

City of Unalaska, Alaska

Operating & Capital Budget

Fiscal Year 2012



Photo by: Jacob Whitaker

CITY OF UNALASKA
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May 31, 2011

The Honorable Shirley Marquardt, Mayor
Members of the Unalaska City Council
Residents of the City of Unalaska

Dear Mayor Marquardt, City Council Members, and Residents of Unalaska:

My staff and I are pleased to present the City of Unalaska's budget for the 2012 fiscal year that begins on July 1, 2011. The budget process began over five months ago and was accomplished with the help of staff members in each department. Once again, Bryan Stafford, Information Systems Supervisor, was able to produce the budget in Crystal Reports, which allows you to see what has been spent in prior years with appropriate labeling for each year.

This budget message includes an overview of the philosophy with which we approached the development of the budget. It reflects and supports the Council's FY12 budget goals. It also contains a summary of anticipated influences and impacts on the City's operations and planning in the near- and long-term future.

The FY12 budget reflects our efforts to maintain current service levels while identifying cost savings wherever possible. This budget responds to Council's direction allowing for a modest overall increase in non-personnel expenses and demonstrates our efforts to meet our financial obligations in the face of increasing personnel and insurance costs, some specific departmental increases, and a reduced capital budget compared to recent years. With fewer state and federal dollars available, more pressure is placed on local resources to maintain infrastructure, fund schools, and advance important capital projects.

This budget represents a General Fund total of \$30,065,827 in revenues and \$29,404,288 in expenditures, which is a 0.6% increase over the total budgeted FY11 General Fund revenues and a 20.8% increase from \$24,335,525 in FY11 expenditures which is largely due to the increase in transfers out of General Fund for operations and capital projects in various Enterprise Funds. The amounts reflected in the FY12 General Fund budget for transfers out is \$6,217,564 of which \$762,400 is for governmental fund capital projects, \$2,122,014 is for Enterprise Fund operating transfers and \$3,333,150 is for enterprise fund capital projects.

Operating revenues in all fund types, including Enterprise Funds and the General Fund, are projected to total \$56,562,520, which is a decrease of 1% of last year's total operation revenues of \$57,105,197. Expenses, including transfers, for all fund types are projected to total \$63,939,217, which is 27% more than last year's total of \$50,315,369.

The FY12 capital budget totals \$8,597,640 which is lower than last year's total of \$13,014,890 and is still significantly less than previous years. This year's capital budget includes continued funding for Phase III of the Geographic Information Systems (GIS) project, road improvements including drainage, transforms and improvements to the electric distribution lines, a water supply development project, a new water treatment facility (an eight-year project), upgrades to sewer lift station panels, temporary cover for cells at the landfill, bailer rehabilitation, planning for dredging the entrance channel, floats and gangways replacement at the Robert Storrs, and window replacements for the Lear Road duplexes. More detailed

information on funding for each of these projects, as well as the Capital and Major Maintenance Plan (CMMP) that was adopted May 21, 2011, can be found behind the capital budget tab.

OVERVIEW

Based on the budget process initiated in FY04, this document is designed to give users an overview of the City's financial picture for FY12 that incorporates the factors that have influenced it as well as the detail traditionally found in our budgets. The budget message is focused on the big picture as it highlights selected changes in costs and levels of funding, identifies trends, and breaks out total revenues and expenditures in a single document.

As we continue to improve our budget document, it may look a little different than in years past as we are attempting to blend the City assessments with the budget goals to create an instrument that is easier to read and that gives the public some idea of what they are getting for their investment of tax dollars. Fiscal Year 2012 is also the initial year of the introduction of performance measures into the budget document. Many departments do not have data that has been measured yet, but have shown what will be measured in FY2012 and in subsequent years.

This year, administration will be shifting its focus from the two large projects currently underway to planning development. HyettPalma has incorporated the 2010 – 2020 vision document into the Comprehensive Plan. This is the third time the City has worked with HyettPalma. In the last twenty years, the City has spent over \$180 million on capital projects. Much of what was outlined in HyettPalma's first two vision documents has been accomplished. This is a testament to all the Council Members and Mayors who directed the City over the past two decades.

GOALS

The development and use of performance measures with goals and objectives improve the planning and budgeting process by focusing valuable City resources, like time, effort, and money, in the direction desired by the City Council. This administration recognizes the value of goal setting and uses it extensively as a tool to identify priorities, resources, needs, and commitments; to develop comprehensive plans that meet organizational goals; and to record and measure accountability in reaching those goals.

The following highlights the various sets of goals and objectives that have been developed by the City and explains the ways these activities have influenced planning, performance, and budgeting.

HyettPalma Study: *Community Visions for the Future: Unalaska 2001-2010*

The City Council commissioned a ten-year community visioning study using HyettPalma, the same firm that conducted the highly successful 1991 and 2001 studies. The final report, which was released in September of 2010, identified the ten-year vision for Unalaska as defined by its residents, business owners, non-profit organizations, institutions, boards, commissions, and the City Council. The report also provided the City Council with the actions recommended in order to attain the community's vision.

The community's goals fell into eight general categories: Economic Development; Environment; Health & Well-Being; Education/Arts & Culture; Physical Appeal; Recreation & Entertainment; Community Participation; and Overall Quality of Life. These goals have been used to guide Council and staff decisions in the allocation of the City's resources.

The FY11 operating and capital budgets contain funding that addresses the goals and many of the recommended actions from the study. The following is a list of some of the actions identified in the study and supported by expenditures in the City's FY12 budget:

- ❑ **Support organizations that provide tourism development, health, arts, culture, education, the local women's shelter, drug and alcohol treatment and prevention, and senior citizen nutrition program.**

The City received nine grant applications from local non-profit agencies and the Council funded the FY12 requests at \$931,803.

- ❑ **Continue ongoing work and planning with state and federal agencies for various airport and passenger terminal improvements.**

The City continues to work closely with the Alaska Department of Transportation and the FAA for completion of an Environmental Assessment for improvements at our Airport. The runway will be designated B-II which will allow for 60 passenger aircraft to service Unalaska. Present estimates indicate a cost of \$20 million to extend the runway another 500 feet, thereby allowing the air carrier to carry more weight out of Unalaska. In addition, plans include re-paving of the current runway for an added estimated cost of \$12 to \$15 million. Clearly, additional safety issues will also be addressed in the process. This project is to be initiated in 2013 and completed by 2015.

- ❑ **Continue lobbying efforts to reduce airfares and improve air service to Unalaska.**

In an effort to improve air service, City officials continue to work with Alaska Airlines and Peninsula Airways. With increases in fuel costs and the fact that we only have one air carrier servicing our community, it is unlikely that airfares will be reduced in the near term, but we will continue talks with PenAir and Alaska Airlines regarding air transportation to Unalaska.

- ❑ **Improve and expand of the City's water, sewer, and power utilities.**

The FY12 capital budget includes funding for design of the upgrades to the Water Treatment Facility and upgrades to the Wastewater Treatment Facility. These projects are currently in the planning phase, but will begin in FY13. A facilities plan will be completed in July of 2011 for the wastewater treatment facility. The City is looking at two options; the first is a Chemically Enhanced Primary Treatment facility for \$16 million or a Secondary Treatment Facility for \$32 million. The facilities plan is being drafted to help the city council decide which way to go by detailing the costs for construction as well as costs for operations and maintenance. The new water plant is needed to meet EPA's new LT-2 rule for drinking water regulations. The total cost of the plant will be \$9 million dollars.

The Carl E. Moses Boat harbor should be completed by November of 2011.

The Electric Utility's New Power House Project is completed with a recent contract awarded to EPS for the installation of the third engine which should be up and running by December of 2011.

- ❑ **Continue working with state and federal agencies to develop a new small boat harbor.**

The Corps of Engineers has awarded the construction and installation of the floating breakwaters to Pacific Pile and Marine. Their contract gives them another summer to complete the project but they are working diligently to complete the project by December of 2011. We are extremely thankful to have received funds from the Federal Government last year as these funds have dried up in the current budget dilemma in Washington.

- ❑ **Continue to encourage increased US Coast Guard and state enforcement presence in Unalaska.**

This has been a priority for Mayor Marquardt over the past several years. Mayor Marquardt has been in contact with Coast Guard representatives providing information on our community, and she will continue to work to make Unalaska a duty station for the Coast Guard.

- ❑ **Support the work of the City's Historic Preservation Commission.**

During FY12, the City's Parks, Culture and Recreation Department will continue to provide staff support and apply for available grants to further the work of the Commission. The Commission will be reviewing permits and making recommendations for any renovations to historic properties.

❑ **Continue positive and educational interactions with the Unalaska City School District.**

Public Safety will continue to provide staff as needed for educational outreach and offer safety related classes.

❑ **Continue the City Council's Graduating Senior Scholarship award program.**

Under the Mayor and Council section of the FY12 budget in the General Fund, \$35,000 has been budgeted for the scholarship program. Any changes to the program need to be undertaken in February of 2012 in order to be in place by next graduation.

❑ **Provide budget for annual Spring Clean up Week through PCR.**

PCR will facilitate the Spring Cleanup week again in FY12. This is a major issue identified in the Vision Document.

❑ **Continue to finance the removal of junk vehicles.**

Public Safety has again put \$5,000 in its FY12 budget for costs associated with disposal of abandoned vehicles. This past year, Council also addressed this issue by adding a vehicle tax of \$100 biennially on all vehicles on the island. City staff will develop a plan to address this issue.

❑ **Develop a maintenance plan for all public facilities, roads, and parks.**

Maintenance plans are now a part of the City's five-year Capital and Major Maintenance Plan. A maintenance plan has been completed for Streets and Roads and the Ports departments. Various maintenance plans are also being developed this year for the Water/Wastewater Utilities and the Electric Utility line division

❑ **Plan and construct new pathways, road paving, and road rehabilitation projects.**

The City contracted with Shannon & Wilson, Inc. to develop a Road Master Plan in 2009. Plan was finalized in June and will provide guidance to the City regarding means and methods of maintenance for our existing pavement, as well as recommendations for specifications for new pavement projects. Their analysis of why our existing pavement is failing in some areas has prompted the development of new operating requirements for trailers with "Bartlett" 5th wheels and for chains usage during winter months.

The FY12 budget identified funding for Ballyhoo Road Drainage and Electric Improvements to prepare the road for paving in FY13, as well as design for the repair of our existing asphalt roads which will also be completed in FY13.

❑ **Continue park development and other recreational opportunities for residents.**

The City completed a major addition to the PCR facility during this past year. The expansion included expanded weight room and cardio machine space, remodeled and expanded music room, a face lift to the locker rooms downstairs, new entrance and improved front desk, expanded tot room, new conference room and improved kitchen flooring. The facility will be painted this summer (2011).

❑ **Continue to recruit citizens willing to serve on City boards, committees, and commissions.**

There is room for improvement in our recruitment efforts for boards and committees. We had good intentions of starting a leadership institute this past year, but it never came to fruition due to lack of staff

time. A leadership institute would educate interested individuals on the basics of boardsmanship, identify the boards and committees that exist in the community, and determine what their stated purposes and goals are.

City Council Goals for FY12

In January of 2011, as part of the budget process, through Resolution 2011-02, the City Council adopted fiscal goals for FY12. Listed below are the goals, each of which is followed by a brief summary of progress made and how that goal influenced development of the budget.

Personnel Goals

- **The number of employee full-time equivalents (FTEs) will not increase with the possible exception of 1 FTE in the Information Systems Department.**

This goal has not been met. The department of finance requested an authorized position for the Information Systems Department. The total of FTEs in FY12 is 156.42, which is one FTE higher than FY11's FTE number.

A draft wage and classification study was completed in FY10 by Mercer. The document is being reviewed and revised, and staff will present recommendations for Council after an in-depth meeting with Mercer.

General Fund Surplus Deficit

- **General Fund operations will be budgeted without a deficit. The Council may appropriate additional funds from surplus to cover costs of capital projects.**

FY12 General Fund operations are budgeted without a deficit.

Enterprise Self-Funding

- **A policy that provides guidelines indicating when to use tax dollars to subsidize enterprise funds will be drafted.**

Guidelines defining the use of tax dollars to subsidize enterprise funds will be addressed as part of the Fiscal Sustainability Plan that staff will continue to develop in the coming year.

- **Expenses will be equal to or less than revenues in the following enterprise funds: Electric, Water, Wastewater and Ports & Harbors.**

This goal has been met for the Electric and Water Enterprise Funds in the FY12 budget. However, the Ports & Harbors Enterprise Fund did not meet this goal. There is a budgeted loss of \$134,816 which the Ports & Harbors Fund has in Net Assets to make up for the shortfall.

The Wastewater Utility contracted with Financial Engineering to conduct a rate study in FY09, and rates were adjusted in FY10. However, the fund has an insufficient balance in Net Assets this year to cover the deficit so a transfer of \$512,769 from the general fund is required.

The other Enterprise Funds are the Airport and Housing Funds. The Airport Fund needs some improvements on the revenue side of operations. Leases are adjusted annually, but there is still a deficit. The Airport Fund also has insufficient funds in Net Assets to cover this year's deficit of \$399,058 so a transfer from the general fund is required.

Housing is budgeted to lose \$270,863 in FY12. This loss is larger than last year's loss due to the construction of a new 8-plex housing unit. Large losses are not anticipated to continue in this fund after the 8-plex is complete.

Operating Expenses

- **The City Manager's proposed FY12 budget shall not exceed a 3% increase in non-personnel expenditures.**

This goal has been met as the total General Fund non-personnel costs are actually 7% lower than the FY11 total of \$5,633,404 to \$5,257,767 for FY12. This decrease is mostly due to a decrease in legal fees in the Department of Administration. This number does not include transfers to capital projects. Each department that exceeded a 3% increase individually presented its budget and justification for any dollars over the 3% maximum to the City Manager and then to City Council.

- **The total amount available to non-profit grants will be limited to 3.4642 percent of the five year average for the General Fund and bed tax fund for the most recent complete years. (Revenues do not include Other Financing Sources. The most recent complete years are FY06 to FY10).**

This goal has not been met with the original budget. The FY12 budget reflects a dollar figure of \$807,123 from the General Fund and \$149,680 from bed tax revenues. Based on the above criteria, the total could not exceed \$792,276.

- **City management shall continue to examine ways to reduce expenditures without significantly impacting the levels of quality and services to the public.**

This goal has been met in the FY12 budget. Staff has done a good job of holding the line with this budget.

- **City management shall continue to examine ways to reduce inventory without significantly impacting the level and quality of and services to the public.**

A review of inventory policies, which includes a review of stocking practices and re-order points, will be completed this year by the Directors of Finance, Public Works and Public Utilities.

Capital Goals

- **New capital assets will be limited to projects already in the CMMP, projects that are mandated or new projects that address life-safety issues.**

This goal has been met in the budget. The capital projects proposed for FY12 are those listed in the FY12 Capital and Major Maintenance Plan (CMMP), which the City Council adopted on May 10, 2011.

- **The replacement and maintenance plans for all existing capital assets will be reviewed annually.**

With key positions (City Engineer and Engineering Tech) being filled during FY10, these tasks started being addressed in FY11 with further analysis regarding the impacts of overweight vehicles on pavement life in order to finalize the Road Improvement plan. The Road Improvement Plan establishes the foundation for the annual maintenance requirements of our streets and roads and for long-term capital investments such as paving and new road construction, and utility maintenance plans in FY12. Ports will develop a harbor operations plan for the new Carl E. Moses small boat harbor and the electric line division is working on their maintenance plan.

- **Vehicle and heavy equipment fleet will be reduced where appropriate without significantly impacting services provided to the public.**

The Vehicle Maintenance Division completed a thorough review of all vehicles and equipment in FY 11 and updated the Rolling Stock Replacement Schedule. Replacement of most vehicles has been extended at least 3 years. An aggressive rust control program for Light Duty vehicles has been implemented in order to extend the body life. Major overhauls are being completed on the heavy equipment fleet whenever possible to extend their useful life verses purchasing new equipment. Equipment/vehicles with low annual mileage have been earmarked for removal from the fleet when they are no longer usable and will not be replaced.

Revenue

- **Enterprise Fund rate studies will be completed every three years and presented to Council.**

This goal has been met.

A rate study for the Electric Utility was completed in May, 2011.

A rate study was completed for the Water Utility in February 2009.

A rate study for the Wastewater Utility was completed in September 2009.

A rate study was completed for the Solid Waste Utility in May 2008.

A Ten-Year Development Plan was completed for the Ports & Harbors Enterprise Fund in April 2009.

A rate study for the Carl E. Moses boat harbor was completed in March 2011.

- **Yearly revenue projections will reflect five years out, utilizing the model prepared by Northern Economics.**

This goal has been met. Five-year projections were presented during a budget work session on April 9, 2011.

- **The mil rate will be reviewed annually to establish an appropriate mil rate to maintain infrastructure, operations, and debt service.**

The mil rate is reviewed annually. The current mil rate is 10.5 mils.

Debt Service Goals

- **The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, unless the capital asset is eligible for a debt reimbursement program that is mandated by State or Federal government, or that is needed to address life safety issues.**

The City incurred debt in FY10 for the Carl E. Moses Small Boat Harbor in the amount of \$5,000,000. This debt (principal and interest) is 100% reimbursable from the Alaska Department of Transportation as long as the legislature continues to fund the program. The City also issued bonds totaling \$5,000,000 for the completion of the power house project during FY11.

Management Goals & City Assessments

We are currently working on the eighth annual Assessment of City Services to be distributed to the Council and community in July. The assessment provides an annual snapshot of the volume of work being done by each division in each department, the tasks they have completed during the past year, and the projects needed in the coming year(s). The assessment is a living document in that as tasks and projects are completed, more tasks and projects develop.

The report is valuable in many respects. As an internal management tool, it provides a record of current work being done and jobs that have been completed. The process helps managers identify needs and prioritize tasks, and it promotes interdepartmental communications. The current and future tasks identified in the assessments reflect the work necessary to support and improve the City's day-to-day operations and those tasks that support the Council's goals and direction. The report is also a record of the City's progress toward achieving the goals that residents identified in the HyettPalma community visioning process. All of the tasks in the Assessment of City Services are directly tied to each year's budget figures and can be used as additional back-up material throughout for the budgeting process. The assessment is an invaluable way to communicate information on the City's activities and direction to the public and others who help us work toward our goals, such as legislators, lobbyists, consulting firms, government agencies, and local organizations.

HIGHLIGHTS

THE FY12 BUDGET

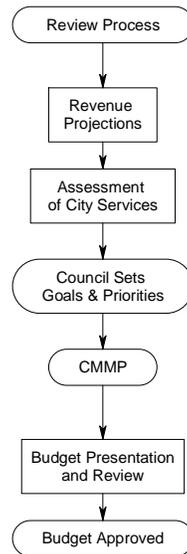
□ **The Process**

The process and the final document emphasize the development of the budget based on City Council goals and priorities.

The budget cycle began in November with the review of last year's CMMP and budget goals, an estimate of funds available for capital projects, and the presentation of the budget calendar. In January, Council finalized revenue projections and adopted their budget goals. City departments completed their draft operating budgets in early February, and Council began the review of the FY12 CMMP. Budget presentations were held on the morning of April 9th and the evening of April 12th. The City Council set the FY12 level of school funding by resolution on April 26th and the property tax mill rate May 10th. The first reading of the budget ordinance was on May 10th, with public hearing and second reading on May 24th. The ordinance was passed on May 24, 2011.

The flow chart on the next page summarizes the steps the City has used in the annual budget process since FY04.

City of Unalaska, Alaska Budget Process



□ **The Budget Document**

We are pleased to have been able to present a budget document again this year that was produced with Crystal Reports utilizing the data provided from the Munis Software.

□ **Future Improvements**

We will continue to work on improving the budget document each year as we strive to achieve our goal of meeting current professional standards and eventually participating in the Government Finance Officers Association Distinguished Budget Presentation Awards Program. In doing so, we will not only fine tune the information provided, we will ease navigation through the document and facilitate a greater understanding of the City's budget. We introduced goals and objectives in the past two fiscal years and are introducing mission statements as well as performance measures in this year's budget. We will continue to use planning documents and tools like annual Council budget goals, the HyettPalma Visioning document, the CMMP, the Assessment of City Services, and long-term revenue forecasts to influence the discussions and development of future budgets.

Local, State, and Federal Revenues

□ **Local Revenues**

Revenues for FY11 are projected to be about \$57.1 million.

□ **State Revenues and Funding**

This year the legislature appropriated two major grants for the City. The wastewater treatment facility was funded under two separate grants at \$7 million.

□ **Long-Range Fiscal Plan**

This year staff will continue working on the fiscal sustainability plan (FSP) which includes long-range plans to address revenue and expenditure concerns as we move forward with meeting the goals of the community. The budget document has changed again this year to include performance measures and forecasts which are both key in the development of the FSP.

❑ **Municipal Revenue Sharing and Safe Communities, Municipal Dividend Proposal**

Last year, the State Legislature continued the revenue sharing program that was reinstated in FY09. This year, we anticipate the same level of funding which is approximately \$300,000. The Alaska Municipal League continues to work on our behalf and on behalf of many others in convincing the legislature to include it in the budget.

❑ **School Funding**

The legislature did not add the anticipated \$100 to the Base Student Allocation (BSA); however, there was \$11.7 million (statewide) in funds added to the BSA for vocational education. This results in an additional \$54,341 for the Unalaska City School District. The operating budget (HB 108), included \$20 million in one-time funding which is not a part of the foundation formula and results in an additional \$81,333 for the Unalaska City School District.

❑ **PERS and TRS**

This year, PERS and TRS will remain about the same. The rate set in FY10 was 22% for each municipality with the State (SB125) for the next two years. In 2008, the plan was converted to a cost-share plan. The following is a table published on the Alaska Department of Administration’s Retirement and Benefits website:

PERS/TRS <i>DB</i> Plan - FY 2012 Contribution Rates (PERS Tiers I/II/III and TRS Tiers I/II)		
	PERS 2012* (P & A)	TRS 2012
ARMB Adopted Rate	30.76%	42.61%
Employer Effective Rate	22.00%	12.56%
*P = Peace officers/firefighters A = All others		

(http://doa.alaska.gov/drb/employer/employer_contribution_rates/db-dcr-plan-fy12-employer-rates.html)

The state continues to make payments on behalf of each municipality, and the rate for the City of Unalaska’s “on behalf” payments is 8.76% for FY12.

❑ **Federal Funding**

The City is asking for funding for a new water plant, a re-appropriation of funds to be applied to paving Ballyhoo Road, and funding for a new wastewater treatment plant. Federal funding for municipal projects is expected to decline dramatically as funds are redirected to new programs such as healthcare and cap and trade.

□ **Total Personnel Costs**

Total personnel costs for FY12 are projected at \$19,234,588 which is a 6.7% increase from the FY11 total of \$18,022,576. The FY12 total is approximately 33.32% of the total operating budget and 340% of projected revenues. Personnel costs include salaries and wages budgeted at \$10,453,766, employee benefits at \$8,294,351, and budgeted overtime at \$486,471.

□ **Salaries and Wages**

The salaries and wages line item includes base pay rates and the City's costs of providing paid leave and holidays. Salaries and wages for all departments and funds are \$10,453,766, which is a 1.6% increase over FY11.

□ **Employee Benefits**

Employee benefits include City contributions to state and federal payroll taxes, the Alaska Public Employees Retirement System (PERS), health insurance premiums, Workers' Compensation insurance, and annual airfare payments. The cost for employee benefits included in the budget is \$8,294,351 in FY12, which is 43.12% of total personnel costs and an increase of 13.43% from FY11.

City contributions for employees to the state PERS were budgeted at 22%. In FY04, our employer contribution rate was 7.09%; in FY05, it was 12.09%; in FY06, it was 17.09%; in FY07, it was 18.5%; and in FY08, it was 20.81%. The plan is now a cost-share statewide plan, and for FY11, the City's contribution rate is 22% and the State of Alaska makes on behalf payments totaling 8.76%.

The FY12 budget is based on an average Workers' Compensation insurance rate of 3.2% of the total payroll. That equates to premiums of about \$334,828 based on a payroll estimated at \$10.4 million. The rate has changed very little in the past several fiscal years.

The City will spend \$228,000 in airfare benefits for eligible full- and part-time employees in FY11. This is one more payment of \$1,500 than we had budgeted in FY11.

The City pays the health insurance premiums for eligible employees; employees do not make contributions to these premiums. Our standard insurance benefits include group medical, dental, and vision coverage. The budget reflects a monthly premium of \$2,200 per month per eligible employee (based on early estimates from our insurance broker) which is almost 18% more than last year's actual premium. However, final numbers are not known until after the adoption of the budget each year. Preliminary numbers show FY12 premiums near \$1,600 per employee per month at this time which is significantly less than our preliminary numbers. This amount will be adjusted during the year if this proves to be an accurate estimate of the premiums. Based on the \$2,200 monthly premium per employee, or \$26,400 per employee per year, the City expects to pay \$3,854,484 in health insurance premiums in FY12, but actual premiums could be substantially lower than budgeted.

□ **Budgeted Overtime**

Budgeted overtime in all departments for FY12 is \$486,471, which is a 15% increase from the FY11 estimate of \$422,774.

□ **Personnel Changes**

The budget reflects 147 full-time positions and 25 part-time and/or temporary positions, for a total of 155.63 FTEs for FY11. The FTE total is one higher than last year.

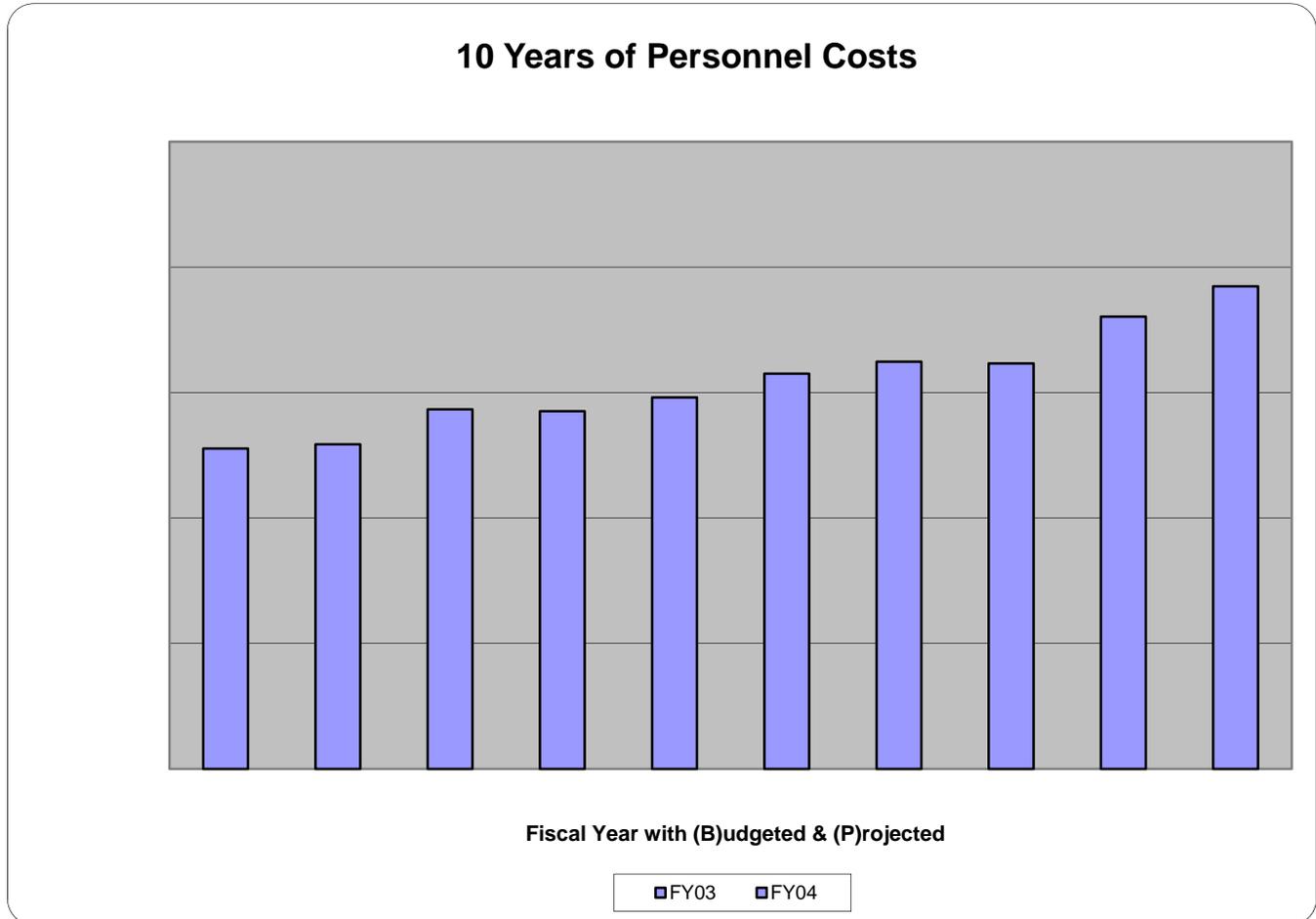
□ **Trends**

We continue to explore ways to manage personnel costs without impacting the level of services provided. However, we expect personnel costs to continue to increase as they have over the past ten

years. For example, total costs for salaries and wages, overtime, and benefits have gone from \$12,471,338 in FY02 to \$19,234,588 in FY12, which is a 10-year average increase of \$676,325 per year.

Personnel Costs and Trends

The graph and table below provide a 10-year history of the City's personnel costs:



	FY03 Actual	FY04 Actual	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11B Budget	FY12B Budget
Salaries & Wages	9,467,838	9,418,030	9,746,179	9,279,392	9,202,329	8,872,638	9,200,339	9,498,903	10,287,398	10,453,766
Overtime	356,306	343,188	390,378	453,587	458,995	536,314	458,930	497,659	422,774	486,471
Employee Benefits	2,944,239	3,171,995	4,191,089	4,522,383	5,145,414	6,342,596	6,569,372	6,164,983	7,312,036	8,294,351
Total Personnel Costs	12,768,383	12,933,213	14,327,646	14,255,362	14,806,738	15,751,547	16,228,641	16,161,545	18,022,208	19,234,588
Increase from previous year	297,045 2.4%	164,830 1.3%	1,394,433 10.8%	(72,284) -0.5%	551,376 3.9%	944,809 6.4%	477,094 3.0%	(67,096) -0.4%	1,860,663 11.5%	1,212,380 7.5%

The City has had a difficult time filling several positions within the City during the past two or three years and hence has just received a document from a contract we had for a wage and classification study in our efforts to ensure that our wages are competitive enough to attract qualified candidates.

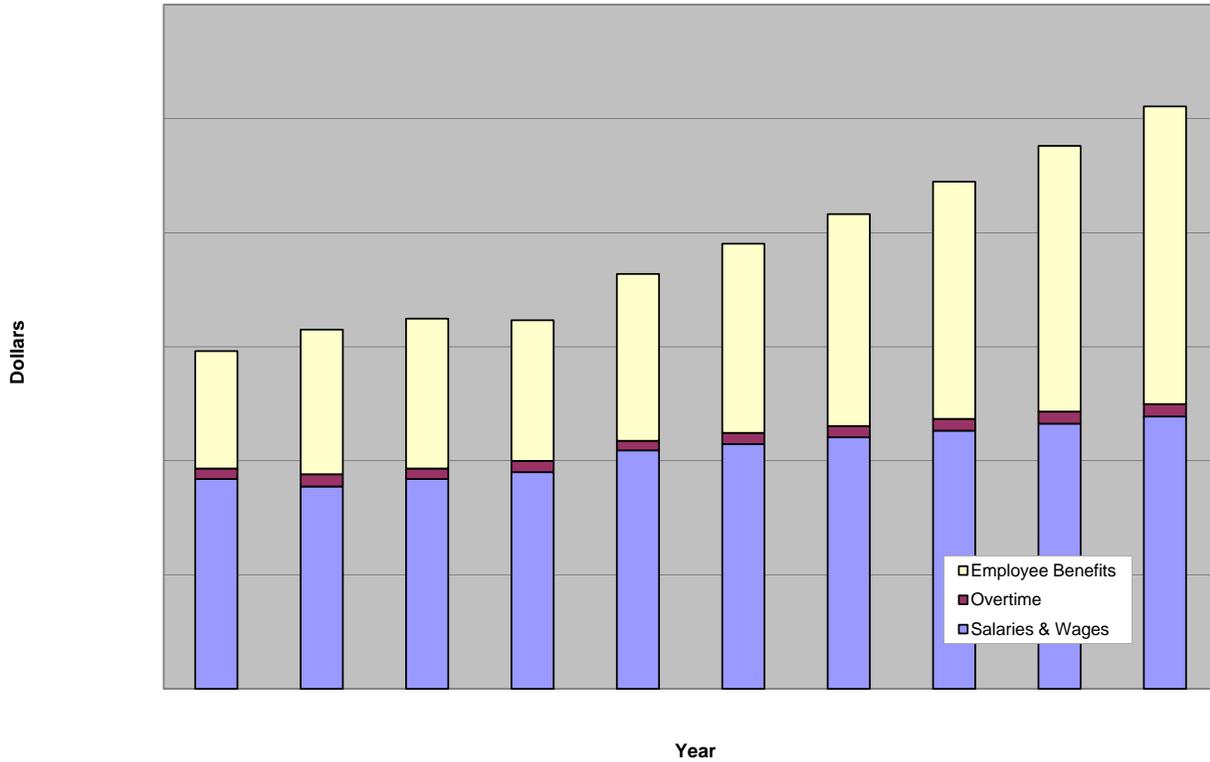
We anticipate other employee-related cost increases in addition to wage and salary increases in the future. The rate last year was an attempt to be a longer term fix for PERS. The problem has been caused by huge estimates in the unfunded liability. According to the state, the under-funded liability is due to poor investment portfolio performance, continued increases in health insurance costs, a change in projected mortality rates, and a growing disparity between the large number of retired employees and the relatively small number of active employees paying into the fund. However, by statute, PERS rate increases cannot exceed 5% per year. Our contribution rate to PERS has increased each year since FY04 when the rate was 7.09% of total payroll. We paid 12.09% in FY05 and that has steadily increased to 22% in FY11. The PERS plan was converted to a cost share plan.

Employee health insurance costs will continue to increase in the future as medical costs continue to rise. Our health insurance premiums have been difficult to predict due to the increasing number and severity of claims each year, continued increases in medical costs and the small number of members in our health insurance pool. Nationally, employers have been struggling with ways to reduce costs without eliminating healthcare benefits for employees, and our health trust is no exception. In January 2003, Alaska Public Entities Insurance Group (APEIG), the pool that provides the City's health plan coverage, amended its trust agreement to create an alternative, second tier insurance plan for employers. Key medical coverage provisions remain the same under the alternative plan, but require larger contributions from employees for the annual deductible, slight increases in co-pay requirements for drugs and inpatient hospital stays, and an 80/20 co-insurance for network providers. The City continues to participate in the original insurance plan for contractual reasons, but at least one of the pool's three employers opted for the new plan to save money by having employees contribute a portion of the costs previously covered by the employers and the pool.

Administration started to track employee turnover rates in 2003 as a way to analyze trends and associated costs. The turnover rate for 2007 was closer to 12%. In 2008 the rate increased to 17%, but decreased to 14% in 2009. In 2010 turnover rates were hovering around 25%-this was mainly due to the large amount of student lifeguards who were leaving for college. For full-time permanent positions, the most common reasons employees leave City jobs are to move away or to accept a new job. However, there are costs associated with employee turnover. It is rarely in the employer's best interest to have a high employee turnover rate, given the costs of recruiting and training, as well as costs associated with reduced production as new employees learn their jobs.

In Alaska and throughout the country, a growing percentage of the workforce is getting older as the Baby Boomer generation reaches retirement age. We have begun to pay closer attention to this trend for several reasons. First, once the Baby Boomers retire, there will simply be fewer workers available than there are today, and competition for workers will increase. Second, we know that recruiting for key positions like Directors can be difficult and expensive and many of our applicants don't meet the minimum requirements for hire. Third, we want to be better prepared to fill professional and skilled positions as experienced older workers and managers leave or retire. Finally, there is a nationwide shortage of younger workers entering the building and construction trades, which creates problems like what we have experienced in hiring for the two journeyman electrical lineman positions, and heavy equipment mechanics. As we look at our workforce with these things in mind, we see that Unalaska is not exempt from the trends. In 2006, 27% of the City's full- and part-time/temporary workforce was 50 years of age or older. In 2010, 35% of the City's full- and part-time/temporary workforce is 50 years of age or older. Thirty-five of our workers, or 23%, are at least 55-years-old with 8 currently eligible for the early retirement option under PERS. We also have 16 current employees who are 60-years-old or older (10.5% of the workforce) with 15 eligible for standard retirement under PERS. Many of these employees work in positions that could be difficult to fill given the nationwide trends and our recruiting experiences of the past few years. Below is the history and projection for personnel costs alone.

**Personnel Costs History & Projection
with (B)udgeted and (P)rojected numbers after FY12**



	FY07 Actual	FY08 Actual	FY09 Actual	FY10 Actual	FY11B Budget	FY12B Budget	FY13P Projection	FY14P Projection	FY15P Projection	FY16P Projection
Salaries & Wages	9,202,329	8,872,638	9,200,339	9,498,903	10,453,766	10,736,018	11,025,890	11,323,589	11,629,326	11,943,318
Overtime	458,995	536,314	458,930	497,659	422,774	486,471	499,606	513,095	526,949	541,176
Employee Benefits	5,145,414	6,342,596	6,569,372	6,164,983	7,312,036	8,294,351	9,289,673	10,404,434	11,652,966	13,051,322
Total	14,806,738	15,751,547	16,228,641	16,161,545	18,188,576	19,516,840	20,815,169	22,241,118	23,809,241	25,535,816

Insurance Costs and Trends

Each year in January, Administration prepares an estimate of the City's Property & Casualty, Marine, and Workers' Compensation insurance costs for the upcoming budget cycle. This process is difficult because we are speculating at the beginning of the calendar year for an insurance market that does not open until April and for which initial soft numbers are not available until late May or early June. We do not get the final, or hard numbers, until mid- to late June. The figures we use to prepare the budget are estimates based on market trends four or five months in advance of the actual market that begins in mid-June.

The estimates for Property, Casualty, Marine, and Workers' Compensation coverages for the City are based on a combination of the City's loss history, salaries and values, and the overall condition of the insurance market within both the state and the nation. The two public entity insurance pools, Alaska Public Entities Insurance (APEI) and the Alaska Municipal League's Joint Insurance Association (AML/JIA), remain the most economical options for the City's property, casualty, marine, and Workers' Compensation coverages.

In January of 2010, the best estimates for the City's FY11 Property, Casualty, Marine, and Workers' Compensation coverages were made using the calendar-year markets. On average, property insurance premiums have been flat in areas not highly exposed to natural catastrophes. However, the City's all risk property and DIC (earthquake and tsunami) premiums will be impacted by anticipated changes in Total Insured Value as the new power house comes on line and the PCR improvements increase the value of the Community Center. The earthquakes in Haiti and Chile are also likely to impact the City's FY11 DIC

premium. Liability coverage is based, to a great degree, on individual loss history and payroll. The City has suffered one serious Workers' Compensation loss in the last fiscal year that will have a negative impact the premium. Based on early numbers, the City's Property, Casualty and marine coverages were estimated at 3% above what the City paid in FY10. The hard numbers, or actual premiums, for FY11 will be presented to the City in mid-June.

