

# City of Unalaska, Alaska

## Operating & Capital Budget



Photo by: Jacob Whitaker

## Fiscal Year 2013

*(This page left blank intentionally.)*

CITY OF UNALASKA  
P.O. BOX 610  
UNALASKA, ALASKA 99685-0610  
(907) 581-1251 FAX (907) 581-1417



June 22, 2012

The Honorable Shirley Marquardt, Mayor  
Members of the Unalaska City Council  
Residents of the City of Unalaska

Dear Mayor Marquardt, City Council Members, and Residents of Unalaska:

My staff and I are pleased to present the City of Unalaska's budget for the 2013 fiscal year that begins on July 1, 2012. The budget process began over five months ago and was accomplished with the help of staff members in each department. Once again, Bryan Stafford, Information Systems Supervisor, was able to produce the budget in Crystal Reports, which allows you to see what has been spent in prior years with appropriate labeling for each year.

This budget message includes an overview of the philosophy with which we approached the development of the budget. It reflects and supports the Council's FY13 budget goals. It also contains a summary of anticipated influences and impacts on the City's operations and planning in the near- and long-term future.

The FY13 budget reflects our efforts to maintain current service levels while identifying cost savings wherever possible. This budget responds to Council's direction allowing for a modest overall increase in non-personnel expenses and demonstrates our efforts to meet our financial obligations in the face of increasing personnel and insurance costs, some specific departmental increases, and a hefty capital budget due to federally mandated, some unfunded capital projects.. With fewer state and federal dollars available, more pressure is placed on local resources to maintain infrastructure, fund schools, and advance important capital projects.

This budget represents a General Fund total of \$32,745,803 in revenues and \$34,199,583 in expenditures, which is a 8.9% increase over the total budgeted FY12 General Fund revenues and a 16.3% increase from \$29,404,288 in FY12 expenditures which is largely due to the increase in transfers out of General Fund for operations and capital projects in various Enterprise Funds. The amounts reflected in the FY13 General Fund budget for transfers out is \$9,919,836 of which \$3,478,000 is for governmental fund capital projects, \$1,588,117 is for Enterprise Fund operating transfers and \$4,853,719 is for enterprise fund capital projects.

Operating revenues in all fund types, including Enterprise Funds and the General Fund, are projected to total \$66,720,426, which is an increase of 11.62% of last year's total operation revenues of \$59,773,306. Expenses, including transfers, for all fund types are projected to total \$68,772,468, which is 7.56% more than last year's total of \$63,939,217.

The FY13 capital budget totals \$28,440,130 which is significantly higher than last year's total of \$8,597,640. This year's capital budget includes paving projects for Airport Beach and East Broadway, design of the new wastewater and drinking water facilities, the leachate flow leveling tank, design for Bobby Storrs Harbor float replacement, city-wide drainage projects, various paving and resurfacing projects, utility relocation and betterments near the airport, shore protection and erosion control, the fourth engine for the power house, construction on the new water treatment facility and wastewater treatment plant, design for the UMC dock replacement and expansion and more. A complete list and

more detailed information on funding for each of these projects, as well as the Capital and Major Maintenance Plan (CMMP) that was adopted April 24, 2012, can be found behind the capital budget tab.

## **OVERVIEW**

Based on the budget process initiated in FY04, this document is designed to give users an overview of the City's financial picture for FY13 that incorporates the factors that have influenced it as well as the detail traditionally found in our budgets. The budget message is focused on the big picture as it highlights selected changes in costs and levels of funding, identifies trends, and breaks out total revenues and expenditures in a single document.

As we continue to improve our budget document, it may look a little different than in years past as we are attempting to blend the City assessments with the budget goals to create an instrument that is easier to read and that gives the public some idea of what they are getting for their investment of tax dollars. Fiscal Year 2013 is also the second year of the introduction of performance measures into the budget document.

This year, administration will be shifting its focus from the two large projects currently underway to planning development. HyettPalma has incorporated the 2011 – 2020 vision document into the Comprehensive Plan. This is the third time the City has worked with HyettPalma. In the last twenty years, the City has spent over \$180 million on capital projects. Much of what was outlined in HyettPalma's first two vision documents has been accomplished. This is a testament to all the Council Members and Mayors who directed the City over the past two decades.

## **GOALS**

The development and use of performance measures with goals and objectives improve the planning and budgeting process by focusing valuable City resources, like time, effort, and money, in the direction desired by the City Council. This administration recognizes the value of goal setting and uses it extensively as a tool to identify priorities, resources, needs, and commitments; to develop comprehensive plans that meet organizational goals; and to record and measure accountability in reaching those goals.

The following highlights the various sets of goals and objectives that have been developed by the City and explains the ways these activities have influenced planning, performance, and budgeting.

### **HyettPalma Study: *Community Visions for the Future: Unalaska 2011-2020***

The City Council commissioned a ten-year community visioning study using HyettPalma, the same firm that conducted the highly successful 1991 and 2001 studies. The final report, which was released in September of 2010, identified the ten-year vision for Unalaska as defined by its residents, business owners, non-profit organizations, institutions, boards, commissions, and the City Council. The report also provided the City Council with the actions recommended in order to attain the community's vision.

The community's goals fell into eight general categories: Economic Development; Environment; Health & Well-Being; Education/Arts & Culture; Physical Appeal; Recreation & Entertainment; Community Participation; and Overall Quality of Life. These goals have been used to guide Council and staff decisions in the allocation of the City's resources.

The FY13 operating and capital budgets contain funding that addresses the goals and many of the recommended actions from the study. The following is a list of some of the actions identified in the study and supported by expenditures in the City's FY13 budget:

- ❑ **Support organizations that provide tourism development, health, arts, culture, education, the local women's shelter, drug and alcohol treatment and prevention, and senior citizen nutrition program.**

The City received nine grant applications and two additional requests from local non-profit agencies and the Council funded the FY13 requests at \$1,061,469.

- ❑ **Continue ongoing work and planning with state and federal agencies for various airport and passenger terminal improvements.**

The City continues to work closely with the Alaska Department of Transportation and the FAA for completion of an improvements at our Airport. The runway will be designated B-II which will allow for 60 passenger aircraft to service Unalaska. Present estimates indicate a cost of \$20 million to extend the runway another 500 feet, thereby allowing the air carrier to carry more weight out of Unalaska. In addition, plans include re-paving of the current runway for an added estimated cost of \$12 to \$15 million. Clearly, additional safety issues will also be addressed in the process. This project is to be initiated in 2013 and completed by 2015.

- ❑ **Continue lobbying efforts to reduce airfares and improve air service to Unalaska.**

In an effort to improve air service, City officials continue to work with Alaska Airlines and Peninsula Airways. With increases in fuel costs and the fact that we only have one air carrier servicing our community, it is unlikely that airfares will be reduced in the near term, but we will continue talks with PenAir and Alaska Airlines regarding air transportation to Unalaska.

- ❑ **Improve and expand of the City's water, sewer, and power utilities.**

The FY13 capital budget includes funding for construction of the upgrades to the Water Treatment Facility and upgrades to the Wastewater Treatment Facility. These projects are currently in the design phase, but will begin in FY13. A facilities plan was completed in July of 2011 for the wastewater treatment facility. The City is looking at constructing a Chemically Enhanced Primary Treatment facility for \$16 million. The new water plant is needed to meet EPA's new LT-2 rule for drinking water regulations. The total cost of the plant will be \$13 million dollars.

The Carl E. Moses outer breakwaters will be installed by the Corps of Engineers by the end of July 2012.

The Electric Utility's New Power House Project is complete and the third engine was installed in FY2012. The FY2013 budget includes funding for the fourth engine. Financing for this improvement needs to be identified.

- ❑ **Continue working with state and federal agencies to develop a new small boat harbor.**

The City's portion of the new Carl E. Moses small boat harbor was completed in FY2012. The Corps of Engineers has awarded the construction and installation of the floating breakwaters to Pacific Pile and Marine. The breakwaters will be installed in the summer of 2012. We are extremely thankful to have received funds from the Federal Government last year as these funds have dried up in the current budget dilemma in Washington.

- ❑ **Continue to encourage increased US Coast Guard and state enforcement presence in Unalaska.**

This has been a priority for Mayor Marquardt over the past several years. Mayor Marquardt has been in contact with Coast Guard representatives providing information on our community, and she will continue to work to make Unalaska a duty station for the Coast Guard.

- ❑ **Support the work of the City's Historic Preservation Commission.**

During FY13, the City's Parks, Culture and Recreation Department will continue to provide staff support and apply for available grants to further the work of the Commission. The Commission will be reviewing permits and making recommendations for any renovations to historic properties.

❑ **Continue positive and educational interactions with the Unalaska City School District.**

Public Safety will continue to provide staff as needed for educational outreach and offer safety related classes.

❑ **Continue the City Council's Graduating Senior Scholarship award program.**

Under the Mayor and Council section of the FY13 budget in the General Fund, \$25,000 has been budgeted for the scholarship program. Any changes to the program need to be undertaken in February of 2013 in order to be in place by next graduation.

❑ **Provide budget for annual Spring Clean up Week through PCR.**

PCR will facilitate the Spring Cleanup week again in FY13. This is a major issue identified in the Vision Document and is successful each year due to the hard work of the PCR staff.

❑ **Continue to finance the removal of junk vehicles.**

Public Safety has again put \$5,000 in its FY13 budget for costs associated with disposal of abandoned vehicles. In FY11, Council also addressed this issue by adding a vehicle tax of \$100 biennially on all vehicles on the island. The city staff has been working with a contractor to remove scrap metal from the island which has successfully removed numerous junk vehicles. City staff will continue to work each year on addressing this issue.

❑ **Develop a maintenance plan for all public facilities, roads, and parks.**

Maintenance plans are now a part of the City's five-year Capital and Major Maintenance Plan. A maintenance plan has been completed for Streets and Roads and the Ports departments. Various maintenance plans are also being developed this year for the Water/Wastewater Utilities and the Electric Utility line division

❑ **Plan and construct new pathways, road paving, and road rehabilitation projects.**

The City contracted with Shannon & Wilson, Inc. to develop a Road Master Plan in 2009. The Plan provides guidance to the City regarding the means and methods of maintenance for our existing pavement, as well as recommendations for specifications for new pavement projects. Their analysis of why our existing pavement is failing in some areas has prompted the passage of new regulations regarding chain usage during winter months and the operation of the fifth wheel on commercial motor vehicles.

The City recently passed an ordinance to deal with the 5<sup>th</sup> wheel issue and tire chains.

The FY13 budget identified funding for the Resurfacing of our existing asphalt roads and construction of drainage improvements on a variety of roads throughout the community.

❑ **Continue park development and other recreational opportunities for residents.**

The City completed a major addition to the PCR facility during this past year. The expansion included expanded weight room and cardio machine space, remodeled and expanded music room, a face lift to the locker rooms downstairs, new entrance and improved front desk, expanded tot room, new conference room and improved kitchen flooring. The facility will be painted this summer (2011).

❑ **Continue to recruit citizens willing to serve on City boards, committees, and commissions.**

There is room for improvement in our recruitment efforts for boards and committees. We had good intentions of starting a leadership institute this past year, but it never came to fruition due to lack of staff time. A leadership institute would educate interested individuals on the basics of boardsmanship, identify the boards and committees that exist in the community, and determine what their stated purposes and goals are.

### **City Council Goals for FY13**

In February of 2012, as part of the budget process, through Resolution 2012-04, the City Council adopted fiscal goals for FY13. Listed below are the goals, each of which is followed by a brief summary of progress made and how that goal influenced development of the budget.

#### **Personnel Goals**

- **The number of employee full-time equivalents (FTEs) will not increase..**

This goal has not been met. The total of FTEs in FY13 is 156.42, which is 0.16 FTE's higher than last year due to increased time budgeted for part-time employees in the water and wastewater departments..

#### **General Fund Surplus Deficit**

- **General Fund operations will be budgeted without a deficit. The Council may appropriate additional funds from surplus to cover costs of capital projects.**

FY13 General Fund operations are budgeted without a deficit. Additional funds (\$1,453,780) from previous years' surpluses were used to cover some of the capital costs in the budget.

#### **Enterprise Self-Funding**

- **A policy that provides guidelines indicating when to use tax dollars to subsidize enterprise funds will be drafted.**

Guidelines defining the use of tax dollars to subsidize enterprise funds will be addressed as part of the Fiscal Sustainability Plan that staff will continue to develop in the coming year.

- **Expenses will be equal to or less than revenues in the following enterprise funds: Electric, Water, Wastewater and Ports & Harbors.**

This goal has been met for the Electric, Water, and Ports and Harbors Enterprise Funds in the FY13 budget. However, the Wastewater Enterprise Fund did not meet this goal. There is a budgeted loss of \$257,758 which is being transferred from the general fund in the budget.

The city contracted with Financial Engineering to conduct a rate study for the Electric Utility when the power house project was completed. Rates were adjusted in FY12 and will be monitored closely throughout FY13.

The city has contracted with Financial Engineering to conduct a rate study for the Water, Wastewater and Solid Waste Funds. The study will be complete in July 2012 but there are several unknowns in the coming years with the current construction going on in these funds. Rates will continue to be analyzed and adjusted in the next few years.

The other Enterprise Funds are the Airport and Housing Funds. The Airport Fund needs some improvements on the revenue side of operations. Leases are adjusted annually, but there is still a

deficit. The Airport Fund also has insufficient funds in Net Assets to cover this year's deficit of \$412,691 so a transfer from the general fund is required.

Housing is budgeted to lose \$354,637 in FY13. This loss is larger than last year's loss due to the construction of a new 8-plex housing unit and the depreciation on the unit. Council discussed housing rates at length during FY2012.

### **Operating Expenses**

- **The City Manager's proposed FY13 budget shall not exceed a 3% increase in non-personnel expenditures.**

This goal has not been met as the total General Fund non-personnel costs are actually 9.4% higher than the FY12 total of \$5,155,267 to \$5,640,524 for FY13. This increase is mostly due to an increase in utilities throughout the departments, an increase in the information systems department for ESRI software for the GIS product, and an increase in the planning department for increased surveying and consulting costs. This number does not include transfers to capital projects. Each department that exceeded a 3% increase individually presented its budget and justification for any dollars over the 3% maximum to the City Manager and then to City Council.

- **The total amount available to non-profit grants will be limited to 3.4642 percent of the five year average for the General Fund and bed tax fund for the most recent complete years. (Revenues do not include Other Financing Sources. The most recent complete years are FY07 to FY11).**

This goal has been met with the original budget. The FY13 budget reflects a dollar figure of \$872,191 from the General Fund and \$189,278 from bed tax revenues. Based on the above criteria, the total could not exceed \$1,084,458.

- **City management shall continue to examine ways to reduce expenditures without significantly impacting the levels of quality and services to the public.**

This goal has been met in the FY13 budget. Staff has done a good job of holding the line with this budget.

- **City management shall continue to examine ways to reduce inventory without significantly impacting the level and quality of and services to the public.**

A review of inventory policies, which includes a review of vehicle tires and utility inventory levels, will be completed this year by the Directors of Finance, Public Works and Public Utilities.

### **Capital Goals**

- **New capital assets will be limited to projects already in the CMMP, projects that are mandated or new projects that address life-safety issues.**

This goal has been met in the budget. The capital projects proposed for FY13 are those listed in the FY13 Capital and Major Maintenance Plan (CMMP), which the City Council adopted on April 24, 2012.

- **The replacement and maintenance plans for all existing capital assets will be reviewed annually.**

The Road Improvement Plan establishes the foundation for the annual maintenance requirements of our streets and roads and for long-term capital investments such as paving and new road construction, and utility maintenance plans in FY13. The Facility Maintenance Plan continues to be

reviewed and updated on an annual basis. Ports will develop a harbor operations plan for the new Carl E. Moses small boat harbor and the electric line division is working on their maintenance plan. Ports will also be reviewing operations plans for each facility and updating the best management practices.

- **Vehicle and heavy equipment fleet will be reduced where appropriate without significantly impacting services provided to the public.**

The Vehicle Maintenance Division completed a thorough review of all vehicles and equipment in FY 12 and updated the Rolling Stock Replacement Schedule. Replacement of most vehicles has been extended at least 3 years. An aggressive rust control program for Light Duty vehicles has been implemented in order to extend the body life. Major overhauls are being completed on the heavy equipment fleet whenever possible to extend their useful life verses purchasing new equipment. Equipment/vehicles with low annual mileage have been earmarked for removal from the fleet when they are no longer usable and will not be replaced.

### Revenue

- **Enterprise Fund rate studies will be completed every three years and presented to Council.**

This goal has been met.

A rate study for the Electric Utility was completed in May, 2011.

A rate study was completed for the Water Utility in February 2009 and a current study is underway.

A rate study for the Wastewater Utility was completed in September 2009 and a current study is underway.

A rate study was completed for the Solid Waste Utility in May 2008 and a current study is underway.

A Ten-Year Development Plan was completed for the Ports & Harbors Enterprise Fund in April 2009.

A rate study for the Carl E. Moses boat harbor was completed in March 2011.

- **Yearly revenue projections will reflect five years out, utilizing the model prepared by Northern Economics.**

This goal has been met. Five-year projections were presented during a budget work session on April 2, 2012 and are presented throughout this document for each fund.

- **The mil rate will be reviewed annually to establish an appropriate mil rate to maintain infrastructure, operations, and debt service.**

The mil rate is reviewed annually. The current mil rate is 10.5 mils.

### Debt Service Goals

- **The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, unless the capital asset is eligible for a debt reimbursement program that is mandated by State or Federal government, or that is needed to address life safety issues.**

The City has applied for three separate loans for FY13 through ADEC's Clean Water and Drinking Water Revolving loan funds. These loans are for the mandated projects (Water Treatment Plant, Wastewater Treatment Plant, and Leachate Tank at the Landfill) that have been discussed throughout this budget message.

## **Management Goals & City Assessments**

We are currently working on the ninth annual Assessment of City Services to be distributed to the Council and community in July. The assessment provides an annual snapshot of the volume of work being done by each division in each department, the tasks they have completed during the past year, and the projects needed in the coming year(s). The assessment is a living document in that as tasks and projects are completed, more tasks and projects develop.

The report is valuable in many respects. As an internal management tool, it provides a record of current work being done and jobs that have been completed. The process helps managers identify needs and prioritize tasks, and it promotes interdepartmental communications. The current and future tasks identified in the assessments reflect the work necessary to support and improve the City's day-to-day operations and those tasks that support the Council's goals and direction. The report is also a record of the City's progress toward achieving the goals that residents identified in the HyettPalma community visioning process. All of the tasks in the Assessment of City Services are directly tied to each year's budget figures and can be used as additional back-up material throughout for the budgeting process. The assessment is an invaluable way to communicate information on the City's activities and direction to the public and others who help us work toward our goals, such as legislators, lobbyists, consulting firms, government agencies, and local organizations.

### **HIGHLIGHTS**

#### THE FY13 BUDGET

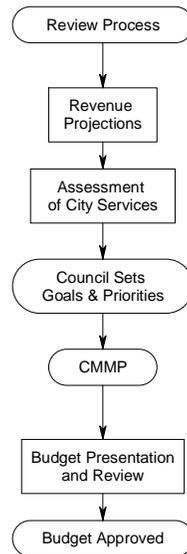
##### □ **The Process**

The process and the final document emphasize the development of the budget based on City Council goals and priorities.

The budget cycle began in November with the review of last year's CMMP and budget goals, an estimate of funds available for capital projects, and the presentation of the budget calendar. In January, Council finalized revenue projections and adopted their budget goals in February. City departments completed their draft operating budgets in early February, and Council began the review of the FY13 CMMP. Budget presentations were held in the evenings on April 2<sup>nd</sup> and 3<sup>rd</sup>. The City Council set the FY13 level of school funding by resolution on April 24<sup>th</sup> and the property tax mill rate May 10<sup>th</sup>. The first reading of the budget ordinance was on May 8<sup>th</sup>, with public hearing and second reading on May 22<sup>nd</sup>. The ordinance was passed on May 22, 2012.

The flow chart on the next page summarizes the steps the City has used in the annual budget process since FY04.

## City of Unalaska, Alaska Budget Process



### □ **The Budget Document**

We are pleased to have been able to present a budget document again this year that was produced with Crystal Reports utilizing the data provided from the Munis Software.

### □ **Future Improvements**

We will continue to work on improving the budget document each year as we strive to achieve our goal of meeting current professional standards and eventually participating in the Government Finance Officers Association Distinguished Budget Presentation Awards Program. In doing so, we will not only fine tune the information provided, we will ease navigation through the document and facilitate a greater understanding of the City's budget. We introduced goals and objectives in the past two fiscal years and are introducing mission statements as well as performance measures in this year's budget. We will continue to use planning documents and tools like annual Council budget goals, the HyettPalma Visioning document, the CMMP, the Assessment of City Services, and long-term revenue forecasts to influence the discussions and development of future budgets.

### Local, State, and Federal Revenues

#### □ **Local Revenues**

Revenues for FY13 are projected to be about \$66.7 million.

#### □ **State Revenues and Funding**

This year the legislature appropriated one major grant for the City. The wastewater treatment facility was funded at \$4 million; and, the Bobby Storrs harbor project has been granted in the amount of \$1.7 million with a 50% match requirement.

#### □ **Long-Range Fiscal Plan**

This year staff will continue working on the fiscal sustainability plan (FSP) which includes long-range plans to address revenue and expenditure concerns as we move forward with meeting the goals of the

community. The budget document has been enhanced again this year to include performance measure results and forecasts which are both key in the development of the FSP.

❑ **Municipal Revenue Sharing and Safe Communities, Municipal Dividend Proposal**

Last year, the State Legislature continued the revenue sharing program that was reinstated in FY09. This year, we anticipate the increased funding which is approximately \$435,000. The Alaska Municipal League continues to work on our behalf and on behalf of many others in convincing the legislature to include it in the budget.

❑ **School Funding**

The legislature did not add the anticipated \$100 to the Base Student Allocation (BSA). The operating budget (HB 108), included \$20 million in one-time funding which is not a part of the foundation formula and results in an additional \$81,333 for the Unalaska City School District.

❑ **PERS and TRS**

This year, PERS and TRS will remain about the same. The rate set in FY10 was 22% for each municipality with the State (SB125) for the next two years and has continued. In 2008, the plan was converted to a cost-share plan. The following is a table published on the Alaska Department of Administration’s Retirement and Benefits website:

<b>PERS/TRS <i>DB</i> Plan - FY 2013 Contribution Rates (PERS Tiers I/II/III and TRS Tiers I/II)</b>		
	<b>PERS 2013* (P &amp; A)</b>	<b>TRS 2013</b>
ARMB Adopted Rate	35384%	52.67%
<b>Employer Effective Rate</b>	<b>22.00%</b>	<b>12.56%</b>
*P = Peace officers/firefighters A = All others		

([http://doa.alaska.gov/drb/employer/employer\\_contribution\\_rates/db-dcr-plan-fy13-employer-rates.html](http://doa.alaska.gov/drb/employer/employer_contribution_rates/db-dcr-plan-fy13-employer-rates.html))

The state continues to make payments on behalf of each municipality, and the rate for the City of Unalaska’s “on behalf” payments is 13.84% for FY13.

❑ **Federal Funding**

The City is asking for funding for a new water plant, a re-appropriation of funds to be applied to paving Ballyhoo Road, and funding for a new wastewater treatment plant. Federal funding for municipal projects is expected to decline dramatically as funds are redirected to new programs such as healthcare and cap and trade.

## □ **Total Personnel Costs**

Total personnel costs for FY13 are projected at \$20,180,591 which is a 4.9% increase from the FY12 total of \$19,234,588. The FY13 total is approximately 36.26% of the total operating budget and 30.25% of projected revenues. Personnel costs include salaries and wages budgeted at \$10,694,172, employee benefits at \$8,975,902, and budgeted overtime at \$510,517.

## □ **Salaries and Wages**

The salaries and wages line item includes base pay rates and the City's costs of providing paid leave and holidays. Salaries and wages for all departments and funds are \$10,694,172, which is a 2.3% increase over FY12.

## □ **Employee Benefits**

Employee benefits include City contributions to state and federal payroll taxes, the Alaska Public Employees Retirement System (PERS), health insurance premiums, Workers' Compensation insurance, and annual airfare payments. The cost for employee benefits included in the budget is \$8,975,902 in FY13, which is 44.48% of total personnel costs and an increase of 8.22% from FY12.

City contributions for employees to the state PERS were budgeted at 22%. In FY04, our employer contribution rate was 7.09%; in FY05, it was 12.09%; in FY06, it was 17.09%; in FY07, it was 18.5%; and in FY08, it was 20.81%. The plan is now a cost-share statewide plan, and for FY13, the City's contribution rate is 22% and the State of Alaska makes on behalf payments totaling 13.84%.

The FY13 budget is based on an average Workers' Compensation insurance rate of 3.3% of the total payroll. That equates to premiums of about \$354,523 based on a payroll estimated at \$10.69 million. Although the rate had changed very little in the past several fiscal years, this year the estimate from the insurance broker was a little higher due to new legislation for firefighters.

The City will spend \$228,000 in airfare benefits for eligible full- and part-time employees in FY13. This the same level of funding budgeted in FY12.

The City pays the health insurance premiums for eligible employees; employees do not make contributions to these premiums. Our standard insurance benefits include group medical, dental, and vision coverage for the employee and his/her family. The budget reflects a monthly premium of \$2,200 per month per eligible employee (based on early estimates from our insurance broker) which is almost 18% more than last year's actual premium. However, final numbers are not known until after the adoption of the budget each year. Preliminary numbers show FY13 premiums near \$1,900 per employee per month at this time which is less than our preliminary numbers. This amount will be adjusted during the year if this proves to be an accurate estimate of the premiums. Based on the \$2,200 monthly premium per employee, or \$26,400 per employee per year, the City expects to pay \$3,854,395 in health insurance premiums in FY13, but actual premiums could be substantially lower than budgeted.

## □ **Budgeted Overtime**

Budgeted overtime in all departments for FY13 is \$510,517, which is a 4.9% increase from the FY12 estimate of \$486,471.

## □ **Personnel Changes**

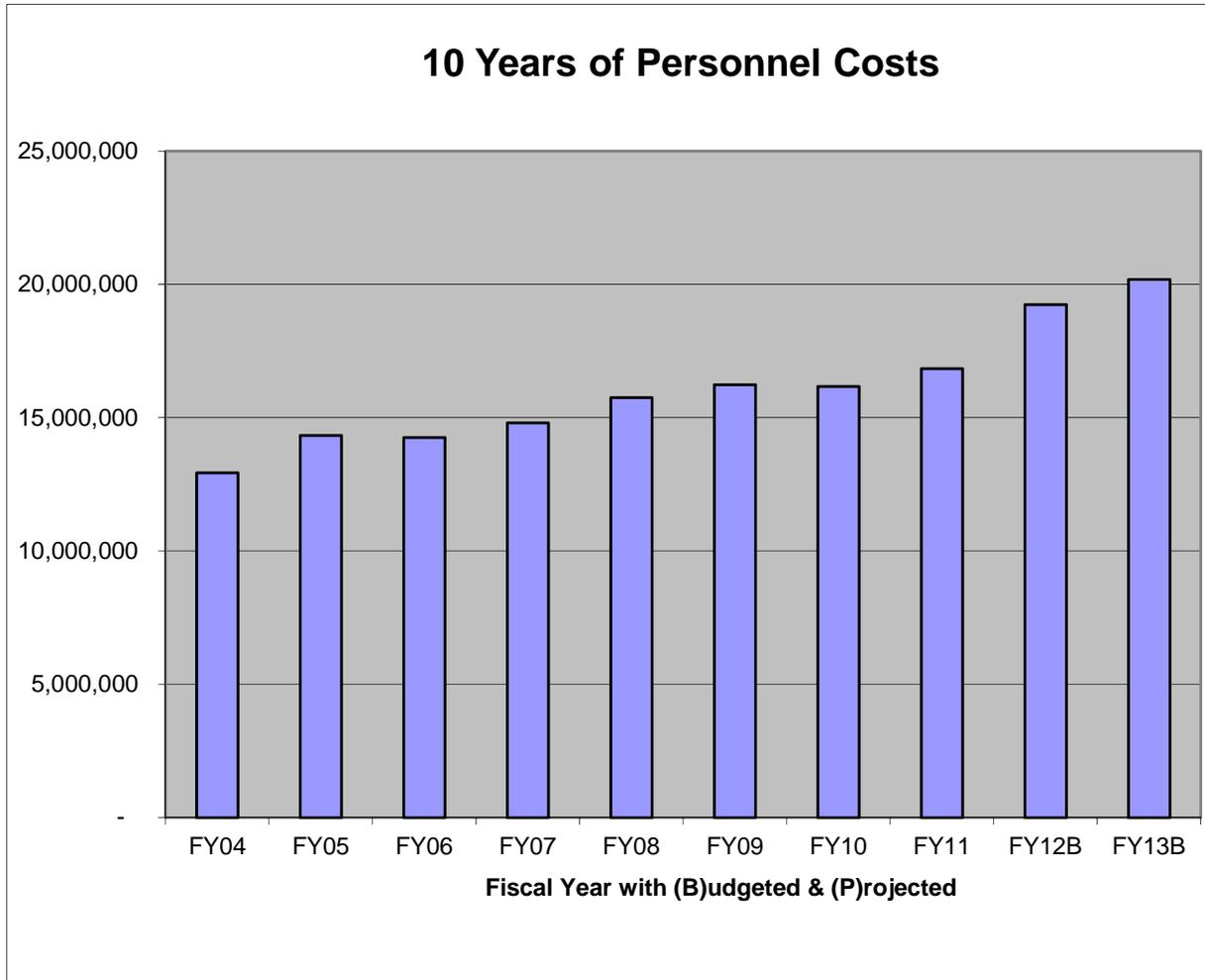
The budget reflects 147 full-time positions and 25 part-time and/or temporary positions, for a total of 156.47 FTEs for FY13. The FTE total is 0.16 FTE's higher than last year due to increased time budgeted for part-time employees in the water and wastewater departments.

## □ **Trends**

We continue to explore ways to manage personnel costs without impacting the level of services provided. However, we expect personnel costs to continue to increase as they have over the past ten years. For example, total costs for salaries and wages, overtime, and benefits have gone from \$12,768,383 in FY03 to \$20,180,591 in FY13, which is a 10-year average increase of \$741,221 per year.

**Personnel Costs and Trends**

The graph and table below provide a 10-year history of the City's personnel costs:



	FY04 Actual	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12B Budget	FY13B Budget
Salaries & Wages	9,418,030	9,746,179	9,279,392	9,202,329	8,872,638	9,200,339	9,498,903	9,591,767	10,453,766	10,694,172
Overtime	343,188	390,378	453,587	458,995	536,314	458,930	497,659	473,201	486,471	510,517
Employee Benefits	3,171,995	4,191,089	4,522,383	5,145,414	6,342,596	6,569,372	6,164,983	6,765,467	8,294,351	8,975,902
<b>Total Personnel Costs</b>	<b>12,933,213</b>	<b>14,327,646</b>	<b>14,255,362</b>	<b>14,806,738</b>	<b>15,751,547</b>	<b>16,228,641</b>	<b>16,161,545</b>	<b>16,830,435</b>	<b>19,234,588</b>	<b>20,180,591</b>
Increase from previous year	164,830 1.3%	1,394,433 10.8%	(72,284) -0.5%	551,376 3.9%	944,809 6.4%	477,094 3.0%	(67,096) -0.4%	668,890 4.1%	2,404,153 14.9%	946,003 5.6%

The City has had a difficult time filling several positions within the City during the past two or three years and hence has just received proposals for a wage and classification study in our efforts to ensure that our wages are competitive enough to attract qualified candidates. The wage and classification study should be complete by December 2012.

We anticipate other employee-related cost increases in addition to wage and salary increases in the future. The rate set in FY2010 was an attempt to be a longer term fix for PERS. The problem has been

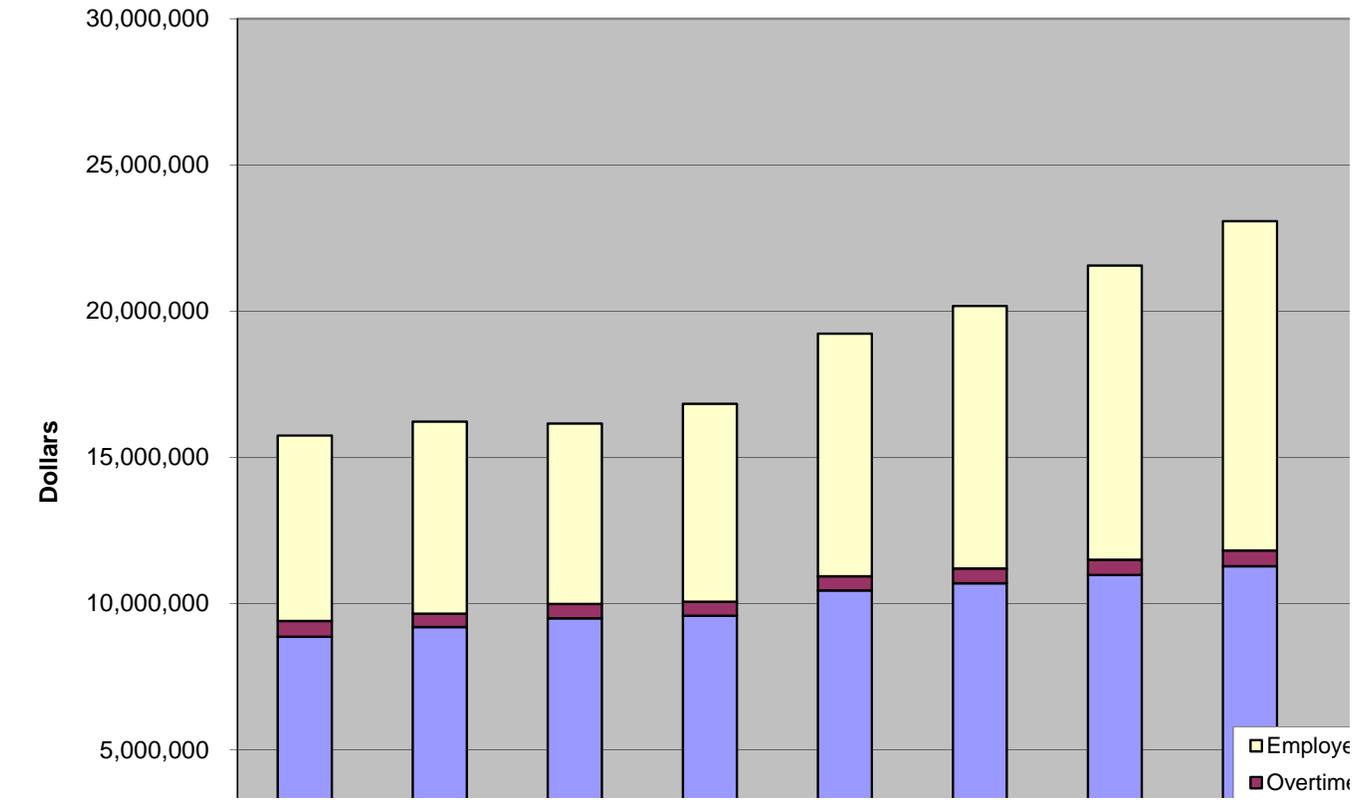
caused by huge estimates in the unfunded liability. According to the state, the under-funded liability is due to poor investment portfolio performance, continued increases in health insurance costs, a change in projected mortality rates, and a growing disparity between the large number of retired employees and the relatively small number of active employees paying into the fund. However, by statute, PERS rate increases cannot exceed 5% per year. Our contribution rate to PERS has increased each year since FY04 when the rate was 7.09% of total payroll. We paid 12.09% in FY05 and that has steadily increased to 22% in FY13. The PERS plan was converted to a cost share plan.

Employee health insurance costs will continue to increase in the future as medical costs continue to rise. Our health insurance premiums have been difficult to predict due to the increasing number and severity of claims each year, continued increases in medical costs and the small number of members in our health insurance pool. Nationally, employers have been struggling with ways to reduce costs without eliminating healthcare benefits for employees, and our health trust is no exception. In January 2003, Alaska Public Entities Insurance Group (APEIG), the pool that provides the City's health plan coverage, amended its trust agreement to create an alternative, second tier insurance plan for employers. Key medical coverage provisions remain the same under the alternative plan, but require larger contributions from employees for the annual deductible, slight increases in co-pay requirements for drugs and inpatient hospital stays, and an 80/20 co-insurance for network providers. The City continues to participate in the original insurance plan for contractual reasons, but at least one of the pool's three employers opted for the new plan to save money by having employees contribute a portion of the costs previously covered by the employers and the pool.

Administration started to track employee turnover rates in 2003 as a way to analyze trends and associated costs. In 2010 turnover rates were hovering around 25%-this was mainly due to the large amount of student lifeguards who were leaving for college. In 2011 turnover rates fell to 22%; this is still a bit high, but again, we tend to hire student lifeguards who are entering their senior year in high school so we are aware that their tenure will be short. For calendar year 2012 we are currently at 4%; in the fall turnover will increase slightly due to the end of temporary assignments at the Landfill; Facility Maintenance and Water/Wastewater but with the recent hiring of some high level positions it is the hope that turnover rates will stay under 20% for 2012. As is the case in previous years, for full-time permanent positions, the most common reasons employees leave City jobs are to move away or to accept a new job. It is the hope that the results of the Compensation and Classification plan will greatly improve our retention efforts by making the City of Unalaska's wages competitive to private industry, not only in Unalaska but throughout the Lower 48.

In Alaska and throughout the country, a growing percentage of the workforce is getting older as the Baby Boomer generation reaches retirement age. We have begun to pay closer attention to this trend for several reasons. First, once the Baby Boomers retire, there will simply be fewer workers available than there are today, and competition for workers will increase. Second, we know that recruiting for key positions like Directors can be difficult and expensive and many of our applicants don't meet the minimum requirements for hire. Third, we want to be better prepared to fill professional and skilled positions as experienced older workers and managers leave or retire. Finally, there is a nationwide shortage of younger workers entering the building and construction trades, which creates problems like what we have experienced in hiring for the two journeyman electrical lineman positions, and heavy equipment mechanics. As we look at our workforce with these things in mind, we see that Unalaska is not exempt from the trends. Currently there are 37 employees who are age 55 or older; this group comprises 24% of the total workforce. We currently have 19 employees who are 60-years-old or older (12% of the workforce) with 13 eligible for standard retirement under PERS. Many of these employees work in positions that could be difficult to fill given the nationwide trends and our recruiting experiences of the past few years. Below is the history and projection for personnel costs alone.

**Personnel Costs History & Projection  
with (B)udgeted and (P)rojected numbers after FY11**



	FY08 Actual	FY09 Actual	FY10 Actual	FY11 Actual	FY12B Budget	FY13B Budget	FY14P Projection	FY15P Projection	FY16P Projection	FY17P Projection
Salaries & Wages	8,872,638	9,200,339	9,498,903	9,591,767	10,453,766	10,694,172	10,982,915	11,279,453	11,583,999	11,896,767
Overtime	536,314	458,930	497,659	473,201	486,471	510,517	524,301	538,457	552,995	567,926
Employee Benefits	6,342,596	6,569,372	6,164,983	6,765,467	8,294,351	8,975,902	10,053,010	11,259,371	12,610,496	14,123,756
<b>Total</b>	<b>15,751,547</b>	<b>16,228,641</b>	<b>16,161,545</b>	<b>16,830,435</b>	<b>19,234,588</b>	<b>20,180,591</b>	<b>21,560,226</b>	<b>23,077,282</b>	<b>24,747,490</b>	<b>26,588,448</b>

**Insurance Costs and Trends**

Each year in January, Administration prepares an estimate of the City’s Property & Casualty, Marine, and Workers’ Compensation insurance costs for the upcoming budget cycle. This process is difficult because we are speculating at the beginning of the calendar year for an insurance market that does not open until April and for which initial soft numbers are not available until late May or early June. We do not get the final, or hard numbers, until mid- to late June. The figures we use to prepare the budget are estimates based on market trends four or five months in advance of the actual market that begins in mid-June.

The estimates for Property, Casualty, Marine, and Workers’ Compensation coverages for the City are based on a combination of the City’s loss history, salaries and values, and the overall condition of the insurance market within both the state and the nation. The two public entity insurance pools, Alaska Public Entities Insurance (APEI) and the Alaska Municipal League’s Joint Insurance Association (AML/JIA), remain the most economical options for the City’s property, casualty, marine, and Workers’ Compensation coverages.

In January of 2012, the best estimates for the City’s FY13 Property, Casualty, Marine, and Workers’ Compensation coverages were made using the calendar-year markets. The insurance industry, as a whole, is beginning to harden and we will most likely experience some rate increases across the board. On average, property insurance premiums have been flat in areas not highly exposed to natural catastrophes, and in FY13 DIC premiums are expected to experience only modest increases. The City’s all risk property and DIC (earthquake and tsunami) premiums for FY13 will be impacted by changes in

Total Insured Value with the addition of the 8-Plex, Four Plex, Powerhouse, and Carl E. Moses Boat Harbor to the property schedule. Liability coverage is based, to a great degree, on individual loss history and payroll. The City has suffered one serious liability claim in the last fiscal year that may negatively impact the premium. The marine market is stable and premiums are expected to remain relatively flat. Worker's compensation insurance premiums may see significant increases due to recent legislation involving firefighters and the budget has been adjusted accordingly. Based on early numbers, the City's Property, Casualty and marine coverages were estimated overall at 3% above what the City paid in FY12. The hard numbers, or actual premiums, for FY13 will be presented to the City sometime mid-June.

#### □ **The Capital and Major Maintenance Plan**

Title VI of the Unalaska City Code requires the City Manager to submit a five-year capital improvement plan and budget of the proposed projects each year in conjunction with the City's operating budget. Each year, the City Council adopts this plan, now called the Capital and Major Maintenance Plan (CMMP), to help identify needs and set spending priorities for the coming five-year period. The first year of the plan supports the capital budget, and the following four years show proposed costs for capital improvement projects and projected infrastructure and equipment maintenance and replacement needs. Each component of the CMMP is designed to identify and prioritize various needs and expected expenditure levels. With the addition of a five-year financial forecast in the budget document, the CMMP will also provide information on financial trends that may help identify financial problems well before they occur.

#### □ **The FY11 Capital Budget**

The capital budget differs slightly from the CMMP that is presented for FY13. The changes are due to the capital asset threshold being changed for the General Fund, but we have continued to list capital items like copiers and vehicles under \$50,000 on the CMMP for consistency. Those items are not in the capital budget, so the amount in the General Fund on the capital budget is less than the amount in the CMMP.

#### Maintenance Costs and Trends

#### □ **Major Maintenance Schedule**

The Major Maintenance Schedule was added to the CMMP in FY03. This was an important addition to the CMMP. The Facilities Maintenance Supervisor has developed a Maintenance Plan to look at major facility assets and projects replacement/repair needs over 20 years. The Plan is updated through his annual inspection of the facilities, and items are scheduled through the CMMP and operating budget to ensure our investment in infrastructure and assets are well maintained.

#### □ **Future Plans**

We continue to develop department-level plans to help the City anticipate costs and to plan for the future as its infrastructure and systems age.

The Ports Department has completed both a maintenance assessment of the City-owned dock facilities for addition to this year's CMMP and a ten-year port development plan. A Roads Master Plan was developed in 2009, and an implementation strategy for new pavement and other road surfacing improvements will be completed in FY2011.

The Fiscal Sustainability Plan will continue to be developed during FY13. This plan will address all of our funds, which include the General Fund, special revenue funds, and enterprise funds.

## School Funding

The Unalaska City School District's FY13 budget request to the City for \$4,216,484 was approved by Council at their April 24, 2012 meeting. The district's request includes the required General Fund appropriation of \$3,220,088 at the maximum rate allowed, and additional funding of \$996,396 for Community Schools, Preschool and Food Services.. The approved funding for FY13 is 4.77% higher than FY12's total of \$4,024,461.

## Enterprise Funds Synopsis

### □ **Enterprise Fund Defined**

According to the Governmental Financial Reporting Model, an enterprise fund may be described as a special type of fund created to report on the activities for which user fees are charged for specific goods and services. Governments must set up enterprise funds if the principal revenue sources meet any of these criteria: debt issued backed only by user fees and charges; a legal requirement to recover the costs of services, including capital costs such as depreciation or debt service; or a local government's policy that all costs are recovered through user fees and charges, including capital costs such as depreciation or debt service.

It is important to note that all funds must break even or balance. If enterprise funds are required to be established as outlined above, it is the intent that the funds would break even through the use of user fees and service charges. However, in practice, local governments often use enterprise funds as a way to account for activities whose costs are only partly funded through user fees and charges. In other words, enterprise funds can be used to show what portions of costs are covered by user fees and to identify the level of subsidies provided. This approach can be useful because it focuses attention on the costs of providing a specific service and highlights the portion of those costs paid by taxpayers.

Considering the above, the City's seven Enterprise Funds fall into two main categories of financial viability: funds that are financially stable, and funds that require subsidies (all of which will be reviewed in the Fiscal Sustainability Plan).

### □ **Financially Stable Funds**

The funds that fall into the financially stable category are Water and Electric. Each is relatively healthy in that revenues are expected to increase over FY13 levels with an overall outlook for continued stability and possible future growth.

The Water Enterprise Fund revenues for FY13 are expected to be \$2,675,833 which leaves a \$173,352 surplus. There are some facilities maintenance issues that need to be addressed and detailed in the budget.

We are expecting an increase in operating revenues for the Electric Enterprise Fund in FY13. Revenues are budgeted at \$17,743,917 compared to \$15,531,781 budgeted for FY12. The operation of the new power house has allowed us to increase our industrial sales which accounts for the increase in revenue from the previous year. The new power house is also more efficient compared to the old power house which will decrease the overall fuel cost for electrical generation. Rates in this fund are directly linked to the cost of fuel, so the rates will increase as the cost of fuel increases. The reverse is also true: if the cost of fuel goes down, rates will adjust to the change. Cost controls and operational efficiencies are essential to improve the overall financial performance of this fund. There is a budgeted surplus of \$415,199 for FY13.

### □ **Subsidized Funds**

The remaining five enterprise funds, Ports and Harbors, Wastewater, Airport, Solid Waste, and Housing, all require taxpayer subsidies to break even.

**Ports and Harbors:** This is the first of four years that the Ports and Harbors Enterprise Fund has expected to cover expenses without a loss. Fortunately, FY13's outlook is positive for the fund with FY12's loss less than originally expected. Ports and Harbors anticipates \$5,594,231 in revenue which is an increase of 17.73% over last year's budget of \$4,751,933. The expenses for the fund are budgeted at \$5,473,649 which is 12% higher than last year's expense budget.

**Wastewater:** The Wastewater Enterprise Fund revenues for FY 2013 are projected to be \$1,644,839 which is an increase from FY 2012 revenues of 1,478,489. Due to the decrease of revenue and added expenditures due to extra funding which has been added to the CMMP this year for EPA enforcement and NPEDS permitting, this Enterprise Fund will have a projected deficit of \$257,758. Council did choose to increase rates in FY2010, FY2011 and FY2012 which will help decrease future years subsidy from the General Fund. The procurement of \$4 million through the FY2013 State legislative grant program will help towards the design and construction of the EPA mandated, New Waste Water Plant.

**Airport:** The Airport Fund fees and charges are projected to be \$450,300 in FY13, while costs are projected to be \$875,359. As is the case with the Wastewater Fund, a transfer from the general fund will be used to make up for the shortfall of \$412,691. Staff does not ever anticipate this fund to be self-sustaining.

**Solid Waste:** Fees and charges in the Solid Waste fund are projected to generate \$1,841,200 which is an increase from FY2012 revenue of \$1,500,363. With the slight increase in revenue and an increase in maintenance expenditures, a subsidy of \$563,031 will be needed from the General Fund. This subsidy includes cost for depreciation and post closure costs which is normally paid for by the General Fund. Rates have been increased in FY 2009, FY 2010 and FY 2011, but due to the requirements for closure and post-closure care and due to depreciation, transfers from the General Fund are likely to continue.

**Housing:** Housing lease income is projected to bring in \$217,486, which covers about 61.33% of the costs in the Housing Enterprise Fund for FY13. A transfer of \$354,637 from the General Fund is needed to cover the remaining costs.

### SUMMARY

Long-term planning and progress reporting are key components of performance accountability in local government. We continue our work on master plans for the City's utilities and selected enterprise funds that will identify and assess these infrastructure assets, prepare us for regulatory changes, develop replacement schedules, and map out a path toward better management and improved financial performance. That same type of planning is critical to the successful long-term operation of the Ports Department. The Ports department has plans to conduct major maintenance projects this year, and construction will continue with the Carl E. Moses boat harbor project. These are major projects for Ports that will address long-term needs of the community.

The City of Unalaska has been fortunate to have the money held in reserve for emergencies and our community has truly benefited from upturns in commercial fisheries development. Elected officials and policymakers reinvested these revenues in the community for the benefit of residents, fishers, visitors, seasonal workers, and many others who regularly pass through our community. The assets that past councils have put into place, however, need to be maintained. Costs continue to rise. State and federal funding sources are in flux. Decisions on changes in state and federal fisheries and wildlife management regulations have the potential to strain our local economy further. In addition, our economy, while diverse in that we process many species of fish, is still a single-source, resource-extraction-based economy. We must make every effort to maintain the infrastructure that we already have in place. To do this, we need to develop ways to invest in the future for the time when funding and fisheries, which are notoriously cyclical, take an inevitable downturn.

On July 1, 2012, the FY13 budget will turn public dollars into the public services that are reflective of the community's goals and that meet the budget goals the City Council set in January.

Finally, my staff and I would like to thank Mayor Marquardt, the City Council, and residents for their advice and work in preparing the City of Unalaska's FY13 Operating and Capital Budgets.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Hladick". The signature is fluid and cursive, with the first name "Chris" being more prominent than the last name "Hladick".

Chris Hladick  
City Manager

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION NO. 2012-04

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE COUNCIL'S GOALS FOR THE FY13 BUDGET.

WHEREAS, budget guidelines help to ensure that the budget is prepared in a manner consistent with City Council desires; and

WHEREAS, the City Council has discussed and selected the attached set of budget goals for FY13; and

WHEREAS, management will utilize the adopted goals as guidelines when developing the FY13 budget.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council adopts the attached goals as a guideline for developing the FY13 budget.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY UNALASKA THIS 14<sup>TH</sup> DAY OF FEBRUARY 2012.

  
MAYOR PRO TEM

ATTEST:

  
CITY CLERK



## **City Council Goals for the FY13 Budget Year**

### **Personnel Goals**

The number of employee full-time equivalents (FTEs) will not increase. If revenue declines, consideration of a reduction in work force will be given. (The number of employee positions approved by Council in the FY11 budget is 147 full-time and 29 part-time positions, an FTE total of 154.63).

### **General Fund Surplus Deficit**

The General Fund operations will be budgeted without a deficit. The Council may appropriate additional funds from surplus to cover costs of capital projects.

### **Enterprise Self Funding**

Staff will continue to seek ways to balance budgets in the following enterprise funds: Electric, Water, Wastewater, and Ports.

### **Operating Expenses**

The City Manager's proposed FY13 budget shall not increase more than 3% in non-personnel expenditures

The total amount available to fund the Community Support Program grants will continue to follow the formula of 3.4642 percent of the five-year average revenue for the General Fund and Bed Tax Fund for the most recent complete years for a total of \$1,084,458. (Revenues do not include Other Financing Sources. The most complete years are FY06 through FY11.)

City management shall continue to examine ways to reduce expenditures without significantly impacting the level and quality of services to the public.

City management shall continue to examine ways to reduce inventory without significantly impacting the level and quality of services to the public.

### **Capital**

New capital assets or maintenance of capital assets will be limited to projects already in the CMMP, projects that are mandated or new projects that address life safety issues.

The replacement and maintenance plans for all existing capital assets will be reviewed annually. (Currently, plans are being developed for roads, and utility infrastructure.)

Vehicle and heavy equipment fleet will be reduced where appropriate without significantly impacting services provided to the public.

### **Revenues**

Enterprise Fund rate studies will be completed every three years and presented to Council.

Yearly revenue projections will be conducted out five years, utilizing the model prepared by Northern Economics.

The mil rate will be reviewed annually to establish appropriate mil rate to maintain infrastructure and operations.

**Debt Service**

The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, the capital asset is eligible for a debt reimbursement program, is mandated by State or Federal government, or is needed to address life safety issues. The City may incur debt for one or more of the three major capital projects; Landfill, Wastewater or Water.

CITY OF UNALASKA  
UNALASKA, ALASKA

ORDINANCE 2012-04

**AN ORDINANCE ADOPTING THE FISCAL YEAR 2013 BUDGET.**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF UNALASKA:

Section 1. Classification: This is a non-code ordinance.

Section 2. Effective date : This ordinance becomes effective July 1, 2012.

Section 3. Content: The following sums of money as may be needed or deemed necessary to defray expenses and liabilities of the City of Unalaska are hereby appropriated for municipal purposes and objects of the City of Unalaska hereinafter specified for the fiscal year 2013, July 1, 2012 to June 30, 2013 for the operating section, and for the duration of the project for the capital section. Adoption of this ordinance recognizes that funds are appropriated at the department level or capital project level and as outlined below. The presentation shown (by function: general government, public safety, etc.) is the authorized legal level of control. Composition of these figures is explained in the full detail budget document.

*I. OPERATING BUDGET*

A. General Fund

Revenues

Taxes	50.80%	\$ 17,375,000
Intergovernmental	37.12%	12,693,703
Charges for Services	0.86%	294,600
Investment Income	2.92%	1,000,000
Other Revenues	0.24%	82,500
Other Financing Sources	3.80%	1,300,000
Appropriated Fund Balance	4.25%	1,453,780
<b>Total General Fund Revenues</b>		<b>\$ 34,199,583</b>

General Fund continued  
Expenditures

General Government		
Mayor & Council	1.41%	\$ 482,912
City Administration	4.89%	1,672,829
City Clerks	1.51%	516,985
Finance	4.31%	1,474,786
Planning	2.08%	709,926
Total General Government	14.20%	4,857,438
Public Safety	14.46%	4,945,321
Public Works	16.82%	5,751,478
Parks, Culture & Recreation	7.76%	2,653,660
Grants to Non-Profits	2.55%	872,191
Education Support	12.33%	4,216,484
Debt Service	2.87%	983,175
Transfers to Other Funds		
Transfers to Govt Capital Projects	10.17%	3,478,000
Transfers to Enterprise Operations	4.64%	1,588,117
Transfers to Enterprise Capital	14.19%	4,853,719
Total Transfers	29.01%	9,919,836
<b>Total General Fund Expenditures and Transfers</b>		<b>\$ 34,199,583</b>

B. Special Revenue Funds

	Revenues	Appropriated Fund Balance	Expenditures
1% Sales Tax Fund	\$ 3,500,000	\$ -	\$ 3,200,000
Bed Tax Fund	170,000	19,278	189,278
<b>Total Special Revenue Funds</b>	<b>\$ 3,670,000</b>	<b>\$ 19,278</b>	<b>\$ 3,389,278</b>

C. Enterprise Funds

	Revenues	GF Subsidies	Expenses
Electric Fund	\$ 17,743,917		\$ 17,328,718
Water Fund	2,675,833		2,502,481
Wastewater Fund	1,644,839	257,758	1,902,597
Solid Waste Fund	1,965,649	563,031	2,528,680
Ports & Harbors Fund	5,594,231		5,473,649
Airport Fund	462,668	412,691	875,359
Housing Fund	217,486	354,637	572,123
<b>Total Enterprise Funds</b>	<b>\$ 30,304,623</b>	<b>\$ 1,588,117</b>	<b>\$ 31,183,607</b>

II. CAPITAL BUDGET

City of Unalaska  
Capital Budget  
FY 2013

Project #/ Type	Fund or Department	Project	FY13 Request	FY13 Financing Sources for Capital Cost				Total
				General Fund	City 1% Sis Tax	Enterprise	Other Grant	
PW203	Public Works	City Wide Drainage Improvements (Construction Project)	3,100,000	-	-	-	3,100,000	
PW002/PW204	Public Works	City Wide Paving and Resurfacing (Construction Project)	2,000,000	2,000,000	-	-	2,000,000	
	Public Works & Utilities	Unalaska Airport - Utility Relocations/Betterments	120,000	-	-	62,000	120,000	
	Public Works	Shore Protection and Erosion Control (Maintenance Construction)	265,000	-	-	-	265,000	
	Public Works	Vehicle Replacement	55,000	-	-	-	55,000	
		<b>Governmental Grand Total</b>	<b>5,540,000</b>	<b>2,000,000</b>	<b>-</b>	<b>62,000</b>	<b>5,540,000</b>	

Project #/ Type	Fund or Department	Project	FY13 Request	FY13 Financing Sources for Capital Cost				Total
				General Fund	City 1% Sis Tax	Enterprise	Other Grant	
	Electric	E9-T1 Transformer Upgrade (Construction Project)	30,250	-	30,250	-	30,250	
	Electric	Unalaska Airport - Utility Relocations/Betterments	230,000	-	230,000	-	230,000	
	Electric	Powerhouse Engine 4 (Equipment and Design)	5,000,000	-	-	5,000,000	5,000,000	
		<b>Electric Grand Total</b>	<b>5,260,250</b>	<b>-</b>	<b>260,250</b>	<b>5,000,000</b>	<b>5,260,250</b>	

	Water	CT Tank Interior Maintenance and Painting-Patching	100,000	-	100,000	-	100,000
	Water	Agnes Beach 12 Inch Panel View (Project Design and Construction)	13,530	-	13,530	-	13,530
	Water	Water LID for Haystack/Raven Way (Project Feasibility/Design/Construction)	85,400	-	85,400	-	85,400
WA905	Water	Water Treatment Facility -LT2 Compliance Phase II (Project Construction)	10,625,571	-	4,025,571	3,000,000	10,625,571
	Water	Water Supply Development Phase II - New Wells (Project Design)	340,000	-	340,000	-	340,000
		<b>Water Grand Total</b>	<b>11,164,501</b>	<b>-</b>	<b>4,564,501</b>	<b>3,000,000</b>	<b>11,164,501</b>

WW201	Wastewater	Sewage Pump Station #3 Force Main Upgrade (Construction Project)	380,000	-	380,000	-	380,000
	Wastewater	Connect Lift Station #4 to Sewer SCADA System (Project Design and Construction)	88,260	-	88,260	-	88,260
	Wastewater	Sewer LID for Haystack/ Raven Way (Project Feasibility/Design/Construction)	487,400	-	487,400	-	487,400
J0519	Wastewater	Waste Water Treatment Plant (Construction Project)	4,000,000	-	-	4,090,000	4,090,000
	Wastewater	Lift Station Panel Replacement and Upgrade Project - Phase IV (Construction Project)	121,000	-	121,000	-	121,000
		<b>Wastewater Grand Total</b>	<b>5,076,660</b>	<b>-</b>	<b>1,076,660</b>	<b>4,090,000</b>	<b>5,166,660</b>

Project #/ Type	Fund or Department	Project	FY13 Request	General Fund	City 1% Sis Tax	Enterprise	Other Grant	Total
SW101	Solid Waste	Landfill Cell 2-1 (Project Construction) - anticipated debt	-	-	-	-	-	-
		<b>Solid Waste Grand Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

	Ports & Harbors	UMC Dock Replacement and Expansion (Project Design)	980,000	980,000	-	-	-	980,000
	Ports & Harbors	USCG Phone/Utility Building Siding Replacement (Maintenance Design & Construction)	55,000	-	55,000	-	-	55,000
	Ports & Harbors	Robert Storrs International Small Boat Harbor Improvements (Project Design)	123,719	123,719	-	-	-	123,719
		<b>Ports &amp; Harbors Grand Total</b>	<b>1,158,719</b>	<b>1,103,719</b>	<b>55,000</b>	<b>-</b>	<b>-</b>	<b>1,158,719</b>

	Airport	Airport Parking Lot Improvements (Project Design)	40,000	-	40,000	-	-	40,000
	Airport	Airport Handicap Ramp Replacement (Maintenance Design & Construction)	50,000	-	50,000	-	-	50,000
		<b>Airport Grand Total</b>	<b>90,000</b>	<b>-</b>	<b>90,000</b>	<b>-</b>	<b>-</b>	<b>90,000</b>

	Housing	4-Plex Boiler Room Addition (Maintenance Design & Construction)	150,000	150,000	-	-	-	150,000
		<b>Housing Grand Total</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000</b>

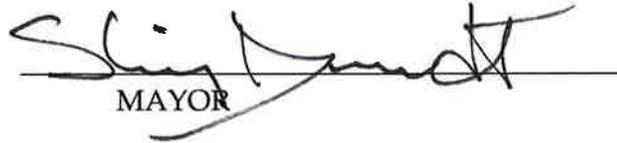
		<b>Governmental Fund Total</b>	<b>5,540,000</b>	<b>3,478,000</b>	<b>2,000,000</b>	<b>-</b>	<b>62,000</b>	<b>5,540,000</b>
		<b>Enterprise Funds Total</b>	<b>22,900,130</b>	<b>4,853,719</b>	<b>-</b>	<b>6,046,411</b>	<b>12,090,000</b>	<b>22,990,130</b>
		<b>City Grand Totals</b>	<b>28,440,130</b>	<b>8,331,719</b>	<b>2,000,000</b>	<b>6,046,411</b>	<b>12,152,000</b>	<b>28,530,130</b>

Section 4. City of Unalaska staff is hereby authorized and directed to effect the necessary line item changes within the limits established above by fund, department, and project to properly monitor, account, and report on the expenditure of these funds.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 22<sup>nd</sup> DAY OF MAY, 2012.

