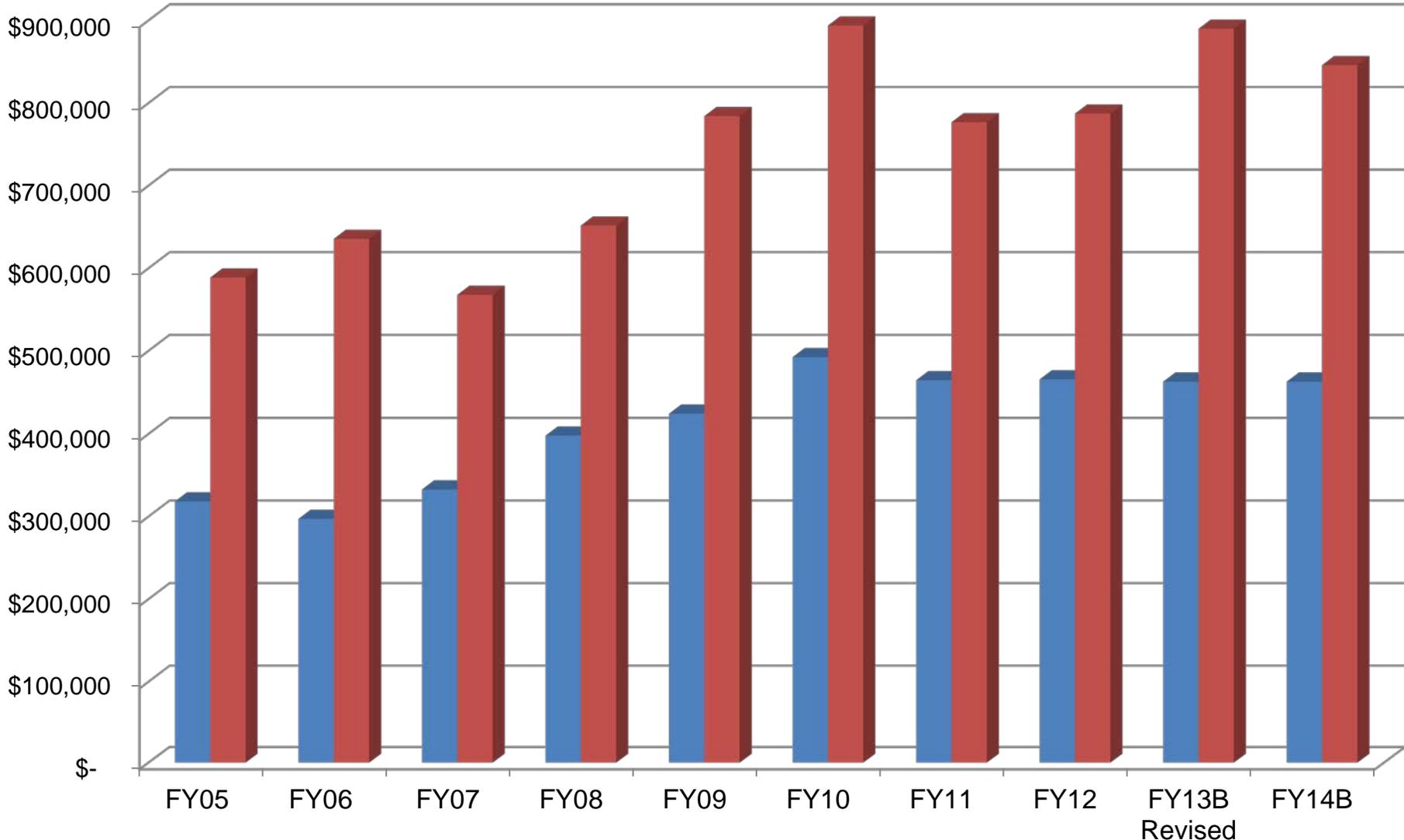
City of Unalaska
FY2014 Airport Budget Detail
Expenditures
Adopted May 28, 2013

Airport Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Transfers Out						
55029854 - 59940 Transfers To Enterpr Capt Proj	0	0	0	0	65,000	0.00%
Other Expenses	0	0	0	0	65,000	0.00%
Total Transfers Out	0	0	0	0	65,000	0.00%