□ **The Capital and Major Maintenance Plan**

Title VI of the Unalaska City Code requires the City Manager to submit a five-year capital improvement plan and budget of the proposed projects each year in conjunction with the City's operating budget. Each year, the City Council adopts this plan, now called the Capital and Major Maintenance Plan (CMMP), to help identify needs and set spending priorities for the coming five-year period. The first year of the plan supports the capital budget, and the following four years show proposed costs for capital improvement projects and projected infrastructure and equipment maintenance and replacement needs. Each component of the CMMP is designed to identify and prioritize various needs and expected expenditure levels. With the addition of a five-year financial forecast next year, the CMMP will also provide information on financial trends that may help identify financial problems well before they occur.

□ **The FY11 Capital Budget**

The capital budget differs slightly from the CMMP that is presented for FY11. The changes are due to the capital asset threshold being changed for the General Fund, but we have continued to list copiers and vehicles under \$50,000 on the CMMP for consistency. Those items are not in the capital budget, so the amount in the General Fund on the capital budget is less than the amount in the CMMP.

Maintenance Costs and Trends

□ **Major Maintenance Schedule**

The Major Maintenance Schedule was added to the CMMP in FY03. This was an important addition to the CMMP. The Facilities Maintenance Supervisor has developed a Maintenance Plan to look at major facility assets and projects replacement/repair needs over 20 years. The Plan is updated through his annual inspection of the facilities, and items are scheduled through the CMMP and operating budget to ensure our investment in infrastructure and assets are well maintained.

□ **Future Plans**

We continue to develop department-level plans to help the City anticipate costs and to plan for the future as its infrastructure and systems age.

The Ports Department has completed both a maintenance assessment of the City-owned dock facilities for addition to this year's CMMP and a ten-year port development plan. A Roads Master Plan was developed in 2009, and an implementation strategy for new pavement and other road surfacing improvements will be completed in FY2011.

The Fiscal Sustainability Plan will continue to be developed during FY12. This plan will address all of our funds, which include the General Fund, special revenue funds, and enterprise funds.

School Funding

The Unalaska City School District's FY12 budget request to the City for \$4,024,461 was approved by Council at their April 26, 2011 meeting. The district's request includes the required General Fund appropriation of \$3,054,589 at the maximum rate allowed, and additional funding of \$969,872 for

Community Schools, Preschool, Food Services, and a reimbursement for the ventilation system in the woodship. The approved funding for FY12 is 5.12% higher than FY11's total of \$3,828,382.

Enterprise Funds Synopsis

□ **Enterprise Fund Defined**

According to the Governmental Financial Reporting Model, an enterprise fund may be described as a special type of fund created to report on the activities for which user fees are charged for specific goods and services. Governments must set up enterprise funds if the principal revenue sources meet any of these criteria: debt issued backed only by user fees and charges; a legal requirement to recover the costs of services, including capital costs such as depreciation or debt service; or a local government's policy that all costs are recovered through user fees and charges, including capital costs such as depreciation or debt service.

It is important to note that all funds must break even or balance. If enterprise funds are required to be established as outlined above, it is the intent that the funds would break even through the use of user fees and service charges. However, in practice, local governments often use enterprise funds as a way to account for activities whose costs are only partly funded through user fees and charges. In other words, enterprise funds can be used to show what portions of costs are covered by user fees and to identify the level of subsidies provided. This approach can be useful because it focuses attention on the costs of providing a specific service and highlights the portion of those costs paid by taxpayers.

Considering the above, the City's seven Enterprise Funds fall into two main categories of financial viability: funds that are financially stable, and funds that require subsidies (all of which will be reviewed in the Fiscal Sustainability Plan).

□ **Financially Stable Funds**

The funds that fall into the financially stable category are Water and Electric. Each is relatively healthy in that revenues are expected to increase over FY12 levels with an overall outlook for continued stability and possible future growth.

The Water Enterprise Fund revenues for FY12 are expected to be \$2,691,975 which leaves a \$324,371 surplus. There are some facilities maintenance issues that need to be addressed and detailed in the budget.

We are expecting an increase in operating revenues for the Electric Enterprise Fund in FY12. Revenues are budgeted at \$15,531,785 compared to \$14,434,787 budgeted for FY11. The operation of the new power house has allowed us to increase our industrial sales which accounts for the increase in revenue from the previous year. The new power house is also more efficient compared to the old power house which will decrease the overall fuel cost for electrical generation. Rates in this fund are directly linked to the cost of fuel, so the rates will increase as the cost of fuel increases. The reverse is also true: if the cost of fuel goes down, rates will adjust to the change. Cost controls and operational efficiencies are essential to improve the overall financial performance of this fund. There is a budgeted surplus of \$358,689 for FY12.

□ **Subsidized Funds**

The remaining five enterprise funds, Ports and Harbors, Wastewater, Airport, Solid Waste, and Housing, all require taxpayer subsidies to break even.

Ports and Harbors: This is the third year that the Ports and Harbors Enterprise Fund has expected a loss. Fortunately, FY11's outlook is positive for the fund with FY12's loss less than originally expected.

Ports and Harbors anticipates \$4,751,933 in revenue which is an increase of 47.1% over last year's budget of \$3,229,750. The expenses for the fund are budgeted at \$4,886,749 which is 24.9% higher than last year's expense budget. The increase in revenues and expenses includes the anticipated opening of the new Carl E. Moses Small Boat Harbor in November of 2011. The budgeted loss of \$134,816 is due to debt service payments that will be reimbursed in FY13 for the CEM Boat Harbor bonds.

Wastewater: The Wastewater Enterprise Fund revenues for FY 2012 are projected to be \$1,478,489 which is a decrease from FY 2011 revenues of 1,563,109. Due to the decrease of revenue and added expenditures due to extra funding which has been added to the CMMP this year for EPA enforcement and NPEDS permitting, this Enterprise Fund will have a projected deficit of \$512,769. Council did choose to increase rates in FY2010, FY2011 and FY 2012 which will help decrease future years subsidy from the General Fund. The procurement of \$4 million through the FY2012 State legislative grant program will help towards the design and construction of the EPA mandated, New Waste Water Plant.

Airport: The Airport Fund fees and charges are projected to be \$407,951 in FY12, while costs are projected to be \$807,009. As is the case with the Wastewater Fund, a transfer from the general fund will be used to make up for the shortfall of \$399,058. Staff does not ever anticipate this fund to be self-sustaining.

Solid Waste: Fees and charges in the Solid Waste fund are projected to generate \$1,500,363 which is a decrease from FY2011 revenue of \$1,736,332. Due to the decrease in revenue and an increase in maintenance expenditures, a subsidy of \$939,324 will be needed from the General Fund. This subsidy includes cost for depreciation and post closure costs which is normally paid for by the General Fund. Rates have been increased in FY 2009, FY 2010 and FY 2011, but due to the requirements for closure and post-closure care and due to depreciation, transfers from the General Fund are likely to continue.

Housing: Housing lease income is projected to bring in \$153,000, which covers about 47% of the costs in the Housing Enterprise Fund for FY11. A transfer of \$167,656 from the General Fund is needed to cover the remaining costs. In keeping with Council goals, a recommendation to sell or replace some of the housing units is currently underway.

SUMMARY

Long-term planning and progress reporting are key components of performance accountability in local government. We continue our work on master plans for the City's utilities and selected enterprise funds that will identify and assess these infrastructure assets, prepare us for regulatory changes, develop replacement schedules, and map out a path toward better management and improved financial performance. That same type of planning is critical to the successful long-term operation of the Ports Department. The Ports department has plans to conduct major maintenance projects this year, and construction will continue with the Carl E. Moses boat harbor project. These are major projects for Ports that will address long-term needs of the community.

The City of Unalaska has been fortunate to have the money held in reserve for emergencies and our community has truly benefited from upturns in commercial fisheries development. Elected officials and policymakers reinvested these revenues in the community for the benefit of residents, fishers, visitors, seasonal workers, and many others who regularly pass through our community. The assets that past councils have put into place, however, need to be maintained. Costs continue to rise. State and federal funding sources are in flux. Decisions on changes in state and federal fisheries and wildlife management regulations have the potential to strain our local economy further. In addition, our economy, while diverse in that we process many species of fish, is still a single-source, resource-extraction-based economy. We must make every effort to maintain the infrastructure that we already have in place. To do this, we need to develop ways to invest in the future for the time when funding and fisheries, which are notoriously cyclical, take an inevitable downturn.

We can all be proud of the work we have accomplished for the City of Unalaska this past year. The power house and Carl E. Moses boat harbor are two large projects that have taken countless hours to bring to fruition; both will have huge benefits for the City. I would like to thank everyone involved, both past and present staff and council members, for their efforts in this regard.

On July 1, 2011, the FY12 budget will turn public dollars into the public services that are reflective of the community's goals and that meet the budget goals the City Council set in January.

Finally, my staff and I would like to thank Mayor Marquardt, the City Council, and residents for their advice and work in preparing the City of Unalaska's FY12 Operating and Capital Budgets.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Hladick". The signature is fluid and cursive, with the first name "Chris" being more prominent than the last name "Hladick".

Chris Hladick
City Manager

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION NO. 2011-02

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE COUNCIL'S GOALS FOR THE FY12 BUDGET.

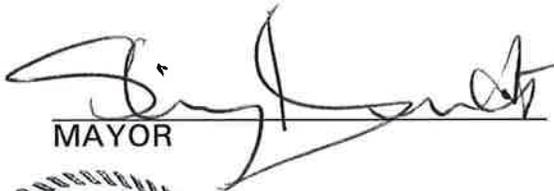
WHEREAS, budget guidelines help to ensure that the budget is prepared in a manner consistent with City Council desires; and

WHEREAS, the City Council has discussed and selected the attached set of budget goals for FY12; and

WHEREAS, management will utilize the adopted goals as guidelines when developing the FY12 budget.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council adopts the attached goals as a guideline for developing the FY12 budget.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE CITY COUNCIL OF THE CITY UNALASKA THIS 25th DAY OF JANUARY 2011.


MAYOR

ATTEST:


CITY CLERK



City Council Goals for the FY12 Budget Year

Personnel Goals

The number of employee full-time equivalents (FTEs) will not increase with the possible exception of 1 FTE in the Information Systems Department. If revenue declines, consideration of a reduction in work force will be given. (The number of employee positions approved by Council in the FY11 budget is 147 full-time and 29 part-time positions, an FTE total of 154.63).

General Fund Surplus Deficit

The General Fund operations will be budgeted without a deficit. The Council may appropriate additional funds from surplus to cover costs of capital projects.

Enterprise Self Funding

Expenses will be equal to or less than revenues, in operations, in the following enterprise funds: Electric, Water, Wastewater, and Ports.

Operating Expenses

The City Manager's proposed FY12 budget shall not increase more than 3% in non-personnel expenditures

The total amount available to fund the Community Support Program grants will continue to follow the formula of 3.4642 percent of the five-year average revenue for the General Fund and Bed Tax Fund for the most recent complete years for a total of \$792,276. (Revenues do not include Other Financing Sources. The most complete years are FY05 through FY10.)

City management shall continue to examine ways to reduce expenditures without significantly impacting the level and quality of services to the public.

City management shall continue to examine ways to reduce inventory without significantly impacting the level and quality of services to the public.

Capital

New capital assets or maintenance of capital assets will be limited to projects already in the CMMP, projects that are mandated or new projects that address life safety issues.

The replacement and maintenance plans for all existing capital assets will be reviewed annually.

Vehicle and heavy equipment fleet will be reduced where appropriate without significantly impacting services provided to the public.

Revenues

Enterprise Fund rate studies will be completed every three years and presented to Council.

Yearly revenue projections will be conducted out five years, utilizing the model prepared by Northern Economics.

The mil rate will be reviewed annually to establish appropriate mil rate to maintain infrastructure and operations.

Debt Service

The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, the capital asset is eligible for a debt reimbursement program, is mandated by State or Federal government, or is needed to address life safety issues.

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2011-05

AN ORDINANCE ADOPTING THE FISCAL YEAR 2012 BUDGET.

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF UNALASKA:

Section 1. Classification: This is a non-code ordinance.

Section 2. Effective date : This ordinance becomes effective July 1, 2011.

Section 3. Content: The following sums of money as may be needed or deemed necessary to defray expenses and liabilities of the City of Unalaska are hereby appropriated for municipal purposes and objects of the City of Unalaska hereinafter specified for the fiscal year 2012, July 1, 2011 to June 30, 2012 for the operating section, and for the duration of the project for the capital section. Adoption of this ordinance recognizes that funds are appropriated at the department level or capital project level and as outlined below. The presentation shown is the authorized legal level of control. Composition of these figures is explained in the full detail budget document.

I. OPERATING BUDGET

A. General Fund (010)

Revenues

Taxes	51.29%	\$ 15,420,000
Intergovernmental	41.04%	12,337,627
Charges for Services	0.98%	296,000
Investment Income	5.99%	1,800,000
Other Revenues	0.27%	82,200
Other Financing Sources	0.43%	130,000
Appropriated Fund Balance	0.00%	-
Total General Fund Revenues		\$ 30,065,827

General Fund continued

Expenditures

General Government		
Mayor & Council	1.57%	\$ 461,459
City Administration	5.28%	1,551,803
City Clerks	1.69%	495,592
Finance	5.29%	1,556,760
Planning	1.49%	438,643
Total General Government	15.32%	4,504,257
Public Safety	16.55%	4,867,002
Public Works	18.12%	5,327,521
Parks, Culture & Recreation	8.61%	2,530,752
Grants to Non-Profits	2.66%	782,123
Education Support	13.69%	4,024,461
Debt Service	3.91%	1,150,608
Transfers to Other Funds		
Transfers to Govt Capital Projects	2.59%	762,400
Transfers to Enterprise Operations	7.22%	2,122,014
Transfers to Enterprise Capital	11.34%	3,333,150
Total Transfers	21.15%	6,217,564
Total General Fund Expenditures and Transfers		\$ 29,404,288

B. Special Revenue Funds

	Revenues	Appropriated Fund Balance	Expenditures
1% Sales Tax Fund	\$ 3,050,000	\$ 3,268,000	\$ 6,318,000
Bed Tax Fund	164,000	-	149,680
Total Special Revenue Funds	\$ 3,214,000	\$ 3,268,000	\$ 6,467,680

C. Enterprise Funds

	Revenues	GF Subsidies & App. Fund Bal*	Expenses
Electric Fund	\$ 15,531,785		\$ 15,173,096
Water Fund	2,691,975		2,367,604
Wastewater Fund	1,478,489	512,769	1,991,258
Solid Waste Fund	1,500,363	939,324	2,439,687
Ports & Harbors Fund *	4,751,933	134,816	4,886,749
Airport Fund	407,951	399,058	807,009
Housing Fund	130,983	270,863	401,846
Total Enterprise Funds	\$ 26,493,479	\$ 2,256,830	\$ 28,067,249

* Using Appropriated Fund Balance

II. CAPITAL BUDGET

**City of Unalaska
Capital and Major Maintenance Plan
FY 2012**

Project	FY12 Request	FY12 Financing Sources for Capital Cost		
		City		
		General Fund	1% Sales Tax	Enterprise
Sediment Separators	325,000	325,000	-	-
Ballyhoo Road Drainage and Electrical (Construction)	1,300,000	-	1,300,000	-
GIS - Phase III	87,400	87,400	-	-
Citywide Multiple Location Drainage Projects	350,000	350,000	-	-
Pavement Resurfacing - (Existing Pavement Design)	630,000	-	630,000	-
Delta Way Drainage Project	1,646,000	-	1,646,000	-
Ilulaq Lake Drainage Project	992,000	-	992,000	-
Governmental Grand Total	5,330,400	762,400	4,568,000	-

Project	FY12 Request	FY12 Financing Sources for Capital Cost		
		City		
		General Fund	1% Sales Tax	Enterprise
Ballyhoo Road Drainage and Electric (Construction)	550,000	-	550,000	-
Transformer Replacement - Electric Distribution Maint.	63,000	63,000	-	-
GIS - Phase III	43,700	-	-	43,700
Compliance Mgmt Software	43,000	-	-	43,000
Westward Seafood Utility Tie-in	187,500	187,500	-	-
Electric Grand Total	887,200	250,500	550,000	86,700

Icy Lake Power	90,400	-	-	90,400
Water Supply Development -- Phase I	260,000	-	-	260,000
CT Tank Ladder Replacement	30,000	-	-	30,000
Water Treatment Facility/Road Improvements	660,710	660,710	-	-
GIS - Phase III	43,700	-	-	43,700
Water Grand Total	1,084,810	660,710	-	424,100

Sewage Pump Station #3 Force Main Upgrade	31,000	-	-	31,000
GIS - Phase III	43,700	-	-	43,700
Sewer Lift Station Panel Rplcmnt & Upgrd Proj (5&8)	209,530	-	-	209,530
Wastewater Grand Total	284,230	-	-	284,230

Temporary Cover - Cells 1-3 & Old Landfil	500,000	500,000	-	-
Bailer Boiler Replacement	36,000	-	-	36,000
Bailer Rehabilitation	100,000	100,000	-	-
Solid Waste Grand Total	636,000	600,000	-	36,000

Dredge Entrance Channel - (COE Reconnaissance)	100,000	100,000	-	-
Position 4-7 Fender System Repair	50,000	-	-	50,000
UMC Backreach Grading/Drainage/Paving - (Design)	150,000	-	-	150,000
Ports & Harbors Grand Total	300,000	100,000	-	200,000

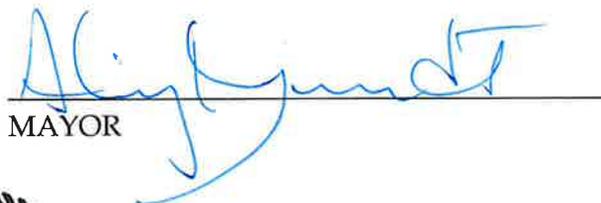
Airport Masterplan (ADOT)	-	-	-	-
Airport Grand Total	-	-	-	-

Window Replacement - Lear Rd Duplexes	75,000	-	-	75,000
Housing Grand Total	75,000	-	-	75,000

Governmental Fund Total	5,330,400	762,400	4,568,000	-
Enterprise Funds Total	3,267,240	1,611,210	550,000	1,106,030
City Grand Totals	8,597,640	2,373,610	5,118,000	1,106,030

Section 4. City of Unalaska staff is hereby authorized and directed to effect the necessary line item changes within the limits established above by fund, department, and project to properly monitor, account, and report on the expenditure of these funds.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 21st DAY OF MAY 2011.


MAYOR

ATTEST:


CITY CLERK



PRINCIPAL EXECUTIVE OFFICERS

July 1, 2011

Unalaska City Council

Mayor	Shirley Marquardt
Council Member	Katherine McGlashan
Council Member	Zac Schasteen
Council Member	Dave Gregory
Council Member	Roger Rowland
Council Member	Dennis Robinson
Council Member	Dick Peck

City Management

City Manager	Chris Hladick
Assistant City Manager	John Fulton
City Clerk	Elizabeth Masoni
Finance Director	Tonya Miller
Parks, Culture, & Recreation Director	Jeff Hawley
Planning Director	VACANT
Ports & Harbors Director	Alvin Osterback
Public Safety Director	Jamie Sunderland
Public Works Director	Nancy Peterson
Public Utilities Director	Dan Winters

Special Services

Attorney	Hicks, Boyd, Chandler & Falconer
Auditors	KPMG

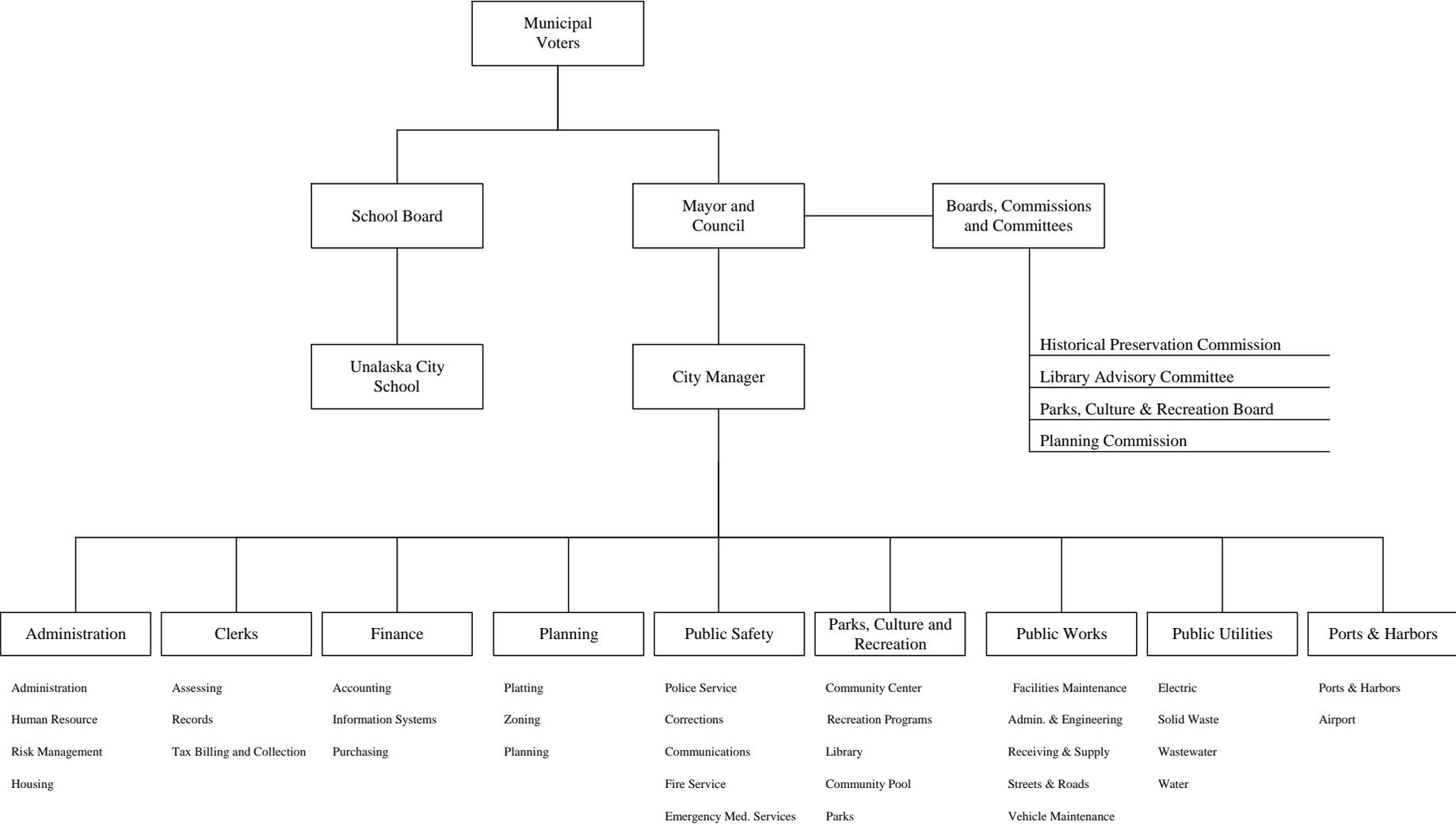
School Board

President	Tammy Pound
Clerk/Treasurer	Sonia Handforth-Kome
Member	Tonya Miller
Member	Melanie Magnusen
Member	Dan Masoni

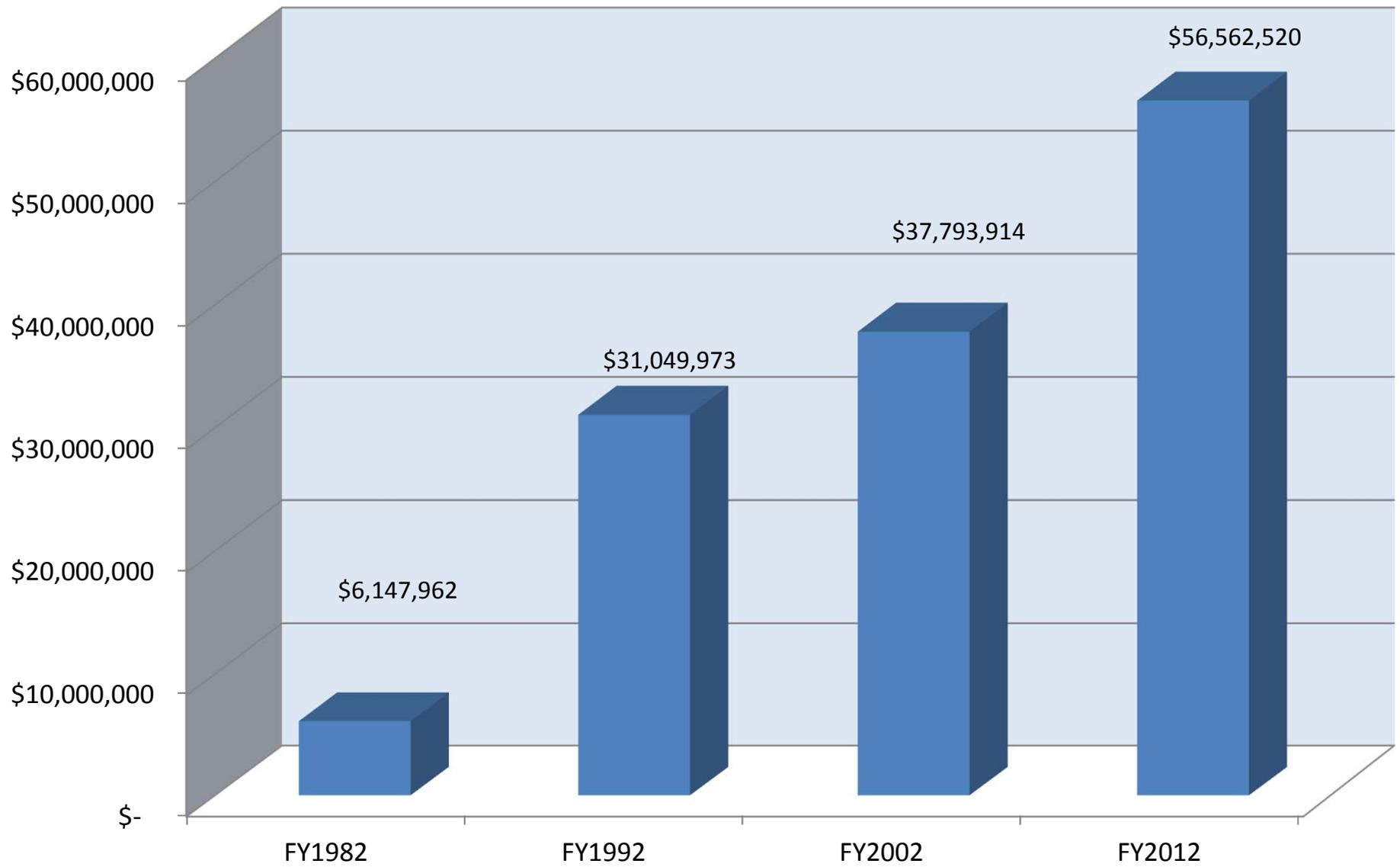
School Officials

Superintendent	John Conwell
Secondary Principal	Glenn Cole
Elementary Principal	Lorrie Scoles
Business Manager	Holly Holman

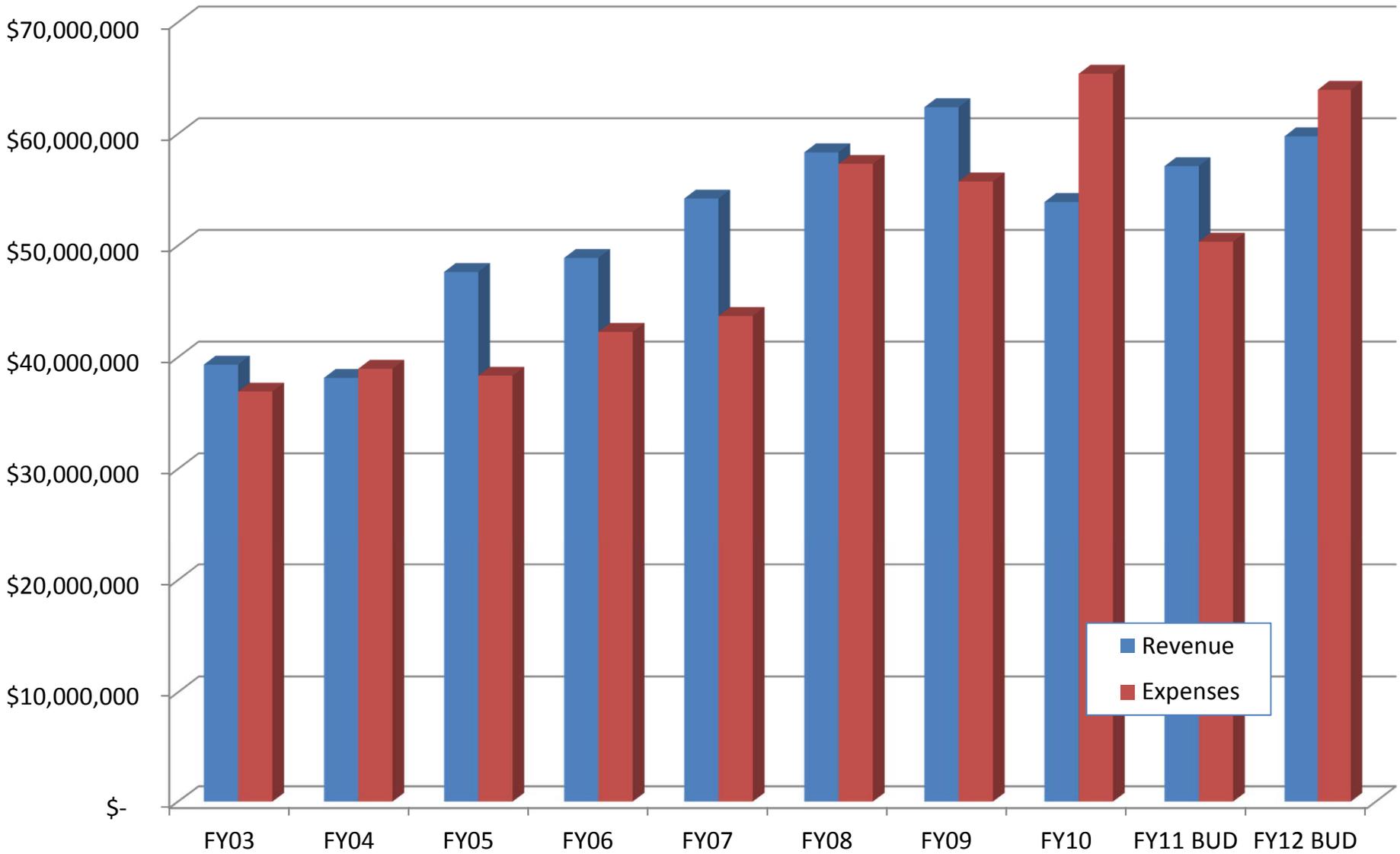
City of Unalaska Organizational Chart



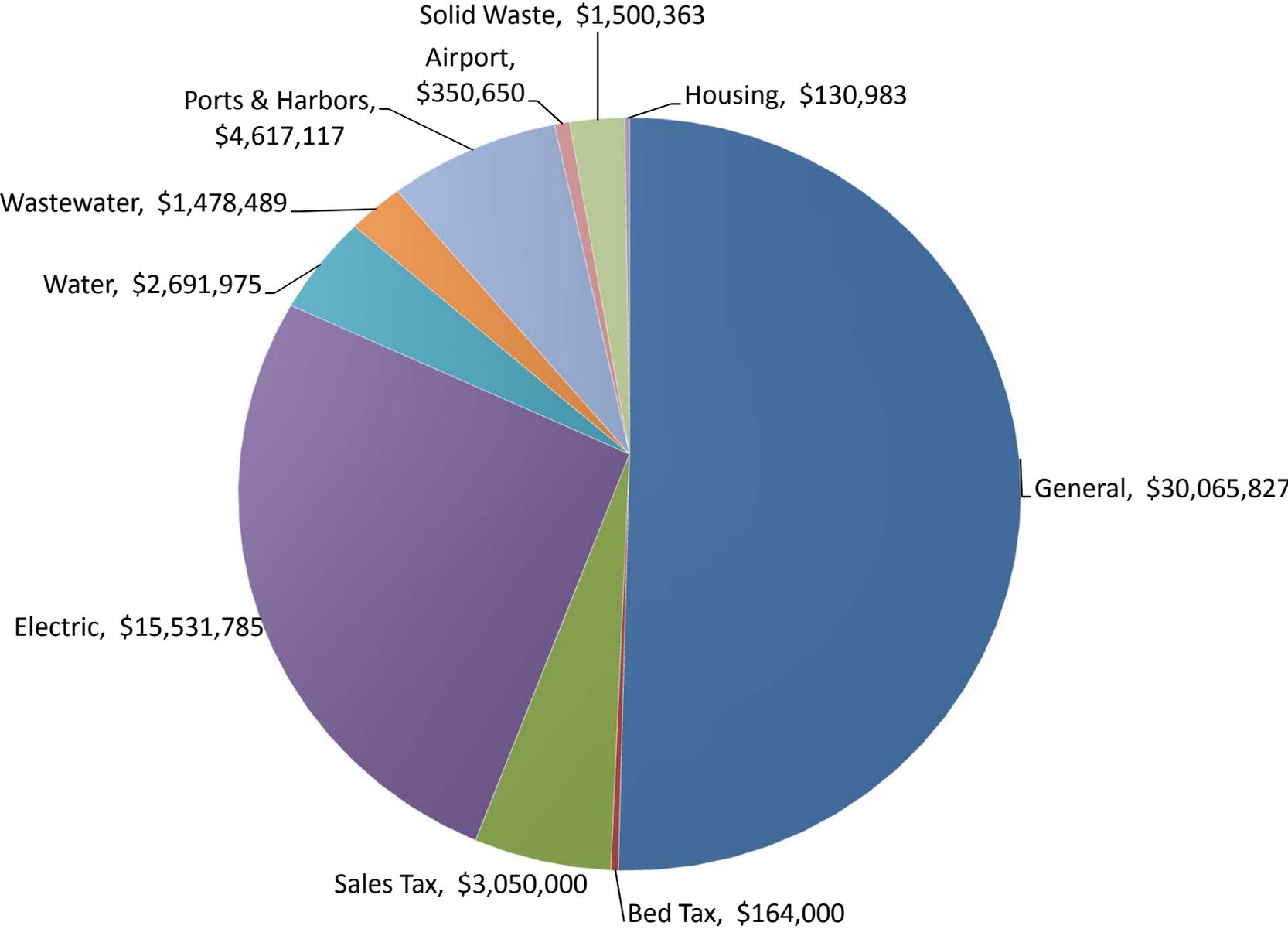
City of Unalaska Revenue - 1982 to 2012



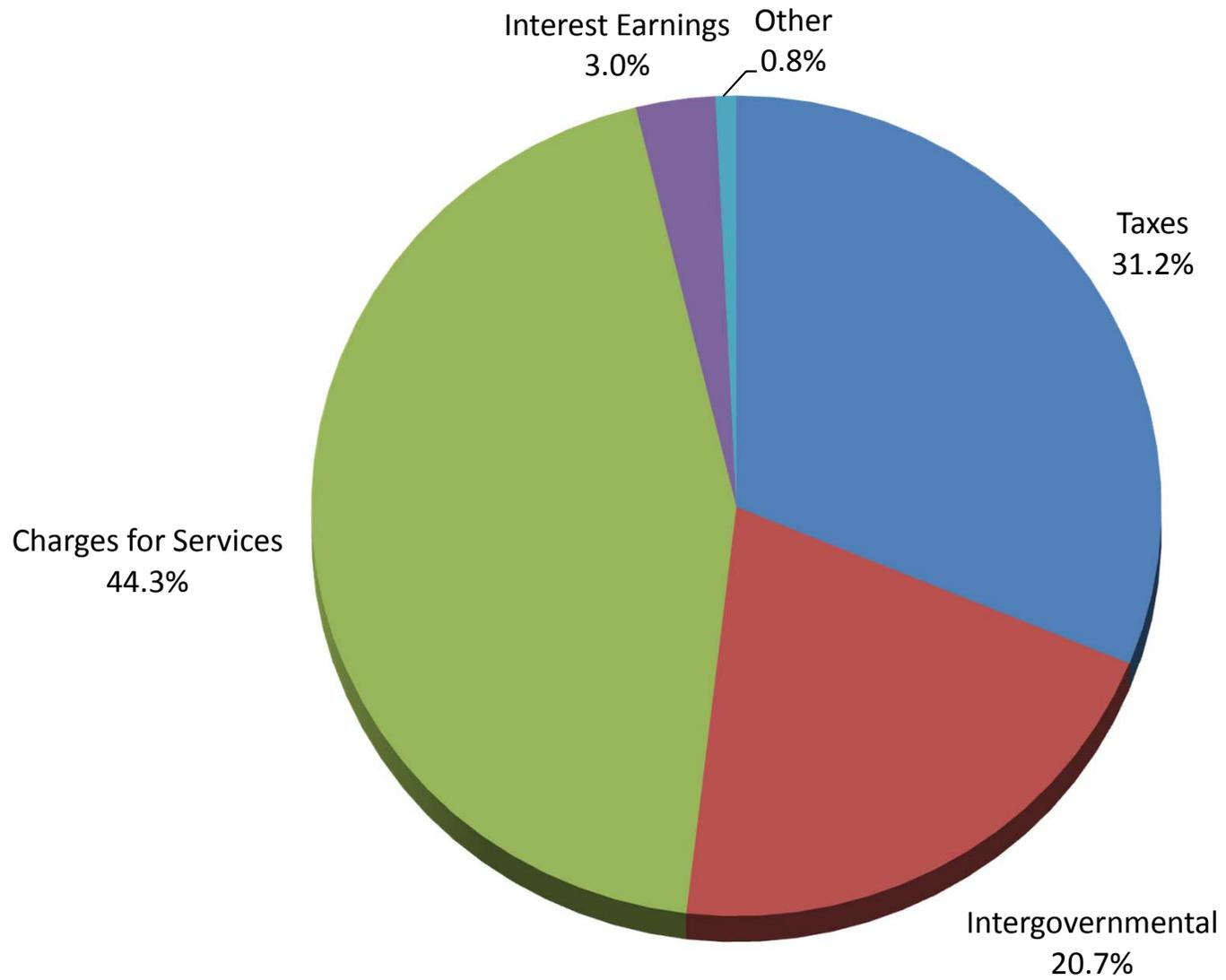
10 Years of Revenues & Expenditures (with Transfers) All Funds