ATTEST:

Elizabeth Masini  
CITY CLERK

  
MAYOR



# PRINCIPAL EXECUTIVE OFFICERS

July 1, 2012

## Unalaska City Council

Mayor	Shirley Marquardt
Council Member	Tom Enlow
Council Member	Zac Schasteen
Council Member	Dave Gregory
Council Member	Roger Rowland
Council Member	Dennis Robinson
Council Member	Zoya Johnson

## City Management

City Manager	Chris Hladick
Assistant City Manager	John Fulton
City Clerk	Elizabeth Masoni
Finance Director	Tonya Miller
Parks, Culture, & Recreation Director	Jeff Hawley
Planning Director	Erin Reinders
Ports & Harbors Director	Peggy McLaughlin
Public Safety Director	Jamie Sunderland
Public Works Director	Nancy Peterson
Public Utilities Director	Dan Winters

## Special Services

Attorney	Hicks, Boyd, Chandler & Falconer
Auditors	KPMG

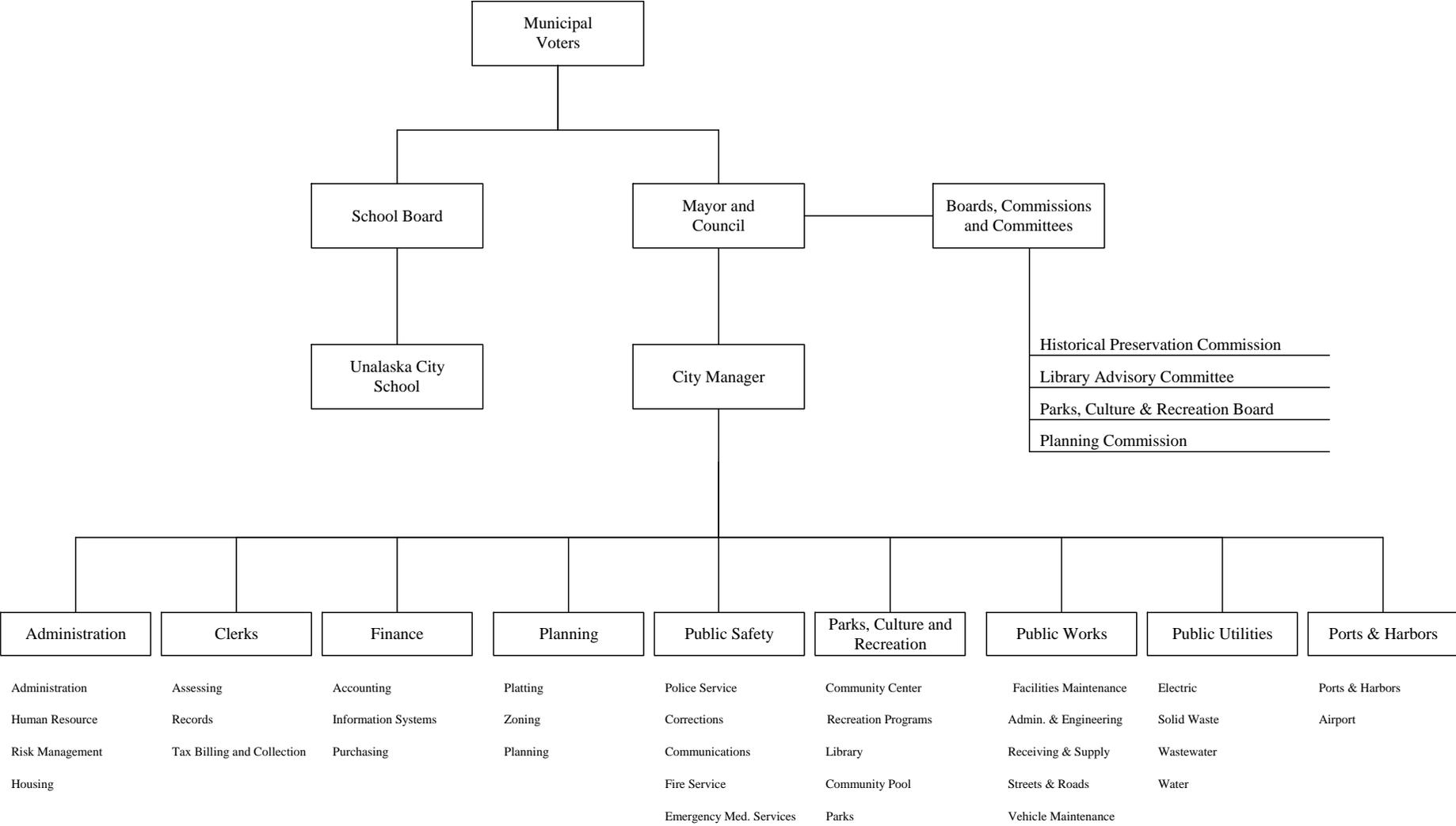
## School Board

President	Tammy Pound
Clerk/Treasurer	Sonia Handforth-Kome
Member	Tonya Miller
Member	Melanie Magnusen
Member	Dan Masoni

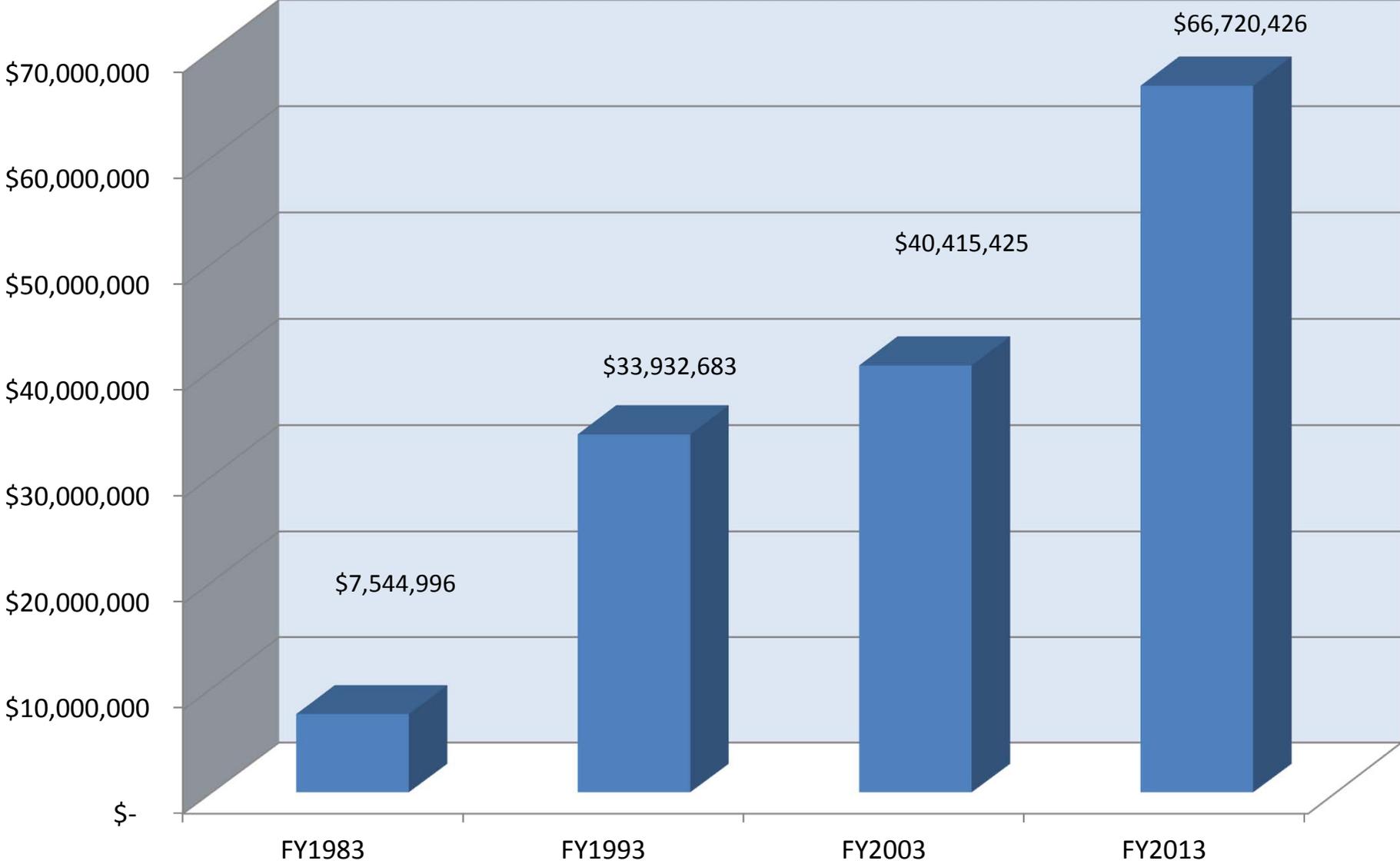
## School Officials

Superintendent	John Conwell
Secondary Principal	Jim Wilson
Elementary Principal	Jeannie Schiaffo
Business Manager	Holly Holman

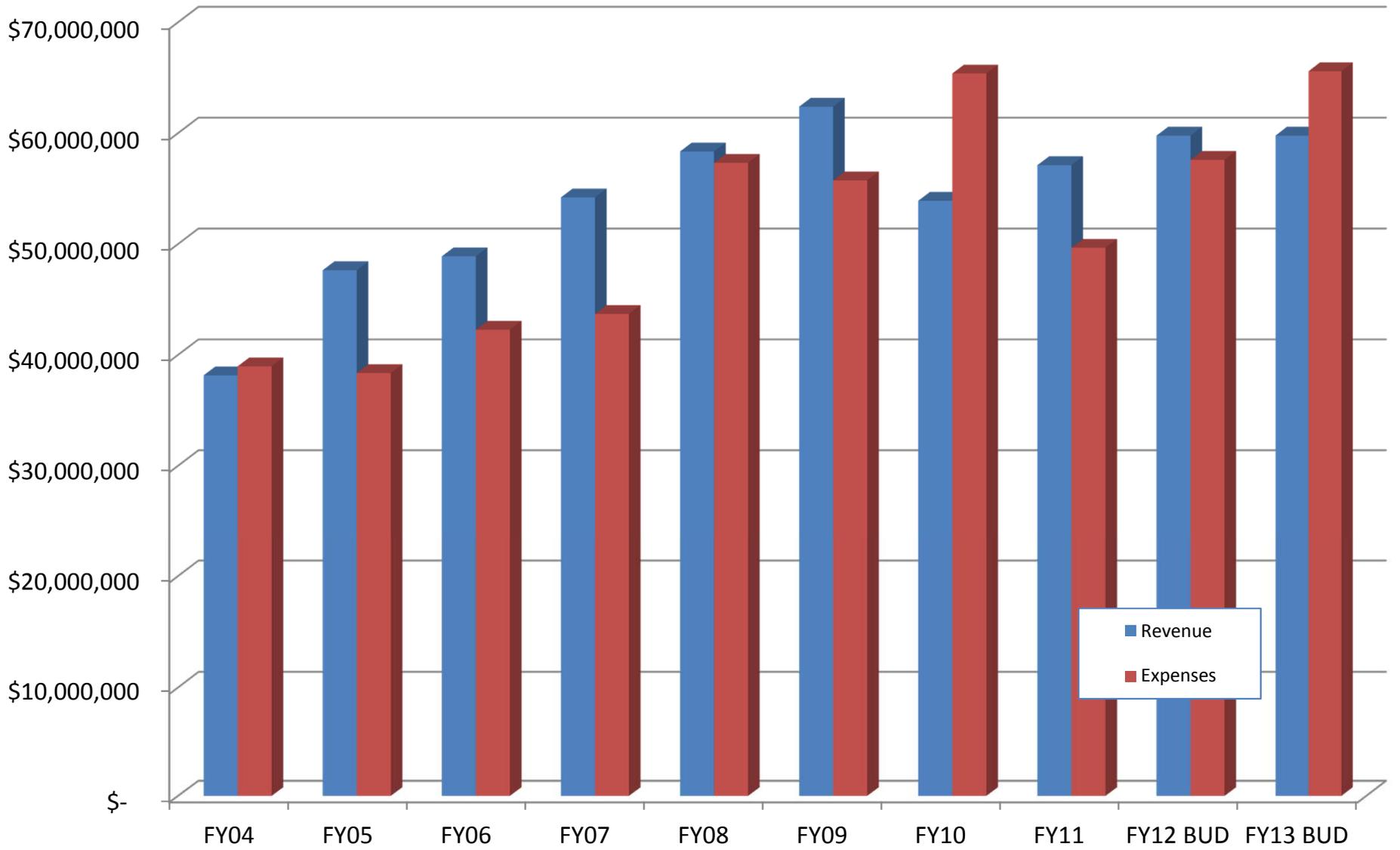
# City of Unalaska Organizational Chart



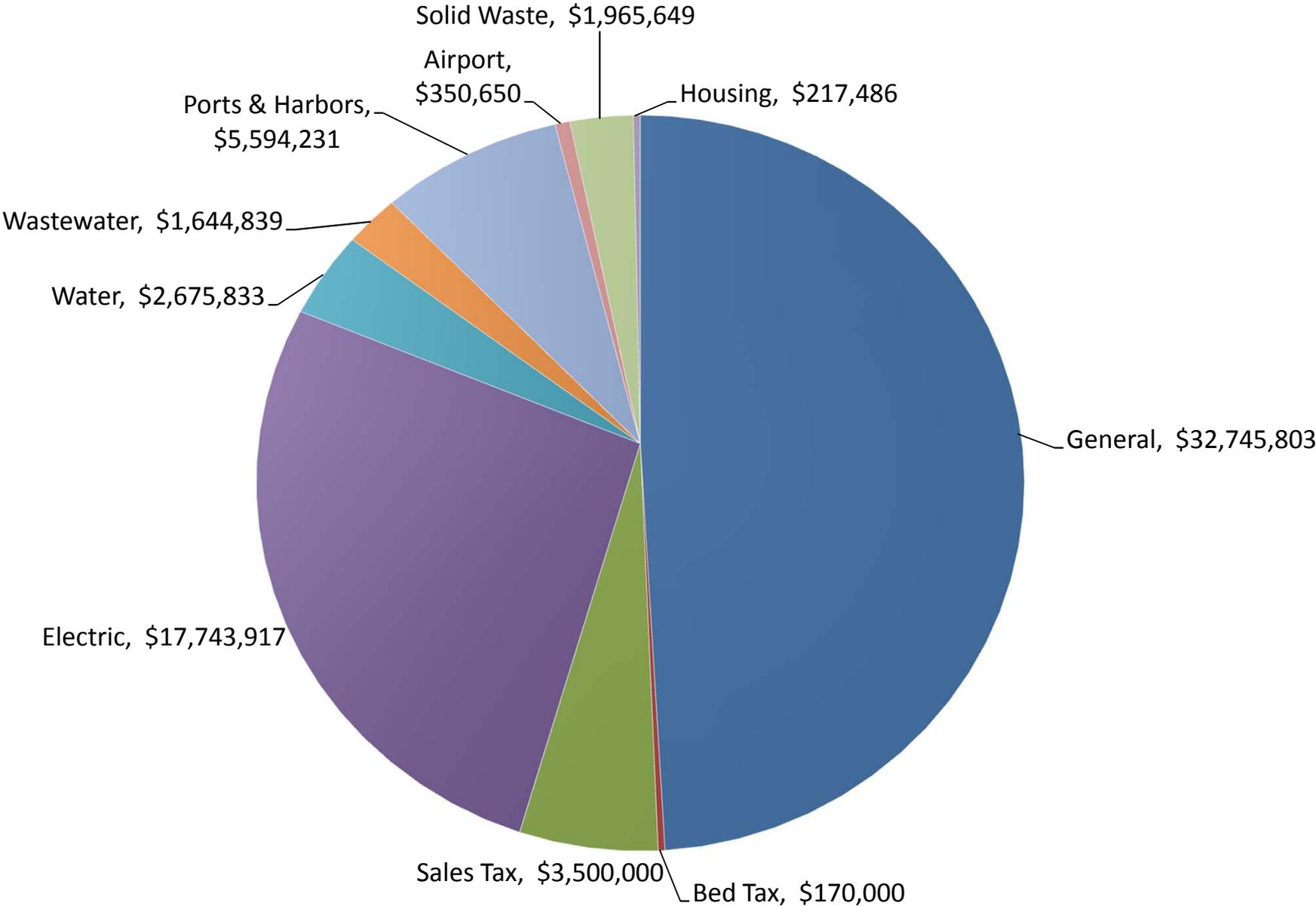
# City of Unalaska Revenue - 1983 to 2013



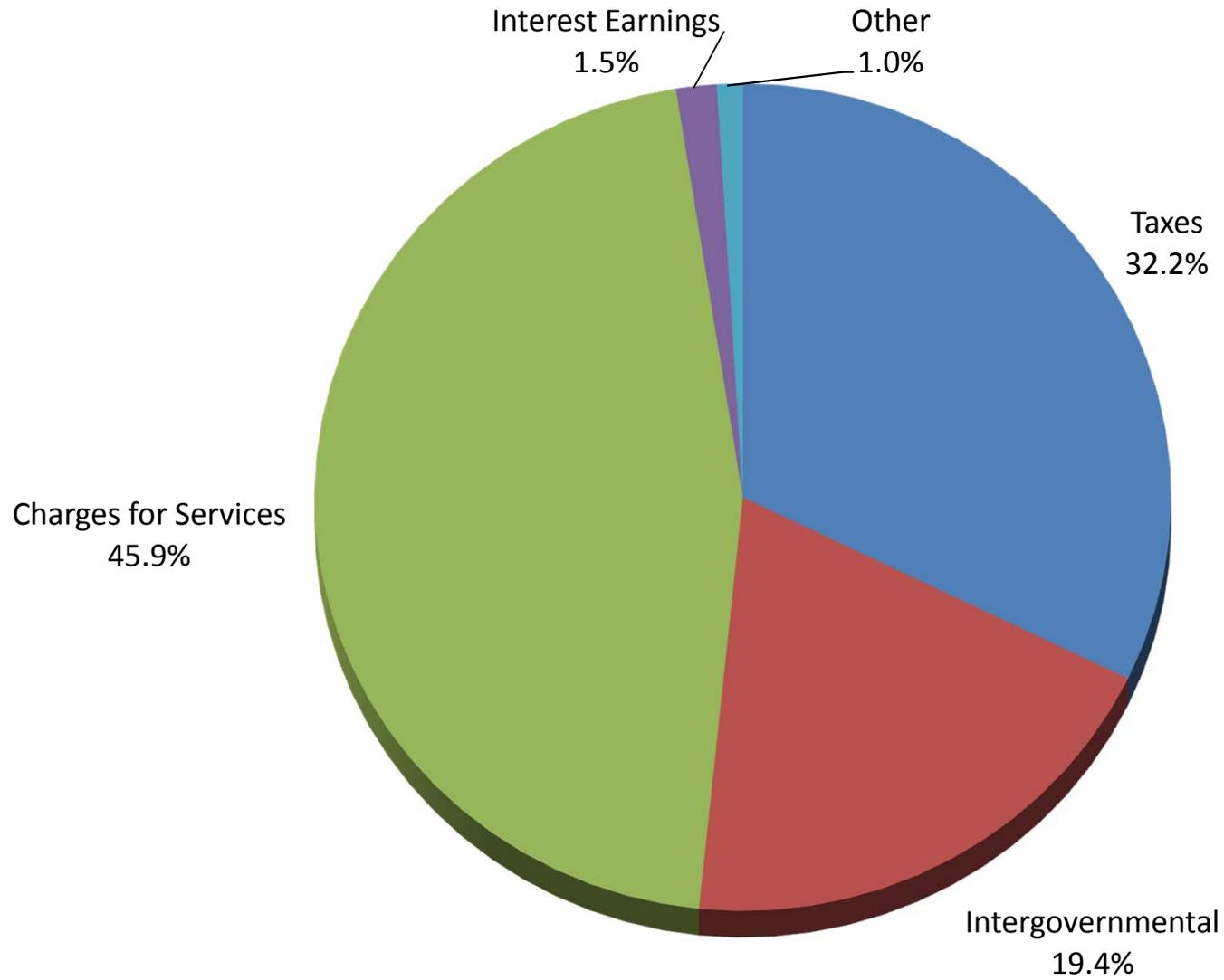
# 10 Years of Revenues & Expenditures (with Transfers) All Funds



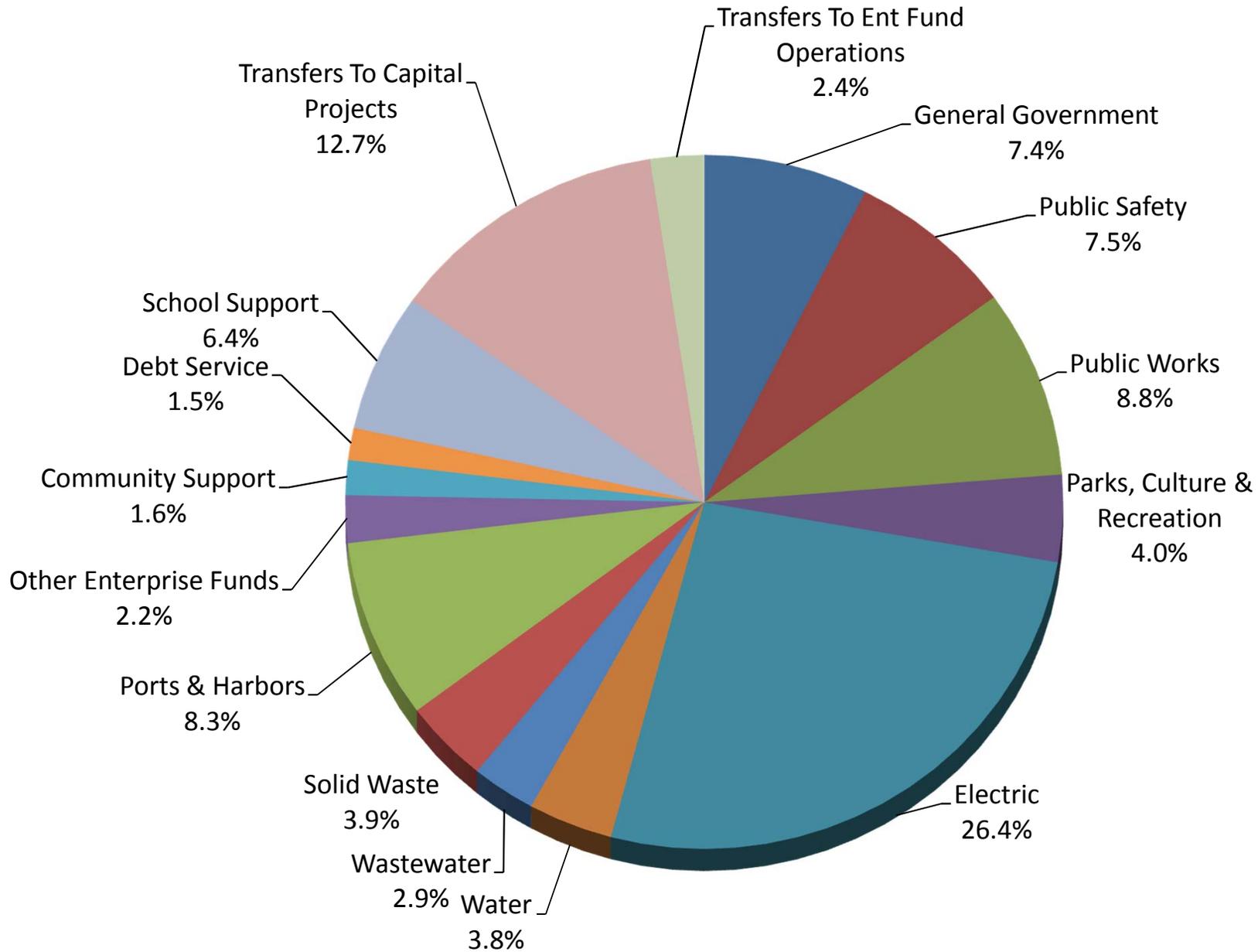
# FY13 Revenues by Fund



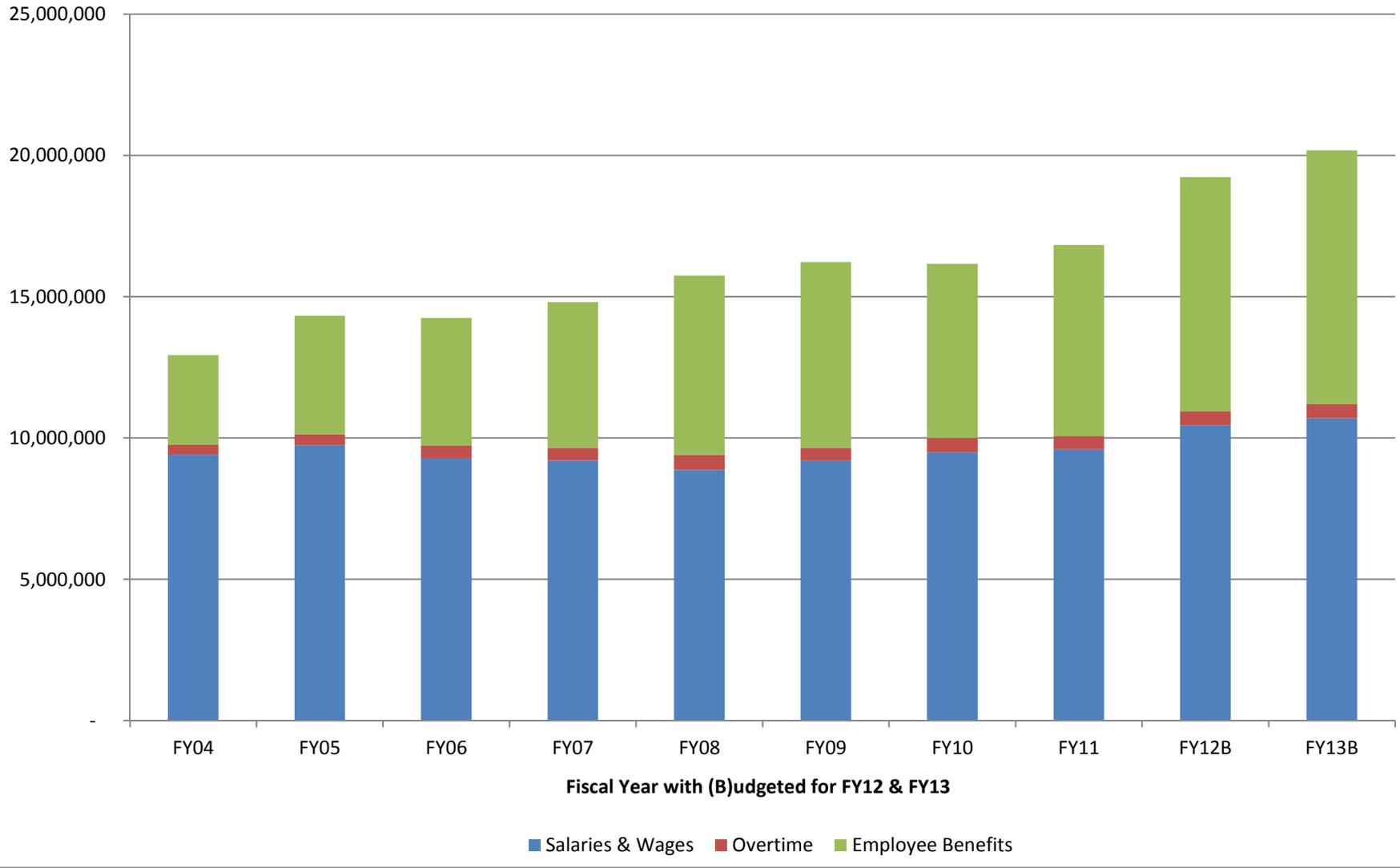
## Where the Money Comes From Revenues FY13



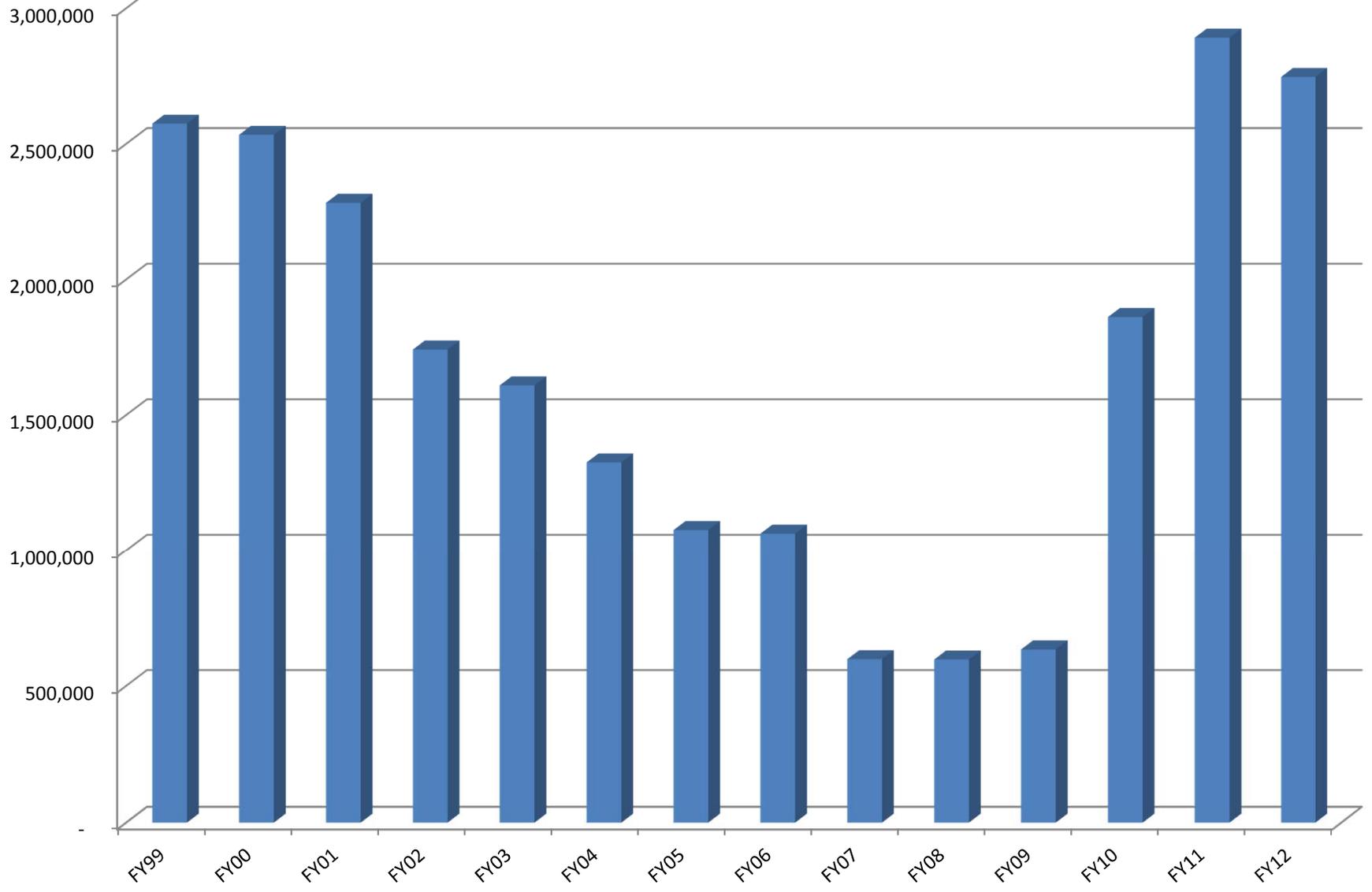
## Where the Money Goes (All Funds) Expenditure & Transfers FY13



## 10 Years of Personnel Costs



## Annual Debt Service



CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION NO. 2011-65

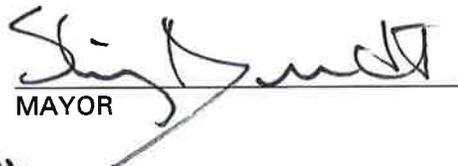
A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING DATES FOR THE FISCAL YEAR 2013 REAL PROPERTY TAX AND BUSINESS PERSONAL PROPERTY TAX COLLECTION EFFORT.

WHEREAS, UCO 6.36.020 states that taxes become due and are delinquent on dates set yearly by resolution.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council sets the following dates for the accomplishment of the FY13 real property tax and business personal property tax collection effort:

December 19, 2011	Begin mailing of Business Personal Property Declaration Forms
February 29, 2012	Deadline for return of Business Personal Property Declaration Forms
March 31, 2012	Mailing of Real Property and Business Personal Property Regular, Supplemental, and Involuntary Assessment Forms
May 4, 2012	Deadline for filing appeal to the Board of Equalization
May 8, 2012	Board of Equalization meets commencing at 7:00 p.m.
June 29, 2012	Final mailing date for Real and Business Personal Property statements
August 22, 2012	First payment due date for regular Real and Business Personal Property tax rolls  Final payment due date for Supplemental and Involuntary Business Personal Property tax rolls
August 23, 2012	Unpaid taxes become delinquent and subject to penalty and interest
October 22, 2012	Final payment due date for regular Real and Business Personal Property tax rolls.
October 23, 2012	Unpaid taxes become delinquent and subject to penalty and interest.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 27<sup>th</sup> DAY OF DECEMBER 2011.

  
MAYOR

ATTEST:

  
CITY CLERK



CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2012-31

**A RESOLUTION OF THE UNALASKA CITY COUNCIL CERTIFYING THE 2012 REAL AND PERSONAL PROPERTY TAX ROLLS**

WHEREAS, the City Council of the City of Unalaska, Alaska has convened as the Board of Equalization on May 8, 2012, and has heard all appeals for the 2012 property tax assessments roll; and

WHEREAS, Unalaska City Code of Ordinances Section 6.32.110 provides that "the Board of Equalization shall certify its actions to the assessor within seven days";

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Unalaska, Alaska hereby accepts and certifies the property tax assessment roll for 2012 as follows:

REAL PROPERTY ASSESSED VALUE

TOTAL TAXABLE \$328,544,933

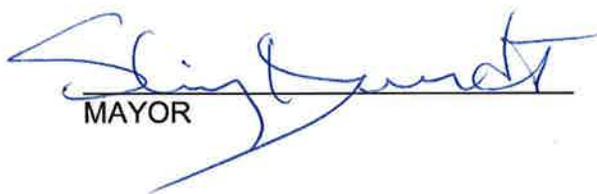
\*\*\*\*\*

BUSINESS PERSONAL PROPERTY

TOTAL PERSONAL  
PROPERTY ROLL \$144,602,189

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 8<sup>TH</sup> DAY OF MAY 2012.



  
MAYOR

ATTEST:

  
CITY CLERK

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2012-30

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE RATE OF LEVY OF ASSESSED PROPERTY WITHIN THE CITY OF UNALASKA, ALASKA FOR FY13

WHEREAS, Unalaska City Code Section 6.28.010(B) states, "The Council shall annually by resolution establish the rate of levy on assessed property within the City"; and

WHEREAS, Unalaska City Council has reviewed options and information regarding the mil rate for Unalaska;

NOW THEREFORE BE IT RESOLVED BY THE UNALASKA CITY COUNCIL THAT the rate of levy on assessed property within the City of Unalaska, Alaska for Fiscal Year 2012 shall be set at 10.5 mils.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 22<sup>ND</sup> DAY OF MAY 2012.

  
MAYOR

ATTEST:

  
CITY CLERK



**City of Unalaska**  
**FY2013 General Fund Budget Summary**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>REVENUES</b>						
Raw Seafood Tax	4,619,222	3,594,173	5,371,768	4,500,000	5,500,000	22.22%
AK Fisheries Business	3,877,701	4,547,084	3,199,290	3,900,000	4,300,000	10.26%
AK Fisheries Resource Landing	5,200,897	4,676,603	3,531,739	5,500,000	5,000,000	(9.09%)
Property Taxes	4,259,949	4,249,337	4,598,320	4,770,000	4,820,000	1.05%
Sales Tax	6,913,131	5,808,605	7,076,894	6,100,000	7,000,000	14.75%
Investment Earnings	5,614,363	2,648,105	1,602,535	1,800,000	1,000,000	(44.44%)
Other Revenues	8,397,406	5,390,510	8,577,131	3,533,700	5,125,803	45.05%
Appropriated Fund Balance	0	0	0	19,767,238	1,453,780	(92.65%)
<b>Total Revenues</b>	<b>38,882,670</b>	<b>30,914,418</b>	<b>33,957,677</b>	<b>49,870,938</b>	<b>34,199,583</b>	<b>(31.42%)</b>
<b>EXPENDITURES</b>						
Mayor & Council	587,206	751,213	414,752	463,104	482,912	4.28%
City Administration	1,377,698	1,460,407	1,289,570	1,572,472	1,672,829	6.38%
City Clerk	451,241	335,594	455,161	496,105	516,985	4.21%
Finance	1,293,558	1,242,720	1,228,191	1,581,106	1,474,786	(6.72%)
Planning	126,891	223,185	183,874	466,772	709,926	52.09%
Public Safety	4,227,891	4,307,627	4,236,940	4,931,319	4,945,321	0.28%
Public Works	5,015,862	5,202,844	5,142,804	5,468,036	5,751,478	5.18%
Parks, Culture & Recreation	2,101,374	2,138,623	2,193,966	2,567,490	2,653,660	3.36%
Other Expenses	5,054,832	5,525,888	5,783,214	5,957,192	6,071,850	1.92%
<b>Total Operating Expenditures</b>	<b>20,236,553</b>	<b>21,188,100</b>	<b>20,928,473</b>	<b>23,503,595</b>	<b>24,279,747</b>	<b>3.30%</b>
Transfers To Capital Projects	6,758,777	5,097,971	873,237	4,672,400	3,478,000	(25.56%)
Transfers To Enterprise Funds	818,134	0	783,731	3,263,668	1,588,117	(51.34%)
Transfers To Enterprise Capital	6,674,550	17,781,269	2,285,000	18,636,315	4,853,719	(73.96%)
	<b>14,275,461</b>	<b>22,879,240</b>	<b>3,941,968</b>	<b>26,572,383</b>	<b>9,919,836</b>	<b>(62.67%)</b>
<b>General Fund Net</b>	<b>4,370,655</b>	<b>(13,152,922)</b>	<b>9,087,236</b>	<b>(205,040)</b>	<b>0</b>	

	Personnel Expenses	Operating Expenses	Capital Expenses	Other Expenses	Budget Approved	% of Fund
<b>EXPENDITURES</b>						
Mayor & Council	57,502	425,410	0	0	482,912	1.99%
City Administration	893,997	739,832	39,000	0	1,672,829	6.89%
City Clerk	398,273	118,712	0	0	516,985	2.13%
Finance	1,096,123	558,231	0	(179,568)	1,474,786	6.07%
Planning	376,076	333,850	0	0	709,926	2.92%
Public Safety	4,287,311	658,010	0	0	4,945,321	20.37%
Public Works	3,518,371	2,042,107	191,000	0	5,751,478	23.69%
Parks, Culture & Recreation	1,889,288	764,372	0	0	2,653,660	10.93%
Other Expenses	0	0	0	6,071,850	6,071,850	25.01%
<b>Total Operating Expenditures</b>	<b>12,516,941</b>	<b>5,640,524</b>	<b>230,000</b>	<b>5,892,282</b>	<b>24,279,747</b>	

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

		FY2009	FY2010	FY2011	FY2012	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
<b>Taxes</b>							
01010040 - 41110	Real Property Tax	2,892,375	2,967,262	3,383,940	3,400,000	3,450,000	1.47%
01010040 - 41120	Personal Property Tax	1,367,574	1,282,076	1,214,380	1,370,000	1,370,000	0.00%
01010040 - 41310	City Sales Tax	6,913,131	5,808,605	7,076,894	6,100,000	7,000,000	14.75%
01010040 - 41410	Raw Seafood Tax	4,619,222	3,594,173	5,371,768	4,500,000	5,500,000	22.22%
01010040 - 41911	Real Property Tax P&I	7,726	9,913	59,170	10,000	20,000	100.00%
01010040 - 41912	Personal Property Tax P&I	9,102	23,735	1,998	10,000	10,000	0.00%
01010040 - 41930	Gen Sales and Use Tax P&I	62,517	20,127	87,580	25,000	20,000	(20.00%)
01010040 - 41941	Raw Seafood Tax Penalty / Int	14,587	2,450	10,010	5,000	5,000	0.00%
<b>Total Taxes</b>		<b>15,886,235</b>	<b>13,708,340</b>	<b>17,205,739</b>	<b>15,420,000</b>	<b>17,375,000</b>	<b>12.68%</b>
<b>Intergovernmental</b>							
01012041 - 42101	Fed FCC Universal Srv Grant O	0	10,293	8,365	0	0	0.00%
01011041 - 42149	Misc Fed Operating Grant	0	27,097	122,467	0	0	0.00%
01011041 - 42151	DMV Commissions	56,194	47,812	54,741	50,000	50,000	0.00%
01013541 - 42152	Debt Reimbursements Grants	441,010	803,525	837,556	850,000	834,585	(1.81%)
01011041 - 42155	Corrections Contract	481,355	481,355	481,355	481,355	481,355	0.00%
01011041 - 42156	Byrne Drug Grant	16,480	24,992	25,469	0	0	0.00%
01011041 - 42157	Local Emergency Planning	15,135	15,135	13,479	14,343	0	(100.00%)
01011041 - 42161	AK Homeland Sec. Grnt	0	14,294	13,903	0	0	0.00%
01012041 - 42170	AK Public Library Assistance	6,350	6,350	6,300	7,000	7,000	0.00%
01012041 - 42171	IMLS Library Grant	0	0	6,000	7,000	7,000	0.00%
01011041 - 42198	Other Grants-DPS	10,274	222,466	5,477	0	0	0.00%
01012041 - 42199	Misc State Operating Grant PCR	18,623	44,588	50,532	18,676	0	(100.00%)
01010141 - 42249	Misc Fed Capital Grants	0	62,971	0	0	0	0.00%
01012041 - 42299	Misc State Capital Grant PCR	0	0	7,400	0	0	0.00%
01010041 - 42350	State Shared Revenue	285,546	277,152	279,655	300,000	435,328	45.11%
01010041 - 42351	Fisheries Business Tax	3,877,701	4,547,084	3,199,290	3,900,000	4,300,000	10.26%
01010041 - 42352	Fisheries Resource Land Tax	5,200,897	4,676,603	3,531,739	5,500,000	5,000,000	(9.09%)
01010041 - 42353	Motor Vehicle License Tax	41,275	44,825	43,342	40,000	40,000	0.00%
01010041 - 42354	Alcoholic Beverage Tax	3,100	12,950	3,750	10,000	5,000	(50.00%)
01010041 - 42359	Other State Revenue	748,479	336,030	484,347	552,272	907,163	64.26%
01010041 - 42390	State PILT	641,896	624,506	621,999	640,000	626,272	(2.15%)
01010041 - 42400	Enterprise PILT	462,297	462,297	198,605	0	0	0.00%
<b>Total Intergovernmental</b>		<b>12,306,612</b>	<b>12,742,326</b>	<b>9,995,772</b>	<b>12,370,646</b>	<b>12,693,703</b>	<b>2.61%</b>
<b>Charges for Services</b>							
01010142 - 43130	Zoning and Subdivision Fees	1,300	2,450	1,000	1,500	1,500	0.00%
01010142 - 43190	Other and Late Fees	53,121	62,433	11,174	40,000	40,000	0.00%
01011042 - 43210	Prisoner Fees	2,600	300	150	1,000	1,000	0.00%
01011042 - 43211	Impound Yard Storage Fees	475	0	545	0	0	0.00%
01011042 - 43212	Police Civil Service	250	800	450	1,000	500	(50.00%)
01011042 - 43213	Drug Forfeit Funds	0	8,531	0	0	0	0.00%
01011042 - 43250	Ambulance Service Fees	51,000	18,900	52,040	34,500	34,500	0.00%
01011042 - 43251	EMT Class Fees	0	0	400	1,000	500	(50.00%)
01011042 - 43260	Animal Control / Shelter Fees	755	345	555	1,000	600	(40.00%)
01012042 - 43710	Facility Passes	106,435	105,567	95,207	115,000	115,000	0.00%
01012042 - 43720	Program Fees	73,582	67,827	59,744	75,900	75,000	(1.19%)
01012042 - 43730	Concessions	0	0	0	3,000	3,000	0.00%
01012042 - 43740	Facility Rental Fees	5,847	9,603	7,425	5,000	5,000	0.00%
01012042 - 43750	Equipment Rental Fees	651	496	465	500	500	0.00%
01012042 - 43760	Other PCR Fees	5,677	4,584	7,015	3,500	3,500	0.00%
01012042 - 43770	Library Fees	9,974	11,850	9,609	10,000	10,000	0.00%
01012042 - 43771	Passport Fees (libry)	5,275	3,900	3,600	4,000	4,000	0.00%
01012042 - 43772	Library Postage Fee	35	72	494	0	0	0.00%
<b>Total Charges for Services</b>		<b>316,977</b>	<b>297,658</b>	<b>249,873</b>	<b>296,900</b>	<b>294,600</b>	<b>(0.77%)</b>

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Investment Income</b>						
01010043 - 47110 Interest Revenue	4,522,725	3,505,767	2,284,621	1,800,000	1,000,000	(44.44%)
01010043 - 47115 Interest Income-bonds	3,942	2,343	74	0	0	0.00%
01010043 - 47120 Incr (Decr) FMV Investments	1,091,638	(857,661)	(682,087)	0	0	0.00%
<b>Total Investment Income</b>	<b>5,618,305</b>	<b>2,650,449</b>	<b>1,602,609</b>	<b>1,800,000</b>	<b>1,000,000</b>	<b>(44.44%)</b>
<b>Other</b>						
01010047 - 45110 Business Licenses and Permits	10,800	11,825	10,625	11,200	11,000	(1.79%)
01010047 - 45210 Building Permits	3,500	5,125	4,550	4,500	4,500	0.00%
01010047 - 45220 Taxi Permits	2,505	2,440	2,965	2,600	3,000	15.38%
01010047 - 45230 Animal Licenses	1,595	895	715	1,500	1,000	(33.33%)
01010047 - 46210 Forfeits	1,166	1,575	2,344	1,400	2,000	42.86%
01010047 - 47210 Tideland Rent	50,124	163,049	51,124	50,000	50,000	0.00%
01010047 - 47220 Land Rent	9,751	11,106	11,586	11,000	11,000	0.00%
01012047 - 47400 Contrb & Donate / Prv Sources	0	5,500	15,010	0	0	0.00%
<b>Total Other</b>	<b>79,441</b>	<b>201,515</b>	<b>98,919</b>	<b>82,200</b>	<b>82,500</b>	<b>0.36%</b>
<b>Other Financing Sources</b>						
01019848 - 49110 Transfers From Spec Rev Fnd	0	1,200,000	1,200,000	0	1,200,000	0.00%
01019848 - 49120 Transfers From Gov Capt Projec	27,575	7,871	1,169,219	0	0	0.00%
01019848 - 49130 Transfers From Enterprise Oper	0	0	1,776,991	0	0	0.00%
01019848 - 49140 Transfers From Entrp Capt Proj	0	0	650,644	0	0	0.00%
01010048 - 49190 Other Fin Source-GO Bond Procd	4,470,000	0	0	0	0	0.00%
01010048 - 49193 Other Fin Source-Prem on bonds	65,918	0	0	0	0	0.00%
01010048 - 49210 Sale of Fixed Assets	111,607	102,177	7,911	100,000	100,000	0.00%
01010048 - 49410 Other	0	4,083	0	30,000	0	(100.00%)
<b>Total Other Financing Sources</b>	<b>4,675,100</b>	<b>1,314,131</b>	<b>4,804,765</b>	<b>130,000</b>	<b>1,300,000</b>	<b>900.00%</b>
<b>Non-Recurring Revenues</b>						
01010049 - 49900 Appropriated Fund Balance	0	0	0	11,097,419	1,453,780	(86.90%)
<b>Total Non-recurring Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,097,419</b>	<b>1,453,780</b>	<b>(86.90%)</b>
<b>Total General Fund Revenues</b>	<b>38,882,670</b>	<b>30,914,418</b>	<b>33,957,677</b>	<b>41,197,165</b>	<b>34,199,583</b>	<b>(16.99%)</b>

General Fund: **Mayor and City Council** (0100-001)

Mission

Strengthen our economy and sense of community.

Functions and Responsibilities

- *Establish policies that govern the functions and operations of the City through the adoption of ordinances and resolutions.*
- *Determine the level of services for the City and appropriate funds necessary to provide high quality services for the community with the available resources.*
- *Promote innovation and flexibility to meet the changing needs of our community.*
- *Hold public meetings and/or hearings in an open and transparent way to provide opportunities for citizen input on decisions that affect their quality of life.*
- *Represent the City in many areas at the local, State and Federal level.*

Departmental Goals

- *Successfully lobby on the State and Federal level for issues that are important to the community of Unalaska, by being prepared and well informed about matters that impact the community.*
- *Protect the financial interests of the City.*
- *Make informed decisions that maintain and protect infrastructure needed to provide dependable and efficient services.*
- *Promote economic development in the community.*
- *Set clear and definable goals for future projects or upgrades.*
- *Identify clear measurements of need for projects or services.*
- *Support Community Vision and Comprehensive Plan.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Ensure financial sustainability policies are followed	Protect the financial interests of the City
Develop a plan to address future Arctic impacts to Unalaska	Set clear and definable goals for future projects or upgrades
Review and adopt a comprehensive 5-year Capital and Major Maintenance Program annually	Set clear and definable goals for future projects or upgrades
Support Planning Commission in creating land use enforcement policies	Support Community Vision and Comprehensive Plan
Encourage land development for future business, industry and residential growth	Support Community Vision and Comprehensive Plan
Engage a consultant to conduct a Ports audit for better efficiencies and new opportunities as an Arctic Port	Promote economic development in the community

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

Mayor & Council		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Council</b>							
01020151 - 51100	Salaries and Wages	42,150	34,650	37,525	44,400	44,400	0.00%
01020151 - 52200	FICA & Medicare Emplr Match	3,225	2,651	2,871	3,397	3,397	0.00%
01020151 - 52300	PERS Employer Contribution	8,739	7,100	8,688	9,968	9,461	(5.10%)
01020151 - 52500	Workers Compensation	327	293	204	244	244	0.00%
<b>Total Personnel Expenses</b>		<b>54,441</b>	<b>44,694</b>	<b>49,289</b>	<b>58,009</b>	<b>57,502</b>	<b>(0.87%)</b>
01020152 - 53230	Legal Services	0	20	0	0	0	0.00%
01020152 - 53260	Training Services	13,797	2,824	1,995	12,000	12,000	0.00%
01020152 - 53300	Other Professional Svs	156,224	211,681	155,250	159,000	159,000	0.00%
01020152 - 55310	Telephone / Fax/ TV	437	765	998	840	1,100	31.00%
01020152 - 55902	Printing and Binding	228	0	0	0	0	0.00%
01020152 - 55903	Travel and Related Costs	58,549	51,516	54,134	56,645	55,000	(2.90%)
01020152 - 55905	Postal Services	0	439	0	0	0	0.00%
01020152 - 55906	Membership Dues	4,500	10,103	3,140	7,000	7,000	0.00%
01020152 - 55999	Other	1,141	1,147	1,307	1,500	1,500	0.00%
01020152 - 56100	General Supplies	32,546	30,828	32,836	30,000	62,000	106.70%
01020152 - 56120	Office Supplies	312	527	375	500	500	0.00%
01020152 - 56310	Food/Bev/Related for Programs	114	459	0	0	0	0.00%
01020152 - 56320	Business Meals	19,250	18,216	15,563	15,810	15,810	0.00%
01020152 - 56330	Food/Bev/Related Emp Apprctn	2,127	3,868	1,600	2,500	2,500	0.00%
01020152 - 56400	Books and Periodicals	0	0	0	300	0	(100.00%)
01020152 - 58498	Council Sponsorships Contngncy	12,365	4,617	7,668	20,000	20,000	0.00%
01020152 - 58499	Council Sponsorships - Planned	66,000	85,786	63,500	99,000	89,000	(10.10%)
<b>Total Operating Expenses</b>		<b>367,589</b>	<b>422,794</b>	<b>338,366</b>	<b>405,095</b>	<b>425,410</b>	<b>5.01%</b>
01020154 - 58497	Utility Rebate Program	165,176	283,725	0	0	0	0.00%
01020154 - 59810	Other Financing Uses	0	0	27,097	0	0	0.00%
<b>Total Other Expenses</b>		<b>165,176</b>	<b>283,725</b>	<b>27,097</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Council</b>		<b>587,206</b>	<b>751,213</b>	<b>414,752</b>	<b>463,104</b>	<b>482,912</b>	<b>4.28%</b>

General Fund: ***City Manager's Office*** (0100-002)  
 Responsible Manager/Title: Chris Hladick, City Manager

Mission

To provide professional advice and guidance to the city council, act as the city's representative regarding state and federal issues, and manage city services in an efficient manner while ensuring that the public is included and informed throughout government processes.

Functions and Responsibilities

- *Oversees the day-to-day operations of the City*
- *Implements the policy direction by the City Council*
- *Serves as an information resource to the City Council, citizens, and staff*
- *Manages City sponsored events and special projects*
- *Maintains relations between the City and legislators, federal and state agencies, and other governments and organizations*

Departmental Goals

- *To ensure that City services are being provided efficiently, economically, and effectively*
- *To aggressively pursue grant funding for capital projects and operations*
- *To promote a healthy local economy by closely monitoring regional fisheries related issues and advocating for the local fishing industry*
- *To foster open, constructive communication between the City and it's stakeholders*
- *To promote economic development supporting Ports Operations*
- *To ensure that all State and Federal Regulations are met by facilities and operations*
- *To serve as resource for City Council Directives*
- *To ensure air transportation is supporting community needs*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Develop Makushin Geothermal Project	To ensure that City services are being provided efficiently, economically, and effectively
Obtain grant funding for Landfill, Water & Waste Water Projects	To aggressively pursue grant funding for capital projects and operations
Management Training for Directors	To ensure that City services are being provided efficiently, economically, and effectively
Lobby Legislature for long term fix for PERS and support Revenue Sharing	To serve as resource for City Council Directives
Oversee Comp Plan Updates	To ensure that City services are being provided efficiently, economically, and effectively
Explore Housing availability Solutions	To serve as resource for City Council Directives
Guide Waste Water Treatment Improvements Process	To ensure that all State and Federal Regulations are met by facilities

Develop City sustainability plan	To continue to foster development of the sustainability plan
Participate in FAA EIS for Runway Improvements	To ensure air transportation is supporting community needs.
Implement Public Relations Program	To foster open, constructive communication between the City and its stakeholders.

Performance Measures

- Follow bills in legislature, identify bills that will impact the city and report to council. Coordinate strategy for each bill’s failure or success.

Measure:

	<u>FY11</u>	<u>FY12</u>
Number of bills related to city	#	27
Reports to council	#	6

- Encourage more public participation at council meetings/government processes

Measure: Not tracked.

	<u>FY11</u>	<u>FY12</u>
Number of participants at meetings	#	#
% increase over previous year	#	#

- Seek federal and state funding annually for capital projects.

Measure:

	<u>FY11</u>	<u>FY12</u>
Federal funding obtained	#	3,617,314
State funding obtained	#	14,676,386

- Ensure elements of visioning document are incorporated into annual budgets.

	<u>FY11</u>	<u>FY12</u>
Number of elements introduced	#	15
Elements:		
Identify actual projects that relate to vision.		<b>15</b>

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

City Administration		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>City Manager's Office</b>							
01020251 - 51100	Salaries and Wages	243,798	262,126	244,568	153,602	156,618	2.00%
01020251 - 51300	Overtime	1,318	913	535	500	500	0.00%
01020251 - 52100	Health Insurance Benefit	46,528	50,491	47,535	44,088	44,088	0.00%
01020251 - 52200	FICA & Medicare Emplr Match	17,295	18,742	16,542	9,843	10,024	1.80%
01020251 - 52300	PERS Employer Contribution	81,834	68,477	70,278	46,988	55,831	18.80%
01020251 - 52400	Unemployment Insurance	577	802	587	351	510	45.30%
01020251 - 52500	Workers Compensation	1,795	2,080	1,313	825	842	2.10%
<b>Total Personnel Expenses</b>		<b>393,144</b>	<b>403,631</b>	<b>381,359</b>	<b>256,197</b>	<b>268,413</b>	<b>4.77%</b>
01020252 - 53230	Legal Services	20	0	0	0	0	0.00%
01020252 - 53260	Training Services	580	1,165	1,980	1,115	1,680	50.70%
01020252 - 54230	Custodial Services/Supplies	39,236	38,827	39,110	40,500	42,500	4.90%
01020252 - 54300	Repair/Maintenance Services	2,894	0	2,156	1,500	1,500	0.00%
01020252 - 55310	Telephone/Fax/TV	3,747	3,848	4,540	3,640	3,640	0.00%
01020252 - 55320	Network / Internet	30	0	0	0	0	0.00%
01020252 - 55901	Advertising	2,400	2,400	1,900	2,450	2,450	0.00%
01020252 - 55902	Printing and Binding	1,730	2,492	2,090	3,300	3,300	0.00%
01020252 - 55903	Travel and Related Costs	49,343	49,988	54,748	29,266	27,940	(4.50%)
01020252 - 55905	Postal Services	605	575	540	1,000	1,000	0.00%
01020252 - 55906	Membership Dues	2,458	2,125	2,320	175	240	37.10%
01020252 - 56100	General Supplies	4,364	7,110	3,092	7,750	7,690	(0.80%)
01020252 - 56120	Office Supplies	2,354	2,713	532	2,300	2,300	0.00%
01020252 - 56150	Computer Hardware / Software	0	0	192	0	0	0.00%
01020252 - 56160	Uniforms	0	169	0	0	0	0.00%
01020252 - 56260	Gasoline for Vehicles	1,054	975	1,255	1,000	1,000	0.00%
01020252 - 56320	Business Meals	1,453	471	1,589	3,400	3,400	0.00%
01020252 - 56330	Food/Bev/Related Emp Apprctn	4,584	5,841	5,863	6,250	6,250	0.00%
01020252 - 56400	Books and Periodicals	345	1,751	838	465	465	0.00%
<b>Total Operating Expenses</b>		<b>117,194</b>	<b>120,449</b>	<b>122,745</b>	<b>104,111</b>	<b>105,355</b>	<b>1.19%</b>
01020253 - 57400	Machinery and Equipment	0	0	0	0	39,000	0.00%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>39,000</b>	<b>0.00%</b>
<b>Total City Manager's Office</b>		<b>510,338</b>	<b>524,079</b>	<b>504,104</b>	<b>360,308</b>	<b>412,768</b>	<b>14.56%</b>

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>City Administration</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Natural Resources</b>							
01020451 - 51100	Salaries and Wages	0	0	0	98,758	100,156	1.40%
01020451 - 52100	Health Insurance Benefit	0	0	0	26,400	26,400	0.00%
01020451 - 52200	FICA/Medicare Employer Match	0	0	0	7,555	7,662	1.40%
01020451 - 52300	PERS Employer Benefit	0	0	0	29,148	34,462	18.20%
01020451 - 52400	Unemployment Ins Benefit	0	0	0	351	510	45.30%
01020451 - 52500	Workers Compensation Ins	0	0	0	513	521	1.60%
<b>Total Personnel Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>162,725</b>	<b>169,711</b>	<b>4.29%</b>
01020452 - 53260	Training Services	0	0	0	265	265	0.00%
01020452 - 54300	Repair/Maintenance Services	0	0	0	500	500	0.00%
01020452 - 55310	Telephone / Fax / TV	0	0	0	1,000	1,000	0.00%
01020452 - 55903	Travel and Related Costs	0	0	0	29,183	29,183	0.00%
01020452 - 55906	Membership Dues	0	0	0	2,450	2,650	8.20%
01020452 - 56120	Office Supplies	0	0	0	600	1,200	100.00%
01020452 - 56400	Books and Periodicals	0	0	0	459	459	0.00%
<b>Total Operating Expenses</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>34,457</b>	<b>35,257</b>	<b>2.32%</b>
<b>Total Natural Resources</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>197,182</b>	<b>204,968</b>	<b>3.95%</b>

General Fund: Administration (0100-003)  
 Responsible Manager/Title: John Fulton, Assistant City Manager

Mission

To provide effective, fiscally responsible municipal services of the highest quality, consistent with the resources available to us.