City of Unalaska
FY2014 Airport Budget Detail
Expenditures
Adopted May 28, 2013

Airport Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Facilities Maintenance						
55022951 - 51100 Salaries and Wages	50,532	44,182	41,142	54,083	55,375	2.39%
55022951 - 51200 Temporary Employees	2,004	1,867	978	3,130	3,070	(1.92%)
55022951 - 51300 Overtime	391	929	1,227	973	973	0.00%
55022951 - 52100 Health Insurance Benefit	11,829	13,245	7,593	19,645	19,650	0.03%
55022951 - 52200 FICA & Medicare Emplr Match	4,049	3,594	3,316	4,452	4,550	2.20%
55022951 - 52300 PERS Employer Contribution	13,505	13,367	13,739	19,445	19,820	1.93%
55022951 - 52400 Unemployment Insurance	276	216	271	423	581	37.35%
55022951 - 52500 Workers Compensation	2,859	2,056	1,370	2,503	2,692	7.57%
55022951 - 52900 Other Employee Benefits	351	306	240	386	404	4.58%
Personnel Expenses	85,796	79,761	69,875	105,040	107,115	1.98%
55022952 - 54230 Custodial Services/Supplies	9,976	8,266	8,538	15,000	15,000	0.00%
55022952 - 54300 Repair/Maintenance Services	141,029	30,815	1,932	6,170	10,450	69.37%
55022952 - 54500 Construction Services	0	1,995	0	1,000	1,000	0.00%
55022952 - 56100 General Supplies	3,153	4,186	6,994	7,000	7,000	0.00%
55022952 - 56140 Facility Maintenance Supplies	31,882	6,921	11,682	24,273	4,500	(81.46%)
Operating Expenses	186,040	52,184	29,146	53,443	37,950	(28.99%)
Total Facilities Maintenance	271,836	131,945	99,021	158,483	145,065	(8.47%)

Airport Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

■ Revenues ■ Expenses

City of Unalaska
FY2014 Housing Budget Summary
Adopted May 28, 2013

Housing Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	3,327	4,432	9,729	12,166	12,166	0.00%
Charges for Services	156,772	126,852	183,681	205,320	239,040	16.42%
Non-recurring Revenues	0	(94,973)	0	0	292,368	0.00%
Total Revenues	160,098	36,312	193,410	217,486	543,574	59.99%
EXPENDITURES						
Housing Admin & Operating	148,168	179,004	578,754	373,636	368,792	(1.30%)
Facilities Maintenance	78,579	81,489	157,329	198,487	174,782	(11.94%)
Total Expenditures	226,747	260,492	736,083	572,123	543,574	(5.25%)
Transfers In	0	167,656	542,673	354,637	0	(100.00%)
Housing Enterprise Fund Net	(66,649)	(56,525)	0	0	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Housing Admin & Operating	61,846	125,786	181,160	368,792	67.85%
Facilities Maintenance	106,980	67,802	0	174,782	32.15%
Total Operating Expenditures	168,827	193,588	181,160	543,574	

City of Unalaska
FY2014 Housing Budget Detail
Revenues
Adopted May 28, 2013

Housing Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Intergovernmental						
56018041 - 42359 Other State Revenue	3,327	4,432	9,729	12,166	12,166	0.00%
Total Intergovernmental	3,327	4,432	9,729	12,166	12,166	0.00%
Charges for Services						
56018042 - 47230 Housing Rent	156,772	126,852	183,681	205,320	239,040	16.42%
Total Charges for Services	156,772	126,852	183,681	205,320	239,040	16.42%
Other Financing Sources						
56019848 - 49100 Transfers From General Fund	0	167,656	542,673	354,637	0	(100.00%)
Total Other Financing Sources	0	167,656	542,673	354,637	0	(100.00%)
Non-recurring Revenues						
56018049 - 49400 Gain-loss on Sale of Fixed Ass	0	(94,973)	0	0	0	0.00%
56018049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	0	0	292,368	0.00%
Total Non-recurring Revenues	0	(94,973)	0	0	292,368	0.00%
Housing Fund Net	160,098	203,968	736,083	572,123	543,574	(4.99%)

Housing Enterprise Fund: **Housing Admin & Operations** (5600-058)
 Responsible Manager/Title: Patrick Jordan, Assistant City Manager

Mission

To enhance recruitment and retention by providing a portion of the City’s workforce decent, safe, quality housing for themselves and their immediate family.