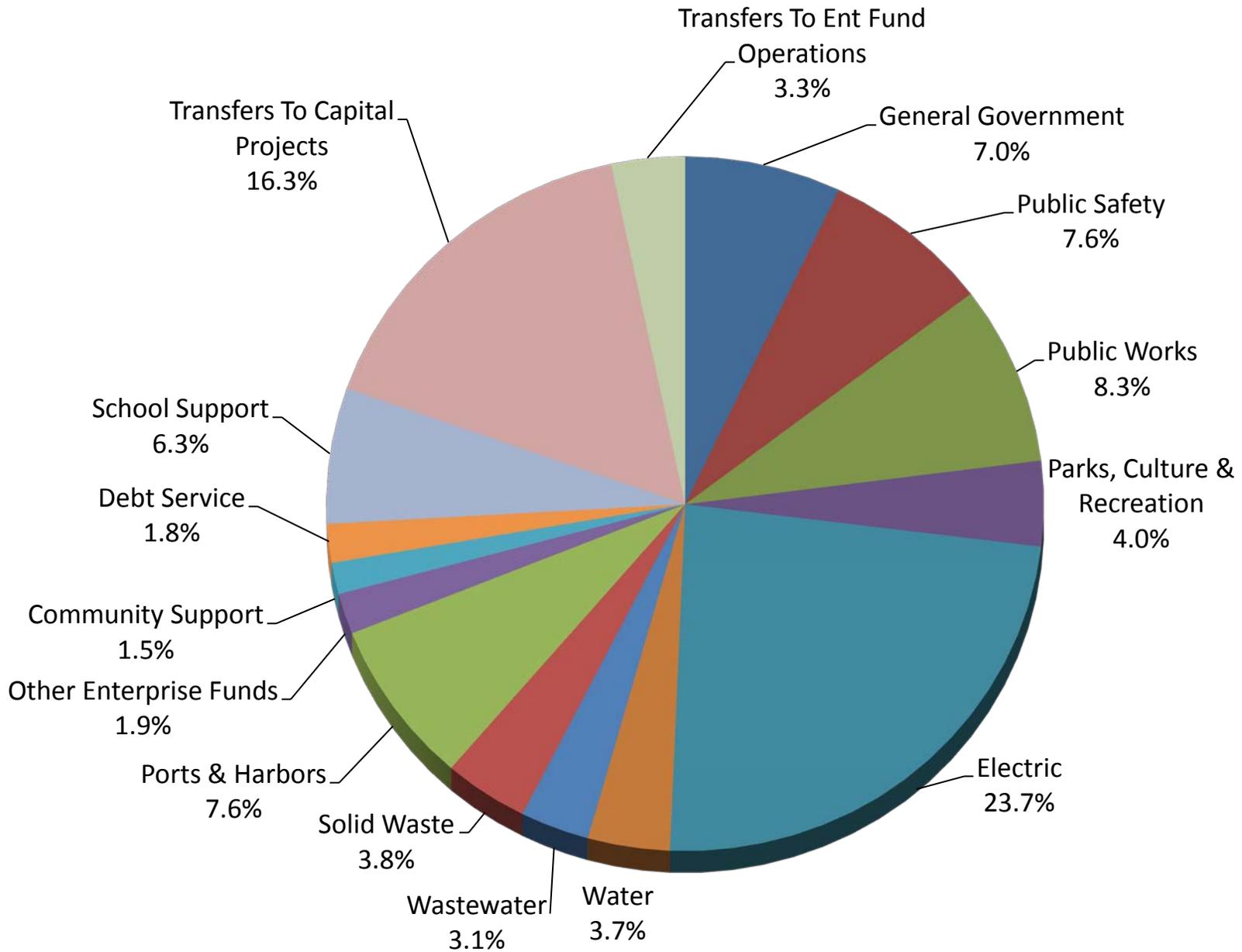
FY12 Revenues by Fund



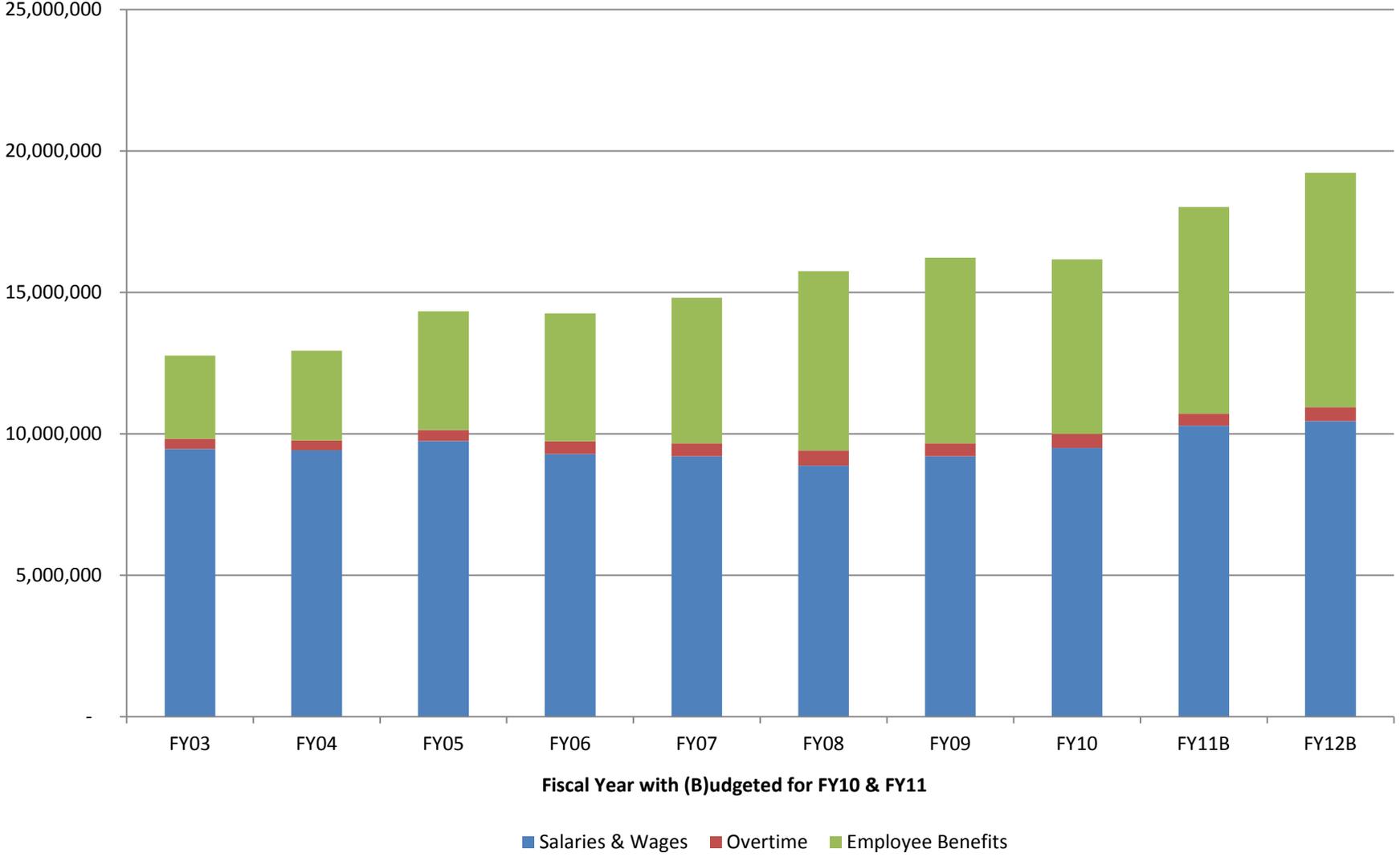
Where the Money Comes From Revenues FY12



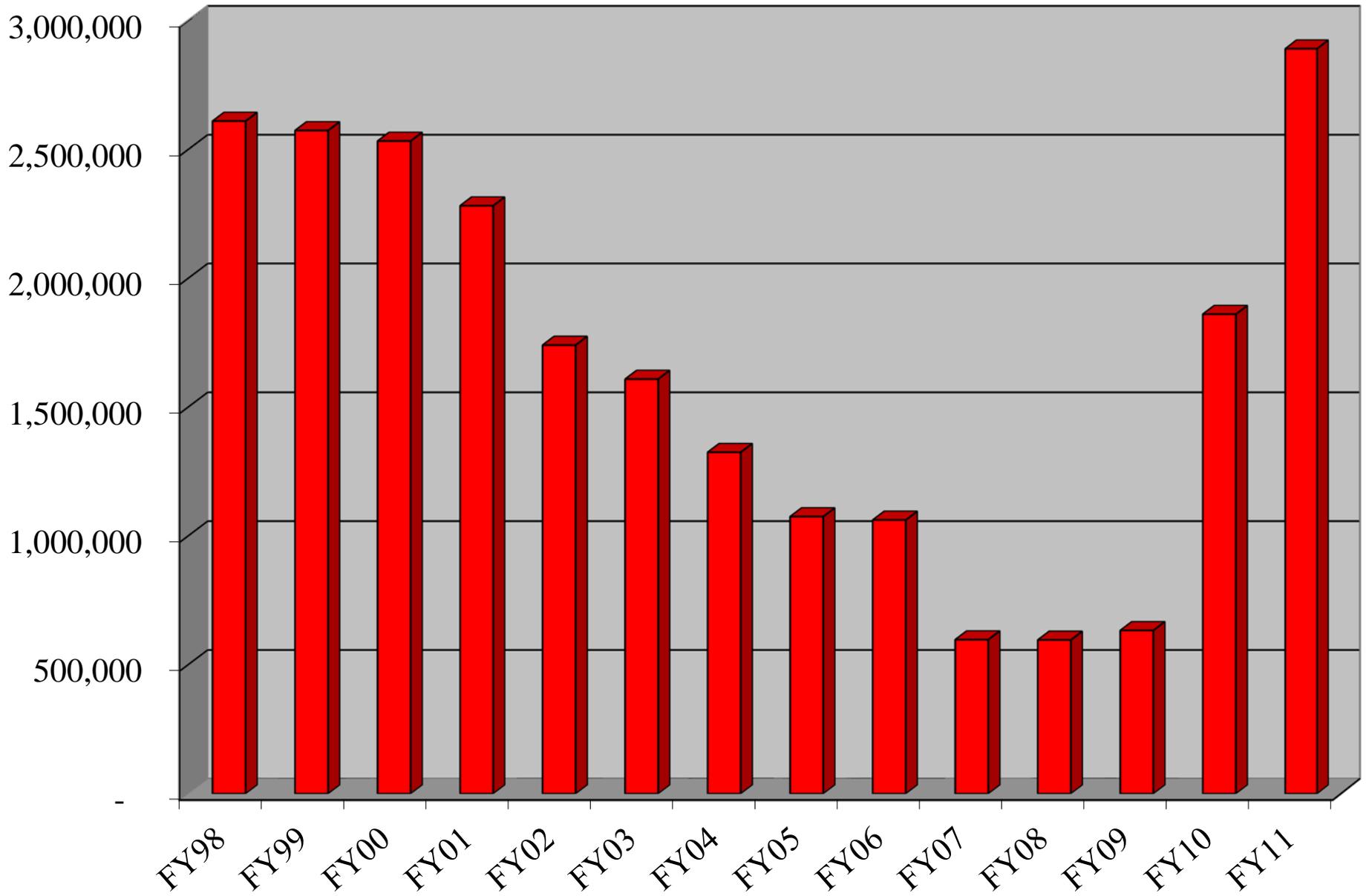
Where the Money Goes (All Funds) Expenditure & Transfers FY12



10 Years of Personnel Costs



Annual Debt Service



CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION NO. 2010-72

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING DATES FOR THE FISCAL YEAR 2012 REAL PROPERTY TAX AND BUSINESS PERSONAL PROPERTY TAX COLLECTION EFFORT.

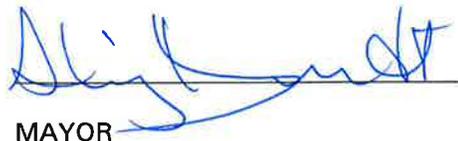
WHEREAS, UCO 6.36.020 states that taxes become due and are delinquent on dates set yearly by resolution.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council sets the following dates for the accomplishment of the FY12 real property tax and business personal property tax collection effort:

December 17, 2010	Mailing of Business Personal Property Declaration Forms.
March 1, 2011	Deadline for return of Business Personal Property Declaration Forms
March 31, 2011	Mailing of Real Property and Business Personal Property Regular, Supplemental and Involuntary Assessment Forms.
May 6, 2011	Deadline for filing appeal to the Board of Equalization.
May 10, 2011	Board of Equalization meets commencing at 7:00 p.m.
June 30, 2011	Final mailing date for Real and Business Personal Property statements.
August 22, 2011	First payment due date for regular Real and Business Personal Property tax rolls. Final payment due date for Supplemental and Involuntary Business Personal Property tax rolls.
August 23, 2011	Unpaid taxes become delinquent and subject to penalty and interest.
October 21, 2011	Final payment due date for regular Real and Business Personal Property tax rolls.
October 22, 2011	Unpaid taxes become delinquent and subject to penalty and interest.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 28th DAY OF December 2010.




MAYOR

ATTEST:


CITY CLERK

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION NO. 2011-23

A RESOLUTION OF THE UNALASKA CITY COUNCIL CERTIFYING THE 2011 REAL AND PERSONAL PROPERTY TAX ROLLS

WHEREAS, the City Council of the City of Unalaska, Alaska has convened as the Board of Equalization on May 10, 2011, and has heard all appeals for the 2011 property tax assessments roll; and

WHEREAS, Unalaska City Code of Ordinances Section 6.32.110 provides that "the Board of Equalization shall certify its actions to the assessor within seven days";

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Unalaska, Alaska hereby accepts and certifies the property tax assessment roll for 2011 as follows:

REAL PROPERTY ASSESSED VALUE

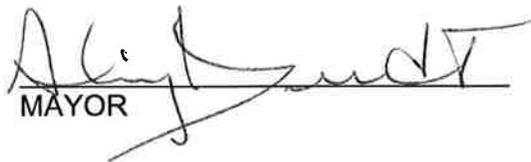
TOTAL TAXABLE \$321,287,197

BUSINESS PERSONAL PROPERTY

TOTAL PERSONAL PROPERTY ROLL \$132,438,781

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 10th DAY OF MAY 2011.




MAYOR

ATTEST:



CITY CLERK

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION NO. 2011-25

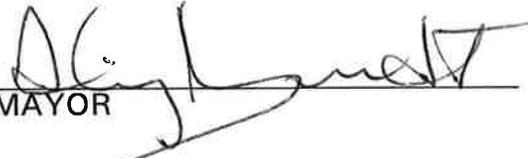
A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE RATE OF LEVY OF ASSESSED PROPERTY WITHIN THE CITY OF UNALASKA, ALASKA FOR FY12

WHEREAS, Unalaska City Code Section 6.28.010(B) states, "The Council shall annually by resolution establish the rate of levy on assessed property within the City"; and

WHEREAS, Unalaska City Council has reviewed options and information regarding the mil rate for Unalaska;

NOW THEREFORE BE IT RESOLVED BY THE UNALASKA CITY COUNCIL THAT the rate of levy on assessed property within the City of Unalaska, Alaska for Fiscal Year 2012 shall be set at 10.5 mils.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 10th DAY OF MAY 2011.


MAYOR

ATTEST:


CITY CLERK



City of Unalaska
FY2012 General Fund Budget Summary
Adopted May 21, 2011

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
REVENUES						
Raw Seafood Tax	4,689,810	4,619,222	3,594,173	4,400,000	4,500,000	2.27%
AK Fisheries Business	3,909,016	3,877,701	4,547,084	4,175,000	3,900,000	(6.59%)
AK Fisheries Resource Landing	4,362,451	5,200,897	4,676,603	4,075,000	5,500,000	34.97%
Property Taxes	4,279,653	4,259,949	4,249,337	4,770,000	4,770,000	0.00%
Sales Tax	7,348,387	6,913,131	5,808,605	6,000,000	6,100,000	1.67%
Investment Earnings	5,266,548	5,614,363	2,648,105	3,000,000	1,800,000	(40.00%)
Other Revenues	3,044,811	8,397,406	5,390,510	6,670,598	3,495,827	(47.59%)
Total Revenues	32,900,676	38,882,670	30,914,418	33,090,598	30,065,827	(9.14%)
EXPENDITURES						
Mayor & Council	421,496	587,206	751,213	451,840	461,459	2.13%
City Administration	1,334,777	1,377,698	1,460,407	2,078,099	1,551,803	(25.33%)
City Clerk	458,038	451,241	335,594	462,393	495,592	7.18%
Finance	1,130,793	1,293,558	1,242,720	1,280,459	1,556,760	21.58%
Planning	203,536	126,891	223,185	461,769	438,643	(5.01%)
Public Safety	3,806,767	4,227,891	4,307,627	4,645,050	4,867,002	4.78%
Public Works	4,743,217	5,015,862	5,202,844	5,662,058	5,327,521	(5.91%)
Parks, Culture & Recreation	2,052,736	2,101,374	2,138,623	2,492,574	2,530,752	1.53%
Other Expenses	4,731,258	5,054,832	5,525,888	5,790,555	5,957,192	2.88%
Total Operating Expenditures	18,882,619	20,236,553	21,188,100	23,324,797	23,186,724	(0.59%)
Transfers To Special Revenue	0	24,000	0	0	0	0.00%
Transfers To Capital Projects	3,752,760	6,758,777	5,097,971	948,362	762,400	(19.61%)
Transfers To Enterprise Funds	2,135,250	818,134	0	783,731	2,122,014	170.76%
Transfers To Enterprise Capital	8,984,302	6,674,550	17,781,269	1,825,000	3,333,150	82.64%
	14,872,312	14,275,461	22,879,240	3,557,093	6,217,564	74.79%
General Fund Net	(854,255)	4,370,655	(13,152,922)	6,208,708	661,539	

	Personnel Expenses	Operating Expenses	Capital Expenses	Other Expenses	Budget Approved	% of Fund
EXPENDITURES						
Mayor & Council	58,009	403,450	0	0	461,459	1.99%
City Administration	851,303	700,500	0	0	1,551,803	6.69%
City Clerk	380,232	115,360	0	0	495,592	2.14%
Finance	1,059,220	526,464	140,480	(169,404)	1,556,760	6.71%
Planning	348,043	90,600	0	0	438,643	1.89%
Public Safety	4,182,821	638,847	45,334	0	4,867,002	20.99%
Public Works	3,379,249	1,940,572	7,700	0	5,327,521	22.98%
Parks, Culture & Recreation	1,791,278	739,474	0	0	2,530,752	10.91%
Other Expenses	0	0	0	5,957,192	5,957,192	25.69%
Total Operating Expenditures	12,050,155	5,155,267	193,514	5,787,788	23,186,724	

City of Unalaska
FY2012 General Fund Budget Detail
Revenues
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Taxes							
01010040 - 41110	Real Property Tax	2,898,809	2,892,375	2,967,262	3,400,000	3,400,000	0.00%
01010040 - 41120	Personal Property Tax	1,380,844	1,367,574	1,282,076	1,370,000	1,370,000	0.00%
01010040 - 41310	City Sales Tax	7,348,387	6,913,131	5,808,605	6,000,000	6,100,000	1.67%
01010040 - 41410	Raw Seafood Tax	4,689,810	4,619,222	3,594,173	4,400,000	4,500,000	2.27%
01010040 - 41911	Real Property Tax P&I	9,360	7,726	9,913	10,000	10,000	0.00%
01010040 - 41912	Personal Property Tax P&I	4,990	9,102	23,735	5,000	10,000	100.00%
01010040 - 41930	Gen Sales and Use Tax P&I	13,762	62,517	20,127	20,000	25,000	25.00%
01010040 - 41941	Raw Seafood Tax Penalty / Int	903	14,587	2,450	3,000	5,000	66.67%
Total Taxes		16,346,865	15,886,235	13,708,340	15,208,000	15,420,000	1.39%
Intergovernmental							
01012041 - 42101	Fed FCC Universal Srv Grant O	0	0	10,293	0	0	0.00%
01011041 - 42149	Misc Fed Operating Grant	0	0	27,097	9,388	0	(100.00%)
01011041 - 42151	DMV Commissions	48,650	56,194	47,812	50,000	50,000	0.00%
01013541 - 42152	Debt Reimbursements Grants	443,071	441,010	803,525	837,556	850,000	1.49%
01011041 - 42155	Corrections Contract	481,355	481,355	481,355	481,355	481,355	0.00%
01011041 - 42156	Byrne Drug Grant	9,287	16,480	24,992	0	0	0.00%
01011041 - 42157	Local Emergency Planning	13,350	15,135	15,135	13,479	0	(100.00%)
01011041 - 42158	Emergency Management	0	0	0	3,000	0	(100.00%)
01011041 - 42161	AK Homeland Sec. Grnt	55,000	0	14,294	0	0	0.00%
01012041 - 42170	AK Public Library Assistance	6,350	6,350	6,350	0	7,000	0.00%
01012041 - 42171	IMLS Library Grant	0	0	0	0	7,000	0.00%
01011041 - 42198	Other Grants-DPS	0	10,274	222,466	2,850	0	(100.00%)
01012041 - 42199	Misc State Operating Grant PCR	14,587	18,623	44,588	64,504	0	(100.00%)
01010141 - 42249	Misc Fed Capital Grants	0	0	62,971	0	0	0.00%
01011041 - 42261	AK Homeland Sec. Grant Capt	20,000	0	0	0	0	0.00%
01012041 - 42299	Misc State Capital Grant PCR	142,573	0	0	35,000	0	(100.00%)
01010041 - 42350	State Shared Revenue	260,095	285,546	277,152	300,000	300,000	0.00%
01010041 - 42351	Fisheries Business Tax	3,909,016	3,877,701	4,547,084	4,175,000	3,900,000	(6.59%)
01010041 - 42352	Fisheries Resource Land Tax	4,362,451	5,200,897	4,676,603	4,075,000	5,500,000	34.97%
01010041 - 42353	Motor Vehicle License Tax	43,593	41,275	44,825	40,000	40,000	0.00%
01010041 - 42354	Alcoholic Beverage Tax	13,550	3,100	12,950	10,000	10,000	0.00%
01010041 - 42359	Other State Revenue	0	748,479	336,030	359,536	552,272	53.61%
01010041 - 42390	State PILT	410,151	641,896	624,506	640,000	640,000	0.00%
01010041 - 42400	Enterprise PILT	462,297	462,297	462,297	198,605	0	(100.00%)
Total Intergovernmental		10,695,375	12,306,612	12,742,326	11,295,273	12,337,627	9.23%
Charges for Services							
01010142 - 43130	Zoning and Subdivision Fees	2,543	1,300	2,450	1,300	1,500	15.38%
01010142 - 43190	Other and Late Fees	7,344	53,121	62,433	18,834	40,000	112.38%
01011042 - 43210	Prisoner Fees	3,208	2,600	300	5,000	1,000	(80.00%)
01011042 - 43211	Impound Yard Storage Fees	1,210	475	0	1,000	0	(100.00%)
01011042 - 43212	Police Civil Service	1,550	250	800	1,000	1,000	0.00%
01011042 - 43213	Drug Forfeit Funds	3,339	0	8,531	0	0	0.00%
01011042 - 43250	Ambulance Service Fees	67,050	51,000	18,900	55,000	34,500	(37.27%)
01011042 - 43251	EMT Class Fees	0	0	0	1,000	1,000	0.00%
01011042 - 43260	Animal Control / Shelter Fees	729	755	345	1,000	1,000	0.00%
01012042 - 43710	Facility Passes	101,822	106,435	105,567	115,000	115,000	0.00%
01012042 - 43720	Program Fees	59,010	73,582	67,827	75,000	75,000	0.00%
01012042 - 43730	Concessions	0	0	0	3,000	3,000	0.00%
01012042 - 43740	Facility Rental Fees	6,962	5,847	9,603	5,000	5,000	0.00%
01012042 - 43750	Equipment Rental Fees	837	651	496	500	500	0.00%
01012042 - 43760	Other PCR Fees	8,273	5,677	4,584	1,500	3,500	133.33%
01012042 - 43770	Library Fees	11,403	9,974	11,850	8,500	10,000	17.65%
01012042 - 43771	Passport Fees (libry)	5,370	5,275	3,900	3,500	4,000	14.29%
01012042 - 43772	Library Postage Fee	0	35	72	0	0	0.00%
Total Charges for Services		280,650	316,977	297,658	296,134	296,000	(0.05%)

City of Unalaska
FY2012 General Fund Budget Detail
Revenues
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Investment Income							
01010043 - 47110	Interest Revenue	4,274,121	4,522,725	3,505,767	3,000,000	1,800,000	(40.00%)
01010043 - 47115	Interest Income-bonds	0	3,942	2,343	0	0	0.00%
01010043 - 47120	Incr (Decr) FMV Investments	992,428	1,091,638	(857,661)	0	0	0.00%
Total Investment Income		5,266,548	5,618,305	2,650,449	3,000,000	1,800,000	(40.00%)
Other							
01010047 - 45110	Business Licenses and Permits	10,475	10,800	11,825	10,800	11,200	3.70%
01010047 - 45210	Building Permits	8,075	3,500	5,125	3,500	4,500	28.57%
01010047 - 45220	Taxi Permits	2,610	2,505	2,440	2,500	2,600	4.00%
01010047 - 45230	Animal Licenses	1,340	1,595	895	2,600	1,500	(42.31%)
01010047 - 46110	Court	0	0	0	1,500	0	(100.00%)
01010047 - 46210	Forfeits	1,165	1,166	1,575	1,300	1,400	7.69%
01010047 - 47210	Tideland Rent	51,124	50,124	163,049	50,000	50,000	0.00%
01010047 - 47220	Land Rent	10,154	9,751	11,106	10,000	11,000	10.00%
01012047 - 47400	Contrl & Donate / Prv Sources	0	0	5,500	15,000	0	(100.00%)
Total Other		84,942	79,441	201,515	97,200	82,200	(15.43%)
Other Financing Sources							
01019848 - 49110	Transfers From Spec Rev Fnd	0	0	1,200,000	1,200,000	0	(100.00%)
01019848 - 49120	Transfers From Gov Capt Projec	0	27,575	7,871	102,000	0	(100.00%)
01019848 - 49130	Transfers From Enterprise Oper	0	0	0	1,776,991	0	(100.00%)
01019848 - 49140	Transfers From Entrp Capt Proj	0	0	0	15,000	0	(100.00%)
01010048 - 49190	Other Fin Source-GO Bond Procd	0	4,470,000	0	0	0	0.00%
01010048 - 49193	Other Fin Source-Prem on bonds	0	65,918	0	0	0	0.00%
01010048 - 49210	Sale of Fixed Assets	226,296	111,607	102,177	100,000	100,000	0.00%
01010048 - 49410	Other	0	0	4,083	0	30,000	0.00%
Total Other Financing Sources		226,296	4,675,100	1,314,131	3,193,991	130,000	(95.93%)
Total General Fund Revenues		32,900,676	38,882,670	30,914,418	33,090,598	30,065,827	(9.14%)

General Fund: **Mayor and City Council** (0100-001)

Mission

Strengthen our economy and sense of community.

Functions and Responsibilities

- *Responsible for establishing policies that govern the functions and operations of the City. This is accomplished primarily through the adoption of ordinances and resolutions.*
- *Establish the level of service for the City, and appropriate funds necessary to provide services and/or projects for the community.*
- *Provide the highest quality service with the resources available by promoting innovation and flexibility to meet the changing needs of our community*
- *Hold public meetings/hearings to provide opportunities for citizen input on conducting their City's business.*
- *Represent the City in many areas at the local, State and Federal level.*

Departmental Goals

- *Successfully lobby on the State and Federal level for issues that are important to the community of Unalaska, by being as prepared and informed as possible*
- *Protect the financial interests of the City*
- *Maintain and protect infrastructure needed to provide dependable and efficient service*
- *Promote economic development in the community*
- *Set clear and definable goals for future projects or upgrades*
- *Identify clear measurements of need for projects or services*
- *Support Community Vision and Comprehensive Plan*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Develop a financial sustainability plan for the City of Unalaska	Protect the financial interests of the City
Develop a long term strategic plan for the City of Unalaska	Set clear and definable goals for future projects or upgrades
Adopt a comprehensive 5 year Capital and Major Maintenance Program	Set clear and definable goals for future projects or upgrades
Support Planning Commission in creating land use enforcement.	Support Community Vision and Comprehensive Plan
Encourage land development for business, industry and residential.	Support Community Vision and Comprehensive Plan
Engage a consultant to conduct a Ports audit for opportunities.	Promote economic development in the community

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Mayor & Council							
Council							
01020151 - 51100	Salaries and Wages	34,400	42,150	34,650	44,400	44,400	0.00%
01020151 - 52200	FICA & Medicare Emplr Match	2,632	3,225	2,651	3,397	3,397	0.00%
01020151 - 52300	PERS Employer Contribution	4,766	8,739	7,100	8,959	9,968	11.30%
01020151 - 52500	Workers Compensation	296	327	293	369	244	(33.90%)
Total Personnel Expenses		42,094	54,441	44,694	57,125	58,009	1.55%
01020152 - 53230	Legal Services	1,411	0	20	0	0	0.00%
01020152 - 53260	Training Services	2,270	13,797	2,824	12,000	12,000	0.00%
01020152 - 53300	Other Professional Svs	156,132	156,224	211,681	159,000	159,000	0.00%
01020152 - 55310	Telephone / Fax/ TV	10	437	765	840	840	0.00%
01020152 - 55901	Advertising	616	0	0	0	0	0.00%
01020152 - 55902	Printing and Binding	0	228	0	0	0	0.00%
01020152 - 55903	Travel and Related Costs	47,663	58,549	51,516	55,360	55,000	(0.70%)
01020152 - 55905	Postal Services	0	0	439	0	0	0.00%
01020152 - 55906	Membership Dues	7,403	4,500	10,103	7,000	7,000	0.00%
01020152 - 55999	Other	27,456	1,141	1,147	1,500	1,500	0.00%
01020152 - 56100	General Supplies	28,353	32,546	30,828	30,905	30,000	(2.90%)
01020152 - 56120	Office Supplies	632	312	527	500	500	0.00%
01020152 - 56310	Food/Bev/Related for Programs	0	114	459	0	0	0.00%
01020152 - 56320	Business Meals	15,710	19,250	18,216	15,810	15,810	0.00%
01020152 - 56330	Food/Bev/Related Emp Apprctn	2,604	2,127	3,868	2,500	2,500	0.00%
01020152 - 56400	Books and Periodicals	0	0	0	300	300	0.00%
01020152 - 58498	Council Sponsorships Contngncy	6,950	12,365	4,617	20,000	20,000	0.00%
01020152 - 58499	Council Sponsorships - Planned	82,192	66,000	85,786	89,000	99,000	11.20%
Total Operating Expenses		379,402	367,589	422,794	394,715	403,450	2.21%
01020154 - 58497	Utility Rebate Program	0	165,176	283,725	0	0	0.00%
Total Other Expenses		0	165,176	283,725	0	0	0.00%
Total Council		421,496	587,206	751,213	451,840	461,459	2.13%

General Fund: ***City Manager's Office*** (0100-002)
 Responsible Manager/Title: Chris Hladick, City Manager

Mission

To provide professional advice and guidance to the city council, act as the city's representative regarding state and federal issues, and manage city services in an efficient manner while ensuring that the public is included and informed throughout government processes.

Functions and Responsibilities

- *Oversees the day-to-day operations of the City*
- *Implements the policy direction by the City Council*
- *Serves as an information resource to the City Council, citizens, and staff*
- *Manages City sponsored events and special projects*
- *Maintains relations between the City and legislators, federal and state agencies, and other governments and organizations*

Departmental Goals

- *To ensure that City services are being provided efficiently, economically, and effectively*
- *To aggressively pursue grant funding for capital projects and operations*
- *To promote a healthy local economy by closely monitoring regional fisheries related issues and advocating for the local fishing industry*
- *To foster open, constructive communication between the City and it's stakeholders*
- *To promote economic development supporting Ports Operations*
- *To ensure that all State and Federal Regulations are met by facilities and operations*
- *To serve as resource for City Council Directives*
- *To ensure air transportation is supporting community needs*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Develop Makushin Geothermal Project	To ensure that City services are being provided efficiently, economically, and effectively
Obtain grant funding for Landfill, Water & Waste Water Projects	To aggressively pursue grant funding for capital projects and operations
Management Training for Directors	To ensure that City services are being provided efficiently, economically, and effectively
Lobby Legislature for long term fix for PERS and support Revenue Sharing	To serve as resource for City Council Directives
Oversee Comp Plan Updates	To ensure that City services are being provided efficiently, economically, and effectively
Explore Housing availability Solutions	To serve as resource for City Council Directives
Guide Waste Water Treatment Improvements Process	To ensure that all State and Federal Regulations are met by facilities

Develop City sustainability plan	To continue to foster development of the sustainability plan
Participate in FAA EIS for Runway Improvements	To ensure air transportation is supporting community needs.
Implement Public Relations Program	To foster open, constructive communication between the City and its stakeholders.

Performance Measures *

- Follow bills in legislature, identify bills that will impact the city and report to council. Coordinate strategy for each bill's failure or success.

Measure:

	<u>FY11</u>	<u>FY12</u>
Number of bills related to city	#	#
Reports to council	#	#

- Encourage more public participation at council meetings/government processes

Measure:

	<u>FY11</u>	<u>FY12</u>
Number of participants at meetings	#	#
% increase over previous year	#	#

- Seek federal and state funding annually for capital projects.

Measure:

	<u>FY11</u>	<u>FY12</u>
Federal funding obtained	#	#
State funding obtained	#	#

- Ensure elements of visioning document are incorporated into annual budgets.

	<u>FY11</u>	<u>FY12</u>
Number of elements introduced	#	#
Elements:		
Identify actual projects that relate to vision.		√

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
City Administration						
City Manager's Office						
01020251 - 51100 Salaries and Wages	248,776	243,798	262,126	249,639	153,602	(38.50%)
01020251 - 51300 Overtime	3,705	1,318	913	4,500	500	(88.90%)
01020251 - 52100 Health Insurance Benefit	49,878	46,528	50,491	59,851	44,088	(26.30%)
01020251 - 52200 FICA & Medicare Emplr Match	17,614	17,295	18,742	17,609	9,843	(44.10%)
01020251 - 52300 PERS Employer Contribution	49,401	81,834	68,477	67,886	46,988	(30.80%)
01020251 - 52400 Unemployment Insurance	620	577	802	720	351	(51.30%)
01020251 - 52500 Workers Compensation	1,994	1,795	2,080	1,992	825	(58.60%)
Total Personnel Expenses	371,988	393,144	403,631	402,197	256,197	(36.30%)
01020252 - 53230 Legal Services	105	20	0	0	0	0.00%
01020252 - 53260 Training Services	1,370	580	1,165	1,650	1,115	(32.40%)
01020252 - 54230 Custodial Services/Supplies	38,696	39,236	38,827	40,500	40,500	0.00%
01020252 - 54300 Repair/Maintenance Services	0	2,894	0	2,000	1,500	(25.00%)
01020252 - 55310 Telephone/Fax/TV	4,592	3,747	3,848	4,040	3,640	(9.90%)
01020252 - 55320 Network / Internet	0	30	0	0	0	0.00%
01020252 - 55901 Advertising	2,390	2,400	2,400	2,450	2,450	0.00%
01020252 - 55902 Printing and Binding	6,691	1,730	2,492	5,263	3,300	(37.30%)
01020252 - 55903 Travel and Related Costs	51,194	49,343	49,988	55,908	27,440	(50.90%)
01020252 - 55905 Postal Services	547	605	575	1,000	1,000	0.00%
01020252 - 55906 Membership Dues	3,125	2,458	2,125	2,625	175	(93.30%)
01020252 - 56100 General Supplies	5,908	4,364	7,110	7,750	7,750	0.00%
01020252 - 56120 Office Supplies	2,574	2,354	2,713	3,200	2,300	(28.10%)
01020252 - 56160 Uniforms	0	0	169	0	0	0.00%
01020252 - 56260 Gasoline for Vehicles	1,082	1,054	975	1,000	1,000	0.00%
01020252 - 56320 Business Meals	4,160	1,453	471	3,702	3,400	(8.20%)
01020252 - 56330 Food/Bev/Related Emp Apprctn	2,842	4,584	5,841	5,700	6,250	9.60%
01020252 - 56400 Books and Periodicals	323	345	1,751	1,549	465	(70.00%)
Total Operating Expenses	125,598	117,194	120,449	138,336	102,285	(26.06%)
Total City Manager's Office	497,586	510,338	524,079	540,533	358,482	(33.68%)

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

City Administration		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Natural Resources							
01020451 - 51100	Salaries and Wages	0	0	0	0	98,758	0.00%
01020451 - 52100	Health Insurance Benefit	0	0	0	0	26,400	0.00%
01020451 - 52200	FICA/Medicare Employer Match	0	0	0	0	7,555	0.00%
01020451 - 52300	PERS Employer Benefit	0	0	0	0	29,148	0.00%
01020451 - 52400	Unemployment Ins Benefit	0	0	0	0	351	0.00%
01020451 - 52500	Workers Compensation Ins	0	0	0	0	513	0.00%
Total Personnel Expenses		0	0	0	0	162,725	0.00%
01020452 - 53260	Training Services	0	0	0	0	265	0.00%
01020452 - 54300	Repair/Maintenance Services	0	0	0	0	500	0.00%
01020452 - 55310	Telephone / Fax / TV	0	0	0	0	1,000	0.00%
01020452 - 55903	Travel and Related Costs	0	0	0	0	29,183	0.00%
01020452 - 55906	Membership Dues	0	0	0	0	2,450	0.00%
01020452 - 56120	Office Supplies	0	0	0	0	600	0.00%
01020452 - 56400	Books and Periodicals	0	0	0	0	459	0.00%
Total Operating Expenses		0	0	0	0	34,457	0.00%
Total Natural Resources		0	0	0	0	197,182	0.00%

General Fund: Administration (0100-003)
 Responsible Manager/Title: John Fulton, Assistant City Manager

Mission

To provide effective, fiscally responsible municipal services of the highest quality, consistent with the resources available to us.

Functions and Responsibilities

- *Directs the implementation of policies and programs established by the City Council*
- *Provides overall direction, coordination, and management for all City departments*
- *Provides support for daily operations to all City departments*
- *Provides centralized human resources and risk management and associated policies and programs*
- *Conducts research and participates in labor negotiations*
- *Manages and administers City Council's Community Support grant program*
- *Participates in capital projects conducts research and other tasks as necessary*

Departmental Goals

- *To ensure Council policies and programs achieve their objectives and desired outcomes*
- *To ensure quality employee performance and reduce performance-related liability through staff development and training programs*
- *To ensure City's hiring and employment process meets Code requirements, Equal Opportunity Employment policy, and Affirmative Action Plan*
- *To ensure pay and benefit plans are equitable and competitive through research and analysis*
- *To provide quality customer service to all departments and employees*
- *To recruit and retain highly qualified employees*
- *To maintain a cost effective health insurance program*

DEPARTMENT OF ADMINISTRATION OBJECTIVES FOR FY-12

Objective	Supports Departmental Goal
Continue with current recruiting process for hard-to-fill positions	Recruit and retain highly qualified employees
Complete collective bargaining agreement for IBU 2011-2014 contract	Achieve Council's policy and program goals
Revise Title III, City's personnel policy, through policies or Code revision	Achieve Council's policy and program goals
Provide management team training	Ensure quality employee performance and foster staff development
Assist in preparation of annual City budget	Achieve Council's policy and program goals
Develop employee recognition program	Foster staff development

Performance Measures *

- 100% of the requests to fill positions will be processed within 3 days.
- 100% of improperly completed workman's compensation forms submitted will be rejected within 1 day.
- 100% of property damage and liability claims processed within 7 days.