Functions and Responsibilities

- *Directs the implementation of policies and programs established by the City Council*
- *Provides overall direction, coordination, and management for all City departments*
- *Provides support for daily operations to all City departments*
- *Provides centralized human resources and risk management and associated policies and programs*
- *Conducts research and participates in labor negotiations*
- *Manages and administers City Council's Community Support grant program*
- *Participates in capital projects conducts research and other tasks as necessary*

Departmental Goals

- *To ensure Council policies and programs achieve their objectives and desired outcomes*
- *To ensure quality employee performance and reduce performance-related liability through staff development and training programs*
- *To ensure City's hiring and employment process meets Code requirements, Equal Opportunity Employment policy, and Affirmative Action Plan*
- *To ensure pay and benefit plans are equitable and competitive through research and analysis*
- *To provide quality customer service to all departments and employees*
- *To recruit and retain highly qualified employees*
- *To maintain a cost effective health insurance program*

**DEPARTMENT OF ADMINISTRATION OBJECTIVES FOR FY-13**

Objective	Supports Departmental Goal
Solicit firm for Wage Compensation and Benefit Plan for COU	Recruit and retain highly qualified employees
Complete collective bargaining agreement for PSEA 2012-2015 contract	Achieve Council's policy and program goals
Revise Title III, City's personnel policy, through policies or Code revision	Achieve Council's policy and program goals
Provide management team training	Ensure quality employee performance and foster staff development
Assist in preparation of annual City budget	Achieve Council's policy and program goals
Develop employee recognition program	Foster staff development

## Performance Measures \*

### FY-12 Performance Measures:

100% of the requests to fill positions will be processed within 3 days.

- Though this is the case most of the time we had a few select positions that this could not be achieved due to the type of position and due to other decision makers involved in the process resulting in less than 100% success rate

100% of improperly completed workman's compensation forms submitted will be rejected within 1 day.

- When received by the department we were able to meet this performance measure; however, often the WC claims were not submitted within 24 hours. We had 24 claims in 2011.

100% of property damage and liability claims processed within 7 days.

- Once we had a Risk Manager on board we were able to respond within the 7 day goal for this performance measure.

### FY-13 Performance Measures:

90% of the requests to fill positions will be processed within 3 days.

100% of improperly completed workman's compensation forms submitted will be rejected within 1 day.

90% of property damage and liability claims processed within 7 days.

\* Note: FY2012 was the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented.

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

City Administration		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Administration</b>							
01020351 - 51100	Salaries and Wages	197,066	225,393	180,288	243,281	251,140	3.20%
01020351 - 51300	Overtime	569	0	28	382	382	0.00%
01020351 - 52100	Health Insurance Benefit	48,851	58,511	56,446	92,605	92,612	0.00%
01020351 - 52200	FICA & Medicare Emplr Match	15,126	17,282	13,812	18,634	19,239	3.20%
01020351 - 52300	PERS Employer Contribution	65,876	60,335	54,663	74,946	89,377	19.30%
01020351 - 52400	Unemployment Insurance	1,489	1,133	934	1,223	1,782	45.70%
01020351 - 52500	Workers Compensation	1,411	1,788	973	1,310	1,341	2.40%
<b>Total Personnel Expenses</b>		<b>330,388</b>	<b>364,442</b>	<b>307,144</b>	<b>432,381</b>	<b>455,873</b>	<b>5.43%</b>
01020352 - 53230	Legal Services	65,560	17,612	12,585	70,000	70,000	0.00%
01020352 - 53260	Training Services	2,399	1,199	7,341	25,000	25,000	0.00%
01020352 - 53264	Education Reimbursement	0	0	0	0	2,000	0.00%
01020352 - 53300	Other Professional Svs	47,968	183,002	114,409	68,510	65,000	(5.10%)
01020352 - 54110	Water / Sewerage	726	724	762	1,080	1,080	0.00%
01020352 - 54210	Solid Waste	2,737	2,747	2,851	3,000	3,800	26.70%
01020352 - 54410	Buildings / Land Rental	0	343	686	2,100	2,000	(4.80%)
01020352 - 55200	General Insurance	257,697	233,732	218,479	239,816	247,655	3.30%
01020352 - 55310	Telephone/Fax/TV	23,908	26,028	26,977	26,640	27,120	1.80%
01020352 - 55320	Network / Internet	1,079	1,079	0	1,080	2,000	85.20%
01020352 - 55901	Advertising	11,717	10,954	6,406	12,000	12,000	0.00%
01020352 - 55902	Printing and Binding	2,109	697	25	1,525	1,500	(1.60%)
01020352 - 55903	Travel and Related Costs	17,696	10,429	2,120	19,233	18,900	(1.70%)
01020352 - 55905	Postal Services	418	706	420	1,200	1,200	0.00%
01020352 - 55906	Membership Dues	718	305	180	1,400	1,400	0.00%
01020352 - 55908	Employee Moving Costs	6,857	0	0	5,000	5,000	0.00%
01020352 - 55999	Other	130	40	0	400	400	0.00%
01020352 - 56100	General Supplies	247	16	155	4,750	2,500	(47.40%)
01020352 - 56120	Office Supplies	7,355	7,059	10,285	12,250	12,265	0.10%
01020352 - 56160	Uniforms	0	207	0	100	100	0.00%
01020352 - 56220	Electricity	52,918	42,890	37,581	50,000	55,000	10.00%
01020352 - 56240	Heating Oil	26,000	23,682	32,628	30,400	36,000	18.40%
01020352 - 56260	Gasoline for Vehicles	1,041	1,108	1,632	1,200	1,600	33.30%
01020352 - 56320	Business Meals	1,321	439	445	1,000	1,000	0.00%
01020352 - 56330	Food/Bev/Related Emp Apprctn	2,021	3,014	844	1,905	1,500	(21.30%)
01020352 - 56400	Books and Periodicals	4,352	3,873	1,512	3,012	3,200	6.20%
<b>Total Operating Expenses</b>		<b>536,971</b>	<b>571,885</b>	<b>478,323</b>	<b>582,601</b>	<b>599,220</b>	<b>2.85%</b>
<b>Total Administration</b>		<b>867,360</b>	<b>936,327</b>	<b>785,467</b>	<b>1,014,982</b>	<b>1,055,093</b>	<b>3.95%</b>

General Fund: ***City Clerk's Office*** (0100-005)  
 Responsible Manager/Title: Elizabeth Masoni, City Clerk

Mission Statement

The mission of the Office of the City Clerk is to fulfill its role as elections official, tax collector, legislative administrator, and records manager for the City in an efficient, professional and friendly manner, and to serve the citizens of Unalaska as an accessible and responsive representative of transparent and open government.

Functions and Responsibilities

- *Administers elections*
- *Prepares agendas and information packets for City Council meetings and records the minutes of the meetings*
- *Manages the assessment and collection of taxes, the issuance of business licenses, and the collection of water and sewer assessments*
- *Provides support services to other City departments, including records management and storage, mail, and phone services*
- *Manages grants*
- *Prepares and posts public notices and handles requests for public information*
- *Maintains official records*

Departmental Goals

- *To provide friendly, knowledgeable service to citizens, elected officials and City staff*
- *To serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete*
- *To manage grants accurately and in compliance with all regulations of the granting agency*
- *To provide timely and accurate collection of taxes*
- *To protect and preserve official City documents*
- *To protect the public's right to information and access to government*
- *To ensure fair and equal tax collection for the City of Unalaska*
- *To implement fair and impartial elections in full compliance with all applicable regulations*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Continue with sales and property tax legal proceedings	Provide timely and accurate collection of taxes
To update the retention policy for electronic records, and electronic storage of permanent records	Protect and preserve official City documents
Continue the development and use of MUNIS module for business licenses, sales tax, and property tax	Ensure fair and equal tax collection
Continue creating a database of minutes, resolutions, and ordinances to put on the web site	Protect the public's right to information and access to government

Improve Clerks portion of web site to provide access to information and current forms	Protect the public's right to information and access to government
Network with other departments to ensure accuracy in grant reporting	To manage grants accurately and in compliance with all regulations of the granting agency

Performance Measures

<i>Ensure fair and equal tax collection</i>	<b>FY11 *(Actual)</b>	<b>FY13 (Target)</b>
Collect 98% of the Property Tax Billed	99.5%	100%
	* Based on FY11 CAFR	

<i>Provide friendly, knowledgeable service to citizens, elected officials, and City staff</i>	<b>FY12 *(Estimated)</b>	<b>FY13 *(Target)</b>
Average Number of Phone Calls Processed Per Month	1,165 / Month	750/Month
	* Based on 7 months of actuals	* Initiation of VOIP

<i>Protect the public's right to information and access to government</i>	<b>FY12 *(Estimated)</b>	<b>FY13 (Target)</b>
Percentage of Requests for Public Information Responded to within 24 Hours	90%	100%
	* Based on 7 months of actuals	

<i>Serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete</i>	<b>FY12 *(Estimated)</b>	<b>FY13 (Target)</b>
Percentage of Meeting Packets to Council Members and E-Packet Posted on Web for Public Four Days Prior to Meeting	100%	100%
	* Based on 7 months of actuals	

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

City Clerk		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Clerks</b>							
01020551 - 51100	Salaries and Wages	237,576	147,342	208,040	214,194	219,205	2.30%
01020551 - 51300	Overtime	4,200	391	4,322	4,000	4,000	0.00%
01020551 - 52100	Health Insurance Benefit	48,145	40,935	63,229	79,200	79,200	0.00%
01020551 - 52200	FICA & Medicare Emplr Match	18,028	11,302	16,246	16,694	17,075	2.30%
01020551 - 52300	PERS Employer Contribution	71,168	32,862	61,139	63,979	76,127	19.00%
01020551 - 52400	Unemployment Insurance	937	806	1,135	1,053	1,530	45.30%
01020551 - 52500	Workers Compensation	1,590	922	1,084	1,112	1,136	2.20%
<b>Total Personnel Expenses</b>		<b>381,644</b>	<b>234,560</b>	<b>355,195</b>	<b>380,232</b>	<b>398,273</b>	<b>4.74%</b>
01020552 - 53100	Official / Administrative	832	833	822	900	900	0.00%
01020552 - 53210	Audit and Accounting	0	0	622	0	0	0.00%
01020552 - 53230	Legal Services	7,374	4,132	442	7,000	7,000	0.00%
01020552 - 53250	Assessment Services	29,984	31,068	20,100	38,613	38,100	(1.30%)
01020552 - 53260	Training Services	798	540	8,026	1,700	3,930	131.20%
01020552 - 53264	Education Reimbursement	0	0	0	0	2,502	0.00%
01020552 - 53300	Other Professional Svs	2,901	11,350	14,911	17,360	17,780	2.40%
01020552 - 53490	Other Technical Services	0	0	3,750	0	0	0.00%
01020552 - 54300	Repair/Maintenance Services	4,585	4,156	1,580	4,000	4,000	0.00%
01020552 - 54410	Buildings / Land Rental	0	78	290	0	0	0.00%
01020552 - 54420	Equipment Rental	2,700	2,700	2,700	3,400	3,400	0.00%
01020552 - 55310	Telephone / Fax / TV	0	0	835	1,100	1,100	0.00%
01020552 - 55901	Advertising	3,577	2,857	4,632	4,000	4,000	0.00%
01020552 - 55902	Printing and Binding	1,059	1,662	2,199	2,500	2,500	0.00%
01020552 - 55903	Travel and Related Costs	4,196	9,083	3,752	6,000	10,500	75.00%
01020552 - 55905	Postal Services	2,144	2,579	2,924	3,000	3,000	0.00%
01020552 - 55906	Membership Dues	475	170	340	500	900	80.00%
01020552 - 55999	Other	285	95	60	500	500	0.00%
01020552 - 56100	General Supplies	203	0	0	0	0	0.00%
01020552 - 56120	Office Supplies	7,680	27,047	6,361	24,500	18,000	(26.50%)
01020552 - 56150	Computer Hardware / Software	0	1,506	5,200	0	0	0.00%
01020552 - 56160	Uniforms	0	101	0	0	0	0.00%
01020552 - 56320	Business Meals	400	897	30	300	300	0.00%
01020552 - 56330	Food/Bev/Related Emp Apprctn	406	131	472	500	300	(40.00%)
01020552 - 56400	Books and Periodicals	0	50	0	0	0	0.00%
<b>Total Operating Expenses</b>		<b>69,597</b>	<b>101,035</b>	<b>80,049</b>	<b>115,873</b>	<b>118,712</b>	<b>2.45%</b>
01020553 - 57400	Machinery and Equipment	0	0	19,918	0	0	0.00%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>19,918</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total Clerks</b>		<b>451,241</b>	<b>335,594</b>	<b>455,161</b>	<b>496,105</b>	<b>516,985</b>	<b>4.21%</b>

General Fund: ***Finance Department*** (0100-006)  
 Responsible Manager/Title: Tonya Miller, Finance Director

Mission Statement

In a spirit of excellence, integrity and dedication, the mission of the Finance Department is to provide sound and innovative financial management in the areas of financial record keeping, accounting, payroll, accounts payable, billing, budgeting, and reporting with the desire to provide outstanding customer service and conduct ourselves according to the highest professional standards.

Functions and Responsibilities

- *Prepares the City’s Comprehensive Annual Financial Report, Annual Budget, and interim financial reports.*
- *Procures goods and services and processes payments to City vendors and employees.*
- *Performs billing, collection and customer service for public utilities, ports, and other City departments.*
- *Directs the City’s cash, investment, and debt management activities.*

Departmental Goals

- *To provide accurate and timely financial information to the City’s staff, elected officials, citizens and other stakeholders.*
- *To safeguard the City’s assets and provide for high returns on investments while minimizing risk and maintaining liquidity.*
- *To efficiently and accurately process accounts payable, payroll, billing and collections.*
- *To provide support, information and assistance to other City departments.*
- *To maintain a high level of professional standards by complying with all applicable laws, regulations and recommended practices and by participating in continuing professional education.*

**OBJECTIVES**

Objective	Supports Departmental Goal
Improve the operating and capital budget document to comply with GFOA recommended practices	Maintain high professional standards
Continue process of upgrading our billing system to the Munis UBCIS product.	Support other departments
Identify City-wide financial policies that need to be developed, expanded or clarified and begin to prepare drafts for review	Safeguard City assets Support other departments Maintain high professional standards

Continue development of financial sustainability plan	Safeguard City assets
Offer governmental accounting training for Finance Department staff	Accurate reporting Accurate processing Maintain high professional standards

Performance Measures

- Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the Government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.

Measure: Certificate of Excellence Award achieved

<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>
√	√	√	√	√

- Process 95% of accounts payables invoices accurately.

Measure:

	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>
Number of Invoices Processed	8,407	8,310	8,370
% correct	*	*	99.94%

- Process 100% of requisitions accurately.

Measure:

	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>
Number of Requisitions Processed	2,190	2,186	2,210
Dollar Value of Requisitions Processed	\$ 49,336,731	\$ 50,501,713	\$ 31,344,646
% correct	*	100%	100%

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

Finance		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Finance</b>							
01020651 - 51100	Salaries and Wages	369,291	361,375	390,790	418,336	415,636	(0.60%)
01020651 - 51200	Temporary Employees	7,740	923	9,359	11,851	11,886	0.30%
01020651 - 51300	Overtime	1,253	642	145	558	246	(55.90%)
01020651 - 52100	Health Insurance Benefit	101,571	101,649	127,190	148,562	172,357	16.00%
01020651 - 52200	FICA & Medicare Emplr Match	28,976	27,766	30,958	32,912	32,725	(0.60%)
01020651 - 52300	PERS Employer Contribution	126,540	95,855	115,811	127,281	149,047	17.10%
01020651 - 52400	Unemployment Insurance	2,052	1,851	2,327	2,369	3,470	46.50%
01020651 - 52500	Workers Compensation	2,822	2,847	2,093	2,286	2,298	0.50%
<b>Total Personnel Expenses</b>		<b>640,246</b>	<b>592,908</b>	<b>678,672</b>	<b>744,155</b>	<b>787,665</b>	<b>5.85%</b>
01020652 - 53210	Audit and Accounting	54,374	55,172	62,333	83,706	76,153	(9.00%)
01020652 - 53220	Investment Management Svcs	139,875	141,770	141,558	116,220	109,200	(6.00%)
01020652 - 53230	Legal Services	45	98	0	1,000	500	(50.00%)
01020652 - 53260	Training Services	5,763	4,833	6,265	12,000	8,250	(31.30%)
01020652 - 53264	Education Reimbursement	0	9,270	7,725	8,000	14,000	75.00%
01020652 - 53300	Other Professional Svcs	1,600	505	829	5,000	2,000	(60.00%)
01020652 - 54300	Repair/Maintenance Services	1,337	3,536	5,795	4,500	8,000	77.80%
01020652 - 54410	Buildings/Land Rental	0	100	200	0	0	0.00%
01020652 - 54420	Equipment Rental	0	0	0	500	500	0.00%
01020652 - 55310	Telephone/Fax/TV	586	1,059	3,391	3,000	2,000	(33.30%)
01020652 - 55901	Advertising	1,150	139	0	0	0	0.00%
01020652 - 55902	Printing and Binding	0	0	0	300	300	0.00%
01020652 - 55903	Travel and Related Costs	16,031	9,760	14,375	15,000	15,000	0.00%
01020652 - 55904	Banking / Credit Card Fees	8,833	8,441	9,483	8,400	7,920	(5.70%)
01020652 - 55905	Postal Services	2,666	2,979	2,790	3,160	3,800	20.30%
01020652 - 55906	Membership Dues	1,245	1,010	645	1,610	1,500	(6.80%)
01020652 - 55908	Employee Moving Costs	0	0	0	5,000	0	(100.00%)
01020652 - 55999	Other	0	4	54	100	100	0.00%
01020652 - 56100	General Supplies	67	0	20	0	0	0.00%
01020652 - 56120	Office Supplies	16,880	16,912	17,007	20,000	19,500	(2.50%)
01020652 - 56150	Computer Hardware / Software	0	0	0	6,000	0	(100.00%)
01020652 - 56220	Electricity	(942)	0	0	0	0	0.00%
01020652 - 56260	Gasoline for Vehicles	925	768	815	1,320	1,296	(1.80%)
01020652 - 56320	Business Meals	224	0	202	500	500	0.00%
01020652 - 56330	Food/Bev/Related Emp Apprctn	2,513	1,888	2,613	4,000	2,500	(37.50%)
01020652 - 56400	Books and Periodicals	588	741	722	1,200	1,200	0.00%
<b>Total Operating Expenses</b>		<b>253,758</b>	<b>258,983</b>	<b>276,822</b>	<b>300,516</b>	<b>274,219</b>	<b>(8.75%)</b>
01020654 - 58920	Allocations OUT-Credit	(147,747)	(147,747)	(169,404)	(169,404)	(179,568)	6.00%
<b>Total Other Expenses</b>		<b>(147,747)</b>	<b>(147,747)</b>	<b>(169,404)</b>	<b>(169,404)</b>	<b>(179,568)</b>	<b>6.00%</b>
<b>Total Finance</b>		<b>746,257</b>	<b>704,144</b>	<b>786,090</b>	<b>875,267</b>	<b>882,316</b>	<b>0.81%</b>

Mission Statement

The mission of the Information Systems department is to promote excellence, quality, and efficiency by delivering and supporting enabling technology for network services and infrastructure, programs, and applications while protecting city-wide data.

Functions and Responsibilities

- *Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, and backup devices.*
- *Installs, monitors and maintains the City's VOIP phones system in all major buildings.*
- *Manages the selection and installation of software and provides user support to all City departments.*
- *Maintains the City's web site user- security settings.*
- *Develops and implements security procedures and a disaster recovery plan.*

Departmental Goals

- *To provide quality, cost effective services through the innovative use of technology.*
- *To ensure reliable infrastructure thereby minimizing down-time for City network users.*
- *To maintain a high level of professionalism, knowledge and skills through continuing training and investigation of new technology.*
- *To facilitate the usage of City hardware and software.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Continuing to further implement the Munis product line relative to City needs.	Facilitate usage of hardware/software.
Continue Developing Virtual Servers, monitor SAN devices, testing and evaluate Virtual desktops.	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.
Continue installing/upgrading Wireless Backbone equipment to increase bandwidth between City buildings and assist with connecting Utility Enterprise monitoring locations (SCADA)	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.

Performance Measures

- Maintain 95% uptime availability of mail system. (Less than 1% down time in FY12)
- Maintain 90% uptime availability of network backbone to all major City locations. (Less than 1% down time in FY12)
- Be able to provide a new unit with basic functionality to a user suffering a computer failure within one hour. (3units replaced within 24 hours of complete failure in FY12)

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

Finance		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Information Systems</b>							
01020751 - 51100	Salaries and Wages	132,620	137,045	108,337	162,206	169,069	4.20%
01020751 - 51300	Overtime	1,267	2,998	1,936	3,850	4,200	9.10%
01020751 - 52100	Health Insurance Benefit	34,635	36,137	31,671	50,601	60,984	20.50%
01020751 - 52200	FICA & Medicare Emplr Match	10,243	10,718	8,718	12,698	12,932	1.80%
01020751 - 52300	PERS Employer Contribution	45,470	37,321	32,086	49,890	59,214	18.70%
01020751 - 52400	Unemployment Insurance	759	676	537	804	1,176	46.30%
01020751 - 52500	Workers Compensation	988	1,089	585	866	883	2.00%
<b>Total Personnel Expenses</b>		<b>225,982</b>	<b>225,984</b>	<b>183,870</b>	<b>280,915</b>	<b>308,458</b>	<b>9.80%</b>
01020752 - 53260	Training Services	7,590	150	4,200	9,500	13,750	44.70%
01020752 - 53264	Education Reimbursement	0	10,674	8,922	0	0	0.00%
01020752 - 53300	Other Professional Svs	23,453	20,167	2,100	5,000	5,000	0.00%
01020752 - 53410	Software / Hardware Support	82,325	89,258	96,648	119,144	122,932	3.20%
01020752 - 55310	Telephone/Fax/TV	1,153	826	1,176	2,000	1,500	(25.00%)
01020752 - 55320	Network / Internet	30,443	31,482	30,972	27,620	24,430	(11.50%)
01020752 - 55903	Travel and Related Costs	10,444	3,750	6,657	7,500	12,500	66.70%
01020752 - 55908	Employee Moving Costs	0	0	0	700	0	(100.00%)
01020752 - 56100	General Supplies	1,149	585	621	1,500	3,000	100.00%
01020752 - 56120	Office Supplies	178	0	0	0	0	0.00%
01020752 - 56150	Computer Hardware / Software	164,009	155,538	106,847	107,000	100,000	(6.50%)
01020752 - 56320	Business Meals	163	117	89	200	300	50.00%
01020752 - 56330	Food/Bev/Related Emp Apprctn	106	0	0	100	100	0.00%
01020752 - 56400	Books and Periodicals	306	45	0	500	500	0.00%
<b>Total Operating Expenses</b>		<b>321,319</b>	<b>312,592</b>	<b>258,232</b>	<b>280,764</b>	<b>284,012</b>	<b>1.16%</b>
01020753 - 57400	Machinery and Equipment	0	0	0	144,160	0	(100.00%)
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>144,160</b>	<b>0</b>	<b>(100.00%)</b>
<b>Total Information Systems</b>		<b>547,301</b>	<b>538,576</b>	<b>442,101</b>	<b>705,839</b>	<b>592,470</b>	<b>(16.06%)</b>

General Fund: **Planning Department** (0100-008)  
 Responsible Manager/Title: Erin Reinders, Planning Director

Providing quality public service and creating a safe, functional and attractive city through coordinated community visioning, comprehensive planning, mapping, and development review.

Functions and Responsibilities

- *Coordinates community planning and development, land use within the City of Unalaska.*
- *Provides information, guidance and direction on land use issues and regulations to city staff, elected and appointed officials as well as the public.*
- *Guides the development of the Capital and Major Maintenance Plan program.*
- *Serves as staff for the Planning Commission and Platting Board.*

Departmental Goals

- *To maintain a high level of energy and commitment to serve and engage the public.*
- *To provide comprehensive planning for the City of Unalaska.*
- *To help applicants achieve their development goals while administering Code of Ordinances.*
- *To guide of community growth and development as outlined in the City's Comprehensive Plan.*
- *To streamline and improve the five-year Capital and Major Maintenance Plan.*

Departmental Objectives

Major Objectives	Supporting Departmental Goals
Continue to refine the CMMP.	<ul style="list-style-type: none"> <li>• Provide comprehensive planning</li> <li>• Streamline and improve the CMMP</li> </ul>
Continue building the Geographic Information System.	<ul style="list-style-type: none"> <li>• Provide comprehensive planning</li> <li>• Guide community growth and development</li> <li>• Serve and engage the public</li> </ul>
Provide training opportunities for the Planning Commission and Development Review Team.	<ul style="list-style-type: none"> <li>• Guide community growth and development</li> <li>• Help applicants achieve development goals</li> <li>• Provide comprehensive planning</li> </ul>
Ensure that Title 8 and other relevant sections of Code and various Planning Documents remain relevant and applicable.	<ul style="list-style-type: none"> <li>• Guide community growth and development</li> <li>• Provide comprehensive planning</li> <li>• Help applicants achieve development goals</li> <li>• Serve and engage the public</li> </ul>

Departmental Performance Measures

Measure	FY 2012	FY 2013
Percentage of Building Permits processed within 14 days	100% or 10/10 (YTD)	100% (Target)
Percentage of initiatives outlined in Department Work Plan addressed	67% or 12/18 (YTD) <i>(Planning 83% or 5/7; Housing 25% or 1/4; Administration 86% or 6/7)</i>	80% (Target)
Staff provides appropriate support to Planning Commission/Platting Board (Per 2011 Annual Report)	Application Type	Applied/Granted
	Variance	2/1
	Conditional Use	3/1
	Zone Amendment	2/1
	Plats	2/2
	TOTAL MEETINGS	8

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Planning</b>							
<b>Planning</b>							
01020851 - 51100	Salaries and Wages	36,898	86,798	79,314	192,235	204,735	6.50%
01020851 - 51300	Overtime	0	0	0	500	500	0.00%
01020851 - 52100	Health Insurance Benefit	16,930	30,786	23,020	79,200	79,200	0.00%
01020851 - 52200	FICA & Medicare Emplr Match	2,823	6,640	6,224	14,746	15,663	6.20%
01020851 - 52300	PERS Employer Contribution	12,886	23,910	23,862	59,285	73,377	23.80%
01020851 - 52400	Unemployment Insurance	340	801	464	1,043	1,500	43.80%
01020851 - 52500	Workers Compensation	273	702	418	1,034	1,101	6.50%
<b>Total Personnel Expenses</b>		<b>70,149</b>	<b>149,637</b>	<b>133,302</b>	<b>348,043</b>	<b>376,076</b>	<b>8.05%</b>
01020852 - 53230	Legal Services	2,212	2,009	741	6,000	4,000	(33.30%)
01020852 - 53240	Engineering/Architectural Svs	0	26	0	4,000	200,000	4900.00%
01020852 - 53260	Training Services	325	1,315	0	8,000	5,000	(37.50%)
01020852 - 53264	Education Reimbursement	0	0	0	2,500	0	(100.00%)
01020852 - 53300	Other Professional Svs	1,537	7,929	1,429	19,500	5,000	(74.40%)
01020852 - 53430	Survey Services	16,115	18,000	18,468	57,917	75,000	29.50%
01020852 - 53490	Other Technical Services	0	7	0	0	15,000	0.00%
01020852 - 54110	Water / Sewerage	229	0	0	0	0	0.00%
01020852 - 54210	Solid Waste	38	0	0	0	0	0.00%
01020852 - 54300	Repair/Maintenance Services	0	2,556	0	0	1,500	0.00%
01020852 - 54410	Buildings/Land Rental	0	0	309	0	350	0.00%
01020852 - 54420	Equipment Rental	0	0	0	0	100	0.00%
01020852 - 55310	Telephone / Fax/TV	2,619	2,797	3,055	3,500	4,000	14.30%
01020852 - 55901	Advertising	500	0	0	500	500	0.00%
01020852 - 55903	Travel and Related Costs	5,114	3,671	7,041	5,000	6,000	20.00%
01020852 - 55905	Postal Services	60	320	374	500	500	0.00%
01020852 - 55906	Membership Dues	80	378	40	500	1,600	220.00%
01020852 - 55908	Employee Moving Costs	3,843	0	0	0	0	0.00%
01020852 - 56100	General Supplies	0	2,000	46	2,000	2,000	0.00%
01020852 - 56120	Office Supplies	23,114	7,718	15,951	6,712	10,000	49.00%
01020852 - 56150	Computer Hardware / Software	0	24,025	1,780	600	1,000	66.70%
01020852 - 56160	Uniforms	0	101	0	0	0	0.00%
01020852 - 56220	Electricity	175	0	0	0	0	0.00%
01020852 - 56260	Gasoline for Vehicles	0	0	0	350	1,000	185.70%
01020852 - 56320	Business Meals	550	347	1,016	400	500	25.00%
01020852 - 56330	Food/Bev/Related Emp Apprctn	117	68	154	450	500	11.10%
01020852 - 56400	Books and Periodicals	115	282	167	300	300	0.00%
<b>Total Operating Expenses</b>		<b>56,741</b>	<b>73,548</b>	<b>50,572</b>	<b>118,729</b>	<b>333,850</b>	<b>181.19%</b>
<b>Total Planning</b>		<b>126,891</b>	<b>223,185</b>	<b>183,874</b>	<b>466,772</b>	<b>709,926</b>	<b>52.09%</b>

General Fund: ***Police, Dispatch & DMV*** (0100-011)  
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provides comprehensive police services, including community patrols, emergency responses and criminal investigations*
- *Provides radio dispatch for police, fire, EMS, Alaska State Troopers and other emergency agencies*
- *Manages, coordinates, and provides administrative support for all divisions of the Department of Public Safety*
- *Operates the local office of the Alaska Dept. of Motor Vehicles*
- *Enforces animal control ordinances, cares for impounded animals and educates the public about animal welfare issues*

Departmental Goals

- *To maintain a highly skilled staff through departmental training and continuing professional education*
- *To promote community security through an ongoing commitment to reviewing, improving and maintaining the City's disaster preparedness and emergency response capabilities*
- *To promote productive community partnerships through education, outreach and public relations programs*
- *To keep policies and procedures current*
- *To protect the community's infrastructure and neighborhoods*
- *Maximize storage space through the use of technology*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Finalize draft SOGs into digital format for distribution to employees	Keep policies and procedures current
Plan for a community-wide vulnerability assessment	Promote community security through improving disaster preparedness
Continue with digital archiving project	Storage space, digital records
Focus on junk vehicle impounds to coincide with community metal disposal	Protect the community's infrastructure and neighborhoods
Focus on certifying senior employees as instructors to maximize benefit from training	Maintain a highly skilled staff through departmental training

Continue program to purchase and stockpile disaster/sheltering supplies	Promote community security through improving disaster preparedness
Conduct a full scale exercise	Promote community security through improving disaster preparedness
Continue to provide basic Incident Command System training to city employees	Promote community security through improving disaster preparedness

Performance Measures

- Establish a goal for case clearance based on convictions of people charged with criminal offenses of 80%. *The measure for future years will be to maintain this level.*

Measure:

	<u>CY09</u>	<u>CY10</u>	<u>CY11</u>
% convictions	79.00%	75.00%	83.00%

- Establish a baseline minimum of IS 700, IS 800, ICS 100, and ICS 200 for all 80 % of paid public safety personnel. *The measure was met, and is easily maintained. A new performance measure on digital archiving will be:*

Measure:

	<u>FY12</u>
Number of personnel	27
% trained to standard	85%

- Covert 5-years of paper records into digital archives each fiscal year.*

	<u>FY11</u>	<u>FY12</u>
years of paper records converted	11*	7
*grant funded		

- Timely report completion, 70% of cases complete within 7 days. *This goal was found to be unrealistic due to the varying factors involved in investigations and case reviews. Our new measure will be:*
- Plan and conduct a full-scale exercise annually involving at least 2 or more departments or agencies.*

	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>
full-scale exercise	1	1	1

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Public Safety</b>							
<b>Police, Dispatch and DMV</b>							
01021151 - 51100	Salaries and Wages	1,447,781	1,476,624	1,466,803	1,554,882	1,567,054	0.80%
01021151 - 51200	Temporary Employees	5,353	12,095	10,730	0	0	0.00%
01021151 - 51300	Overtime	116,523	119,870	113,923	100,276	102,582	2.30%
01021151 - 52100	Health Insurance Benefit	342,909	374,568	438,222	565,418	570,240	0.90%
01021151 - 52200	FICA & Medicare Emplr Match	118,307	122,701	121,269	125,611	127,731	1.70%
01021151 - 52300	PERS Employer Contribution	529,357	415,014	454,937	494,075	580,166	17.40%
01021151 - 52400	Unemployment Insurance	6,983	7,533	7,796	7,516	11,016	46.60%
01021151 - 52500	Workers Compensation	36,865	36,782	33,551	38,311	36,240	(5.40%)
01021151 - 52900	Other Employee Benefits	0	6	0	0	0	0.00%
<b>Total Personnel Expenses</b>		<b>2,604,079</b>	<b>2,565,194</b>	<b>2,647,232</b>	<b>2,886,089</b>	<b>2,995,029</b>	<b>3.77%</b>
01021152 - 53230	Legal Services	4,716	12,873	3,021	5,000	5,000	0.00%
01021152 - 53260	Training Services	19,587	15,644	13,489	18,000	18,000	0.00%
01021152 - 53264	Education Reimbursement	8,882	12,780	19,365	20,000	18,000	(10.00%)
01021152 - 53300	Other Professional Svs	6,724	18,673	16,682	13,814	15,000	8.60%
01021152 - 53410	Software / Hardware Support	0	0	1,210	4,000	4,000	0.00%
01021152 - 53490	Other Technical Services	4,690	0	0	0	0	0.00%
01021152 - 54110	Water / Sewerage	1,377	1,305	1,140	1,400	1,400	0.00%
01021152 - 54210	Solid Waste	2,024	2,177	2,259	2,300	3,000	30.40%
01021152 - 54230	Custodial Services/Supplies	10,798	12,147	12,098	14,000	14,000	0.00%
01021152 - 54300	Repair/Maintenance Services	3,495	7,663	2,361	11,000	11,000	0.00%
01021152 - 54410	Buildings / Land Rental	800	0	800	800	800	0.00%
01021152 - 55310	Telephone / Fax/TV	20,695	21,134	20,562	26,000	26,000	0.00%
01021152 - 55320	Network / Internet	959	1,150	959	1,200	1,200	0.00%
01021152 - 55330	Radio	14,445	10,239	2,793	5,000	8,000	60.00%
01021152 - 55901	Advertising	699	1,232	755	1,000	1,000	0.00%
01021152 - 55902	Printing and Binding	901	1,142	365	1,000	1,000	0.00%
01021152 - 55903	Travel and Related Costs	21,873	30,301	26,581	28,000	30,000	7.10%
01021152 - 55905	Postal Services	4,765	3,724	728	4,000	4,000	0.00%
01021152 - 55906	Membership Dues	450	745	1,175	1,200	1,600	33.30%
01021152 - 55907	Permit Fees	50	0	50	100	100	0.00%
01021152 - 55908	Employee Moving Costs	10,215	7,196	4,844	12,000	18,000	50.00%
01021152 - 55909	Investigations	13,546	19,145	23,260	10,000	10,000	0.00%
01021152 - 55910	Impound Fees Exp	1,975	1,840	1,100	5,000	5,000	0.00%
01021152 - 55999	Other	10	50	300	0	0	0.00%
01021152 - 56100	General Supplies	33,677	39,420	28,112	54,806	28,473	(48.00%)
01021152 - 56106	Disaster Supplies	1,093	1,485	2,639	3,000	3,000	0.00%
01021152 - 56120	Office Supplies	12,053	17,442	11,737	13,000	13,000	0.00%
01021152 - 56150	Computer Hardware / Software	0	0	2,252	0	1,500	0.00%
01021152 - 56160	Uniforms	9,900	7,417	13,317	13,000	13,000	0.00%
01021152 - 56220	Electricity	40,211	28,925	26,461	36,000	36,000	0.00%
01021152 - 56230	Propane	0	0	27	100	100	0.00%
01021152 - 56240	Heating Oil	19,785	21,822	33,088	30,237	38,000	25.70%
01021152 - 56260	Gasoline for Vehicles	14,891	15,195	16,098	15,000	17,000	13.30%
01021152 - 56310	Food/Bev/Related for Programs	882	959	222	800	800	0.00%
01021152 - 56320	Business Meals	112	300	10	500	500	0.00%
01021152 - 56330	Food/Bev/Related Emp Apprctn	3,241	4,450	4,761	5,000	5,000	0.00%
01021152 - 56400	Books and Periodicals	540	711	819	700	700	0.00%
01021152 - 56450	Grants (Supplies)	8,741	56,718	8,351	14,343	0	(100.00%)
<b>Total Operating Expenses</b>		<b>298,800</b>	<b>376,004</b>	<b>303,792</b>	<b>371,301</b>	<b>353,173</b>	<b>(4.88%)</b>
01021153 - 57400	Machinery and Equipment	0	36,781	19,918	45,334	0	(100.00%)
<b>Total Capital Outlay</b>		<b>0</b>	<b>36,781</b>	<b>19,918</b>	<b>45,334</b>	<b>0</b>	<b>(100.00%)</b>

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Public Safety</b>						
<b>Total Police, Dispatch and DMV</b>	<u>2,902,879</u>	<u>2,977,979</u>	<u>2,970,942</u>	<u>3,302,724</u>	<u>3,348,202</u>	<u>1.38%</u>

General Fund: **Corrections** (0100-014)  
Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provide secure housing for persons being held on criminal charges, those in need of protective custody, and persons being held at the request of Federal agencies*
- *Process and oversee prisoner booking, meals, transportation and visitation*
- *Provide fingerprint services for the community in non-criminal matters*

Departmental Goals

- *To provide a clean, safe and healthful environment for prisoners and staff*
- *To foster excellent working relationships with other agencies and organizations*
- *To ensure that staff members maintain a high level of professionalism and training*
- *To keep policies and procedures up to date for efficient operations and compliance with the community jails program*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Review inmate meal service with a nutrition expert	Provide clean, safe & healthful environment for prisoners and staff.
Integrate digital fingerprinting into operations	Working environment
Convert policies and procedures to digital	Keep policies and procedures current
Conduct in-service training	High level of professionalism and training
Research time accounting instructor training	High level of professionalism and training

## Performance Measures

- Establish a TB testing program for all inmates incarcerated over 72-hours. *This measure was not met due to a lack of state funding for the program. The problem is consistent with all other community jails.*

- Establish a baseline minimum of 16-hours in-service training for the 80% of the staff

Measure:

	<u>FY12</u>
Number of staff members	5
% receiving 16-hours training	100

- Convert 75% of archived booking records to digital format *The measure is complete, and new measures are proposed below:*

Measure:

	<u>FY11</u>	<u>FY12</u>
% converted	60%	100%

- *Conduct one in-house corrections based exercise per fiscal year.*

Measure:

	<u>FY11</u>	<u>FY12</u>
Number of in-house exercises	-	-

- *Monitor the number of fingerprint returns, due to errors, and set a goal of 95% acceptance.*

Measure:

	<u>FY12</u>
fingerprints submitted	?
% returned for errors	?

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

Public Safety		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Corrections</b>							
01021451 - 51100	Salaries and Wages	326,491	330,732	342,460	388,651	371,307	(4.50%)
01021451 - 51200	Temporary Employees	0	0	2,390	0	0	0.00%
01021451 - 51300	Overtime	19,163	16,422	14,028	22,520	23,190	3.00%
01021451 - 52100	Health Insurance Benefit	86,232	90,106	108,126	147,382	142,560	(3.30%)
01021451 - 52200	FICA & Medicare Emplr Match	26,288	26,486	27,432	31,295	30,180	(3.60%)
01021451 - 52300	PERS Employer Contribution	117,270	92,356	101,709	122,867	137,474	11.90%
01021451 - 52400	Unemployment Insurance	2,059	2,061	1,959	1,961	2,754	40.40%
01021451 - 52500	Workers Compensation	10,632	10,514	9,829	11,176	11,304	1.10%
<b>Total Personnel Expenses</b>		<b>588,135</b>	<b>568,677</b>	<b>607,933</b>	<b>725,852</b>	<b>718,769</b>	<b>(0.98%)</b>
01021452 - 53230	Legal Services	0	0	0	500	500	0.00%
01021452 - 53260	Training Services	396	100	1,623	1,600	1,600	0.00%
01021452 - 53264	Education Reimbursement	727	2,909	2,000	2,000	1,500	(25.00%)
01021452 - 53300	Other Professional Svs	1,422	632	49	1,090	1,000	(8.30%)
01021452 - 53310	Protective Custody Medical	0	0	0	4,000	2,000	(50.00%)
01021452 - 54110	Water / Sewerage	459	435	380	500	500	0.00%
01021452 - 54210	Solid Waste	2,032	2,093	2,165	2,300	2,600	13.00%
01021452 - 54230	Custodial Services/Supplies	5,956	5,785	5,378	4,400	4,500	2.30%
01021452 - 55310	Telephone / Fax/TV	2,237	2,453	3,170	3,200	3,200	0.00%
01021452 - 55330	Radio	2,550	3,550	2,515	2,550	2,550	0.00%
01021452 - 55390	Other Communications	677	719	0	720	0	(100.00%)
01021452 - 55902	Printing and Binding	0	0	175	200	200	0.00%
01021452 - 55903	Travel and Related Costs	318	3,572	1,737	3,679	3,000	(18.50%)
01021452 - 55905	Postal Services	200	200	200	200	200	0.00%
01021452 - 55906	Membership Dues	380	300	40	520	300	(42.30%)
01021452 - 55907	Permit Fees	150	150	180	150	150	0.00%
01021452 - 56100	General Supplies	7,967	5,963	18,147	26,680	7,721	(71.10%)
01021452 - 56120	Office Supplies	1,255	1,167	534	1,600	1,400	(12.50%)
01021452 - 56160	Uniforms	635	1,696	1,586	1,600	1,500	(6.30%)
01021452 - 56220	Electricity	13,404	9,642	8,820	13,160	14,000	6.40%
01021452 - 56240	Heating Oil	6,595	7,274	11,030	9,132	15,750	72.50%
01021452 - 56260	Gasoline for Vehicles	1,655	1,438	2,072	1,500	1,700	13.30%
01021452 - 56310	Food/Bev/Related for Programs	22,555	18,786	17,257	23,372	23,000	(1.60%)
01021452 - 56330	Food/Bev/Related Emp Apprctn	413	300	595	500	500	0.00%
01021452 - 56400	Books and Periodicals	200	0	0	200	200	0.00%
<b>Total Operating Expenses</b>		<b>72,183</b>	<b>69,166</b>	<b>79,655</b>	<b>105,353</b>	<b>89,571</b>	<b>(14.98%)</b>
<b>Total Corrections</b>		<b>660,318</b>	<b>637,842</b>	<b>687,588</b>	<b>831,205</b>	<b>808,340</b>	<b>(2.75%)</b>

General Fund: ***Fire/EMS*** (0100-015)  
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provide fire prevention, fire suppression, and rescue services including emergency medical services*
- *Coordinate emergency response to hazardous materials incidents and natural or manmade disasters*
- *Recruit and train an effective and dedicated staff of community volunteers for fire and rescue services*
- *Educate the public, issue and monitor burn permits, and assist in the review of building plans and permits to include code inspections*

Departmental Goals

- *To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely*
- *To take the lead in promoting fire safety and emergency preparedness within the community*
- *To actively pursue fire prevention, health, and safety training in an effort to reduce the risk and consequences of emergencies*
- *To maintain productive community partnerships through education and outreach*
- *To keep policies, medical protocols, and standard operating guidelines current*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Finalize a new application and screening process for volunteers	Recruit and maintain a healthy trained team
Participate in an annual full-scale exercise	Promote emergency preparedness
Focus on basic ICS training for new recruits	Maintain a well trained organization
Conduct EMT and FF1 classes	Maintain a well trained organization
Review and update Fire/EMS policies and SOGs	Maintain a well trained organization

### Performance Measures

- Increase the amount of Fire/EMS personnel certified at the FF1 level to 40% *This measure has not been met, but is a solid goal for the organization.*

Measure:

	<u>FY11</u>	<u>FY12</u>
Number of personnel	38	46
% certified at FF1	28%	26%

- Increase volunteer participation in training events to 50% *This measure has been found to be unrealistic and not in-line with other organizations.*

- Increase adequate staffing on first tone for 90% of all Fire/EMS calls *The measure was met and can be maintained. A new measure is proposed below.*

Measure:

	<u>FY11</u>
% adequately staffed on 1st tone	98%

- *Participate in one full-scale exercise each fiscal year.*

Measure:

	<u>FY12</u>
full-scale exercises per year	1

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Public Safety</b>						
<b>Fire and EMS</b>						
01021551 - 51100 Salaries and Wages	229,001	253,831	171,289	270,935	257,816	(4.80%)
01021551 - 51200 Temporary Employees	33,041	26,598	30,514	43,022	43,992	2.30%
01021551 - 51300 Overtime	26,127	25,812	23,087	18,213	18,759	3.00%
01021551 - 52100 Health Insurance Benefit	60,157	70,791	53,526	105,600	105,600	0.00%
01021551 - 52200 FICA & Medicare Emplr Match	22,035	23,431	17,202	25,433	24,490	(3.70%)
01021551 - 52300 PERS Employer Contribution	86,515	75,445	55,094	87,404	97,279	11.30%
01021551 - 52400 Unemployment Insurance	1,419	1,284	917	1,404	2,040	45.30%
01021551 - 52500 Workers Compensation	18,055	14,808	12,756	19,545	23,537	20.40%
<b>Total Personnel Expenses</b>	<b>476,350</b>	<b>492,000</b>	<b>364,385</b>	<b>571,556</b>	<b>573,513</b>	<b>0.34%</b>
01021552 - 53230 Legal Services	0	0	0	800	800	0.00%
01021552 - 53260 Training Services	8,745	27,150	11,989	18,000	18,000	0.00%
01021552 - 53264 Education Reimbursement	2,117	5,813	3,000	5,300	5,000	(5.70%)
01021552 - 53300 Other Professional Svs	20,251	17,127	24,681	19,500	23,000	17.90%
01021552 - 53410 Software / Hardware Support	0	0	0	1,995	0	(100.00%)
01021552 - 54110 Water / Sewerage	262	296	219	300	300	0.00%
01021552 - 54210 Solid Waste	2,452	2,553	2,678	2,500	2,800	12.00%
01021552 - 54230 Custodial Services/Supplies	10,139	11,157	11,101	12,000	12,000	0.00%
01021552 - 54300 Repair/Maintenance Services	0	2,052	60	1,500	1,500	0.00%
01021552 - 54410 Buildings / Land Rental	2,562	2,773	2,985	3,000	3,000	0.00%
01021552 - 55310 Telephone / Fax/TV	4,643	4,729	4,012	5,000	5,000	0.00%
01021552 - 55330 Radio	12,000	11,096	2,793	5,000	7,998	60.00%
01021552 - 55901 Advertising	0	0	1,137	500	502	0.40%
01021552 - 55902 Printing and Binding	149	0	280	1,100	1,000	(9.10%)
01021552 - 55903 Travel and Related Costs	17,635	24,396	14,182	26,000	24,269	(6.70%)
01021552 - 55905 Postal Services	800	800	800	800	800	0.00%
01021552 - 55906 Membership Dues	860	1,304	1,347	1,200	1,200	0.00%
01021552 - 55908 Employee Moving Costs	11,044	0	10,638	6,000	6,000	0.00%
01021552 - 56100 General Supplies	50,279	38,970	65,858	38,117	34,000	(10.80%)
01021552 - 56120 Office Supplies	3,787	1,509	2,038	2,400	2,197	(8.50%)
01021552 - 56130 Machinery / Vehicle Parts	1,453	0	0	0	0	0.00%
01021552 - 56160 Uniforms	9,118	25,397	24,634	40,791	29,800	(26.90%)
01021552 - 56220 Electricity	9,747	6,478	5,253	9,000	9,000	0.00%
01021552 - 56240 Heating Oil	7,231	6,534	13,226	10,300	16,000	55.30%
01021552 - 56260 Gasoline for Vehicles	3,388	3,516	4,930	4,000	4,000	0.00%
01021552 - 56270 Diesel for Equipment	4,927	1,122	1,050	2,500	2,500	0.00%
01021552 - 56320 Business Meals	333	458	179	400	400	0.00%
01021552 - 56330 Food/Bev/Related Emp Apprctn	3,924	4,120	3,312	3,700	3,700	0.00%
01021552 - 56400 Books and Periodicals	498	456	1,646	1,000	500	(50.00%)
<b>Total Operating Expenses</b>	<b>188,344</b>	<b>199,807</b>	<b>214,026</b>	<b>222,703</b>	<b>215,266</b>	<b>(3.34%)</b>
<b>Total Fire and EMS</b>	<b>664,693</b>	<b>691,806</b>	<b>578,411</b>	<b>794,259</b>	<b>788,779</b>	<b>(0.69%)</b>

General Fund: **DPW Admin & Engineering** (0100-020)

Responsible Manager/Title: Nancy Peterson, DPW Director

Mission Statement

*The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.*

Functions and Responsibilities

- *Manages, coordinates, and provides administrative support for all divisions within the Department of Public Works.*
- *Provides administrative support for all divisions of the Department of Public Utilities.*
- *Provides in-house engineering and surveying services.*
- *Manages the City's capital projects.*
- *Issues building, demolition, and excavation permits.*

Departmental Goals

- *To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.*
- *To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.*
- *To work cooperatively with other departments to ensure efficient use of City resources.*
- *To provide a safe, efficient work environment for all employees.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Revise Ordinance and processes for Building, Demolition, and Excavation Permits.	To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.
Research opportunities to improve project advertisement and allow bid submittals through electronic methods.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Work to update Capital Project bidding and closeout documents.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Continue to work with other City Departments to further expand the GIS System.	To work cooperatively with other departments to ensure efficient use of City resources.
Continue to work with the Finance Department and Clerks Office to improve the Grant reporting system.	To work cooperatively with other departments to ensure efficient use of City resources.

## PERFORMANCE MEASURES FOR FY 2013

1. 90% of Capital Project contracts will be completed within the number of working days allotted.

**FY12 RESULT:** 80% (4 of 5)

2. 100% of the low bids on the Capital Projects will be within 10% of the Engineers Estimate.

**FY12 RESULT:** 38% of the projects were within 10% the Engineers estimate ( 3 out of 8). Of the 5 that did not meet the goal, 1 was more that 10% OVER the estimate and 4 were more than 10% UNDER the estimate.

3. 100% of the Building Permits will be processed within 14 days.

**FY12 RESULT:** 45% of the Building Permits were processed within 14 days (13 of 29). Of the 16 that were not, 6 were delayed due to receipt of Fire Marshall Certificate from the State (Applicant's responsibility). Of the remaining 10, we do not know if it was due to staff not responding timely or whether it was a delay from the Applicant not providing needed information in a timely manner. Additional documentation will be developed for use in FY13 in order to understand cause.

4. Advertise and award contracts for at least 90% of the Capital Projects approved for FY2013.

**NEW**

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Public Works</b>							
<b>DPW Admin &amp; Engineering</b>							
01022051 - 51100	Salaries and Wages	191,090	257,104	278,859	256,523	259,142	1.00%
01022051 - 51300	Overtime	0	39	0	375	125	(66.70%)
01022051 - 52100	Health Insurance Benefit	48,489	67,977	84,860	98,991	99,000	0.00%
01022051 - 52200	FICA & Medicare Emplr Match	14,650	19,868	21,378	19,632	19,834	1.00%
01022051 - 52300	PERS Employer Contribution	62,881	70,806	84,227	78,396	92,205	17.60%
01022051 - 52400	Unemployment Insurance	999	1,463	1,465	1,300	1,912	47.10%
01022051 - 52500	Workers Compensation	3,230	4,527	4,670	3,999	4,077	2.00%
01022051 - 52900	Other Employee Benefits	593	1,221	597	771	780	1.20%
<b>Total Personnel Expenses</b>		<b>321,931</b>	<b>423,004</b>	<b>476,055</b>	<b>459,987</b>	<b>477,075</b>	<b>3.71%</b>
01022052 - 53230	Legal Services	701	2,360	0	1,000	1,000	0.00%
01022052 - 53240	Engineering/Architectural Svcs	63,294	4,467	10,740	54,373	35,000	(35.60%)
01022052 - 53260	Training Services	1,665	3,363	5,524	5,000	5,000	0.00%
01022052 - 53300	Other Professional Svcs	605	1,364	844	1,000	500	(50.00%)
01022052 - 53430	Survey Services	0	0	1,909	2,091	2,000	(4.40%)
01022052 - 54110	Water / Sewerage	842	971	812	900	900	0.00%
01022052 - 54210	Solid Waste	1,638	1,820	2,354	2,000	2,000	0.00%
01022052 - 54230	Custodial Services/Supplies	14,123	13,834	17,147	14,000	14,000	0.00%
01022052 - 54300	Repair/Maintenance Services	2,339	2,856	38	2,500	2,500	0.00%
01022052 - 55310	Telephone / Fax/TV	6,654	6,309	7,006	9,000	9,000	0.00%
01022052 - 55901	Advertising	676	838	412	500	500	0.00%
01022052 - 55903	Travel and Related Costs	4,842	7,024	9,440	15,000	15,000	0.00%
01022052 - 55905	Postal Services	1,144	790	996	1,500	1,500	0.00%
01022052 - 55906	Membership Dues	137	706	145	1,000	1,000	0.00%
01022052 - 55907	Permit Fees	0	0	100	0	0	0.00%
01022052 - 55908	Employee Moving Costs	4,663	2,969	0	0	0	0.00%
01022052 - 55999	Other	0	0	40	0	0	0.00%
01022052 - 56100	General Supplies	2,322	7,972	12,907	4,879	3,500	(28.30%)
01022052 - 56120	Office Supplies	4,648	9,992	7,409	10,172	10,300	1.30%
01022052 - 56150	Computer Hardware / Software	0	3,288	602	500	500	0.00%
01022052 - 56220	Electricity	37,645	28,614	23,423	35,000	35,000	0.00%
01022052 - 56240	Heating Oil	41,438	46,673	60,807	71,500	60,000	(16.10%)
01022052 - 56260	Gasoline for Vehicles	1,304	1,326	2,566	1,500	2,500	66.70%
01022052 - 56320	Business Meals	201	509	142	300	300	0.00%
01022052 - 56330	Food/Bev/Related Emp Apprctn	4,217	3,768	4,610	4,000	4,000	0.00%
01022052 - 56400	Books and Periodicals	1,123	910	962	900	900	0.00%
<b>Total Operating Expenses</b>		<b>196,220</b>	<b>152,722</b>	<b>170,934</b>	<b>238,615</b>	<b>206,900</b>	<b>(13.29%)</b>
01022053 - 57300	Improvements & Infrastructure	0	0	0	0	169,000	0.00%
01022053 - 57400	Machinery and Equipment	0	0	43,152	0	0	0.00%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>43,152</b>	<b>0</b>	<b>169,000</b>	<b>0.00%</b>
<b>Total DPW Admin &amp; Engineering</b>		<b>518,152</b>	<b>575,727</b>	<b>690,140</b>	<b>698,602</b>	<b>852,975</b>	<b>22.10%</b>

General Fund: **Streets and Roads** (0100-022)  
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Maintains and repairs roads, bridges, and paved parking areas*
- *Provides snow removal services for City roads, walkways and parking lots*
- *Maintains and repairs the storm drainage system*
- *Maintains and repairs traffic control and safety systems, including street signs and guardrails*

Departmental Goals

- *To promote public safety and quality of life by ensuring that local roadways are well maintained and in good repair*
- *To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program*
- *To reduce annual operating expenditures through development and implementation of a long-range, comprehensive plan for construction and maintenance of City streets and roads*
- *Develop permanent and Gravel Storage, and Snow dump area*
- *Promote safe operation of all vehicles, equipment and tools.*

OBJECTIVES FOR FY 2013

Objective	Supports Departmental Goal
Work with the City Engineer on repaving all the City Paved roadways, and improve paved road drainage	To promote public safety and quality of life by ensuring that local roadways are clear and in good repair.
Work with other City Departments to collect and record additional data for the City's GIS System.	To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program.
Develop land for gravel, and snow storage and other City functions, by creating additional flat land near the DPW building utilizing miscellaneous fill.	To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program.
Emphasize employee safety training and high standards for work performance to reduce the accidents.	To promote safe operation of all vehicles, equipment and tools.

PERFORMANCE MEASURES FOR FY 2013

1. Clean 30% of all Class A, B, and C Road Drainage Ditches on an annual basis.  
**FY12 RESULT:** Cleaned 23% of ditches. (FY12 goal was 40%)
2. Clean 50% (7) of the City's Storm Drain Sediment Separators annually.  
**FY12 RESULT:** Cleaned 67% of separators (FY12 # of separators was 5)
3. To have 0 employee motor vehicle accidents.  
**FY12 RESULT:** No motor vehicle accidents.
4. To jet rod and vactor 10% of the Storm Drain Culverts annually.  
**NEW**

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Public Works</b>							
<b>Streets and Roads</b>							
01022251 - 51100	Salaries and Wages	759,961	760,520	767,924	784,473	778,416	(0.80%)
01022251 - 51200	Temporary Employees	24,706	27,828	27,671	31,680	31,680	0.00%
01022251 - 51300	Overtime	52,552	70,537	30,076	50,000	50,000	0.00%
01022251 - 52100	Health Insurance Benefit	175,897	178,681	210,811	264,000	264,000	0.00%
01022251 - 52200	FICA & Medicare Emplr Match	63,480	65,624	63,177	66,272	65,798	(0.70%)
01022251 - 52300	PERS Employer Contribution	280,333	225,744	240,287	253,613	293,323	15.70%
01022251 - 52400	Unemployment Insurance	3,459	3,662	3,737	3,827	5,544	44.90%
01022251 - 52500	Workers Compensation	49,174	33,604	38,328	39,776	39,507	(0.70%)
01022251 - 52900	Other Employee Benefits	4,373	4,688	4,491	5,460	5,720	4.80%
<b>Total Personnel Expenses</b>		<b>1,413,936</b>	<b>1,370,888</b>	<b>1,386,502</b>	<b>1,499,101</b>	<b>1,533,988</b>	<b>2.33%</b>
01022252 - 53260	Training Services	2,360	2,301	4,471	3,000	4,000	33.30%
01022252 - 53300	Other Professional Svs	1,790	2,229	2,497	3,000	3,000	0.00%
01022252 - 53430	Survey Services	0	500	1,909	3,091	3,000	(3.00%)
01022252 - 54210	Solid Waste	1,937	2,175	2,446	2,200	3,000	36.40%
01022252 - 54300	Repair/Maintenance Services	116,303	251	0	4,000	4,000	0.00%
01022252 - 54420	Equipment Rental	1,000	1,930	6,920	7,000	7,000	0.00%
01022252 - 54500	Construction Services	5,000	3,500	0	7,000	7,000	0.00%
01022252 - 55310	Telephone / Fax/TV	424	794	590	1,000	1,000	0.00%
01022252 - 55330	Radio	2,566	2,203	2,473	2,500	2,500	0.00%
01022252 - 55903	Travel and Related Costs	1,595	0	1,982	4,000	3,000	(25.00%)
01022252 - 55907	Permit Fees	1,470	1,700	1,300	2,000	2,000	0.00%
01022252 - 56100	General Supplies	150,944	187,769	231,886	213,965	210,000	(1.90%)
01022252 - 56110	Sand / Gravel / Rock	425,592	409,790	426,854	416,680	426,680	2.40%
01022252 - 56120	Office Supplies	410	39	195	0	0	0.00%
01022252 - 56150	Computer Hardware / Software	0	1,288	0	0	0	0.00%
01022252 - 56220	Electricity (streets lights)	88,763	72,290	63,174	80,700	80,700	0.00%
01022252 - 56230	Propane	1,137	661	590	1,600	1,600	0.00%
01022252 - 56260	Gasoline for Vehicles	6,299	5,368	9,210	6,100	6,500	6.60%
01022252 - 56270	Diesel for Equipment	74,210	78,897	61,385	85,000	87,000	2.40%
01022252 - 56330	Food/Bev/Related Emp Apprctn	74	21	0	0	0	0.00%
01022252 - 56400	Books and Periodicals	0	0	192	50	50	0.00%
<b>Total Operating Expenses</b>		<b>881,875</b>	<b>773,705</b>	<b>818,074</b>	<b>842,886</b>	<b>852,030</b>	<b>1.08%</b>
01022253 - 57300	Improvements & Infrastructure	0	11,590	0	3,280	0	(100.00%)
<b>Total Capital Outlay</b>		<b>0</b>	<b>11,590</b>	<b>0</b>	<b>3,280</b>	<b>0</b>	<b>(100.00%)</b>
<b>Total Streets and Roads</b>		<b>2,295,810</b>	<b>2,156,183</b>	<b>2,204,577</b>	<b>2,345,267</b>	<b>2,386,018</b>	<b>1.74%</b>

General Fund: **Receiving and Supply** (0100-023)  
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Provides shipping, receiving and delivery services for all City departments*
- *Processes work orders for other DPW divisions, capital projects, and utility funds*
- *Maintains reasonable inventory levels to minimize down time for numerous City departments including water, wastewater, electric, building maintenance, landfill, and the roads department.*
- *Tracks repairs, mileage, hours and fuel use for City vehicles and equipment*
- *Manages disposal of City wide surplus items and equipment*
- *Reviews and approves fuel and freight invoices*
- *Maintains Equipment titles, registrations and renewals*

Departmental Goals

- *Optimize inventory levels to keep the combination of carrying cost, reorder cost and equipment down-time to a minimum*
- *Keep accurate, timely records of rolling stock, parts inventory, and fuel use*
- *Provide knowledgeable service and support to other City departments*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Comprehensive cross training for all Supply Department employees	To ensure the workload is distributed evenly.
Reduce the time between closing the Purchase Order and the date it is sent to City Hall for payment.	Comprehensive cross training for all Supply Department employees.
Continue to improve vehicle maintenance cost tracking and equipment servicing.	Keep accurate, timely records of rolling stock, parts inventory and fuel use.