Functions and Responsibilities

- *Manages, maintains and operates City-owned housing facilities*
- *Administers the Housing Enterprise Fund*

Departmental Goals

- *To work cooperatively with Facilities Maintenance to maintain City-owned housing units*
- *To provide reasonable housing for City employees on an equitable basis*
- *To manage the Housing budget prudently*
- *Retain enough housing units to provide some level of transitional housing*
- *Evaluate Housing policies/procedures/documents to ensure all are in compliance with the State of Alaska, Landlord/Tenant Act*

HOUSING OBJECTIVES FOR FY 2014

Objective	Supports Departmental Goal
To review Housing policies on a regular basis and to update when necessary	To provide reasonable housing for City employees on an equitable basis
Continue sufficient maintenance on existing housing units to maintain quality	To provide reasonable housing for City employees on an equitable basis
To work cooperatively with Finance to ensure tenant deposits are returned according to the Alaska State Landlord/Tenant Act	Evaluate Housing policies/procedures/documents to ensure all are in compliance with the State of Alaska, Landlord/Tenant Act
Evaluate possible solutions to housing shortage to accommodate un-housed City employees	To work cooperatively with Facilities Maintenance to maintain City-owned housing units; and To manage the Housing budget prudently

PERFORMANCE MEASURES FOR FY-13

- Complete 80% of housing inspections within 3 working days

This goal was attained about 20% of the time and continues to be difficult to achieve as it is dependent upon variables out of this department's control. This will remain a performance measure with a lower realistic threshold.

- 100% of rental unit repair request work orders entered within 3 working days of notification

Most unit work repair requests were entered the same day as received. This will remain an ongoing performance goal with a higher achievement threshold

- 100% of tenant issues/complaints addressed within 1 week of notification

Administration was able to acknowledge complaints within the goal timeframe. A basic complaint form was developed and is included, along with an orientation, rules, unit care, and a move-out cleaning check list, in a Housing Information Packet, which is given to each new tenant. This form is for tenant issues/complaints, not repairs.

PERFORMANCE MEASURES FOR FY-14

1. Complete housing inspections within 5 working days of move-out.
2. Enter non-emergency work repair requests into MUNIS the same day as received
3. Address tenant issues/complaints within five business days of notification
4. Complete remaining administrative projects including; posting rule in common areas of 8-Plex, and developing city rules, regulations and contract notebook that remains in each unit.
5. Build shared utilities into rent structure for 8-Plex.

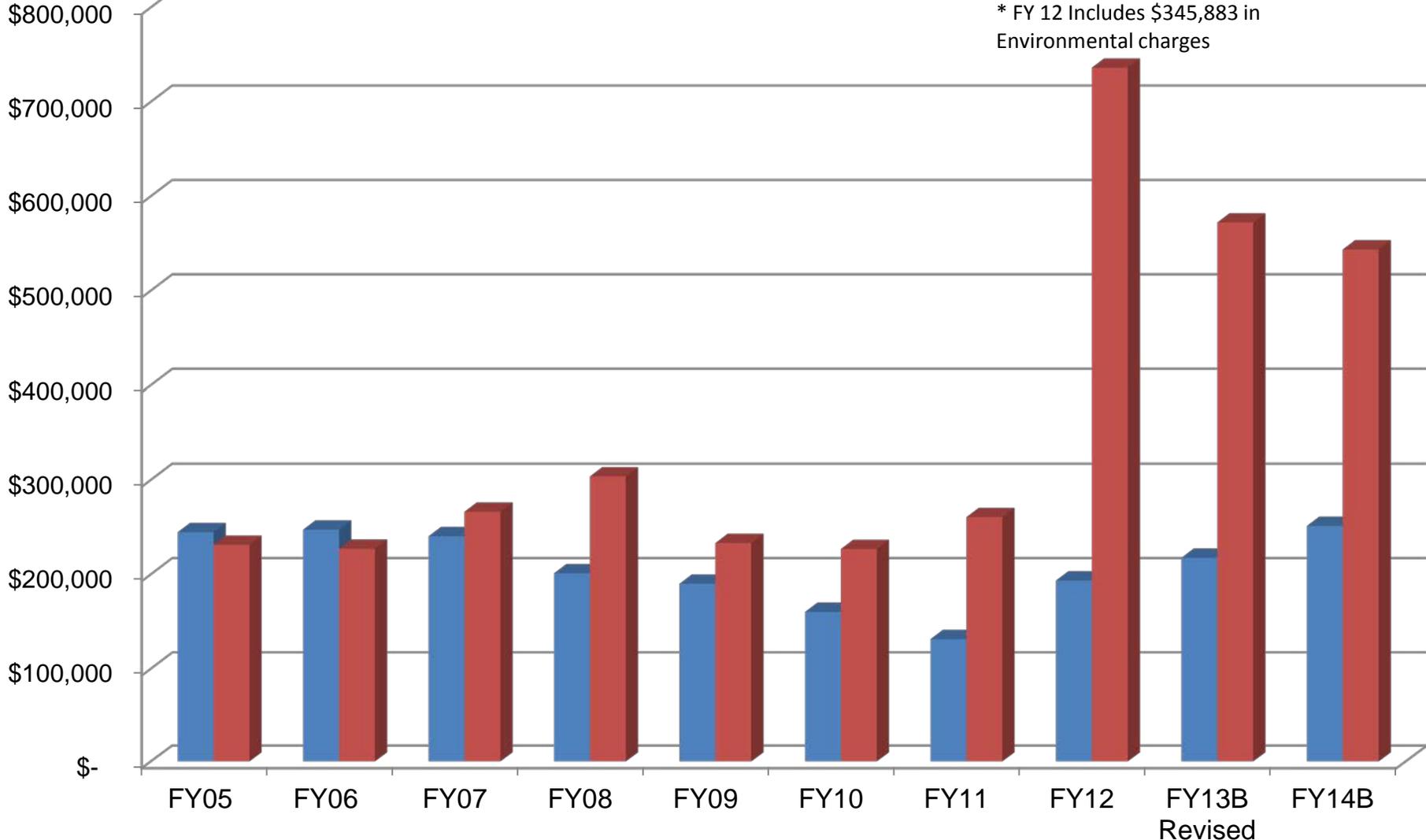
City of Unalaska
FY2014 Housing Budget Detail
Expenditures
Adopted May 28, 2013