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

City Administration		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Administration							
01020351 - 51100	Salaries and Wages	181,096	197,066	225,393	252,072	243,281	(3.50%)
01020351 - 51300	Overtime	329	569	0	341	382	12.00%
01020351 - 52100	Health Insurance Benefit	41,193	48,851	58,511	78,635	92,605	17.80%
01020351 - 52200	FICA & Medicare Emplr Match	12,056	15,126	17,282	19,311	18,634	(3.50%)
01020351 - 52300	PERS Employer Contribution	29,112	65,876	60,335	68,385	74,946	9.60%
01020351 - 52400	Unemployment Insurance	534	1,489	1,133	1,262	1,223	(3.10%)
01020351 - 52500	Workers Compensation	1,222	1,411	1,788	2,008	1,310	(34.80%)
Total Personnel Expenses		265,543	330,388	364,442	422,014	432,381	2.46%
01020352 - 53230	Legal Services	64,608	65,560	17,612	378,750	70,000	(81.50%)
01020352 - 53260	Training Services	2,865	2,399	1,199	16,941	25,000	47.60%
01020352 - 53300	Other Professional Svs	34,014	47,968	183,002	248,279	50,000	(79.90%)
01020352 - 54110	Water / Sewerage	789	726	724	1,075	1,080	0.50%
01020352 - 54210	Solid Waste	2,484	2,737	2,747	3,671	3,000	(18.30%)
01020352 - 54410	Buildings / Land Rental	0	0	343	0	2,100	0.00%
01020352 - 55200	General Insurance	313,667	257,697	233,732	277,066	239,816	(13.40%)
01020352 - 55310	Telephone/Fax/TV	23,501	23,908	26,028	43,324	26,640	(38.50%)
01020352 - 55320	Network / Internet	1,079	1,079	1,079	1,080	1,080	0.00%
01020352 - 55901	Advertising	12,998	11,717	10,954	14,250	12,000	(15.80%)
01020352 - 55902	Printing and Binding	0	2,109	697	1,525	1,525	0.00%
01020352 - 55903	Travel and Related Costs	6,652	17,696	10,429	19,250	18,900	(1.80%)
01020352 - 55905	Postal Services	393	418	706	1,200	1,200	0.00%
01020352 - 55906	Membership Dues	305	718	305	1,463	1,400	(4.30%)
01020352 - 55908	Employee Moving Costs	0	6,857	0	5,000	5,000	0.00%
01020352 - 55999	Other	0	130	40	400	400	0.00%
01020352 - 56100	General Supplies	397	247	16	0	4,750	0.00%
01020352 - 56120	Office Supplies	4,518	7,355	7,059	16,154	12,250	(24.20%)
01020352 - 56160	Uniforms	0	0	207	100	100	0.00%
01020352 - 56220	Electricity	65,069	52,918	42,890	50,000	50,000	0.00%
01020352 - 56240	Heating Oil	33,220	26,000	23,682	30,400	30,400	0.00%
01020352 - 56260	Gasoline for Vehicles	781	1,041	1,108	1,200	1,200	0.00%
01020352 - 56320	Business Meals	515	1,321	439	615	1,000	62.60%
01020352 - 56330	Food/Bev/Related Emp Apprctn	1,215	2,021	3,014	1,455	1,905	30.90%
01020352 - 56400	Books and Periodicals	2,579	4,352	3,873	2,354	3,012	28.00%
Total Operating Expenses		571,648	536,971	571,885	1,115,552	563,758	(49.46%)
Total Administration		837,191	867,360	936,327	1,537,566	996,139	(35.21%)

General Fund: ***City Clerk's Office*** (0100-005)
 Responsible Manager/Title: Elizabeth Masoni, City Clerk

Mission Statement

The mission of the Office of the City Clerk is to implement fair and impartial elections, protect the public's right to information and access to government, to provide administrative and support services to the city council, to protect and preserve official City documents, to provide timely and accurate collection of taxes, to provide for the assessment of property, and to offer these services with the highest standards of integrity and professionalism.

Functions and Responsibilities

- *Administers elections*
- *Prepares agendas and information packets for City Council meetings and records the minutes of the meetings*
- *Manages the assessment and collection of taxes, the issuance of business licenses, and the collection of water and sewer assessments*
- *Provides support services to other City departments, including records management and storage, mail, and phone services*
- *Manages grants*
- *Prepares and posts public notices and handles requests for public information*
- *Maintains official records*

Departmental Goals

- *To provide friendly, knowledgeable service to citizens, elected officials and City staff*
- *To serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete*
- *To manage grants accurately and in compliance with all regulations of the granting agency*
- *To assist City departments with records management*
- *To assist City departments with coordination of information for Council meetings*
- *To ensure fair and equal tax collection for the City of Unalaska*
- *To conduct local elections in full compliance with all applicable regulations*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Continue with sales and property tax legal proceedings	Provide fair tax collection
Continue the development of a retention policy for electronic records, and electronic storage of permanent records	Assist departments with records management
Continue the development and use of MUNIS module for business licenses, sales tax, and property tax	Ensure fair and equal tax collection
Continue creating a database of minutes,	Provide service to citizens

resolutions, and ordinances to put on the web site	
Improve Clerks portion of web site to provide access to information and current forms	Provide service to citizens
Network with other departments to ensure accuracy in grant reporting	To manage grants accurately and in compliance with all regulations of the granting agency

Performance Measures *

- Record 98% of Council minutes with no errors in fact
Measure:

	FY11	FY12
Minutes Taken		
Minutes with Errors in Fact		

- Number of encounters with public processed.
Measure:

	FY11	FY12
Phone Calls Processed		
Walk-ins Served		

- Respond to 90% of requests for public information within 24 working hours of receiving the request
Measure:

	FY11	FY12
Requests for Public Information		
Number of Responses w/in 24 Hrs.		

- Collect 98% of Property Tax billed
Measure:

	FY11	FY12
Property Tax Billed		
Dollars Collected		

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

City Clerk		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Clerks							
01020551 - 51100	Salaries and Wages	219,158	237,576	147,342	188,911	214,194	13.40%
01020551 - 51300	Overtime	1,970	4,200	391	6,000	4,000	(33.30%)
01020551 - 52100	Health Insurance Benefit	56,043	48,145	40,935	67,248	79,200	17.80%
01020551 - 52200	FICA & Medicare Emplr Match	16,864	18,028	11,302	14,605	16,694	14.30%
01020551 - 52300	PERS Employer Contribution	46,017	71,168	32,862	50,768	63,979	26.00%
01020551 - 52400	Unemployment Insurance	937	937	806	1,080	1,053	(2.50%)
01020551 - 52500	Workers Compensation	1,852	1,590	922	1,481	1,112	(24.90%)
Total Personnel Expenses		342,840	381,644	234,560	330,093	380,232	15.19%
01020552 - 53100	Official / Administrative	1,583	832	833	900	900	0.00%
01020552 - 53210	Audit and Accounting	242	0	0	0	0	0.00%
01020552 - 53230	Legal Services	27,841	7,374	4,132	7,000	7,000	0.00%
01020552 - 53250	Assessment Services	43,424	29,984	31,068	38,100	38,100	0.00%
01020552 - 53260	Training Services	970	798	540	6,600	1,700	(74.20%)
01020552 - 53300	Other Professional Svs	16,061	2,901	11,350	17,000	17,360	2.10%
01020552 - 53490	Other Technical Services	494	0	0	6,750	0	(100.00%)
01020552 - 54300	Repair/Maintenance Services	2,522	4,585	4,156	2,500	4,000	60.00%
01020552 - 54410	Buildings / Land Rental	0	0	78	250	0	(100.00%)
01020552 - 54420	Equipment Rental	3,027	2,700	2,700	3,400	3,400	0.00%
01020552 - 55310	Telephone / Fax / TV	0	0	0	800	1,100	37.50%
01020552 - 55901	Advertising	2,510	3,577	2,857	3,000	4,000	33.30%
01020552 - 55902	Printing and Binding	1,994	1,059	1,662	1,150	2,500	117.40%
01020552 - 55903	Travel and Related Costs	4,673	4,196	9,083	7,350	6,000	(18.40%)
01020552 - 55905	Postal Services	2,368	2,144	2,579	3,000	3,000	0.00%
01020552 - 55906	Membership Dues	475	475	170	500	500	0.00%
01020552 - 55999	Other	160	285	95	500	500	0.00%
01020552 - 56100	General Supplies	0	203	0	0	0	0.00%
01020552 - 56120	Office Supplies	6,855	7,680	27,047	7,300	24,500	235.60%
01020552 - 56150	Computer Hardware / Software	0	0	1,506	5,400	0	(100.00%)
01020552 - 56160	Uniforms	0	0	101	0	0	0.00%
01020552 - 56320	Business Meals	0	400	897	300	300	0.00%
01020552 - 56330	Food/Bev/Related Emp Apprctn	0	406	131	500	500	0.00%
01020552 - 56400	Books and Periodicals	0	0	50	0	0	0.00%
Total Operating Expenses		115,198	69,597	101,035	112,300	115,360	2.72%
01020553 - 57400	Machinery and Equipment	0	0	0	20,000	0	(100.00%)
Total Capital Outlay		0	0	0	20,000	0	(100.00%)
Total Clerks		458,038	451,241	335,594	462,393	495,592	7.18%

General Fund: ***Finance Department*** (0100-006)
 Responsible Manager/Title: Tonya Miller, Finance Director

Mission Statement

In a spirit of excellence, integrity and dedication, the mission of the Finance Department is to provide sound and innovative financial management in the areas of financial record keeping, accounting, payroll, accounts payable, billing, budgeting, and reporting with the desire to provide outstanding customer service and conduct ourselves according to the highest professional standards.

Functions and Responsibilities

- *Prepares the City’s Comprehensive Annual Financial Report, Annual Budget, and interim financial reports.*
- *Procures goods and services and processes payments to City vendors and employees.*
- *Performs billing, collection and customer service for public utilities, ports, and other City departments.*
- *Directs the City’s cash, investment, and debt management activities.*

Departmental Goals

- *To provide accurate and timely financial information to the City’s staff, elected officials, citizens and other stakeholders.*
- *To safeguard the City’s assets and provide for high returns on investments while minimizing risk and maintaining liquidity.*
- *To efficiently and accurately process accounts payable, payroll, billing and collections.*
- *To provide support, information and assistance to other City departments.*
- *To maintain a high level of professional standards by complying with all applicable laws, regulations and recommended practices and by participating in continuing professional education.*

OBJECTIVES

Objective	Supports Departmental Goal
Improve the operating and capital budget document to comply with GFOA recommended practices	Maintain high professional standards
Begin process of upgrading our billing system to the Munis UBCIS product.	Support other departments
Assist in the development of the GIS system for the City	Support other departments
Identify City-wide financial policies that need to be developed, expanded or clarified and begin to prepare drafts for review	Safeguard City assets Support other departments Maintain high professional standards
Continue development of financial sustainability plan	Safeguard City assets

Offer governmental accounting training for Finance Department staff	Accurate reporting Accurate processing Maintain high professional standards
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Performance Measures

- Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the Government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.

Measure: Certificate of Excellence Award achieved

<u>FY07</u>	<u>FY08</u>	<u>FY09</u>
√	√	√

- Process 95% of accounts payables invoices accurately.

Measure:

	<u>FY09</u>	<u>FY10</u>
Number of Invoices Processed	8,407	8,310
% correct	*	*

- Process 98% of requisitions accurately.

Measure:

	<u>FY09</u>	<u>FY10</u>
Number of Requisitions Processed	2,190	2,186
Dollar Value of Requisitions Processed	\$ 49,336,731	\$ 50,501,713
% correct	*	*

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented that is not currently being measured.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

Finance		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Finance							
01020651 - 51100	Salaries and Wages	375,883	369,291	361,375	413,603	418,336	1.10%
01020651 - 51200	Temporary Employees	3,669	7,740	923	10,748	11,851	10.30%
01020651 - 51300	Overtime	347	1,253	642	1,422	558	(60.80%)
01020651 - 52100	Health Insurance Benefit	110,970	101,571	101,649	146,307	172,332	17.80%
01020651 - 52200	FICA & Medicare Emplr Match	29,005	28,976	27,766	32,576	32,912	1.00%
01020651 - 52300	PERS Employer Contribution	75,800	126,540	95,855	113,237	127,281	12.40%
01020651 - 52400	Unemployment Insurance	1,985	2,052	1,851	2,438	2,369	(2.80%)
01020651 - 52500	Workers Compensation	3,119	2,822	2,847	3,409	2,286	(32.90%)
Total Personnel Expenses		600,777	640,246	592,908	723,740	767,925	6.11%
01020652 - 53210	Audit and Accounting	58,337	54,374	55,172	56,000	64,206	14.70%
01020652 - 53220	Investment Management Svcs	126,937	139,875	141,770	133,720	116,220	(13.10%)
01020652 - 53230	Legal Services	221	45	98	1,000	1,000	0.00%
01020652 - 53260	Training Services	2,045	5,763	4,833	5,800	12,000	106.90%
01020652 - 53264	Education Reimbursement	0	0	9,270	12,270	8,000	(34.80%)
01020652 - 53300	Other Professional Svcs	14,729	1,600	505	7,500	5,000	(33.30%)
01020652 - 54300	Repair/Maintenance Services	6,618	1,337	3,536	4,500	4,500	0.00%
01020652 - 54410	Buildings/Land Rental	1,400	0	100	0	0	0.00%
01020652 - 55310	Telephone/Fax/TV	59	586	1,059	2,400	3,000	25.00%
01020652 - 55901	Advertising	0	1,150	139	900	0	(100.00%)
01020652 - 55902	Printing and Binding	0	0	0	300	300	0.00%
01020652 - 55903	Travel and Related Costs	10,057	16,031	9,760	15,207	15,000	(1.40%)
01020652 - 55904	Banking / Credit Card Fees	10,606	8,833	8,441	9,000	8,400	(6.70%)
01020652 - 55905	Postal Services	2,485	2,666	2,979	3,000	2,500	(16.70%)
01020652 - 55906	Membership Dues	875	1,245	1,010	1,500	1,500	0.00%
01020652 - 55999	Other	263	0	4	100	100	0.00%
01020652 - 56100	General Supplies	293	67	0	0	0	0.00%
01020652 - 56120	Office Supplies	15,035	16,880	16,912	20,000	20,000	0.00%
01020652 - 56220	Electricity	0	(942)	0	0	0	0.00%
01020652 - 56260	Gasoline for Vehicles	1,105	925	768	1,010	1,320	30.70%
01020652 - 56320	Business Meals	128	224	0	0	0	0.00%
01020652 - 56330	Food/Bev/Related Emp Apprctn	1,706	2,513	1,888	2,000	2,000	0.00%
01020652 - 56400	Books and Periodicals	79	588	741	750	1,200	60.00%
Total Operating Expenses		252,978	253,758	258,983	276,957	266,246	(3.87%)
01020654 - 58920	Allocations OUT-Credit	(147,747)	(147,747)	(147,747)	(169,404)	(169,404)	0.00%
Total Other Expenses		(147,747)	(147,747)	(147,747)	(169,404)	(169,404)	0.00%
Total Finance		706,008	746,257	704,144	831,293	864,767	4.03%

Mission Statement

The mission of the Information Systems department is to promote excellence, quality, and efficiency by delivering and supporting enabling technology for network services and infrastructure, programs, and applications while protecting city-wide data.

Functions and Responsibilities

- *Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, and backup devices.*
- *Manages the selection and installation of software and provides user support to all City departments.*
- *Maintains the City's web site user- security settings.*
- *Develops and implements security procedures and a disaster recovery plan.*

Departmental Goals

- *To provide quality, cost effective services through the innovative use of technology.*
- *To ensure reliable infrastructure thereby minimizing down-time for City network users.*
- *To maintain a high level of professionalism, knowledge and skills through continuing training and investigation of new technology.*
- *To facilitate the usage of City hardware and software.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Migrate all City buildings to VOIP (voice over internet protocol) from antiquated PBX phone systems.	Facilitate usage of hardware/software. To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.
Continuing to further implement the Munis product line relative to City needs.	Facilitate usage of hardware/software.
Continue Developing Virtual Servers, monitoring network SAN devices, and testing and evaluating Virtual desktops.	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.
Continue installing Wireless Backbone equipment to increase bandwidth between City buildings and assist with connecting Utility Enterprise monitoring locations (SCADA)	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.

Performance Measures

- Maintain 95% uptime availability of mail system.
- Maintain 90% uptime availability of network backbone to all major City locations.
- Be able to provide a new unit with basic functionality to a user suffering a computer failure within one hour.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

Finance		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Information Systems							
01020751 - 51100	Salaries and Wages	96,975	132,620	137,045	111,081	162,206	46.00%
01020751 - 51300	Overtime	2,452	1,267	2,998	3,850	3,850	0.00%
01020751 - 52100	Health Insurance Benefit	25,017	34,635	36,137	34,522	60,981	76.60%
01020751 - 52200	FICA & Medicare Emplr Match	7,606	10,243	10,718	8,794	12,698	44.40%
01020751 - 52300	PERS Employer Contribution	19,372	45,470	37,321	30,053	49,890	66.00%
01020751 - 52400	Unemployment Insurance	458	759	676	554	804	45.10%
01020751 - 52500	Workers Compensation	760	988	1,089	872	866	(0.70%)
Total Personnel Expenses		152,639	225,982	225,984	189,726	291,295	53.53%
01020752 - 53260	Training Services	2,170	7,590	150	4,000	7,000	75.00%
01020752 - 53264	Education Reimbursement	0	0	10,674	11,000	0	(100.00%)
01020752 - 53300	Other Professional Svs	8,660	23,453	20,167	5,000	5,000	0.00%
01020752 - 53410	Software / Hardware Support	92,237	82,325	89,258	92,422	118,798	28.50%
01020752 - 55310	Telephone/Fax/TV	644	1,153	826	1,000	2,000	100.00%
01020752 - 55320	Network / Internet	23,941	30,443	31,482	31,450	24,620	(21.70%)
01020752 - 55903	Travel and Related Costs	7,998	10,444	3,750	7,500	7,500	0.00%
01020752 - 55908	Employee Moving Costs	4,582	0	0	0	0	0.00%
01020752 - 56100	General Supplies	1,663	1,149	585	500	1,500	200.00%
01020752 - 56120	Office Supplies	0	178	0	0	0	0.00%
01020752 - 56150	Computer Hardware / Software	129,956	164,009	155,538	105,768	93,000	(12.10%)
01020752 - 56320	Business Meals	294	163	117	200	200	0.00%
01020752 - 56330	Food/Bev/Related Emp Apprctn	0	106	0	100	100	0.00%
01020752 - 56400	Books and Periodicals	0	306	45	500	500	0.00%
Total Operating Expenses		272,145	321,319	312,592	259,440	260,218	0.30%
01020753 - 57400	Machinery and Equipment	0	0	0	0	140,480	0.00%
Total Capital Outlay		0	0	0	0	140,480	0.00%
Total Information Systems		424,785	547,301	538,576	449,166	691,993	54.06%

General Fund: **Planning Department** (0100-008)
 Responsible Manager/Title: John Fulton, Acting Planning Director

Mission Statement

We will work to create a safe, functional, and attractive community by implementing the Comprehensive Plan and providing insightful customer service.

Functions and Responsibilities

- *Coordinates community planning and development, land use, and capital improvements within the City.*
- *Provides information, guidance and direction on land use issues and regulations to city staff, elected officials and the public.*
- *Guides the development and implementation of the Capital and Major Maintenance Plan program.*
- *Facilitates the development and implementation of programmed capital projects.*
- *Serves as staff for the Planning Commission.*

Departmental Goals

- *To maintain a high level of energy and commitment to serve the public*
- *To provide comprehensive planning for the City of Unalaska.*
- *To help community members achieve their development goals while administering Unalaska Code of Ordinances.*
- *To assist in the guidance of community growth and development as outlined in the City's Comprehensive Plan.*
- *To stream-line and improve the five-year Capital and Major Maintenance Plan.*
- *To assist city project teams in planning and administering capital projects.*

PLANNING DEPARTMENT OBJECTIVES FOR FY-12

Objective	Supports Departmental Goal
Continue to refine the CMMP.	To maintain a high level of energy and commitment to serve the public; To provide comprehensive planning
Continue building the Geographical Information System.	To provide comprehensive planning for the City of Unalaska; Guide community growth and development
Develop a protocol for naming public places.	Guide community growth and development; Help community members achieve their development goals.
To provide training opportunities for the City of Unalaska, Planning Commission.	To assist in the guidance of community growth and development as outlined in the City Comprehensive Plan.
Assist in the improvement of the building permit and enforcement system, and necessary revisions to Title 17.	Help community members achieve their development goals; Maintain a high level of energy and commitment to public service.

PERFORMANCE MEASURES FOR FY 2012

- 100% of the Building Permits will be processed within 14 days.
- Initiatives outlined in Department Work Plan completed within established timeframes
- Staff provides appropriate support to Planning Commission/Platting Board
- Changes made to zoning map annually

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Planning							
Planning							
01020851 - 51100	Salaries and Wages	80,497	36,898	86,798	183,935	192,235	4.50%
01020851 - 51200	Temporary Employees	2,444	0	0	0	0	0.00%
01020851 - 51300	Overtime	35	0	0	500	500	0.00%
01020851 - 52100	Health Insurance Benefit	26,276	16,930	30,786	67,248	79,200	17.80%
01020851 - 52200	FICA & Medicare Emplr Match	6,032	2,823	6,640	14,109	14,746	4.50%
01020851 - 52300	PERS Employer Contribution	15,547	12,886	23,910	50,997	59,285	16.30%
01020851 - 52400	Unemployment Insurance	305	340	801	1,065	1,043	(2.10%)
01020851 - 52500	Workers Compensation	653	273	702	1,492	1,034	(30.70%)
Total Personnel Expenses		131,789	70,149	149,637	319,346	348,043	8.99%
01020852 - 53230	Legal Services	647	2,212	2,009	5,000	6,000	20.00%
01020852 - 53240	Engineering/Architectural Svs	1,924	0	26	4,000	4,000	0.00%
01020852 - 53260	Training Services	1,048	325	1,315	7,500	8,000	6.70%
01020852 - 53264	Education Reimbursement	0	0	0	2,500	2,500	0.00%
01020852 - 53300	Other Professional Svs	50,849	1,537	7,929	19,500	19,500	0.00%
01020852 - 53430	Survey Services	0	16,115	18,000	75,385	30,000	(60.20%)
01020852 - 53490	Other Technical Services	0	0	7	0	0	0.00%
01020852 - 54110	Water / Sewerage	421	229	0	0	0	0.00%
01020852 - 54210	Solid Waste	75	38	0	0	0	0.00%
01020852 - 54300	Repair/Maintenance Services	0	0	2,556	0	0	0.00%
01020852 - 55310	Telephone / Fax/TV	2,997	2,619	2,797	3,000	3,500	16.70%
01020852 - 55901	Advertising	0	500	0	0	500	0.00%
01020852 - 55903	Travel and Related Costs	3,516	5,114	3,671	6,475	5,000	(22.80%)
01020852 - 55905	Postal Services	206	60	320	500	500	0.00%
01020852 - 55906	Membership Dues	45	80	378	500	500	0.00%
01020852 - 55908	Employee Moving Costs	0	3,843	0	0	0	0.00%
01020852 - 56100	General Supplies	250	0	2,000	2,000	2,000	0.00%
01020852 - 56120	Office Supplies	8,356	23,114	7,718	15,664	6,500	(58.50%)
01020852 - 56150	Computer Hardware / Software	0	0	24,025	0	600	0.00%
01020852 - 56160	Uniforms	0	0	101	0	0	0.00%
01020852 - 56220	Electricity	603	175	0	0	0	0.00%
01020852 - 56260	Gasoline for Vehicles	0	0	0	0	350	0.00%
01020852 - 56320	Business Meals	0	550	347	0	400	0.00%
01020852 - 56330	Food/Bev/Related Emp Apprctn	366	117	68	400	450	12.50%
01020852 - 56400	Books and Periodicals	446	115	282	0	300	0.00%
Total Operating Expenses		71,747	56,741	73,548	142,423	90,600	(36.39%)
Total Planning		203,536	126,891	223,185	461,769	438,643	(5.01%)

General Fund: ***Police, Dispatch & DMV*** (0100-011)
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provides comprehensive police services, including community patrols, emergency responses and criminal investigations*
- *Provides radio dispatch for police, fire, EMS, Alaska State Troopers and other emergency agencies*
- *Manages, coordinates, and provides administrative support for all divisions of the Department of Public Safety*
- *Operates the local office of the Alaska Dept. of Motor Vehicles*
- *Enforces animal control ordinances, cares for impounded animals and educates the public about animal welfare issues*

Departmental Goals

- *To maintain a highly skilled staff through departmental training and continuing professional education*
- *To promote community security through an ongoing commitment to reviewing, improving and maintaining the City's disaster preparedness and emergency response capabilities*
- *To promote productive community partnerships through education, outreach and public relations programs*
- *To keep policies and procedures current*
- *To protect the community's infrastructure and neighborhoods*
- *Maximize storage space through the use of technology, digital records*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Continue work on revising policies and SOGs	Keep policies and procedures current
Finalize certification for making Unalaska a Tsunami Ready Community	Promote community security
Implement digital archiving	Storage space, digital records
Attractive nuisance abatement: Junk vehicles and other large collections of garbage	Protect the community's infrastructure and neighborhoods
Conduct department wide in-service training	Maintain a highly skilled staff through departmental training
Continue program to purchase and stockpile disaster/sheltering supplies	Promote community security through improving disaster preparedness

Conduct a community wide exercise AS12	Promote community security through improving disaster preparedness
Provide basic Incident Command System training to city employees, minimums for public safety	Promote community security

Performance Measures *

- Establish a goal for case clearance based on convictions of people charged with criminal offenses of 80%.

Measure:

	<u>CY09</u>	<u>CY10</u>
Number of persons charged	247	222
% convictions	78.64%	74.58%

- Establish a baseline minimum of IS 700, IS 800, ICS 100, and ICS 200 for all 80 % of paid public safety personnel

Measure:

	<u>FY11</u>
Number of personnel	*
% trained to standard	*

- Timely report completion, 70% of cases complete within 7 days

Measure:

	<u>FY10</u>
Number of cases	*
% complete within 7 days	*

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented that is not currently being measured.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Safety							
Police, Dispatch and DMV							
01021151 - 51100	Salaries and Wages	1,367,418	1,447,781	1,476,624	1,543,912	1,574,917	2.00%
01021151 - 51200	Temporary Employees	4,748	5,353	12,095	9,388	0	(100.00%)
01021151 - 51300	Overtime	103,455	116,523	119,870	99,365	99,600	0.20%
01021151 - 52100	Health Insurance Benefit	377,544	342,909	374,568	484,185	570,698	17.90%
01021151 - 52200	FICA & Medicare Emplr Match	112,754	118,307	122,701	125,096	127,144	1.60%
01021151 - 52300	PERS Employer Contribution	288,008	529,357	415,014	440,291	500,238	13.60%
01021151 - 52400	Unemployment Insurance	6,490	6,983	7,533	7,776	7,586	(2.40%)
01021151 - 52500	Workers Compensation	32,931	36,865	36,782	37,762	38,311	1.50%
01021151 - 52900	Other Employee Benefits	0	0	6	0	0	0.00%
Total Personnel Expenses		2,293,348	2,604,079	2,565,194	2,747,775	2,918,494	6.21%
01021152 - 53230	Legal Services	3,417	4,716	12,873	4,000	5,000	25.00%
01021152 - 53260	Training Services	19,104	19,587	15,644	19,500	18,000	(7.70%)
01021152 - 53264	Education Reimbursement	1,317	8,882	12,780	20,000	20,000	0.00%
01021152 - 53300	Other Professional Svs	19,944	6,724	18,673	17,314	13,550	(21.70%)
01021152 - 53410	Software / Hardware Support	0	0	0	0	4,000	0.00%
01021152 - 53490	Other Technical Services	8,193	4,690	0	0	0	0.00%
01021152 - 54110	Water / Sewerage	1,252	1,377	1,305	1,400	1,400	0.00%
01021152 - 54210	Solid Waste	2,820	2,024	2,177	2,100	2,300	9.50%
01021152 - 54230	Custodial Services/Supplies	89	10,798	12,147	14,000	14,000	0.00%
01021152 - 54300	Repair/Maintenance Services	7,974	3,495	7,663	11,000	11,000	0.00%
01021152 - 54410	Buildings / Land Rental	800	800	0	800	800	0.00%
01021152 - 55310	Telephone / Fax/TV	24,196	20,695	21,134	25,150	26,000	3.40%
01021152 - 55320	Network / Internet	1,152	959	1,150	1,200	1,200	0.00%
01021152 - 55330	Radio	15,691	14,445	10,239	5,000	5,000	0.00%
01021152 - 55901	Advertising	688	699	1,232	1,000	1,000	0.00%
01021152 - 55902	Printing and Binding	703	901	1,142	1,000	1,000	0.00%
01021152 - 55903	Travel and Related Costs	14,735	21,873	30,301	27,000	28,000	3.70%
01021152 - 55905	Postal Services	1,786	4,765	3,724	4,000	4,000	0.00%
01021152 - 55906	Membership Dues	360	450	745	800	1,200	50.00%
01021152 - 55907	Permit Fees	25	50	0	100	100	0.00%
01021152 - 55908	Employee Moving Costs	0	10,215	7,196	12,000	12,000	0.00%
01021152 - 55909	Investigations	12,332	13,546	19,145	10,850	10,000	(7.80%)
01021152 - 55910	Impound Fees Exp	0	1,975	1,840	10,000	5,000	(50.00%)
01021152 - 55999	Other	434	10	50	0	0	0.00%
01021152 - 56100	General Supplies	79,796	33,677	39,420	43,739	41,000	(6.30%)
01021152 - 56106	Disaster Supplies	0	1,093	1,485	2,000	3,000	50.00%
01021152 - 56120	Office Supplies	13,893	12,053	17,442	17,000	13,000	(23.50%)
01021152 - 56160	Uniforms	8,466	9,900	7,417	13,200	13,000	(1.50%)
01021152 - 56220	Electricity	42,386	40,211	28,925	36,000	36,000	0.00%
01021152 - 56230	Propane	50	0	0	100	100	0.00%
01021152 - 56240	Heating Oil	30,404	19,785	21,822	24,500	30,237	23.40%
01021152 - 56260	Gasoline for Vehicles	17,110	14,891	15,195	15,000	15,000	0.00%
01021152 - 56310	Food/Bev/Related for Programs	13	882	959	800	800	0.00%
01021152 - 56320	Business Meals	150	112	300	500	500	0.00%
01021152 - 56330	Food/Bev/Related Emp Apprctn	2,659	3,241	4,450	4,200	5,000	19.00%
01021152 - 56400	Books and Periodicals	1,266	540	711	700	700	0.00%
01021152 - 56450	Grants (Supplies)	55,006	8,741	56,718	13,479	0	(100.00%)
Total Operating Expenses		388,213	298,800	376,004	359,432	342,887	(4.60%)
01021153 - 57400	Machinery and Equipment	0	0	36,781	20,000	45,334	126.70%
Total Capital Outlay		0	0	36,781	20,000	45,334	126.67%

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Safety						
Total Police, Dispatch and DMV	<u>2,681,561</u>	<u>2,902,879</u>	<u>2,977,979</u>	<u>3,127,207</u>	<u>3,306,715</u>	<u>5.74%</u>

General Fund: **Corrections** (0100-014)
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provides secure housing for persons being held on criminal charges, those in need of protective custody, and persons being held at the request of Federal agencies*
- *Processes and oversees prisoner booking, meals, transportation and visitation*

Departmental Goals

- *To provide a clean, safe and healthful environment for prisoners and staff*
- *To foster excellent working relationships with other agencies and organizations*
- *To ensure that staff members maintain a high level of professionalism and training*
- *To keep policies and procedures current and relevant for staff to follow and be effective*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Institute additional medical screening for incoming inmates	Provide clean, safe & healthful environment for prisoners and staff.
Continue conversion old “paper” records to digital format for storage and electronic retrieval	Working environment
Continue policy review and revision	Keep policies and procedures current
Conduct in-service training	High level of professionalism and training
Develop a problem based training program	High level of professionalism and training

Performance Measures

- Establish a TB testing program for all inmates incarcerated over 72-hours

Measure:

Number of inmates lodged over 72 hours	*	<u>FY11</u>
% tested		0

- Establish a baseline minimum of 16-hours in-service training for the 80% of the staff

Measure:

Number of staff members	<u>FY11</u>
% receiving 16-hours training	5*

- Convert 75% of archived booking records to digital format

Measure:

Number of achived records	<u>FY11</u>
% converted	3,554 60%

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Safety							
Corrections							
01021451 - 51100	Salaries and Wages	256,853	326,491	330,732	352,013	368,616	4.70%
01021451 - 51200	Temporary Employees	23,992	0	0	0	0	0.00%
01021451 - 51300	Overtime	30,382	19,163	16,422	21,654	22,520	4.00%
01021451 - 52100	Health Insurance Benefit	82,780	86,232	90,106	121,047	142,102	17.40%
01021451 - 52200	FICA & Medicare Emplr Match	23,809	26,288	26,486	28,532	29,762	4.30%
01021451 - 52300	PERS Employer Contribution	58,387	117,270	92,356	101,189	116,704	15.30%
01021451 - 52400	Unemployment Insurance	1,779	2,059	2,061	1,944	1,891	(2.70%)
01021451 - 52500	Workers Compensation	9,060	10,632	10,514	11,057	11,176	1.10%
Total Personnel Expenses		487,041	588,135	568,677	637,436	692,771	8.68%
01021452 - 53230	Legal Services	1,925	0	0	500	500	0.00%
01021452 - 53260	Training Services	0	396	100	2,600	1,600	(38.50%)
01021452 - 53264	Education Reimbursement	0	727	2,909	2,000	2,000	0.00%
01021452 - 53300	Other Professional Svs	805	1,422	632	1,700	700	(58.80%)
01021452 - 53310	Protective Custody Medical	0	0	0	4,000	4,000	0.00%
01021452 - 54110	Water / Sewerage	417	459	435	500	500	0.00%
01021452 - 54210	Solid Waste	2,817	2,032	2,093	2,100	2,300	9.50%
01021452 - 54230	Custodial Services/Supplies	3,088	5,956	5,785	4,400	4,400	0.00%
01021452 - 55310	Telephone / Fax/TV	2,668	2,237	2,453	2,800	3,200	14.30%
01021452 - 55330	Radio	5,127	2,550	3,550	2,550	2,550	0.00%
01021452 - 55390	Other Communications	594	677	719	720	720	0.00%
01021452 - 55902	Printing and Binding	0	0	0	0	200	0.00%
01021452 - 55903	Travel and Related Costs	0	318	3,572	7,513	3,679	(51.00%)
01021452 - 55905	Postal Services	200	200	200	200	200	0.00%
01021452 - 55906	Membership Dues	0	380	300	520	520	0.00%
01021452 - 55907	Permit Fees	150	150	150	150	150	0.00%
01021452 - 56100	General Supplies	9,358	7,967	5,963	18,080	8,680	(52.00%)
01021452 - 56120	Office Supplies	1,555	1,255	1,167	1,600	1,600	0.00%
01021452 - 56160	Uniforms	437	635	1,696	1,600	1,600	0.00%
01021452 - 56220	Electricity	14,160	13,404	9,642	13,160	13,160	0.00%
01021452 - 56240	Heating Oil	10,135	6,595	7,274	7,400	9,132	23.40%
01021452 - 56260	Gasoline for Vehicles	1,901	1,655	1,438	1,500	1,500	0.00%
01021452 - 56310	Food/Bev/Related for Programs	24,747	22,555	18,786	23,372	23,372	0.00%
01021452 - 56330	Food/Bev/Related Emp Apprctn	284	413	300	500	500	0.00%
01021452 - 56400	Books and Periodicals	0	200	0	200	200	0.00%
Total Operating Expenses		80,367	72,183	69,166	99,665	86,963	(12.74%)
Total Corrections		567,408	660,318	637,842	737,101	779,734	5.78%

General Fund: ***Fire/EMS*** (0100-015)
 Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provides fire prevention, fire suppression, and rescue services including emergency medical services*
- *Coordinates emergency response to hazardous materials incidents and natural or manmade disasters*
- *Recruits and trains an effective and dedicated staff of community volunteers for fire and rescue services*
- *Educates the public, performs fire and building code inspections, issues burn permits, and reviews building plans and permits*

Departmental Goals

- *To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely*
- *To take the lead in promoting fire safety and emergency preparedness within the community*
- *To actively pursue fire prevention, health, and safety training in an effort to reduce the risk and consequences of emergencies*
- *To maintain productive community partnerships through education, outreach and public relations programs*
- *To keep policies, procedures, medical protocols, and standard operating guidelines current and relevant for staff to follow and be effective*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Promote an active membership through meaningful training and events	Recruit and maintain a healthy trained team
Continue to work with LEPC on emergency planning	Promote emergency preparedness
Continued teamwork and leadership development of Command Staff	Maintain a well trained organization
Continued focus on Fire/EMS quality skills training	Maintain a well trained organization
Review fire/EMS policies, protocols and SOGs	Maintain a well trained organization
Seek grant funding for critical equipment needs	Pursue health and safety, maintain healthy team

Performance Measures

- Increase the amount of Fire/EMS personnel certified at the FF1 level to 40%

Measure:

	<u>FY11</u>
Number of personnel	38
% certified at FF1	28%

- Increase volunteer participation in training events to 50%

Measure:

	<u>FY11</u>
Number of training events	*
% of participation	*

- Increase adequate staffing on first tone for 90% of all Fire/EMS calls

Measure:

	<u>FY11</u>
Number of calls	*
% adequately staffed on 1st tone	*

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Safety							
Fire and EMS							
01021551 - 51100	Salaries and Wages	191,048	229,001	253,831	273,159	270,935	(0.80%)
01021551 - 51200	Temporary Employees	46,893	33,041	26,598	42,375	43,022	1.50%
01021551 - 51300	Overtime	23,128	26,127	25,812	17,511	18,213	4.00%
01021551 - 52100	Health Insurance Benefit	49,686	60,157	70,791	89,664	105,600	17.80%
01021551 - 52200	FICA & Medicare Emplr Match	19,972	22,035	23,431	25,492	25,433	(0.20%)
01021551 - 52300	PERS Employer Contribution	37,248	86,515	75,445	78,988	87,404	10.70%
01021551 - 52400	Unemployment Insurance	659	1,419	1,284	1,440	1,404	(2.50%)
01021551 - 52500	Workers Compensation	14,364	18,055	14,808	16,093	19,545	21.50%
Total Personnel Expenses		382,997	476,350	492,000	544,722	571,556	4.93%
01021552 - 53230	Legal Services	0	0	0	800	800	0.00%
01021552 - 53260	Training Services	5,848	8,745	27,150	20,500	18,000	(12.20%)
01021552 - 53264	Education Reimbursement	350	2,117	5,813	6,000	5,300	(11.70%)
01021552 - 53300	Other Professional Svs	19,594	20,251	17,127	23,228	19,500	(16.00%)
01021552 - 53490	Other Technical Services	4,538	0	0	0	0	0.00%
01021552 - 54110	Water / Sewerage	234	262	296	300	300	0.00%
01021552 - 54210	Solid Waste	375	2,452	2,553	2,300	2,500	8.70%
01021552 - 54230	Custodial Services/Supplies	119	10,139	11,157	11,500	12,000	4.30%
01021552 - 54300	Repair/Maintenance Services	90	0	2,052	1,500	1,500	0.00%
01021552 - 54410	Buildings / Land Rental	2,563	2,562	2,773	2,810	3,000	6.80%
01021552 - 55310	Telephone / Fax/TV	8,919	4,643	4,729	4,900	5,000	2.00%
01021552 - 55330	Radio	8,600	12,000	11,096	5,000	5,000	0.00%
01021552 - 55901	Advertising	7,363	0	0	500	500	0.00%
01021552 - 55902	Printing and Binding	0	149	0	1,100	1,100	0.00%
01021552 - 55903	Travel and Related Costs	16,435	17,635	24,396	26,000	26,000	0.00%
01021552 - 55905	Postal Services	800	800	800	800	800	0.00%
01021552 - 55906	Membership Dues	895	860	1,304	1,000	1,200	20.00%
01021552 - 55908	Employee Moving Costs	0	11,044	0	5,000	6,000	20.00%
01021552 - 56100	General Supplies	43,263	50,279	38,970	61,309	36,000	(41.30%)
01021552 - 56120	Office Supplies	761	3,787	1,509	2,000	2,400	20.00%
01021552 - 56130	Machinery / Vehicle Parts	465	1,453	0	0	0	0.00%
01021552 - 56160	Uniforms	19,980	9,118	25,397	30,373	31,197	2.70%
01021552 - 56220	Electricity	10,563	9,747	6,478	9,000	9,000	0.00%
01021552 - 56240	Heating Oil	12,228	7,231	6,534	8,200	10,300	25.60%
01021552 - 56260	Gasoline for Vehicles	4,774	3,388	3,516	4,000	4,000	0.00%
01021552 - 56270	Diesel for Equipment	2,003	4,927	1,122	2,500	2,500	0.00%
01021552 - 56320	Business Meals	384	333	458	400	400	0.00%
01021552 - 56330	Food/Bev/Related Emp Apprctn	3,457	3,924	4,120	3,500	3,700	5.70%
01021552 - 56400	Books and Periodicals	201	498	456	1,500	1,000	(33.30%)
Total Operating Expenses		174,802	188,344	199,807	236,020	208,997	(11.45%)
Total Fire and EMS		557,799	664,693	691,806	780,742	780,553	(0.02%)

General Fund: **DPW Admin & Engineering** (0100-020)

Responsible Manager/Title: Nancy Peterson, DPW Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Manages, coordinates, and provides administrative support for all divisions within the Department of Public Works.*
- *Provides administrative support for all divisions of the Department of Public Utilities.*
- *Provides in-house engineering and surveying services.*
- *Manages the City's capital projects.*
- *Issues building, demolition, and excavation permits.*

Departmental Goals

- *To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.*
- *To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.*
- *To work cooperatively with other departments to ensure efficient use of City resources.*
- *To provide a safe, efficient work environment for all employees.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Revise Ordinance and processes for Building, Demolition, and Excavation Permits.	To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.
Research opportunities to improve project advertisement and allow bid submittals through electronic methods.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Work with the Finance Department to evaluate the MUNIS Work Order and Inventory modules to assess value and merit of system.	To work cooperatively with other departments to ensure efficient use of City resources.
Work to improve Capital Project scheduling and cost estimates.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Work with other City Departments to implement the GIS System.	To work cooperatively with other departments to ensure efficient use of City resources.
Continue to work with the Finance Department and Clerks Office to improve the Grant reporting system.	To work cooperatively with other departments to ensure efficient use of City resources.