**PERFORMANCE MEASURES FOR FY2013**

1. To reduce the cost of vehicle inventory purchases by 5% through a consistent system of vendor price analysis.  
**FY12 RESULT:** Saved 21% on vehicle inventory purchases.
2. To deliver 80% of all departmental supplies/packages within 24 hours of receipt.  
**FY12 RESULT:** 100% of deliveries were made within 48 hours. (FY12 goal was 48 hours)
3. To maintain annual inventory discrepancies at less than 1%.  
**FY12 RESULT:** This cannot be measured until the end of the year – in the future previous year’s results will be used.

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Public Works</b>						
<b>Receiving and Supply</b>						
01022351 - 51100 Salaries and Wages	119,374	127,404	123,655	119,741	124,375	3.90%
01022351 - 51200 Temporary Employees	0	0	3,883	0	0	0.00%
01022351 - 51300 Overtime	3,974	4,609	3,984	2,050	1,550	(24.40%)
01022351 - 52100 Health Insurance Benefit	34,580	39,854	44,506	54,108	54,120	0.00%
01022351 - 52200 FICA & Medicare Emplr Match	9,436	10,099	10,068	9,296	9,634	3.60%
01022351 - 52300 PERS Employer Contribution	41,502	35,892	38,618	37,131	44,734	20.50%
01022351 - 52400 Unemployment Insurance	668	749	789	708	1,046	47.70%
01022351 - 52500 Workers Compensation	6,100	5,057	5,315	4,973	5,146	3.50%
01022351 - 52900 Other Employee Benefits	750	921	929	1,054	1,066	1.10%
<b>Total Personnel Expenses</b>	<b>216,385</b>	<b>224,585</b>	<b>231,747</b>	<b>229,061</b>	<b>241,671</b>	<b>5.51%</b>
01022352 - 53260 Training Services	190	932	910	1,250	1,250	0.00%
01022352 - 53300 Other Professional Svs	203	359	213	500	500	0.00%
01022352 - 54300 Repair/Maintenance Services	0	1,038	0	500	500	0.00%
01022352 - 54420 Equipment Rental	0	642	642	700	700	0.00%
01022352 - 55310 Telephone / Fax/TV	2,083	2,094	2,075	2,100	2,100	0.00%
01022352 - 55330 Radio	0	0	0	200	200	0.00%
01022352 - 55903 Travel and Related Costs	0	0	0	2,100	2,100	0.00%
01022352 - 56100 General Supplies	1,442	504	1,215	1,750	1,750	0.00%
01022352 - 56120 Office Supplies	1,477	755	821	1,900	1,900	0.00%
01022352 - 56260 Gasoline for Vehicles	1,810	1,695	2,290	1,700	1,700	0.00%
01022352 - 56270 Diesel for Equipment	169	114	159	500	500	0.00%
<b>Total Operating Expenses</b>	<b>7,374</b>	<b>8,133</b>	<b>8,325</b>	<b>13,200</b>	<b>13,200</b>	<b>0.00%</b>
<b>Total Receiving and Supply</b>	<b>223,759</b>	<b>232,718</b>	<b>240,071</b>	<b>242,261</b>	<b>254,871</b>	<b>5.21%</b>

General Fund: **Vehicle & Equip Maintenance** (0100-028)

Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Repair and maintain the City's gas and diesel powered vehicles and equipment*
- *Perform a wide variety of repair and fabrication work for other City departments and projects*
- *Develop and maintain long-range vehicle replacement plan*

Departmental Goals

- *To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired*
- *To protect the value of capital assets through a comprehensive program of preventative maintenance*
- *To use our knowledge and skills to assist other departments with projects and repair work as needed*
- *To provide for a safe work environment for employees*
- *To accurately project long range funding needs for overall City vehicle and equipment replacement*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Support special training for vehicle repair and maintenance (Volvo/Ford)	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired
Conduct an annual evaluation of vehicle/equipment condition and update the schedule for rolling stock replacement.	To accurately project long range funding needs for overall City vehicle and equipment replacement.
To initiate an aggressive program of rust control on Light Duty Vehicles to expand the life of the vehicles.	To protect the value of capital assets through a comprehensive program of preventative maintenance
Standardize truck tires to reduce inventory, lower costs, and improve safety during repairs.	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired
Continue to rebuild heavy and light equipment to extend vehicle life and reduce need for new vehicle purchases.	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired

**PERFORMANCE MEASURES FOR FY 2013**

1. To complete 90% of the Light Duty Vehicle and Heavy Equipment Preventative Maintenance Service Orders annually.  
**FY12 RESULT:** Completed 99% of Preventative Maintenance Service Orders (58 of 59)
2. To reduce the variety of different truck tires by 40% by 2017.  
**FY12 RESULT:** Did not state accurate goal. The plan is to use tires currently in inventory (8 types) and through future purchases, only stock 3 types of tires by 2017. We did not fully use up any of the tire types this year but we have stopped purchasing tube-type tires as the first step toward this goal.

3. To establish a baseline cost for light duty vehicles (per mile driven) and track costs to evaluate differences for vehicles more that 10 years old and vehicles less than 10 years old.  
(NEW)

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Public Works</b>							
<b>Veh &amp; Equip Maintenance</b>							
01022851 - 51100	Salaries and Wages	331,816	330,122	319,673	319,169	333,673	4.50%
01022851 - 51300	Overtime	24,598	21,987	1,232	5,004	4,998	(0.10%)
01022851 - 52100	Health Insurance Benefit	76,358	77,353	99,257	122,563	122,741	0.10%
01022851 - 52200	FICA & Medicare Emplr Match	26,025	26,342	24,550	24,789	25,907	4.50%
01022851 - 52300	PERS Employer Contribution	121,529	89,219	96,796	99,113	120,482	21.60%
01022851 - 52400	Unemployment Insurance	1,585	1,361	1,835	1,626	2,373	45.90%
01022851 - 52500	Workers Compensation	18,351	15,772	14,817	10,026	10,470	4.40%
01022851 - 52900	Other Employee Benefits	1,932	1,930	2,134	2,406	2,418	0.50%
<b>Total Personnel Expenses</b>		<b>602,194</b>	<b>564,085</b>	<b>560,295</b>	<b>584,696</b>	<b>623,062</b>	<b>6.56%</b>
01022852 - 53260	Training Services	3,813	5,918	6,863	7,500	7,500	0.00%
01022852 - 53300	Other Professional Svs	2,069	4,222	3,960	4,500	2,000	(55.60%)
01022852 - 54210	Solid Waste	3,709	1,507	2,192	3,000	3,000	0.00%
01022852 - 54300	Repair/Maintenance Services	88,664	35,460	0	13,000	40,000	207.70%
01022852 - 55310	Telephone / Fax/TV	150	168	240	0	300	0.00%
01022852 - 55330	Radio	0	0	316	200	200	0.00%
01022852 - 55903	Travel and Related Costs	3,197	708	0	4,000	4,000	0.00%
01022852 - 56100	General Supplies	61,207	59,555	63,461	89,426	75,000	(16.10%)
01022852 - 56120	Office Supplies	129	0	1,334	100	1,000	900.00%
01022852 - 56130	Machinery / Vehicle Parts	176,242	256,248	136,514	267,623	300,000	12.10%
01022852 - 56150	Computer Hardware / Software	1,523	839	0	500	500	0.00%
01022852 - 56230	Propane	484	390	471	700	700	0.00%
01022852 - 56260	Gasoline for Vehicles	2,243	2,483	2,865	2,500	3,000	20.00%
01022852 - 56400	Books and Periodicals	416	0	0	200	200	0.00%
<b>Total Operating Expenses</b>		<b>343,846</b>	<b>367,497</b>	<b>218,217</b>	<b>393,250</b>	<b>437,400</b>	<b>11.23%</b>
<b>Total Veh &amp; Equip Maintenance</b>		<b>946,040</b>	<b>931,582</b>	<b>778,512</b>	<b>977,946</b>	<b>1,060,462</b>	<b>8.44%</b>

General Fund: ***Facilities Maintenance*** (0100-029)  
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Repairs and maintains City housing units and community facilities*
- *Performs grounds maintenance for City buildings and parks*
- *Constructs or assists in the construction of capital improvement and major maintenance projects*

Departmental Goals

- *To protect the value and prolong the useful lives of City facilities through a comprehensive program of repairs and preventative maintenance*
- *To keep current, and use, our skills in carpentry, plumbing, painting, electrical mechanical systems, and landscaping to enhance safety and quality of life for the citizens and staff of the City*
- *To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities.*
- *To promote Safety First in the Work Place*

OBJECTIVES FOR FY 2013

Objective	Supports Departmental Goal
To complete Major Maintenance projects identified in the 2013 City Assessment report.	To protect the value and prolong the useful lives of City Facilities
To keep safety current and available to staff and to promote their use.	To promote safety first in the work place
To work with the GIS contractor to include facilities and their pertinent records for quick, easy access	To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities
To become informed of new facilities technologies in order to enhance the energy efficiency of our city facilities.	To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities
To promote progressive skill development in all disciplines of Facilities Maintenance for maintenance staff.	To keep current, and use, our skills to enhance safety and quality of life for citizens and staff

PERFORMANCE MEASURES FOR FY 2013

1. To complete 98% of the work order requests received annually.  
**FY12 RESULT:** 98.4% of the work order requests were completed (549 of 558).
2. To respond to and repair all Service Requests designated as "high priority" on the same day as received.  
**FY12 RESULT:** Required code on Munis Work Orders was not able to be implemented. Staff believes the goal was met but cannot validate. (THIS GOAL IS NOT INCLUDED FOR FY13)
2. To Respond to safety hazard repairs on the same day as they are received.  
**NEW** (Replace goal #2 above)
3. To reduce second repair calls to less than 10% on individual work items by completing all repairs thoroughly and correctly the first time.  
**FY12 RESULT:** Second repair calls were required on 4.1% of the work orders (23 of 558).

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Public Works</b>							
<b>Facilities Maintenance</b>							
01022951 - 51100	Salaries and Wages	353,806	337,148	350,063	301,260	313,780	4.20%
01022951 - 51200	Temporary Employees	24,287	25,251	29,134	38,690	40,288	4.10%
01022951 - 51300	Overtime	9,868	11,284	6,475	10,003	10,003	0.00%
01022951 - 52100	Health Insurance Benefit	83,921	87,275	108,873	115,813	115,591	(0.20%)
01022951 - 52200	FICA & Medicare Emplr Match	29,679	28,565	29,504	26,736	27,862	4.20%
01022951 - 52300	PERS Employer Contribution	118,764	92,383	104,740	94,294	114,363	21.30%
01022951 - 52400	Unemployment Insurance	1,922	2,037	2,214	1,911	2,791	46.00%
01022951 - 52500	Workers Compensation	28,023	20,698	16,195	14,967	15,620	4.40%
01022951 - 52900	Other Employee Benefits	2,574	2,528	2,759	2,730	2,277	(16.60%)
<b>Total Personnel Expenses</b>		<b>652,842</b>	<b>607,168</b>	<b>649,956</b>	<b>606,404</b>	<b>642,575</b>	<b>5.96%</b>
01022952 - 53240	Engineering/Architectural Svs	1,025	0	0	7,000	7,000	0.00%
01022952 - 53260	Training Services	1,310	2,630	4,523	6,435	5,525	(14.10%)
01022952 - 53300	Other Professional Svs	1,577	3,824	35,332	2,000	2,000	0.00%
01022952 - 53490	Other Technical Services	17,138	6,309	245	500	500	0.00%
01022952 - 54210	Solid Waste	635	862	869	1,000	1,000	0.00%
01022952 - 54300	Repair/Maintenance Services	118,679	485,939	328,352	343,608	288,000	(16.20%)
01022952 - 54410	Buildings/Land Rental	964	850	653	924	924	0.00%
01022952 - 54420	Equipment Rental	255	0	0	0	0	0.00%
01022952 - 54500	Construction Services	72,864	803	2,877	41,000	15,000	(63.40%)
01022952 - 55310	Telephone / Fax/TV	1,011	1,228	1,341	1,000	1,000	0.00%
01022952 - 55320	Network / Internet	0	0	243	0	0	0.00%
01022952 - 55901	Advertising	0	0	0	400	400	0.00%
01022952 - 55903	Travel and Related Costs	0	0	0	6,500	2,300	(64.60%)
01022952 - 55906	Membership Dues	175	100	50	175	175	0.00%
01022952 - 55907	Permit Fees	160	0	0	0	0	0.00%
01022952 - 56100	General Supplies	80,049	108,335	118,770	98,196	98,920	0.70%
01022952 - 56110	Sand / Gravel / Rock	1,320	0	481	0	0	0.00%
01022952 - 56120	Office Supplies	161	154	268	0	0	0.00%
01022952 - 56140	Facility Maintenance Supplies	71,958	78,431	74,514	71,993	99,800	38.60%
01022952 - 56150	Computer Hardware / Software	0	1,288	661	0	0	0.00%
01022952 - 56220	Electricity	2,498	2,168	1,751	0	0	0.00%
01022952 - 56230	Propane	379	392	437	608	608	0.00%
01022952 - 56260	Gasoline for Vehicles	6,954	6,115	7,662	7,500	7,725	3.00%
01022952 - 56270	Diesel for Equipment	114	40	34	200	200	0.00%
01022952 - 56400	Books and Periodicals	35	0	0	500	500	0.00%
01022952 - 59100	Interest Expense	0	0	484	1,000	1,000	0.00%
<b>Total Operating Expenses</b>		<b>379,260</b>	<b>699,466</b>	<b>579,548</b>	<b>590,539</b>	<b>532,577</b>	<b>(9.82%)</b>
01022953 - 57400	Machinery and Equipment	0	0	0	7,700	22,000	185.70%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>7,700</b>	<b>22,000</b>	<b>185.71%</b>
<b>Total Facilities Maintenance</b>		<b>1,032,101</b>	<b>1,306,635</b>	<b>1,229,504</b>	<b>1,204,643</b>	<b>1,197,152</b>	<b>(0.62%)</b>

General Fund: **PCR Administration** ( 0100-031/033)  
 Responsible Manager/Title: Jeff Hawley PCR Director

PCR Department Mission Statement

“To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.”

Functions and Responsibilities

- Manages, coordinates and provides administrative support to all PCR Divisions – Recreation; Library; Aquatics and Parks.
- Manages and promotes the PCR Master Plan for facility, maintenance and expansion needs.
- Acts as the liaison for the PCR and Library Advisory Committees.

Departmental Goals

- To promote community wide quality parks, recreation, Library services, cultural and leisure facilities, activities and programs.
- To establish departmental goals, administer department budgets, personnel, facilities and program oversight.
- To foster and maintain a professional staff through education and training opportunities to increase knowledge and job performance.
- To maintain, evaluate and develop policies, procedures and job position duties as related to current and future needs of the PCR Department and community.
- To help facilitate the Advisory Committees roles, responsibilities and objectives.

**OBJECTIVES FOR FY2013**

<b>OBJECTIVES</b>	<b>SUPPORTS DEPARTMENTAL GOALS</b>
Assessment of PCR facilities including the Library, Aquatic Center, parks, playgrounds and trails for current maintenance and future replacement and expansion needs.	Promotes quality PCR facilities, parks, maintenance and administration of facilities.
Complete all staff required training, cross train staff where applicable and offer professional development opportunities for all staff through local, regional, state or national education and training programs.	Foster staff development to increase skills and job performance.
Continue to work on Emergency Shelter Training for staff and community members.	Foster staff development and community emergency disaster readiness.
Develop working relationships with other community agencies to coordinate PCR programs and use of community facilities.	Promote city wide recreational and leisure activities, programs and services.
Act as a liaison, offer administrative support and attend scheduled meetings and promote agendas of the PCR Advisory Committees and Commission.	Promote parks and recreation and help facilitate Advisory Committees and Commission goals and objectives.

Performance Measures

- 1.) Reduce staff turnover at the Community Center by offering professional training and educational opportunities.

Measure:	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
----------	-------------	-------------	-------------

<b>Education/Training Opportunities:</b>	7	13	
--	---	----	--

Four of the five Recreation Coordinators attended training Conferences so far in FY-12 and all Dept. Managers have attended at least one training event. The Recreation Assistants have all attended one local Webinar Rec-Trac Training.

<b>Staff turnover:</b>	3	3	
------------------------	---	---	--

To date we have had two Recreation Coordinators and one Recreation Assistant resign in FY12.

- 2.) Ensure the Parks and Recreation Master Plan priorities are being incorporated into PCR programming, activities and facilities and maintain facilities/equipment.

Measure:	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
----------	-------------	-------------	-------------

<b>Number of programs/activities related to PCR Master Plan.</b>	1	2	
--	---	---	--

Replacement of Shelter at Expedition Park will be complete by the end of FY12 and PCR personnel will have a current CPSI certification.

<b>New/Old facilities/equipment maintained or introduced.</b>	2	3	
---	---	---	--

Expedition Park Shelter materials purchased, Kelty Field Ball diamond infield resurfaced, park amenities purchased and replaced (trash cans, tops, benches)

- 3.) To act as liaison and offer administrative support to the PCR and Library Advisory Committees

Measure:	<u>FY-11</u>	<u>FY-12</u>	<u>FY-13</u>
----------	--------------	--------------	--------------

<b>Number of Library monthly meetings attended.</b>	7 of 10	4 of 6	
---	---------	--------	--

<b>Number of PCR Advisory meetings advertised/ attended.</b>	10 of 10	6 of 6	
--	----------	--------	--

<b>All meeting minutes to Clerk's Office for distribution to City Council.</b>	6 of 10	6 of 6	
--	---------	--------	--

New for FY13:

- 4.) Continue to work with City Departments and community agencies and volunteers to exercise emergency sheltering capabilities.

- Continue to evaluate sheltering capabilities
- Begin Planning the next community Sheltering Exercise

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Parks, Culture &amp; Recreation</b>							
<b>PCR Administration</b>							
01023151 - 51100	Salaries and Wages	118,547	137,689	136,097	138,276	142,333	2.90%
01023151 - 52100	Health Insurance Benefit	32,686	37,428	43,499	52,800	52,800	0.00%
01023151 - 52200	FICA & Medicare Emplr Match	9,097	10,564	10,435	10,579	10,889	2.90%
01023151 - 52300	PERS Employer Contribution	41,018	37,183	41,173	42,534	51,012	19.90%
01023151 - 52400	Unemployment Insurance	609	755	719	698	1,016	45.60%
01023151 - 52500	Workers Compensation	919	1,260	774	744	766	3.00%
<b>Total Personnel Expenses</b>		<b>202,877</b>	<b>224,878</b>	<b>232,697</b>	<b>245,631</b>	<b>258,816</b>	<b>5.37%</b>
01023152 - 53260	Training Services	6,491	478	769	5,615	4,000	(28.80%)
01023152 - 53264	Education Reimbursement	0	0	0	3,363	2,500	(25.70%)
01023152 - 53300	Other Professional Svs	665	0	214	2,764	2,000	(27.60%)
01023152 - 54300	Repair/Maintenance Services	1,365	2,784	2,618	3,000	0	(100.00%)
01023152 - 54410	Buildings / Land Rental	300	1,092	5,248	2,000	0	(100.00%)
01023152 - 55310	Telephone / Fax/TV	395	685	1,153	0	0	0.00%
01023152 - 55901	Advertising	560	699	796	600	600	0.00%
01023152 - 55902	Printing and Binding	0	0	5,490	4,500	6,000	33.30%
01023152 - 55903	Travel and Related Costs	2,232	175	3,862	4,500	4,500	0.00%
01023152 - 55904	Banking / Credit Card Fees	2,907	3,535	3,948	5,500	0	(100.00%)
01023152 - 55905	Postal Services	124	255	240	1,000	0	(100.00%)
01023152 - 55906	Membership Dues	95	550	855	1,000	1,200	20.00%
01023152 - 55907	Permit Fees	160	460	300	600	0	(100.00%)
01023152 - 55908	Employee Moving Costs	3,711	0	6,096	5,791	0	(100.00%)
01023152 - 56100	General Supplies	4,750	2,605	427	2,600	2,600	0.00%
01023152 - 56120	Office Supplies	4,620	8,389	6,614	5,000	0	(100.00%)
01023152 - 56160	Uniforms	952	2,157	772	2,000	0	(100.00%)
01023152 - 56260	Gasoline for Vehicles	1,392	1,223	1,886	2,400	2,400	0.00%
01023152 - 56310	Food/Bev/Related for Programs	0	0	0	750	750	0.00%
01023152 - 56320	Business Meals	293	215	0	500	500	0.00%
01023152 - 56330	Food/Bev/Related Emp Apprctn	3,309	2,525	2,176	2,750	2,750	0.00%
<b>Total Operating Expenses</b>		<b>34,319</b>	<b>27,826</b>	<b>43,463</b>	<b>56,234</b>	<b>29,800</b>	<b>(47.01%)</b>
01023153 - 57400	Machinery and Equipment	0	0	12,383	0	0	0.00%
<b>Total Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>12,383</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Total PCR Administration</b>		<b>237,196</b>	<b>252,704</b>	<b>288,543</b>	<b>301,865</b>	<b>288,616</b>	<b>(4.39%)</b>

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Parks, Culture &amp; Recreation</b>							
<b>Recreation Programs</b>							
01023251 - 51100	Salaries and Wages	207,180	215,340	213,488	260,856	270,212	3.60%
01023251 - 51200	Temporary Employees	11,715	11,596	5,805	12,502	12,804	2.40%
01023251 - 51300	Overtime	7,858	8,672	10,642	8,000	9,000	12.50%
01023251 - 52100	Health Insurance Benefit	89,375	99,380	109,132	158,400	158,400	0.00%
01023251 - 52200	FICA & Medicare Emplr Match	17,347	18,024	17,590	21,545	22,353	3.80%
01023251 - 52300	PERS Employer Contribution	73,660	60,820	67,459	82,089	100,070	21.90%
01023251 - 52400	Unemployment Insurance	1,940	1,864	1,876	2,232	3,220	44.30%
01023251 - 52500	Workers Compensation	3,866	3,683	3,762	4,491	4,703	4.70%
<b>Total Personnel Expenses</b>		<b>412,941</b>	<b>419,379</b>	<b>429,753</b>	<b>550,115</b>	<b>580,762</b>	<b>5.57%</b>
01023252 - 53260	Training Services	1,077	920	0	2,000	2,500	25.00%
01023252 - 53300	Other Professional Svs	15,283	19,082	21,973	22,900	23,692	3.50%
01023252 - 55903	Travel and Related Costs	3,038	2,619	4,911	8,000	9,000	12.50%
01023252 - 55906	Membership Dues	200	140	205	0	0	0.00%
01023252 - 55907	Permit Fees	300	0	0	0	0	0.00%
01023252 - 55908	Employee Moving Costs	0	0	4,976	0	0	0.00%
01023252 - 56100	General Supplies	29,864	57,356	60,329	72,438	50,878	(29.80%)
01023252 - 56310	Food / Bev & Related for Progs	10,068	12,000	11,417	18,500	18,500	0.00%
01023252 - 56330	Food/Bev/Related Emp Apprctn	482	0	0	0	0	0.00%
01023252 - 56400	Books and Periodicals	105	0	0	0	0	0.00%
01023252 - 58499	Sponsorships - fee waived	0	0	0	5,000	5,000	0.00%
<b>Total Operating Expenses</b>		<b>60,417</b>	<b>92,117</b>	<b>103,811</b>	<b>128,838</b>	<b>109,570</b>	<b>(14.96%)</b>
<b>Total Recreation Programs</b>		<b>473,358</b>	<b>511,496</b>	<b>533,565</b>	<b>678,953</b>	<b>690,332</b>	<b>1.68%</b>

General Fund: ***Community Center Operations*** ( 0100-033)  
 Responsible Manager/Title: Jeff Hawley, PCR Director

PCR Department Mission Statement

“To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.”

Functions and Responsibilities

- Establish and maintain effective working relationships with the community
- Supervises trains, motivates, and evaluates Recreation Assistants on job functions
- Processes and verifies all accounts payable and purchase requisitions; tracks accounts to provide account detail on request; assists with department budget reports and preparation. Ensures fiscal responsibility of department by matching expenses with budget items.
- Maintains all community center inventory records.
- Coordinates and tracks facilities maintenance repairs and requests.

Departmental Goals

- Provide excellent customer service, establish and maintain effective working relationships with the community
- Maintain up to date and correct information on department recreation software (Rec-Trac): facilities, households, rentals and activities
- Ensure a clean and safe facility for all patrons.
- Provide the community with department information: rates, pass information, closure dates and program changes

**Objectives for FY-2013**

<b>Objectives</b>	<b>Supports Departmental Goals</b>
Maintain a daily janitorial check log and review janitorial cleaning techniques	Ensure a clean and safe facility for all patrons
Hold individual weekly staff meetings with Recreation Assistants	Keep up to date and correct information on department recreation software (Rec-Trac): facility, households, rentals and activities
Establish an “update month” where Recreation Assistants ask patrons to update their household information	Keep up to date and correct information on department recreation software (Rec-Trac): facility, households, rentals and activities
Update and review the PCR website and have the complete fee schedule available	Provide the community with department information: rates, pass information, closure dates and program changes
Continue to provide Staff Training on new Rec Trac software updates	Keep up to date and correct information on department recreation software (Rec-Trac): facility, households, rentals and activities
Provide administrative staff with a monthly comment card report that includes patron comments and suggestions	Provide excellent customer service, establish and maintain effective working relationships with the community

## Performance Measures

1) Promote and increase the number of facility use passes.

Measure:

	<u>FY-11</u>	<u>FY-12</u>	<u>FY-13</u>
Number of Corporate Passes Sold:	#7,394	# 7,998 (June 1 <sup>st</sup> – Feb 24 <sup>th</sup> )	
Number of all other pass types sold:	#1,159	# 737 (June 1 <sup>st</sup> – Feb 24 <sup>th</sup> )	

\*Please remember that corporate passes are single passes that are purchased for \$3.00 a piece and bought in bulk by the corporation/business\*

\*\**all other pass types*\*\* are monthly, yearly, daily, punch types, senior and employee passes\*

2) Seek Public suggestions and input concerning current and new programming by developing a survey and suggestion box to seek public input and comments and respond in a way that public can review.

Measure:

	<u>FY-12</u>	<u>FY-13</u>
Number of surveys received	# 0 (No surveys have been distributed)	
Number of suggestions received	# 14 (Serious suggestions only counted)	
Number of suggestions implemented	# 5	

3) Maintain up to date and accurate facility use and attendance records using Rec-Trac Software.

Measure:

- Have monthly facility use and attendance figures available by the 10<sup>th</sup> of each month.
- Have a minimum of four training sessions with Rec-Trac software technicians on reporting methods available through the Rec-Trac Software programs.

One department wide training was held to increase knowledge of our programming software. We have had over 4 training sessions on how to properly set-up programs, mass email and clear up problem households that have existing fees.

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Parks, Culture &amp; Recreation</b>							
<b>Community Center Operations</b>							
01023351 - 51100	Salaries and Wages	126,872	139,873	124,585	135,817	139,746	2.90%
01023351 - 51200	Temporary Employees	6,769	0	0	0	0	0.00%
01023351 - 51300	Overtime	4,374	6,673	7,827	7,500	7,500	0.00%
01023351 - 52100	Health Insurance Benefit	60,910	70,371	76,889	105,600	105,600	0.00%
01023351 - 52200	FICA & Medicare Emplr Match	10,558	11,211	10,130	10,968	11,266	2.70%
01023351 - 52300	PERS Employer Contribution	45,047	40,301	40,076	43,471	52,236	20.20%
01023351 - 52400	Unemployment Insurance	1,092	1,200	1,113	1,320	1,904	44.20%
01023351 - 52500	Workers Compensation	1,029	1,164	698	730	755	3.40%
<b>Total Personnel Expenses</b>		<b>256,651</b>	<b>270,792</b>	<b>261,318</b>	<b>305,406</b>	<b>319,007</b>	<b>4.45%</b>
01023352 - 53260	Training Services	0	0	570	1,710	0	(100.00%)
01023352 - 53300	Other Professional Svs	1,533	218	236	0	0	0.00%
01023352 - 54110	Water / Sewerage	5,645	5,826	8,584	10,500	10,500	0.00%
01023352 - 54210	Solid Waste	4,993	4,869	5,139	6,900	7,200	4.30%
01023352 - 54230	Custodial Services/Supplies	66,281	65,079	67,168	72,000	72,250	0.30%
01023352 - 54300	Repair/Maintenance Services	0	0	0	0	3,000	0.00%
01023352 - 54410	Buildings / Land Rental	0	0	0	0	3,500	0.00%
01023352 - 54420	Equipment Rental	0	0	0	0	100	0.00%
01023352 - 55310	Telephone / Fax/TV	13,179	8,918	8,825	14,000	15,200	8.60%
01023352 - 55390	Other Communications	0	150	0	0	0	0.00%
01023352 - 55903	Travel and Related Costs	0	0	1,463	3,500	3,500	0.00%
01023352 - 55904	Banking / Credit Card Fees	0	0	0	0	3,500	0.00%
01023352 - 55905	Postal Services	0	0	0	0	1,000	0.00%
01023352 - 55907	Permit Fees	0	0	0	0	600	0.00%
01023352 - 56100	General Supplies	6,205	6,780	12,197	10,500	13,500	28.60%
01023352 - 56120	Office Supplies	0	236	0	0	6,024	0.00%
01023352 - 56160	Uniforms	0	0	0	0	2,000	0.00%
01023352 - 56220	Electricity	104,699	74,523	57,402	84,055	92,900	10.50%
01023352 - 56240	Heating Oil	69,841	59,009	74,258	93,418	93,500	0.10%
<b>Total Operating Expenses</b>		<b>272,375</b>	<b>225,609</b>	<b>235,840</b>	<b>296,583</b>	<b>328,274</b>	<b>10.69%</b>
<b>Total Community Center Operations</b>		<b>529,026</b>	<b>496,401</b>	<b>497,158</b>	<b>601,989</b>	<b>647,281</b>	<b>7.52%</b>

General Fund: **Library** (0100-034)  
 Responsible Manager/Title: Jeff Hawley, PCR Director

Library Mission

The Unalaska Public Library will improve the quality of life in the community it serves by providing access to popular reading materials, and by acting as a gateway to learning and knowledge for children and adults.

Functions and Responsibilities

- Manages the operation of the Library facility
- Oversees, develops library staffing and programming
- Responsible for City assets which include the Library facility, collections, and physical property.

Library Community Goals

- Provide a Popular Materials Library
- Act as a Community Activities Center
- Provide a Reference Library and Independent Learning Center
- Act as a Formal Education Support Center and Research Center
- Act as a Children’s Door to Learning
- Act as a Community Information Center

**OBJECTIVES FOR FY 2013**

<b>Objective</b>	<b>Supports Departmental Goal</b>
Provide services with well trained knowledgeable staff.	Supports all Goals noted above.
Build collection of materials in varying formats supporting Community interests and vocations.	Popular Materials Library, Reference Library, Community Information Center, Children’s Door to Learning, Independent Learning Center, Formal Education Support Center, Research Center
Work toward local consortium of cooperating libraries with common electronic access which supports access by all community members.	Supports all Goals noted above.
Enhance programming at the Unalaska Senior Center	Popular Materials Library, Community Activities Center, Community Information Center
Continue to develop cooperative ties with the Museum of the Aleutians and UAF Aleutians Pribilof Center and Unalaska City School	Formal Education Support Center, Independent Learning Center
Continue to develop a project to locally index the Aleutian Region Newspaper	Reference Library, Community Information Center, Independent Learning

Collection in FY12	Center, Research Center
Expand Children's Programming and services	Children's Door to Learning
Invite wider governmental use of the Library Meeting Room	Community Information Center
Offer "Family Friendly" Computer use classes	Community Activities Center, Community Information Center
Offer special programming in cooperation with the Unalaska City School	Supports all goals noted above.

Performance Measures

**Achieve STAR LIBRARY RANKING each year.**

<b>FY08</b>	<b>FY09</b>	<b>FY10</b>	<b>FY11</b>	<b>FY12</b>	<b>FY13</b>
√	√	√	√	√	

**Circulation – Increase circulation by 1% each fiscal year.**

<b>FY10</b>	<b>FY11</b>	<b>FY12*</b>	<b>FY13</b>
208,749	210,836 Goal 228,841 Actual	212,944 Goal In progress	231,129 Goal

**Patron Visits - Increase patron visits to the Library by 1% each fiscal year.**

<b>FY10</b>	<b>FY11</b>	<b>FY12*</b>	<b>FY13</b>
116,397	117,560 Goal 119,815 Actual	118,736 Goal In progress	121,013 Goal

\* FY12 measurements are in progress.

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Parks, Culture &amp; Recreation</b>							
<b>Library</b>							
01023451 - 51100	Salaries and Wages	229,187	241,747	243,727	247,847	267,160	7.80%
01023451 - 51300	Overtime	3,690	2,149	2,089	4,000	4,500	12.50%
01023451 - 52100	Health Insurance Benefit	69,270	72,273	83,461	105,600	105,600	0.00%
01023451 - 52200	FICA & Medicare Emplr Match	17,815	18,651	18,805	19,271	20,783	7.80%
01023451 - 52300	PERS Employer Contribution	72,288	53,649	61,041	64,346	77,654	20.70%
01023451 - 52400	Unemployment Insurance	1,511	1,630	1,740	1,781	2,610	46.50%
01023451 - 52500	Workers Compensation	1,748	1,873	1,256	1,315	1,365	3.80%
<b>Total Personnel Expenses</b>		<b>395,510</b>	<b>391,972</b>	<b>412,119</b>	<b>444,160</b>	<b>479,672</b>	<b>8.00%</b>
01023452 - 53260	Training Services	228	225	215	1,500	500	(66.70%)
01023452 - 53300	Other Professional Svs	0	0	165	0	0	0.00%
01023452 - 53490	Other Technical Services	257	0	0	0	0	0.00%
01023452 - 54110	Water / Sewerage	752	680	571	650	650	0.00%
01023452 - 54210	Solid Waste	2,792	2,914	3,037	4,000	5,000	25.00%
01023452 - 54230	Custodial Services/Supplies	31,265	31,061	31,642	33,500	33,500	0.00%
01023452 - 54300	Repair/Maintenance Services	0	587	793	2,500	2,500	0.00%
01023452 - 55310	Telephone / Fax/TV	3,785	7,144	8,141	12,125	10,690	(11.80%)
01023452 - 55320	Network / Internet	3,868	11,344	10,614	12,636	13,668	8.20%
01023452 - 55390	Other Communications	677	719	0	0	0	0.00%
01023452 - 55903	Travel and Related Costs	2,879	3,265	2,988	2,330	2,250	(3.40%)
01023452 - 55905	Postal Services	2,508	2,779	2,937	4,000	4,000	0.00%
01023452 - 55906	Membership Dues	930	590	680	850	850	0.00%
01023452 - 55907	Permit Fees	365	325	325	0	400	0.00%
01023452 - 55999	Other	0	182	0	0	0	0.00%
01023452 - 56100	General Supplies	6,392	13,863	8,110	6,500	6,500	0.00%
01023452 - 56120	Office Supplies	4,104	2,270	6,696	9,500	9,500	0.00%
01023452 - 56150	Computer Hardware / Software	0	988	2,067	2,000	2,500	25.00%
01023452 - 56220	Electricity	36,507	26,490	23,878	32,000	33,500	4.70%
01023452 - 56240	Heating Oil	9,678	11,810	21,011	16,500	16,800	1.80%
01023452 - 56310	Food/Bev/Related for Programs	1,434	1,485	1,404	3,000	3,000	0.00%
01023452 - 56330	Food/Bev/Related Emp Apprctn	24	0	108	300	500	66.70%
01023452 - 56400	Books and Periodicals	41,971	41,483	40,400	74,832	53,359	(28.70%)
01023452 - 56450	Grants (Supplies)	0	0	0	0	17,700	0.00%
<b>Total Operating Expenses</b>		<b>150,418</b>	<b>160,203</b>	<b>165,782</b>	<b>218,723</b>	<b>217,367</b>	<b>(0.62%)</b>
<b>Total Library</b>		<b>545,927</b>	<b>552,175</b>	<b>577,901</b>	<b>662,883</b>	<b>697,039</b>	<b>5.15%</b>

General Fund: *Aquatics Center* (0100-035)  
 Responsible Manager/Title: Jeff Hawley, PCR Director

Functions and Responsibilities

- Patron safety
- Focus on City and department mission and goals, relating to these philosophies in all aspects of work
- Development and overseeing of all programs, activities, community partnerships
- Develop and manage budget
- Ensure compliance with federal, state, and local guidelines, laws, national standards, and ordinances
- Preventative, routine, and minor maintenance, equipment and supply inventory
- Lifeguard and instructional staff

Departmental Goals

- Train and develop professional staff members in customer service and necessary life and safety skills.
- Expand facility programming
- Continue to be a desired choice for leisure and recreational activities
- Look to expand hours of operation

**OBJECTIVES FOR FISCAL YEAR 2013**

Objective	Supports Departmental Goal
Continue two in-services/month. One focusing on lifesaving skills, the other on professional development	Train and develop professional staff members
Require staff to develop a program in which they are interested and oversee all aspects of that program	Train and develop professional staff members
Have staff members teach skills and review case studies during monthly in-services	Train and develop professional staff members
Design and develop a survey which focuses on aquatics/fitness areas to discover where community interest lies	Expand facility programming
Continue to offer red cross learn to swim program	Expand facility programming
Research and communicate with other aquatics professionals	Expand facility programming
Find ways to appeal to more adults seeking part time employment	Expand facility programming
Begin a 3 phase expense and equipment purchase to install Colorado timing systems for competitive swimming	Continue to be a desired place of recreation
Continue research on developing a 'family' locker room as is normal within the aquatics industry	Continue to be a desired place of recreation

Incorporate facility ideas into survey	Continue to be a desired place of recreation
Keep accurate records, usage and consumer comments to justify needs	Expand hours of operation

### PERFORMANCE MEASURES FOR FY 2013

#### Increase Aquatics Programming:

Measure:	FY12	FY13
Number of Swim lessons provided	22	24
Number of Special Events/new programs	7	8

#### Improve facility environment:

Measure:	FY12	FY13
Routine super chlorination	2	bi monthly- 6
Family Locker room availability	0	1
Bulletin board upkeep/marketing	2	monthly- 12

#### Increase staff training:

Measure:	FY12	FY13
Training Classes	12	15
Professional development	1	3
Programming opportunities	2	1 each

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Parks, Culture &amp; Recreation</b>							
<b>Aquatics Center</b>							
01023551 - 51100	Salaries and Wages	190,655	194,065	174,313	179,547	180,256	0.40%
01023551 - 51200	Temporary employees	75	0	342	0	348	0.00%
01023551 - 51300	Overtime	2,838	2,279	1,625	1,800	1,768	(1.80%)
01023551 - 52100	Health Insurance Benefit	17,317	18,026	19,255	26,400	26,400	0.00%
01023551 - 52200	FICA & Medicare Emplr Match	14,808	15,021	13,485	13,809	13,955	1.10%
01023551 - 52300	PERS Employer Contribution	20,023	15,548	14,034	15,150	18,165	19.90%
01023551 - 52400	Unemployment Insurance	1,683	1,709	1,672	1,651	2,349	42.30%
01023551 - 52500	Workers Compensation	15,313	10,735	7,461	7,609	7,790	2.40%
<b>Total Personnel Expenses</b>		<b>262,712</b>	<b>257,382</b>	<b>232,187</b>	<b>245,966</b>	<b>251,031</b>	<b>2.06%</b>
01023552 - 53260	Training Services	3,134	1,837	2,405	3,000	2,500	(16.70%)
01023552 - 53264	Education Reimbursement	0	0	0	0	2,500	0.00%
01023552 - 53300	Other Professional Svs	4,209	0	100	3,500	2,500	(28.60%)
01023552 - 53420	Sampling / Testing	1,050	1,122	1,600	1,900	2,400	26.30%
01023552 - 54210	Solid Waste	0	0	62	0	0	0.00%
01023552 - 54230	Custodial Services/Supplies	102	0	0	0	0	0.00%
01023552 - 55310	Telephone and Fax/TV	4,645	3,759	3,039	4,000	4,000	0.00%
01023552 - 55320	Network / Internet	0	0	1,130	1,600	1,600	0.00%
01023552 - 55903	Travel and Related Costs	3,244	6,333	5,633	2,137	3,000	40.40%
01023552 - 55906	Membership dues	730	396	148	600	600	0.00%
01023552 - 55999	Other	296	0	0	0	0	0.00%
01023552 - 56100	General supplies	26,941	36,799	25,411	32,622	32,338	(0.90%)
01023552 - 56120	Office Supplies	1,210	739	2,023	1,300	1,100	(15.40%)
01023552 - 56310	Food/Bev/Related for Programs	0	694	772	1,000	1,000	0.00%
01023552 - 56320	Business Meals	20	0	0	0	0	0.00%
01023552 - 56330	Food/Bev/Related Emp Apprctn	363	0	212	1,500	1,000	(33.30%)
<b>Total Operating Expenses</b>		<b>45,944</b>	<b>51,679</b>	<b>42,535</b>	<b>53,159</b>	<b>54,538</b>	<b>2.59%</b>
<b>Total Aquatics Center</b>		<b>308,656</b>	<b>309,061</b>	<b>274,721</b>	<b>299,125</b>	<b>305,569</b>	<b>2.15%</b>

General Fund: **PCR – Parks** (0100-036)  
 Responsible Manager/Title: Jeff Hawley, PCR Director

Functions and Responsibilities

- Manages the planning and development of Unalaska community trails, parks and playgrounds.
- Provides maintenance oversight in conjunction with the Department of Public Works.
- Develops parks and playground policies and procedures.

Departmental Goals

- To promote community parks, playgrounds and trails.
- To ensure the community parks and playgrounds meet the National Playground Safety Institute’s recommended safety standards.
- To ensure City compliance with all federal and state grant funded parks and playgrounds.
- To promote completion of walkway/bike trails on Amaknak Island.

**Objectives for FY2013**

<b>Objectives</b>	<b>Supports Departmental Goals</b>
Inspection of all community parks and playgrounds to ensure safety standards compliance	To ensure the community parks and playgrounds meet the National Playground Safety Institute’s (NPSI) recommended safety standards
Renew Playground Safety (NPSI) Certifications	To ensure the community parks and playgrounds meet the National Playground Safety Institute’s (NPSI) recommended safety standards
Replace Shelter at Expedition Park	To promote community trails, parks and playgrounds.
Review trail/walkway master plan with Public Works Dept. and look for trail grant funds to pave Community Park trail walkway	To promote community trails, parks and playgrounds.
Work with the Department of Public Works on maintenance issues regarding turf, park and playground equipment	To ensure the community parks and playgrounds meet the NPSI recommended safety standards.

Performance Measures

- 1) Construction of Expedition Park Gazebo using volunteer labor.  
Yes                      No  
 Park materials and supplies were ordered and received with shelter completion date by end of October 2012.
  
- 2) Have at least one Public Works and PCR staff person receive NPSI Certification.  
Yes                      No  
 PCR Operations Manager will attend NPSI Certification Class in May of 2012.

- 3) Review PCR Master Plan regarding park development and maintenance.

Yes                      No

Master Plan was reviewed with park and recreation programs addressing Master Plan priorities.

New FY2013:

- 1) Identify trail grant funds available for Community Park Trail upgrades and apply for funding.
- 2) Complete Shelter and park improvements at Expedition Park.
- 3) Work with Facility Maintenance on Tennis Court surfacing improvements

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Parks, Culture &amp; Recreation</b>							
<b>Parks</b>							
01023652 - 54110	Water / Sewerage	1,144	640	708	1,200	1,200	0.00%
01023652 - 54210	Solid Waste	639	836	933	1,200	1,550	29.20%
01023652 - 54410	Buildings/Land Rental	0	6,000	8,500	6,000	6,000	0.00%
01023652 - 56100	General Supplies	1,749	4,544	8,595	7,500	7,773	3.60%
01023652 - 56220	Electricity	3,677	4,766	3,343	7,400	7,900	6.80%
01023652 - 56240	Heating Oil	0	0	0	800	400	(50.00%)
<b>Total Operating Expenses</b>		<b>7,209</b>	<b>16,786</b>	<b>22,078</b>	<b>24,100</b>	<b>24,823</b>	<b>3.00%</b>
<b>Total Parks</b>		<b>7,209</b>	<b>16,786</b>	<b>22,078</b>	<b>24,100</b>	<b>24,823</b>	<b>3.00%</b>

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Other Expenses</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Grants to Non-Profits</b>							
01029154 - 58420	IFHS Mental Health Programs	145,000	129,987	150,000	125,000	160,000	28.00%
01029154 - 58430	USAFV Domestic Violence Shelte	120,744	128,685	147,988	147,988	155,387	5.00%
01029154 - 58440	Unalaska Seniors	49,400	49,800	54,619	49,800	97,800	96.40%
01029154 - 58450	Unalaska Community Brdcstng	87,000	89,500	89,500	89,500	89,500	0.00%
01029154 - 58460	Museum of the Aleutians	257,391	265,000	266,792	271,960	271,960	0.00%
01029154 - 58470	Aleutians Arts Council	7,500	10,000	10,000	10,000	10,000	0.00%
01029154 - 58480	Qawalangin Tribe/APIA	15,000	15,000	15,000	15,000	15,000	0.00%
01029154 - 58481	APIA	0	0	72,875	72,875	72,544	(0.50%)
01029154 - 58485	Aleutian Rod & Gun Club	6,513	0	0	0	0	0.00%
<b>Total Other Expenses</b>		<b>688,547</b>	<b>687,972</b>	<b>806,774</b>	<b>782,123</b>	<b>872,191</b>	<b>11.52%</b>
<b>Total Grants to Non-Profits</b>		<b>688,547</b>	<b>687,972</b>	<b>806,774</b>	<b>782,123</b>	<b>872,191</b>	<b>11.52%</b>

**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Other Expenses</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Education</b>						
01029254 - 58600 School Support	3,749,715	3,736,487	3,828,382	4,024,461	4,216,484	4.80%
<b>Total Other Expenses</b>	<u>3,749,715</u>	<u>3,736,487</u>	<u>3,828,382</u>	<u>4,024,461</u>	<u>4,216,484</u>	<u>4.77%</u>
<b>Total Education</b>	<u>3,749,715</u>	<u>3,736,487</u>	<u>3,828,382</u>	<u>4,024,461</u>	<u>4,216,484</u>	<u>4.77%</u>

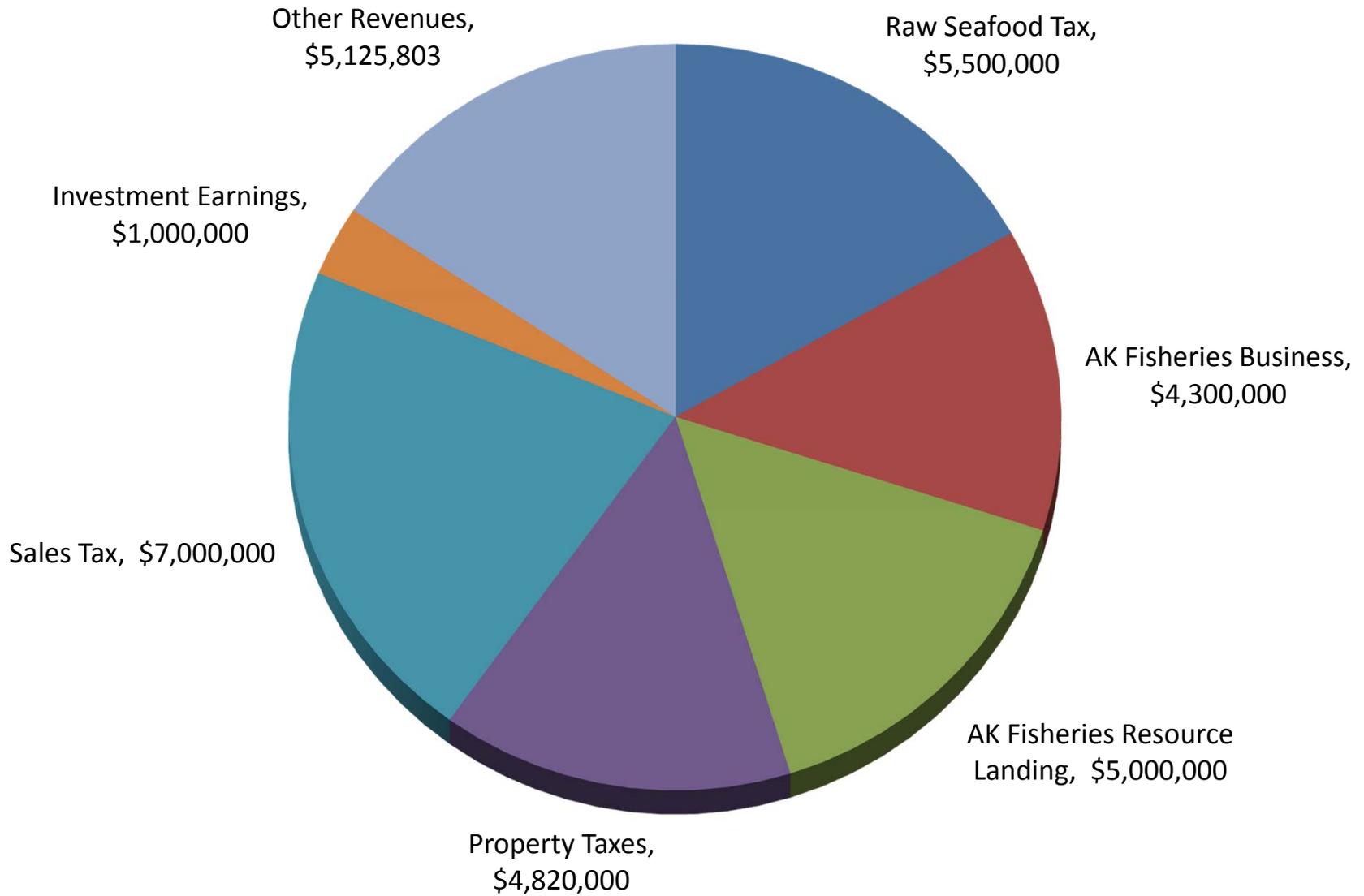
**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Other Expenses</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Debt Service</b>							
01029354 - 53230	Legal Services (cost of issue)	33,019	0	0	0	0	0.00%
01029354 - 59100	Interest Expense	204,285	337,164	335,016	327,565	263,175	(19.70%)
01029354 - 59200	Principal Payment	379,265	764,265	813,043	823,043	720,000	(12.50%)
<b>Total Other Expenses</b>		<b>616,569</b>	<b>1,101,429</b>	<b>1,148,058</b>	<b>1,150,608</b>	<b>983,175</b>	<b>(14.55%)</b>
<b>Total Debt Service</b>		<b>616,569</b>	<b>1,101,429</b>	<b>1,148,058</b>	<b>1,150,608</b>	<b>983,175</b>	<b>(14.55%)</b>

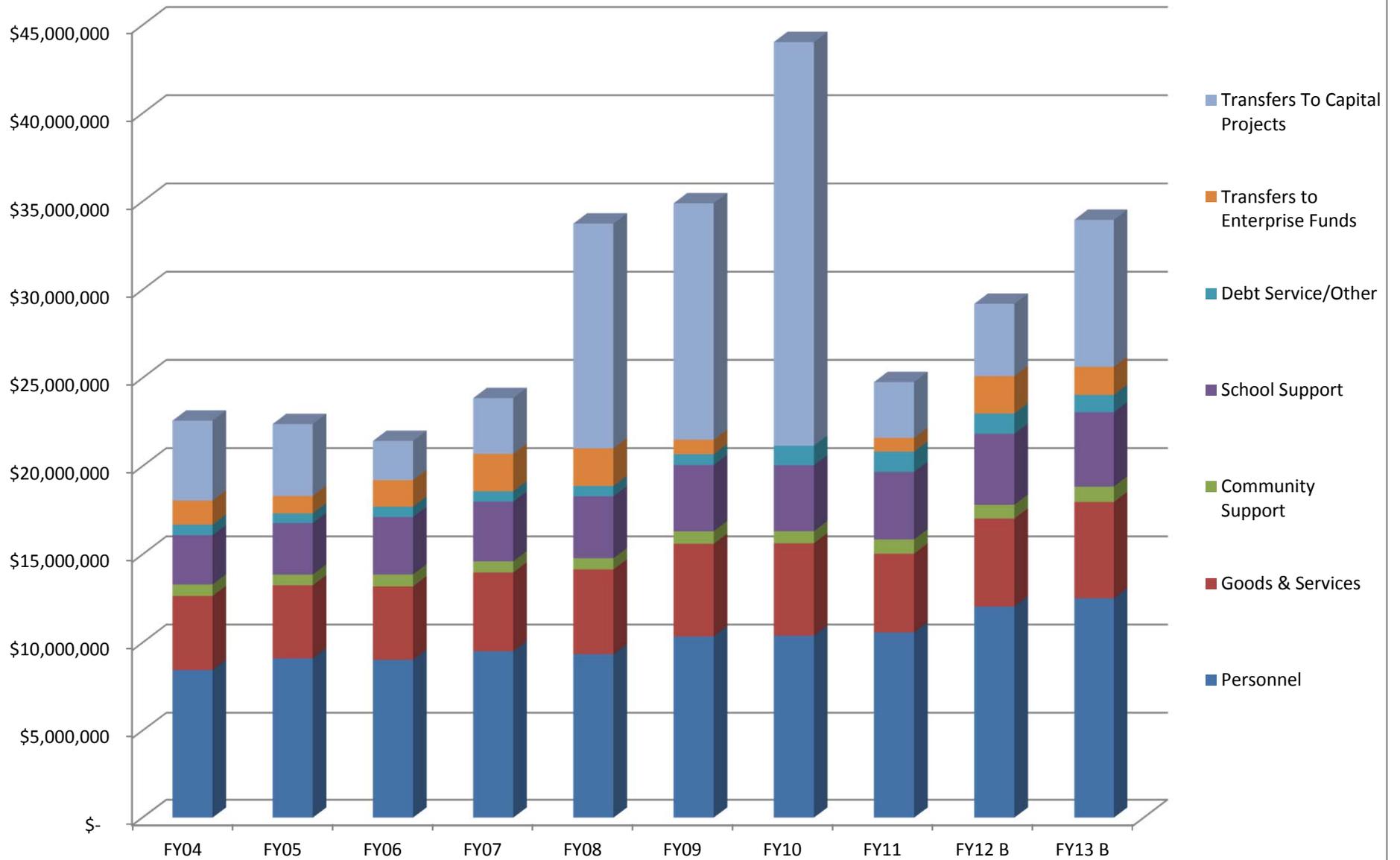
**City of Unalaska**  
**FY2013 General Fund Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Transfers To General Fund</b>							
<b>Transfers Out</b>							
<b>Transfers Out</b>							
01029854 - 59910	Transfers To Special Rev Fund	24,000	0	0	0	0	0.00%
01029854 - 59920	Transfers To Govt Capt Project	6,758,777	5,097,971	873,237	1,072,400	3,478,000	224.30%
01029854 - 59930	Transfers To Enterprise Oper	818,134	0	783,731	2,897,014	1,588,117	(45.20%)
01029854 - 59940	Transfers To Enterpr Capt Proj	6,674,550	17,781,269	2,285,000	13,933,150	4,853,719	(65.20%)
<b>Total Other Expenses</b>		<b>14,275,461</b>	<b>22,879,240</b>	<b>3,941,968</b>	<b>17,902,564</b>	<b>9,919,836</b>	<b>(44.59%)</b>
<b>Total Transfers Out</b>		<b>14,275,461</b>	<b>22,879,240</b>	<b>3,941,968</b>	<b>17,902,564</b>	<b>9,919,836</b>	<b>(44.59%)</b>
General Fund Expenditures Total		<b>34,512,014</b>	<b>44,067,340</b>	<b>24,870,441</b>	<b>41,405,136</b>	<b>34,199,583</b>	<b>(17.40%)</b>