Housing Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Housing Admin & Operating						
56025851 - 51100 Salaries and Wages	24,098	21,608	22,836	30,970	32,102	3.66%
56025851 - 51200 Temporary Employees	0	0	596	0	0	0.00%
56025851 - 51300 Overtime	10	1	4	3	3	0.00%
56025851 - 52100 Health Insurance Benefit	8,128	8,540	7,171	15,286	15,286	0.00%
56025851 - 52200 FICA & Medicare Emplr Match	1,849	1,655	1,795	2,368	2,455	3.67%
56025851 - 52300 PERS Employer Contribution	6,465	6,500	7,579	11,103	11,456	3.18%
56025851 - 52400 Unemployment Insurance	156	144	191	290	403	38.97%
56025851 - 52500 Workers Compensation	191	113	85	165	141	(14.29%)
Personnel Expenses	40,896	38,561	40,257	60,185	61,846	2.76%
56025852 - 53230 Legal Services	0	0	0	500	500	0.00%
56025852 - 53240 Engineering/Architectural Svs	0	0	0	2,000	1,000	(50.00%)
56025852 - 53300 Other Professional Svs	0	0	0	0	1,000	0.00%
56025852 - 53320 Envrnmntl Remdtn related costs	0	0	345,883	0	0	0.00%
56025852 - 54110 Water / Sewerage	1,087	1,218	3,202	0	9,300	0.00%
56025852 - 54210 Solid Waste	7,867	6,404	5,854	27,376	11,880	(56.60%)
56025852 - 54230 Custodial Services/Supplies	250	0	2,550	1,500	13,000	766.67%
56025852 - 54410 Buildings / Land Rental	2,657	39,315	48,169	10,244	1,800	(82.43%)
56025852 - 54500 Construction Services	0	0	1,222	30,876	0	(100.00%)
56025852 - 55200 General Insurance	4,105	2,734	(31,115)	16,812	19,381	15.28%
56025852 - 56100 General Supplies	0	0	59	0	3,000	0.00%
56025852 - 56220 Electricity	1,353	1,576	14,011	10,000	19,425	94.25%
56025852 - 56240 Heating Oil	0	0	31,668	30,000	45,500	51.67%
Operating Expenses	17,439	51,248	421,503	129,308	125,786	(2.72%)
56025854 - 58100 Depreciation	67,937	67,937	115,842	182,922	179,276	(1.99%)
56025854 - 58910 Allocations IN-Debit	1,791	1,152	1,152	1,221	1,884	54.30%
Other Expenses	89,834	89,195	116,994	184,143	181,160	(1.62%)
Total Housing Admin & Operating	148,168	179,004	578,754	373,636	368,792	(1.30%)