PERFORMANCE MEASURES FOR FY 2012

1. 90% of Capital Project contracts will be completed within the number of working days allotted.
2. 100% of the low bids on the Capital Projects will be within 10% of the Engineers Estimate.
3. 100% of the Building Permits will be processed within 14 days.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Works							
DPW Admin & Engineering							
01022051 - 51100	Salaries and Wages	171,924	191,090	257,104	293,990	256,523	(12.70%)
01022051 - 51300	Overtime	21	0	39	750	375	(50.00%)
01022051 - 52100	Health Insurance Benefit	51,517	48,489	67,977	93,027	98,991	6.40%
01022051 - 52200	FICA & Medicare Emplr Match	13,172	14,650	19,868	22,548	19,632	(12.90%)
01022051 - 52300	PERS Employer Contribution	35,781	62,881	70,806	80,388	78,396	(2.50%)
01022051 - 52400	Unemployment Insurance	829	999	1,463	1,488	1,300	(12.60%)
01022051 - 52500	Workers Compensation	3,469	3,230	4,527	5,011	3,999	(20.20%)
01022051 - 52900	Other Employee Benefits	617	593	1,221	780	771	(1.20%)
Total Personnel Expenses		277,330	321,931	423,004	497,982	459,987	(7.63%)
01022052 - 53230	Legal Services	417	701	2,360	1,000	1,000	0.00%
01022052 - 53240	Engineering/Architectural Svs	30,313	63,294	4,467	36,802	35,000	(4.90%)
01022052 - 53260	Training Services	970	1,665	3,363	5,000	5,000	0.00%
01022052 - 53300	Other Professional Svs	567	605	1,364	570	500	(12.30%)
01022052 - 53430	Survey Services	0	0	0	2,000	2,000	0.00%
01022052 - 54110	Water / Sewerage	781	842	971	900	900	0.00%
01022052 - 54210	Solid Waste	2,046	1,638	1,820	2,500	2,000	(20.00%)
01022052 - 54230	Custodial Services/Supplies	14,078	14,123	13,834	16,500	14,000	(15.20%)
01022052 - 54300	Repair/Maintenance Services	2,210	2,339	2,856	2,500	2,500	0.00%
01022052 - 55310	Telephone / Fax/TV	5,958	6,654	6,309	12,500	9,000	(28.00%)
01022052 - 55901	Advertising	45	676	838	500	500	0.00%
01022052 - 55903	Travel and Related Costs	6,790	4,842	7,024	15,000	15,000	0.00%
01022052 - 55905	Postal Services	1,255	1,144	790	1,500	1,500	0.00%
01022052 - 55906	Membership Dues	133	137	706	1,000	1,000	0.00%
01022052 - 55908	Employee Moving Costs	0	4,663	2,969	0	0	0.00%
01022052 - 55999	Other	2,704	0	0	0	0	0.00%
01022052 - 56100	General Supplies	2,913	2,322	7,972	7,200	3,000	(58.30%)
01022052 - 56120	Office Supplies	9,825	4,648	9,992	10,000	10,000	0.00%
01022052 - 56150	Computer Hardware / Software	0	0	3,288	410	500	22.00%
01022052 - 56220	Electricity	41,625	37,645	28,614	35,000	35,000	0.00%
01022052 - 56240	Heating Oil	63,498	41,438	46,673	48,000	53,500	11.50%
01022052 - 56260	Gasoline for Vehicles	1,129	1,304	1,326	1,900	1,500	(21.10%)
01022052 - 56320	Business Meals	273	201	509	300	300	0.00%
01022052 - 56330	Food/Bev/Related Emp Apprctn	4,079	4,217	3,768	4,000	4,000	0.00%
01022052 - 56400	Books and Periodicals	413	1,123	910	900	900	0.00%
Total Operating Expenses		192,024	196,220	152,722	205,982	198,600	(3.58%)
01022053 - 57400	Machinery and Equipment	0	0	0	65,125	0	(100.00%)
Total Capital Outlay		0	0	0	65,125	0	(100.00%)
Total DPW Admin & Engineering		469,353	518,152	575,727	769,089	658,587	(14.37%)

General Fund: ***Streets and Roads*** (0100-022)
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Maintains and repairs roads, bridges, and paved parking areas*
- *Provides snow removal services for City roads, walkways and parking lots*
- *Maintains and repairs the storm drainage system*
- *Maintains and repairs traffic control and safety systems, including street signs and guardrails*

Departmental Goals

- *To promote public safety and quality of life by ensuring that local roadways are well maintained and in good repair*
- *To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program*
- *To reduce annual operating expenditures through development and implementation of a long-range, comprehensive plan for construction and maintenance of City streets and roads*
- *Promote safe operation of all vehicles, equipment and tools.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Work with the City Engineer to reduce pavement failures through a comprehensive patching and drainage program.	To promote public safety and quality of life by ensuring that local roadways are clear and in good repair.
Continue to work with other City Departments to collect and record additional data for the City's GIS System.	To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program.
Continue to expand land for storage and other City functions, by creating additional flat land near the DPW building utilizing miscellaneous fill.	To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program.
Continue with employee safety training and high standards for work performance to reduce the number of employee motor vehicle accidents.	To safe operation of all vehicles, equipment and tools.

PERFORMANCE MEASURES FOR FY 2012

1. To clean 40% (9.6 miles) of all Class A & B Road Drainage Ditches on an annual basis.
2. To clean 50% (5) of the City's Storm Drain Sediment Separators annually.
3. To have 0 employee motor vehicle accidents.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Works							
Streets and Roads							
01022251 - 51100	Salaries and Wages	762,327	759,961	760,520	788,781	784,473	(0.50%)
01022251 - 51200	Temporary Employees	23,246	24,706	27,828	31,679	31,680	0.00%
01022251 - 51300	Overtime	109,205	52,552	70,537	45,451	50,000	10.00%
01022251 - 52100	Health Insurance Benefit	187,213	175,897	178,681	224,160	264,000	17.80%
01022251 - 52200	FICA & Medicare Emplr Match	68,268	63,480	65,624	66,243	66,272	0.00%
01022251 - 52300	PERS Employer Contribution	175,457	280,333	225,744	226,521	253,613	12.00%
01022251 - 52400	Unemployment Insurance	3,590	3,459	3,662	3,917	3,827	(2.30%)
01022251 - 52500	Workers Compensation	50,011	49,174	33,604	34,081	39,776	16.70%
01022251 - 52900	Other Employee Benefits	4,940	4,373	4,688	5,460	5,460	0.00%
Total Personnel Expenses		1,384,257	1,413,936	1,370,888	1,426,293	1,499,101	5.10%
01022252 - 53260	Training Services	2,965	2,360	2,301	9,000	3,000	(66.70%)
01022252 - 53300	Other Professional Svs	2,261	1,790	2,229	3,000	3,000	0.00%
01022252 - 53430	Survey Services	2,500	0	500	3,000	3,000	0.00%
01022252 - 53490	Other Technical Services	22,277	0	0	0	0	0.00%
01022252 - 54210	Solid Waste	1,500	1,937	2,175	2,200	2,200	0.00%
01022252 - 54300	Repair/Maintenance Services	843	116,303	251	4,000	4,000	0.00%
01022252 - 54420	Equipment Rental	8,857	1,000	1,930	7,000	7,000	0.00%
01022252 - 54500	Construction Services	4,898	5,000	3,500	37,000	7,000	(81.10%)
01022252 - 55200	General Insurance	755	0	0	0	0	0.00%
01022252 - 55310	Telephone / Fax/TV	383	424	794	1,000	1,000	0.00%
01022252 - 55330	Radio	2,562	2,566	2,203	2,500	2,500	0.00%
01022252 - 55903	Travel and Related Costs	2,731	1,595	0	3,000	4,000	33.30%
01022252 - 55906	Membership Dues	0	0	0	150	0	(100.00%)
01022252 - 55907	Permit Fees	1,125	1,470	1,700	1,500	2,000	33.30%
01022252 - 56100	General Supplies	166,099	150,944	187,769	287,777	205,000	(28.80%)
01022252 - 56110	Sand / Gravel / Rock	375,800	425,592	409,790	411,800	416,680	1.20%
01022252 - 56120	Office Supplies	0	410	39	0	0	0.00%
01022252 - 56150	Computer Hardware / Software	0	0	1,288	0	0	0.00%
01022252 - 56220	Electricity (streets lights)	97,055	88,763	72,290	80,700	80,700	0.00%
01022252 - 56230	Propane	1,133	1,137	661	1,600	1,600	0.00%
01022252 - 56260	Gasoline for Vehicles	6,637	6,299	5,368	6,100	6,100	0.00%
01022252 - 56270	Diesel for Equipment	114,858	74,210	78,897	75,000	85,000	13.30%
01022252 - 56330	Food/Bev/Related Emp Apprctn	0	74	21	0	0	0.00%
01022252 - 56400	Books and Periodicals	25	0	0	45	50	11.10%
Total Operating Expenses		815,265	881,875	773,705	936,372	833,830	(10.95%)
01022253 - 57300	Improvements & Infrastructure	0	0	11,590	3,280	0	(100.00%)
Total Capital Outlay		0	0	11,590	3,280	0	(100.00%)
Total Streets and Roads		2,199,523	2,295,810	2,156,183	2,365,945	2,332,931	(1.40%)

General Fund: ***Receiving and Supply*** (0100-023)
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Provides shipping, receiving and delivery services for all City departments*
- *Processes work orders for other DPW divisions, capital projects, and utility funds*
- *Maintains reasonable inventory levels to minimize down time for numerous City departments including water, wastewater, electric, building maintenance, landfill, and the roads department.*
- *Tracks repairs, mileage, hours and fuel use for City vehicles and equipment*
- *Manages disposal of City wide surplus items and equipment*
- *Reviews and approves fuel and freight invoices*

Departmental Goals

- *Optimize inventory levels to keep the combination of carrying cost, reorder cost and equipment down-time to a minimum*
- *Keep accurate, timely records of rolling stock, parts inventory, and fuel use*
- *Provide knowledgeable service and support to other City departments*
- *Provide effective and efficient process for disposal of surplus equipment*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
To evaluate the new Munis Inventory and Work Order programs to assess the value and merit of system.	Keep accurate, timely records of rolling stock, parts inventory and fuel use.
Improve information detail and the tracking of Material Release Orders (MRO)	Keep accurate, timely records of rolling stock, parts inventory and fuel use.
Work with the vehicle maintenance supervisor to continue to improve vehicle maintenance cost tracking and equipment servicing.	Keep accurate, timely records of rolling stock, parts inventory and fuel use.

PERFORMANCE MEASURES FOR FY2012

1. To reduce the cost of vehicle inventory purchases by 5% through a consistent system of vendor price analysis.
2. To deliver 80% of all departmental supplies/packages within 48 hours of receipt.
3. To maintain annual inventory discrepancies at less than 1%.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Works							
Receiving and Supply							
01022351 - 51100	Salaries and Wages	116,484	119,374	127,404	133,749	119,741	(10.50%)
01022351 - 51300	Overtime	2,913	3,974	4,609	2,190	2,050	(6.40%)
01022351 - 52100	Health Insurance Benefit	37,058	34,580	39,854	49,091	54,108	10.20%
01022351 - 52200	FICA & Medicare Emplr Match	9,134	9,436	10,099	10,399	9,296	(10.60%)
01022351 - 52300	PERS Employer Contribution	24,284	41,502	35,892	36,129	37,131	2.80%
01022351 - 52400	Unemployment Insurance	596	668	749	788	708	(10.20%)
01022351 - 52500	Workers Compensation	6,348	6,100	5,057	5,159	4,973	(3.60%)
01022351 - 52900	Other Employee Benefits	857	750	921	1,138	1,054	(7.40%)
Total Personnel Expenses		197,674	216,385	224,585	238,643	229,061	(4.02%)
01022352 - 53260	Training Services	883	190	932	1,250	1,250	0.00%
01022352 - 53300	Other Professional Svs	433	203	359	500	500	0.00%
01022352 - 54300	Repair/Maintenance Services	165	0	1,038	500	500	0.00%
01022352 - 54420	Equipment Rental	0	0	642	700	700	0.00%
01022352 - 55310	Telephone / Fax/TV	2,086	2,083	2,094	2,100	2,100	0.00%
01022352 - 55330	Radio	0	0	0	0	200	0.00%
01022352 - 55903	Travel and Related Costs	0	0	0	2,100	2,100	0.00%
01022352 - 56100	General Supplies	9,025	1,442	504	1,750	1,750	0.00%
01022352 - 56120	Office Supplies	157	1,477	755	2,100	1,900	(9.50%)
01022352 - 56260	Gasoline for Vehicles	1,781	1,810	1,695	1,700	1,700	0.00%
01022352 - 56270	Diesel for Equipment	396	169	114	500	500	0.00%
Total Operating Expenses		14,924	7,374	8,133	13,200	13,200	0.00%
Total Receiving and Supply		212,598	223,759	232,718	251,843	242,261	(3.80%)

General Fund: **Vehicle & Equip Maintenance** (0100-028)
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Repair and maintain the City's gas and diesel powered vehicles and equipment*
- *Perform a wide variety of repair and fabrication work for other City departments and projects*
- *Develop and maintain long-range vehicle replacement plan*

Departmental Goals

- *To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired*
- *To protect the value of capital assets through a comprehensive program of preventative maintenance*
- *To use our knowledge and skills to assist other departments with projects and repair work as needed*
- *To provide for a safe work environment for employees*
- *To accurately project long range funding needs for overall City vehicle and equipment replacement*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Support special training for vehicle repair and maintenance (Volvo/Ford)	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired
Conduct an annual evaluation of vehicle/equipment condition and update the schedule for rolling stock replacement.	To accurately project long range funding needs for overall City vehicle and equipment replacement.
To initiate an aggressive program of rust control on Light Duty Vehicles to expand the life of the vehicles.	To protect the value of capital assets through a comprehensive program of preventative maintenance
Standardize truck tires to reduce inventory, lower costs, and improve safety during repairs.	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired
Reorganize the light equipment bay to better facilitate maintenance and improve safety entering and exiting the building	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired

PERFORMANCE MEASURES FOR FY 2012

1. To complete 90% of the Light Duty Vehicle Preventative Maintenance Service Orders annually.
2. To reduce the variety of different truck tires by 40%.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Works							
Veh & Equip Maintenance							
01022851 - 51100	Salaries and Wages	312,587	331,816	330,122	322,936	319,169	(1.20%)
01022851 - 51300	Overtime	48,604	24,598	21,987	5,000	5,004	0.10%
01022851 - 52100	Health Insurance Benefit	76,390	76,358	77,353	103,698	122,563	18.20%
01022851 - 52200	FICA & Medicare Emplr Match	26,334	26,025	26,342	24,707	24,789	0.30%
01022851 - 52300	PERS Employer Contribution	72,339	121,529	89,219	87,160	99,113	13.70%
01022851 - 52400	Unemployment Insurance	1,287	1,585	1,361	1,668	1,626	(2.50%)
01022851 - 52500	Workers Compensation	22,792	18,351	15,772	15,255	10,026	(34.30%)
01022851 - 52900	Other Employee Benefits	1,987	1,932	1,930	2,406	2,406	0.00%
Total Personnel Expenses		562,318	602,194	564,085	562,830	584,696	3.89%
01022852 - 53260	Training Services	10,137	3,813	5,918	5,535	7,500	35.50%
01022852 - 53300	Other Professional Svs	6,548	2,069	4,222	1,000	1,500	50.00%
01022852 - 54210	Solid Waste	2,723	3,709	1,507	3,500	3,000	(14.30%)
01022852 - 54300	Repair/Maintenance Services	14,328	88,664	35,460	43,950	43,000	(2.20%)
01022852 - 55310	Telephone / Fax/TV	178	150	168	150	0	(100.00%)
01022852 - 55330	Radio	98	0	0	500	200	(60.00%)
01022852 - 55903	Travel and Related Costs	0	3,197	708	4,000	4,000	0.00%
01022852 - 56100	General Supplies	99,373	61,207	59,555	75,138	75,000	(0.20%)
01022852 - 56120	Office Supplies	0	129	0	182	100	(45.00%)
01022852 - 56130	Machinery / Vehicle Parts	276,491	176,242	256,248	309,791	300,000	(3.20%)
01022852 - 56150	Computer Hardware / Software	0	1,523	839	0	500	0.00%
01022852 - 56230	Propane	317	484	390	700	700	0.00%
01022852 - 56260	Gasoline for Vehicles	2,363	2,243	2,483	4,000	2,500	(37.50%)
01022852 - 56400	Books and Periodicals	0	416	0	500	200	(60.00%)
Total Operating Expenses		412,556	343,846	367,497	448,946	438,200	(2.39%)
Total Veh & Equip Maintenance		974,875	946,040	931,582	1,011,776	1,022,896	1.10%

General Fund: ***Facilities Maintenance*** (0100-029)
 Responsible Manager/Title: Nancy Peterson, DPW Director

Functions and Responsibilities

- *Repairs and maintains City housing units and community facilities*
- *Performs grounds maintenance for City buildings and parks*
- *Constructs or assists in the construction of capital improvement and major maintenance projects*

Departmental Goals

- *To protect the value and prolong the useful lives of City facilities through a comprehensive program of repairs and preventative maintenance*
- *To keep current, and use, our skills in carpentry, plumbing, painting, electrical mechanical systems, and landscaping to enhance safety and quality of life for the citizens and staff of the City*
- *To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities.*
- *To promote Safety First in the Work Place*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
To complete Major Maintenance projects identified in the 2012 City Assessment report.	To protect the value and prolong the useful lives of City Facilities
To keep safety training and equipment current and available to staff and to promote their use.	To promote safety first in the work place
To determine the value of the new Munis Work Order System given its limitations.	To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities
To become informed of new facility technologies in order to enhance the energy efficiency of our city facilities.	To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities
To promote progressive skill development in all disciplines of Facilities Maintenance for maintenance staff.	To keep current, and use, our skills to enhance safety and quality of life for citizens and staff

PERFORMANCE MEASURES FOR FY 2012

1. To complete 97% of the work order requests received annually.
2. To respond to and repair at all Service Requests designated as "high priority" on the same day as received.
3. To reduce second repair calls to less than 10% on individual work items by completing all repairs thoroughly and correctly the first time.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Public Works							
Facilities Maintenance							
01022951 - 51100	Salaries and Wages	321,309	353,806	337,148	327,878	301,260	(8.10%)
01022951 - 51200	Temporary Employees	26,304	24,287	25,251	23,510	38,690	64.60%
01022951 - 51300	Overtime	10,164	9,868	11,284	6,573	10,003	52.20%
01022951 - 52100	Health Insurance Benefit	87,785	83,921	87,275	103,157	115,813	12.30%
01022951 - 52200	FICA & Medicare Emplr Match	27,370	29,679	28,565	27,157	26,736	(1.60%)
01022951 - 52300	PERS Employer Contribution	67,267	118,764	92,383	88,833	94,294	6.10%
01022951 - 52400	Unemployment Insurance	1,852	1,922	2,037	1,863	1,911	2.60%
01022951 - 52500	Workers Compensation	27,976	28,023	20,698	19,398	14,967	(22.80%)
01022951 - 52900	Other Employee Benefits	2,589	2,574	2,528	2,907	2,730	(6.10%)
Total Personnel Expenses		572,616	652,842	607,168	601,276	606,404	0.85%
01022952 - 53240	Engineering/Architectural Svs	4,076	1,025	0	7,000	7,000	0.00%
01022952 - 53260	Training Services	4,190	1,310	2,630	3,880	6,435	65.90%
01022952 - 53300	Other Professional Svs	1,218	1,577	3,824	2,000	2,000	0.00%
01022952 - 53490	Other Technical Services	2,527	17,138	6,309	500	500	0.00%
01022952 - 54210	Solid Waste	268	635	862	700	1,000	42.90%
01022952 - 54300	Repair/Maintenance Services	111,544	118,679	485,939	429,907	277,000	(35.60%)
01022952 - 54410	Buildings/Land Rental	964	964	850	924	924	0.00%
01022952 - 54420	Equipment Rental	90	255	0	0	0	0.00%
01022952 - 54500	Construction Services	27,728	72,864	803	19,295	15,000	(22.30%)
01022952 - 55310	Telephone / Fax/TV	723	1,011	1,228	1,000	1,000	0.00%
01022952 - 55320	Network / Internet	0	0	0	250	0	(100.00%)
01022952 - 55330	Radio	57	0	0	0	0	0.00%
01022952 - 55901	Advertising	0	0	0	400	400	0.00%
01022952 - 55903	Travel and Related Costs	3,204	0	0	4,200	6,500	54.80%
01022952 - 55906	Membership Dues	50	175	100	175	175	0.00%
01022952 - 55907	Permit Fees	425	160	0	0	0	0.00%
01022952 - 56100	General Supplies	98,854	80,049	108,335	119,005	64,000	(46.20%)
01022952 - 56110	Sand / Gravel / Rock	0	1,320	0	500	0	(100.00%)
01022952 - 56120	Office Supplies	0	161	154	282	0	(100.00%)
01022952 - 56140	Facility Maintenance Supplies	49,564	71,958	78,431	60,453	65,000	7.50%
01022952 - 56150	Computer Hardware / Software	0	0	1,288	675	0	(100.00%)
01022952 - 56220	Electricity	64	2,498	2,168	1,675	0	(100.00%)
01022952 - 56230	Propane	211	379	392	608	608	0.00%
01022952 - 56260	Gasoline for Vehicles	8,269	6,954	6,115	7,500	7,500	0.00%
01022952 - 56270	Diesel for Equipment	227	114	40	200	200	0.00%
01022952 - 56400	Books and Periodicals	0	35	0	500	500	0.00%
01022952 - 59100	Interest Expense	0	0	0	500	1,000	100.00%
Total Operating Expenses		314,252	379,260	699,466	662,129	456,742	(31.02%)
01022953 - 57400	Machinery and Equipment	0	0	0	0	7,700	0.00%
Total Capital Outlay		0	0	0	0	7,700	0.00%
Total Facilities Maintenance		886,868	1,032,101	1,306,635	1,263,405	1,070,846	(15.24%)

General Fund: **PCR Administration** (0100-031/033)
 Responsible Manager/Title: Jeff Hawley PCR Director

PCR Department Mission Statement

“To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.”

Functions and Responsibilities

- *Manages, coordinates and provides administrative support of all PCR Divisions – Recreation; Library; Aquatics and Parks.*
- *Manages and promotes the PCR Master Plan for facility, maintenance and expansion needs.*
- *Acts as the liaison for the PCR and Library Advisory Committees and Commission.*

Departmental Goals

- *To promote community wide quality parks, recreation, Library services, cultural and leisure facilities, activities and programs.*
- *To establish departmental goals, administer department budgets, personnel, facilities and program oversight.*
- *To foster and maintain a professional staff through education and training opportunities to increase knowledge and job performance.*
- *To maintain, evaluate and develop policies, procedures and job position duties as related to current and future needs of the PCR Department and community.*
- *To help facilitate the Advisory Committees roles, responsibilities and objectives.*

OBJECTIVES FOR FY 2012

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Assessment of PCR facilities including the Library, Aquatic Center, parks, playgrounds and trails for current maintenance and future replacement and expansion needs.	Promotes quality PCR facilities, parks, maintenance and administration of facilities.
Complete all staff required training, cross train staff where applicable and offer professional development opportunities for all staff through local, regional, state or national education and training programs.	Foster staff development to increase skills and job performance.
Work with Public Works Department to close out the Community Center Expansion Project.	Promote quality parks, facilities and development of future needs.
Develop working relationships with other community agencies to coordinate PCR programs and use of community facilities.	Promote city wide recreational and leisure activities, programs and services.
Act as a liaison, offer administrative support and attend scheduled meetings and promote agendas of the PCR Advisory Committees and Commission.	Promote parks and recreation and help facilitate Advisory Committees and Commission goals and objectives.

Performance Measures *

- 1.) Reduce staff turnover at the Community Center by offering professional training and educational opportunities.

Measure:	<u>FY-11</u>	<u>FY-12</u>
	#	#

Education/Training Opportunities:

Staff turnover:

- 2.) Ensure the Parks and Recreation Master Plan priorities are being incorporated into PCR programming, activities and facilities and maintain facilities/equipment.

Measure:	<u>FY-11</u>	<u>FY-12</u>
Number of programs/activities related to PCR Master Plan.	#	#

New/Old facilities/equipment maintained or introduced.	#	#
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- 3.) To act as liaison and offer administrative support to the PCR and Library Advisory Committees

Measure:	<u>FY-11</u>	<u>FY-12</u>
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Number of Library monthly meetings attended.

Number of PCR Advisory meetings advertised/attended.

All meeting minutes to Clerk's Office for distribution to City Council.

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented that is not currently being measured.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
PCR Administration							
01023151 - 51100	Salaries and Wages	105,178	118,547	137,689	133,022	138,276	3.90%
01023151 - 51300	Overtime	733	0	0	0	0	0.00%
01023151 - 52100	Health Insurance Benefit	28,187	32,686	37,428	44,832	52,800	17.80%
01023151 - 52200	FICA & Medicare Emplr Match	8,130	9,097	10,564	10,176	10,579	4.00%
01023151 - 52300	PERS Employer Contribution	21,844	41,018	37,183	36,781	42,534	15.60%
01023151 - 52400	Unemployment Insurance	559	609	755	720	698	(3.10%)
01023151 - 52500	Workers Compensation	873	919	1,260	1,079	744	(31.00%)
Total Personnel Expenses		165,506	202,877	224,878	226,610	245,631	8.39%
01023152 - 53260	Training Services	6,656	6,491	478	6,400	4,281	(33.10%)
01023152 - 53264	Education Reimbursement	0	0	0	1,000	1,500	50.00%
01023152 - 53300	Other Professional Svs	1,108	665	0	2,764	2,500	(9.60%)
01023152 - 54300	Repair/Maintenance Services	1,804	1,365	2,784	3,000	3,000	0.00%
01023152 - 54410	Buildings / Land Rental	300	300	1,092	400	2,000	400.00%
01023152 - 55310	Telephone / Fax/TV	0	395	685	0	0	0.00%
01023152 - 55901	Advertising	200	560	699	600	600	0.00%
01023152 - 55902	Printing and Binding	0	0	0	4,500	4,500	0.00%
01023152 - 55903	Travel and Related Costs	3,158	2,232	175	5,000	4,500	(10.00%)
01023152 - 55904	Banking / Credit Card Fees	2,226	2,907	3,535	2,500	2,500	0.00%
01023152 - 55905	Postal Services	212	124	255	1,000	1,000	0.00%
01023152 - 55906	Membership Dues	55	95	550	750	1,000	33.30%
01023152 - 55907	Permit Fees	300	160	460	600	600	0.00%
01023152 - 55908	Employee Moving Costs	0	3,711	0	0	0	0.00%
01023152 - 56100	General Supplies	1,277	4,750	2,605	2,000	2,600	30.00%
01023152 - 56120	Office Supplies	3,046	4,620	8,389	5,000	5,000	0.00%
01023152 - 56160	Uniforms	2,392	952	2,157	2,000	2,000	0.00%
01023152 - 56260	Gasoline for Vehicles	1,441	1,392	1,223	2,400	2,400	0.00%
01023152 - 56310	Food/Bev/Related for Programs	0	0	0	750	750	0.00%
01023152 - 56320	Business Meals	0	293	215	500	500	0.00%
01023152 - 56330	Food/Bev/Related Emp Apprctn	3,683	3,309	2,525	2,750	2,750	0.00%
Total Operating Expenses		27,858	34,319	27,826	43,914	43,981	0.15%
01023153 - 57400	Machinery and Equipment	0	0	0	12,500	0	(100.00%)
Total Capital Outlay		0	0	0	12,500	0	(100.00%)
Total PCR Administration		193,363	237,196	252,704	283,024	289,612	2.33%

General Fund: Recreation Programs (0100-032)
 Responsible Manager/Title: Jeff Hawley, PCR Director

Functions and Responsibilities

- *Manages the Community Center and facility personnel.*
- *Develops and oversees recreation programs for all age groups.*

Departmental Goals

- *Design and implement diverse and quality programs*
- *Provide opportunities for community involvement*
- *Promote health, fitness, enjoyment, cultural enrichment and learning*
- *Provide safe and secure environments*
- *Offer exceptional customer service to citizens and visitors*
- *Provide programs and services within budget and fee schedule guides*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Recruit, train, and track volunteers	Provide safe and secure environment; Design and implement diverse and quality programs, Provide opportunities for community involvement; Promote health, fitness, enjoyment, cultural enrichment and learning
Recruit and train instructors	Promote health, fitness, enjoyment, cultural enrichment and learning; Provide opportunities for community involvement; Provide safe and secure environments Design and implement diverse and quality programs
Locate alternate venues to increase programming capacity	Design and implement diverse and quality programs; Provide opportunities for community involvement; Promote health, fitness, enjoyment, cultural enrichment and learning;
Streamline SOPs and Community Center Guidelines	Provide safe and secure environments
Develop and implement Employee Wellness Program	Promote health, fitness, enjoyment, cultural enrichment and learning
Expand Programming Options	Design and implement diverse and quality programs; Provide programs and services within budget and fee schedule guides

Performance Measures *

1.) Increase the staff training and professional memberships in specialized areas.

		<u>FY '11</u>	<u>FY '12</u>
Measure:	Staff In-Service Training	1	4
	Professional Memberships	2	3
	Other Training Opportunities	0	2

2.) Increase the number of arts and culture programs.

		<u>FY '11</u>	<u>FY '12</u>
Measure:	Dance Programs	1	2
	Music Programs	1	2

3.) Increase the number of teen specific activities.

		<u>FY '11</u>	<u>FY '12</u>
Measure:	Teen Council Membership	4	7
	Leisure Activities and Special Events	2	4
	Send Youth to State Leadership Conference	0	1

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented that is not currently being measured.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Recreation Programs							
01023251 - 51100	Salaries and Wages	233,703	207,180	215,340	244,172	260,856	6.80%
01023251 - 51200	Temporary Employees	4,930	11,715	11,596	12,625	12,502	(1.00%)
01023251 - 51300	Overtime	6,018	7,858	8,672	7,000	8,000	14.30%
01023251 - 52100	Health Insurance Benefit	104,185	89,375	99,380	134,496	158,400	17.80%
01023251 - 52200	FICA & Medicare Emplr Match	18,716	17,347	18,024	20,542	21,545	4.90%
01023251 - 52300	PERS Employer Contribution	49,753	73,660	60,820	70,403	82,089	16.60%
01023251 - 52400	Unemployment Insurance	1,761	1,940	1,864	2,160	2,232	3.30%
01023251 - 52500	Workers Compensation	4,733	3,866	3,683	4,039	4,491	11.20%
Total Personnel Expenses		423,798	412,941	419,379	495,437	550,115	11.04%
01023252 - 53260	Training Services	0	1,077	920	0	2,000	0.00%
01023252 - 53300	Other Professional Svs	19,043	15,283	19,082	20,700	22,000	6.30%
01023252 - 54420	Equipment Rental	300	0	0	0	0	0.00%
01023252 - 55903	Travel and Related Costs	6,843	3,038	2,619	6,500	8,000	23.10%
01023252 - 55906	Membership Dues	0	200	140	205	0	(100.00%)
01023252 - 55907	Permit Fees	0	300	0	0	0	0.00%
01023252 - 56100	General Supplies	32,888	29,864	57,356	90,161	50,878	(43.60%)
01023252 - 56310	Food / Bev & Related for Progs	10,024	10,068	12,000	20,595	18,500	(10.20%)
01023252 - 56330	Food/Bev/Related Emp Apprctn	0	482	0	0	0	0.00%
01023252 - 56400	Books and Periodicals	0	105	0	0	0	0.00%
01023252 - 58499	Sponsorships - fee waived	0	0	0	5,000	5,000	0.00%
Total Operating Expenses		69,098	60,417	92,117	143,161	106,378	(25.69%)
Total Recreation Programs		492,896	473,358	511,496	638,598	656,493	2.80%

General Fund: ***Community Center Operations*** (0100-033)

Responsible Manager/Title: Jeff Hawley, Director of Parks, Culture and Recreation Department

PCR Department Mission Statement

“To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.”

Functions and Responsibilities

- *Establish and maintain effective working relationships with the community*
- *Supervises trains, motivates, and evaluates Recreation Assistants on job functions*
- *Processes and verifies all accounts payable and purchase requisitions; tracks accounts to provide account detail on request; assists with department budget reports and preparation. Ensures fiscal responsibility of department by matching expenses with budget items.*
- *Maintains all community center inventory records.*
- *Coordinates and tracks facilities maintenance repairs and requests.*

Departmental Goals

- *Provide excellent customer service, establish and maintain effective working relationships with the community*
- *Maintain up to date and correct information on department recreation software (Rec-Trac): facilities, households, rentals and activities*
- *Ensure a clean and safe facility for all patrons.*
- *Provide the community with department information: rates, pass information, closures dates and program changes*

Objectives for FY-2012

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Maintain a daily janitorial check log and review janitorial cleaning techniques and schedules.	Ensure a clean and safe facility for all patrons
Hold individual weekly staff meetings with Recreation Assistants	Keep up to date and correct information on department recreation software (Rec-Trac): facility, households, rentals and activities
Establish an “update month” where Recreations Assistants ask patrons to update their household information.	Keep up to date and correct information on department recreation software (Rec-Trac): facility, households, rentals and activities
Update and review the PCR website and have the complete fee schedule available	Provide the community with department information: rates, pass information, closures dates and program
Provide administrative staff with a monthly comment card report that includes patron comments and suggestions.	Provide excellent customer service, establish and maintain effective working relationships with the community

Performance Measures *

- 1.) Promote and Increase the number of facility use passes.

Measure:	<u>FY-11</u>	<u>FY-12</u>
Number of Corporate Passes Sold:	#	#
Number of all other pass types sold:	#	#

- 2.) Seek Public suggestions and input concerning current and new programming by developing a survey and suggestion box to seek public input and comments and respond in a way that public can review.

Measure:	FY-12
Number of surveys received	#
Number of suggestions received	#
Number of suggestions implemented	#

- 3.) Maintain up to date and accurate facility use and attendance records using Rec Trac Software.

Measure:

Have monthly facility use and attendance figures available by the 10th of each month.

Have a minimum of four training sessions with Rec Trac software technicians on reporting methods available through the Rec Trac Software programs.