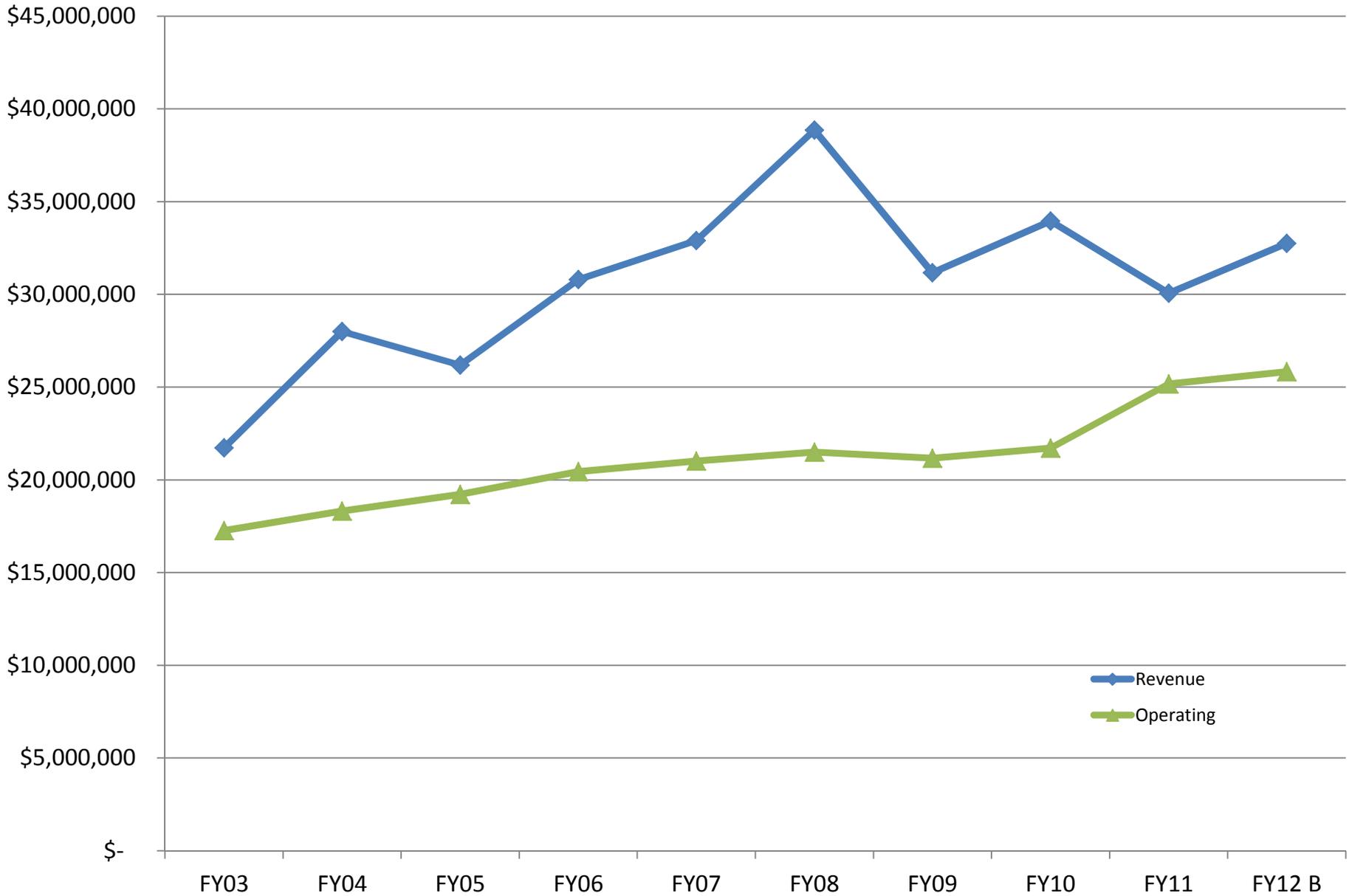
## Major Revenues for General Fund - FY13 Budget



## General Fund Uses of Financial Resources

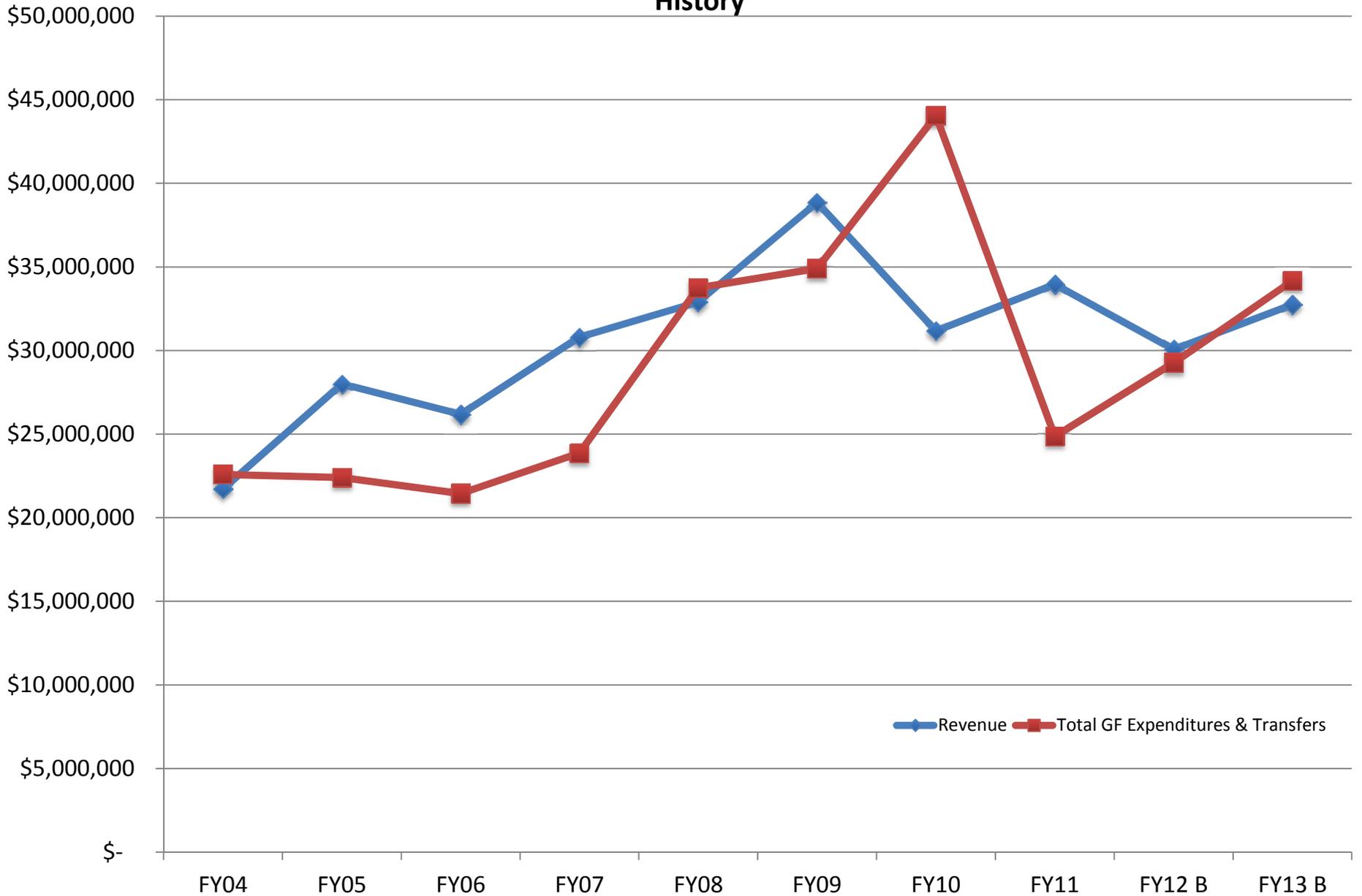


### General Fund (without capital)



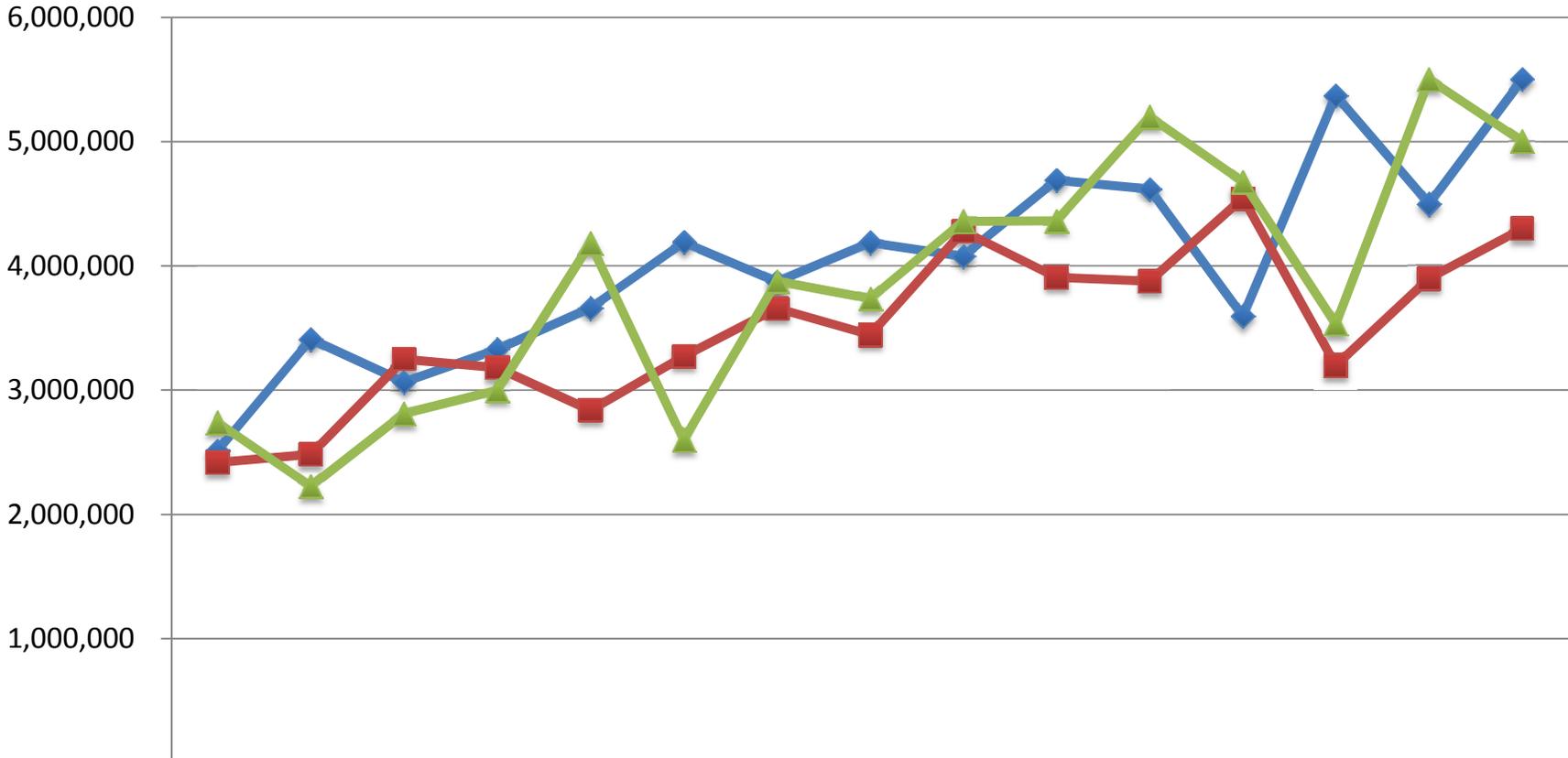
\* FY09 includes \$4.5M in bond revenue

# General Fund Revenues and Expenditures (Including Capital) History



\* FY09 includes \$4.5M in bond revenue

## Volatility of Our Economy Challenges to Budgeting History of Fish Related Revenues



	FY99	FY00	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12 B	FY13 B
Raw Seafood Tax	2,513,50	3,410,71	3,065,22	3,329,13	3,662,64	4,190,12	3,873,86	4,188,06	4,076,76	4,689,81	4,619,22	3,594,17	5,371,76	4,500,00	5,500,00
Fisheries Business	2,418,28	2,483,67	3,249,21	3,179,79	2,838,53	3,272,18	3,659,45	3,446,66	4,281,21	3,909,01	3,877,70	4,547,08	3,199,29	3,900,00	4,300,00
Fisheries Resource Landing	2,739,82	2,224,90	2,813,25	3,000,18	4,183,14	2,598,10	3,876,28	3,736,81	4,357,75	4,362,45	5,200,89	4,676,60	3,531,73	5,500,00	5,000,00

**Fiscal Year**

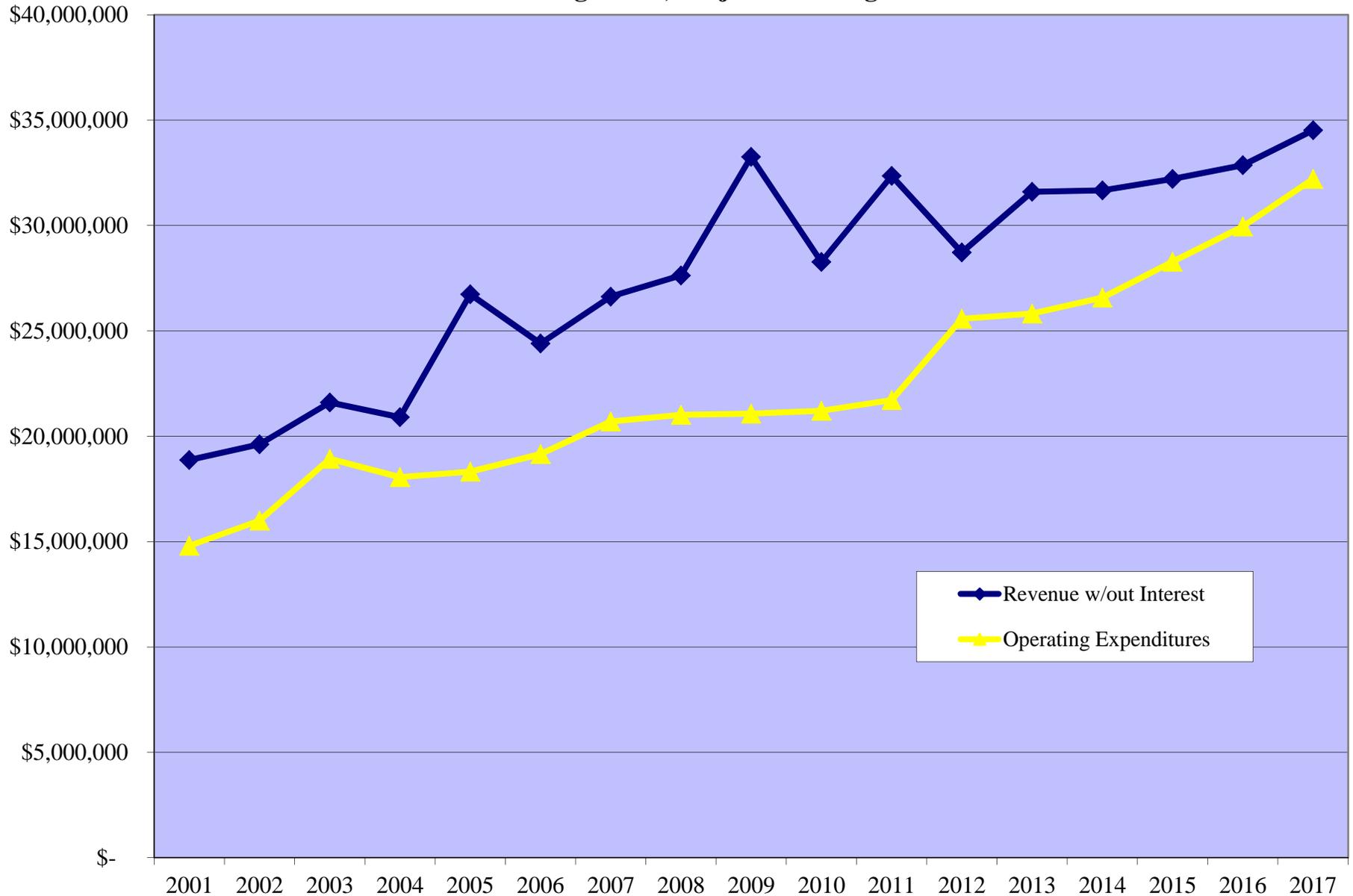
A look at the future:

General Fund

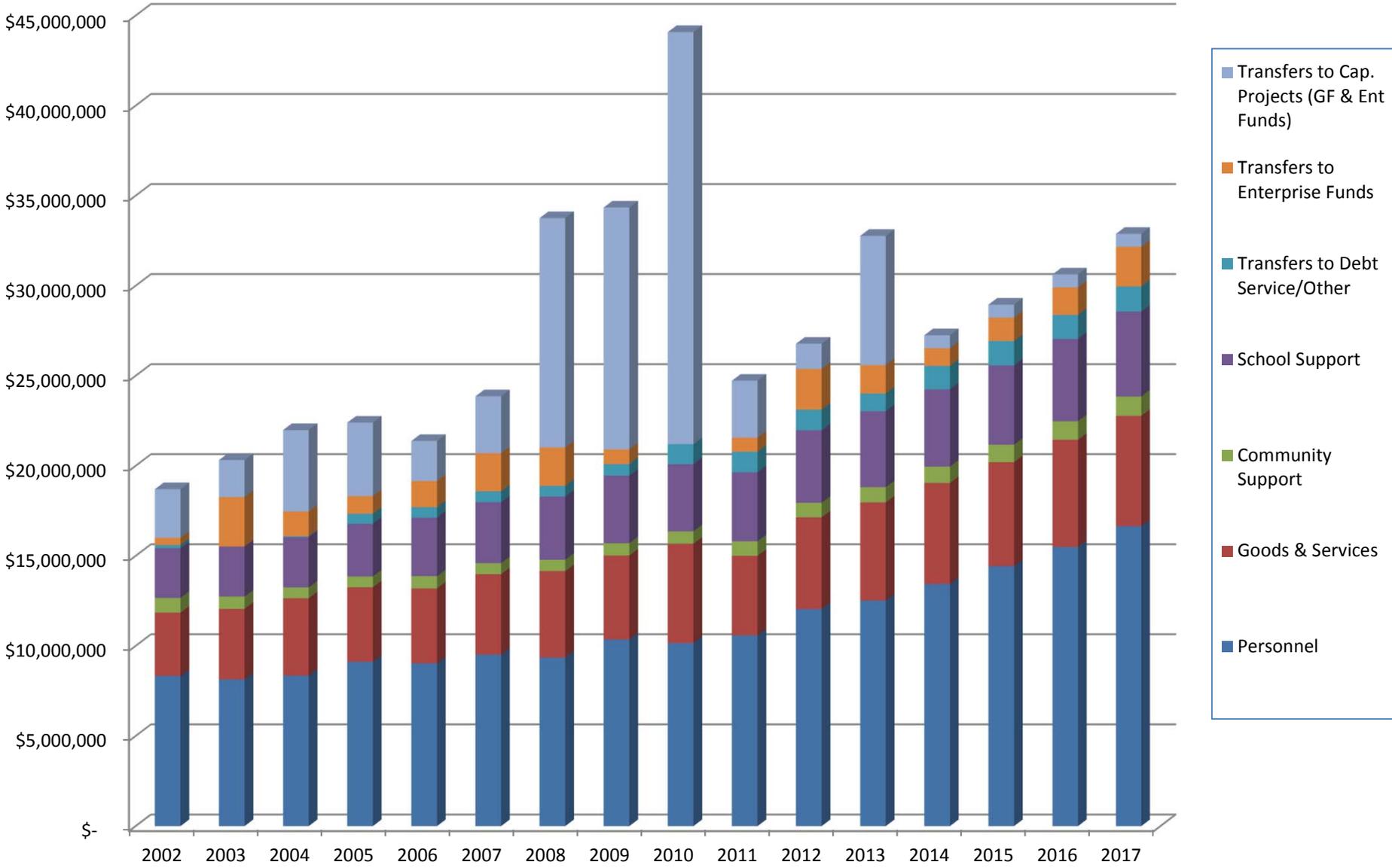
Projections to 2017  
(with Actual Numbers  
through 2011)

# Rising operating costs are reducing the amount available for capital.

General Fund (without capital) Projection  
Actual through 2011, Projected through 2017

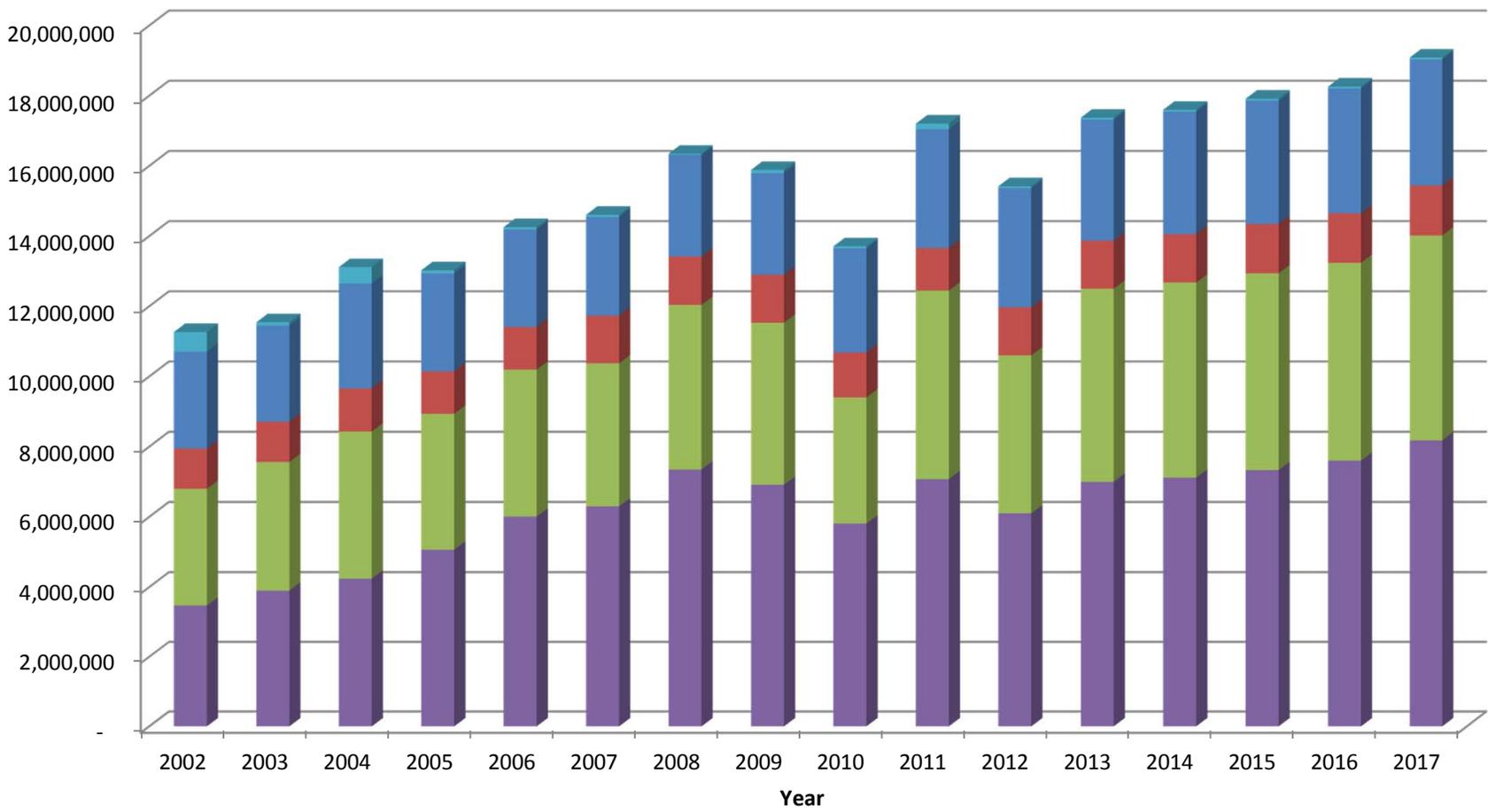


# General Fund Uses of Financial Resources Actual through 2011, Projected to 2017



# General Fund - Tax Revenues

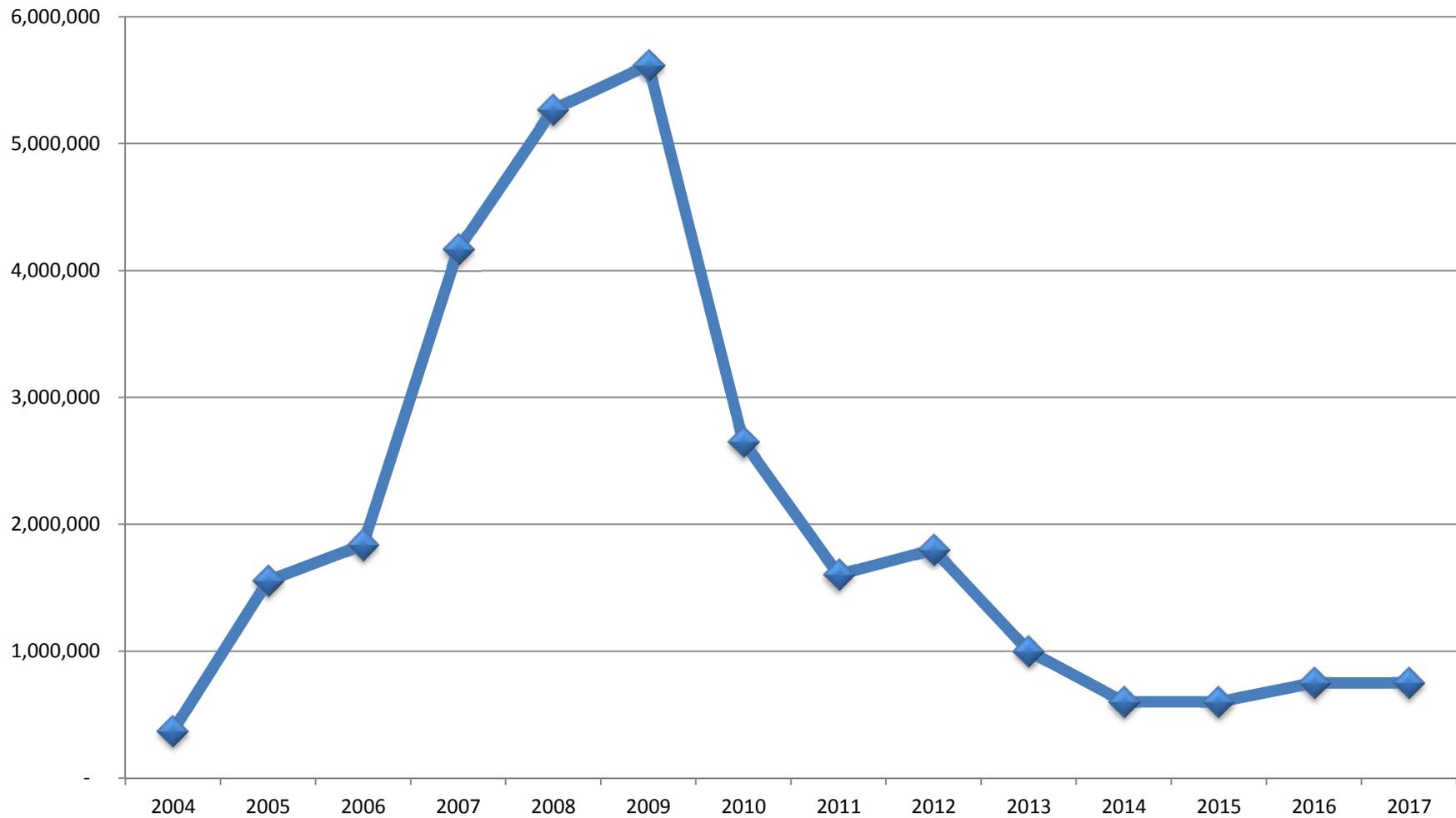
## Actual through FY11 Projections FY12 - FY17



■ Sales Tax   
 ■ Raw Seafood Tax   
 ■ Personal Property   
 ■ Real Property   
 ■ Other Taxes

## Interest Earnings

Actual through 2011, Projected through 2017



**City of Unalaska**  
**FY2013 Special Revenue Funds Budget Summary**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>1% Sales Tax Special Revenue</b>						
<b>REVENUES</b>						
11010040 - 41310 1% Capital Sales tax	3,455,387	2,904,306	3,538,443	3,050,000	3,500,000	14.75%
11029954 - 49900 Appropriated Fund Balance	0	0	0	3,268,000	0	0.00%
<b>Total Revenues</b>	<b>3,455,387</b>	<b>2,904,306</b>	<b>3,538,443</b>	<b>6,318,000</b>	<b>3,500,000</b>	<b>(44.60%)</b>
<b>EXPENDITURES</b>						
11029954 - 59900 Transfers To General Fund	0	1,200,000	1,200,000	1,200,000	1,200,000	0.00%
11029954 - 59920 Transfers To Govt Capt Project	150,000	6,900,000	0	4,568,000	2,000,000	(56.22)%
11029954 - 59940 Transfers To Enterpr Capt Proj	0	8,000,000	0	550,000	0	0.00%
<b>Total Expenditures</b>	<b>150,000</b>	<b>16,100,000</b>	<b>1,200,000</b>	<b>6,318,000</b>	<b>3,200,000</b>	<b>(49.35%)</b>
<b>1% Sales Tax Special Revenue Fund Net</b>	<b>3,305,387</b>	<b>(13,195,694)</b>	<b>2,338,443</b>	<b>0</b>	<b>300,000</b>	<b>0.00%</b>

**Bed Tax Special Revenue**

<b>REVENUES</b>						
12010040 - 41420 City Bed Tax	172,248	149,680	156,778	164,000	170,000	3.66%
12010049 - 49900 Appropriated Fund Balance	0	0	0	0	19,278	0.00%
<b>Total Revenues</b>	<b>172,248</b>	<b>149,680</b>	<b>156,778</b>	<b>164,000</b>	<b>189,278</b>	<b>15.41%</b>
<b>EXPENDITURES</b>						
12029154 - 58481 APIA	0	0	0	0	32,500	0.00%
12029154 - 58490 Unalaska CVB	164,000	154,683	113,000	149,680	156,778	4.74%
<b>Total Expenditures</b>	<b>164,000</b>	<b>154,683</b>	<b>113,000</b>	<b>149,680</b>	<b>189,278</b>	<b>26.46%</b>
12019848 - 49100 Transfers From General Fund	24,000	0	0	0	0	0.00%
<b>Bed Tax Special Revenue Fund Net</b>	<b>32,248</b>	<b>(5,003)</b>	<b>43,778</b>	<b>14,320</b>	<b>0</b>	<b>0.00%</b>

**City of Unalaska**  
**FY2013 Enterprise Funds Budget Summary**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Electric Enterprise</b>						
REVENUES						
Intergovernmental	589,617	67,154	148,760	130,917	235,319	79.75%
Charges for Services	11,713,159	10,545,128	12,847,520	15,400,868	17,508,598	13.69%
Non-recurring Revenues	424,913	(20,384)	1,876,375	50,000	0	(100.00%)
<b>Total Revenues</b>	<b>12,727,690</b>	<b>10,591,898</b>	<b>14,872,656</b>	<b>15,581,785</b>	<b>17,743,917</b>	<b>12.19%</b>
EXPENDITURES						
Utility Administration	1,088,432	4,625,646	2,342,492	4,334,207	4,705,816	8.57%
Electric Production	8,754,545	8,770,403	10,599,396	9,853,938	11,345,959	15.14%
Electric Line Repair & Maint	558,649	479,551	630,057	1,074,128	1,135,980	5.76%
Transfers Out	(29,511)	0	1,776,991	0	0	0.00%
Veh & Equip Maintenance	90,844	28,554	58,644	53,356	55,496	4.01%
Facilities Maintenance	25,557	50,156	38,321	82,304	85,467	3.84%
<b>Total Expenditures</b>	<b>10,488,516</b>	<b>13,954,310</b>	<b>15,445,900</b>	<b>15,397,933</b>	<b>17,328,718</b>	<b>11.14%</b>
<b>Electric Enterprise Fund Net</b>	<b>2,239,175</b>	<b>(3,362,412)</b>	<b>(573,244)</b>	<b>183,852</b>	<b>415,199</b>	<b>13.21%</b>
<b>Water Enterprise</b>						
REVENUES						
Intergovernmental	58,884	28,067	43,115	45,525	77,365	69.94%
Charges for Services	1,937,049	1,869,872	2,019,596	2,646,450	2,598,468	(1.81%)
Assessments	3,275	1,971	594	0	0	0.00%
Non-recurring Revenues	167,457	0	0	0	0	0.00%
<b>Total Revenues</b>	<b>2,166,664</b>	<b>1,899,911</b>	<b>2,063,305</b>	<b>2,691,975</b>	<b>2,675,833</b>	<b>(0.60%)</b>
EXPENDITURES						
Utility Administration	1,200,127	1,235,245	1,297,638	1,370,692	1,428,534	4.22%
Water Operations	759,491	793,851	868,789	955,583	1,013,974	6.11%
Veh & Equip Maintenance	22,757	11,802	39,098	31,625	32,161	1.69%
Facilities Maintenance	63,605	31,366	22,000	19,389	27,812	43.44%
<b>Total Expenditures</b>	<b>2,045,980</b>	<b>2,072,264</b>	<b>2,227,525</b>	<b>2,377,289</b>	<b>2,502,481</b>	<b>5.00%</b>
<b>Water Enterprise Fund Net</b>	<b>120,685</b>	<b>(172,353)</b>	<b>(164,221)</b>	<b>314,686</b>	<b>173,352</b>	<b>2.15%</b>
<b>Wastewater Enterprise</b>						
REVENUES						
Intergovernmental	48,913	21,721	345,776	36,368	61,745	69.78%
Charges for Services	1,365,290	1,333,712	1,456,221	1,442,121	1,583,094	9.78%
Assessments	6,523	5,367	1,833	0	0	0.00%
Non-recurring Revenues	117,417	0	0	0	0	0.00%
<b>Total Revenues</b>	<b>1,538,143</b>	<b>1,360,799</b>	<b>1,803,830</b>	<b>1,478,489</b>	<b>1,644,839</b>	<b>10.11%</b>
EXPENDITURES						
Utility Administration	755,922	772,445	948,505	1,296,738	919,330	(29.10%)
Wastewater Operations	784,558	723,530	765,422	878,995	930,928	5.91%
Veh & Equip Maintenance	15,203	33,020	14,931	22,245	23,213	4.35%
Facilities Maintenance	25,584	30,843	19,305	28,019	29,126	3.95%
<b>Total Expenditures</b>	<b>1,581,267</b>	<b>1,559,838</b>	<b>1,748,162</b>	<b>2,225,997</b>	<b>1,902,597</b>	<b>(17.00%)</b>
Transfers In	43,124	0	0	727,769	257,758	(64.58%)
<b>Wastewater Enterprise Fund Net</b>	<b>0</b>	<b>(199,039)</b>	<b>55,668</b>	<b>(19,739)</b>	<b>0</b>	<b>(14.15%)</b>

**City of Unalaska**  
**FY2013 Enterprise Funds Budget Summary**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Solid Waste Enterprise</b>						
REVENUES						
Intergovernmental	57,340	25,438	292,920	44,459	124,449	179.92%
Charges for Services	1,165,096	1,111,157	1,330,879	1,455,904	1,841,200	26.46%
Non-recurring Revenues	136,415	0	(9,106)	0	0	0.00%
<b>Total Revenues</b>	<b>1,358,851</b>	<b>1,136,595</b>	<b>1,614,693</b>	<b>1,500,363</b>	<b>1,965,649</b>	<b>23.67%</b>
EXPENDITURES						
Utility Administration	634,965	651,042	743,387	952,516	946,750	(0.61%)
Solid Waste Operations	957,931	1,026,175	1,075,261	1,361,105	1,389,639	2.10%
Veh & Equip Maintenance	115,403	72,916	75,867	155,972	124,950	(19.89%)
Facilities Maintenance	70,728	63,894	82,704	93,233	67,341	(27.77%)
<b>Total Expenditures</b>	<b>1,779,027</b>	<b>1,814,027</b>	<b>1,977,219</b>	<b>2,562,826</b>	<b>2,528,680</b>	<b>(1.35%)</b>
Transfers In	420,175	0	616,075	999,324	563,031	(43.66%)
<b>Solid Waste Enterprise Fund Net</b>	<b>0</b>	<b>(677,431)</b>	<b>253,549</b>	<b>(63,139)</b>	<b>0</b>	<b>(0.10%)</b>
<b>Ports &amp; Harbors Enterprise</b>						
REVENUES						
Intergovernmental	98,041	44,818	486,642	67,736	112,731	66.43%
Charges for Services	3,681,207	3,986,284	5,544,771	4,684,197	5,481,500	17.02%
Investment Income	0	775	676	0	0	0.00%
Non-recurring Revenues	259,639	17,474	(406,279)	134,816	0	(100.00%)
<b>Total Revenues</b>	<b>4,038,886</b>	<b>4,049,352</b>	<b>5,625,810</b>	<b>4,886,749</b>	<b>5,594,231</b>	<b>12.65%</b>
EXPENDITURES						
Harbor Office	2,442,356	2,332,217	2,324,618	2,966,363	3,384,905	14.11%
Dock Operations	1,640,441	1,466,226	1,479,870	1,315,546	1,361,798	3.52%
Dock Repair & Maintenance	15,905	94,151	111,097	94,185	72,000	(23.55%)
Ports Security	0	0	42,731	78,196	81,538	4.27%
CEM Small Boat Harbor	0	0	0	396,718	477,932	20.47%
Veh & Equip Maintenance	34,074	27,714	45,263	60,258	55,246	(8.32%)
Facilities Maintenance	13,525	27,107	10,531	18,903	40,230	112.82%
<b>Total Expenditures</b>	<b>4,146,301</b>	<b>3,947,415</b>	<b>4,014,111</b>	<b>4,930,169</b>	<b>5,473,649</b>	<b>9.93%</b>
<b>Ports &amp; Harbors Enterprise Fund N</b>	<b>(107,415)</b>	<b>101,937</b>	<b>1,611,699</b>	<b>(43,420)</b>	<b>120,582</b>	<b>12.74%</b>
<b>Airport Enterprise</b>						
REVENUES						
Intergovernmental	10,477	4,661	6,570	7,601	12,368	62.72%
Charges for Services	424,456	487,655	457,759	400,350	450,300	12.48%
Non-recurring Revenues	25,019	0	354,325	0	0	0.00%
<b>Total Revenues</b>	<b>459,952</b>	<b>492,316</b>	<b>818,654</b>	<b>407,951</b>	<b>462,668</b>	<b>11.83%</b>
EXPENDITURES						
Airport Admin/Operations	592,266	621,903	644,728	675,417	731,369	8.28%
Facilities Maintenance	202,376	271,836	131,945	131,592	143,990	9.42%
<b>Total Expenditures</b>	<b>794,641</b>	<b>893,740</b>	<b>776,673</b>	<b>807,009</b>	<b>875,359</b>	<b>7.81%</b>
Transfers In	334,689	0	0	399,058	412,691	3.42%
<b>Airport Enterprise Fund Net</b>	<b>0</b>	<b>(401,424)</b>	<b>41,981</b>	<b>0</b>	<b>0</b>	<b>8.47%</b>

**City of Unalaska**  
**FY2013 Enterprise Funds Budget Summary**  
**Adopted May 22, 2012**

	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Housing Enterprise</b>						
REVENUES						
Intergovernmental	8,023	3,327	4,432	7,235	12,166	68.15%
Charges for Services	190,005	156,772	126,852	162,248	205,320	26.55%
Non-recurring Revenues	22,978	0	(94,973)	0	0	0.00%
<b>Total Revenues</b>	<b>221,006</b>	<b>160,098</b>	<b>36,312</b>	<b>169,483</b>	<b>217,486</b>	<b>22.07%</b>
EXPENDITURES						
Housing Admin & Operating	145,797	148,168	179,004	314,379	373,636	18.85%
Facilities Maintenance	95,355	78,579	81,489	173,967	198,487	14.09%
<b>Total Expenditures</b>	<b>241,151</b>	<b>226,747</b>	<b>260,492</b>	<b>488,346</b>	<b>572,123</b>	<b>14.64%</b>
Transfers In	20,145	0	167,656	330,863	354,637	7.19%
<b>Housing Enterprise Fund Net</b>	<b>0</b>	<b>(66,649)</b>	<b>(56,525)</b>	<b>12,000</b>	<b>0</b>	<b>15.73%</b>

**City of Unalaska**  
**FY2013 Electric Budget Summary**  
**Adopted May 22, 2012**

<b>Electric Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted budget	% Chg
<b>REVENUES</b>						
Intergovernmental	589,617	67,154	148,760	130,917	235,319	79.75%
Charges for Services	11,713,159	10,545,128	12,847,520	15,400,868	17,508,598	13.69%
Non-recurring Revenues	424,913	(20,384)	1,876,375	50,000	0	(100.00%)
<b>Total Revenues</b>	<b>12,727,690</b>	<b>10,591,898</b>	<b>14,872,656</b>	<b>15,581,785</b>	<b>17,743,917</b>	<b>12.19%</b>
<b>EXPENDITURES</b>						
Utility Administration	1,088,432	4,625,646	2,342,492	4,334,207	4,705,816	8.57%
Electric Production	8,754,545	8,770,403	10,599,396	9,853,938	11,345,959	15.14%
Electric Line Repair & Maint	558,649	479,551	630,057	1,074,128	1,135,980	5.76%
Transfers Out	(29,511)	0	1,776,991	0	0	0.00%
Veh & Equip Maintenance	90,844	28,554	58,644	53,356	55,496	4.01%
Facilities Maintenance	25,557	50,156	38,321	82,304	85,467	3.84%
<b>Total Expenditures</b>	<b>10,488,516</b>	<b>13,954,310</b>	<b>15,445,900</b>	<b>15,397,933</b>	<b>17,328,718</b>	<b>11.14%</b>
<b>Electric Enterprise Fund Net</b>	<b>2,239,175</b>	<b>(3,362,412)</b>	<b>(573,244)</b>	<b>183,852</b>	<b>415,199</b>	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
<b>EXPENDITURES</b>					
Utility Administration	609,639	313,509	3,343,178	4,274,256	28.17%
Electric Production	1,203,956	8,589,982	0	9,793,938	64.55%
Electric Line Repair & Maint	814,992	154,250	0	969,242	6.39%
Veh & Equip Maintenance	35,856	17,500	0	53,356	0.35%
Facilities Maintenance	48,061	34,243	0	82,304	0.54%
<b>Total Operating Expenditures</b>	<b>2,712,504</b>	<b>9,109,484</b>	<b>3,343,178</b>	<b>15,173,096</b>	

**City of Unalaska**  
**FY2013 Electric Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

<b>Electric Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Intergovernmental</b>							
50015041 - 42195	Misc. Fed Operating Grants	0	0	42,447	0	0	0.00%
50015041 - 42299	Misc State Capital Grants	439,293	0	0	0	0	0.00%
50015041 - 42359	Other State Revenue	150,324	67,154	106,313	130,917	235,319	79.75%
<b>Total Intergovernmental</b>		<b>589,617</b>	<b>67,154</b>	<b>148,760</b>	<b>130,917</b>	<b>235,319</b>	<b>79.75%</b>
<b>Charges for Services</b>							
50015042 - 44110	Residential Elec Consumption	1,199,313	1,184,956	1,055,172	1,063,907	637,782	(40.05%)
50015042 - 44111	Residential COPA	176,766	76,460	204,540	576,282	1,029,504	78.65%
50015042 - 44120	Small Gen Serv Consumption	1,187,407	1,005,367	1,023,648	992,883	709,308	(28.56%)
50015042 - 44121	Small Gen Serv COPA	198,241	74,727	209,085	602,349	977,206	62.23%
50015042 - 44130	Large Gen Serv Consumption	1,833,307	1,877,044	1,806,665	1,382,792	881,421	(36.26%)
50015042 - 44131	Large Gen Serv Demand	138,341	148,982	155,074	138,266	112,258	(18.81%)
50015042 - 44132	Large Gen Serv Power Factor	5,637	5,158	5,238	4,263	6,425	50.72%
50015042 - 44133	Large Gen Serv COPA	320,763	130,063	389,260	950,000	1,779,675	87.33%
50015042 - 44140	Industrial Serv Consumption	4,469,215	4,598,848	5,394,278	5,716,740	4,060,008	(28.98%)
50015042 - 44141	Industrial Serv Demand	422,378	404,518	474,366	479,137	563,493	17.61%
50015042 - 44142	Industrial Serv Power Factor	16,766	13,170	13,376	12,000	12,000	0.00%
50015042 - 44143	Industrial Serv COPA	1,041,656	317,579	1,099,994	2,775,499	5,833,158	110.17%
50015042 - 44150	Street Lights	101,429	99,908	94,659	61,184	30,428	(50.27%)
50015042 - 44160	PCE Assistance	425,266	545,112	811,452	565,400	836,583	47.96%
50015042 - 44170	Other Services	69,567	4,157	95,661	77,166	27,349	(64.56%)
50015042 - 44180	Late Fees	4,558	2,533	9,909	3,000	12,000	300.00%
50015042 - 47110	Interest Revenue	179,629	147,211	(8,442)	0	0	0.00%
50015042 - 47120	Incr (Decr) FMV Investments	(77,079)	(90,666)	13,587	0	0	0.00%
<b>Total Charges for Services</b>		<b>11,713,159</b>	<b>10,545,128</b>	<b>12,847,520</b>	<b>15,400,868</b>	<b>17,508,598</b>	<b>13.69%</b>
<b>Non-recurring Revenues</b>							
50015049 - 49400	Gain-loss on Sale of Fixed Ass	4,300	(20,384)	(83,625)	0	0	0.00%
50015049 - 49610	Extraordinary item - PERS	420,613	0	0	0	0	0.00%
50015049 - 49900	Appropriated Fund Balance	0	0	0	50,000	0	(100.00%)
50015049 - 49915	Legal Settlement	0	0	1,960,000	0	0	0.00%
<b>Total Non-recurring Revenues</b>		<b>424,913</b>	<b>(20,384)</b>	<b>1,876,375</b>	<b>50,000</b>	<b>0</b>	<b>(100.00%)</b>
<b>Electric Fund Net</b>		<b>12,727,690</b>	<b>10,591,898</b>	<b>14,872,656</b>	<b>15,581,785</b>	<b>17,743,917</b>	<b>13.88%</b>

Electric Enterprise Fund: **Electric Utility Administration** (5000-040)  
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.*

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for all divisions within the electric utility*
- *Oversees regulatory compliance and permitting requirements*
- *Manages electric utility capital projects*
- *Submits applications for grant funding and oversees the use of grant funds*
- *Maintains a trained, certified staff.*

Departmental Goals

- *Coordinate the enhancement of the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *Coordinate the operation of the utility in a safe, cost effective and environmentally responsible manner.*
- *Continually seek opportunities for decreased operating costs.*
- *Maintain a trained and certified staff.*

OBJECTIVES FOR FY 2013

Objective	Supports Departmental Goal
Assist in the Administration side of the Industrial additions to the City's Electrical Grid.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Coordinate the engineering and installation of waste heat recovery system.	Coordinate decreasing operational costs.
Oversee the development and implementation of the Electrical Apprenticeship Program.	<i>Maintain a trained and certified staff.</i>

### Electrical Department 2013 Performance Measures

- Decrease Power house station power consumption below 100,000 kWh per month.

Measure:

	FY11	FY12	FY13
Power house Station Power Consumption per Month	100,139 kWh	107,794 kWh	

- Zero violation of environmental regulation.

Measure:

	FY11	FY12	FY13
Number of Violations	0	0	

- Decrease the duration of power outages to less than one hour.

Measure:

	FY11	FY12	FY13
Duration of Power Outages	1.5 hrs	1hr	

**City of Unalaska**  
**FY2013 Electric Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Electric Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Utility Administration</b>							
50024051 - 51100	Salaries and Wages	283,562	326,620	324,038	337,469	346,628	2.71%
50024051 - 51200	Temporary Employees	1,139	0	3,600	3,556	3,566	0.28%
50024051 - 51300	Overtime	1,700	1,773	1,641	1,520	737	(51.51%)
50024051 - 52100	Health Insurance Benefit	75,353	85,251	99,343	130,537	130,522	(0.01%)
50024051 - 52200	FICA & Medicare Emplr Match	21,627	24,863	24,775	25,837	26,368	2.06%
50024051 - 52300	PERS Employer Contribution	95,985	85,004	95,847	102,754	121,991	18.72%
50024051 - 52400	Unemployment Insurance	1,406	1,578	1,680	1,744	2,498	43.23%
50024051 - 52500	Workers Compensation	5,819	5,395	5,293	5,487	5,632	2.64%
50024051 - 52900	Other Employee Benefits	542	636	626	735	728	(0.95%)
<b>Personnel Expenses</b>		<b>487,134</b>	<b>531,120</b>	<b>556,845</b>	<b>609,639</b>	<b>638,670</b>	<b>4.76%</b>
50024052 - 53230	Legal Services	2,552	377	8,976	2,575	2,654	3.07%
50024052 - 53240	Engineering/Architectural Svs	6,785	5,549	4,129	28,295	20,600	(27.20%)
50024052 - 53260	Training Services	2,555	2,681	716	2,163	2,230	3.10%
50024052 - 53300	Other Professional Svs	606	1,289	7,179	56,816	4,745	(91.65%)
50024052 - 53320	PCB related costs	0	3,359,875	167,462	0	0	0.00%
50024052 - 53410	Software / Hardware Support	0	0	6,056	6,992	12,130	73.48%
50024052 - 54110	Water / Sewerage	421	485	406	567	584	3.00%
50024052 - 54210	Solid Waste	705	786	1,126	2,060	1,200	(41.75%)
50024052 - 54230	Custodial Services/Supplies	5,649	5,534	5,596	5,150	5,309	3.09%
50024052 - 54300	Repair/Maintenance Services	585	714	203	927	927	0.00%
50024052 - 55200	General Insurance	40,287	33,917	66,518	194,138	218,430	12.51%
50024052 - 55310	Telephone / Fax/TV	1,826	2,378	2,222	2,575	2,654	3.07%
50024052 - 55320	Network / Internet	0	0	0	2,480	3,700	49.19%
50024052 - 55901	Advertising	0	0	129	515	515	0.00%
50024052 - 55903	Travel and Related Costs	4,811	7,762	801	5,768	5,947	3.10%
50024052 - 55904	Banking / Credit Card Fees	14,290	11,900	15,028	4,120	4,247	3.08%
50024052 - 55905	Postal Services	2,685	3,345	3,776	2,060	2,123	3.06%
50024052 - 55906	Membership Dues	10,586	3,731	9,234	5,000	9,234	84.68%
50024052 - 56100	General Supplies	105	1,710	346	1,030	1,061	3.01%
50024052 - 56120	Office Supplies	1,785	3,741	3,586	5,693	5,824	2.30%
50024052 - 56150	Computer Hardware / Software	172	983	2,185	1,957	12,713	549.62%
50024052 - 56220	Electricity	18,660	14,245	11,711	19,755	19,755	0.00%
50024052 - 56240	Heating Oil	10,360	11,558	15,202	18,540	18,540	0.00%
50024052 - 56260	Gasoline for Vehicles	2,037	1,391	649	2,000	2,061	3.05%
50024052 - 56320	Business Meals	0	390	125	309	318	2.91%
50024052 - 56330	Food/Bev/Related Emp Apprctn	1,386	1,088	1,129	1,575	1,623	3.05%
50024052 - 56400	Books and Periodicals	1,384	199	374	400	400	0.00%
50024052 - 57400	Machinery and Equipment	0	0	86	0	0	0.00%
<b>Operating Expenses</b>		<b>130,229</b>	<b>3,476,517</b>	<b>334,950</b>	<b>373,460</b>	<b>359,524</b>	<b>(3.73%)</b>
50024053 - 57400	Machinery and Equipment	0	0	2,436	7,930	0	(100.00%)
<b>Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>2,436</b>	<b>7,930</b>	<b>0</b>	<b>(100.00%)</b>
50024054 - 58100	Depreciation	326,209	311,945	311,137	1,695,538	2,081,288	22.75%
50024054 - 58300	PILT	23,008	23,008	23,008	0	0	0.00%
50024054 - 58910	Allocations IN-Debit	79,595	79,595	102,816	102,816	108,985	6.00%
50024054 - 59100	Interest Expense	1,994	169,547	1,003,389	1,544,824	1,517,349	(1.78%)
50024054 - 59400	Issuance Costs	0	14,909	7,912	0	0	0.00%
<b>Other Expenses</b>		<b>471,069</b>	<b>618,009</b>	<b>1,448,261</b>	<b>3,343,178</b>	<b>3,707,622</b>	<b>10.90%</b>
<b>Total Utility Administration</b>		<b>1,088,432</b>	<b>4,625,646</b>	<b>2,342,492</b>	<b>4,334,207</b>	<b>4,705,816</b>	<b>8.57%</b>

Electric Enterprise Fund: **Electric Production** (5000-041)  
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.*

Functions and Responsibilities

- *Operates two diesel-generating plants with an installed capacity of 17.2 megawatts.*
- *Performs testing and monitoring for regulatory compliance and permitting requirements.*
- *Plans, carries out, and keeps records of preventative maintenance and repairs of generation equipment.*
- *Maintains a trained staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.*
- *To protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2013

Objective	Supports Departmental Goal
Ensure a safe and productive transfer of Industrial users to the City's Electrical Grid.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Maintain or better a Gen/Set efficiency of 16.0 kW per gallon of fuel.	To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.
Ensure all power house personnel receive the needed training for continuous safe operation of the Powerhouse.	Protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.

**City of Unalaska**  
**FY2013 Electric Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Electric Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Electric Production</b>							
50024151 - 51100	Salaries and Wages	573,496	590,482	594,095	618,301	620,851	0.41%
50024151 - 51300	Overtime	60,270	87,833	121,621	75,000	75,000	0.00%
50024151 - 52100	Health Insurance Benefit	119,441	128,747	148,732	200,653	201,344	0.34%
50024151 - 52200	FICA & Medicare Emplr Match	47,760	50,542	52,689	53,045	56,909	7.28%
50024151 - 52300	PERS Employer Contribution	211,916	183,060	210,510	208,661	263,452	26.26%
50024151 - 52400	Unemployment Insurance	2,268	2,523	2,643	2,667	3,890	45.86%
50024151 - 52500	Workers Compensation	46,162	51,219	41,829	41,989	44,397	5.73%
50024151 - 52900	Other Employee Benefits	3,242	3,354	3,553	3,640	3,966	8.96%
	<b>Personnel Expenses</b>	<b>1,064,555</b>	<b>1,097,759</b>	<b>1,175,672</b>	<b>1,203,956</b>	<b>1,269,809</b>	<b>5.47%</b>
50024152 - 53240	Engineering/Architectural Svcs	4,508	7,716	5,185	6,417	6,100	(4.94%)
50024152 - 53260	Training Services	4,798	7,061	3,694	4,000	7,000	75.00%
50024152 - 53300	Other Professional Svcs	2,459	8,541	69,354	18,183	0	(100.00%)
50024152 - 53420	Sampling / Testing	0	240	2,674	743	3,000	303.77%
50024152 - 53490	Other Technical Services	106,342	69,362	15,771	38,044	40,000	5.14%
50024152 - 54110	Water / Sewerage	909	694	951	366	800	118.58%
50024152 - 54210	Solid Waste	3,565	2,691	4,053	3,811	4,000	4.96%
50024152 - 54300	Repair/Maintenance Services	418,208	554,975	313,984	328,197	328,800	0.18%
50024152 - 55310	Telephone / Fax/TV	5,353	5,259	6,606	5,459	6,700	22.73%
50024152 - 55330	Radio	0	0	4,949	0	0	0.00%
50024152 - 55903	Travel and Related Costs	9,675	17,784	6,166	7,000	7,200	2.86%
50024152 - 55907	Permit Fees	39,819	41,001	43,334	43,260	44,500	2.87%
50024152 - 56100	General Supplies	258,989	238,108	471,935	386,035	361,500	(6.36%)
50024152 - 56120	Office Supplies	1,074	4,260	868	1,751	1,700	(2.91%)
50024152 - 56150	Computer Hardware / Software	26,341	10,010	226	3,090	1,700	(44.98%)
50024152 - 56220	Electricity	0	0	734	0	0	0.00%
50024152 - 56230	Propane	456	515	470	721	740	2.64%
50024152 - 56260	Gasoline for Vehicles	2,498	2,617	2,837	2,575	2,650	2.91%
50024152 - 56320	Business Meals	0	0	0	330	0	(100.00%)
50024152 - 56330	Food/Bev/Related Emp Apprctn	600	1,142	353	0	500	0.00%
50024152 - 56500	Genererator Fuel - Diesel	5,508,934	5,191,357	7,855,706	7,800,000	9,259,260	18.71%
50024152 - 56590	Other Purchased Power	1,295,379	1,508,056	613,873	0	0	0.00%
	<b>Operating Expenses</b>	<b>7,689,990</b>	<b>7,672,644</b>	<b>9,423,724</b>	<b>8,649,982</b>	<b>10,076,150</b>	<b>16.49%</b>
	<b>Total Electric Production</b>	<b>8,754,545</b>	<b>8,770,403</b>	<b>10,599,396</b>	<b>9,853,938</b>	<b>11,345,959</b>	<b>15.14%</b>

Electric Enterprise Fund: **Electric Line Repair & Maintenance** (5000-042)  
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.*

Functions and Responsibilities

- *Repairs and maintains electrical distribution equipment within the City grid.*
- *Provides assistance in design and coordination of all capital projects involving electrical utilities.*
- *Reads and routinely tests electric meters and performs service disconnects and reconnects.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.*
- *To protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2013

Objective	Supports Departmental Goal
Ensure a safe and productive transfer of Industrial users to the City's Electrical grid.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electrical power.
Continue analyzing the electrical grid to find substandard areas needing upgrades.	Perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.
Ensure a seamless implementation of the Apprenticeship program.	Protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.