City of Unalaska
FY2014 Housing Budget Detail
Expenditures
Adopted May 28, 2013

Housing Enterprise	FY2010 Actual	FY2011 Actual	FY2012 Actual	FY2013 Budget	Adopted Budget	% Chg
Facilities Maintenance						
56022951 - 51100 Salaries and Wages	37,728	31,996	60,279	55,491	56,816	2.39%
56022951 - 51200 Temporary Employees	1,464	740	565	0	0	0.00%
56022951 - 51300 Overtime	1,472	1,096	1,323	1,379	1,379	0.00%
56022951 - 52100 Health Insurance Benefit	11,369	10,988	13,948	20,298	20,303	0.02%
56022951 - 52200 FICA & Medicare Emplr Match	3,111	2,588	4,756	4,350	4,449	2.28%
56022951 - 52300 PERS Employer Contribution	10,057	9,539	20,229	20,091	20,469	1.88%
56022951 - 52400 Unemployment Insurance	177	109	462	392	545	39.03%
56022951 - 52500 Workers Compensation	1,944	1,452	2,032	2,433	2,620	7.70%
56022951 - 52900 Other Employee Benefits	192	165	408	401	399	(0.50%)
Personnel Expenses	67,514	58,674	104,003	104,835	106,980	2.05%
56022952 - 53300 Other Professional Svs	0	0	640	0	0	0.00%
56022952 - 53420 Sampling / Testing	0	0	1,914	0	0	0.00%
56022952 - 54210 Solid Waste	18	0	262	0	0	0.00%
56022952 - 54300 Repair/Maintenance Services	391	257	12,841	71,700	53,700	(25.10%)
56022952 - 54500 Construction Services	0	0	20,409	1,050	1,050	0.00%
56022952 - 56100 General Supplies	3,279	9,760	7,041	5,000	5,000	0.00%
56022952 - 56110 Sand / Gravel / Rock	0	0	0	350	500	42.86%
56022952 - 56140 Facility Maintenance Supplies	6,122	11,922	10,218	15,202	7,202	(52.62%)
56022952 - 56240 Heating Oil	1,255	876	0	350	350	0.00%
Operating Expenses	11,065	22,814	53,326	93,652	67,802	(27.60%)
Total Facilities Maintenance	78,579	81,489	157,329	198,487	174,782	(11.94%)

Housing Fund Operations Revenue and Expense History



Does not include Other Financing Sources or Uses.

■ Revenues ■ Expenses

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION NO. 2013-25

A RESOLUTION OF THE UNALASKA CITY COUNCIL ADOPTING THE CITY OF UNALASKA FY14-FY18 CAPITAL MAJOR & MAINTENANCE PLAN (CMMP).

WHEREAS, the purpose of the Capital Major and Maintenance Plan is to formalize the process of identifying and completing capital projects and major maintenance projects; and

WHEREAS, the City Council adopted a Resolution directing staff to begin using and further defining the new Capital Major and Maintenance Plan (CMMP) process; and

WHEREAS, City staff and City Council have had opportunity to review and comment on the FY14-FY18 Capital Major and Maintenance Plan.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council hereby adopts the FY14-FY18 Capital Major and Maintenance Plan for the City of Unalaska; and

BE IT FURTHER RESOLVED that the Unalaska City Council will review the five-year Capital and Major Maintenance Plan annually.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF UNALASKA THE 14TH DAY OF MAY 2013.


MAYOR

ATTEST:


CITY CLERK





**City of Unalaska
Capital and Major Maintenance Plan
FY 2014**

General Fund						FY14 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY14 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	
	Project	Summer Bay Bridge Replacement (Project Construction)	-	1,770,000	1,770,000	-	550,000	-	-	1,220,000	1,770,000
	PCR	Aquatic Center Improvements (Project Feasibility and Pre-Design)	-	35,000	35,000	35,000	-	-	-	-	35,000
	General Fund	Vehicle Replacement (Purchases)	-	116,750	116,750	116,750	-	-	-	-	116,750
	Public Safety	DPS Parking Lot (Project Design and Construction)	-	400,000	400,000	-	400,000	-	-	-	400,000
		Governmental Grand Total	-	2,321,750	2,321,750	151,750	950,000	-	-	1,220,000	2,321,750
Proprietary Funds						FY14 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY14 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	
	Electric	Unisea Metering Cabinet Installation (Project Construction)	-	72,310	72,310	-	-	72,310	-	-	72,310
	Electric	Transformer Replacements (Maintenance Project)	-	132,000	132,000	-	-	132,000	-	-	132,000
		Electric Grand Total	-	204,310	204,310	-	-	204,310	-	-	204,310
WA901	Water	General Hill Booster Pump Station (Project Design and Construction)	123,000	202,198	325,198	-	-	202,198	-	-	202,198
	Water	Nirvana Pump Station SCADA (Project Design and Construction)	-	74,477	74,477	-	-	74,477	-	-	74,477
	Water	Water Flow Optimization Project (Project Feasibility and Pre-Design)	-	99,500	99,500	-	-	99,500	-	-	99,500
	Water	Backflow Preventer Installations and Compliance (Project Design)	-	TBD	TBD	-	-	TBD	-	-	TBD
		Water Grand Total	123,000	376,175	499,175	-	-	376,175	-	-	376,175
		Wastewater Grand Total	-	-	-	-	-	-	-	-	-
SW101	Solid Waste	Landfill Phase II: Cell 2-1 and 2-2 (Project Construction)	420,000	8,788,200	9,208,200	-	-	-	8,788,200	-	8,788,200
		Solid Waste Grand Total	420,000	8,788,200	9,208,200	-	-	-	8,788,200	-	8,788,200
	Ports & Harbors	HML and LED Lighting Replacements (Project Construction)	-	TBD	TBD	-	-	TBD	-	-	TBD
PH303	Ports & Harbors	Robert Storrs International Small Boat Harbor Float Improvements	123,719	3,538,388	3,662,107	-	-	1,780,788	-	1,757,600	3,538,388
		Ports & Harbors Grand Total	123,719	3,538,388	3,662,107	-	-	1,780,788	-	1,757,600	3,538,388
	Airport	Tom Madsen Airport Control Upgrades (Maintenance Design and Installation)	-	65,000	65,000	-	-	65,000	-	-	65,000
		Airport Grand Total	-	65,000	65,000	-	-	65,000	-	-	65,000
	Housing		-	-	-	-	-	-	-	-	-
		Housing Grand Total	-	-	-	-	-	-	-	-	-
		Governmental Fund Total	-	2,321,750	2,321,750	151,750	950,000	-	-	1,220,000	2,321,750
		Proprietary Funds Total	666,719	12,972,073	13,638,792	-	-	2,426,273	8,788,200	1,757,600	12,972,073
		City Grand Totals	666,719	15,293,823	15,960,542	151,750	950,000	2,426,273	8,788,200	2,977,600	15,293,823



**City of Unalaska
Capital and Major Maintenance Plan
FY 2015**

General Fund						FY15 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	
	Public Works	Cemetery Survey (Project Design and Engineering)	-	35,000	35,000	35,000	-	-	-	-	35,000
	PCR - Aquatic Center	Aquatic Center Improvements (Project Construction)	35,000	TBD	TBD	TBD	-	-	-	-	TBD
	General Fund	Vehicle Replacement (Purchases)	-	1,005,563	1,005,563	1,005,563	-	-	-	-	1,005,563
		Governmental Grand Total	35,000	1,040,563	1,040,563	1,040,563	-	-	-	-	1,040,563
Proprietary Funds						FY15 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	
	Electric	Powerhouse C280 Crank Case Ventilation (Project Design and Construction)	-	129,000	129,000	-	-	129,000	-	-	129,000
	Electric	Powerhouse Engine 4 (Project Construction)	3,000,000	4,463,244	7,463,244	-	-	-	4,463,244	-	4,463,244
	Electric	Vehicle Replacement (Purchases)	-	142,850	142,850	-	-	142,850	-	-	142,850
		Electric Grand Total	3,000,000	4,735,094	7,735,094	-	-	271,850	4,463,244	-	4,735,094
WA301	Water	CT Tank Interior Maintenance and Painting (Design for Re-Coat)	100,000	100,000	200,000	-	-	100,000	-	-	100,000
	Water	Water Flow Optimization Project (Project Design and Construction)	99,500	TBD	TBD	-	-	TBD	-	-	TBD
	Water	Backflow Preventer Installations and Compliance (Project Construction)	TBD	TBD	TBD	-	-	TBD	-	-	TBD
	Water	Vehicle Replacement (Purchases)	-	158,300	158,300	-	-	158,300	-	-	158,300
		Water Grand Total	199,500	258,300	358,300	-	-	258,300	-	-	258,300
	Wastewater	Vehicle Replacement (Purchases)	-	213,400	213,400	-	-	213,400	-	-	213,400
		Wastewater Grand Total	-	213,400	213,400	-	-	213,400	-	-	213,400
	Solid Waste		-	-	-	-	-	-	-	-	-
		Solid Waste Grand Total	-	-	-	-	-	-	-	-	-
	Ports & Harbors	Vehicle Replacement (Purchases)	-	65,859	65,859	-	-	65,859	-	-	65,859
		Ports & Harbors Grand Total	-	65,859	65,859	-	-	65,859	-	-	65,859
	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-	-
	Housing		-	-	-	-	-	-	-	-	-
		Housing Grand Total	-	-	-	-	-	-	-	-	-
		Governmental Fund Total	35,000	1,040,563	1,040,563	1,040,563	-	-	-	-	1,040,563
		Proprietary Funds Total	3,199,500	5,272,653	8,372,653	-	-	809,409	4,463,244	-	5,272,653
		City Grand Totals	3,234,500	6,313,216	9,547,716	1,040,563	-	809,409	4,463,244	-	6,313,216