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City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Community Center Operations							
01023351 - 51100	Salaries and Wages	108,938	126,872	139,873	145,659	135,817	(6.80%)
01023351 - 51200	Temporary Employees	7,478	6,769	0	0	0	0.00%
01023351 - 51300	Overtime	8,624	4,374	6,673	7,000	7,500	7.10%
01023351 - 52100	Health Insurance Benefit	54,244	60,910	70,371	89,664	105,600	17.80%
01023351 - 52200	FICA & Medicare Emplr Match	9,566	10,558	11,211	12,063	10,968	(9.10%)
01023351 - 52300	PERS Employer Contribution	24,759	45,047	40,301	43,089	43,471	0.90%
01023351 - 52400	Unemployment Insurance	986	1,092	1,200	1,328	1,320	(0.60%)
01023351 - 52500	Workers Compensation	1,010	1,029	1,164	1,224	730	(40.40%)
Total Personnel Expenses		215,605	256,651	270,792	300,027	305,406	1.79%
01023352 - 53300	Other Professional Svs	388	1,533	218	0	0	0.00%
01023352 - 54110	Water / Sewerage	7,651	5,645	5,826	10,500	10,500	0.00%
01023352 - 54210	Solid Waste	5,053	4,993	4,869	6,900	6,900	0.00%
01023352 - 54230	Custodial Services/Supplies	65,614	66,281	65,079	71,000	72,000	1.40%
01023352 - 55310	Telephone / Fax/TV	16,231	13,179	8,918	14,000	14,000	0.00%
01023352 - 55320	Network / Internet	0	0	0	1,000	0	(100.00%)
01023352 - 55390	Other Communications	0	0	150	0	0	0.00%
01023352 - 55903	Travel and Related Costs	0	0	0	2,500	3,500	40.00%
01023352 - 56100	General Supplies	3,529	6,205	6,780	10,863	10,500	(3.30%)
01023352 - 56120	Office Supplies	0	0	236	0	0	0.00%
01023352 - 56220	Electricity	123,110	104,699	74,523	84,600	92,846	9.70%
01023352 - 56240	Heating Oil	104,885	69,841	59,009	81,000	93,418	15.30%
Total Operating Expenses		326,461	272,375	225,609	282,363	303,664	7.54%
Total Community Center Operations		542,066	529,026	496,401	582,390	609,070	4.58%

General Fund: ***Library*** (0100-034)
 Responsible Manager/Title: Jeff Hawley, PCR Director

Library Mission

The Unalaska Public Library will improve the quality of life in the community it serves by providing access to popular reading materials, and by acting as a gateway to learning and knowledge for children and adults.

Functions and Responsibilities

- Manages the operation of the Library facility
- Oversees, develops library staffing and programming
- Responsible for City assets which include the Library facility, collections, and physical property.

Library Community Goals

- Provide a Popular Materials Library
- Act as a Community Activities Center
- Provide a Reference Library and Independent Learning Center
- Act as a Formal Education Support Center and Research Center
- Act as a Children’s Door to Learning
- Act as a Community Information Center

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Provide services with well trained knowledgeable staff.	Supports all Goals noted above.
Build collection of materials in varying formats supporting Community interests and vocations.	Popular Materials Library, Reference Library, Community Information Center, Children’s Door to Learning, Independent Learning Center, Formal Education Support Center, Research Center
Work toward local consortium of cooperating libraries with common electronic access which supports access by all community members.	Supports all Goals noted above.
Enhance programming at the Unalaska Senior Center	Popular Materials Library, Community Activities Center, Community Information Center
Continue to develop cooperative ties with the Museum of the Aleutians and UAF Aleutians Pribilof Center and Unalaska City School	Formal Education Support Center, Independent Learning Center
Continue to develop a project to locally index the Aleutian Region Newspaper Collection in FY12	Reference Library, Community Information Center, Independent Learning Center, Research Center
Expand Children’s Programming and services	Children’s Door to Learning
Invite wider governmental use of the Library Meeting Room	Community Information Center
Offer “Family Friendly” Computer use classes	Community Activities Center, Community Information Center
Offer special programming in cooperation with the Unalaska City School	Supports all goals noted above.

Performance Measurements

Achieve STAR LIBRARY RANKING each year.

FY08	FY09	FY10	FY11
√	√	√	

Reference Questions – Increase Reference Question Services by 1% each fiscal year.

FY10	FY11*	FY12
9,143	9,234 Goal	9,326 Goal

Circulation – Increase circulation by 1% each fiscal year.

FY10	FY11*	FY12
208,749	210,836 Goal	212,944 Goal

Patron Visits - Increase patron visits to the Library by 1% each fiscal year.

FY10	FY11*	FY12
116,397	117,560 Goal	118,736 Goal

* FY11 measurements are in progress.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Library							
01023451 - 51100	Salaries and Wages	240,819	229,187	241,747	257,042	247,847	(3.60%)
01023451 - 51300	Overtime	2,241	3,690	2,149	4,000	4,000	0.00%
01023451 - 52100	Health Insurance Benefit	74,723	69,270	72,273	89,664	105,600	17.80%
01023451 - 52200	FICA & Medicare Emplr Match	18,594	17,815	18,651	19,969	19,271	(3.50%)
01023451 - 52300	PERS Employer Contribution	42,424	72,288	53,649	60,106	64,346	7.10%
01023451 - 52400	Unemployment Insurance	1,487	1,511	1,630	1,816	1,781	(1.90%)
01023451 - 52500	Workers Compensation	1,884	1,748	1,873	2,043	1,315	(35.60%)
Total Personnel Expenses		382,173	395,510	391,972	434,640	444,160	2.19%
01023452 - 53260	Training Services	245	228	225	1,200	1,500	25.00%
01023452 - 53490	Other Technical Services	0	257	0	0	0	0.00%
01023452 - 54110	Water / Sewerage	638	752	680	650	650	0.00%
01023452 - 54210	Solid Waste	2,597	2,792	2,914	4,000	4,000	0.00%
01023452 - 54230	Custodial Services/Supplies	30,487	31,265	31,061	33,150	33,500	1.10%
01023452 - 54300	Repair/Maintenance Services	1,987	0	587	2,500	2,500	0.00%
01023452 - 55310	Telephone / Fax/TV	4,682	3,785	7,144	11,500	12,125	5.40%
01023452 - 55320	Network / Internet	6,079	3,868	11,344	12,636	12,636	0.00%
01023452 - 55390	Other Communications	0	677	719	0	0	0.00%
01023452 - 55903	Travel and Related Costs	2,954	2,879	3,265	2,330	2,330	0.00%
01023452 - 55905	Postal Services	2,218	2,508	2,779	4,000	4,000	0.00%
01023452 - 55906	Membership Dues	695	930	590	850	850	0.00%
01023452 - 55907	Permit Fees	253	365	325	0	0	0.00%
01023452 - 55999	Other	93	0	182	0	0	0.00%
01023452 - 56100	General Supplies	1,947	6,392	13,863	6,300	6,500	3.20%
01023452 - 56120	Office Supplies	6,418	4,104	2,270	9,500	9,500	0.00%
01023452 - 56150	Computer Hardware / Software	0	0	988	1,184	2,000	68.90%
01023452 - 56220	Electricity	37,147	36,507	26,490	32,000	32,000	0.00%
01023452 - 56240	Heating Oil	16,696	9,678	11,810	16,000	16,500	3.10%
01023452 - 56310	Food/Bev/Related for Programs	2,428	1,434	1,485	3,000	3,000	0.00%
01023452 - 56330	Food/Bev/Related Emp Apprctn	303	24	0	300	300	0.00%
01023452 - 56400	Books and Periodicals	44,420	41,971	41,483	75,582	64,510	(14.60%)
Total Operating Expenses		162,288	150,418	160,203	216,682	208,401	(3.82%)
Total Library		544,461	545,927	552,175	651,322	652,561	0.19%

General Fund: **Aquatics Center** (0100-035)

Responsible Manager/Title: Jeff Hawley, Director of the Department of Parks, Cultural, and Recreation

Functions and Responsibilities

Manages all operations of the Aquatic Center including:

- *Patron safety*
- *Focus on City and Department mission and goals, relating to these philosophies in all aspects of work*
- *Development and overseeing of all programs, activities, community partnerships*
- *Develop and manage budgets*
- *Ensure compliance with federal, state, and local guidelines, laws, national standards, and ordinances*
- *Preventative, routine, and minor maintenance, equipment and supply inventory*
- *Lifeguard and instructional staff*

Departmental Goals

- *Train and develop professional staff members: readying them for future workplaces, adapt to recreation and customer service and instill necessary safety ideals*
- *Expand facility programming for all age groups*
- *Continue to be a desired choice for leisure and recreational activities*
- *Look to expand hours of operation*
- *To provide a safe and secure aquatic and fitness environment*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Continue in-service trainings twice per month. One focusing on lifesaving skills, the other on professional development	Train and develop professional staff members
Design and develop a survey which focuses on aquatics/fitness areas to discover where community interest lies	Expand facility programming
Begin red cross learn to swim program	Expand facility programming
Begin a 3 phase expense and equipment period, to install Colorado timing systems for competitive swimming	Continue to be a desired place of recreation
Begin research on developing a ‘family’ locker room as is normal within the aquatics industry	Continue to be a desired place of recreation
Research other Alaska aquatics programs and staffing requirements	Expand hours of operation
Keep accurate records, usage and consumer comments to justify needs	Expand hours of operation

Performance Measures

Increase Aquatics Programming

Measure:	FY11	FY12
Number of Swim lessons provided	14	20
Special Events	5	7

Increase Facility Use – Pool and Fitness Center

Measure:	FY11	FY12
Pool		
Total Visits: Youth		
Adult		
Fitness Center		
Total Visits Youth		
Adult		

Reduce the number of accident/incidents.

Measure:	FY11	FY12
Patron Accidents	45 (3/3/11)	40

Reduce the number of water quality issues.

Measure:	FY11	FY12
Work requests/preventative maintenance	0	monthly
Water quality fluctuations	4	2

Increase staff knowledge and participation.

Measure:	FY11	FY12
Staff Training/In-service opportunities	15	20
Staff retention (decrease # vacant positions)	15	13
Staff professional development opportunities	3	5
Staff programming opportunities	0	1 each

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented that is not currently being measured.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Aquatics Center							
01023551 - 51100	Salaries and Wages	180,992	190,655	194,065	194,172	179,547	(7.50%)
01023551 - 51200	Temporary employees	0	75	0	0	0	0.00%
01023551 - 51300	Overtime	1,791	2,838	2,279	1,404	1,800	28.20%
01023551 - 52100	Health Insurance Benefit	18,681	17,317	18,026	22,416	26,400	17.80%
01023551 - 52200	FICA & Medicare Emplr Match	13,983	14,808	15,021	14,967	13,809	(7.70%)
01023551 - 52300	PERS Employer Contribution	11,578	20,023	15,548	16,793	15,150	(9.80%)
01023551 - 52400	Unemployment Insurance	1,580	1,683	1,709	1,703	1,651	(3.10%)
01023551 - 52500	Workers Compensation	13,855	15,313	10,735	10,868	7,609	(30.00%)
Total Personnel Expenses		242,461	262,712	257,382	262,323	245,966	(6.24%)
01023552 - 53260	Training Services	1,796	3,134	1,837	2,000	3,000	50.00%
01023552 - 53300	Other Professional Svs	691	4,209	0	3,500	3,500	0.00%
01023552 - 53420	Sampling / Testing	1,258	1,050	1,122	1,500	1,900	26.70%
01023552 - 54230	Custodial Services/Supplies	0	102	0	0	0	0.00%
01023552 - 55310	Telephone and Fax/TV	5,193	4,645	3,759	5,000	4,000	(20.00%)
01023552 - 55320	Network / Internet	0	0	0	0	1,600	0.00%
01023552 - 55903	Travel and Related Costs	4,604	3,244	6,333	4,000	4,000	0.00%
01023552 - 55906	Membership dues	0	730	396	660	600	(9.10%)
01023552 - 55999	Other	0	296	0	0	0	0.00%
01023552 - 56100	General supplies	21,754	26,941	36,799	31,107	30,550	(1.80%)
01023552 - 56120	Office Supplies	1,917	1,210	739	2,000	1,300	(35.00%)
01023552 - 56310	Food/Bev/Related for Programs	0	0	694	1,000	1,000	0.00%
01023552 - 56320	Business Meals	0	20	0	0	0	0.00%
01023552 - 56330	Food/Bev/Related Emp Apprctn	277	363	0	750	1,500	100.00%
Total Operating Expenses		37,489	45,944	51,679	51,517	52,950	2.78%
Total Aquatics Center		279,950	308,656	309,061	313,840	298,916	(4.76%)

General Fund: ***PCR – Parks*** (0100-036)
 Responsible Manager/Title: Jeff Hawley, PCR Director

Functions and Responsibilities

- *Manages the planning and development of Unalaska community trails, parks and playgrounds.*
- *Provides maintenance oversight in conjunction with the Department of Public Works.*
- *Develops parks and playground policies and procedures.*

Departmental Goals

- *To promote community parks, playgrounds and trails.*
- *To ensure the community parks and playgrounds meet the National Playground Safety Institute’s recommended safety standards.*
- *To ensure City compliance with all federal and state grant funded parks and playgrounds.*
- *To promote completion of walkway/bike trails on Amaknak Island.*

OBJECTIVES FOR FY 2012

Objectives	Supports Departmental Goals
Inspection of all community parks and playgrounds to ensure safety standards compliance.	To ensure the community parks and playgrounds meet the National Playground Safety Institute’s (NPSI) recommended safety standards
Renew Playground Safety (NPSI) Certifications.	To ensure the community parks and playgrounds meet the National Playground Safety Institute’s (NPSI) recommended safety standards
Promote replacement of Expedition Park entrance walkway and shelter.	To promote community trails, parks and playgrounds.
Review trail/walkway master plan with Public Works Dept. and make recommendations to update.	To promote community trails, parks and playgrounds.
Work with the Department of Public Works on maintenance issues regarding turf, park and playground equipment.	To ensure the community parks and playgrounds meet the NPSI recommended safety standards.

Performance Measures *

- 1.) **Construction of Expedition Park Gazebo using volunteer labor.**
Measure: **FY-12**
New Gazebo completed
- 2.) **Have at least one Public Works and PCR staff person receive NPSI Certification.**
Measure **FY-12**
Number of staff receiving NPSI Certifications
- 3.) **Track PCR Master Plan regarding park development and maintenance.**
Measure **FY-12**
Initiatives Implemented

* Note: FY2012 is the first year of implementation for performance measures. The budget document for FY2013 and future years will have performance measure data presented that is not currently being measured.

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Parks, Culture & Recreation							
Parks							
01023652 - 54110	Water / Sewerage	0	1,144	640	1,200	1,200	0.00%
01023652 - 54210	Solid Waste	0	639	836	1,200	1,200	0.00%
01023652 - 54410	Buildings/Land Rental	0	0	6,000	6,000	6,000	0.00%
01023652 - 56100	General Supplies	0	1,749	4,544	7,200	7,500	4.20%
01023652 - 56220	Electricity	0	3,677	4,766	7,000	7,400	5.70%
01023652 - 56240	Heating Oil	0	0	0	800	800	0.00%
Total Operating Expenses		0	7,209	16,786	23,400	24,100	2.99%
Total Parks		0	7,209	16,786	23,400	24,100	2.99%

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

Other Expenses	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Grants to Non-Profits						
01029154 - 58420 IFHS Mental Health Programs	145,000	145,000	129,987	150,000	125,000	(16.70%)
01029154 - 58430 USAFV Domestic Violence Shelte	116,614	120,744	128,685	147,988	147,988	0.00%
01029154 - 58440 Unalaska Seniors	35,783	49,400	49,800	54,800	49,800	(9.10%)
01029154 - 58450 Unalaska Community Brdcstng	87,000	87,000	89,500	89,500	89,500	0.00%
01029154 - 58460 Museum of the Aleutians	229,480	257,391	265,000	271,966	271,960	0.00%
01029154 - 58470 Aleutians Arts Council	7,500	7,500	10,000	10,000	10,000	0.00%
01029154 - 58480 Qawalangin Tribe/APIA	12,000	15,000	15,000	15,000	15,000	0.00%
01029154 - 58481 APIA	0	0	0	72,875	72,875	0.00%
01029154 - 58485 Aleutian Rod & Gun Club	0	6,513	0	0	0	0.00%
Total Other Expenses	633,377	688,547	687,972	812,129	782,123	(3.69%)
Total Grants to Non-Profits	633,377	688,547	687,972	812,129	782,123	(3.69%)

City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

Other Expenses	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Education						
01029254 - 58600 School Support	3,511,387	3,749,715	3,736,487	3,828,382	4,024,461	5.10%
Total Other Expenses	3,511,387	3,749,715	3,736,487	3,828,382	4,024,461	5.12%
 Total Education	 3,511,387	 3,749,715	 3,736,487	 3,828,382	 4,024,461	 5.12%

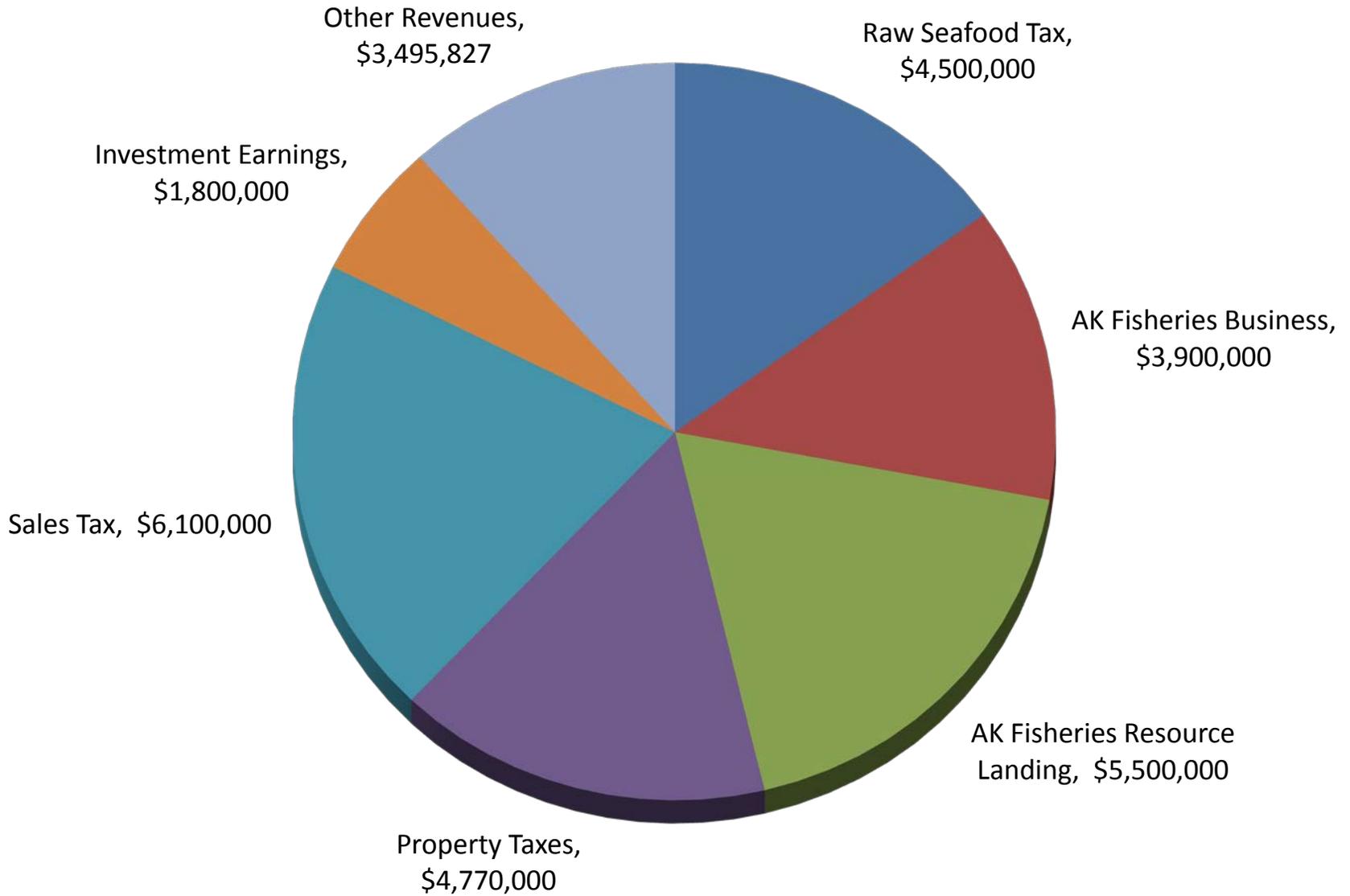
City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Other Expenses						
Debt Service						
01029354 - 53230 Legal Services (cost of issue)	0	33,019	0	0	0	0.00%
01029354 - 59100 Interest Expense	223,789	204,285	337,164	336,999	327,565	(2.80%)
01029354 - 59200 Principal Payment	362,705	379,265	764,265	813,045	823,043	1.20%
Total Other Expenses	586,494	616,569	1,101,429	1,150,044	1,150,608	0.05%
Total Debt Service	586,494	616,569	1,101,429	1,150,044	1,150,608	0.05%

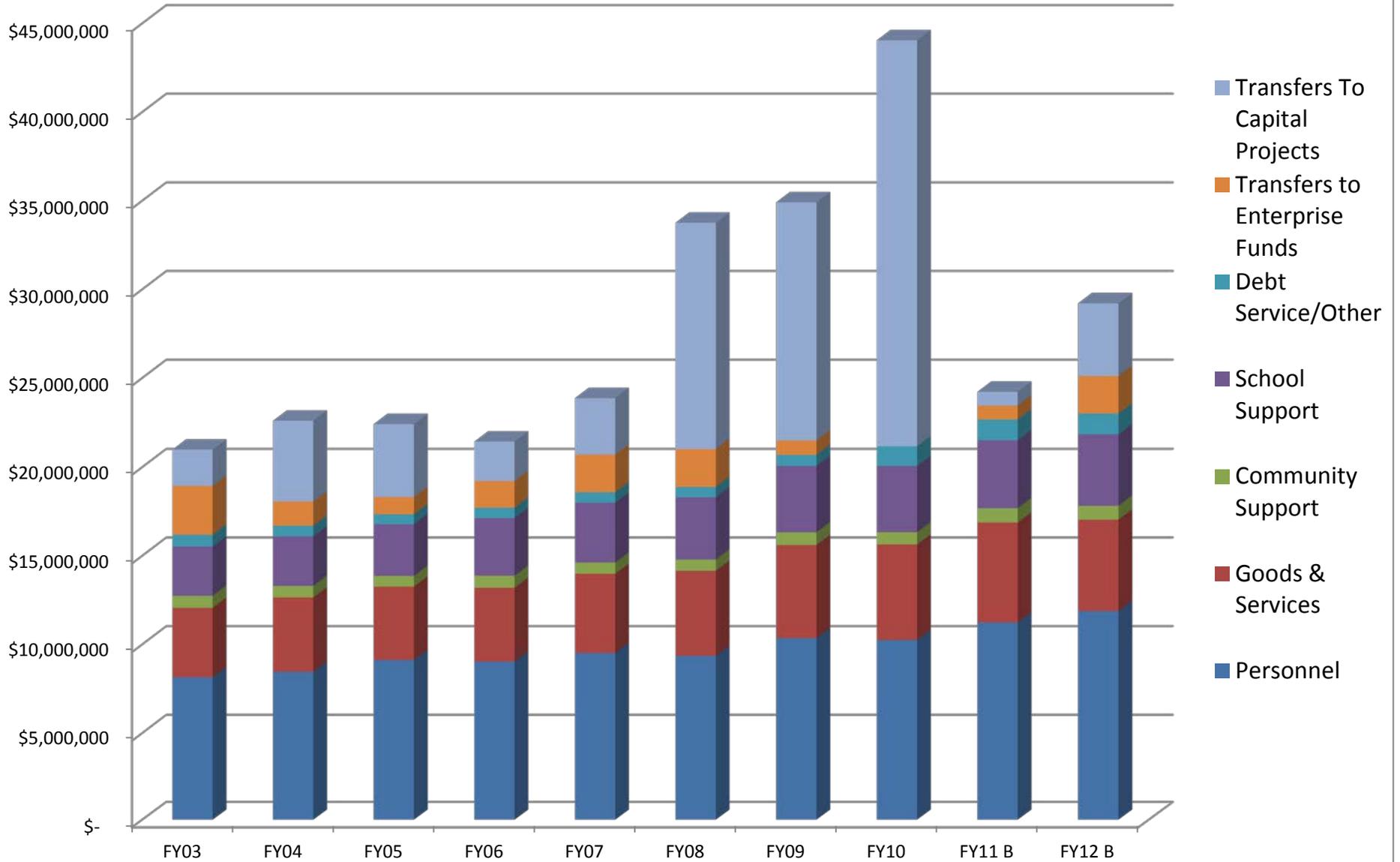
City of Unalaska
FY2012 General Fund Budget Detail
Expenditures
Adopted May 21, 2011

		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Transfers To General Fund							
Transfers Out							
Transfers Out							
01029854 - 59910	Transfers To Special Rev Fund	0	24,000	0	0	0	0.00%
01029854 - 59920	Transfers To Govt Capt Project	3,752,760	6,758,777	5,097,971	948,362	762,400	(19.60%)
01029854 - 59930	Transfers To Enterprise Oper	2,135,250	818,134	0	783,731	2,122,014	170.80%
01029854 - 59940	Transfers To Enterpr Capt Proj	8,984,302	6,674,550	17,781,269	1,825,000	3,333,150	82.60%
Total Other Expenses		14,872,312	14,275,461	22,879,240	3,557,093	6,217,564	74.79%
Total Transfers Out		14,872,312	14,275,461	22,879,240	3,557,093	6,217,564	74.79%
General Fund Expenditures Total		33,754,931	34,512,014	44,067,340	26,881,890	29,404,288	9.38%

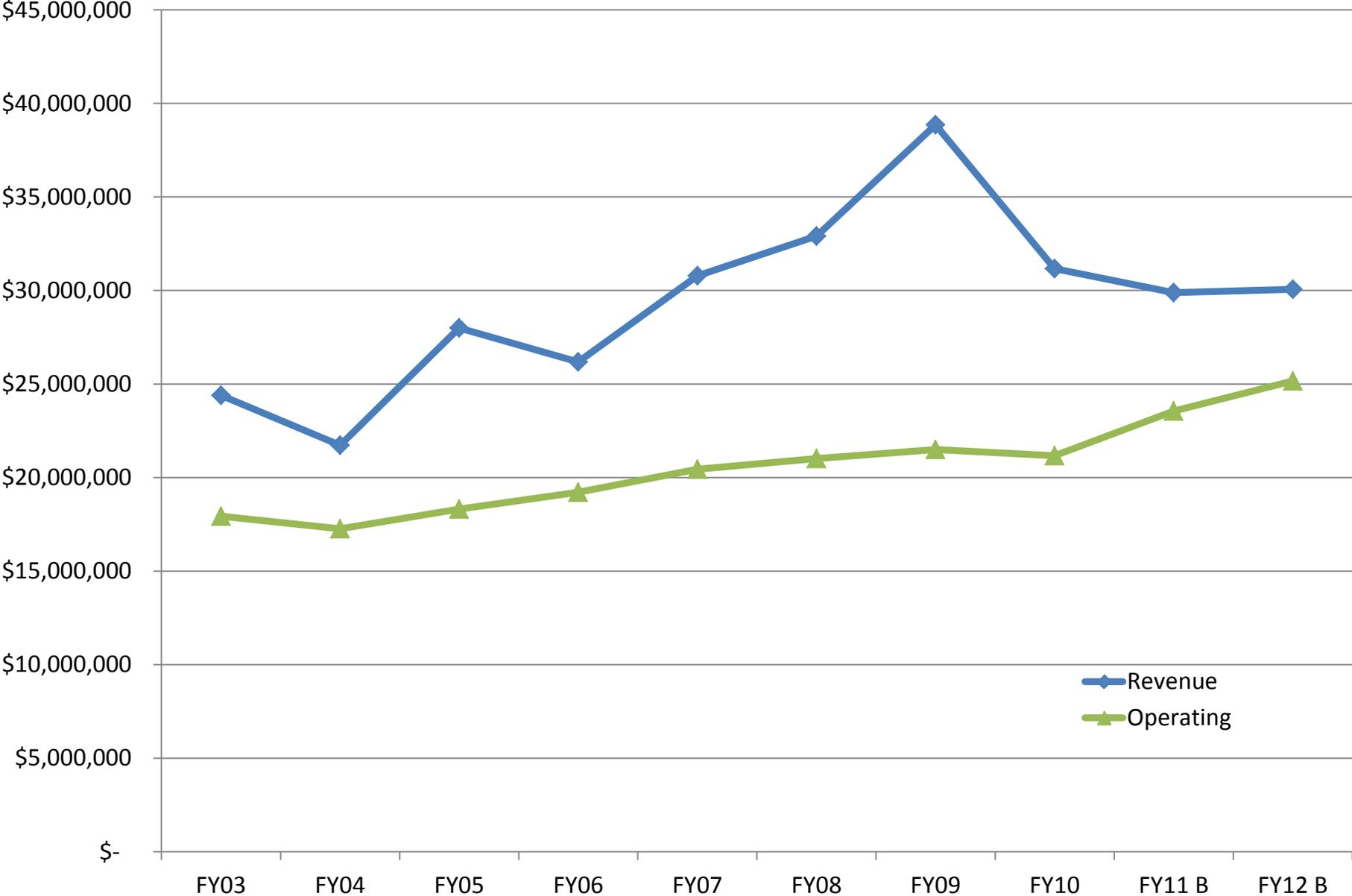
Major Revenues for General Fund - FY12 Budget



General Fund Uses of Financial Resources

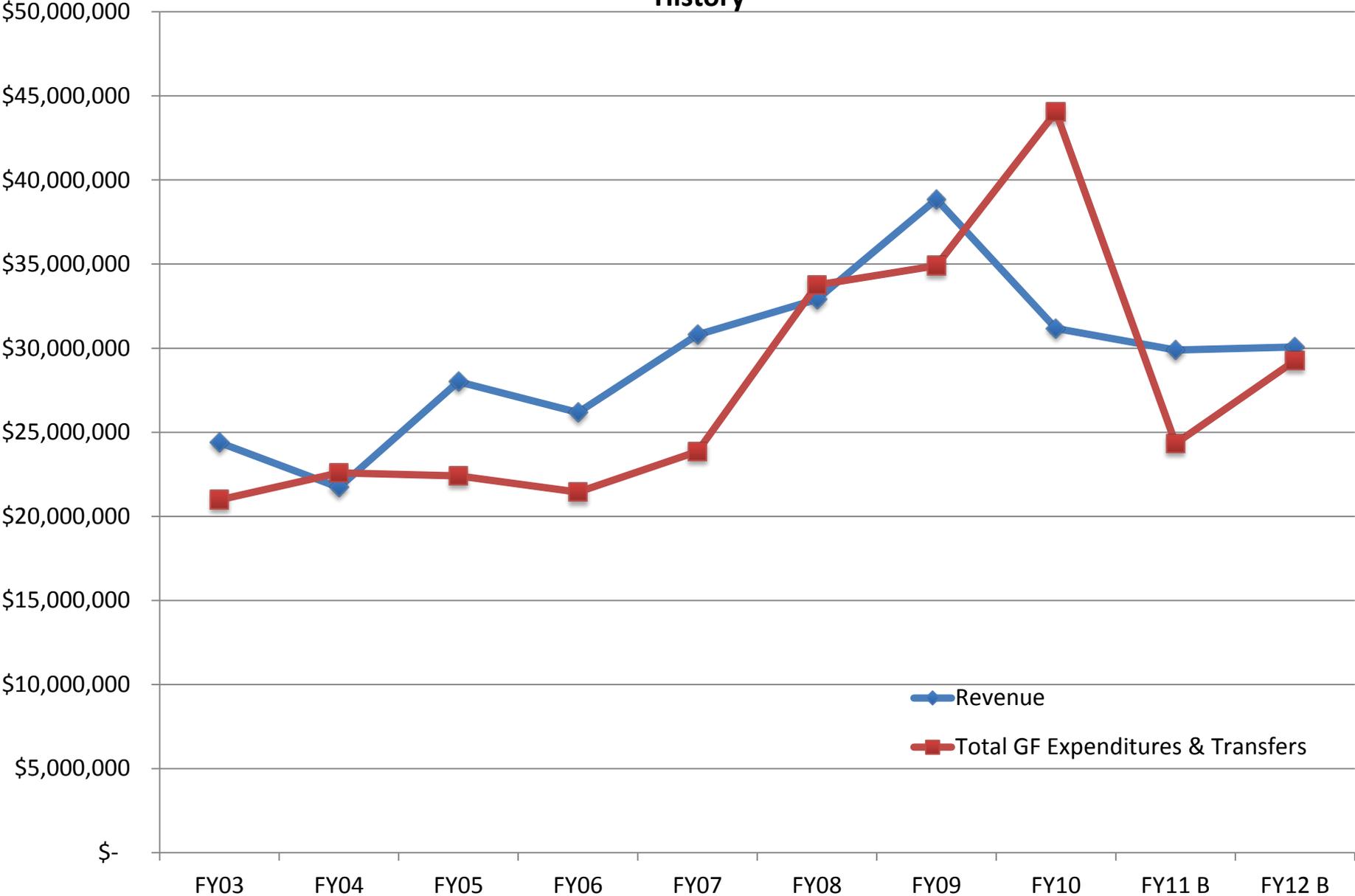


General Fund (without capital)



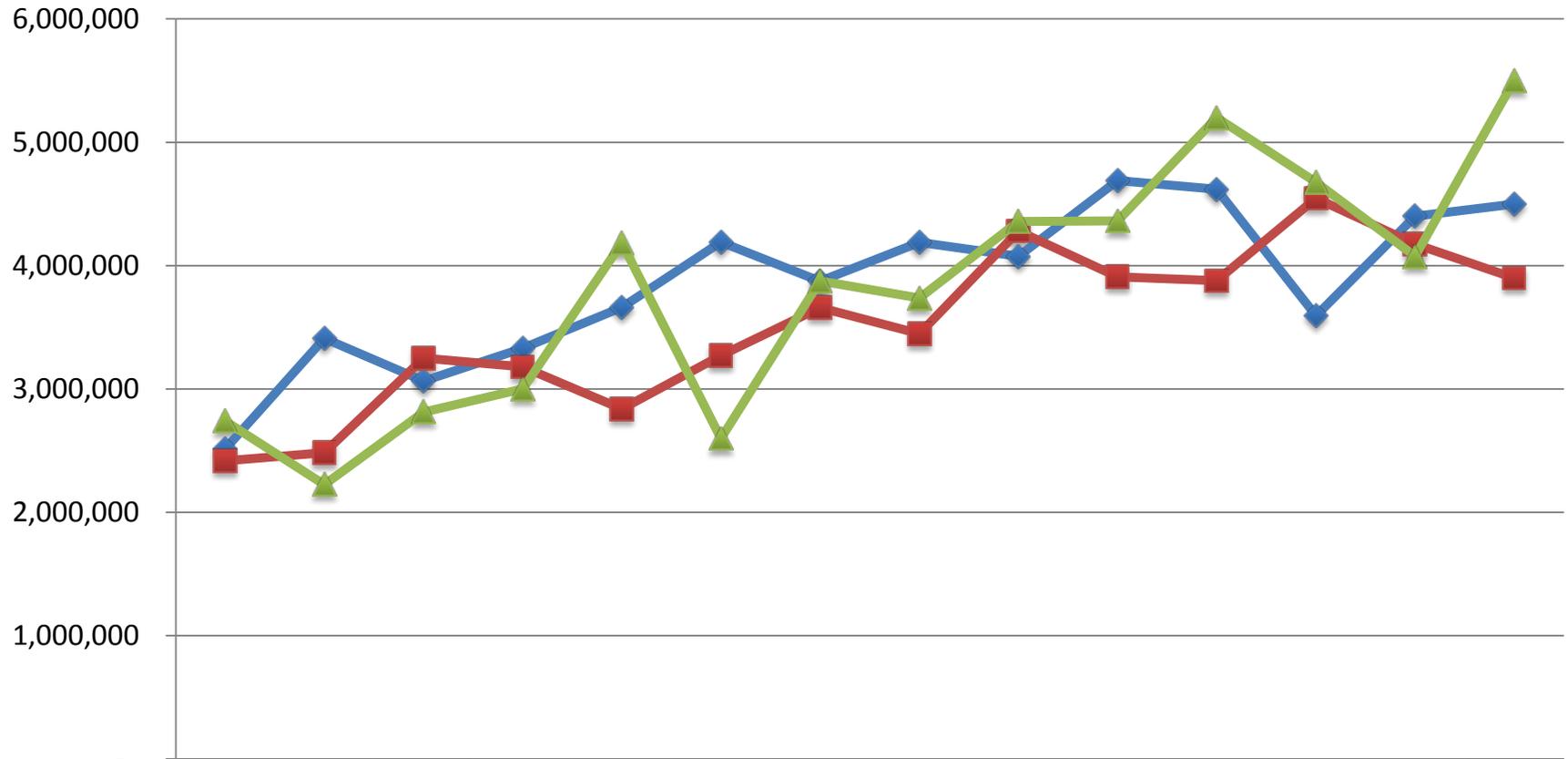
* FY09 includes \$4.5M in bond revenue

General Fund Revenues and Expenditures (Including Capital) History



* FY09 includes \$4.5M in bond revenue

Volatility of Our Economy Challenges to Budgeting History of Fish Related Revenues



Fiscal Year

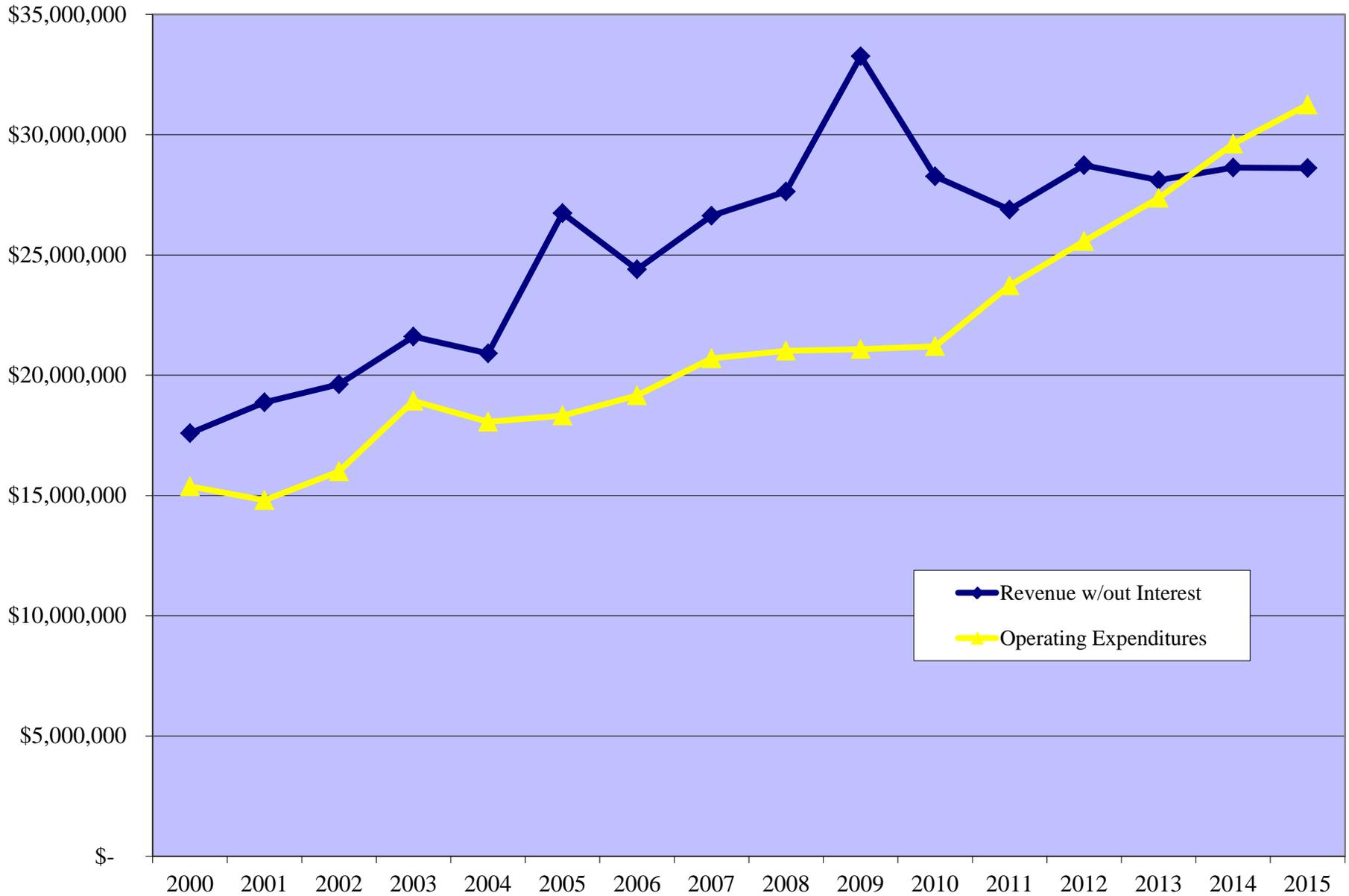
A look at the future:

General Fund

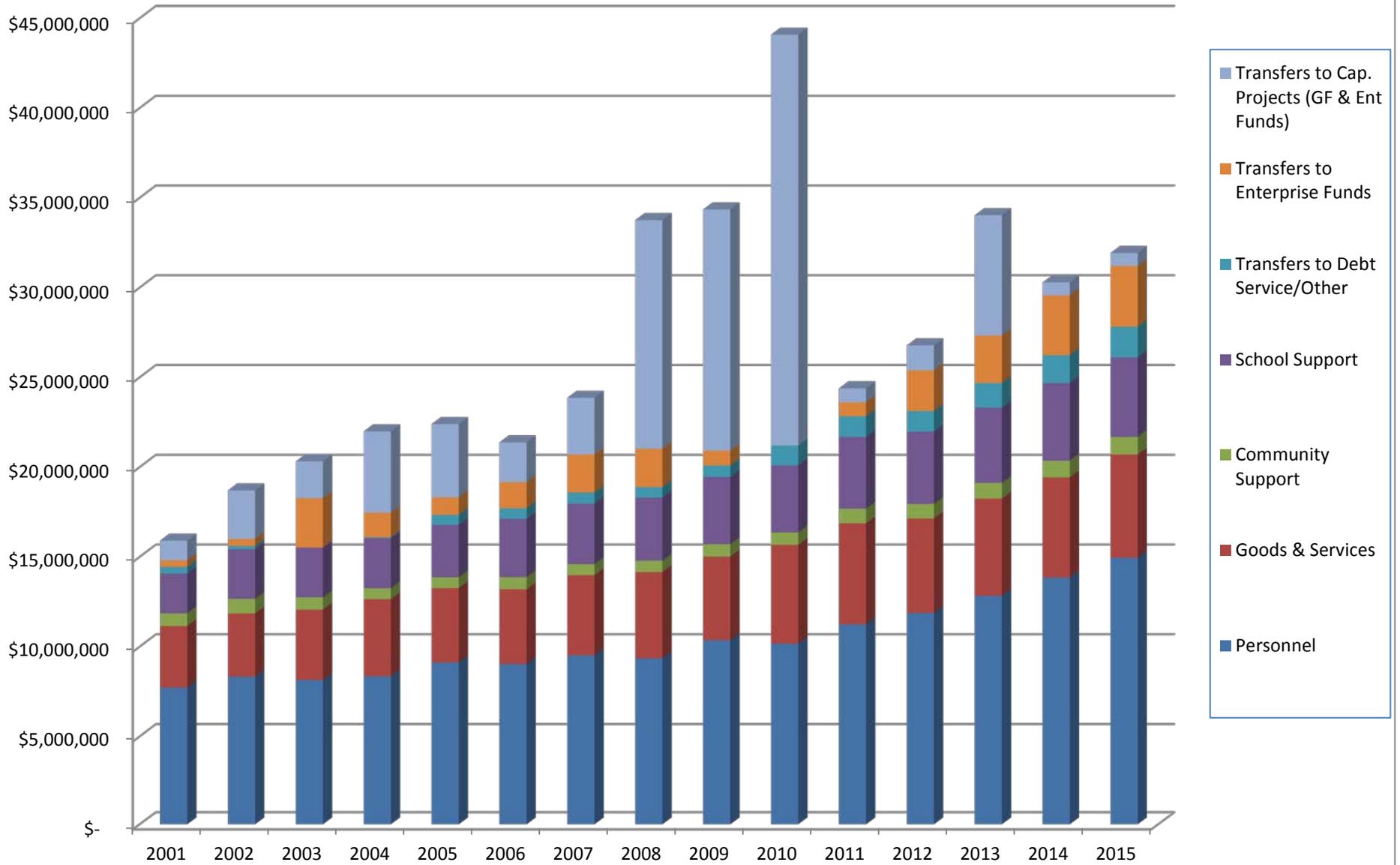
Projections to 2015
(with Actual Numbers
through 2010)

Rising operating costs are reducing the amount available for capital.