**City of Unalaska**  
**FY2013 Electric Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Electric Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Electric Line Repair &amp; Maint</b>							
50024251 - 51100	Salaries and Wages	226,797	216,664	212,972	426,670	447,253	4.82%
50024251 - 51300	Overtime	20,858	19,383	23,879	35,000	35,000	0.00%
50024251 - 52100	Health Insurance Benefit	45,655	38,765	44,548	142,547	141,856	(0.48%)
50024251 - 52200	FICA & Medicare Emplr Match	18,019	17,902	17,144	34,059	35,609	4.55%
50024251 - 52300	PERS Employer Contribution	86,672	63,676	70,186	142,012	172,840	21.71%
50024251 - 52400	Unemployment Insurance	980	795	811	1,896	2,740	44.51%
50024251 - 52500	Workers Compensation	22,939	19,655	15,580	30,208	36,938	22.28%
50024251 - 52900	Other Employee Benefits	1,149	1,016	993	2,600	2,794	7.46%
	<b>Personnel Expenses</b>	<b>423,069</b>	<b>377,855</b>	<b>386,114</b>	<b>814,992</b>	<b>875,030</b>	<b>7.37%</b>
50024252 - 53240	Engineering/Architectural Svs	0	0	9,756	5,573	6,000	7.67%
50024252 - 53260	Training Services	1,317	576	920	13,000	13,000	0.00%
50024252 - 53300	Other Professional Svs	380	210	232	5,000	5,000	0.00%
50024252 - 53420	Sampling / Testing	3,039	2,260	2,904	3,000	3,000	0.00%
50024252 - 53430	Survey Services	0	0	1,909	91	0	(100.00%)
50024252 - 54210	Solid Waste	3,739	3,895	221	5,984	6,000	0.28%
50024252 - 54300	Repair/Maintenance Services	333	120	1,642	100,500	2,000	(98.01%)
50024252 - 54420	Equipment Rental	0	0	0	1,500	1,500	0.00%
50024252 - 54500	Construction Services	6,059	0	0	5,000	0	(100.00%)
50024252 - 55310	Telephone / Fax/TV	2,120	2,631	2,500	2,000	3,000	50.00%
50024252 - 55330	Radio	0	0	0	2,000	0	(100.00%)
50024252 - 55903	Travel and Related Costs	0	2,568	1,226	11,000	11,000	0.00%
50024252 - 55906	Membership Dues	0	0	200	0	0	0.00%
50024252 - 56100	General Supplies	49,111	73,373	212,878	76,239	180,000	136.10%
50024252 - 56110	Sand / Gravel / Rock	4,260	0	2,905	18,000	18,000	0.00%
50024252 - 56120	Office Supplies	150	0	155	500	500	0.00%
50024252 - 56150	Computer Hardware / Software	8,495	2,436	0	0	1,700	0.00%
50024252 - 56220	Electricity	1,041	903	654	700	700	0.00%
50024252 - 56230	Propane	323	260	330	700	700	0.00%
50024252 - 56260	Gasoline for Vehicles	1,545	2,400	2,898	2,500	3,000	20.00%
50024252 - 56270	Diesel for Equipment	5,311	5,448	2,612	5,500	5,500	0.00%
50024252 - 56330	Food/Bev/Related Emp Apprctn	212	40	0	200	200	0.00%
50024252 - 56400	Books and Periodicals	0	0	0	150	150	0.00%
	<b>Operating Expenses</b>	<b>135,580</b>	<b>101,696</b>	<b>243,943</b>	<b>259,136</b>	<b>260,950</b>	<b>0.70%</b>
	<b>Total Electric Line Repair &amp; Maint</b>	<b>558,649</b>	<b>479,551</b>	<b>630,057</b>	<b>1,074,128</b>	<b>1,135,980</b>	<b>5.76%</b>

**City of Unalaska**  
**FY2013 Electric Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Electric Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Transfers Out</b>						
50029854 - 59900 Transfers To General Fund	0	0	1,776,991	0	0	0.00%
Other Expenses	(29,511)	0	1,776,991	0	0	0.00%
<b>Total Transfers Out</b>	<b>(29,511)</b>	<b>0</b>	<b>1,776,991</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>

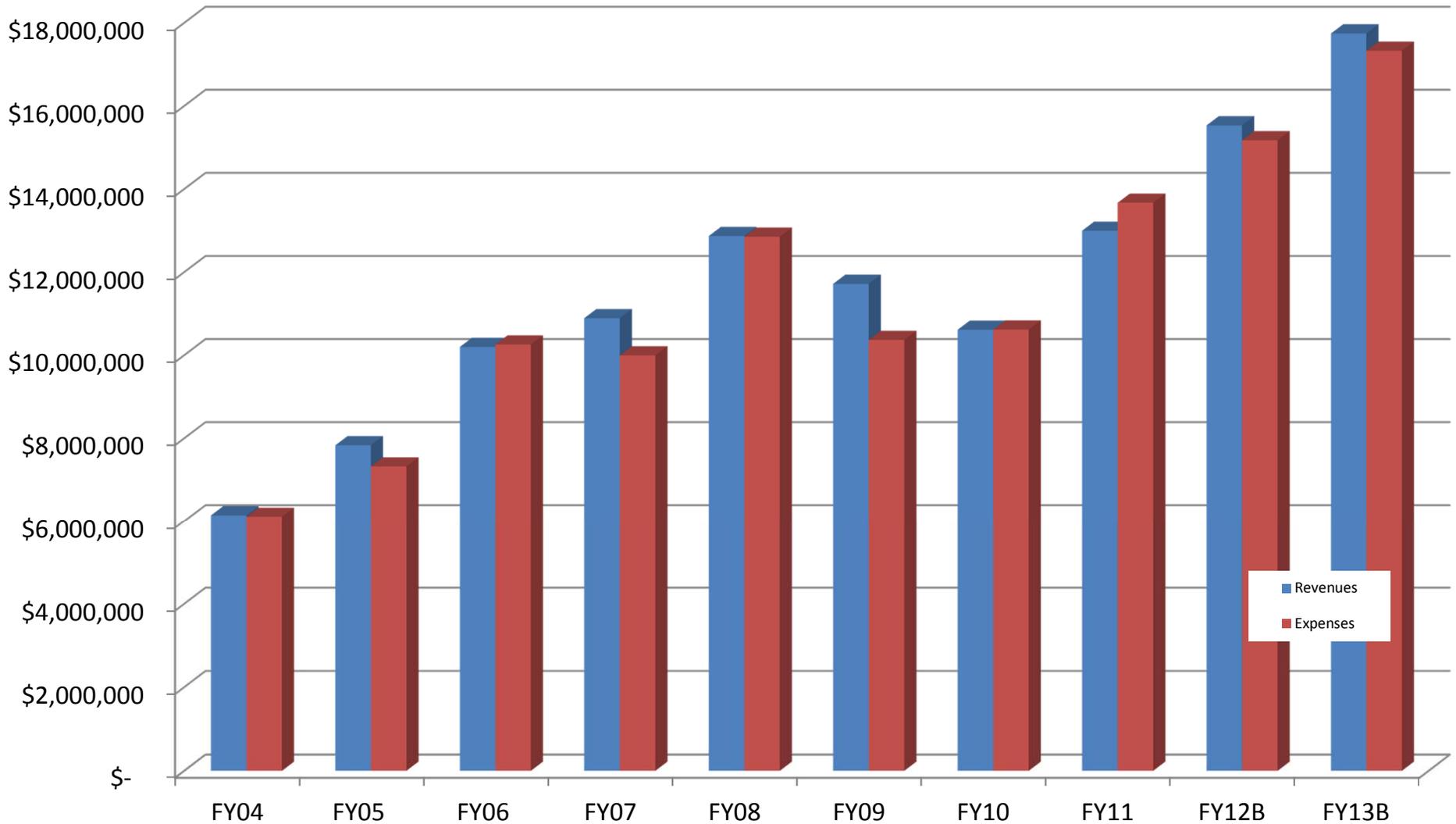
**City of Unalaska**  
**FY2013 Electric Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Electric Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Veh &amp; Equip Maintenance</b>						
50022851 - 51100 Salaries and Wages	30,459	14,551	21,397	19,872	20,619	3.76%
50022851 - 52100 Health Insurance Benefit	8,487	4,296	7,603	7,513	7,474	(0.52%)
50022851 - 52200 FICA & Medicare Emplr Match	2,284	1,112	1,637	1,525	1,578	3.48%
50022851 - 52300 PERS Employer Contribution	10,515	3,594	6,488	6,080	7,390	21.55%
50022851 - 52400 Unemployment Insurance	107	46	153	102	143	40.20%
50022851 - 52500 Workers Compensation	1,629	626	1,010	614	642	4.56%
50022851 - 52900 Other Employee Benefits	191	70	144	150	150	0.00%
Personnel Expenses	53,848	24,475	38,432	35,856	37,996	5.97%
50022852 - 53300 Other Professional	1,848	0	148	0	0	0.00%
50022852 - 54300 Repair/Maintenance Services	3,570	193	0	2,000	2,000	0.00%
50022852 - 56100 General Supplies	262	10	10	500	500	0.00%
50022852 - 56130 Machinery / Vehicle Parts	31,316	3,876	20,054	15,000	15,000	0.00%
Operating Expenses	36,996	4,079	20,212	17,500	17,500	0.00%
<b>Total Veh &amp; Equip Maintenance</b>	<b>90,844</b>	<b>28,554</b>	<b>58,644</b>	<b>53,356</b>	<b>55,496</b>	<b>4.01%</b>

**City of Unalaska**  
**FY2013 Electric Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Electric Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Facilities Maintenance</b>						
50022951 - 51100 Salaries and Wages	3,634	4,658	13,918	26,083	27,291	4.63%
50022951 - 51200 Temporary Employees	150	48	77	0	0	0.00%
50022951 - 51300 Overtime	58	329	126	504	497	(1.39%)
50022951 - 52100 Health Insurance Benefit	833	599	3,621	9,889	9,917	0.28%
50022951 - 52200 FICA & Medicare Emplr Match	294	385	1,080	2,051	2,122	3.46%
50022951 - 52300 PERS Employer Contribution	1,149	1,312	4,138	8,052	9,818	21.93%
50022951 - 52400 Unemployment Insurance	20	33	102	140	193	37.86%
50022951 - 52500 Workers Compensation	223	300	576	1,140	1,191	4.47%
50022951 - 52900 Other Employee Benefits	19	31	89	202	195	(3.47%)
Personnel Expenses	6,380	7,696	23,728	48,061	51,224	6.58%
50022952 - 54300 Repair/Maintenance Services	2,522	40,420	9,662	5,500	5,500	0.00%
50022952 - 54500 Construction Services	14,130	0	0	2,000	2,000	0.00%
50022952 - 56100 General Supplies	1,654	100	3,694	8,100	8,100	0.00%
50022952 - 56140 Facility Maintenance Supplies	871	1,500	1,236	18,643	18,643	0.00%
Operating Expenses	19,177	42,460	14,592	34,243	34,243	0.00%
<b>Total Facilities Maintenance</b>	25,557	50,156	38,321	82,304	85,467	3.84%

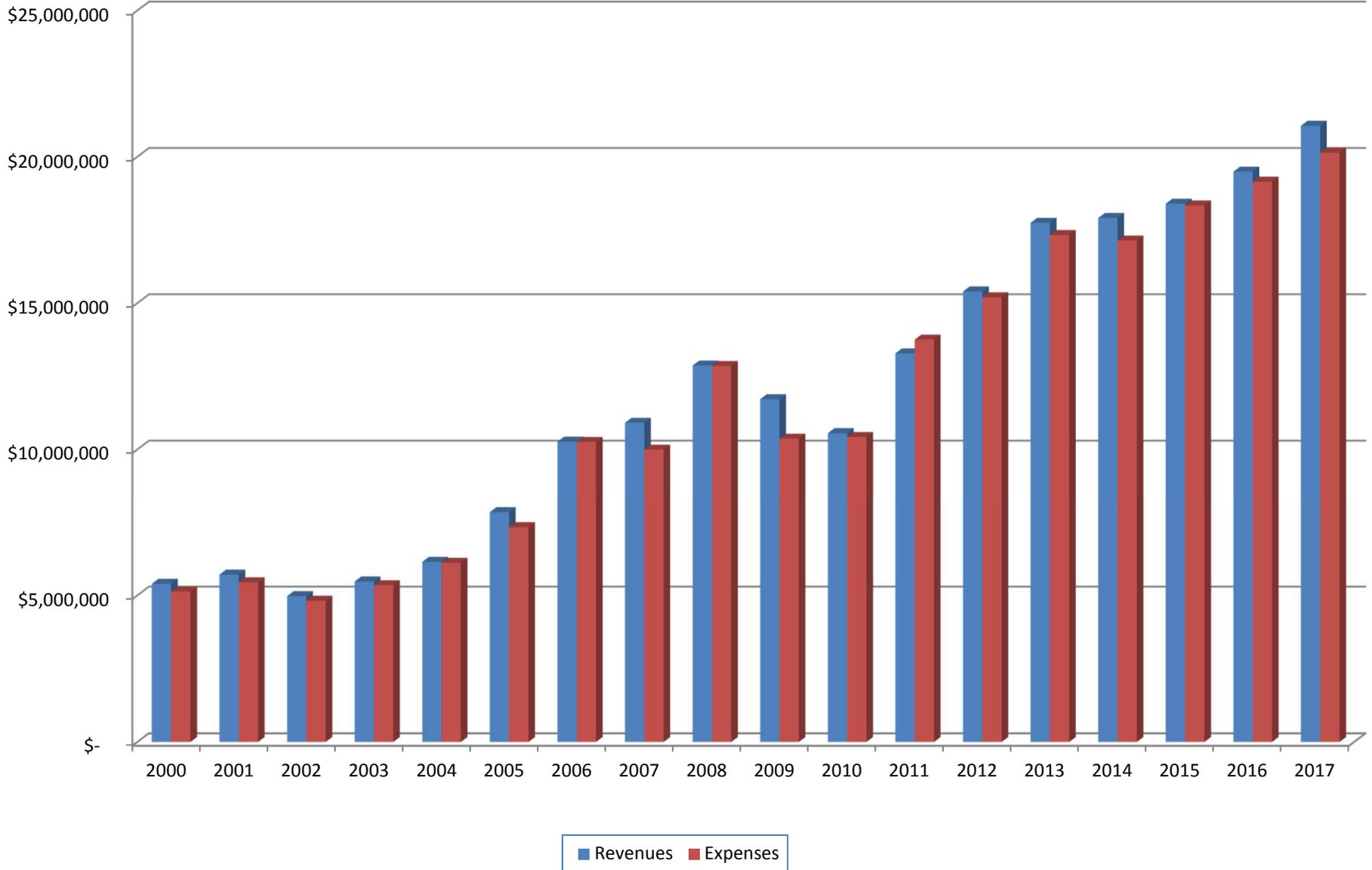
## Electric Fund Revenue and Expense History



Does not include Other Financing Sources or Uses.

# Electric Fund

## Actual through 2011, Projected through 2017



**City of Unalaska**  
**FY2013 Water Budget Summary**  
**Adopted May 22, 2012**

<b>Water Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted budget	% Chg
<b>REVENUES</b>						
Intergovernmental	58,884	28,067	43,115	45,525	77,365	69.94%
Charges for Services	1,937,049	1,869,872	2,019,596	2,646,450	2,598,468	(1.81%)
Assessments	3,275	1,971	594	0	0	0.00%
Non-recurring Revenues	167,457	0	0	0	0	0.00%
<b>Total Revenues</b>	<b>2,166,664</b>	<b>1,899,911</b>	<b>2,063,305</b>	<b>2,691,975</b>	<b>2,675,833</b>	<b>(0.60%)</b>
<b>EXPENDITURES</b>						
Utility Administration	1,200,127	1,235,245	1,297,638	1,370,692	1,428,534	4.22%
Water Operations	759,491	793,851	868,789	955,583	1,013,974	6.11%
Veh & Equip Maintenance	22,757	11,802	39,098	31,625	32,161	1.69%
Facilities Maintenance	63,605	31,366	22,000	19,389	27,812	43.44%
<b>Total Expenditures</b>	<b>2,045,980</b>	<b>2,072,264</b>	<b>2,227,525</b>	<b>2,377,289</b>	<b>2,502,481</b>	<b>5.00%</b>
<b>Water Enterprise Fund Net</b>	<b>120,685</b>	<b>(172,353)</b>	<b>(164,221)</b>	<b>314,686</b>	<b>173,352</b>	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
<b>EXPENDITURES</b>					
Utility Administration	341,869	85,608	936,539	1,370,096	57.87%
Water Operations	604,290	342,550	0	946,840	39.99%
Veh & Equip Maintenance	20,925	10,700	0	31,625	1.34%
Facilities Maintenance	12,543	6,500	0	19,043	0.80%
<b>Total Operating Expenditures</b>	<b>979,627</b>	<b>445,358</b>	<b>936,539</b>	<b>2,367,604</b>	

**City of Unalaska**  
**FY2013 Water Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

<b>Water Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Intergovernmental</b>						
51015541 - 42359 Other State Revenue	58,884	28,067	43,115	45,525	77,365	69.94%
<b>Total Intergovernmental</b>	<b>58,884</b>	<b>28,067</b>	<b>43,115</b>	<b>45,525</b>	<b>77,365</b>	<b>69.94%</b>
<b>Charges for Services</b>						
51015542 - 44210 Unmetered Water Sales	138,274	137,413	137,507	137,050	137,500	0.33%
51015542 - 44220 Metered Water Consumption	1,782,507	1,724,029	1,872,939	2,500,000	2,450,000	(2.00%)
51015542 - 44260 System Development Chgs	0	565	565	1,000	968	(3.20%)
51015542 - 44270 Other Services	15,916	7,741	6,448	8,000	9,000	12.50%
51015542 - 44280 Late Fees	351	124	2,136	400	1,000	150.00%
<b>Total Charges for Services</b>	<b>1,937,049</b>	<b>1,869,872</b>	<b>2,019,596</b>	<b>2,646,450</b>	<b>2,598,468</b>	<b>(1.81%)</b>
<b>Assessments</b>						
51015544 - 46513 Special Assess Pen & Int	3,275	1,971	594	0	0	0.00%
<b>Total Assessments</b>	<b>3,275</b>	<b>1,971</b>	<b>594</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Non-recurring Revenues</b>						
51015549 - 49400 Gain-loss on Sale of Fixed Ass	6,800	0	0	0	0	0.00%
51015549 - 49610 Extraordinary item - PERS	160,657	0	0	0	0	0.00%
<b>Total Non-recurring Revenues</b>	<b>167,457</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Water Fund Net</b>	<b>2,166,664</b>	<b>1,899,911</b>	<b>2,063,305</b>	<b>2,691,975</b>	<b>2,675,833</b>	<b>(0.60%)</b>

Water Enterprise Fund: **Water Utility Administration** (5100-040)  
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.*

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the water utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages water utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective and environmentally responsible manner.*
- *To maintain a well trained, knowledgeable staff.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Oversee the Water Development Project.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure Employees receive professional progressive training.	To maintain a well trained knowledgeable staff.
Oversee the construction of the New Water Plant.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.

### Water 2013 Performance Measurements

- Prevent turbidity of greater than 5.0 NTU's from entering the CT Tank  
Measure:

	FY12	FY13
Turbidity entering CT Tank	5.0 NTU	

- Replace 60% of the remaining old water meters with the new high efficiency meters.

Measure:

	FY12	FY13
Percentage of meters replaced	25	

- Zero environmental regulation violations.

Measure:

	FY12	FY13
Violations	0	

- Obtain GPS coordinates for 50% of the fire hydrants and auxiliary valves.

Measure:

	FY12	FY13
Percentage of GPS coordinates obtained for hydrant and auxiliary valves	0	

**City of Unalaska**  
**FY2013 Water Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Water Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Utility Administration</b>							
51024051 - 51100	Salaries and Wages	156,811	185,753	192,807	188,502	193,342	2.57%
51024051 - 51200	Temporary Employees	760	0	2,284	2,371	2,377	0.25%
51024051 - 51300	Overtime	886	966	943	878	363	(58.66%)
51024051 - 52100	Health Insurance Benefit	41,875	50,924	61,377	73,303	73,286	(0.02%)
51024051 - 52200	FICA & Medicare Emplr Match	12,035	14,255	14,900	14,596	14,862	1.82%
51024051 - 52300	PERS Employer Contribution	53,200	50,365	57,689	57,562	68,279	18.62%
51024051 - 52400	Unemployment Insurance	786	989	1,056	1,013	1,426	40.77%
51024051 - 52500	Workers Compensation	3,494	3,567	3,609	3,200	3,280	2.50%
51024051 - 52900	Other Employee Benefits	352	431	434	444	437	(1.58%)
	<b>Personnel Expenses</b>	<b>270,199</b>	<b>307,251</b>	<b>335,100</b>	<b>341,869</b>	<b>357,652</b>	<b>4.62%</b>
51024052 - 53230	Legal Services	0	39	0	1,030	1,061	3.01%
51024052 - 53240	Engineering/Architectural Svcs	1,986	893	716	553	552	(0.15%)
51024052 - 53260	Training Services	843	827	1,016	515	515	0.00%
51024052 - 53300	Other Professional Svcs	276	145	4,034	1,030	1,030	0.00%
51024052 - 53410	Software / Hardware Support	0	0	1,299	5,244	9,704	85.05%
51024052 - 54110	Water / Sewerage	421	485	406	451	425	(5.76%)
51024052 - 54210	Solid Waste	1,346	1,159	1,224	3,090	1,000	(67.64%)
51024052 - 54230	Custodial Services/Supplies	4,237	4,150	4,197	6,185	6,185	0.00%
51024052 - 54300	Repair/Maintenance Services	585	714	203	824	824	0.00%
51024052 - 55200	General Insurance	24,731	20,732	19,514	19,584	20,268	3.49%
51024052 - 55310	Telephone / Fax/TV	1,210	1,085	1,230	2,000	2,000	0.00%
51024052 - 55320	Network / Internet	0	0	0	1,860	2,960	59.14%
51024052 - 55903	Travel and Related Costs	1,891	2,775	2,409	2,164	2,230	3.05%
51024052 - 55904	Banking / Credit Card Fees	2,741	2,282	2,866	1,154	2,854	147.31%
51024052 - 55905	Postal Services	1,410	1,605	1,919	1,340	2,500	86.57%
51024052 - 55906	Membership Dues	203	318	397	360	360	0.00%
51024052 - 55908	Employee Moving Costs	0	890	0	1,100	1,100	0.00%
51024052 - 56100	General Supplies	86	159	40	310	310	0.00%
51024052 - 56120	Office Supplies	1,287	2,882	3,130	2,104	3,134	48.96%
51024052 - 56150	Computer Hardware / Software	172	483	1,268	2,422	12,713	424.90%
51024052 - 56220	Electricity	18,660	14,245	11,711	18,144	18,144	0.00%
51024052 - 56240	Heating Oil	12,093	12,583	15,732	12,989	12,989	0.00%
51024052 - 56260	Gasoline for Vehicles	0	129	649	515	515	0.00%
51024052 - 56320	Business Meals	150	71	0	206	206	0.00%
51024052 - 56330	Food/Bev/Related Emp Apprctn	894	890	866	1,030	1,030	0.00%
51024052 - 56400	Books and Periodicals	1,148	199	374	0	0	0.00%
	<b>Operating Expenses</b>	<b>76,368</b>	<b>70,095</b>	<b>75,199</b>	<b>86,204</b>	<b>104,609</b>	<b>21.35%</b>
51024053 - 57400	Machinery and Equipment	0	0	2,522	6,080	0	(100.00%)
	<b>Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>2,522</b>	<b>6,080</b>	<b>0</b>	<b>(100.00%)</b>
51024054 - 58100	Depreciation	799,452	804,129	831,646	918,791	947,460	3.12%
51024054 - 58300	PILT	34,758	34,758	34,758	0	0	0.00%
51024054 - 58910	Allocations IN-Debit	16,861	16,861	17,748	17,748	18,813	6.00%
51024054 - 59100	Interest Expense	148	745	665	0	0	0.00%
	<b>Other Expenses</b>	<b>853,559</b>	<b>857,900</b>	<b>884,817</b>	<b>936,539</b>	<b>966,273</b>	<b>3.17%</b>
	<b>Total Utility Administration</b>	<b>1,200,127</b>	<b>1,235,245</b>	<b>1,297,638</b>	<b>1,370,692</b>	<b>1,428,534</b>	<b>4.22%</b>

Water Enterprise Fund: **Water Operations** (5100-043)  
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.*

Functions and Responsibilities

- *Maintains and operates all components of the public water system, including reservoirs, wells, buildings, hydrants and pipelines.*
- *Performs sampling and testing for regulatory compliance and permitting requirements.*
- *Works with customers on health, water use and water quality related issues.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective, and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Assist in the Water Development Project.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure the Icy Lake automation project is completed.	Operate the utility in a safe, cost effective, and environmentally responsible manner.
Provide assistance in the construction of the New Water Plant.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.

**City of Unalaska**  
**FY2013 Water Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Water Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Water Operations</b>							
51024351 - 51100	Salaries and Wages	253,955	301,658	291,844	322,793	329,272	2.01%
51024351 - 51200	Temporary Employees	0	0	7,547	19,378	32,581	68.13%
51024351 - 51300	Overtime	13,872	17,675	16,198	14,000	23,100	65.00%
51024351 - 52100	Health Insurance Benefit	61,304	72,861	81,090	105,073	105,051	(0.02%)
51024351 - 52200	FICA & Medicare Emplr Match	19,978	24,984	24,143	27,251	29,449	8.07%
51024351 - 52300	PERS Employer Contribution	95,163	85,292	91,284	99,381	123,230	24.00%
51024351 - 52400	Unemployment Insurance	1,071	1,540	1,418	1,590	2,487	56.42%
51024351 - 52500	Workers Compensation	10,798	9,807	12,382	12,237	13,790	12.69%
51024351 - 52900	Other Employee Benefits	1,429	1,723	1,676	2,587	2,589	0.08%
	<b>Personnel Expenses</b>	<b>457,570</b>	<b>515,540</b>	<b>527,583</b>	<b>604,290</b>	<b>661,549</b>	<b>9.48%</b>
51024352 - 53240	Engineering/Architectural Svcs	0	0	5,264	22,743	18,500	(18.66%)
51024352 - 53260	Training Services	2,435	6,943	3,358	5,300	5,300	0.00%
51024352 - 53300	Other Professional Svcs	30,209	13,230	24,814	27,153	27,500	1.28%
51024352 - 53410	Software / Hardware Support	1,500	1,500	5,136	4,880	4,500	(7.79%)
51024352 - 53420	Sampling / Testing	21,528	23,569	23,500	24,900	26,400	6.02%
51024352 - 53490	Other Technical Services	0	19,200	211	0	0	0.00%
51024352 - 54210	Solid Waste	1,820	1,776	1,894	1,000	1,800	80.00%
51024352 - 54300	Repair/Maintenance Services	15,556	8,878	6,520	12,546	15,000	19.56%
51024352 - 54500	Construction Services	4,650	0	0	10,000	10,000	0.00%
51024352 - 55310	Telephone / Fax/TV	6,625	8,313	6,577	10,600	5,000	(52.83%)
51024352 - 55320	Network / Internet	2,092	1,149	1,082	2,000	2,000	0.00%
51024352 - 55330	Radio	0	0	0	400	400	0.00%
51024352 - 55901	Advertising	1,226	0	781	1,000	1,000	0.00%
51024352 - 55903	Travel and Related Costs	3,269	3,472	4,328	6,124	5,400	(11.82%)
51024352 - 55906	Membership Dues	700	667	1,108	700	700	0.00%
51024352 - 55907	Permit Fees	300	285	959	300	300	0.00%
51024352 - 55908	Employee Moving Costs	3	0	3,748	0	0	0.00%
51024352 - 56100	General Supplies	109,165	83,737	132,285	101,952	104,700	2.70%
51024352 - 56110	Sand / Gravel / Rock	0	0	1,000	2,000	2,000	0.00%
51024352 - 56115	Chemicals	9,425	13,861	19,949	22,545	24,400	8.23%
51024352 - 56120	Office Supplies	549	1,276	471	300	400	33.33%
51024352 - 56150	Computer Hardware / Software	395	1,281	776	1,000	1,700	70.00%
51024352 - 56220	Electricity	72,467	76,570	67,446	75,000	75,000	0.00%
51024352 - 56230	Propane	323	260	260	300	300	0.00%
51024352 - 56240	Heating Oil	11,310	6,671	7,948	12,600	13,125	4.17%
51024352 - 56260	Gasoline for Vehicles	4,948	4,676	6,531	5,200	6,200	19.23%
51024352 - 56270	Diesel for Equipment	554	873	271	750	800	6.67%
51024352 - 57400	Machinery and Equipment	0	0	14,989	0	0	0.00%
	<b>Operating Expenses</b>	<b>301,921</b>	<b>278,311</b>	<b>341,206</b>	<b>351,293</b>	<b>352,425</b>	<b>0.32%</b>
	<b>Total Water Operations</b>	<b>759,491</b>	<b>793,851</b>	<b>868,789</b>	<b>955,583</b>	<b>1,013,974</b>	<b>6.11%</b>

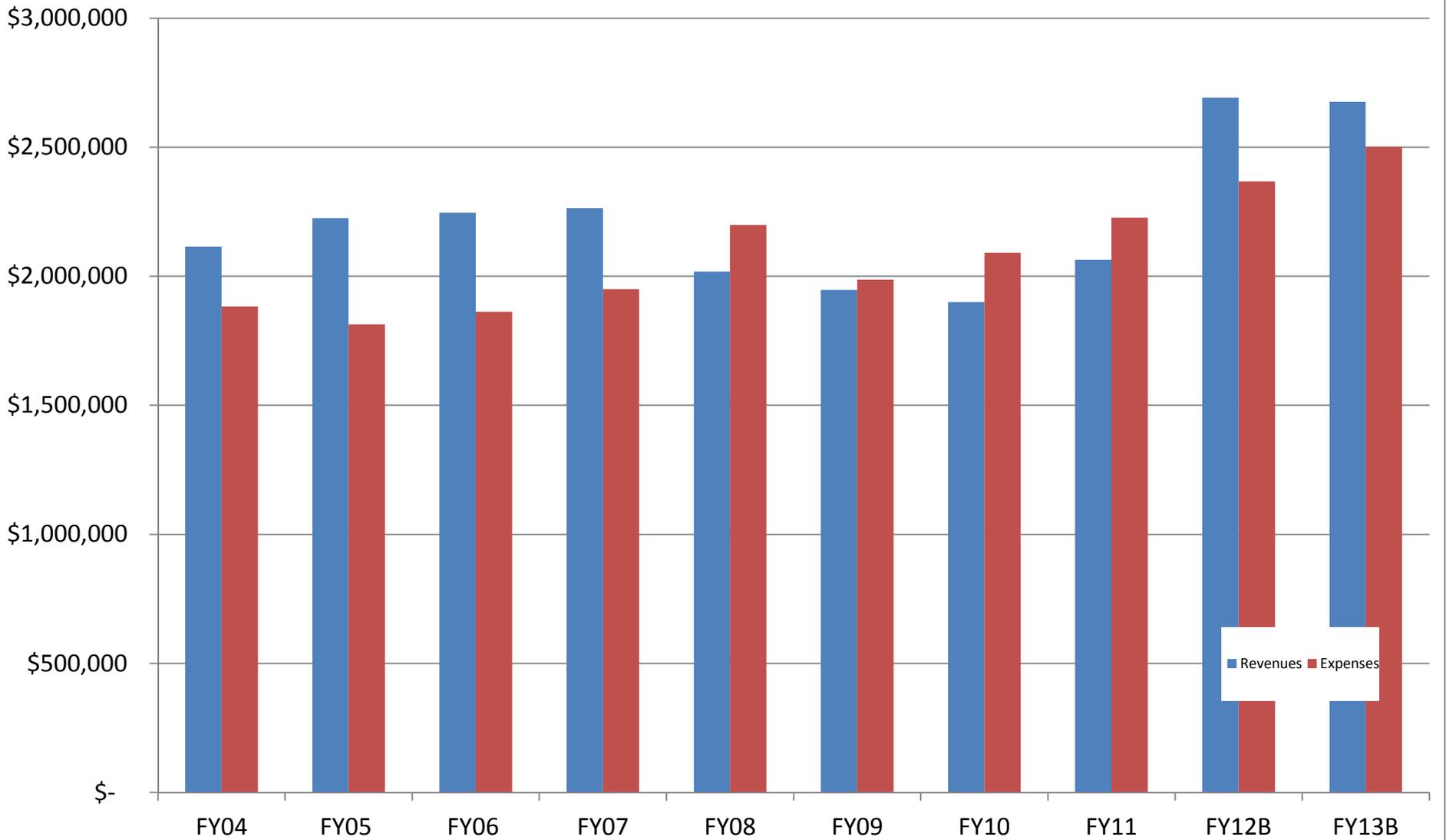
**City of Unalaska**  
**FY2013 Water Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Water Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Veh &amp; Equip Maintenance</b>						
51022851 - 51100 Salaries and Wages	10,508	6,224	14,221	11,594	12,027	3.73%
51022851 - 52100 Health Insurance Benefit	2,227	1,781	4,022	4,385	4,361	(0.55%)
51022851 - 52200 FICA & Medicare Emplr Match	902	476	1,088	892	920	3.14%
51022851 - 52300 PERS Employer Contribution	4,052	1,443	4,330	3,546	4,311	21.57%
51022851 - 52400 Unemployment Insurance	38	26	76	60	84	40.00%
51022851 - 52500 Workers Compensation	617	238	683	358	374	4.47%
51022851 - 52900 Other Employee Benefits	69	24	103	90	84	(6.67%)
Personnel Expenses	19,813	10,212	24,523	20,925	22,161	5.91%
51022852 - 53300 Other Professional	99	0	148	0	0	0.00%
51022852 - 54300 Repair/Maintenance Services	0	193	0	200	0	(100.00%)
51022852 - 56100 General Supplies	0	360	5	500	0	(100.00%)
51022852 - 56130 Machinery / Vehicle Parts	2,845	1,037	14,422	10,000	10,000	0.00%
Operating Expenses	2,944	1,590	14,575	10,700	10,000	(6.54%)
<b>Total Veh &amp; Equip Maintenance</b>	<b>22,757</b>	<b>11,802</b>	<b>39,098</b>	<b>31,625</b>	<b>32,161</b>	<b>1.69%</b>

**City of Unalaska**  
**FY2013 Water Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

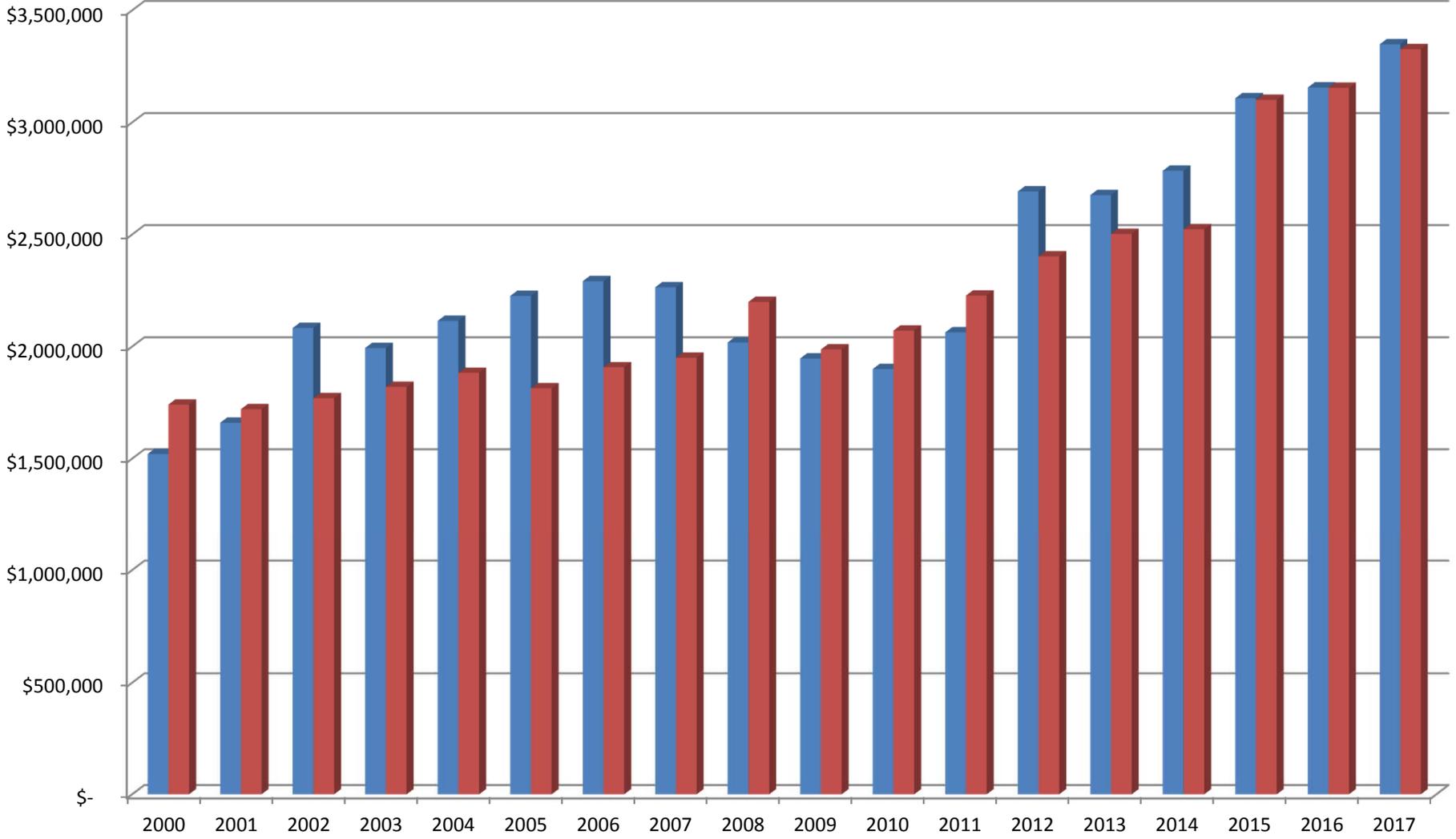
<b>Water Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Facilities Maintenance</b>							
51022951 - 51100	Salaries and Wages	19,664	7,546	6,907	6,794	7,099	4.49%
51022951 - 51200	Temporary Employees	1,425	0	68	0	0	0.00%
51022951 - 51300	Overtime	23	338	46	126	126	0.00%
51022951 - 52100	Health Insurance Benefit	4,871	772	1,925	2,576	2,577	0.04%
51022951 - 52200	FICA & Medicare Emplr Match	1,615	603	537	547	551	0.73%
51022951 - 52300	PERS Employer Contribution	6,715	2,103	2,017	2,099	2,551	21.53%
51022951 - 52400	Unemployment Insurance	34	57	28	42	49	16.67%
51022951 - 52500	Workers Compensation	1,667	432	281	296	310	4.73%
51022951 - 52900	Other Employee Benefits	166	54	48	63	49	(22.22%)
	<b>Personnel Expenses</b>	<b>36,181</b>	<b>11,904</b>	<b>11,858</b>	<b>12,543</b>	<b>13,312</b>	<b>6.13%</b>
51022952 - 54300	Repair/Maintenance Services	8,400	13,144	1,534	2,000	10,000	400.00%
51022952 - 54500	Construction Services	0	0	0	1,000	1,000	0.00%
51022952 - 56100	General Supplies	3,564	32	814	1,000	1,000	0.00%
51022952 - 56140	Facility Maintenance Supplies	15,460	5,801	7,777	2,846	2,500	(12.15%)
51022952 - 59100	Interest Expense	0	0	17	0	0	0.00%
	<b>Operating Expenses</b>	<b>27,424</b>	<b>19,462</b>	<b>10,143</b>	<b>6,846</b>	<b>14,500</b>	<b>111.81%</b>
	<b>Total Facilities Maintenance</b>	<b>63,605</b>	<b>31,366</b>	<b>22,000</b>	<b>19,389</b>	<b>27,812</b>	<b>43.44%</b>

## Water Fund Revenue and Expense History



# Water Fund

## Actual through 2011, Projected through 2017



■ Revenues ■ Expenses

**City of Unalaska**  
**FY2013 Wastewater Budget Summary**  
**Adopted May 22, 2012**

<b>Wastewater Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted budget	% Chg
<b>REVENUES</b>						
Intergovernmental	48,913	21,721	345,776	36,368	61,745	69.78%
Charges for Services	1,365,290	1,333,712	1,456,221	1,442,121	1,583,094	9.78%
Assessments	6,523	5,367	1,833	0	0	0.00%
Non-recurring Revenues	117,417	0	0	0	0	0.00%
<b>Total Revenues</b>	<b>1,538,143</b>	<b>1,360,799</b>	<b>1,803,830</b>	<b>1,478,489</b>	<b>1,644,839</b>	<b>10.11%</b>
<b>EXPENDITURES</b>						
Utility Administration	755,922	772,445	948,505	1,296,738	919,330	(29.10%)
Wastewater Operations	784,558	723,530	765,422	878,995	930,928	5.91%
Veh & Equip Maintenance	15,203	33,020	14,931	22,245	23,213	4.35%
Facilities Maintenance	25,584	30,843	19,305	28,019	29,126	3.95%
<b>Total Expenditures</b>	<b>1,581,267</b>	<b>1,559,838</b>	<b>1,748,162</b>	<b>2,225,997</b>	<b>1,902,597</b>	<b>(17.00%)</b>
Transfers In	43,124	0	0	727,769	257,758	(64.58%)
<b>Wastewater Enterprise Fund Net</b>	<b>0</b>	<b>(199,039)</b>	<b>55,668</b>	<b>(19,739)</b>	<b>0</b>	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
<b>EXPENDITURES</b>					
Utility Administration	273,311	267,702	536,805	1,080,048	54.24%
Wastewater Operations	480,333	380,613	0	860,946	43.24%
Veh & Equip Maintenance	16,445	5,800	0	22,245	1.12%
Facilities Maintenance	17,642	10,377	0	28,019	1.41%
<b>Total Operating Expenditures</b>	<b>787,731</b>	<b>664,492</b>	<b>536,805</b>	<b>1,991,258</b>	

**City of Unalaska**  
**FY2013 Wastewater Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

<b>Wastewater Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Intergovernmental</b>						
52016041 - 42359 Other State Revenue	48,913	21,721	345,776	36,368	61,745	69.78%
<b>Total Intergovernmental</b>	<b>48,913</b>	<b>21,721</b>	<b>345,776</b>	<b>36,368</b>	<b>61,745</b>	<b>69.78%</b>
<b>Charges for Services</b>						
52016042 - 44310 Unmetered Wastewater Sales	220,785	237,027	254,577	253,561	253,000	(0.22%)
52016042 - 44320 Metered Commercial Sales	1,031,038	1,005,714	1,049,244	1,041,840	1,221,932	17.29%
52016042 - 44330 Metered Industrial Sales	32,183	31,421	37,583	34,779	30,000	(13.74%)
52016042 - 44340 Vactor Services	41,497	38,064	47,587	49,612	50,000	0.78%
52016042 - 44370 Other Services	39,073	20,934	64,868	62,029	26,962	(56.53%)
52016042 - 44380 Late Fees	715	552	2,362	300	1,200	300.00%
<b>Total Charges for Services</b>	<b>1,365,290</b>	<b>1,333,712</b>	<b>1,456,221</b>	<b>1,442,121</b>	<b>1,583,094</b>	<b>9.78%</b>
<b>Assessments</b>						
52016044 - 46513 Special Assess Pen & Int	6,523	5,367	1,833	0	0	0.00%
<b>Total Assessments</b>	<b>6,523</b>	<b>5,367</b>	<b>1,833</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Other Financing Sources</b>						
52019848 - 49100 Transfers From General Fund	43,124	0	0	727,769	257,758	(64.58%)
<b>Total Other Financing Sources</b>	<b>43,124</b>	<b>0</b>	<b>0</b>	<b>727,769</b>	<b>257,758</b>	<b>(64.58%)</b>
<b>Non-recurring Revenues</b>						
52016049 - 49610 Extraordinary item - PERS	117,417	0	0	0	0	0.00%
<b>Total Non-recurring Revenues</b>	<b>117,417</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Wastewater Fund Net</b>	<b>1,581,267</b>	<b>1,360,799</b>	<b>1,803,830</b>	<b>2,206,258</b>	<b>1,902,597</b>	<b>(13.76%)</b>

Wastewater Enterprise Fund: **Wastewater Utility Administration** (5200-040)  
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.*

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the wastewater utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages wastewater utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Oversee the design and construction of the new Wastewater Plant.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.
Provide Chemically Enhanced Treatment Plant Operator training	To provide excellent customer service with helpful, knowledgeable staff.
Ensure Wastewater Department projects are progressing and completed under budget.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

### Wastewater 2013 Performance Measurements

- Clean 35% of the collection system

Measure:

	FY12	FY13
Percentage of Sewer Cleaned	35	

- Use RTK to collect GIS information on 33% of the collection system.

Measure:

	FY12	FY13
Percentage of GIS information collected	0	

- Zero sanitary sewer overflows.

Measure:

	FY12	FY13
Number of sanitary sewer overflows	0	

**City of Unalaska**  
**FY2013 Wastewater Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

Wastewater Enterprise		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Utility Administration</b>							
52024051 - 51100	Salaries and Wages	108,819	122,328	122,298	149,829	153,580	2.50%
52024051 - 51200	Temporary Employees	760	0	1,581	2,371	2,377	0.25%
52024051 - 51300	Overtime	472	476	448	595	308	(48.24%)
52024051 - 52100	Health Insurance Benefit	29,081	33,222	38,924	58,995	58,977	(0.03%)
52024051 - 52200	FICA & Medicare Emplr Match	8,376	9,374	9,460	11,674	11,880	1.76%
52024051 - 52300	PERS Employer Contribution	36,729	32,655	36,460	45,827	54,385	18.67%
52024051 - 52400	Unemployment Insurance	549	651	681	827	1,159	40.15%
52024051 - 52500	Workers Compensation	2,438	2,250	2,238	2,843	2,914	2.50%
52024051 - 52900	Other Employee Benefits	190	213	206	350	343	(2.00%)
<b>Personnel Expenses</b>		<b>187,412</b>	<b>201,170</b>	<b>212,296</b>	<b>273,311</b>	<b>285,923</b>	<b>4.61%</b>
52024052 - 53230	Legal Services	7,383	6,764	161,739	213,233	7,000	(96.72%)
52024052 - 53240	Engineering/Architectural Svcs	1,489	670	537	3,415	3,414	(0.02%)
52024052 - 53260	Training Services	843	802	716	1,000	1,000	0.00%
52024052 - 53300	Other Professional Svcs	138	217	3,821	4,000	4,000	0.00%
52024052 - 53320	Envrnmntl Remdtn related costs	0	0	0	215,000	0	(100.00%)
52024052 - 53410	Software / Hardware Support	0	0	1,514	1,748	8,491	385.76%
52024052 - 53490	Other Technical Services	0	0	0	0	1,748	0.00%
52024052 - 54110	Water / Sewerage	203	243	203	324	600	85.19%
52024052 - 54210	Solid Waste	358	349	563	618	600	(2.91%)
52024052 - 54230	Custodial Services/Supplies	2,825	2,767	2,798	3,000	3,000	0.00%
52024052 - 54300	Repair/Maintenance Services	585	714	203	927	927	0.00%
52024052 - 55200	General Insurance	13,020	12,088	10,425	10,758	11,127	3.43%
52024052 - 55310	Telephone / Fax/TV	1,210	1,135	1,273	2,654	2,654	0.00%
52024052 - 55320	Network / Internet	0	0	0	620	2,590	317.74%
52024052 - 55901	Advertising	0	0	0	800	800	0.00%
52024052 - 55903	Travel and Related Costs	1,891	1,627	0	2,500	2,500	0.00%
52024052 - 55904	Banking / Credit Card Fees	1,370	1,141	1,433	1,340	1,340	0.00%
52024052 - 55905	Postal Services	1,007	1,122	1,159	1,546	1,812	17.21%
52024052 - 55908	Employee Moving Costs	0	890	0	515	515	0.00%
52024052 - 56100	General Supplies	61	84	20	938	938	0.00%
52024052 - 56120	Office Supplies	1,191	2,798	2,967	3,043	3,042	(0.03%)
52024052 - 56150	Computer Hardware / Software	172	483	566	298	12,713	4166.11%
52024052 - 56220	Electricity	9,331	7,123	5,856	2,577	2,577	0.00%
52024052 - 56230	Propane	0	0	0	0	6,759	0.00%
52024052 - 56240	Heating Oil	10,360	11,558	15,202	11,340	12,550	10.67%
52024052 - 56260	Gasoline for Vehicles	0	129	649	618	618	0.00%
52024052 - 56320	Business Meals	31	0	0	206	206	0.00%
52024052 - 56330	Food/Bev/Related Emp Apprctn	876	803	817	1,000	1,000	0.00%
52024052 - 56400	Books and Periodicals	1,148	199	374	375	150	(60.00%)
<b>Operating Expenses</b>		<b>55,494</b>	<b>53,701</b>	<b>212,834</b>	<b>484,392</b>	<b>94,671</b>	<b>(80.46%)</b>
52024053 - 57400	Machinery and Equipment	0	0	2,522	2,230	0	(100.00%)
<b>Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>2,522</b>	<b>2,230</b>	<b>0</b>	<b>(100.00%)</b>
52024054 - 58100	Depreciation	458,423	458,423	464,216	519,798	522,330	0.49%
52024054 - 58300	PILT	39,582	39,582	39,582	0	0	0.00%
52024054 - 58910	Allocations IN-Debit	8,291	8,291	11,724	11,724	12,427	6.00%
52024054 - 59100	Interest Expense	6,363	6,866	5,331	5,283	3,979	(24.68%)
<b>Other Expenses</b>		<b>513,017</b>	<b>517,574</b>	<b>520,853</b>	<b>536,805</b>	<b>538,736</b>	<b>0.36%</b>
<b>Total Utility Administration</b>		<b>755,922</b>	<b>772,445</b>	<b>948,505</b>	<b>1,296,738</b>	<b>919,330</b>	<b>(29.10%)</b>

Wastewater Enterprise Fund: **Wastewater Operations** (5200-045)  
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.*

Functions and Responsibilities

- *Maintains and operates all components of the public wastewater collection and treatment system, including lift stations, manholes, sewer lines and the wastewater treatment plant.*
- *Performs inspections, sampling and testing for regulatory compliance and permitting requirements.*
- *Responds to service calls to clear blockages, repair damaged services, vector septic tanks and portable toilets, and clean privately owned storm drain systems.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Ensure all Wastewater Department Operators stay current with their certifications and training.	To provide excellent customer service with helpful, knowledgeable staff.
Ensure the collection of the GIS information goes smoothly	To operate the utility in a cost effective and environmentally responsible manner.
Assist in the design and construction of the new Wastewater Plant.	To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

**City of Unalaska**  
**FY2013 Wastewater Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Wastewater Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Wastewater Operations</b>						
52024551 - 51100 Salaries and Wages	251,987	256,992	257,211	259,860	263,297	1.32%
52024551 - 51200 Temporary Employees	8,724	6,062	21,701	15,504	48,132	210.45%
52024551 - 51300 Overtime	17,050	8,062	9,050	12,000	19,500	62.50%
52024551 - 52100 Health Insurance Benefit	47,794	54,743	65,848	79,727	79,749	0.03%
52024551 - 52200 FICA & Medicare Emplr Match	21,247	20,695	22,029	21,987	25,315	15.14%
52024551 - 52300 PERS Employer Contribution	90,858	70,830	76,882	78,314	96,952	23.80%
52024551 - 52400 Unemployment Insurance	1,099	1,078	1,304	1,217	2,213	81.84%
52024551 - 52500 Workers Compensation	8,790	10,368	11,442	9,973	11,546	15.77%
52024551 - 52900 Other Employee Benefits	1,387	1,427	1,546	1,751	2,611	49.11%
Personnel Expenses	448,937	430,255	467,013	480,333	549,315	14.36%
52024552 - 53240 Engineering/Architectural Svs	7,441	0	0	15,143	6,000	(60.38%)
52024552 - 53260 Training Services	661	770	1,676	5,100	5,100	0.00%
52024552 - 53300 Other Professional Svs	125	15,162	983	1,500	6,000	300.00%
52024552 - 53410 Software / Hardware Support	0	0	978	3,563	3,563	0.00%
52024552 - 53420 Sampling / Testing	9,905	16,148	47,056	20,700	20,700	0.00%
52024552 - 54110 Water / Sewerage	4,699	4,802	850	1,500	1,200	(20.00%)
52024552 - 54210 Solid Waste	8,373	7,830	9,416	9,000	9,000	0.00%
52024552 - 54300 Repair/Maintenance Services	3,952	4,961	155	29,667	5,000	(83.15%)
52024552 - 54420 Equipment Rental	0	700	0	0	1,000	0.00%
52024552 - 54500 Construction Services	0	0	0	5,000	5,000	0.00%
52024552 - 55310 Telephone / Fax/TV	10,147	10,429	9,472	8,000	5,000	(37.50%)
52024552 - 55330 Radio	0	0	0	200	200	0.00%
52024552 - 55901 Advertising	249	0	0	500	500	0.00%
52024552 - 55903 Travel and Related Costs	0	100	0	6,200	6,200	0.00%
52024552 - 55905 Postal Services	0	0	0	200	200	0.00%
52024552 - 55906 Membership Dues	120	150	105	300	300	0.00%
52024552 - 55907 Permit Fees	1,720	1,680	1,680	1,800	1,800	0.00%
52024552 - 56100 General Supplies	97,324	60,135	59,101	100,639	98,550	(2.08%)
52024552 - 56110 Sand / Gravel / Rock	62	0	0	2,000	2,000	0.00%
52024552 - 56115 Chemicals	0	9,036	1,555	3,000	3,000	0.00%
52024552 - 56120 Office Supplies	64	1,739	483	300	400	33.33%
52024552 - 56150 Computer Hardware / Software	0	886	1,982	0	0	0.00%
52024552 - 56220 Electricity	139,655	99,957	87,692	115,000	120,000	4.35%
52024552 - 56230 Propane	4,730	3,416	3,440	5,500	5,500	0.00%
52024552 - 56240 Heating Oil	42,575	46,360	67,923	59,850	71,300	19.13%
52024552 - 56260 Gasoline for Vehicles	2,171	1,733	2,617	2,200	2,200	0.00%
52024552 - 56270 Diesel for Equipment	1,536	1,411	1,246	1,800	1,900	5.56%
Operating Expenses	335,622	293,275	298,409	398,662	381,613	(4.28%)
<b>Total Wastewater Operations</b>	784,558	723,530	765,422	878,995	930,928	5.91%

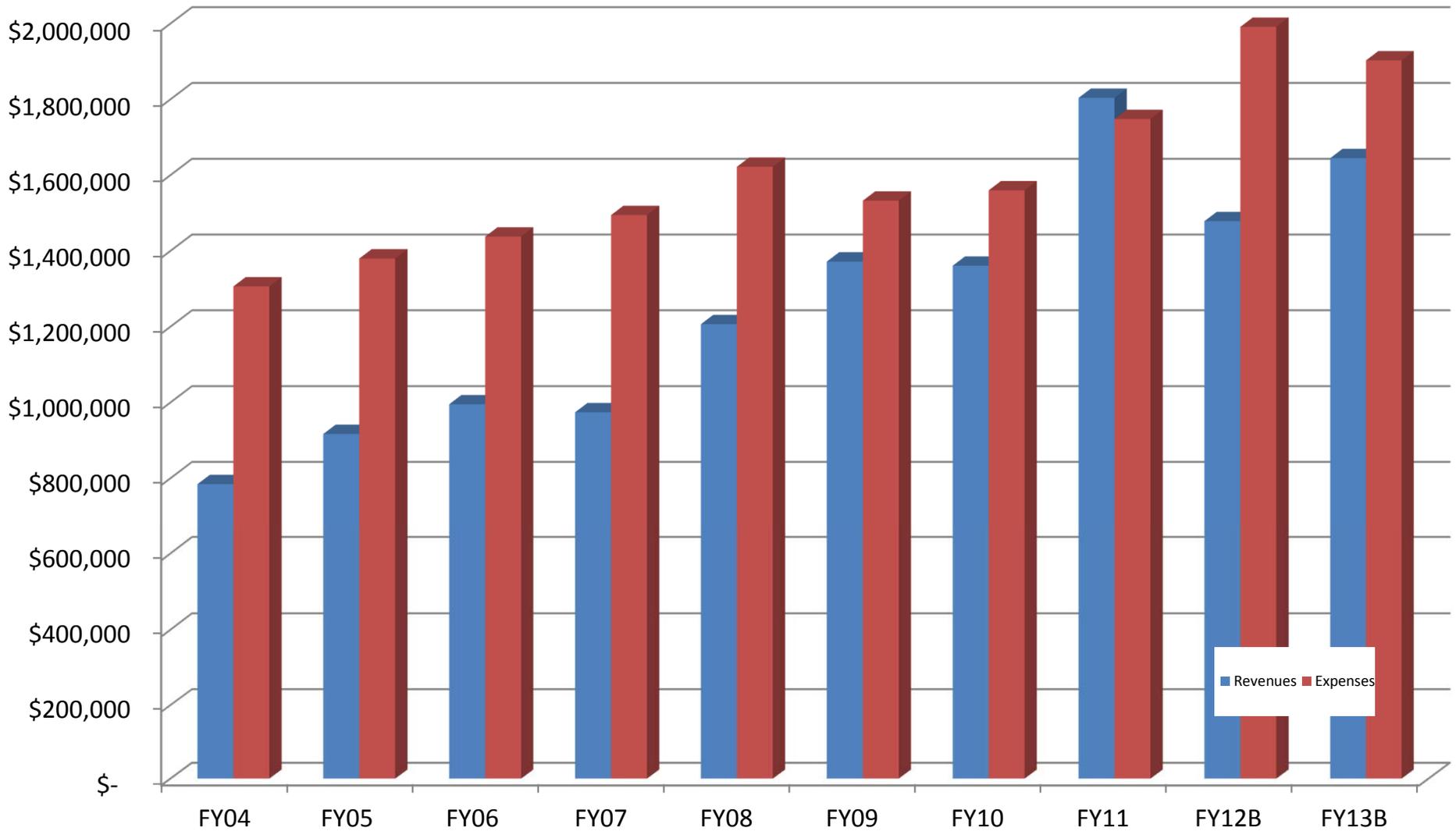
**City of Unalaska**  
**FY2013 Wastewater Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Wastewater Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Veh &amp; Equip Maintenance</b>						
52022851 - 51100 Salaries and Wages	6,157	14,493	6,675	9,109	9,451	3.75%
52022851 - 52100 Health Insurance Benefit	1,098	3,628	2,279	3,445	3,426	(0.55%)
52022851 - 52200 FICA & Medicare Emplr Match	475	1,108	511	702	723	2.99%
52022851 - 52300 PERS Employer Contribution	2,087	3,779	2,091	2,787	3,387	21.53%
52022851 - 52400 Unemployment Insurance	35	108	21	48	66	37.50%
52022851 - 52500 Workers Compensation	310	642	352	282	294	4.26%
52022851 - 52900 Other Employee Benefits	24	84	38	72	66	(8.33%)
Personnel Expenses	10,245	23,844	11,966	16,445	17,413	5.89%
52022852 - 53300 Other Professional	99	0	148	0	0	0.00%
52022852 - 54300 Repair/Maintenance Services	961	193	0	300	300	0.00%
52022852 - 56100 General Supplies	247	0	0	500	500	0.00%
52022852 - 56130 Machinery / Vehicle Parts	3,651	8,983	2,816	5,000	5,000	0.00%
Operating Expenses	4,958	9,176	2,965	5,800	5,800	0.00%
<b>Total Veh &amp; Equip Maintenance</b>	<b>15,203</b>	<b>33,020</b>	<b>14,931</b>	<b>22,245</b>	<b>23,213</b>	<b>4.35%</b>

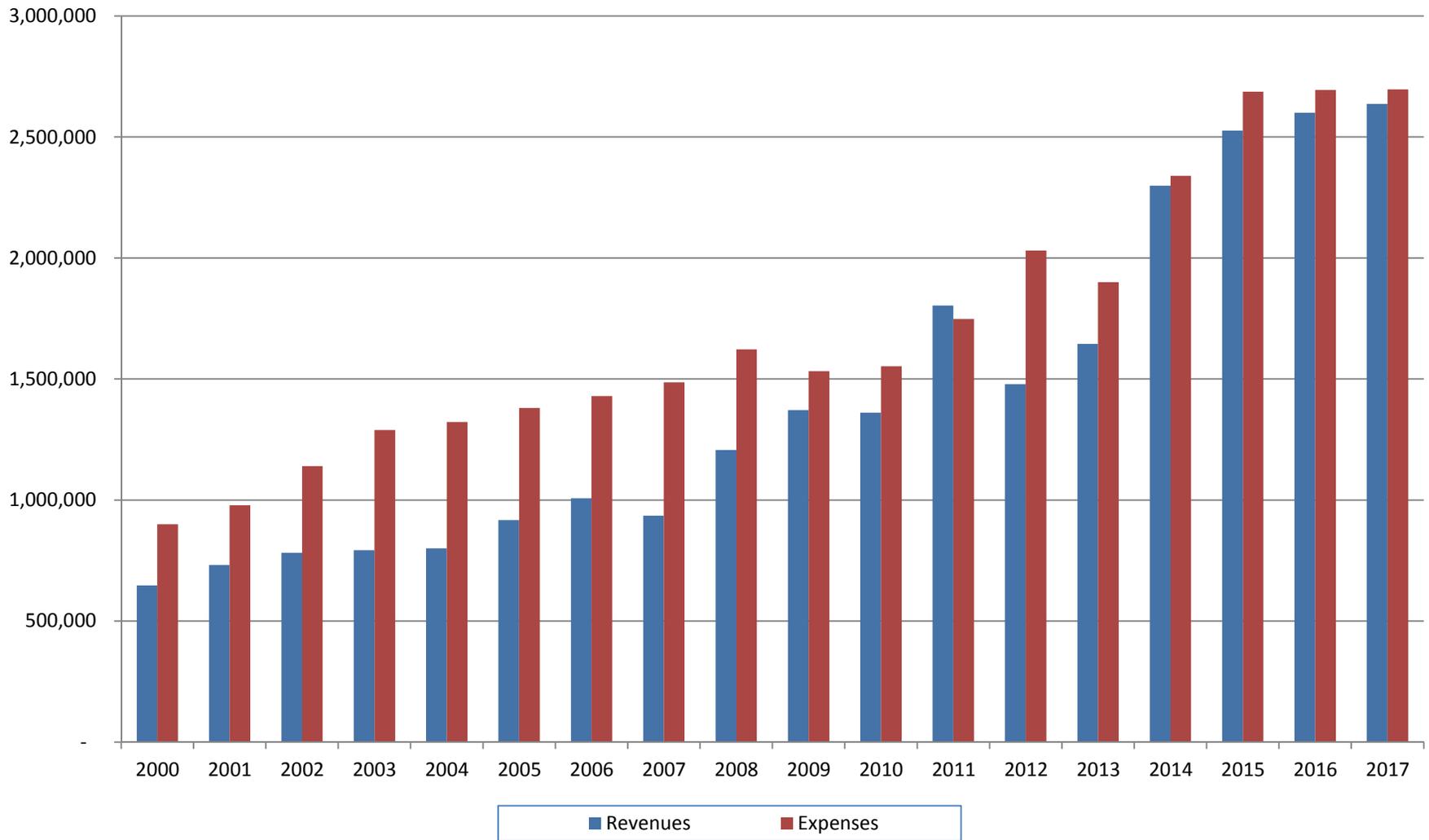
**City of Unalaska**  
**FY2013 Wastewater Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Wastewater Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Facilities Maintenance</b>						
52022951 - 51100 Salaries and Wages	7,735	10,052	7,293	9,243	9,670	4.62%
52022951 - 51200 Temporary Employees	15	248	12	0	0	0.00%
52022951 - 51300 Overtime	81	125	46	504	497	(1.39%)
52022951 - 52100 Health Insurance Benefit	1,252	1,941	1,291	3,633	3,633	0.00%
52022951 - 52200 FICA & Medicare Emplr Match	599	797	562	760	773	1.71%
52022951 - 52300 PERS Employer Contribution	2,510	2,710	2,188	2,955	3,596	21.69%
52022951 - 52400 Unemployment Insurance	27	52	32	56	73	30.36%
52022951 - 52500 Workers Compensation	559	540	332	414	432	4.35%
52022951 - 52900 Other Employee Benefits	43	64	43	77	75	(2.60%)
Personnel Expenses	12,821	16,528	11,799	17,642	18,749	6.27%
52022952 - 54300 Repair/Maintenance Services	864	8,529	6,338	1,700	1,700	0.00%
52022952 - 54500 Construction Services	5,623	1,178	0	1,377	1,377	0.00%
52022952 - 56100 General Supplies	3,636	0	0	2,500	2,500	0.00%
52022952 - 56140 Facility Maintenance Supplies	2,640	4,389	1,167	4,800	4,800	0.00%
Operating Expenses	12,763	14,315	7,506	10,377	10,377	0.00%
<b>Total Facilities Maintenance</b>	25,584	30,843	19,305	28,019	29,126	3.95%

## Wastewater Fund Revenue and Expense History



## Wastewater Fund Actual through 2011, Projected through 2017



**City of Unalaska**  
**FY2013 Solid Waste Budget Summary**  
**Adopted May 22, 2012**

<b>Solid Waste Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted budget	% Chg
<b>REVENUES</b>						
Intergovernmental	57,340	25,438	292,920	44,459	124,449	179.92%
Charges for Services	1,165,096	1,111,157	1,330,879	1,455,904	1,841,200	26.46%
Non-recurring Revenues	136,415	0	(9,106)	0	0	0.00%
<b>Total Revenues</b>	<b>1,358,851</b>	<b>1,136,595</b>	<b>1,614,693</b>	<b>1,500,363</b>	<b>1,965,649</b>	<b>23.67%</b>
<b>EXPENDITURES</b>						
Utility Administration	634,965	651,042	743,387	952,516	946,750	(0.61%)
Solid Waste Operations	957,931	1,026,175	1,075,261	1,361,105	1,389,639	2.10%
Veh & Equip Maintenance	115,403	72,916	75,867	155,972	124,950	(19.89%)
Facilities Maintenance	70,728	63,894	82,704	93,233	67,341	(27.77%)
<b>Total Expenditures</b>	<b>1,779,027</b>	<b>1,814,027</b>	<b>1,977,219</b>	<b>2,562,826</b>	<b>2,528,680</b>	<b>(1.35%)</b>
Transfers In	420,175	0	616,075	999,324	563,031	(43.66%)
<b>Solid Waste Enterprise Fund Net</b>	<b>0</b>	<b>(677,431)</b>	<b>253,549</b>	<b>(63,139)</b>	<b>0</b>	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
<b>EXPENDITURES</b>					
Utility Administration	216,617	69,723	584,838	872,858	35.78%
Solid Waste Operations	621,075	696,600	0	1,317,675	54.01%
Veh & Equip Maintenance	66,472	89,500	0	155,972	6.39%
Facilities Maintenance	52,297	40,885	0	93,182	3.82%
<b>Total Operating Expenditures</b>	<b>956,461</b>	<b>896,708</b>	<b>584,838</b>	<b>2,439,687</b>	

**City of Unalaska**  
**FY2013 Solid Waste Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

<b>Solid Waste Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Intergovernmental</b>						
53016541 - 42353 Motor Vehicle Tax - Landfill	0	0	21,768	0	50,000	0.00%
53016541 - 42359 Other State Revenue	57,340	25,438	271,152	44,459	74,449	67.46%
<b>Total Intergovernmental</b>	<b>57,340</b>	<b>25,438</b>	<b>292,920</b>	<b>44,459</b>	<b>124,449</b>	<b>179.92%</b>
<b>Charges for Services</b>						
53016542 - 44410 Tipping Fees	915,238	868,194	1,046,458	1,120,335	1,500,000	33.89%
53016542 - 44420 Vehicle Disposal Fees	6,947	5,310	8,286	0	0	0.00%
53016542 - 44470 Other Fees	94,380	74,984	95,609	132,577	140,000	5.60%
53016542 - 44480 Late Fees	541	264	974	1,000	1,200	20.00%
53016542 - 44490 Landfill Maintenance Fees	147,991	162,405	179,551	201,992	200,000	(0.99%)
<b>Total Charges for Services</b>	<b>1,165,096</b>	<b>1,111,157</b>	<b>1,330,879</b>	<b>1,455,904</b>	<b>1,841,200</b>	<b>26.46%</b>
<b>Other Financing Sources</b>						
53019848 - 49100 Transfers From General Fund	420,175	0	616,075	999,324	563,031	(43.66%)
<b>Total Other Financing Sources</b>	<b>420,175</b>	<b>0</b>	<b>616,075</b>	<b>999,324</b>	<b>563,031</b>	<b>(43.66%)</b>
<b>Non-recurring Revenues</b>						
53016549 - 49400 Gain-loss on Sale of Fixed Ass	1,000	0	(9,106)	0	0	0.00%
53016549 - 49610 Extraordinary item - PERS	135,415	0	0	0	0	0.00%
<b>Total Non-recurring Revenues</b>	<b>136,415</b>	<b>0</b>	<b>(9,106)</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Solid Waste Fund Net</b>	<b>1,779,027</b>	<b>1,136,595</b>	<b>2,230,768</b>	<b>2,499,687</b>	<b>2,528,680</b>	<b>1.16%</b>

Solid Waste Enterprise Fund: **Solid Waste Utility Administration** (5300-040)  
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, that meet or exceed our customers' needs and expectations safety, quality, and quantity.*

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the solid waste utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages solid waste utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *Maintain regulatory compliance requirements.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Oversee the implementation of the Solid Waste Rate Study	To operate the utility in a cost effective and environmentally responsible manner.
Oversee the construction of the Leachate System, and Cell 2-1 and 2-2.	Enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely
Coordinate the removal of junk vehicles and metal.	To operate the utility in a cost effective and environmentally responsible manner.