**City of Unalaska
Capital and Major Maintenance Plan
FY 2016**

General Fund						FY16 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	
	Public Safety	Replace Breathing Air Compressor (Purchase)	-	66,229	66,229	66,229	-	-	-	-	66,229
	General Fund	Vehicle Replacement (Purchases)	-	1,384,309	1,384,309	1,384,309	-	-	-	-	1,384,309
Governmental Grand Total			-	1,450,538	1,450,538	1,450,538	-	-	-	-	1,450,538

Proprietary Funds						FY16 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	
	Electric	Vehicle Replacement (Purchases)	-	199,350	199,350	-	-	199,350	-	-	199,350
Electric Grand Total			-	199,350	199,350	-	-	199,350	-	-	199,350

WA301	Water	CT Tank Interior Maintenance and Painting (Re-Coat)	200,000	953,000	1,153,000	-	-	953,000	-	-	953,000
	Water	Vehicle Replacement (Purchases)	-	80,500	80,500	-	-	80,500	-	-	80,500
Water Grand Total			200,000	1,033,500	1,233,500	-	-	1,033,500	-	-	1,033,500

	Wastewater	Vehicle Replacement (Purchases)	-	34,126	34,126	-	-	34,126	-	-	34,126
Wastewater Grand Total			-	34,126	34,126	-	-	34,126	-	-	34,126

	Solid Waste	Vehicle Replacement (Purchases)	-	206,500	206,500	-	-	206,500	-	-	206,500
Solid Waste Grand Total			-	206,500	206,500	-	-	206,500	-	-	206,500

	Ports & Harbors	UMC Dock Replacement and Expansion (Project Construction)	980,000	27,320,000	28,300,000	-	-	-	-	27,320,000	27,320,000
PH003	Ports & Harbors	UMC Backreach Improvements (Project Construction Phases II and III)	1,673,000	6,688,910	8,361,910	-	-	6,688,910	-	-	6,688,910
Ports & Harbors Grand Total			2,653,000	34,008,910	36,661,910	-	-	6,688,910	-	27,320,000	34,008,910

	Airport		-	-	-	-	-	-	-	-	-
Airport Grand Total			-	-	-	-	-	-	-	-	-

	Housing		-	-	-	-	-	-	-	-	-
Housing Grand Total			-	-	-	-	-	-	-	-	-

Governmental Fund Total			-	1,450,538	1,450,538	1,450,538	-	-	-	-	1,450,538
Proprietary Funds Total			2,853,000	35,482,386	38,335,386	-	-	8,162,386	-	27,320,000	35,482,386
City Grand Totals			2,853,000	36,932,924	39,785,924	1,450,538	-	8,162,386	-	27,320,000	36,932,924



**City of Unalaska
Capital and Major Maintenance Plan
FY 2017**

General Fund						FY17 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY17 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	
	General Fund	Vehicle Replacement (Purchases)	-	1,069,841	1,069,841	1,069,841	-	-	-	-	1,069,841
		Governmental Grand Total	-	1,069,841	1,069,841	1,069,841	-	-	-	-	1,069,841
Proprietary Funds						FY17 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY17 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Proprietary	Debt	Grant	
	Electric	Vehicle Replacement (Purchases)	-	131,468	131,468	-	-	131,468	-	-	131,468
		Electric Grand Total	-	131,468	131,468	-	-	131,468	-	-	131,468
	Water	Vehicle Replacement (Purchases)	-	80,500	80,500	-	-	80,500	-	-	80,500
		Water Grand Total	-	80,500	80,500	-	-	80,500	-	-	80,500
	Wastewater	Vehicle Replacement (Purchases)	-	34,126	34,126	-	-	34,126	-	-	34,126
		Wastewater Grand Total	-	34,126	34,126	-	-	34,126	-	-	34,126
	Solid Waste	Vehicle Replacement (Purchases)	-	32,400	32,400	-	-	32,400	-	-	32,400
		Solid Waste Grand Total	-	32,400	32,400	-	-	32,400	-	-	32,400
	Ports & Harbors	Vehicle Replacement (Purchases)	-	32,400	32,400	-	-	32,400	-	-	32,400
		Ports & Harbors Grand Total	-	32,400	32,400	-	-	32,400	-	-	32,400
	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-	-
	Housing	4-Plex Roof Replacement (Maintenance Design and Construction)	-	240,000	240,000	-	-	240,000	-	-	240,000
		Housing Grand Total	-	240,000	240,000	-	-	240,000	-	-	240,000
		Governmental Fund Total	-	1,069,841	1,069,841	1,069,841	-	-	-	-	1,069,841
		Proprietary Funds Total	-	550,894	550,894	-	-	550,894	-	-	550,894
		City Grand Totals	-	1,620,735	1,620,735	1,069,841	-	550,894	-	-	1,620,735