General Fund (without capital) Projection

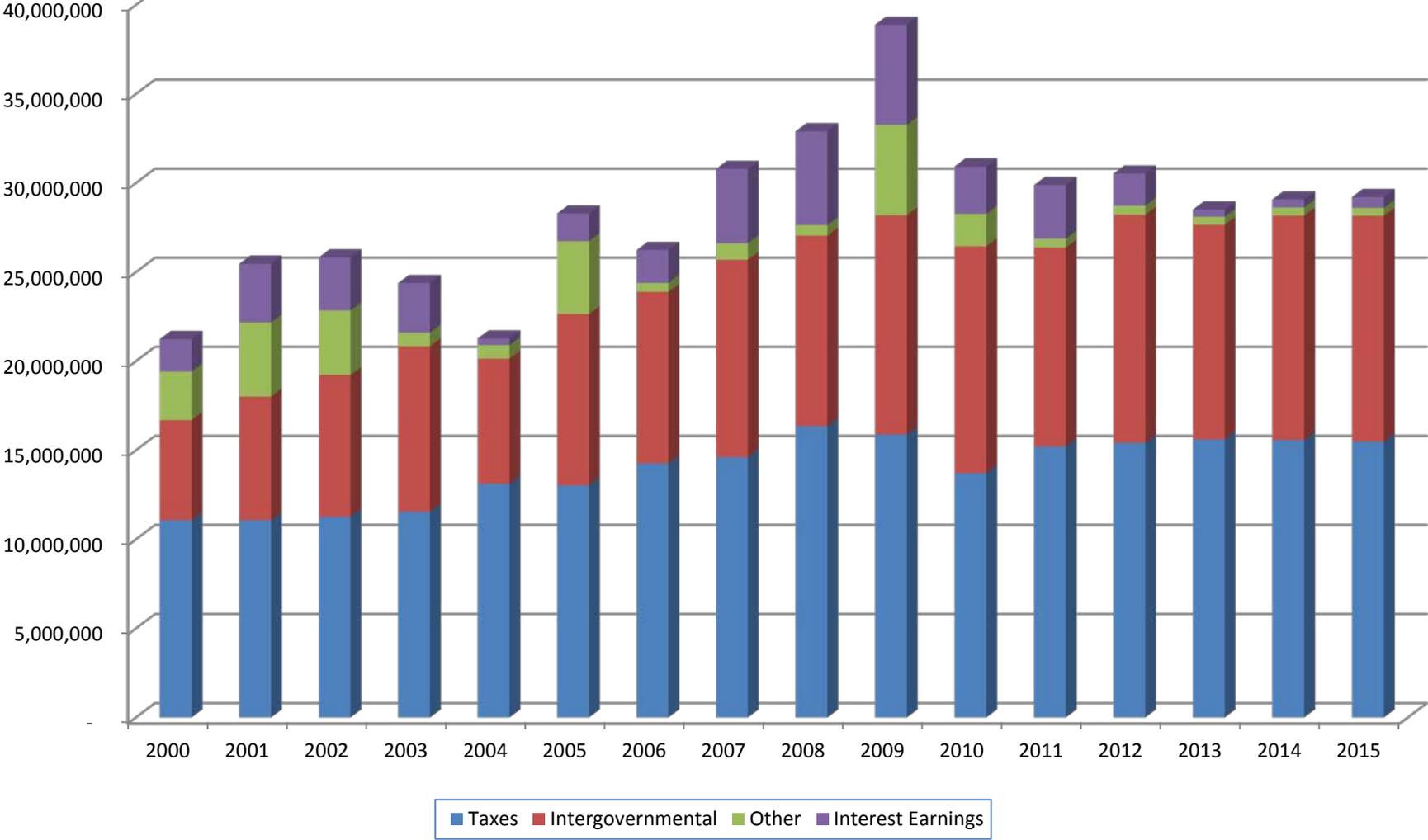


General Fund Uses of Financial Resources Actual through 2010, Projected to 2015

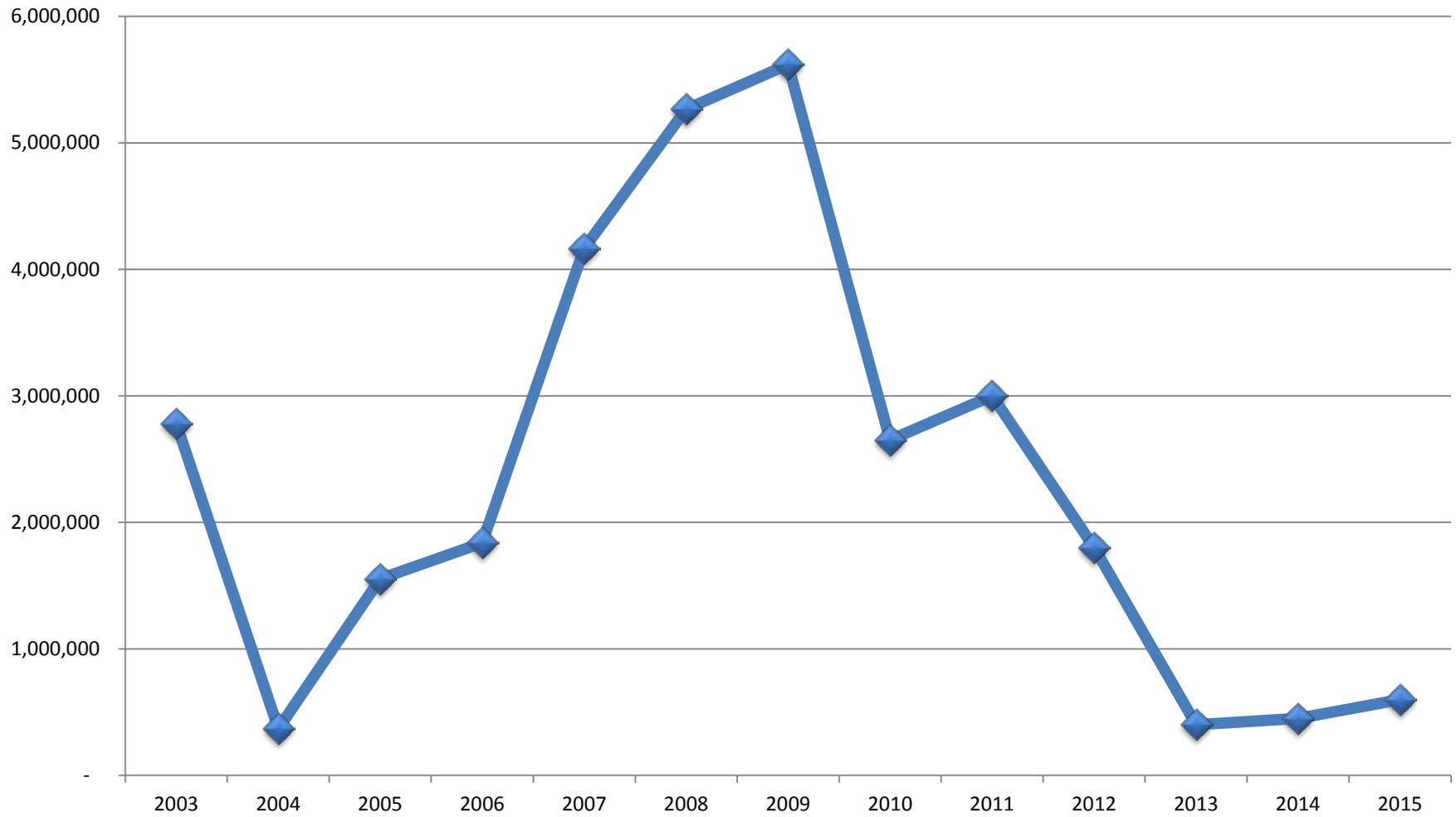


General Fund Revenue

Actual through 2010, Projected through 2015



Interest Earnings Actual through 2010, Projected through 2015



City of Unalaska
FY2012 Special Revenue Funds Budget Summary
Adopted May 21, 2011

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
1% Sales Tax Special Revenue						
REVENUES						
11010040 - 41310 1% Capital Sales tax	3,674,411	3,455,387	2,904,306	3,000,000	3,050,000	1.67%
11029954 - 49900 Appropriated Fund Balance	0	0	0	0	3,268,000	0.00%
Total Revenues	3,674,411	3,455,387	2,904,306	3,000,000	6,318,000	110.60%
EXPENDITURES						
11029954 - 59900 Transfers To General Fund	0	0	1,200,000	1,200,000	1,200,000	0.00%
11029954 - 59920 Transfers To Govt Capt Project	0	150,000	6,900,000	0	4,568,000	0.00%
11029954 - 59940 Transfers To Enterpr Capt Proj	0	0	8,000,000	0	550,000	0.00%
Total Expenditures	0	150,000	16,100,000	1,200,000	6,318,000	426.50%
1% Sales Tax Special Revenue Fund Net	3,674,411	3,305,387	(13,195,694)	1,800,000	0	0.00%
Bed Tax Special Revenue						
REVENUES						
12010040 - 41420 City Bed Tax	210,245	172,248	149,680	170,000	164,000	(3.53)%
Total Revenues	210,245	172,248	149,680	170,000	164,000	(3.53)%
EXPENDITURES						
12029154 - 58490 Unalaska CVB	164,000	164,000	154,683	164,000	149,680	(8.73)%
Total Expenditures	164,000	164,000	154,683	164,000	149,680	(8.73)%
12019848 - 49100 Transfers From General Fund	0	24,000	0	0	0	0.00%
Bed Tax Special Revenue Fund Net	46,245	32,248	(5,003)	6,000	14,320	0.00%

City of Unalaska
FY2012 Enterprise Funds Budget Summary
Adopted May 21, 2011

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Electric Enterprise						
REVENUES						
Intergovernmental	0	589,617	67,154	73,996	130,917	76.92%
Charges for Services	12,867,233	11,713,159	10,545,128	14,491,187	15,400,868	6.28%
Non-recurring Revenues	0	424,913	(20,384)	1,960,000	0	(100.00%)
Total Revenues	12,867,233	12,727,690	10,591,898	16,525,183	15,531,785	(6.40%)
EXPENDITURES						
Utility Administration	1,093,052	1,088,432	4,625,646	2,620,646	4,274,256	63.10%
Electric Production	10,997,842	8,754,545	8,770,403	10,959,602	9,793,938	(10.64%)
Electric Line Repair & Maint	678,063	558,649	479,551	1,004,007	969,242	(3.46%)
Transfers Out	2,845,012	(29,511)	0	1,858,409	0	(100.00%)
Veh & Equip Maintenance	70,949	90,844	28,554	56,670	53,356	(5.85%)
Facilities Maintenance	11,161	25,557	50,156	70,305	82,304	17.07%
Total Expenditures	15,696,079	10,488,516	13,954,310	16,569,640	15,173,096	(9.20%)
Electric Enterprise Fund Net	(2,828,846)	2,239,175	(3,362,412)	(44,457)	358,689	(7.22%)
Water Enterprise						
REVENUES						
Intergovernmental	0	58,884	28,067	29,231	45,525	55.74%
Charges for Services	2,013,362	1,937,049	1,869,872	2,359,767	2,646,450	12.15%
Assessments	5,334	3,275	1,971	4,300	0	(100.00%)
Non-recurring Revenues	0	167,457	0	0	0	0.00%
Total Revenues	2,018,697	2,166,664	1,899,911	2,393,298	2,691,975	11.10%
EXPENDITURES						
Utility Administration	1,223,425	1,200,127	1,235,245	1,322,280	1,370,096	3.62%
Water Operations	894,716	759,491	793,851	914,191	946,840	3.57%
Transfers Out	2,807,241	0	0	0	0	0.00%
Veh & Equip Maintenance	30,539	22,757	11,802	33,217	31,625	(4.79%)
Facilities Maintenance	50,665	63,605	31,366	35,161	19,043	(45.84%)
Total Expenditures	5,006,586	2,045,980	2,072,264	2,304,849	2,367,604	2.65%
Water Enterprise Fund Net	(2,987,890)	120,685	(172,353)	88,449	324,371	7.69%
Wastewater Enterprise						
REVENUES						
Intergovernmental	0	48,913	21,721	18,608	36,368	95.44%
Charges for Services	1,199,318	1,365,290	1,333,712	1,563,109	1,442,121	(7.74%)
Assessments	7,279	6,523	5,367	14,400	0	(100.00%)
Non-recurring Revenues	0	117,417	0	356,785	0	(100.00%)
Total Revenues	1,206,597	1,538,143	1,360,799	1,952,902	1,478,489	(32.09%)
EXPENDITURES						
Utility Administration	772,937	755,922	772,445	1,027,628	1,080,048	5.10%
Wastewater Operations	820,038	784,558	723,530	919,631	860,946	(6.38%)
Veh & Equip Maintenance	9,387	15,203	33,020	24,767	22,245	(10.18%)
Facilities Maintenance	19,609	25,584	30,843	30,535	28,019	(8.24%)
Total Expenditures	1,621,972	1,581,267	1,559,838	2,002,562	1,991,258	(0.57%)
Transfers In	437,471	43,124	0	0	512,769	0.00%
Wastewater Enterprise Fund Net	22,096	0	(199,039)	(49,660)	0	0.68%

City of Unalaska
FY2012 Enterprise Funds Budget Summary
Adopted May 21, 2011

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Solid Waste Enterprise						
REVENUES						
Intergovernmental	0	57,340	25,438	26,194	44,459	69.73%
Charges for Services	1,114,999	1,165,096	1,111,157	1,736,332	1,455,904	(16.15%)
Non-recurring Revenues	4,000	136,415	0	0	0	0.00%
Total Revenues	1,118,999	1,358,851	1,136,595	1,762,526	1,500,363	(17.47%)
EXPENDITURES						
Utility Administration	733,958	634,965	651,042	883,839	872,858	(1.24%)
Solid Waste Operations	1,165,011	957,931	1,026,175	1,303,051	1,317,675	1.12%
Veh & Equip Maintenance	34,765	115,403	72,916	156,887	155,972	(0.58%)
Facilities Maintenance	80,386	70,728	63,894	88,046	93,182	5.83%
Total Expenditures	2,014,120	1,779,027	1,814,027	2,431,822	2,439,687	0.32%
Transfers In	1,193,742	420,175	0	616,075	939,324	52.47%
Solid Waste Enterprise Fund Net	298,620	0	(677,431)	(53,221)	0	1.43%
Ports & Harbors Enterprise						
REVENUES						
Intergovernmental	0	98,041	44,818	49,409	67,736	37.09%
Charges for Services	4,937,933	3,681,207	3,986,284	3,278,510	4,684,197	42.88%
Investment Income	0	0	775	0	0	0.00%
Non-recurring Revenues	2,300	259,639	17,474	632,181	134,816	(78.67%)
Total Revenues	4,940,233	4,038,886	4,049,352	3,960,100	4,886,749	18.96%
EXPENDITURES						
Harbor Office	2,081,946	2,442,356	2,332,217	2,208,145	2,958,524	33.98%
Dock Operations	1,697,043	1,640,441	1,466,226	1,510,884	1,314,032	(13.03%)
Dock Repair & Maintenance	62,487	15,905	94,151	178,620	72,000	(59.69%)
Ports Security	0	0	0	53,858	78,196	45.19%
CEM Small Boat Harbor	0	0	0	0	396,718	0.00%
Transfers Out	42,790	0	0	0	0	0.00%
Veh & Equip Maintenance	46,868	34,074	27,714	68,505	48,376	(29.38%)
Facilities Maintenance	26,654	13,525	27,107	16,062	18,903	17.69%
Total Expenditures	3,957,788	4,146,301	3,947,415	4,036,075	4,886,749	17.41%
Ports & Harbors Enterprise Fund N	982,446	(107,415)	101,937	(75,975)	0	22.23%
Airport Enterprise						
REVENUES						
Intergovernmental	0	10,477	4,661	4,238	7,601	79.35%
Charges for Services	397,877	424,456	487,655	350,650	400,350	14.17%
Non-recurring Revenues	0	25,019	0	413,501	0	(100.00%)
Total Revenues	397,877	459,952	492,316	768,389	407,951	(88.35%)
EXPENDITURES						
Airport Admin/Operations	553,417	592,266	621,903	633,711	675,417	6.58%
Facilities Maintenance	98,217	202,376	271,836	150,166	131,592	(12.37%)
Total Expenditures	651,634	794,641	893,740	783,877	807,009	2.87%
Transfers In	422,251	334,689	0	0	399,058	0.00%
Airport Enterprise Fund Net	168,494	0	(401,424)	(15,488)	0	3.98%

City of Unalaska
FY2012 Enterprise Funds Budget Summary
Adopted May 21, 2011

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Housing Enterprise						
REVENUES						
Intergovernmental	0	8,023	3,327	4,874	7,235	48.44%
Charges for Services	201,079	190,005	156,772	153,000	123,748	(19.12%)
Non-recurring Revenues	0	22,978	0	0	0	0.00%
Total Revenues	201,079	221,006	160,098	157,874	130,983	(20.53%)
EXPENDITURES						
Housing Admin & Operating	160,511	145,797	148,168	170,457	287,879	68.89%
Facilities Maintenance	143,177	95,355	78,579	140,056	113,967	(18.63%)
Total Expenditures	303,688	241,151	226,747	310,513	401,846	22.73%
Transfers In	81,786	20,145	0	167,656	270,863	61.56%
Housing Enterprise Fund Net	(20,823)	0	(66,649)	15,017	0	26.36%

City of Unalaska
FY2012 Electric Budget Summary
Adopted May 21, 2011

Electric Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	0	589,617	67,154	73,996	130,917	76.92%
Charges for Services	12,867,233	11,713,159	10,545,128	14,491,187	15,400,868	6.28%
Non-recurring Revenues	0	424,913	(20,384)	1,960,000	0	(100.00%)
Total Revenues	12,867,233	12,727,690	10,591,898	16,525,183	15,531,785	(6.40%)
EXPENDITURES						
Utility Administration	1,093,052	1,088,432	4,625,646	2,620,646	4,274,256	63.10%
Electric Production	10,997,842	8,754,545	8,770,403	10,959,602	9,793,938	(10.64%)
Electric Line Repair & Maint	678,063	558,649	479,551	1,004,007	969,242	(3.46%)
Transfers Out	2,845,012	(29,511)	0	1,858,409	0	(100.00%)
Veh & Equip Maintenance	70,949	90,844	28,554	56,670	53,356	(5.85%)
Facilities Maintenance	11,161	25,557	50,156	70,305	82,304	17.07%
Total Expenditures	15,696,079	10,488,516	13,954,310	16,569,640	15,173,096	(9.20%)
Electric Enterprise Fund Net	(2,828,846)	2,239,175	(3,362,412)	(44,457)	358,689	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	609,639	313,509	3,343,178	4,274,256	28.17%
Electric Production	1,203,956	8,589,982	0	9,793,938	64.55%
Electric Line Repair & Maint	814,992	154,250	0	969,242	6.39%
Veh & Equip Maintenance	35,856	17,500	0	53,356	0.35%
Facilities Maintenance	48,061	34,243	0	82,304	0.54%
Total Operating Expenditures	2,712,504	9,109,484	3,343,178	15,173,096	

City of Unalaska
FY2012 Electric Budget Detail
Revenues
Adopted May 21, 2011

Electric Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Intergovernmental						
50015041 - 42299 Misc State Capital Grants	0	439,293	0	0	0	0.00%
50015041 - 42359 Other State Revenue	0	150,324	67,154	73,996	130,917	76.92%
Total Intergovernmental	0	589,617	67,154	73,996	130,917	76.92%
Charges for Services						
50015042 - 44110 Residential Elec Consumption	962,494	1,199,313	1,184,956	1,063,907	1,063,907	0.00%
50015042 - 44111 Residential COPA	572,853	176,766	76,460	576,282	576,282	0.00%
50015042 - 44120 Small Gen Serv Consumption	1,029,990	1,187,407	1,005,367	1,063,580	992,883	(6.65%)
50015042 - 44121 Small Gen Serv COPA	631,106	198,241	74,727	602,349	602,349	0.00%
50015042 - 44130 Large Gen Serv Consumption	1,266,197	1,833,307	1,877,044	1,382,792	1,382,792	0.00%
50015042 - 44131 Large Gen Serv Demand	132,253	138,341	148,982	138,266	138,266	0.00%
50015042 - 44132 Large Gen Serv Power Factor	3,229	5,637	5,158	6,002	4,263	(28.97%)
50015042 - 44133 Large Gen Serv COPA	1,055,924	320,763	130,063	902,021	950,000	5.32%
50015042 - 44140 Industrial Serv Consumption	3,435,355	4,469,215	4,598,848	4,935,579	5,716,740	15.83%
50015042 - 44141 Industrial Serv Demand	446,042	422,378	404,518	479,137	479,137	0.00%
50015042 - 44142 Industrial Serv Power Factor	16,956	16,766	13,170	17,902	12,000	(32.97%)
50015042 - 44143 Industrial Serv COPA	2,654,314	1,041,656	317,579	2,590,314	2,775,499	7.15%
50015042 - 44150 Street Lights	77,646	101,429	99,908	87,894	61,184	(30.39%)
50015042 - 44160 PCE Assistance	523,370	425,266	545,112	565,400	565,400	0.00%
50015042 - 44170 Other Services	55,021	69,567	4,157	77,166	77,166	0.00%
50015042 - 44180 Late Fees	4,481	4,558	2,533	2,596	3,000	15.56%
50015042 - 47110 Interest Revenue	0	179,629	147,211	0	0	0.00%
50015042 - 47120 Incr (Decr) FMV Investments	0	(77,079)	(90,666)	0	0	0.00%
Total Charges for Services	12,867,233	11,713,159	10,545,128	14,491,187	15,400,868	6.28%
Non-recurring Revenues						
50015049 - 49400 Gain-loss on Sale of Fixed Ass	0	4,300	(20,384)	0	0	0.00%
50015049 - 49610 Extraordinary item - PERS	0	420,613	0	0	0	0.00%
50015049 - 49915 Legal Settlement	0	0	0	1,960,000	0	(100.00%)
Total Non-recurring Revenues	0	424,913	(20,384)	1,960,000	0	(100.00%)
Electric Fund Net	12,867,233	12,727,690	10,591,898	16,525,183	15,531,785	(6.01%)

Electric Enterprise Fund: *Electric Utility Administration* (5000-040)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for all divisions within the electric utility*
- *Oversees regulatory compliance and permitting requirements*
- *Manages electric utility capital projects*
- *Submits applications for grant funding and oversees the use of grant funds*
- *Maintains a trained, certified staff.*

Departmental Goals

- *Coordinate the enhancement of the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *Coordinate the operation of the utility in a safe, cost effective and environmentally responsible manner.*
- *Continually seek opportunities for decreased operating costs.*
- *Maintain a trained and certified staff.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Assist in the Administration side of the New Powerhouse ensuring a safe and seamless Operation.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Coordinate the engineering and installation of waste heat recovery system.	Coordinate decreasing operational costs.
Oversee the development and implementation of the Electrical Apprenticeship Program.	Maintain a trained and certified staff.
Oversee obtaining the Air Quality Permit for Phase II of the New Powerhouse.	Coordinate the operation of the utility in a safe, cost effective and environmentally responsible manner.

Performance Measures

- Decrease the unplanned, City wide electrical power outages compared to the previous year.

Measure:

	FY09	FY10	FY11
Number of Power Outages	0	3	

- Zero violation of environmental regulation.

Measure:

	FY09	FY10	FY11
Number of Violations	0	0	

- Decrease the duration of power outages to less than 30 minutes.

Measure:

	FY09	FY10	FY11
Duration of Power Outages	0	1.5 hrs	

City of Unalaska
FY2012 Electric Budget Detail
Expenditures
Adopted May 21, 2011

Electric Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Utility Administration							
50024051 - 51100	Salaries and Wages	262,929	283,562	326,620	332,081	337,469	1.62%
50024051 - 51200	Temporary Employees	2,226	1,139	0	3,225	3,556	10.26%
50024051 - 51300	Overtime	1,467	1,700	1,773	1,927	1,520	(21.12%)
50024051 - 52100	Health Insurance Benefit	77,494	75,353	85,251	111,273	130,537	17.31%
50024051 - 52200	FICA & Medicare Emplr Match	20,059	21,627	24,863	25,415	25,837	1.66%
50024051 - 52300	PERS Employer Contribution	141,802	95,985	85,004	90,173	102,754	13.95%
50024051 - 52400	Unemployment Insurance	1,270	1,406	1,578	1,763	1,744	(1.08%)
50024051 - 52500	Workers Compensation	6,205	5,819	5,395	5,787	5,487	(5.18%)
50024051 - 52900	Other Employee Benefits	614	542	636	806	735	(8.81%)
	Personnel Expenses	514,066	487,134	531,120	572,450	609,639	6.50%
50024052 - 53230	Legal Services	114	2,552	377	2,500	2,575	3.00%
50024052 - 53240	Engineering/Architectural Svcs	2,916	6,785	5,549	19,823	20,600	3.92%
50024052 - 53260	Training Services	2,843	2,555	2,681	2,100	2,163	3.00%
50024052 - 53300	Other Professional Svcs	78	606	1,289	9,085	4,603	(49.33%)
50024052 - 53320	PCB related costs	0	0	3,359,875	160,966	0	(100.00%)
50024052 - 53410	Software / Hardware Support	0	0	0	5,888	6,992	18.75%
50024052 - 54110	Water / Sewerage	391	421	485	550	567	3.09%
50024052 - 54210	Solid Waste	814	705	786	2,000	2,060	3.00%
50024052 - 54230	Custodial Services/Supplies	5,631	5,649	5,534	5,000	5,150	3.00%
50024052 - 54300	Repair/Maintenance Services	553	585	714	900	927	3.00%
50024052 - 55200	General Insurance	47,459	40,287	33,917	142,537	194,138	36.20%
50024052 - 55310	Telephone / Fax/TV	1,747	1,826	2,378	2,500	2,575	3.00%
50024052 - 55320	Network / Internet	0	0	0	0	2,480	0.00%
50024052 - 55901	Advertising	214	0	0	500	515	3.00%
50024052 - 55903	Travel and Related Costs	6,722	4,811	7,762	5,996	5,768	(3.80%)
50024052 - 55904	Banking / Credit Card Fees	14,908	14,290	11,900	6,000	4,120	(31.33%)
50024052 - 55905	Postal Services	2,515	2,685	3,345	3,200	2,060	(35.63%)
50024052 - 55906	Membership Dues	8,720	10,586	3,731	8,970	5,000	(44.26%)
50024052 - 55908	Employee Moving Costs	0	0	890	0	0	0.00%
50024052 - 56100	General Supplies	3,577	105	1,710	1,000	1,030	3.00%
50024052 - 56120	Office Supplies	2,864	1,785	3,741	5,649	5,650	0.02%
50024052 - 56150	Computer Hardware / Software	659	172	983	1,900	1,957	3.00%
50024052 - 56220	Electricity	19,360	18,660	14,245	19,180	19,755	3.00%
50024052 - 56240	Heating Oil	15,875	10,360	11,558	18,000	18,540	3.00%
50024052 - 56260	Gasoline for Vehicles	2,052	2,037	1,391	2,000	2,000	0.00%
50024052 - 56320	Business Meals	9	0	390	300	309	3.00%
50024052 - 56330	Food/Bev/Related Emp Apprctn	1,780	1,386	1,088	1,500	1,575	5.00%
50024052 - 56400	Books and Periodicals	429	1,384	199	400	400	0.00%
50024052 - 57400	Machinery and Equipment	0	0	0	100	0	(100.00%)
	Operating Expenses	142,230	130,229	3,476,517	428,544	313,509	(26.84%)
50024053 - 57400	Machinery and Equipment	0	0	0	2,500	7,930	217.20%
	Capital Outlay	0	0	0	2,500	7,930	217.20%
50024054 - 58100	Depreciation	326,183	326,209	311,945	404,794	1,695,538	318.86%
50024054 - 58300	PILT	23,008	23,008	23,008	23,008	0	(100.00%)
50024054 - 58500	Bad Debt Expense	6,128	40,263	19,006	0	0	0.00%
50024054 - 58910	Allocations IN-Debit	79,595	79,595	79,595	102,816	102,816	0.00%
50024054 - 59100	Interest Expense	1,843	1,994	169,547	1,086,534	1,544,824	42.18%
50024054 - 59400	Issuance Costs	0	0	14,909	0	0	0.00%
	Other Expenses	436,757	471,069	618,009	1,617,152	3,343,178	106.73%

City of Unalaska
FY2012 Electric Budget Detail
Expenditures
Adopted May 21, 2011

Electric Enterprise

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Total Utility Administration	1,093,052	1,088,432	4,625,646	2,620,646	4,274,256	63.10%

Electric Enterprise Fund: *Electric Production* (5000-041)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Operates two diesel-generating plants with an installed capacity of 13.5 megawatts.*
- *Performs testing and monitoring for regulatory compliance and permitting requirements.*
- *Plans, carries out, and keeps records of preventative maintenance and repairs of generation equipment.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.*
- *To protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Ensure a safe and productive operation of the New Powerhouse.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Assist in the proper installation and of the Phase II C280 Gen/Set.	To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.
Ensure all power house personnel receive the needed training for continuous safe operation of the Powerhouse.	Protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.

City of Unalaska
FY2012 Electric Budget Detail
Expenditures
Adopted May 21, 2011

Electric Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Electric Production							
50024151 - 51100	Salaries and Wages	570,177	573,496	590,482	620,526	618,301	(0.36%)
50024151 - 51300	Overtime	56,294	60,270	87,833	57,785	75,000	29.79%
50024151 - 52100	Health Insurance Benefit	129,304	119,441	128,747	169,241	200,653	18.56%
50024151 - 52200	FICA & Medicare Emplr Match	47,181	47,760	50,542	51,892	53,045	2.22%
50024151 - 52300	PERS Employer Contribution	318,817	211,916	183,060	184,040	208,661	13.38%
50024151 - 52400	Unemployment Insurance	2,418	2,268	2,523	2,718	2,667	(1.88%)
50024151 - 52500	Workers Compensation	49,703	46,162	51,219	52,357	41,989	(19.80%)
50024151 - 52900	Other Employee Benefits	3,270	3,242	3,354	3,926	3,640	(7.28%)
	Personnel Expenses	1,177,164	1,064,555	1,097,759	1,142,485	1,203,956	5.38%
50024152 - 53240	Engineering/Architectural Svcs	70	4,508	7,716	6,238	6,131	(1.72%)
50024152 - 53260	Training Services	4,124	4,798	7,061	15,225	4,000	(73.73%)
50024152 - 53264	Education Reimbursement	0	0	0	7,500	0	(100.00%)
50024152 - 53300	Other Professional Svcs	3,107	2,459	8,541	3,500	15,287	336.77%
50024152 - 53420	Sampling / Testing	1,863	0	240	721	743	3.05%
50024152 - 53490	Other Technical Services	111,141	106,342	69,362	23,815	25,000	4.98%
50024152 - 54110	Water / Sewerage	249	909	694	355	366	3.10%
50024152 - 54210	Solid Waste	5,589	3,565	2,691	3,700	3,811	3.00%
50024152 - 54300	Repair/Maintenance Services	540,528	418,208	554,975	413,000	319,300	(22.69%)
50024152 - 55310	Telephone / Fax/TV	5,499	5,353	5,259	5,300	5,459	3.00%
50024152 - 55330	Radio	0	0	0	2,057	0	(100.00%)
50024152 - 55903	Travel and Related Costs	8,487	9,675	17,784	26,000	7,000	(73.08%)
50024152 - 55907	Permit Fees	29,821	39,819	41,001	42,000	43,260	3.00%
50024152 - 55908	Employee Moving Costs	0	0	1,054	0	0	0.00%
50024152 - 56100	General Supplies	301,509	258,989	238,108	302,115	351,158	16.23%
50024152 - 56120	Office Supplies	1,396	1,074	4,260	1,878	1,751	(6.77%)
50024152 - 56150	Computer Hardware / Software	1,087	26,341	10,010	3,000	3,090	3.00%
50024152 - 56230	Propane	385	456	515	700	721	3.00%
50024152 - 56260	Gasoline for Vehicles	4,700	2,498	2,617	2,500	2,575	3.00%
50024152 - 56270	Diesel for Equipment	95	21	203	0	0	0.00%
50024152 - 56320	Business Meals	5	0	0	320	330	3.13%
50024152 - 56330	Food/Bev/Related Emp Apprctn	427	600	1,142	1,175	0	(100.00%)
50024152 - 56500	Generator Fuel - Diesel	7,755,209	5,508,934	5,191,357	8,000,190	7,800,000	(2.50%)
50024152 - 56590	Other Purchased Power	1,042,793	1,295,379	1,508,056	955,828	0	(100.00%)
	Operating Expenses	9,820,678	7,689,990	7,672,644	9,817,117	8,589,982	(12.50%)
	Total Electric Production	10,997,842	8,754,545	8,770,403	10,959,602	9,793,938	(10.64%)

Electric Enterprise Fund: *Electric Line Repair & Maintenance* (5000-042)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Repairs and maintains electrical distribution equipment within the City grid.*
- *Provides assistance in design and coordination of all capital projects involving electrical utilities.*
- *Reads and routinely tests electric meters and performs service disconnects and reconnects.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.*
- *To protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Complete Industrial customers upgrades.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electrical power.
Continue analyzing the electrical grid to find substandard areas needing upgrades.	Perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.
Ensure a seamless implementation of the Apprenticeship program.	Protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.