Solid Waste 2013 Performance Measurements

- Decrease the general waste by .5% through residential aluminum and plastic recycling.

Measure:

	FY10	FY11
General Waste in Tons	5132	5332
Percent		

- Remove junk vehicles at a cost less than \$150.

Measure:

	FY10	FY11
Junk Vehicle removal Cost	\$ 85.00	\$12.50

- Maintain a DEC inspection score of at least 96 points annually.

Measure:

	FY10	FY11
ADEC Inspection Score	99	

**City of Unalaska**  
**FY2013 Solid Waste Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Solid Waste Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Utility Administration</b>							
53024051 - 51100	Salaries and Wages	77,398	83,089	83,155	120,744	124,180	2.85%
53024051 - 51200	Temporary Employees	380	0	612	1,186	1,189	0.25%
53024051 - 51300	Overtime	80	47	71	425	218	(48.71%)
53024051 - 52100	Health Insurance Benefit	19,188	21,021	24,742	44,790	44,774	(0.04%)
53024051 - 52200	FICA & Medicare Emplr Match	5,912	6,324	6,360	9,348	9,533	1.98%
53024051 - 52300	PERS Employer Contribution	26,160	22,870	24,649	36,880	43,875	18.97%
53024051 - 52400	Unemployment Insurance	363	396	419	629	864	37.36%
53024051 - 52500	Workers Compensation	1,492	1,291	1,285	2,406	2,466	2.49%
53024051 - 52900	Other Employee Benefits	59	62	60	209	204	(2.39%)
<b>Personnel Expenses</b>		<b>131,034</b>	<b>135,098</b>	<b>141,353</b>	<b>216,617</b>	<b>227,303</b>	<b>4.93%</b>
53024052 - 53230	Legal Services	3,065	20	0	1,000	1,000	0.00%
53024052 - 53240	Engineering/Architectural Svcs	1,489	670	537	415	415	0.08%
53024052 - 53260	Training Services	555	1,414	716	1,000	1,000	0.00%
53024052 - 53300	Other Professional Svcs	188	289	4,045	61,000	1,000	(98.36%)
53024052 - 53410	Software / Hardware Support	0	0	1,514	1,748	3,639	108.18%
53024052 - 53490	Other Technical Services	0	0	0	0	1,748	0.00%
53024052 - 54110	Water / Sewerage	210	243	203	1,000	1,000	0.00%
53024052 - 54210	Solid Waste	315	352	512	500	500	0.00%
53024052 - 54230	Custodial Services/Supplies	1,412	1,383	1,399	1,600	1,600	0.00%
53024052 - 54300	Repair/Maintenance Services	585	714	203	2,472	2,472	0.00%
53024052 - 55200	General Insurance	16,742	15,096	13,684	14,094	14,569	3.37%
53024052 - 55310	Telephone / Fax/TV	1,210	1,085	1,408	2,575	2,575	0.00%
53024052 - 55320	Network / Internet	0	0	0	620	1,110	79.03%
53024052 - 55901	Advertising	0	0	0	1,000	1,000	0.00%
53024052 - 55903	Travel and Related Costs	1,191	3,878	0	5,154	5,154	0.00%
53024052 - 55904	Banking / Credit Card Fees	1,175	978	1,228	1,000	1,000	0.00%
53024052 - 55905	Postal Services	750	994	1,039	1,000	1,000	0.00%
53024052 - 55906	Membership Dues	0	171	183	200	200	0.00%
53024052 - 55908	Employee Moving Costs	0	297	0	200	0	(100.00%)
53024052 - 56100	General Supplies	66	84	30	200	200	0.00%
53024052 - 56120	Office Supplies	1,216	2,708	2,967	1,443	1,442	(0.07%)
53024052 - 56150	Computer Hardware / Software	172	483	566	1,780	12,713	614.21%
53024052 - 56220	Electricity	9,330	7,123	5,856	15,000	12,000	(20.00%)
53024052 - 56240	Heating Oil	10,360	11,558	15,202	12,000	15,000	25.00%
53024052 - 56260	Gasoline for Vehicles	0	129	649	1,500	1,500	0.00%
53024052 - 56320	Business Meals	0	32	0	200	200	0.00%
53024052 - 56330	Food/Bev/Related Emp Apprctn	940	863	942	1,000	1,000	0.00%
53024052 - 56400	Books and Periodicals	1,148	199	374	380	380	0.00%
53024052 - 59100	Interest Expense	0	71	33	100	0	(100.00%)
<b>Operating Expenses</b>		<b>52,120</b>	<b>51,002</b>	<b>53,290</b>	<b>130,181</b>	<b>85,417</b>	<b>(34.39%)</b>
53024053 - 57400	Machinery and Equipment	0	0	2,522	1,680	0	(100.00%)
<b>Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>2,522</b>	<b>1,680</b>	<b>0</b>	<b>(100.00%)</b>
53024054 - 58100	Depreciation	252,878	363,489	363,489	376,266	405,477	7.76%
53024054 - 58200	Landfill Closure/Post Closure	144,419	50,837	127,534	214,752	214,752	0.00%
53024054 - 58300	PILT	42,179	42,179	42,179	0	0	0.00%
53024054 - 58910	Allocations IN-Debit	7,643	7,643	13,020	13,020	13,801	6.00%
<b>Other Expenses</b>		<b>451,811</b>	<b>464,942</b>	<b>546,222</b>	<b>604,038</b>	<b>634,030</b>	<b>4.97%</b>
<b>Total Utility Administration</b>		<b>634,965</b>	<b>651,042</b>	<b>743,387</b>	<b>952,516</b>	<b>946,750</b>	<b>(0.61%)</b>

Solid Waste Enterprise Fund: **Solid Waste Operations** (5300-047)  
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

*The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.*

Functions and Responsibilities

- *Operates and maintains the landfill and baler facility, including repairing the roads, drainage and fences.*
- *Conducts sampling and testing for regulatory compliance and permitting requirements*
- *Weighs vehicles, sorts and bales solid waste, stacks bales in cells and covers them daily, and arranges shipment for items to be sent off-island.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To maintain regulatory requirements.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Ensure a favorable ADEC inspection score during the Leachate and Cell 2-1 and 2-2 construction.	To maintain regulatory requirements.
Assist in construction of Leachate System, and Cell 2-1 and 2-2.	Operate the utility in a cost effective and environmentally responsible manner.
Continue to ship junk vehicles, metals and nets off Island for recycling and to increase life of Landfill.	To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.

**City of Unalaska**  
**FY2013 Solid Waste Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Solid Waste Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Solid Waste Operations</b>						
53024751 - 51100 Salaries and Wages	292,543	295,283	321,066	304,162	319,164	4.93%
53024751 - 51200 Temporary Employees	26,860	29,859	20,291	14,689	23,379	59.16%
53024751 - 51300 Overtime	29,061	34,266	18,288	35,000	35,000	0.00%
53024751 - 52100 Health Insurance Benefit	64,328	72,426	83,769	105,600	105,600	0.00%
53024751 - 52200 FICA & Medicare Emplr Match	26,545	27,440	27,513	27,074	28,884	6.69%
53024751 - 52300 PERS Employer Contribution	109,671	88,639	98,356	101,867	122,632	20.38%
53024751 - 52400 Unemployment Insurance	1,501	1,630	1,548	1,551	2,367	52.61%
53024751 - 52500 Workers Compensation	33,554	36,390	28,838	28,880	30,613	6.00%
53024751 - 52900 Other Employee Benefits	2,076	2,024	2,073	2,252	2,600	15.45%
Personnel Expenses	586,138	587,957	601,743	621,075	670,239	7.92%
53024752 - 53240 Engineering/Architectural Svs	0	0	0	10,000	10,000	0.00%
53024752 - 53260 Training Services	930	1,960	2,827	3,000	3,000	0.00%
53024752 - 53300 Other Professional Svs	18,338	17,623	23,312	46,452	46,500	0.10%
53024752 - 53410 Software / Hardware Support	778	19,948	130	1,200	1,200	0.00%
53024752 - 53420 Sampling / Testing	23,786	24,015	28,829	52,500	52,500	0.00%
53024752 - 53490 Other Technical Services	22,851	24,673	11,930	59,215	36,500	(38.36%)
53024752 - 54110 Water / Sewerage	65,719	85,351	149,968	110,000	110,000	0.00%
53024752 - 54210 Solid Waste	20,153	63,242	(5,268)	175,000	175,000	0.00%
53024752 - 54300 Repair/Maintenance Services	2,124	202	5,529	11,000	11,000	0.00%
53024752 - 54420 Equipment Rental	733	0	0	1,000	1,000	0.00%
53024752 - 55310 Telephone / Fax/TV	3,940	4,206	4,260	4,500	4,500	0.00%
53024752 - 55330 Radio	1,653	224	88	1,300	1,300	0.00%
53024752 - 55901 Advertising	0	0	0	500	500	0.00%
53024752 - 55903 Travel and Related Costs	1,093	2,903	2,503	4,000	4,000	0.00%
53024752 - 55906 Membership Dues	430	997	808	1,000	1,000	0.00%
53024752 - 55907 Permit Fees	3,558	3,558	6,625	3,600	3,600	0.00%
53024752 - 56100 General Supplies	41,884	35,415	65,487	45,563	49,500	8.64%
53024752 - 56110 Sand / Gravel / Rock	56,600	41,560	50,000	50,000	50,000	0.00%
53024752 - 56120 Office Supplies	211	1,529	151	200	200	0.00%
53024752 - 56150 Computer Hardware / Software	0	886	1,772	1,100	1,700	54.55%
53024752 - 56220 Electricity	48,920	34,534	31,244	64,000	64,000	0.00%
53024752 - 56230 Propane	1,519	1,397	1,352	2,500	0	(100.00%)
53024752 - 56240 Heating Oil	44,010	61,167	80,430	79,000	79,000	0.00%
53024752 - 56260 Gasoline for Vehicles	912	667	772	800	800	0.00%
53024752 - 56270 Diesel for Equipment	11,357	11,972	10,648	12,000	12,000	0.00%
53024752 - 56330 Food/Bev/Related Emp Apprctn	215	186	119	300	300	0.00%
53024752 - 56400 Books and Periodicals	0	0	0	300	300	0.00%
Operating Expenses	371,793	438,218	473,517	740,030	719,400	(2.79%)
<b>Total Solid Waste Operations</b>	<b>957,931</b>	<b>1,026,175</b>	<b>1,075,261</b>	<b>1,361,105</b>	<b>1,389,639</b>	<b>2.10%</b>

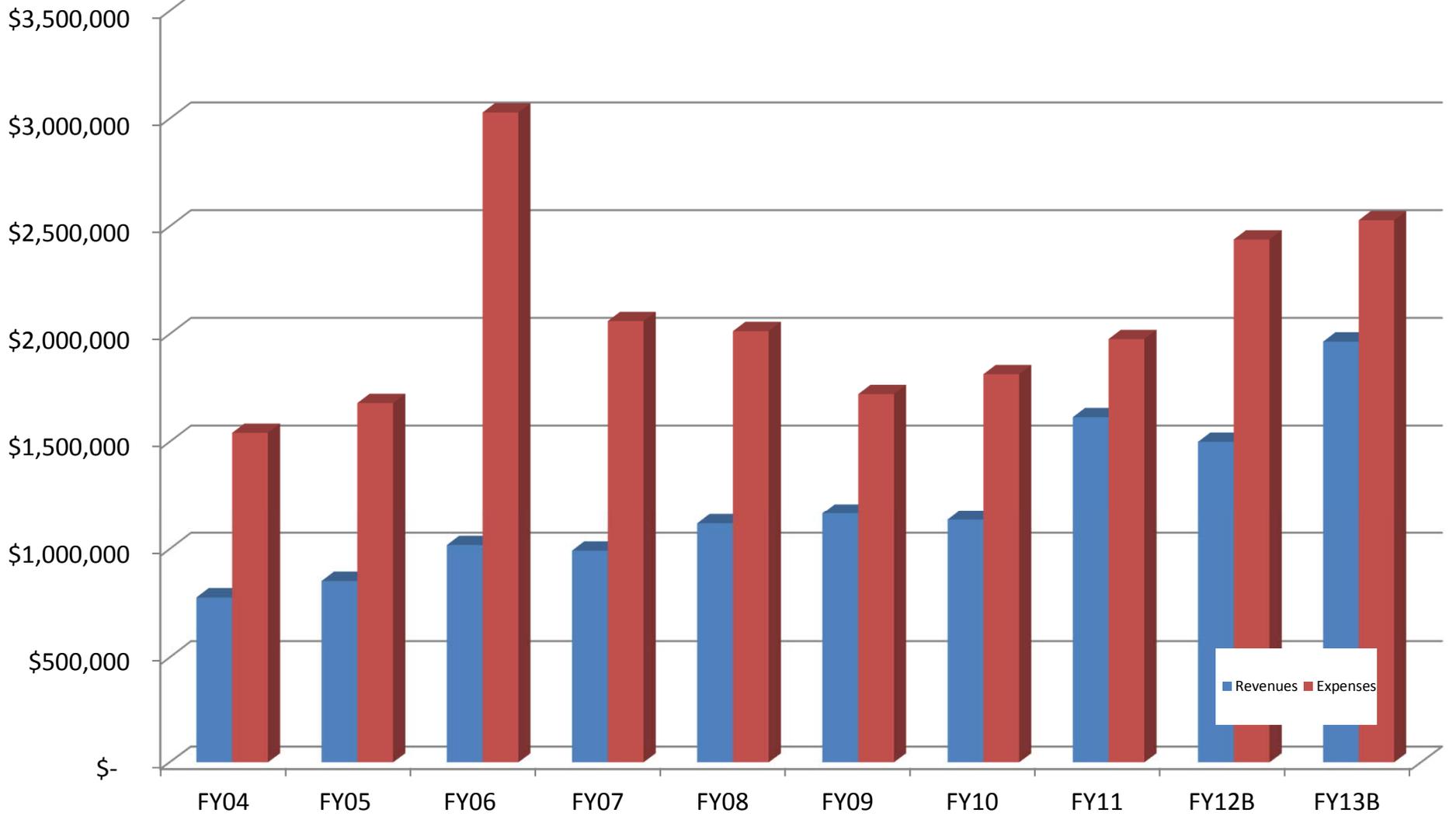
**City of Unalaska**  
**FY2013 Solid Waste Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Solid Waste Enterprise</b>		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Veh &amp; Equip Maintenance</b>							
53022851 - 51100	Salaries and Wages	32,749	22,137	16,204	36,849	38,233	3.76%
53022851 - 51300	Overtime	2,468	547	1,964	0	0	0.00%
53022851 - 52100	Health Insurance Benefit	7,549	4,609	5,548	13,930	13,859	(0.51%)
53022851 - 52200	FICA & Medicare Emplr Match	2,668	1,650	1,390	2,825	2,924	3.50%
53022851 - 52300	PERS Employer Contribution	11,959	5,102	5,537	11,267	13,700	21.59%
53022851 - 52400	Unemployment Insurance	169	77	122	186	268	44.09%
53022851 - 52500	Workers Compensation	2,441	1,257	940	1,139	1,190	4.48%
53022851 - 52900	Other Employee Benefits	186	90	94	276	276	0.00%
	<b>Personnel Expenses</b>	<b>60,190</b>	<b>35,469</b>	<b>31,800</b>	<b>66,472</b>	<b>70,450</b>	<b>5.98%</b>
53022852 - 53300	Other Professional	99	0	148	0	0	0.00%
53022852 - 54300	Repair/Maintenance Services	0	8,469	0	2,500	2,500	0.00%
53022852 - 55330	Radio	0	0	130	0	0	0.00%
53022852 - 56100	General Supplies	2,259	399	304	2,000	2,000	0.00%
53022852 - 56130	Machinery / Vehicle Parts	52,855	28,580	43,485	85,000	50,000	(41.18%)
	<b>Operating Expenses</b>	<b>55,213</b>	<b>37,447</b>	<b>44,068</b>	<b>89,500</b>	<b>54,500</b>	<b>(39.11%)</b>
	<b>Total Veh &amp; Equip Maintenance</b>	<b>115,403</b>	<b>72,916</b>	<b>75,867</b>	<b>155,972</b>	<b>124,950</b>	<b>(19.89%)</b>

**City of Unalaska**  
**FY2013 Solid Waste Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

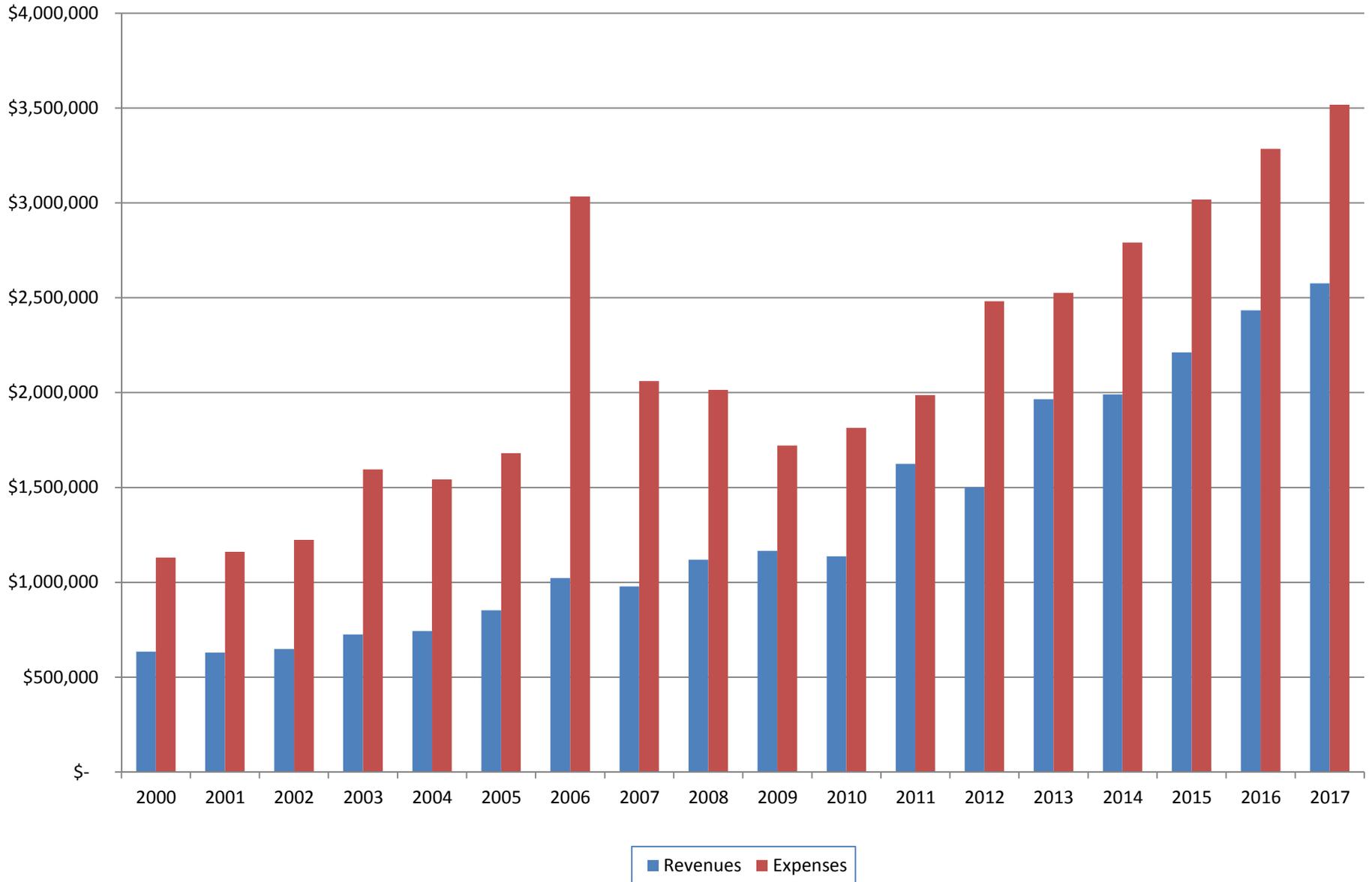
<b>Solid Waste Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Facilities Maintenance</b>						
53022951 - 51100 Salaries and Wages	22,283	17,301	23,209	28,392	29,715	4.66%
53022951 - 51200 Temporary Employees	0	170	94	0	0	0.00%
53022951 - 51300 Overtime	156	224	116	539	539	0.00%
53022951 - 52100 Health Insurance Benefit	5,961	4,528	8,936	10,761	10,793	0.30%
53022951 - 52200 FICA & Medicare Emplr Match	1,717	1,433	1,792	2,229	2,315	3.86%
53022951 - 52300 PERS Employer Contribution	7,164	4,826	6,933	8,766	10,684	21.88%
53022951 - 52400 Unemployment Insurance	91	91	96	152	208	36.84%
53022951 - 52500 Workers Compensation	1,618	938	1,043	1,241	1,297	4.51%
53022951 - 52900 Other Employee Benefits	118	100	140	217	214	(1.38%)
Personnel Expenses	39,109	29,609	42,359	52,297	55,765	6.63%
53022952 - 53300 Other Professional	0	220	1,965	0	0	0.00%
53022952 - 54300 Repair/Maintenance Services	4,448	18,714	13,438	24,809	4,000	(83.88%)
53022952 - 54500 Construction Services	14,037	176	0	1,576	1,576	0.00%
53022952 - 56100 General Supplies	1,484	525	6,085	500	500	0.00%
53022952 - 56140 Facility Maintenance Supplies	11,650	14,650	18,805	14,051	5,500	(60.86%)
53022952 - 59100 Interest Expense	0	0	51	0	0	0.00%
Operating Expenses	31,619	34,284	40,345	40,936	11,576	(71.72%)
<b>Total Facilities Maintenance</b>	<b>70,728</b>	<b>63,894</b>	<b>82,704</b>	<b>93,233</b>	<b>67,341</b>	<b>(27.77%)</b>

## Solid Waste Fund Revenue and Expense History



# Solid Waste Fund

## Actual through 2011, Projected through 2017



**City of Unalaska**  
**FY2013 Ports & Harbors Budget Summary**  
**Adopted May 22, 2012**

<b>Ports &amp; Harbors Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted budget	% Chg
<b>REVENUES</b>						
Intergovernmental	98,041	44,818	486,642	67,736	112,731	66.43%
Charges for Services	3,681,207	3,986,284	5,544,771	4,684,197	5,481,500	17.02%
Investment Income	0	775	676	0	0	0.00%
Non-recurring Revenues	259,639	17,474	(406,279)	134,816	0	(100.00%)
<b>Total Revenues</b>	<b>4,038,886</b>	<b>4,049,352</b>	<b>5,625,810</b>	<b>4,886,749</b>	<b>5,594,231</b>	<b>12.65%</b>
<b>EXPENDITURES</b>						
Harbor Office	2,442,356	2,332,217	2,324,618	2,966,363	3,384,905	14.11%
Dock Operations	1,640,441	1,466,226	1,479,870	1,315,546	1,361,798	3.52%
Dock Repair & Maintenance	15,905	94,151	111,097	94,185	72,000	(23.55%)
Ports Security	0	0	42,731	78,196	81,538	4.27%
CEM Small Boat Harbor	0	0	0	396,718	477,932	20.47%
Veh & Equip Maintenance	34,074	27,714	45,263	60,258	55,246	(8.32%)
Facilities Maintenance	13,525	27,107	10,531	18,903	40,230	112.82%
<b>Total Expenditures</b>	<b>4,146,301</b>	<b>3,947,415</b>	<b>4,014,111</b>	<b>4,930,169</b>	<b>5,473,649</b>	<b>9.93%</b>
<b>Ports &amp; Harbors Enterprise Fund Net</b>	<b>(107,415)</b>	<b>101,937</b>	<b>1,611,699</b>	<b>(43,420)</b>	<b>120,582</b>	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
<b>EXPENDITURES</b>					
Harbor Office	519,774	381,796	2,045,704	2,958,524	60.54%
Dock Operations	648,876	665,156	0	1,314,032	26.89%
Dock Repair & Maintenance	0	72,000	0	72,000	1.47%
Ports Security	68,196	10,000	0	78,196	1.60%
CEM Small Boat Harbor	150,117	246,601	0	396,718	8.12%
Veh & Equip Maintenance	31,376	17,000	0	48,376	0.99%
Facilities Maintenance	11,403	7,500	0	18,903	0.39%
<b>Total Operating Expenditures</b>	<b>1,429,742</b>	<b>1,400,053</b>	<b>2,045,704</b>	<b>4,886,749</b>	

**City of Unalaska**  
**FY2013 Ports & Harbors Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

<b>Ports &amp; Harbors Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Intergovernmental</b>						
54017041 - 42152 Debt Reimbursements Grants	0	0	370,008	0	0	0.00%
54017041 - 42195 Misc. Fed Operating Grants	0	0	57,609	0	0	0.00%
54017041 - 42299 Misc State Capital Grants	14,517	7,138	0	0	0	0.00%
54017041 - 42359 Other State Revenue	83,524	37,680	59,026	67,736	112,731	66.43%
<b>Total Intergovernmental</b>	<b>98,041</b>	<b>44,818</b>	<b>486,642</b>	<b>67,736</b>	<b>112,731</b>	<b>66.43%</b>
<b>Charges for Services</b>						
54017042 - 44511 UMC Docking / Moorage	676,122	732,026	1,120,472	874,792	1,000,000	14.31%
54017042 - 44512 UMC Wharfage	1,279,468	1,567,527	2,696,573	1,816,237	2,200,000	21.13%
54017042 - 44513 UMC Rental Fees	513,373	440,112	493,004	450,000	500,000	11.11%
54017042 - 44514 UMC Utilities	312,911	392,917	306,863	250,000	350,000	40.00%
54017042 - 44515 UMC Other Services	0	3,891	0	0	0	0.00%
54017042 - 44521 Spit Docking / Moorage	446,986	421,410	385,577	429,680	400,000	(6.91%)
54017042 - 44524 Spit Utilities	172,233	178,287	194,597	175,000	180,000	2.86%
54017042 - 44531 SBH Docking / Moorage	74,038	79,903	91,660	81,744	100,000	22.33%
54017042 - 44534 SBH Utilities	26,308	24,845	26,273	20,000	25,000	25.00%
54017042 - 44541 Cargo Docking / Moorage	74,607	34,079	85,692	36,680	50,000	36.31%
54017042 - 44542 Cargo Wharfage	24,909	5,368	6,696	5,764	15,000	160.24%
54017042 - 44543 Cargo Rental Fees	0	0	65	750	0	(100.00%)
54017042 - 44544 Cargo Utilities	44,490	36,748	32,400	30,000	30,000	0.00%
54017042 - 44545 Cargo Other Services	0	11,460	0	0	0	0.00%
54017042 - 44551 CEM Docking/Moorage	0	0	0	312,000	450,000	44.23%
54017042 - 44554 CEM Utilities	0	0	0	139,050	140,000	0.68%
54017042 - 44560 Security Fees	0	0	91,891	60,000	30,000	(50.00%)
54017042 - 44580 Late Fees	958	4,131	5,746	2,500	2,500	0.00%
54017042 - 44599 Other Revenue	34,803	53,582	7,262	0	9,000	0.00%
<b>Total Charges for Services</b>	<b>3,681,207</b>	<b>3,986,284</b>	<b>5,544,771</b>	<b>4,684,197</b>	<b>5,481,500</b>	<b>17.02%</b>
<b>Investment Income</b>						
54017043 - 47110 Interest Revenue	0	775	676	0	0	0.00%
<b>Total Investment Income</b>	<b>0</b>	<b>775</b>	<b>676</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Non-recurring Revenues</b>						
54017049 - 49400 Gain-loss on Sale of Fixed Ass	6,800	0	(406,279)	0	0	0.00%
54017049 - 49410 Other	0	17,474	0	0	0	0.00%
54017049 - 49610 Extraordinary item - PERS	252,839	0	0	0	0	0.00%
54017049 - 49900 Appropriated Fund Balance	0	0	0	134,816	0	(100.00%)
<b>Total Non-recurring Revenues</b>	<b>259,639</b>	<b>17,474</b>	<b>(406,279)</b>	<b>134,816</b>	<b>0</b>	<b>(100.00%)</b>
<b>Ports &amp; Harbors Fund Net</b>	<b>4,038,886</b>	<b>4,049,352</b>	<b>5,625,810</b>	<b>4,886,749</b>	<b>5,594,231</b>	<b>14.48%</b>

Ports and Harbors Enterprise Fund:  
**Dock Operations, Harbor Office, Ports Security, CEM** (5400-054)  
 Responsible Manager/Title: Peggy McLaughlin, Port Director

Mission Statement

The Port of Dutch Harbor promotes the growth and health of the community of Unalaska through the planning, development, and management of marine related municipal properties and facilities to provide moorage and other marine services on a self-supporting basis.

To this end, the facilities and services are developed and operated to promote and accommodate marine-related commerce, fisheries industry, safety, environmental protection, recreation, and visitors.

Functions and Responsibilities

- *Provides vessel assistance and marine search and rescue services.*
- *Manage and monitor activity at the City-owned marine facilities.*
- *Manages Port security.*
- *Performs routine dock inspections and maintenance.*

Departmental Goals

- *To manage and maintain city port facilities at a high standard and provide for a safe environment for users.*
- *To provide accurate and timely financial information to the Finance Department for billing.*
- *To respond to customer complaints in a timely manner.*
- *To have a trained staff ready to respond to a variety of emergencies and situations.*
- *To keep policies and procedures current.*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Complete sign placement and operational issues for CEM	Maintain city facilities at a high standard
Repair & Replace UMC Fender	Maintain city facilities at a high standard
Continue to implement best management practices	Supports all goals
Participate in an exercise with Public Safety on emergency response	Have a trained staff
Plan training in haz-mat response and/or emergency vessel operations	Have a trained staff

Performance Measures

- 95% accuracy of billing paperwork sent to the Department of Finance. *This is an excellent measure, but was unable to be tracked internally. We do however strive to improve on a daily basis.*
- Increase use of Position 3 & 4 by 50%. *There has been a significant increase in traffic at positions 3 & 4. Our measure for FY13 would be to increase by an additional 10%.*

Position 3	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>
Vessel days (1st 8mo. Of year)	12	26	88

Position 4	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>
Vessel days (1st 8mo. Of year)	71	97	122

- Increase use of the Light Cargo Dock by 25%. *The data here points to status quo, and a more realistic measure for FY13 would be a 10% increase.*

Cargo docking and moorage amount by fiscal year	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>
	\$34,079	\$85,692	\$46,169
			9 mo. Data

- Maintain moorage at the Spit Dock (within 5% of current year). *There will likely be a decrease in this revenue item. We believe this is in part due to the opening of the CEM. This measure will continue for FY13.*

Spit docking and moorage amount by fiscal year	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>
	\$421,410	\$385,576	\$234,437
			9 mo. Data

- Train all Port's staff in basic ICS (700, 800 and 100).

**City of Unalaska**  
**FY2013 Ports & Harbors Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

Ports & Harbors Enterprise		FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Harbor Office</b>							
54025051 - 51100	Salaries and Wages	259,165	280,828	281,991	287,637	356,673	24.00%
54025051 - 51200	Temporary Employees	760	1,910	1,227	2,371	2,377	0.25%
54025051 - 51300	Overtime	1,431	882	3,016	3,237	3,348	3.43%
54025051 - 52100	Health Insurance Benefit	67,427	76,555	87,206	111,514	135,484	21.50%
54025051 - 52200	FICA & Medicare Emplr Match	19,841	21,606	21,666	22,203	27,452	23.64%
54025051 - 52300	PERS Employer Contribution	89,079	75,940	84,839	89,135	128,300	43.94%
54025051 - 52400	Unemployment Insurance	1,371	1,339	1,474	1,494	2,600	74.03%
54025051 - 52500	Workers Compensation	2,273	2,880	2,180	2,095	5,529	163.91%
54025051 - 52900	Other Employee Benefits	29	30	29	88	82	(6.82%)
<b>Personnel Expenses</b>		<b>441,375</b>	<b>461,971</b>	<b>483,629</b>	<b>519,774</b>	<b>661,845</b>	<b>27.33%</b>
54025052 - 53230	Legal Services	2,384	571	3,549	3,500	3,500	0.00%
54025052 - 53240	Engineering/Architectural Svcs	0	0	0	10,000	6,500	(35.00%)
54025052 - 53260	Training Services	658	1,430	330	3,000	5,000	66.67%
54025052 - 53264	Education Reimbursement	0	0	0	0	3,000	0.00%
54025052 - 53300	Other Professional Svcs	96,549	250	5,405	20,000	7,000	(65.00%)
54025052 - 53410	Software / Hardware Support	9,050	4,975	8,460	4,370	9,704	122.06%
54025052 - 54230	Custodial Services/Supplies	7,589	9,102	9,183	9,800	10,800	10.20%
54025052 - 54300	Repair/Maintenance Services	0	720	844	1,000	500	(50.00%)
54025052 - 54410	Buildings / Land Rental	42,284	42,186	38,769	58,064	45,000	(22.50%)
54025052 - 55200	General Insurance	207,720	184,254	175,380	180,641	195,458	8.20%
54025052 - 55310	Telephone / Fax/ TV	7,336	6,512	6,293	7,680	7,000	(8.85%)
54025052 - 55320	Network / Internet	0	0	0	1,550	2,960	90.97%
54025052 - 55330	Radio	0	0	0	2,500	2,500	0.00%
54025052 - 55901	Advertising	7,211	11,104	9,652	16,000	16,000	0.00%
54025052 - 55902	Printing and Binding	80	1,410	1,359	8,000	5,000	(37.50%)
54025052 - 55903	Travel and Related Costs	10,913	8,418	8,339	28,500	20,000	(29.82%)
54025052 - 55904	Banking / Credit Card Fees	12,031	16,633	15,837	15,000	16,500	10.00%
54025052 - 55905	Postal Services	1,527	1,532	1,528	2,100	2,100	0.00%
54025052 - 55906	Membership Dues	300	300	325	750	750	0.00%
54025052 - 55908	Employee Moving Costs	0	0	0	2,000	5,000	150.00%
54025052 - 55999	Other	0	25	0	1,500	200	(86.67%)
54025052 - 56100	General Supplies	215	358	438	500	500	0.00%
54025052 - 56120	Office Supplies	2,230	3,702	3,721	3,500	4,000	14.29%
54025052 - 56150	Computer Hardware / Software	4,821	668	8,680	6,380	1,850	(71.00%)
54025052 - 56260	Gasoline for Vehicles	1,196	1,005	1,420	1,000	1,500	50.00%
54025052 - 56330	Food/Bev/Related Emp Apprctn	2,391	1,428	1,451	2,100	2,300	9.52%
54025052 - 56400	Books and Periodicals	160	0	92	200	200	0.00%
<b>Operating Expenses</b>		<b>416,644</b>	<b>296,582</b>	<b>301,054</b>	<b>389,635</b>	<b>374,822</b>	<b>(3.80%)</b>
54025053 - 57400	Machinery and Equipment	0	0	0	11,250	0	(100.00%)
<b>Capital Outlay</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>11,250</b>	<b>0</b>	<b>(100.00%)</b>
54025054 - 58100	Depreciation	1,283,319	1,278,728	1,271,442	1,767,813	2,074,454	17.35%
54025054 - 58500	Bad Debt Expense	6,090	9	0	10,000	10,000	0.00%
54025054 - 58910	Allocations IN-Debit	31,236	31,236	20,316	20,316	21,535	6.00%
54025054 - 59100	Interest Expense	0	0	245,167	247,575	242,249	(2.15%)
54025054 - 59400	Issuance Costs	0	0	3,010	0	0	0.00%
<b>Other Expenses</b>		<b>1,584,336</b>	<b>1,573,665</b>	<b>1,539,935</b>	<b>2,045,704</b>	<b>2,348,238</b>	<b>14.79%</b>
<b>Total Harbor Office</b>		<b>2,442,356</b>	<b>2,332,217</b>	<b>2,324,618</b>	<b>2,966,363</b>	<b>3,384,905</b>	<b>14.11%</b>

**City of Unalaska**  
**FY2013 Ports & Harbors Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Ports &amp; Harbors Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Dock Operations</b>						
54025151 - 51100 Salaries and Wages	367,332	369,387	367,694	329,106	278,290	(15.44%)
54025151 - 51300 Overtime	25,975	27,028	31,159	24,816	25,560	3.00%
54025151 - 52100 Health Insurance Benefit	118,979	120,973	133,291	142,596	118,586	(16.84%)
54025151 - 52200 FICA & Medicare Emplr Match	30,125	30,366	30,549	27,061	23,247	(14.09%)
54025151 - 52300 PERS Employer Contribution	130,623	105,183	119,035	108,853	107,106	(1.60%)
54025151 - 52400 Unemployment Insurance	2,235	2,506	2,295	1,885	2,292	21.59%
54025151 - 52500 Workers Compensation	22,799	17,816	15,242	14,559	11,929	(18.06%)
Personnel Expenses	698,068	673,258	699,264	648,876	567,010	(12.62%)
54025152 - 53240 Engineering/Architectural Svs	0	0	0	1,410	0	(100.00%)
54025152 - 53260 Training Services	4,253	3,881	1,405	6,500	6,500	0.00%
54025152 - 53300 Other Professional Svs	83,921	5,414	3,095	10,430	5,000	(52.06%)
54025152 - 53410 Software / Hardware Support	0	1,172	1,382	13,550	1,150	(91.51%)
54025152 - 53430 Survey Services	44,900	0	0	4,000	0	(100.00%)
54025152 - 53490 Other Technical Services	0	0	550	0	0	0.00%
54025152 - 54110 Water / Sewerage	41,956	30,878	37,529	25,155	35,000	39.14%
54025152 - 54210 Solid Waste	57,887	55,501	60,114	70,200	80,000	13.96%
54025152 - 54300 Repair/Maintenance Services	179	0	96	0	0	0.00%
54025152 - 54410 Buildings / Land Rental	88,925	88,925	88,925	88,926	88,926	0.00%
54025152 - 55310 Telephone / Fax/ TV	5,233	6,962	6,373	8,092	8,092	0.00%
54025152 - 55320 Network / Internet	939	1,200	1,364	1,200	1,200	0.00%
54025152 - 55903 Travel and Related Costs	4,066	1,558	1,437	2,820	5,000	77.30%
54025152 - 55906 Membership Dues	1,125	125	150	1,125	1,200	6.67%
54025152 - 56100 General Supplies	14,081	7,799	20,476	10,390	25,000	140.62%
54025152 - 56110 Sand / Gravel / Rock	13,980	0	4,017	4,350	4,350	0.00%
54025152 - 56120 Office Supplies	413	(153)	86	200	200	0.00%
54025152 - 56150 Computer Hardware / Software	0	0	0	324	3,400	949.38%
54025152 - 56160 Uniforms	3,244	3,325	3,285	4,670	4,500	(3.64%)
54025152 - 56220 Electricity	565,760	575,247	532,499	400,000	500,000	25.00%
54025152 - 56230 Propane	161	130	130	150	150	0.00%
54025152 - 56260 Gasoline for Vehicles	11,296	10,837	14,351	8,658	20,000	131.00%
54025152 - 56270 Diesel for Equipment	54	52	0	1,200	1,800	50.00%
54025152 - 56330 Food/Bev/Related Emp Apprctn	0	105	150	500	500	0.00%
54025152 - 57400 Machinery and Equipment	0	0	3,192	2,820	2,820	0.00%
Operating Expenses	942,373	792,967	780,606	666,670	794,788	19.22%
<b>Total Dock Operations</b>	<b>1,640,441</b>	<b>1,466,226</b>	<b>1,479,870</b>	<b>1,315,546</b>	<b>1,361,798</b>	<b>3.52%</b>

**City of Unalaska**  
**FY2013 Ports & Harbors Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Ports &amp; Harbors Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Dock Repair &amp; Maintenance</b>						
Personnel Expenses	79	3,210	0	0	0	0.00%
54025252 - 54300    Repair/Maintenance Services	9,822	57,119	108,725	79,185	57,000	(28.02%)
54025252 - 56100    General Supplies	6,004	33,821	2,372	15,000	15,000	0.00%
Operating Expenses	15,826	90,940	111,097	94,185	72,000	(23.55%)
<b>Total Dock Repair &amp; Maintenance</b>	<b>15,905</b>	<b>94,151</b>	<b>111,097</b>	<b>94,185</b>	<b>72,000</b>	<b>(23.55%)</b>

**City of Unalaska**  
**FY2013 Ports & Harbors Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Ports &amp; Harbors Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Ports Security</b>						
54025351 - 51100 Salaries and Wages	0	0	5,480	6,184	6,707	8.46%
54025351 - 51300 Overtime	0	0	18,964	30,696	31,614	2.99%
54025351 - 52100 Health Insurance Benefit	0	0	7,601	15,798	15,137	(4.18%)
54025351 - 52200 FICA/Medicare Employer Match	0	0	1,870	2,837	2,932	3.35%
54025351 - 52300 PERS Employer Benefit	0	0	7,321	11,347	13,695	20.69%
54025351 - 52400 Unemployment Ins Benefit	0	0	96	215	291	35.35%
54025351 - 52500 Workers Compensation Ins	0	0	700	1,119	1,162	3.84%
Personnel Expenses	0	0	42,033	68,196	71,538	4.90%
54025352 - 56100 General Supplies	0	0	698	10,000	10,000	0.00%
Operating Expenses	0	0	698	10,000	10,000	0.00%
<b>Total Ports Security</b>	0	0	42,731	78,196	81,538	4.27%

**City of Unalaska**  
**FY2013 Ports & Harbors Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Ports &amp; Harbors Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>CEM Small Boat Harbor</b>						
54025451 - 51100 Salaries and Wages	0	0	0	72,135	75,200	4.25%
54025451 - 51300 Overtime	0	0	0	10,253	12,816	25.00%
54025451 - 52100 Health Insurance Benefit	0	0	0	33,007	33,687	2.06%
54025451 - 52200 FICA/Medicare Employer Match	0	0	0	6,319	6,731	6.52%
54025451 - 52300 PERS Employer Benefit	0	0	0	25,349	31,168	22.96%
54025451 - 52400 Unemployment Ins Benefit	0	0	0	447	651	45.64%
54025451 - 52500 Workers Compensation Ins	0	0	0	2,607	2,823	8.29%
Personnel Expenses	0	0	0	150,117	163,076	8.63%
54025452 - 53230 Legal	0	0	0	1,400	1,750	25.00%
54025452 - 53300 Other Professional	0	0	0	0	2,000	0.00%
54025452 - 53420 Sampling / Testing	0	0	0	0	500	0.00%
54025452 - 54110 Water / Sewerage	0	0	0	5,000	6,250	25.00%
54025452 - 54210 Solid Waste	0	0	0	14,040	17,550	25.00%
54025452 - 54230 Custodial Services/Supplies	0	0	0	7,400	12,500	68.92%
54025452 - 54300 Repair/Maintenance Services	0	0	0	5,000	6,250	25.00%
54025452 - 55200 General Insurance	0	0	0	57,061	60,556	6.13%
54025452 - 55310 Telephone / Fax / TV	0	0	0	500	1,500	200.00%
54025452 - 55901 Advertising	0	0	0	3,000	3,750	25.00%
54025452 - 55902 Printing and Binding	0	0	0	1,500	1,875	25.00%
54025452 - 56100 General Supplies	0	0	0	500	625	25.00%
54025452 - 56110 Sand / Gravel / Rock	0	0	0	2,000	4,500	125.00%
54025452 - 56120 Office Supplies	0	0	0	300	375	25.00%
54025452 - 56150 Computer Hardware / Software	0	0	0	2,900	3,625	25.00%
54025452 - 56220 Electricity	0	0	0	135,000	168,750	25.00%
54025452 - 56240 Heating Oil	0	0	0	9,000	20,000	122.22%
54025452 - 56260 Gasoline for Vehicles	0	0	0	2,000	2,500	25.00%
Operating Expenses	0	0	0	246,601	314,856	27.68%
<b>Total CEM Small Boat Harbor</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>396,718</b>	<b>477,932</b>	<b>20.47%</b>

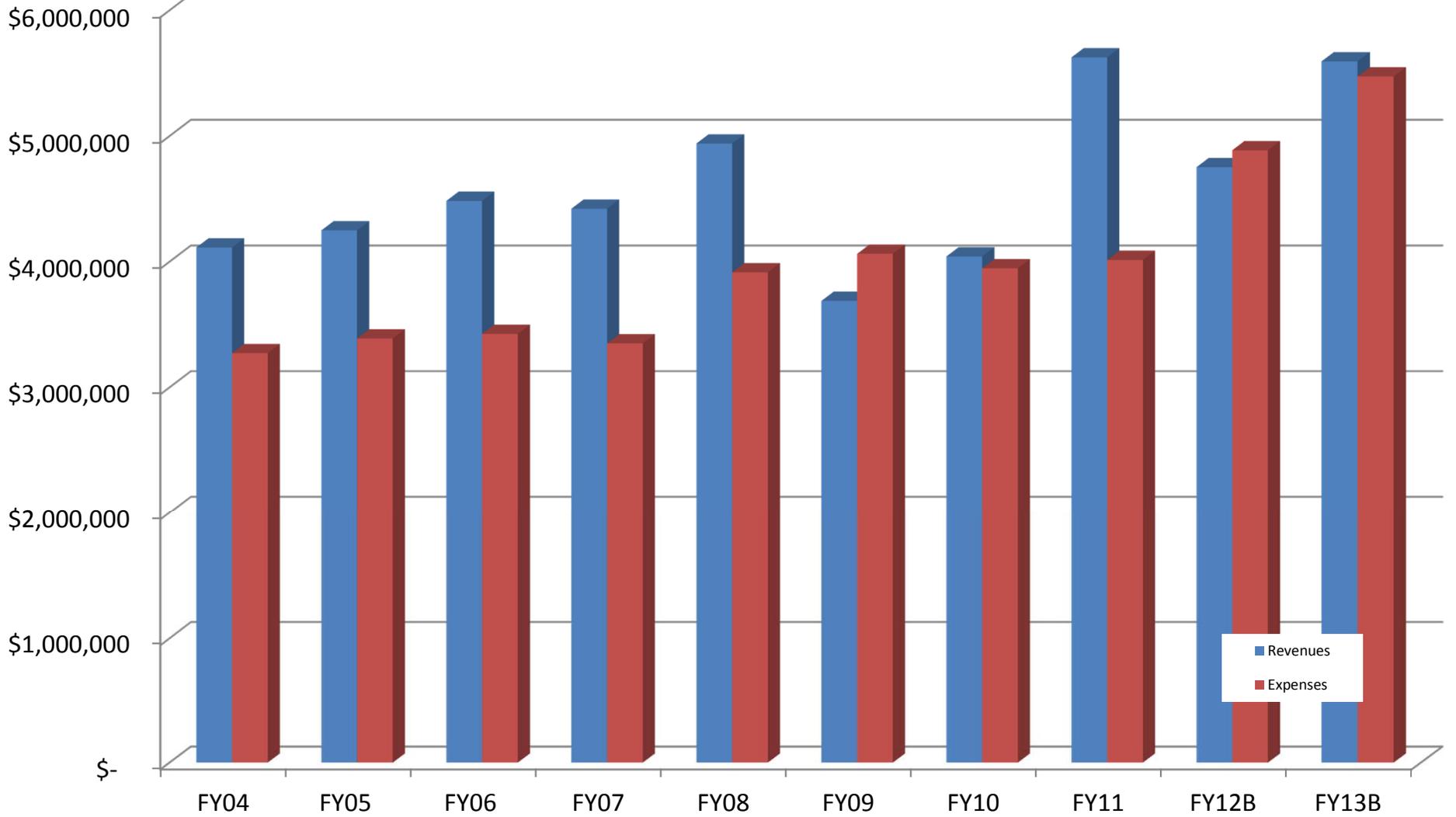
**City of Unalaska**  
**FY2013 Ports & Harbors Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Ports &amp; Harbors Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Veh &amp; Equip Maintenance</b>						
54022851 - 51100 Salaries and Wages	13,004	12,425	17,927	17,390	18,041	3.74%
54022851 - 51300 Overtime	0	129	219	0	0	0.00%
54022851 - 52100 Health Insurance Benefit	2,973	2,537	5,892	6,574	6,539	(0.53%)
54022851 - 52200 FICA & Medicare Emplr Match	993	960	1,388	1,336	1,380	3.29%
54022851 - 52300 PERS Employer Contribution	4,381	3,051	5,477	5,317	6,466	21.61%
54022851 - 52400 Unemployment Insurance	68	53	125	90	126	40.00%
54022851 - 52500 Workers Compensation	695	534	838	537	562	4.66%
54022851 - 52900 Other Employee Benefits	74	60	129	132	132	0.00%
Personnel Expenses	22,187	19,749	31,996	31,376	33,246	5.96%
54022852 - 53300 Other Professional	99	0	148	0	0	0.00%
54022852 - 54300 Repair/Maintenance Services	3,460	1,703	414	2,000	2,000	0.00%
54022852 - 56130 Machinery / Vehicle Parts	8,328	6,263	12,705	26,882	20,000	(25.60%)
Operating Expenses	11,887	7,965	13,267	28,882	22,000	(23.83%)
<b>Total Veh &amp; Equip Maintenance</b>	<b>34,074</b>	<b>27,714</b>	<b>45,263</b>	<b>60,258</b>	<b>55,246</b>	<b>(8.32%)</b>

**City of Unalaska**  
**FY2013 Ports & Harbors Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

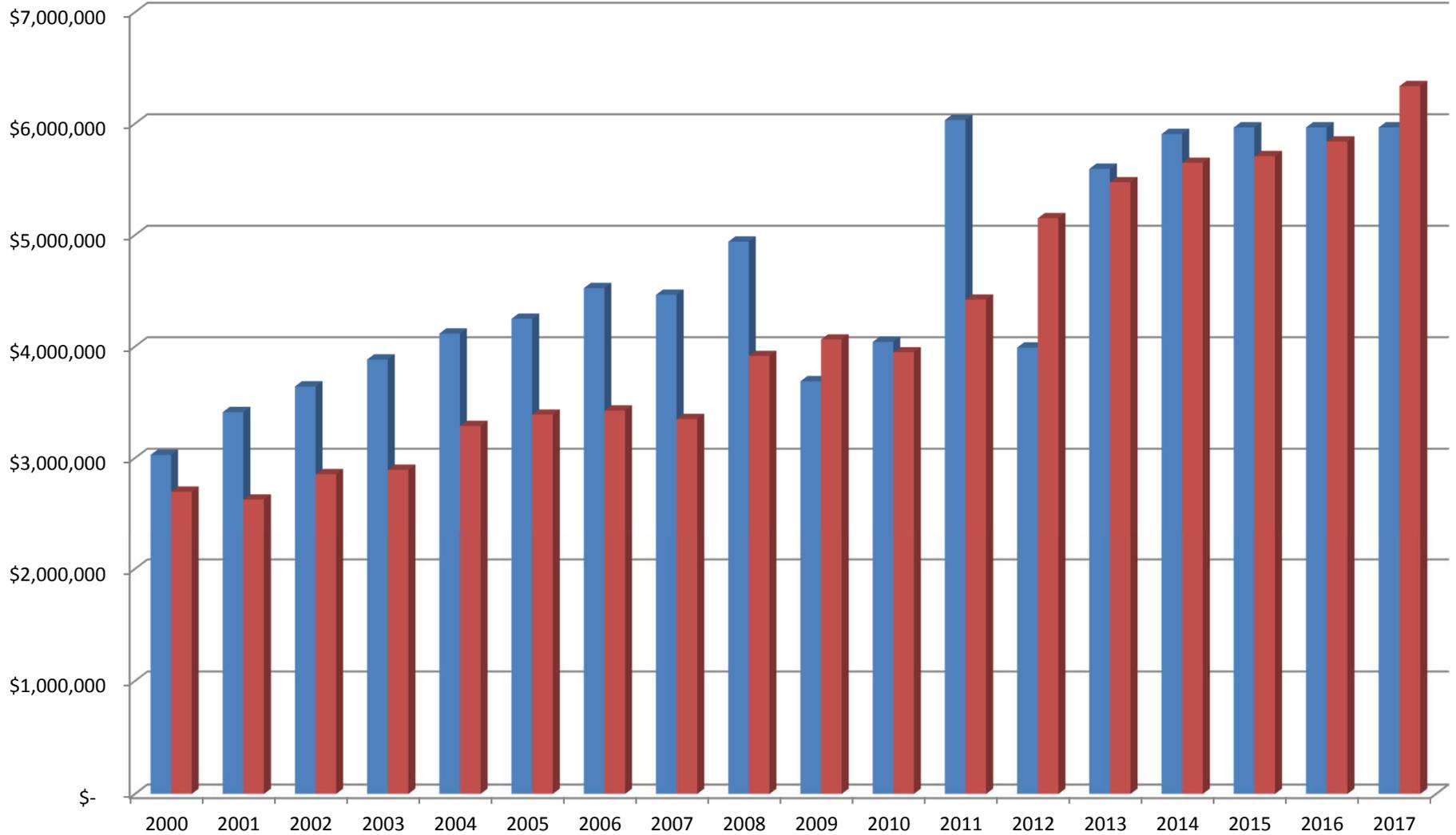
<b>Ports &amp; Harbors Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Facilities Maintenance</b>						
54022951 - 51100 Salaries and Wages	4,770	6,435	4,950	6,167	6,446	4.52%
54022951 - 51200 Temporary Employees	120	0	369	0	0	0.00%
54022951 - 51300 Overtime	266	236	152	119	119	0.00%
54022951 - 52100 Health Insurance Benefit	706	1,878	1,337	2,341	2,341	0.00%
54022951 - 52200 FICA & Medicare Emplr Match	394	510	418	498	501	0.60%
54022951 - 52300 PERS Employer Contribution	1,613	1,775	1,496	1,911	2,317	21.25%
54022951 - 52400 Unemployment Insurance	17	48	26	42	42	0.00%
54022951 - 52500 Workers Compensation	379	367	230	269	281	4.46%
54022951 - 52900 Other Employee Benefits	29	45	38	56	43	(23.21%)
Personnel Expenses	8,294	11,296	9,015	11,403	12,090	6.02%
54022952 - 54300 Repair/Maintenance Services	375	14,373	290	2,500	21,640	765.60%
54022952 - 54500 Construction Services	404	0	0	1,000	1,000	0.00%
54022952 - 56100 General Supplies	7	0	0	500	500	0.00%
54022952 - 56140 Facility Maintenance Supplies	4,445	1,439	1,226	3,500	5,000	42.86%
Operating Expenses	5,231	15,811	1,516	7,500	28,140	275.20%
<b>Total Facilities Maintenance</b>	13,525	27,107	10,531	18,903	40,230	112.82%

## Ports & Harbors Fund Revenue and Expense History



# Ports & Harbors Fund

## Actual through 2011, Projected through 2017



■ Revenues ■ Expenses

**City of Unalaska**  
**FY2013 Airport Budget Summary**  
**Adopted May 22, 2012**

<b>Airport Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted budget	% Chg
<b>REVENUES</b>						
Intergovernmental	10,477	4,661	6,570	7,601	12,368	62.72%
Charges for Services	424,456	487,655	457,759	400,350	450,300	12.48%
Non-recurring Revenues	25,019	0	354,325	0	0	0.00%
<b>Total Revenues</b>	<b>459,952</b>	<b>492,316</b>	<b>818,654</b>	<b>407,951</b>	<b>462,668</b>	<b>11.83%</b>
<b>EXPENDITURES</b>						
Airport Admin/Operations	592,266	621,903	644,728	675,417	731,369	8.28%
Facilities Maintenance	202,376	271,836	131,945	131,592	143,990	9.42%
<b>Total Expenditures</b>	<b>794,641</b>	<b>893,740</b>	<b>776,673</b>	<b>807,009</b>	<b>875,359</b>	<b>7.81%</b>
Transfers In	334,689	0	0	399,058	412,691	3.42%
<b>Airport Enterprise Fund Net</b>	<b>0</b>	<b>(401,424)</b>	<b>41,981</b>	<b>0</b>	<b>0</b>	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
<b>EXPENDITURES</b>					
Airport Admin/Operations	63,583	268,360	343,474	675,417	83.69%
Facilities Maintenance	98,642	32,950	0	131,592	16.31%
<b>Total Operating Expenditures</b>	<b>162,225</b>	<b>301,310</b>	<b>343,474</b>	<b>807,009</b>	

**City of Unalaska**  
**FY2013 Airport Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

<b>Airport Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Intergovernmental</b>						
55017541 - 42359 Other State Revenue	10,477	4,661	6,570	7,601	12,368	62.72%
<b>Total Intergovernmental</b>	<b>10,477</b>	<b>4,661</b>	<b>6,570</b>	<b>7,601</b>	<b>12,368</b>	<b>62.72%</b>
<b>Charges for Services</b>						
55017542 - 44580 Late Fees	(91)	218	310	150	150	0.00%
55017542 - 44670 Airport Other Services	213	161	28	200	150	(25.00%)
55017542 - 47240 Airport Rent	424,335	487,276	457,421	400,000	450,000	12.50%
<b>Total Charges for Services</b>	<b>424,456</b>	<b>487,655</b>	<b>457,759</b>	<b>400,350</b>	<b>450,300</b>	<b>12.48%</b>
<b>Other Financing Sources</b>						
55019848 - 49100 Transfers From General Fund	334,689	0	0	399,058	412,691	3.42%
<b>Total Other Financing Sources</b>	<b>334,689</b>	<b>0</b>	<b>0</b>	<b>399,058</b>	<b>412,691</b>	<b>3.42%</b>
<b>Non-recurring Revenues</b>						
55017549 - 49610 Extraordinary item - PERS	25,019	0	0	0	0	0.00%
55017549 - 49850 Capital Contributions	0	0	354,325	0	0	0.00%
<b>Total Non-recurring Revenues</b>	<b>25,019</b>	<b>0</b>	<b>354,325</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Airport Fund Net</b>	<b>794,641</b>	<b>492,316</b>	<b>818,654</b>	<b>807,009</b>	<b>875,359</b>	<b>8.47%</b>

Airport Enterprise Fund: **Airport Admin and Operations** (5500-051)  
 Responsible Manager/Title: Jamie Sunderland, Acting Port Director

Mission Statement

The Tom Madsen Airport Terminal mission is to provide, operate and develop an air transportation facility to serve the community while maintaining the highest level of safety, convenience and efficiency.