**City of Unalaska
Capital and Major Maintenance Plan
FY 2018**

General Fund

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY18 Request	Total	FY17 Financing Sources for Capital Cost					
						City				Other Grant	Total
						General Fund	1% Sales Tax	Proprietary	Debt		
	Public Works	Burma Road Chapel Roof Ventilation Upgrades (Maint. Design)	-	25,000	25,000	25,000	-	-	-	-	25,000
	General Fund	Vehicle Replacement (Purchases)	-	735,098	735,098	735,098	-	-	-	-	735,098
		Governmental Grand Total	-	760,098	760,098	760,098	-	-	-	-	760,098

Proprietary Funds

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY18 Request	Total	FY17 Financing Sources for Capital Cost					
						City				Other Grant	Total
						General Fund	1% Sales Tax	Proprietary	Debt		
	Electric		-	-	-	-	-	-	-	-	-
		Electric Grand Total	-	-	-	-	-	-	-	-	-
	Water	Vehicle Replacement (Purchases)	-	70,850	70,850	-	-	70,850	-	-	70,850
		Water Grand Total	-	70,850	70,850	-	-	70,850	-	-	70,850
	Wastewater	Vehicle Replacement (Purchases)	-	38,150	38,150	-	-	38,150	-	-	38,150
		Wastewater Grand Total	-	38,150	38,150	-	-	38,150	-	-	38,150
	Solid Waste		-	-	-	-	-	-	-	-	-
		Solid Waste Grand Total	-	-	-	-	-	-	-	-	-
	Ports & Harbors		-	-	-	-	-	-	-	-	-
		Ports & Harbors Grand Total	-	-	-	-	-	-	-	-	-
	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-	-
	Housing		-	-	-	-	-	-	-	-	-
		Housing Grand Total	-	-	-	-	-	-	-	-	-
		Governmental Fund Total	-	760,098	760,098	760,098	-	-	-	-	760,098
		Proprietary Funds Total	-	109,000	109,000	-	-	109,000	-	-	109,000
		City Grand Totals	-	869,098	869,098	760,098	-	109,000	-	-	869,098



**City of Unalaska
Capital and Major Maintenance Plan
FY2014 -FY2018
Summary of Project and Funding Sources**

	FY14	FY15	FY16	FY17	FY18	Totals
General Fund Projects*	2,321,750	1,040,563	1,450,538	1,069,841	760,098	6,642,790
Proprietary Fund Projects	12,972,073	5,272,653	35,482,386	550,894	109,000	54,387,006
Totals	\$15,293,823	\$6,313,216	\$36,932,924	\$1,620,735	\$869,098	\$61,029,796

<u>Funding Source</u>	FY14	FY15	FY16	FY17	FY18	Totals
General Fund	151,750	1,040,563	1,450,538	1,069,841	760,098	4,472,790
1% Sales Tax	950,000	-	-	-	-	950,000
Electric Proprietary Fund	204,310	271,850	199,350	131,468	-	806,978
Water Proprietary Fund*	376,175	258,300	1,033,500	80,500	70,850	1,819,325
Wastewater Proprietary Fund	-	213,400	34,126	34,126	38,150	319,802
Solid Waste Proprietary Fund	-	-	206,500	32,400	-	238,900
Ports&Harbors Proprietary Fund*	1,780,788	65,859	6,688,910	32,400	-	8,567,957
Airport Proprietary Fund	65,000	-	-	-	-	65,000
Housing Proprietary Fund	-	-	-	240,000	-	240,000
Debt	8,788,200	4,463,244	-	-	-	13,251,444
Grants	2,977,600	-	27,320,000	-	-	30,297,600
Totals	\$15,293,823	\$6,313,216	\$36,932,924	\$1,620,735	\$869,098	\$61,029,796

* Amounts do not include the projects where the necessary funding is to be determined in fiscal years 14 and 15.