Functions and Responsibilities

- *Maintains, manages and operates the Tom Madsen Airport Terminal building and parking areas.*
- *Provides parking area monitoring and building security service during nights and weekends.*

Departmental Goals

- *To provide an attractive and secure airport facility for citizens, visitors and staff.*
- *To maximize revenue sources to support the airport operations.*
- *To keep policies and procedures current and relevant for staff to follow and be effective*

**OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
Maintain copies of complete tenant lease contracts and renew as necessary	Maximize revenue sources
Modify contract for parking and create more long-term slots	Provide an attractive airport
Oversee the cleaning services contract with the City	Provide an attractive airport
Focus on organizing an cleaning airport storage areas	Provide an attractive airport

Performance Measures

- *Ensure 100% of the tenant contracts remain current. This measure has been met, and is a valid measure for years to come.*
- *Increase number of participants using advertising boards. Although a worthy goal, this will have little effect on overall revenues. For FY12, this has remained much the same as the past few years. A replacement measure is suggested below:*
- *Complete reorganization and cleaning of the Port’s storage area and gated storage area.*
- *Maintain or increase current revenue levels next year. Revenues are maintained.*
- *Open a second long-term storage lot with signage and enforcement.*

**City of Unalaska**  
**FY2013 Airport Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

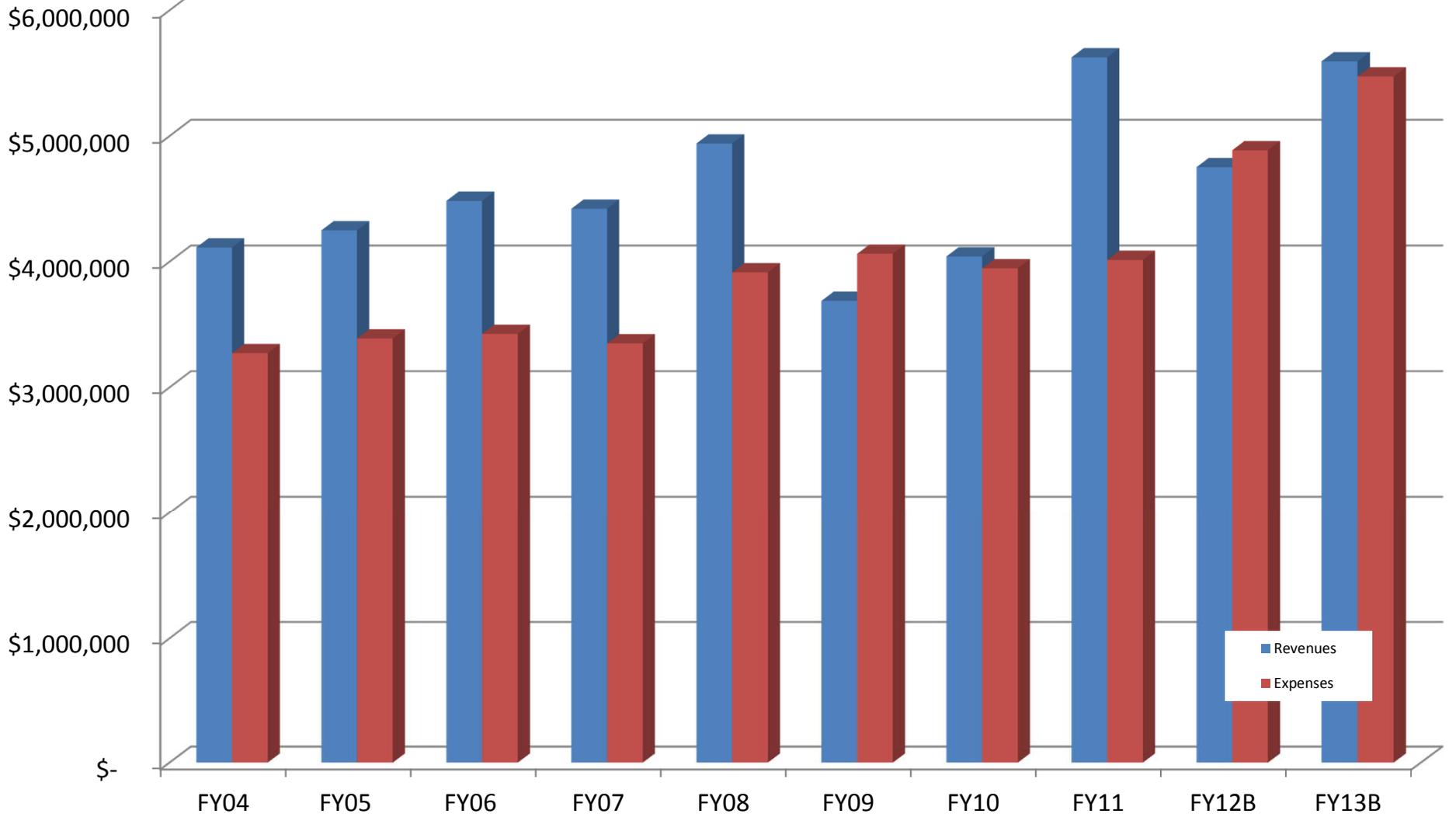
<b>Airport Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Airport Admin/Operations</b>						
55025651 - 51100 Salaries and Wages	34,358	36,237	34,788	36,513	34,264	(6.16%)
55025651 - 51300 Overtime	34	9	23	38	17	(55.26%)
55025651 - 52100 Health Insurance Benefit	7,869	8,766	9,930	12,707	12,700	(0.06%)
55025651 - 52200 FICA & Medicare Emplr Match	2,595	2,767	2,605	2,761	2,560	(7.28%)
55025651 - 52300 PERS Employer Contribution	11,793	9,645	10,434	11,196	12,266	9.56%
55025651 - 52400 Unemployment Insurance	155	145	161	172	234	36.05%
55025651 - 52500 Workers Compensation	283	336	234	196	184	(6.12%)
Personnel Expenses	57,087	58,256	58,173	63,583	62,225	(2.14%)
55025652 - 53230 Legal Services	88	0	0	700	700	0.00%
55025652 - 54110 Water / Sewerage	2,768	6,765	7,604	7,500	7,500	0.00%
55025652 - 54210 Solid Waste	8,750	9,925	12,041	10,000	15,000	50.00%
55025652 - 54230 Custodial Services/Supplies	46,136	50,929	44,700	51,000	51,000	0.00%
55025652 - 54410 Buildings / Land Rental	8,645	15,809	2,024	14,100	17,000	20.57%
55025652 - 55200 General Insurance	18,280	16,612	15,398	15,860	16,413	3.49%
55025652 - 55310 Telephone / Fax / TV	2,727	2,778	2,780	3,600	3,600	0.00%
55025652 - 55903 Travel and Related Costs	0	0	0	1,500	1,500	0.00%
55025652 - 55904 Banking / Credit Card Fees	832	1,874	2,172	1,400	2,000	42.86%
55025652 - 55905 Postal Services	0	0	0	100	100	0.00%
55025652 - 55907 Permit Fees	100	20	0	100	100	0.00%
55025652 - 55999 Other	110	0	110	500	100	(80.00%)
55025652 - 56100 General Supplies	256	383	927	0	500	0.00%
55025652 - 56220 Electricity	119,943	121,936	130,774	115,000	150,000	30.43%
55025652 - 56240 Heating Oil	31,463	39,635	50,501	47,000	60,000	27.66%
Operating Expenses	240,097	268,565	269,030	268,360	325,513	21.30%
55025654 - 58100 Depreciation	253,780	253,780	275,925	339,846	339,845	0.00%
55025654 - 58300 PILT	38,972	38,972	38,972	0	0	0.00%
55025654 - 58500 Bad Debt Expense	0	0	0	1,000	1,000	0.00%
55025654 - 58910 Allocations IN-Debit	2,330	2,330	2,628	2,628	2,786	6.01%
Other Expenses	295,082	295,082	317,525	343,474	343,631	0.05%
<b>Total Airport Admin/Operations</b>	<b>592,266</b>	<b>621,903</b>	<b>644,728</b>	<b>675,417</b>	<b>731,369</b>	<b>8.28%</b>

**City of Unalaska**  
**FY2013 Airport Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

**Airport Enterprise**

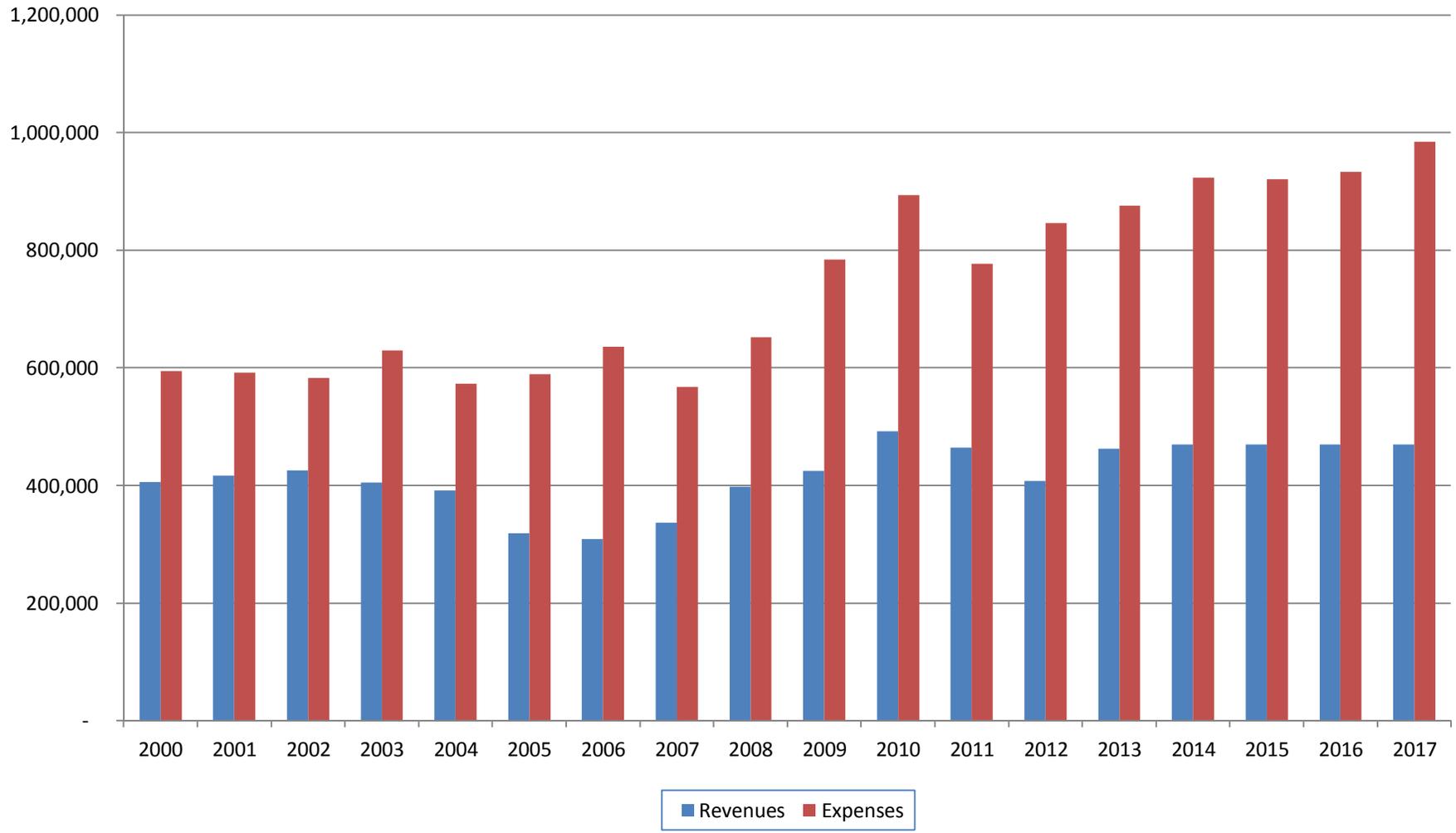
	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Facilities Maintenance</b>						
55022951 - 51100 Salaries and Wages	49,860	50,532	44,182	51,676	54,083	4.66%
55022951 - 51200 Temporary Employees	462	2,004	1,867	3,046	3,130	2.76%
55022951 - 51300 Overtime	950	391	929	973	973	0.00%
55022951 - 52100 Health Insurance Benefit	11,909	11,829	13,245	19,582	19,645	0.32%
55022951 - 52200 FICA & Medicare Emplr Match	3,922	4,049	3,594	4,278	4,452	4.07%
55022951 - 52300 PERS Employer Contribution	16,521	13,505	13,367	15,950	19,445	21.91%
55022951 - 52400 Unemployment Insurance	230	276	216	298	423	41.95%
55022951 - 52500 Workers Compensation	3,718	2,859	2,056	2,395	2,503	4.51%
55022951 - 52900 Other Employee Benefits	309	351	306	444	386	(13.06%)
Personnel Expenses	87,882	85,796	79,761	98,642	105,040	6.49%
55022952 - 54230 Custodial Services/Supplies	15,476	9,976	8,266	15,000	15,000	0.00%
55022952 - 54300 Repair/Maintenance Services	71,996	141,029	30,815	5,450	5,450	0.00%
55022952 - 54500 Construction Services	0	0	1,995	1,000	1,000	0.00%
55022952 - 56100 General Supplies	3,445	3,153	4,186	7,000	7,000	0.00%
55022952 - 56140 Facility Maintenance Supplies	23,051	31,882	6,921	4,500	10,500	133.33%
Operating Expenses	114,494	186,040	52,184	32,950	38,950	18.21%
<b>Total Facilities Maintenance</b>	<b>202,376</b>	<b>271,836</b>	<b>131,945</b>	<b>131,592</b>	<b>143,990</b>	<b>9.42%</b>

## Airport Fund Revenue and Expense History



# Airport Fund

## Actual through 2011, Projected through 2017



**City of Unalaska**  
**FY2013 Housing Budget Summary**  
**Adopted May 22, 2012**

<b>Housing Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted budget	% Chg
<b>REVENUES</b>						
Intergovernmental	8,023	3,327	4,432	7,235	12,166	68.15%
Charges for Services	190,005	156,772	126,852	162,248	205,320	26.55%
Non-recurring Revenues	22,978	0	(94,973)	0	0	0.00%
<b>Total Revenues</b>	<b>221,006</b>	<b>160,098</b>	<b>36,312</b>	<b>169,483</b>	<b>217,486</b>	<b>22.07%</b>
<b>EXPENDITURES</b>						
Housing Admin & Operating	145,797	148,168	179,004	314,379	373,636	18.85%
Facilities Maintenance	95,355	78,579	81,489	173,967	198,487	14.09%
<b>Total Expenditures</b>	<b>241,151</b>	<b>226,747</b>	<b>260,492</b>	<b>488,346</b>	<b>572,123</b>	<b>14.64%</b>
Transfers In	20,145	0	167,656	330,863	354,637	7.19%
<b>Housing Enterprise Fund Net</b>	<b>0</b>	<b>(66,649)</b>	<b>(56,525)</b>	<b>12,000</b>	<b>0</b>	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
<b>EXPENDITURES</b>					
Housing Admin & Operating	57,828	74,883	155,168	287,879	71.64%
Facilities Maintenance	98,315	15,652	0	113,967	28.36%
<b>Total Operating Expenditures</b>	<b>156,143</b>	<b>90,535</b>	<b>155,168</b>	<b>401,846</b>	

**City of Unalaska**  
**FY2013 Housing Budget Detail**  
**Revenues**  
**Adopted May 22, 2012**

<b>Housing Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Intergovernmental</b>						
56018041 - 42359 Other State Revenue	8,023	3,327	4,432	7,235	12,166	68.15%
<b>Total Intergovernmental</b>	<b>8,023</b>	<b>3,327</b>	<b>4,432</b>	<b>7,235</b>	<b>12,166</b>	<b>68.15%</b>
<b>Charges for Services</b>						
56018042 - 47230 Housing Rent	190,005	156,772	126,852	162,248	205,320	26.55%
<b>Total Charges for Services</b>	<b>190,005</b>	<b>156,772</b>	<b>126,852</b>	<b>162,248</b>	<b>205,320</b>	<b>26.55%</b>
<b>Other Financing Sources</b>						
56019848 - 49100 Transfers From General Fund	20,145	0	167,656	330,863	354,637	7.19%
<b>Total Other Financing Sources</b>	<b>20,145</b>	<b>0</b>	<b>167,656</b>	<b>330,863</b>	<b>354,637</b>	<b>7.19%</b>
<b>Non-recurring Revenues</b>						
56018049 - 49400 Gain-loss on Sale of Fixed Ass	0	0	(94,973)	0	0	0.00%
56018049 - 49610 Extraordinary item - PERS	22,978	0	0	0	0	0.00%
<b>Total Non-recurring Revenues</b>	<b>22,978</b>	<b>0</b>	<b>(94,973)</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>Housing Fund Net</b>	<b>241,151</b>	<b>160,098</b>	<b>203,968</b>	<b>500,346</b>	<b>572,123</b>	<b>14.35%</b>

Housing Enterprise Fund: ***Housing Admin & Operations*** (5600-058)  
 Responsible Manager/Title: John Fulton, Assistant City Manager

To enhance recruitment and retention by providing a portion of the City’s workforce decent, safe, quality housing for themselves and their immediate family.

Functions and Responsibilities

- *Manages, maintains and operates City-owned housing facilities*
- *Administers the Housing Enterprise Fund*

Departmental Goals

- *To work cooperatively with Facilities Maintenance to maintain City-owned housing units*
- *To provide reasonable housing for City employees on an equitable basis*
- *To manage the Housing budget prudently*
- *Retain enough housing units to provide some level of transitional housing*
- *Move forward with housing projects planning*

**HOUSING OBJECTIVES FOR FY 2013**

Objective	Supports Departmental Goal
To review Housing policies on a regular basis and to update when necessary	To provide reasonable housing for City employees on an equitable basis
Continue sufficient maintenance on existing housing units to maintain quality	To provide reasonable housing for City employees on an equitable basis
Replace 34 year old windows in Lear Road duplexes	To provide reasonable housing for City employees on an equitable basis
Evaluate possible solutions to housing shortage to accommodate un-housed City employees	To work cooperatively with Facilities Maintenance to maintain City-owned housing units; and To manage the Housing budget prudently

PERFORMANCE MEASURES FOR FY-12

Complete 100% of housing inspections within 3 working days

- This proved to be out of our span of control as it depended heavily upon the availability of Building and Grounds to complete these inspections. Inspections were completed, but the 3 day goal was unrealistic in all cases. This will remain a performance measure with a lower realistic threshold.

100% of rental unit complaints responded to within 3 working days

- Administration was able to acknowledge the complaints in a timely manner; however, without an official form the ability to follow through with corrective action became difficult. We are designing a form and will design a methodology for submitting and addressing in the upcoming year.

Create a data layer in GIS that shows all City owned property

- We currently have the information in the City's GIS, but this is not within a separate layer as of this date. This was out of our span of control and perhaps not an appropriate performance measure for the Housing Enterprise Fund.

#### PERFORMANCE MEASURES FOR FY-13

Complete 80% of housing inspections within 3 working days

100% of rental unit repair request work orders entered within 3 working days of notification

100% of tenant issues/complaints addressed within 1 week of notification

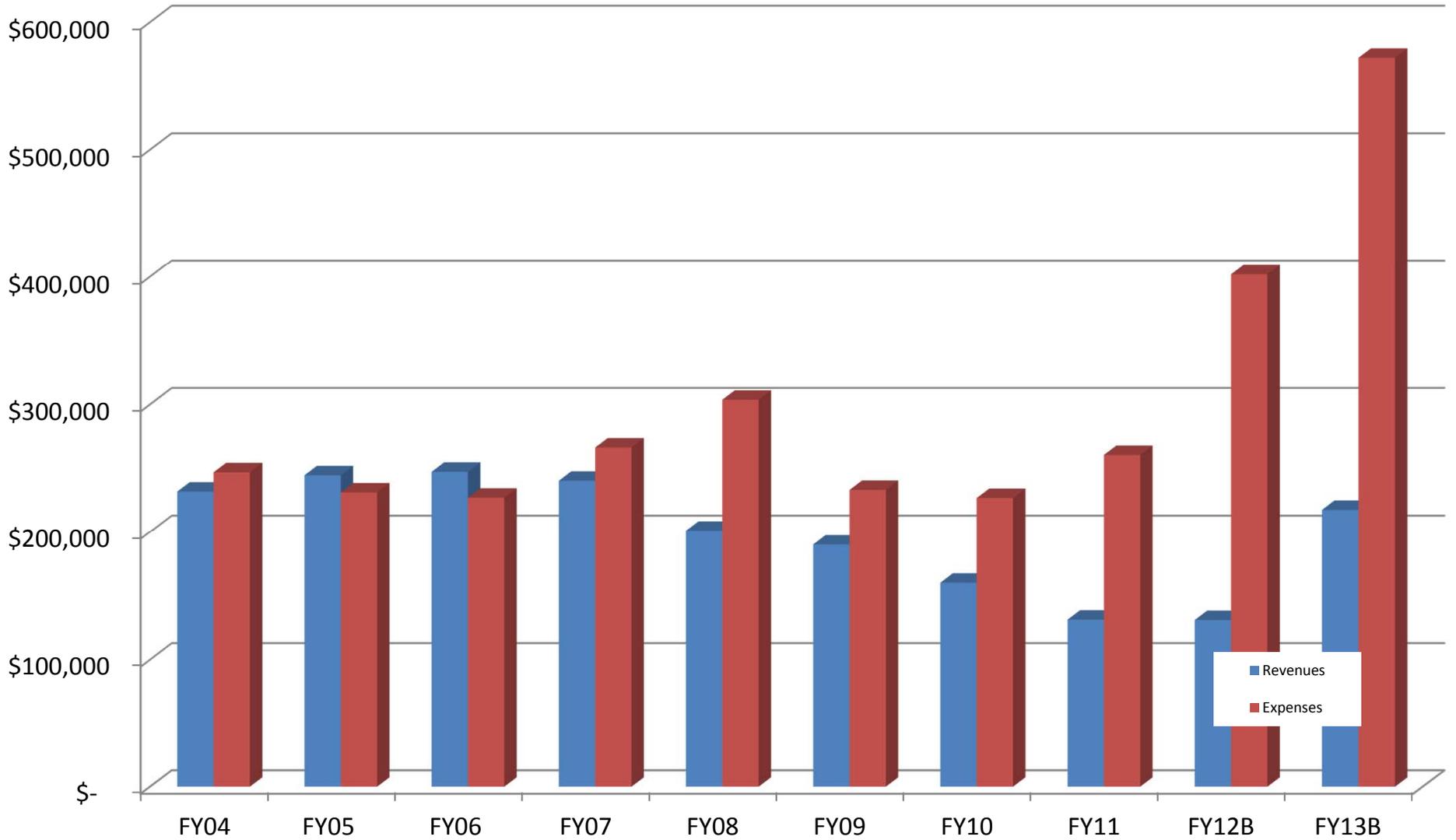
**City of Unalaska**  
**FY2013 Housing Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Housing Enterprise</b>		FY2009	FY2010	FY2011	FY2012	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
<b>Housing Admin &amp; Operating</b>							
56025851 - 51100	Salaries and Wages	20,908	24,098	21,608	30,463	30,970	1.66%
56025851 - 51300	Overtime	328	10	1	7	3	(57.14%)
56025851 - 52100	Health Insurance Benefit	5,976	8,128	8,540	15,289	15,286	(0.02%)
56025851 - 52200	FICA & Medicare Emplr Match	1,625	1,849	1,655	2,344	2,368	1.02%
56025851 - 52300	PERS Employer Contribution	7,038	6,465	6,500	9,354	11,103	18.70%
56025851 - 52400	Unemployment Insurance	165	156	144	209	290	38.76%
56025851 - 52500	Workers Compensation	152	191	113	162	165	1.85%
<b>Personnel Expenses</b>		<b>36,192</b>	<b>40,896</b>	<b>38,561</b>	<b>57,828</b>	<b>60,185</b>	<b>4.08%</b>
56025852 - 53230	Legal Services	0	0	0	500	500	0.00%
56025852 - 53240	Engineering/Architectural Svs	0	0	0	2,225	2,000	(10.11%)
56025852 - 54110	Water / Sewerage	1,427	1,087	1,218	0	0	0.00%
56025852 - 54210	Solid Waste	7,271	7,867	6,404	13,167	31,476	139.06%
56025852 - 54230	Custodial Services/Supplies	0	250	0	2,800	1,500	(46.43%)
56025852 - 54410	Buildings / Land Rental	2,817	2,657	39,315	42,815	37,020	(13.53%)
56025852 - 55200	General Insurance	4,483	4,105	2,734	12,876	16,812	30.57%
56025852 - 56220	Electricity	1,285	1,353	1,576	5,500	10,000	81.82%
56025852 - 56240	Heating Oil	0	0	0	21,500	30,000	39.53%
<b>Operating Expenses</b>		<b>17,282</b>	<b>17,439</b>	<b>51,248</b>	<b>101,383</b>	<b>129,308</b>	<b>27.54%</b>
56025854 - 58100	Depreciation	70,425	67,937	67,937	154,016	182,922	18.77%
56025854 - 58300	PILT	20,106	20,106	20,106	0	0	0.00%
56025854 - 58910	Allocations IN-Debit	1,791	1,791	1,152	1,152	1,221	5.99%
<b>Other Expenses</b>		<b>92,322</b>	<b>89,834</b>	<b>89,195</b>	<b>155,168</b>	<b>184,143</b>	<b>18.67%</b>
<b>Total Housing Admin &amp; Operating</b>		<b>145,797</b>	<b>148,168</b>	<b>179,004</b>	<b>314,379</b>	<b>373,636</b>	<b>18.85%</b>

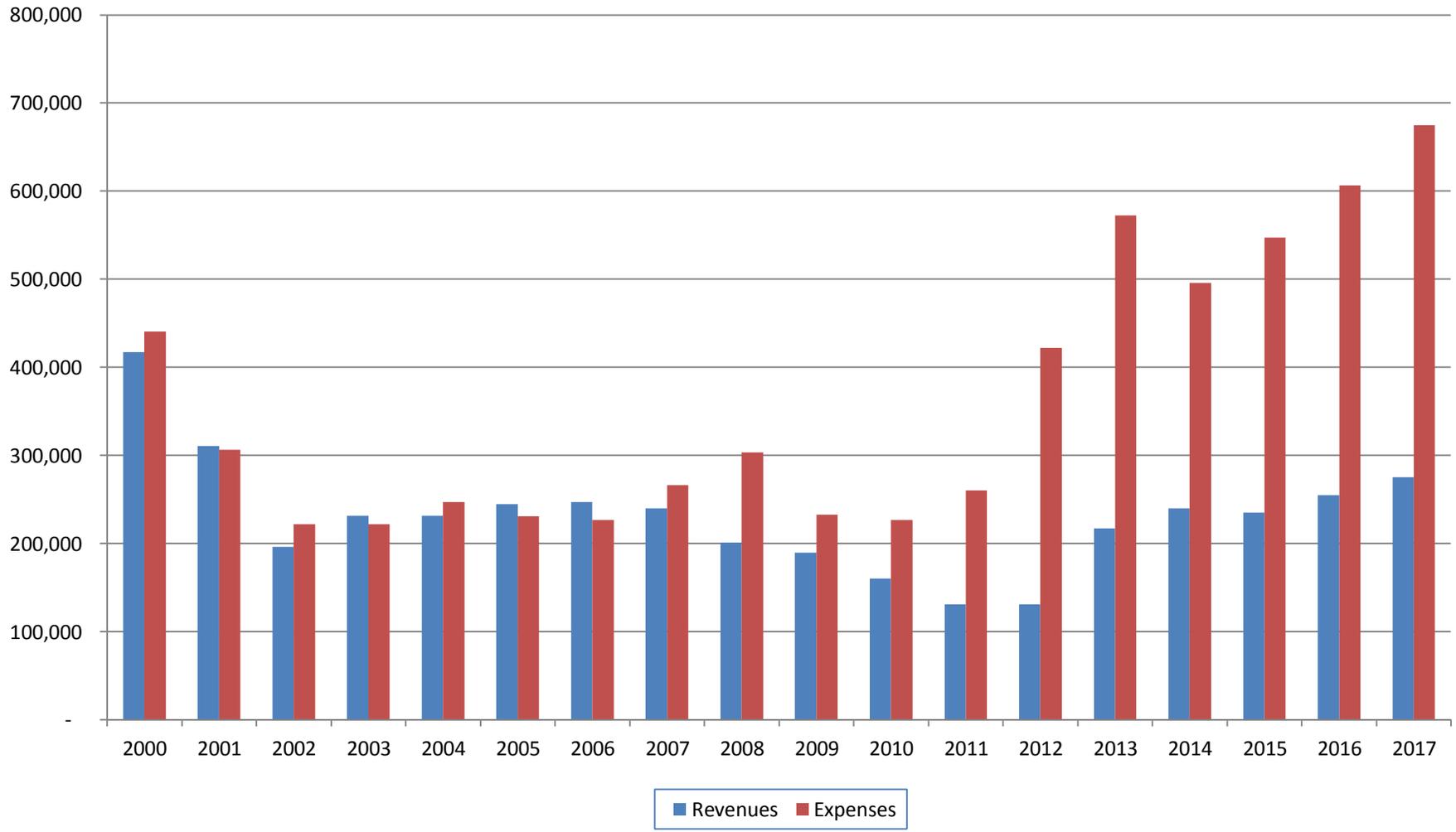
**City of Unalaska**  
**FY2013 Housing Budget Detail**  
**Expenditures**  
**Adopted May 22, 2012**

<b>Housing Enterprise</b>	FY2009 Actual	FY2010 Actual	FY2011 Actual	FY2012 Budget	Adopted Budget	% Chg
<b>Facilities Maintenance</b>						
56022951 - 51100 Salaries and Wages	45,795	37,728	31,996	53,023	55,491	4.65%
56022951 - 51200 Temporary Employees	135	1,464	740	0	0	0.00%
56022951 - 51300 Overtime	1,102	1,472	1,096	1,386	1,379	(0.51%)
56022951 - 52100 Health Insurance Benefit	11,146	11,369	10,988	20,238	20,298	0.30%
56022951 - 52200 FICA & Medicare Emplr Match	3,598	3,111	2,588	4,175	4,350	4.19%
56022951 - 52300 PERS Employer Contribution	14,644	10,057	9,539	16,482	20,091	21.90%
56022951 - 52400 Unemployment Insurance	162	177	109	275	392	42.55%
56022951 - 52500 Workers Compensation	3,502	1,944	1,452	2,330	2,433	4.42%
56022951 - 52900 Other Employee Benefits	220	192	165	406	401	(1.23%)
Personnel Expenses	80,304	67,514	58,674	98,315	104,835	6.63%
56022952 - 53300 Other Professional Svs	0	0	0	2,000	0	(100.00%)
56022952 - 53420 Sampling / Testing	0	0	0	2,000	0	(100.00%)
56022952 - 54300 Repair/Maintenance Services	1,021	391	257	11,200	71,700	540.18%
56022952 - 54500 Construction Services	0	0	0	29,050	1,050	(96.39%)
56022952 - 56100 General Supplies	3,399	3,279	9,760	23,500	5,000	(78.72%)
56022952 - 56110 Sand / Gravel / Rock	0	0	0	350	350	0.00%
56022952 - 56140 Facility Maintenance Supplies	9,052	6,122	11,922	7,202	15,202	111.08%
56022952 - 56240 Heating Oil	1,228	1,255	876	350	350	0.00%
Operating Expenses	15,050	11,065	22,814	75,652	93,652	23.79%
<b>Total Facilities Maintenance</b>	95,355	78,579	81,489	173,967	198,487	14.09%

## Housing Fund Revenue and Expense History



## Housing Fund Actual through 2010, Projected through 2017



CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION NO. 2012-26

A RESOLUTION OF THE UNALASKA CITY COUNCIL ADOPTING THE CITY OF UNALASKA FY13-FY17 CAPITAL MAJOR & MAINTENANCE PLAN (CMMP).

WHEREAS, the purpose of the Capital Major and Maintenance Plan is to formalize the process of identifying and completing capital projects and major maintenance projects; and

WHEREAS, the City Council adopted a Resolution directing staff to begin using and further defining the new Capital Major and Maintenance Plan (CMMP) process; and

WHEREAS, City staff and City Council have had opportunity to review and comment on the FY13-FY17 Capital Major and Maintenance Plan.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council hereby adopts the FY13-FY17 Capital Major and Maintenance Plan for the City of Unalaska; and

BE IT FURTHER RESOLVED that the Unalaska City Council will review the five-year Capital and Major Maintenance Plan annually.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY OF UNALASKA THE 24<sup>th</sup> DAY OF APRIL 2012.

  
MAYOR

ATTEST:

  
CITY CLERK





**City of Unalaska  
Capital and Major Maintenance Plan  
FY 2013**

**General Fund**

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY13 Request	Total	FY13 Financing Sources for Capital Cost					
						City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
PW203	Public Works	City Wide Drainage Improvements (Construction Project)	350,000	3,100,000	3,450,000	3,100,000	-	-	-	-	3,100,000
PW002/PW204	Public Works	City Wide Paving and Resurfacing (Construction Project)	9,630,000	2,000,000	11,630,000	-	2,000,000	-	-	-	2,000,000
	Public Works&Utilities	Unalaska Airport - Utility Relocations/Betterments	-	120,000	120,000	58,000	-	-	-	62,000	120,000
	Public Works	Shore Protection and Erosion Control (Maintenance Construction)	-	265,000	265,000	265,000	-	-	-	-	265,000
	Public Works	Contaminated Material Remediation (Construction Project)	-	169,000	169,000	169,000	-	-	-	-	169,000
	Public Works	Vehicle Replacement	-	116,000	116,000	116,000	-	-	-	-	116,000
<b>Governmental Grand Total</b>			<b>9,980,000</b>	<b>5,770,000</b>	<b>15,750,000</b>	<b>3,708,000</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>62,000</b>	<b>5,770,000</b>

**Enterprise Funds**

Project #/ Type	Fund or Department	Project	Appropriated Funding	FY13 Request	Total	FY13 Financing Sources for Capital Cost					
						City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	E9-T1 Transformer Upgrade (Construction Project)	-	30,250	30,250	-	-	30,250	-	-	30,250
	Electric	Unalaska Airport - Utility Relocations/Betterments	-	230,000	230,000	-	-	230,000	-	-	230,000
	Electric	Powerhouse Engine 4 (Equipment and Design)	-	5,000,000	5,000,000	-	-	-	-	5,000,000	5,000,000
<b>Electric Grand Total</b>			<b>-</b>	<b>5,260,250</b>	<b>5,260,250</b>	<b>-</b>	<b>-</b>	<b>260,250</b>	<b>-</b>	<b>5,000,000</b>	<b>5,260,250</b>

	Water	CT Tank Interior Maintenance and Painting-Patching	-	100,000	100,000	-	-	100,000	-	-	100,000
	Water	Agnes Beach 12 inch Panel View (Project Design and Construction)	-	13,530	13,530	-	-	13,530	-	-	13,530
	Water	Water LID for Haystack/Raven Way (Project Feasibility\Design\Construction)	-	85,400	85,400	-	-	85,400	-	-	85,400
WA905	Water	Water Treatment Facility -LT2 Compliance Phase II (Project Construction)	2,038,220	10,625,571	12,663,791	3,600,000	-	4,025,571	-	3,000,000	10,625,571
	Water	Water Supply Development Phase II - New Wells (Project Design)	-	340,000	340,000	-	-	340,000	-	-	340,000
<b>Water Grand Total</b>			<b>2,038,220</b>	<b>11,164,501</b>	<b>13,202,721</b>	<b>3,600,000</b>	<b>-</b>	<b>4,564,501</b>	<b>-</b>	<b>3,000,000</b>	<b>11,164,501</b>

WW201	Wastewater	Sewage Pump Station #3 Force Main Upgrade (Construction Project)	31,000	380,000	411,000	-	-	380,000	-	-	380,000
	Wastewater	Connect Lift Station #4 to Sewer SCADA System (Project Design and Construction)	-	88,260	88,260	-	-	88,260	-	-	88,260
	Wastewater	Sewer LID for Haystack/ Raven Way (Project Feasibility\Design\Construction)	-	487,400	487,400	-	-	487,400	-	-	487,400
J0519	Wastewater	Waste Water Treatment Plant (Construction Project)	12,311,645	4,000,000	16,311,645	-	-	-	-	4,000,000	4,000,000
	Wastewater	Lift Station Panel Replacement and Upgrade Project - Phase IV (Construction Project)	-	121,000	121,000	-	-	121,000	-	-	121,000
<b>Wastewater Grand Total</b>			<b>12,342,645</b>	<b>5,076,660</b>	<b>17,419,305</b>	<b>-</b>	<b>-</b>	<b>1,076,660</b>	<b>-</b>	<b>4,000,000</b>	<b>5,076,660</b>

SW101	Solid Waste	Landfill Cell 2-1 (Project Construction)	425,000	5,399,124	5,824,124	-	-	5,399,124	-	-	5,399,124
<b>Solid Waste Grand Total</b>			<b>425,000</b>	<b>5,399,124</b>	<b>5,824,124</b>	<b>-</b>	<b>-</b>	<b>5,399,124</b>	<b>-</b>	<b>-</b>	<b>5,399,124</b>

	Ports & Harbors	UMC Dock Replacement and Expansion (Project Design)	-	980,000	980,000	980,000	-	-	-	-	980,000
	Ports & Harbors	USCG Phone/Utility Building Siding Replacement (Maintenance Design & Construction)	-	55,000	55,000	-	-	55,000	-	-	55,000
	Ports & Harbors	Robert Storrs International Small Boat Harbor Improvements (Project Design)	-	123,719	123,719	123,719	-	-	-	-	123,719
<b>Ports &amp; Harbors Grand Total</b>			<b>-</b>	<b>1,158,719</b>	<b>1,158,719</b>	<b>1,103,719</b>	<b>-</b>	<b>55,000</b>	<b>-</b>	<b>-</b>	<b>1,158,719</b>

	Airport	Airport Parking Lot Improvements (Project Design)	-	40,000	40,000	-	-	40,000	-	-	40,000
	Airport	Airport Handicap Ramp Replacement (Maintenance Design & Construction)	-	50,000	50,000	-	-	50,000	-	-	50,000
<b>Airport Grand Total</b>			<b>-</b>	<b>90,000</b>	<b>90,000</b>	<b>-</b>	<b>-</b>	<b>90,000</b>	<b>-</b>	<b>-</b>	<b>90,000</b>

	Housing	4-Plex Boiler Room Addition (Maintenance Design & Construction)	-	150,000	150,000	150,000	-	-	-	-	150,000
<b>Housing Grand Total</b>			<b>-</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000</b>

<b>Governmental Fund Total</b>			<b>9,980,000</b>	<b>5,770,000</b>	<b>15,750,000</b>	<b>3,708,000</b>	<b>2,000,000</b>	<b>-</b>	<b>-</b>	<b>62,000</b>	<b>5,770,000</b>
<b>Enterprise Funds Total</b>			<b>14,805,865</b>	<b>28,299,254</b>	<b>43,105,119</b>	<b>4,853,719</b>	<b>-</b>	<b>11,445,535</b>	<b>-</b>	<b>12,000,000</b>	<b>28,299,254</b>
<b>City Grand Totals</b>			<b>24,785,865</b>	<b>34,069,254</b>	<b>58,855,119</b>	<b>8,561,719</b>	<b>2,000,000</b>	<b>11,445,535</b>	<b>-</b>	<b>12,062,000</b>	<b>34,069,254</b>



**City of Unalaska  
Capital and Major Maintenance Plan  
FY 2014**

<b>General Fund</b>						FY14 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY14 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Public Works-Roads	Ballyhoo Road Paving (Construction Project)	1,610,000	7,500,000	9,110,000	-	1,000,000	-	-	6,500,000	7,500,000
	Public Works-Roads	Henry Swanson Drive Paving (Construction Project)	1,600,000	1,650,000	3,250,000	1,650,000	-	-	-	-	1,650,000
	Public Works & Utilities	Captains Bay Road and Utility Improvements (Project Feasibility and Design)	-	500,000	500,000	500,000	-	-	-	-	500,000
	Public Works	City Hall Sidewalk Replacement (Maintenance Design and Construction)	-	288,000	288,000	288,000	-	-	-	-	288,000
	Public Works	Vehicle Replacement	-	513,084	513,084	513,084	-	-	-	-	513,084
		<b>Governmental Grand Total</b>	<b>3,210,000</b>	<b>10,451,084</b>	<b>13,661,084</b>	<b>2,951,084</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>6,500,000</b>	<b>10,451,084</b>
<b>Enterprise Funds</b>						FY14 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY14 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Captains Bay Road and Utility Improvements (Project Feasibility and Design)	-	232,500	232,500	-	-	-	-	232,500	232,500
	Electric	Powerhouse Engine 4 (Construction)	5,000,000	2,463,244	7,463,244	-	-	2,463,244	-	-	2,463,244
	Electric	Vehicle Replacement	-	33,600	33,600	-	-	33,600	-	-	33,600
		<b>Electric Grand Total</b>	<b>5,000,000</b>	<b>2,729,344</b>	<b>7,496,844</b>	<b>-</b>	<b>-</b>	<b>2,496,844</b>	<b>-</b>	<b>232,500</b>	<b>2,729,344</b>
	Water	Captains Bay Road and Utility Improvements (Project Feasibility and Design)	-	127,500	127,500	-	-	-	-	127,500	127,500
WA901	Water	General Hill Booster Pump Station (Project Design and Construction)	187,600	162,198	349,798	-	-	162,198	-	-	162,198
	Water	Water Supply Development Phase III - Icy Lake Raise (Project Design)	-	361,900	361,900	-	-	361,900	-	-	361,900
		<b>Water Grand Total</b>	<b>187,600</b>	<b>651,598</b>	<b>711,698</b>	<b>-</b>	<b>-</b>	<b>524,098</b>	<b>-</b>	<b>127,500</b>	<b>651,598</b>
	Wastewater	Captains Bay Road and Utility Improvements (Project Feasibility and Design)	-	140,000	140,000	-	-	-	-	140,000	140,000
	Wastewater	Vehicle Replacement	-	29,400	29,400	-	-	29,400	-	-	29,400
		<b>Wastewater Grand Total</b>	<b>-</b>	<b>169,400</b>	<b>169,400</b>	<b>-</b>	<b>-</b>	<b>29,400</b>	<b>-</b>	<b>140,000</b>	<b>169,400</b>
	Solid Waste		-	-	-	-	-	-	-	-	-
		<b>Solid Waste Grand Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	Ports & Harbors	UMC Dock Replacement and Expansion (Project Construction)	980,000	27,320,000	28,300,000	-	-	-	-	27,320,000	27,320,000
	Ports & Harbors	UMC Backreach Improvements	-	1,500,000	1,500,000	1,500,000	-	-	-	-	1,500,000
	Ports & Harbors	Robert Storrs International Small Boat Harbor Improvements (Project Construction)	123,719	3,538,384	3,662,103	1,838,384	-	1,700,000	-	-	3,538,384
		<b>Ports &amp; Harbors Grand Total</b>	<b>1,103,719</b>	<b>32,358,384</b>	<b>33,462,103</b>	<b>3,338,384</b>	<b>-</b>	<b>1,700,000</b>	<b>-</b>	<b>27,320,000</b>	<b>32,358,384</b>
	Airport	Airport Parking Lot Improvements (Construction Project)	40,000	425,000	465,000	425,000	-	-	-	-	425,000
		<b>Airport Grand Total</b>	<b>40,000</b>	<b>425,000</b>	<b>465,000</b>	<b>425,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>425,000</b>
	Housing		-	-	-	-	-	-	-	-	-
		<b>Housing Grand Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>Governmental Fund Total</b>	<b>3,210,000</b>	<b>10,451,084</b>	<b>13,661,084</b>	<b>2,951,084</b>	<b>1,000,000</b>	<b>-</b>	<b>-</b>	<b>6,500,000</b>	<b>10,451,084</b>
		<b>Enterprise Funds Total</b>	<b>6,331,319</b>	<b>36,333,726</b>	<b>42,305,045</b>	<b>3,763,384</b>	<b>-</b>	<b>4,750,342</b>	<b>-</b>	<b>27,820,000</b>	<b>36,333,726</b>
		<b>City Grand Totals</b>	<b>9,541,319</b>	<b>46,784,810</b>	<b>55,966,129</b>	<b>6,714,468</b>	<b>1,000,000</b>	<b>4,750,342</b>	<b>-</b>	<b>34,320,000</b>	<b>46,784,810</b>



**City of Unalaska  
Capital and Major Maintenance Plan  
FY 2015**

<b>General Fund</b>						FY15 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Public Works & Utilities	Captains Bay Road and Utility Improvements (Project Design and Construction)	500,000	4,000,000	4,500,000	4,000,000	-	-	-	-	4,000,000
	Public Works-Roads	Summer Bay Bridge Replacement (Maintenance Construction)	-	1,750,000	1,750,000	550,000	-	-	-	1,200,000	1,750,000
	Public Works-Other	Cemetery Survey (Project Design and Engineering)	-	35,000	35,000	35,000	-	-	-	-	35,000
	PCR- Library	Unalaska Public Library Expansion Project (Project Design)	-	12,500	12,500	12,500	-	-	-	-	12,500
	Public Works	Vehicle Replacement	-	967,185	967,185	967,185	-	-	-	-	967,185
		<b>Governmental Grand Total</b>	<b>500,000</b>	<b>6,764,685</b>	<b>7,264,685</b>	<b>5,564,685</b>	-	-	-	<b>1,200,000</b>	<b>6,764,685</b>
<b>Enterprise Funds</b>						FY15 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Captains Bay Road and Utility Improvements (Project Design and Construction)	232,500	4,417,500	4,650,000	-	-	-	-	4,417,500	4,417,500
	Electric	Vehicle Replacement	-	109,250	109,250	-	-	109,250	-	-	109,250
		<b>Electric Grand Total</b>	<b>232,500</b>	<b>4,526,750</b>	<b>4,759,250</b>	-	-	<b>109,250</b>	-	<b>4,417,500</b>	<b>4,526,750</b>
	Water	Captains Bay Road and Utility Improvements (Project Design and Construction)	127,500	2,422,500	2,550,000	-	-	-	-	2,422,500	2,422,500
	Water	CT Tank Interior Maintenance and Painting (Design for Re-Coat)	100,000	100,000	200,000	-	-	100,000	-	-	100,000
	Water	Water Supply Development Phase IV - New Wells (Project Construction)	-	900,000	900,000	-	-	900,000	-	-	900,000
	Water	Vehicle Replacement	-	158,300	158,300	-	-	158,300	-	-	158,300
		<b>Water Grand Total</b>	<b>227,500</b>	<b>3,580,800</b>	<b>3,808,300</b>	-	-	<b>1,158,300</b>	-	<b>2,422,500</b>	<b>3,580,800</b>
	Wastewater	Captains Bay Road and Utility Improvements (Project Design and Construction)	140,000	2,660,000	2,800,000	-	-	-	-	2,660,000	2,660,000
	Wastewater	Vehicle Replacement	-	184,000	184,000	-	-	184,000	-	-	184,000
		<b>Wastewater Grand Total</b>	<b>140,000</b>	<b>2,844,000</b>	<b>2,984,000</b>	-	-	<b>184,000</b>	-	<b>2,660,000</b>	<b>2,844,000</b>
	Solid Waste		-	-	-	-	-	-	-	-	-
		<b>Solid Waste Grand Total</b>	-	-	-	-	-	-	-	-	-
	Ports & Harbors	UMC Backreach Improvements	1,500,000	5,790,000	7,290,000	5,790,000	-	-	-	-	5,790,000
	Ports & Harbors	Vehicle Replacement	-	65,859	65,859	-	-	65,859	-	-	65,859
		<b>Ports &amp; Harbors Grand Total</b>	<b>1,500,000</b>	<b>5,855,859</b>	<b>7,355,859</b>	<b>5,790,000</b>	-	<b>65,859</b>	-	-	<b>5,855,859</b>
	Airport		-	-	-	-	-	-	-	-	-
		<b>Airport Grand Total</b>	-	-	-	-	-	-	-	-	-
	Housing		-	-	-	-	-	-	-	-	-
		<b>Housing Grand Total</b>	-	-	-	-	-	-	-	-	-
		<b>Governmental Fund Total</b>	<b>500,000</b>	<b>6,764,685</b>	<b>7,264,685</b>	<b>5,564,685</b>	-	-	-	<b>1,200,000</b>	<b>6,764,685</b>
		<b>Enterprise Funds Total</b>	<b>2,100,000</b>	<b>16,807,409</b>	<b>18,907,409</b>	<b>5,790,000</b>	-	<b>1,517,409</b>	-	<b>9,500,000</b>	<b>16,807,409</b>
		<b>City Grand Totals</b>	<b>2,600,000</b>	<b>23,572,094</b>	<b>26,172,094</b>	<b>11,354,685</b>	-	<b>1,517,409</b>	-	<b>10,700,000</b>	<b>23,572,094</b>



**City of Unalaska  
Capital and Major Maintenance Plan  
FY 2016**

<b>General Fund</b>						FY16 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Public Works & Utilities	Captains Bay Road and Utility Improvements (Construction Project)	4,500,000	9,500,000	14,000,000	9,500,000	-	-	-	-	9,500,000
	PCR- Library	Unalaska Public Library Expansion Project (Project Design)	12,500	375,000	387,500	375,000	-	-	-	-	375,000
	Public Works	Vehicle Replacement	-	1,038,006	1,038,006	1,038,006	-	-	-	-	1,038,006
		<b>Governmental Grand Total</b>	<b>4,512,500</b>	<b>10,913,006</b>	<b>15,425,506</b>	<b>10,913,006</b>	-	-	-	-	<b>10,913,006</b>
<b>Enterprise Funds</b>						FY16 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Vehicle Replacement	-	199,350	199,350	-	-	199,350	-	-	199,350
		<b>Electric Grand Total</b>	<b>-</b>	<b>199,350</b>	<b>199,350</b>	<b>-</b>	<b>-</b>	<b>199,350</b>	<b>-</b>	<b>-</b>	<b>199,350</b>
	Water	CT Tank Interior Maintenance and Painting (Re-Coat)	200,000	953,000	1,153,000	-	-	953,000	-	-	953,000
	Water	Water Supply Development Phase V - Icy Lake Raise (Project Construction)	-	3,085,000	3,085,000	-	-	3,085,000	-	-	3,085,000
	Water	Vehicle Replacement	-	80,500	80,500	-	-	80,500	-	-	80,500
		<b>Water Grand Total</b>	<b>200,000</b>	<b>4,118,500</b>	<b>4,318,500</b>	<b>-</b>	<b>-</b>	<b>4,118,500</b>	<b>-</b>	<b>-</b>	<b>4,118,500</b>
	Wastewater	Vehicle Replacement	-	34,126	34,126	-	-	34,126	-	-	34,126
		<b>Wastewater Grand Total</b>	<b>-</b>	<b>34,126</b>	<b>34,126</b>	<b>-</b>	<b>-</b>	<b>34,126</b>	<b>-</b>	<b>-</b>	<b>34,126</b>
	Solid Waste	Vehicle Replacement	-	206,500	206,500	-	-	206,500	-	-	206,500
		<b>Solid Waste Grand Total</b>	<b>-</b>	<b>206,500</b>	<b>206,500</b>	<b>-</b>	<b>-</b>	<b>206,500</b>	<b>-</b>	<b>-</b>	<b>206,500</b>
	Ports & Harbors		-	-	-	-	-	-	-	-	-
		<b>Ports &amp; Harbors Grand Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	Airport		-	-	-	-	-	-	-	-	-
		<b>Airport Grand Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	Housing		-	-	-	-	-	-	-	-	-
		<b>Housing Grand Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>Governmental Fund Total</b>	<b>4,512,500</b>	<b>10,913,006</b>	<b>15,425,506</b>	<b>10,913,006</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,913,006</b>
		<b>Enterprise Funds Total</b>	<b>200,000</b>	<b>4,558,476</b>	<b>4,758,476</b>	<b>-</b>	<b>-</b>	<b>4,558,476</b>	<b>-</b>	<b>-</b>	<b>4,558,476</b>
		<b>City Grand Totals</b>	<b>4,712,500</b>	<b>15,471,482</b>	<b>20,183,982</b>	<b>10,913,006</b>	<b>-</b>	<b>4,558,476</b>	<b>-</b>	<b>-</b>	<b>15,471,482</b>



**City of Unalaska  
Capital and Major Maintenance Plan  
FY 2017**

<b>General Fund</b>						FY17 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY17 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	PCR- Library	Unalaska Public Library Expansion Project (Construction Project)	387,500	4,762,500	5,150,000	2,381,250	-	-	-	2,381,250	4,762,500
	Public Works	Vehicle Replacement	-	1,025,741	1,025,741	1,025,741	-	-	-	-	1,025,741
		<b>Governmental Grand Total</b>	<b>387,500</b>	<b>5,788,241</b>	<b>6,175,741</b>	<b>3,406,991</b>	-	-	-	<b>2,381,250</b>	<b>5,788,241</b>
<b>Enterprise Funds</b>						FY17 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY17 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Vehicle Replacement	-	131,468	131,468	-	-	131,468	-	-	131,468
		<b>Electric Grand Total</b>	-	<b>131,468</b>	<b>131,468</b>	-	-	<b>131,468</b>	-	-	<b>131,468</b>
	Water	Amaknak Island 2MG Water Storage Tank (Project Feasibility)	-	150,000	150,000	-	-	150,000	-	-	150,000
	Water	Vehicle Replacement	-	60,500	60,500	-	-	60,500	-	-	60,500
		<b>Water Grand Total</b>	-	<b>210,500</b>	<b>210,500</b>	-	-	<b>210,500</b>	-	-	<b>210,500</b>
	Wastewater	Vehicle Replacement	-	38,150	38,150	-	-	38,150	-	-	38,150
		<b>Wastewater Grand Total</b>	-	<b>38,150</b>	<b>38,150</b>	-	-	<b>38,150</b>	-	-	<b>38,150</b>
	Solid Waste	Vehicle Replacement	-	32,400	32,400	-	-	32,400	-	-	32,400
		<b>Solid Waste Grand Total</b>	-	<b>32,400</b>	<b>32,400</b>	-	-	<b>32,400</b>	-	-	<b>32,400</b>
	Ports & Harbors	Vehicle Replacement	-	32,400	32,400	-	-	32,400	-	-	32,400
		<b>Ports &amp; Harbors Grand Total</b>	-	<b>32,400</b>	<b>32,400</b>	-	-	<b>32,400</b>	-	-	<b>32,400</b>
	Airport		-	-	-	-	-	-	-	-	-
		<b>Airport Grand Total</b>	-	-	-	-	-	-	-	-	-
	Housing	4-Plex Roof Replacement (Maintenance Design and Construction)	-	240,000	240,000	-	-	240,000	-	-	240,000
		<b>Housing Grand Total</b>	-	<b>240,000</b>	<b>240,000</b>	-	-	<b>240,000</b>	-	-	<b>240,000</b>
		<b>Governmental Fund Total</b>	<b>387,500</b>	<b>5,788,241</b>	<b>6,175,741</b>	<b>3,406,991</b>	-	-	-	<b>2,381,250</b>	<b>5,788,241</b>
		<b>Enterprise Funds Total</b>	-	<b>684,918</b>	<b>684,918</b>	-	-	<b>684,918</b>	-	-	<b>684,918</b>
		<b>City Grand Totals</b>	<b>387,500</b>	<b>6,473,159</b>	<b>6,860,659</b>	<b>3,406,991</b>	-	<b>684,918</b>	-	<b>2,381,250</b>	<b>6,473,159</b>



**City of Unalaska  
Capital and Major Maintenance Plan  
FY2013 -FY2017  
Summary of Project and Funding Sources**

	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>Totals</b>
General Fund Projects	5,770,000	10,451,084	6,764,685	10,913,006	5,788,241	39,687,016
Enterprise Fund Projects	28,299,254	36,333,726	16,807,409	4,558,476	684,918	86,683,783
<b>Total</b>	<b>34,069,254</b>	<b>\$46,784,810</b>	<b>\$23,572,094</b>	<b>\$15,471,482</b>	<b>\$6,473,159</b>	<b>\$126,370,799</b>

<i>Funding Source</i>	<b>FY13</b>	<b>FY14</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>Totals</b>
General Fund	8,561,719	6,714,468	11,354,685	10,913,006	3,406,991	40,950,869
1% Sales Tax	2,000,000	1,000,000	-	-	-	3,000,000
Electric Enterprise	260,250	2,496,844	109,250	199,350	131,468	3,197,162
Water Enterprise	4,564,501	524,098	1,158,300	4,118,500	210,500	10,575,899
Wastewater Enterprise	1,076,660	29,400	184,000	34,126	38,150	1,362,336
Solid Waste Enterprise	5,399,124	-	-	206,500	32,400	5,638,024
Ports & Harbors Enterprise	55,000	1,700,000	65,859	-	32,400	1,853,259
Airport Enterprise Fund	90,000	-	-	-	-	90,000
Housing Enterprise	-	-	-	-	240,000	240,000
Debt	-	-	-	-	-	-
Grants	12,062,000	34,320,000	10,700,000	-	2,381,250	59,463,250
<b>Total</b>	<b>\$34,069,254</b>	<b>\$46,784,810</b>	<b>\$23,572,094</b>	<b>\$15,471,482</b>	<b>\$6,473,159</b>	<b>\$126,370,799</b>