City of Unalaska
FY2012 Electric Budget Detail
Expenditures
Adopted May 21, 2011

Electric Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Electric Line Repair & Maint							
50024251 - 51100	Salaries and Wages	250,484	226,797	216,664	343,142	426,670	24.34%
50024251 - 51300	Overtime	26,966	20,858	19,383	35,020	35,000	(0.06%)
50024251 - 52100	Health Insurance Benefit	51,538	45,655	38,765	121,617	142,547	17.21%
50024251 - 52200	FICA & Medicare Emplr Match	21,907	18,019	17,902	28,727	34,059	18.56%
50024251 - 52300	PERS Employer Contribution	142,096	86,672	63,676	107,464	142,012	32.15%
50024251 - 52400	Unemployment Insurance	1,103	980	795	1,912	1,896	(0.84%)
50024251 - 52500	Workers Compensation	27,426	22,939	19,655	33,740	30,208	(10.47%)
50024251 - 52900	Other Employee Benefits	1,279	1,149	1,016	2,809	2,600	(7.44%)
	Personnel Expenses	537,416	423,069	377,855	674,431	814,992	20.84%
50024252 - 53240	Engineering/Architectural Svs	140	0	0	5,573	5,000	(10.27%)
50024252 - 53260	Training Services	445	1,317	576	6,000	13,000	116.67%
50024252 - 53300	Other Professional Svs	406	380	210	5,000	5,000	0.00%
50024252 - 53420	Sampling / Testing	0	3,039	2,260	6,500	3,000	(53.85%)
50024252 - 53430	Survey Services	1,500	0	0	2,000	0	(100.00%)
50024252 - 53490	Other Technical Services	1,828	47,944	3,714	0	0	0.00%
50024252 - 54110	Water / Sewerage	0	0	85	0	0	0.00%
50024252 - 54210	Solid Waste	2,782	3,739	3,895	4,000	2,000	(50.00%)
50024252 - 54300	Repair/Maintenance Services	0	333	120	1,500	500	(66.67%)
50024252 - 54420	Equipment Rental	350	0	0	1,500	1,500	0.00%
50024252 - 54500	Construction Services	0	6,059	0	5,000	5,000	0.00%
50024252 - 55310	Telephone / Fax/TV	1,842	2,120	2,631	2,000	2,000	0.00%
50024252 - 55330	Radio	0	0	0	2,000	2,000	0.00%
50024252 - 55903	Travel and Related Costs	0	0	2,568	5,000	11,000	120.00%
50024252 - 55908	Employee Moving Costs	0	0	777	0	0	0.00%
50024252 - 56100	General Supplies	119,211	49,111	73,373	254,438	76,000	(70.13%)
50024252 - 56110	Sand / Gravel / Rock	330	4,260	0	18,000	18,000	0.00%
50024252 - 56120	Office Supplies	55	150	0	566	500	(11.65%)
50024252 - 56150	Computer Hardware / Software	1,509	8,495	2,436	0	0	0.00%
50024252 - 56220	Electricity	0	1,041	903	600	700	16.67%
50024252 - 56230	Propane	307	323	260	700	700	0.00%
50024252 - 56260	Gasoline for Vehicles	5,191	1,545	2,400	6,000	2,500	(58.33%)
50024252 - 56270	Diesel for Equipment	4,467	5,311	5,448	3,000	5,500	83.33%
50024252 - 56330	Food/Bev/Related Emp Apprctn	58	212	40	200	200	0.00%
50024252 - 56400	Books and Periodicals	0	0	0	0	150	0.00%
	Operating Expenses	140,647	135,580	101,696	329,576	154,250	(53.20%)
	Total Electric Line Repair & Maint	678,063	558,649	479,551	1,004,007	969,242	(3.46%)

City of Unalaska
FY2012 Electric Budget Detail
Expenditures
Adopted May 21, 2011

Electric Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Transfers Out						
50029854 - 59900 Transfers To General Fund	0	0	0	1,776,991	0	(100.00%)
50029854 - 59940 Transfers To Enterpr Capt Proj	2,845,012	(29,511)	0	81,418	0	(100.00%)
Other Expenses	2,845,012	(29,511)	0	1,858,409	0	(100.00%)
Total Transfers Out	2,845,012	(29,511)	0	1,858,409	0	(100.00%)

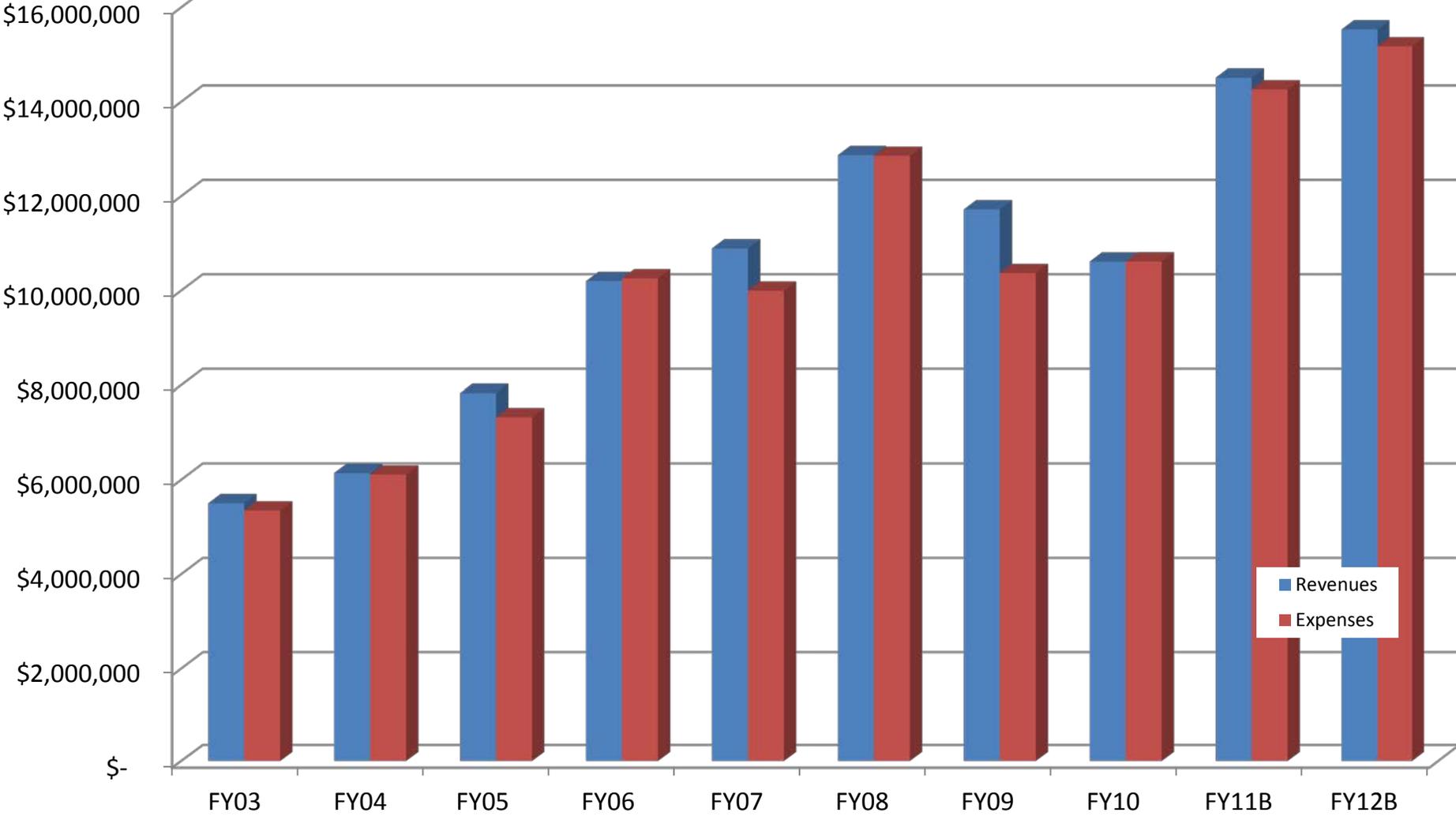
City of Unalaska
FY2012 Electric Budget Detail
Expenditures
Adopted May 21, 2011

Electric Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance						
50022851 - 51100 Salaries and Wages	19,039	30,459	14,551	20,105	19,872	(1.16%)
50022851 - 51300 Overtime	710	176	181	0	0	0.00%
50022851 - 52100 Health Insurance Benefit	4,474	8,487	4,296	6,456	7,513	16.37%
50022851 - 52200 FICA & Medicare Emplr Match	1,508	2,284	1,112	1,537	1,525	(0.78%)
50022851 - 52300 PERS Employer Contribution	3,934	10,515	3,594	5,425	6,080	12.07%
50022851 - 52400 Unemployment Insurance	66	107	46	102	102	0.00%
50022851 - 52500 Workers Compensation	1,316	1,629	626	950	614	(35.37%)
50022851 - 52900 Other Employee Benefits	115	191	70	150	150	0.00%
Personnel Expenses	31,160	53,848	24,475	34,725	35,856	3.26%
50022852 - 54300 Repair/Maintenance Services	14,985	3,570	193	5,000	2,000	(60.00%)
50022852 - 56100 General Supplies	843	262	10	720	500	(30.56%)
50022852 - 56130 Machinery / Vehicle Parts	23,758	31,316	3,876	16,225	15,000	(7.55%)
Operating Expenses	39,789	36,996	4,079	21,945	17,500	(20.26%)
Total Veh & Equip Maintenance	70,949	90,844	28,554	56,670	53,356	(5.85%)

City of Unalaska
FY2012 Electric Budget Detail
Expenditures
Adopted May 21, 2011

Electric Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Facilities Maintenance							
50022951 - 51100	Salaries and Wages	4,473	3,634	4,658	24,585	26,083	6.09%
50022951 - 51200	Temporary Employees	391	150	48	362	0	(100.00%)
50022951 - 51300	Overtime	49	58	329	119	504	323.53%
50022951 - 52100	Health Insurance Benefit	750	833	599	1,820	9,889	443.35%
50022951 - 52200	FICA & Medicare Emplr Match	376	294	385	479	2,051	328.18%
50022951 - 52300	PERS Employer Contribution	913	1,149	1,312	1,572	8,052	412.21%
50022951 - 52400	Unemployment Insurance	21	20	33	32	140	337.50%
50022951 - 52500	Workers Compensation	379	223	300	342	1,140	233.33%
50022951 - 52900	Other Employee Benefits	31	19	31	51	202	296.08%
Personnel Expenses		7,382	6,380	7,696	29,362	48,061	63.68%
50022952 - 53300	Other Professional	0	0	440	0	0	0.00%
50022952 - 54300	Repair/Maintenance Services	1,750	2,522	40,420	17,200	5,500	(68.02%)
50022952 - 54500	Construction Services	0	14,130	0	2,000	2,000	0.00%
50022952 - 56100	General Supplies	615	1,654	100	8,100	8,100	0.00%
50022952 - 56140	Facility Maintenance Supplies	1,413	871	1,500	13,643	18,643	36.65%
Operating Expenses		3,778	19,177	42,460	40,943	34,243	(16.36%)
Total Facilities Maintenance		11,161	25,557	50,156	70,305	82,304	17.07%

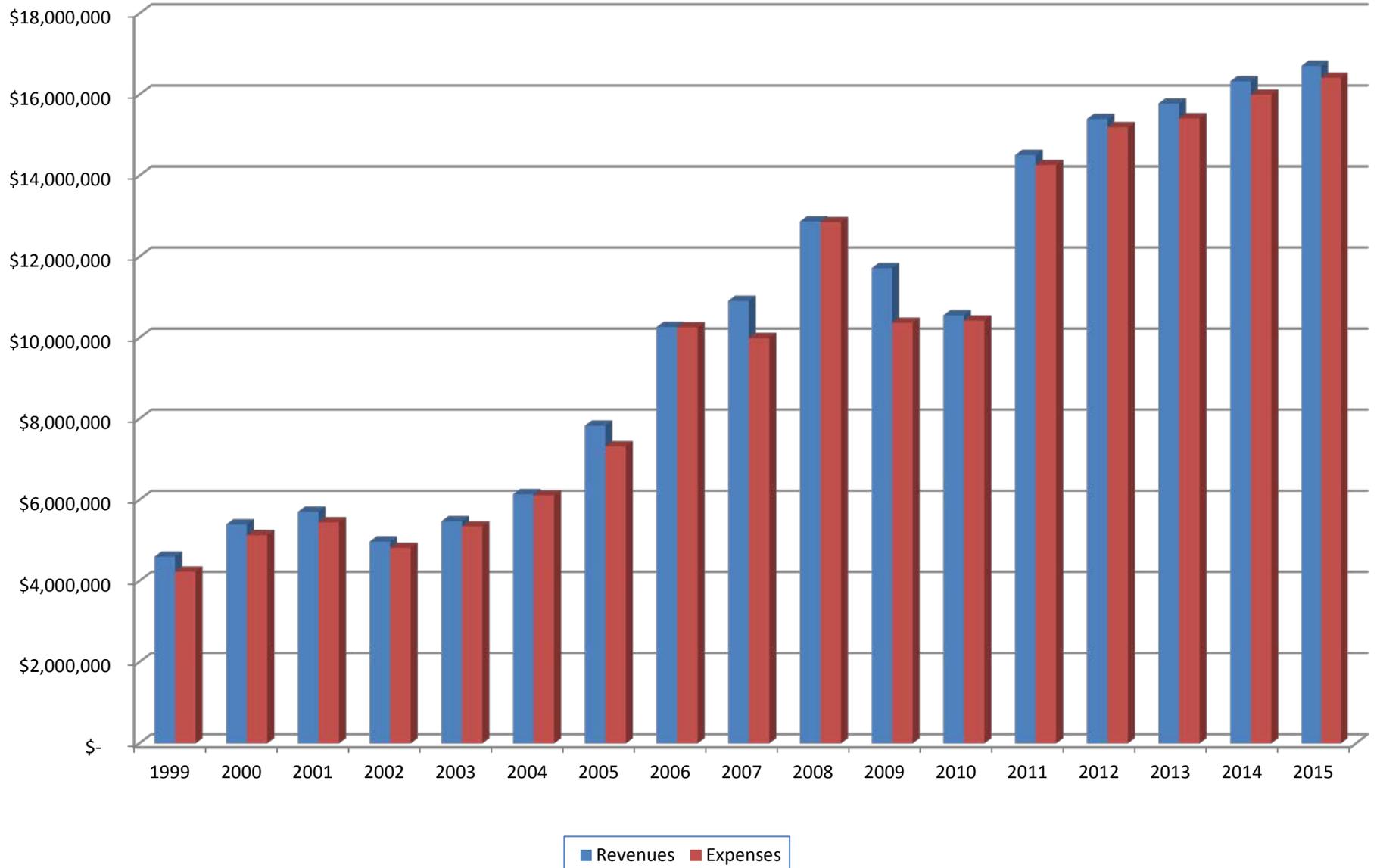
Electric Fund Revenue and Expense History



Does not include Other Financing Sources or Uses.

Electric Fund

Actual through 2010, Projected through 2015



City of Unalaska
FY2012 Water Budget Summary
Adopted May 21, 2011

Water Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	0	58,884	28,067	29,231	45,525	55.74%
Charges for Services	2,013,362	1,937,049	1,869,872	2,359,767	2,646,450	12.15%
Assessments	5,334	3,275	1,971	4,300	0	(100.00%)
Non-recurring Revenues	0	167,457	0	0	0	0.00%
Total Revenues	2,018,697	2,166,664	1,899,911	2,393,298	2,691,975	11.10%
EXPENDITURES						
Utility Administration	1,223,425	1,200,127	1,235,245	1,322,280	1,370,096	3.62%
Water Operations	894,716	759,491	793,851	914,191	946,840	3.57%
Transfers Out	2,807,241	0	0	0	0	0.00%
Veh & Equip Maintenance	30,539	22,757	11,802	33,217	31,625	(4.79%)
Facilities Maintenance	50,665	63,605	31,366	35,161	19,043	(45.84%)
Total Expenditures	5,006,586	2,045,980	2,072,264	2,304,849	2,367,604	2.65%
Water Enterprise Fund Net	(2,987,890)	120,685	(172,353)	88,449	324,371	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	341,869	85,608	936,539	1,370,096	57.87%
Water Operations	604,290	342,550	0	946,840	39.99%
Veh & Equip Maintenance	20,925	10,700	0	31,625	1.34%
Facilities Maintenance	12,543	6,500	0	19,043	0.80%
Total Operating Expenditures	979,627	445,358	936,539	2,367,604	

City of Unalaska
FY2012 Water Budget Detail
Revenues
Adopted May 21, 2011

Water Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Intergovernmental						
51015541 - 42359 Other State Revenue	0	58,884	28,067	29,231	45,525	55.74%
Total Intergovernmental	0	58,884	28,067	29,231	45,525	55.74%
Charges for Services						
51015542 - 44210 Unmetered Water Sales	138,046	138,274	137,413	138,226	137,050	(0.85%)
51015542 - 44220 Metered Water Consumption	1,854,254	1,782,507	1,724,029	2,200,341	2,500,000	13.62%
51015542 - 44260 System Development Chgs	5,087	0	565	10,000	1,000	(90.00%)
51015542 - 44270 Other Services	15,636	15,916	7,741	11,000	8,000	(27.27%)
51015542 - 44280 Late Fees	339	351	124	200	400	100.00%
Total Charges for Services	2,013,362	1,937,049	1,869,872	2,359,767	2,646,450	12.15%
Assessments						
51015544 - 46500 Special Assessments	3,359	0	0	3,100	0	(100.00%)
51015544 - 46513 Special Assess Pen & Int	1,976	3,275	1,971	1,200	0	(100.00%)
Total Assessments	5,334	3,275	1,971	4,300	0	(100.00%)
Non-recurring Revenues						
51015549 - 49400 Gain-loss on Sale of Fixed Ass	0	6,800	0	0	0	0.00%
51015549 - 49610 Extraordinary item - PERS	0	160,657	0	0	0	0.00%
Total Non-recurring Revenues	0	167,457	0	0	0	0.00%
Water Fund Net	2,018,697	2,166,664	1,899,911	2,393,298	2,691,975	12.48%

Water Enterprise Fund: **Water Utility Administration** (5100-040)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the water utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages water utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective and environmentally responsible manner.*
- *To maintain a well trained knowledgeable staff.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Implement a DPU policy review program.	Maintain a well trained knowledgeable staff.
Oversee the Water Department projects are progressing and completed under budget.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Oversee the final design of the New Water Plant.	Operate the utility in a safe, cost effective, and environmentally responsible manner.

Performance Measurements

- Prevent 100% of all raw water with turbidity greater than 5.0 ntu from entering the CT Tank.

Measure:

	FY10	FY11
Percentage of water entering CT Tank with greater than 5.0 ntu.	30	

- Zero environmental regulation violations.

Measure:

	FY10	FY11
Violations	0	

- Maintain a chlorine contact calculation of greater than 1.0 in all but five or less days in a year.

Measure:

	FY10	FY11
Day's chlorine contact was greater than 1.0.	5	

- Decrease the turnaround time for building permits to 24 hours

Measure:

	FY10	FY11
Building Permits Turnaround Time.	48hrs	

City of Unalaska
FY2012 Water Budget Detail
Expenditures
Adopted May 21, 2011

Water Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Utility Administration							
51024051 - 51100	Salaries and Wages	147,429	156,811	185,753	202,827	188,502	(7.06%)
51024051 - 51200	Temporary Employees	1,484	760	0	2,150	2,371	10.28%
51024051 - 51300	Overtime	798	886	966	1,269	878	(30.81%)
51024051 - 52100	Health Insurance Benefit	44,304	41,875	50,924	67,833	73,303	8.06%
51024051 - 52200	FICA & Medicare Emplr Match	11,358	12,035	14,255	15,665	14,596	(6.82%)
51024051 - 52300	PERS Employer Contribution	75,144	53,200	50,365	55,426	57,562	3.85%
51024051 - 52400	Unemployment Insurance	732	786	989	1,094	1,013	(7.40%)
51024051 - 52500	Workers Compensation	3,813	3,494	3,567	3,891	3,200	(17.76%)
51024051 - 52900	Other Employee Benefits	411	352	431	546	444	(18.68%)
	Personnel Expenses	285,474	270,199	307,251	350,701	341,869	(2.52%)
51024052 - 53230	Legal Services	158	0	39	1,000	1,030	3.00%
51024052 - 53240	Engineering/Architectural Svcs	906	1,986	893	1,268	0	(100.00%)
51024052 - 53260	Training Services	63	843	827	1,100	515	(53.18%)
51024052 - 53300	Other Professional Svcs	360	276	145	4,100	1,030	(74.88%)
51024052 - 53410	Software / Hardware Support	0	0	0	4,416	5,244	18.75%
51024052 - 54110	Water / Sewerage	391	421	485	438	451	2.97%
51024052 - 54210	Solid Waste	1,084	1,346	1,159	3,000	3,090	3.00%
51024052 - 54230	Custodial Services/Supplies	4,223	4,237	4,150	6,000	6,185	3.08%
51024052 - 54300	Repair/Maintenance Services	553	585	714	800	824	3.00%
51024052 - 55200	General Insurance	27,119	24,731	20,732	21,353	19,584	(8.28%)
51024052 - 55310	Telephone / Fax/TV	1,078	1,210	1,085	2,000	2,000	0.00%
51024052 - 55320	Network / Internet	0	0	0	0	1,860	0.00%
51024052 - 55901	Advertising	34	0	357	0	0	0.00%
51024052 - 55903	Travel and Related Costs	0	1,891	2,775	2,615	2,164	(17.25%)
51024052 - 55904	Banking / Credit Card Fees	2,859	2,741	2,282	1,120	1,154	3.04%
51024052 - 55905	Postal Services	1,274	1,410	1,605	1,800	1,340	(25.56%)
51024052 - 55906	Membership Dues	150	203	318	350	360	2.86%
51024052 - 55908	Employee Moving Costs	0	0	890	1,100	1,100	0.00%
51024052 - 56100	General Supplies	0	86	159	300	310	3.33%
51024052 - 56120	Office Supplies	2,337	1,287	2,882	2,649	2,061	(22.20%)
51024052 - 56150	Computer Hardware / Software	600	172	483	2,350	2,422	3.06%
51024052 - 56220	Electricity	19,338	18,660	14,245	13,200	18,144	37.45%
51024052 - 56240	Heating Oil	15,875	12,093	12,583	12,600	12,989	3.09%
51024052 - 56260	Gasoline for Vehicles	0	0	129	500	515	3.00%
51024052 - 56320	Business Meals	10	150	71	200	206	3.00%
51024052 - 56330	Food/Bev/Related Emp Aprprctn	899	894	890	1,000	1,030	3.00%
51024052 - 56400	Books and Periodicals	529	1,148	199	400	0	(100.00%)
	Operating Expenses	86,321	76,368	70,095	85,660	85,608	(0.06%)
51024053 - 57400	Machinery and Equipment	0	0	0	2,500	6,080	143.20%
	Capital Outlay	0	0	0	2,500	6,080	143.20%
51024054 - 58100	Depreciation	799,452	799,452	804,129	830,213	918,791	10.67%
51024054 - 58300	PILT	34,758	34,758	34,758	34,758	0	(100.00%)
51024054 - 58500	Bad Debt Expense	384	2,340	1,407	0	0	0.00%
51024054 - 58910	Allocations IN-Debit	16,861	16,861	16,861	17,748	17,748	0.00%
51024054 - 59100	Interest Expense	175	148	745	700	0	(100.00%)
	Other Expenses	851,631	853,559	857,900	883,419	936,539	6.01%
	Total Utility Administration	1,223,425	1,200,127	1,235,245	1,322,280	1,370,096	3.62%

Water Enterprise Fund: **Water Operations** (5100-043)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Maintains and operates all components of the public water system, including reservoirs, wells, buildings, hydrants and pipelines.*
- *Performs sampling and testing for regulatory compliance and permitting requirements.*
- *Works with customers on health, water use and water quality related issues.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective, and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Assist in the final design of the New Water Plant.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure the Icy Lake automation project stays within budget.	Operate the utility in a safe, cost effective, and environmentally responsible manner.
Stay current with all employee certifications.	To provide excellent customer service with a helpful, knowledgeable staff.

City of Unalaska
FY2012 Water Budget Detail
Expenditures
Adopted May 21, 2011

Water Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Water Operations							
51024351 - 51100	Salaries and Wages	309,639	253,955	301,658	322,711	322,793	0.03%
51024351 - 51200	Temporary Employees	209	0	0	7,341	19,378	163.97%
51024351 - 51300	Overtime	17,859	13,872	17,675	12,675	14,000	10.45%
51024351 - 52100	Health Insurance Benefit	74,675	61,304	72,861	90,336	105,073	16.31%
51024351 - 52200	FICA & Medicare Emplr Match	25,068	19,978	24,984	26,218	27,251	3.94%
51024351 - 52300	PERS Employer Contribution	162,249	95,163	85,292	89,036	99,381	11.62%
51024351 - 52400	Unemployment Insurance	1,265	1,071	1,540	1,524	1,590	4.33%
51024351 - 52500	Workers Compensation	15,772	10,798	9,807	10,703	12,237	14.33%
51024351 - 52900	Other Employee Benefits	1,666	1,429	1,723	2,185	2,587	18.40%
	Personnel Expenses	608,400	457,570	515,540	562,729	604,290	7.39%
51024352 - 53240	Engineering/Architectural Svs	90	0	0	18,143	22,600	24.56%
51024352 - 53260	Training Services	2,204	2,435	6,943	5,300	5,300	0.00%
51024352 - 53300	Other Professional Svs	2,052	30,209	13,230	33,992	26,500	(22.04%)
51024352 - 53410	Software / Hardware Support	2,118	1,500	1,500	5,350	4,500	(15.89%)
51024352 - 53420	Sampling / Testing	29,876	21,528	23,569	23,000	24,900	8.26%
51024352 - 53490	Other Technical Services	0	0	19,200	125	0	(100.00%)
51024352 - 54210	Solid Waste	1,181	1,820	1,776	1,000	1,000	0.00%
51024352 - 54300	Repair/Maintenance Services	0	15,556	8,878	13,886	8,000	(42.39%)
51024352 - 54500	Construction Services	0	4,650	0	2,975	10,000	236.13%
51024352 - 55310	Telephone / Fax/TV	6,567	6,625	8,313	10,600	10,600	0.00%
51024352 - 55320	Network / Internet	1,418	2,092	1,149	2,000	2,000	0.00%
51024352 - 55330	Radio	0	0	0	800	400	(50.00%)
51024352 - 55901	Advertising	1,168	1,226	0	1,000	1,000	0.00%
51024352 - 55903	Travel and Related Costs	150	3,269	3,472	7,515	5,400	(28.14%)
51024352 - 55906	Membership Dues	1,088	700	667	900	700	(22.22%)
51024352 - 55907	Permit Fees	200	300	285	350	300	(14.29%)
51024352 - 55908	Employee Moving Costs	0	3	0	3,750	0	(100.00%)
51024352 - 56100	General Supplies	107,859	109,165	83,737	101,641	101,200	(0.43%)
51024352 - 56110	Sand / Gravel / Rock	0	0	0	3,000	2,000	(33.34%)
51024352 - 56115	Chemicals	0	9,425	13,861	19,000	21,000	10.53%
51024352 - 56120	Office Supplies	115	549	1,276	386	300	(22.23%)
51024352 - 56150	Computer Hardware / Software	3,086	395	1,281	800	1,000	25.00%
51024352 - 56220	Electricity	107,696	72,467	76,570	75,000	75,000	0.00%
51024352 - 56230	Propane	211	323	260	300	300	0.00%
51024352 - 56240	Heating Oil	12,738	11,310	6,671	13,200	12,600	(4.55%)
51024352 - 56260	Gasoline for Vehicles	6,500	4,948	4,676	6,700	5,200	(22.39%)
51024352 - 56270	Diesel for Equipment	0	554	873	750	750	0.00%
51024352 - 56400	Books and Periodicals	0	669	125	0	0	0.00%
	Operating Expenses	286,316	301,921	278,311	351,462	342,550	(2.54%)
	Total Water Operations	894,716	759,491	793,851	914,191	946,840	3.57%

City of Unalaska
FY2012 Water Budget Detail
Expenditures
Adopted May 21, 2011

Water Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Transfers Out						
Other Expenses	2,807,241	0	0	0	0	0.00%
Total Transfers Out	<u>2,807,241</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>

City of Unalaska
FY2012 Water Budget Detail
Expenditures
Adopted May 21, 2011

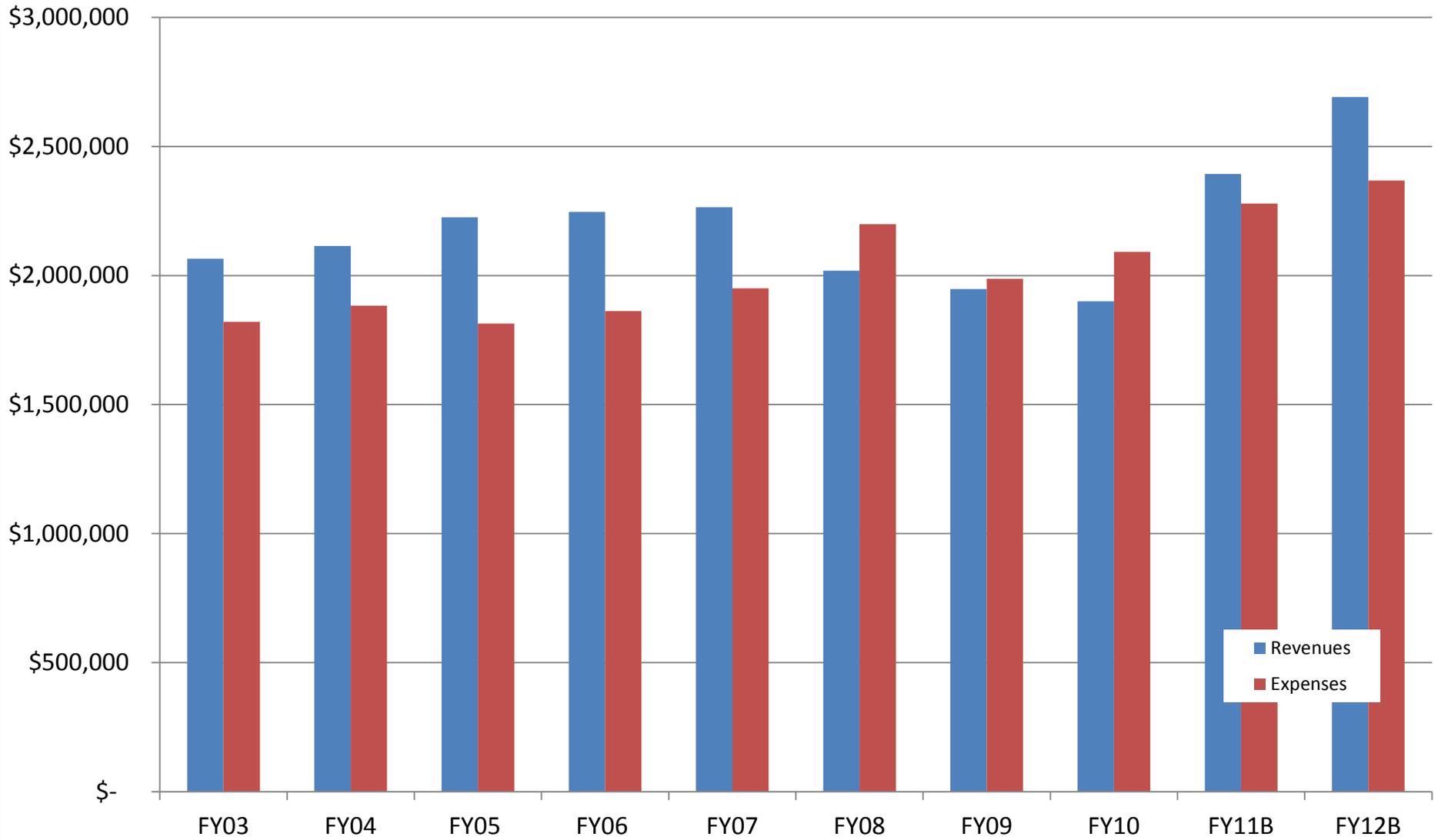
Water Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance							
51022851 - 51100	Salaries and Wages	8,305	10,508	6,224	11,728	11,594	(1.14%)
51022851 - 52100	Health Insurance Benefit	1,897	2,227	1,781	3,768	4,385	16.37%
51022851 - 52200	FICA & Medicare Emplr Match	620	902	476	896	892	(0.45%)
51022851 - 52300	PERS Employer Contribution	1,750	4,052	1,443	3,166	3,546	12.00%
51022851 - 52400	Unemployment Insurance	36	38	26	60	60	0.00%
51022851 - 52500	Workers Compensation	553	617	238	554	358	(35.38%)
51022851 - 52900	Other Employee Benefits	43	69	24	90	90	0.00%
	Personnel Expenses	13,801	19,813	10,212	20,262	20,925	3.27%
51022852 - 54300	Repair/Maintenance Services	1,050	0	193	400	200	(50.00%)
51022852 - 56100	General Supplies	120	0	360	1,000	500	(50.00%)
51022852 - 56130	Machinery / Vehicle Parts	15,365	2,845	1,037	11,555	10,000	(13.46%)
	Operating Expenses	16,738	2,944	1,590	12,955	10,700	(17.41%)
	Total Veh & Equip Maintenance	30,539	22,757	11,802	33,217	31,625	(4.79%)

City of Unalaska
FY2012 Water Budget Detail
Expenditures
Adopted May 21, 2011

Water Enterprise

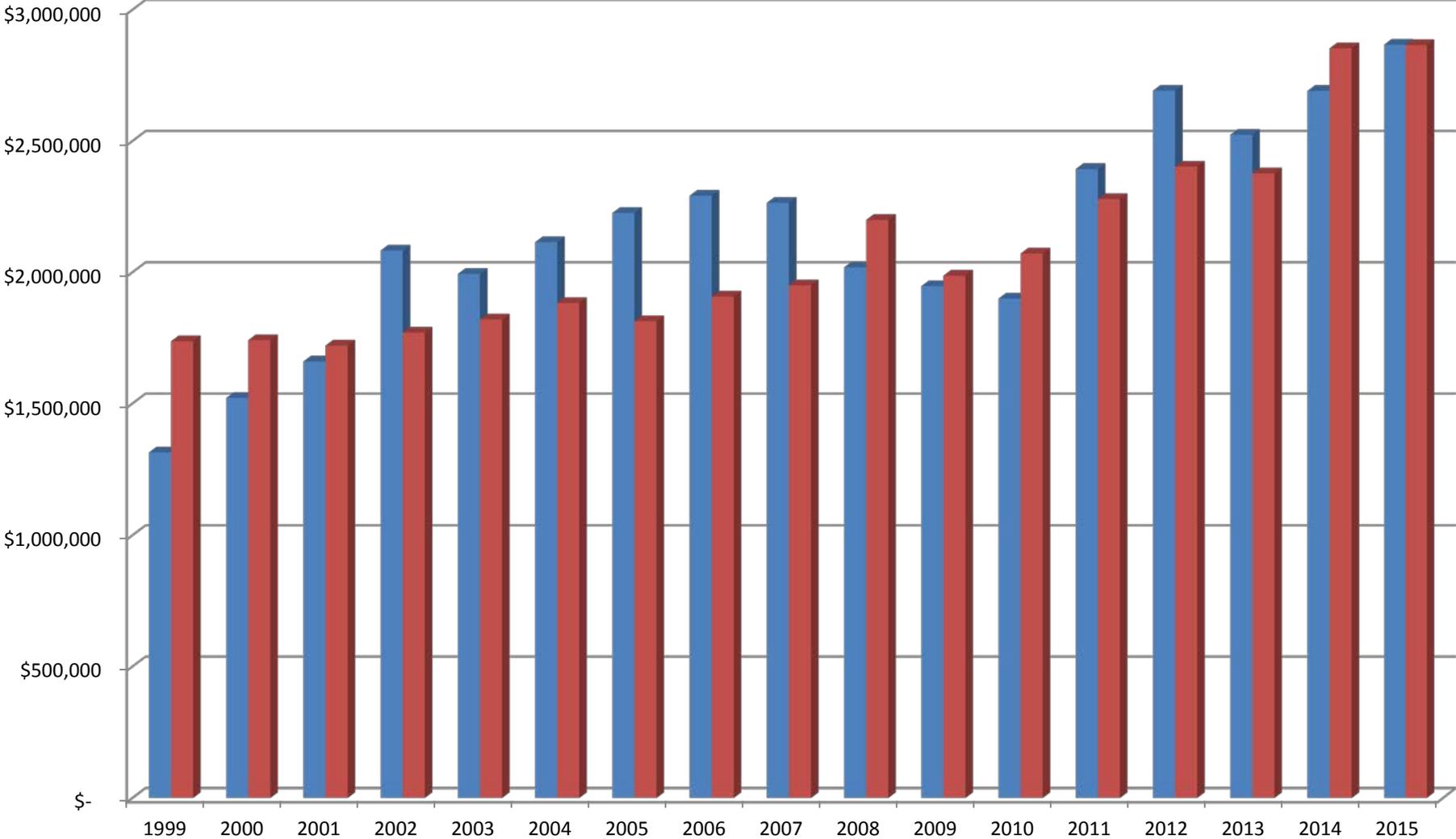
	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Facilities Maintenance						
51022951 - 51100 Salaries and Wages	6,190	19,664	7,546	6,385	6,794	6.41%
51022951 - 51200 Temporary Employees	0	1,425	0	400	0	(100.00%)
51022951 - 51300 Overtime	21	23	338	126	126	0.00%
51022951 - 52100 Health Insurance Benefit	1,256	4,871	772	2,009	2,576	28.22%
51022951 - 52200 FICA & Medicare Emplr Match	475	1,615	603	526	547	3.99%
51022951 - 52300 PERS Employer Contribution	1,253	6,715	2,103	1,731	2,099	21.26%
51022951 - 52400 Unemployment Insurance	19	34	57	39	42	7.69%
51022951 - 52500 Workers Compensation	463	1,667	432	378	296	(21.69%)
51022951 - 52900 Other Employee Benefits	39	166	54	59	63	6.78%
Personnel Expenses	9,717	36,181	11,904	11,653	12,543	7.64%
51022952 - 53300 Other Professional	0	0	485	0	0	0.00%
51022952 - 54300 Repair/Maintenance Services	39,472	8,400	13,144	2,008	2,000	(0.38%)
51022952 - 54500 Construction Services	0	0	0	675	1,000	48.15%
51022952 - 56100 General Supplies	0	3,564	32	500	1,000	100.00%
51022952 - 56140 Facility Maintenance Supplies	1,476	15,460	5,801	20,300	2,500	(87.68%)
51022952 - 59100 Interest Expense	0	0	0	25	0	(100.00%)
Operating Expenses	40,948	27,424	19,462	23,508	6,500	(72.35%)
Total Facilities Maintenance	50,665	63,605	31,366	35,161	19,043	(45.84%)

Water Fund Revenue and Expense History



Water Fund

Actual through 2010, Projected through 2015



■ Revenues ■ Expenses

City of Unalaska
FY2012 Wastewater Budget Summary
Adopted May 21, 2011

Wastewater Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	0	48,913	21,721	18,608	36,368	95.44%
Charges for Services	1,199,318	1,365,290	1,333,712	1,563,109	1,442,121	(7.74%)
Assessments	7,279	6,523	5,367	14,400	0	(100.00%)
Non-recurring Revenues	0	117,417	0	356,785	0	(100.00%)
Total Revenues	1,206,597	1,538,143	1,360,799	1,952,902	1,478,489	(32.09%)
EXPENDITURES						
Utility Administration	772,937	755,922	772,445	1,027,628	1,080,048	5.10%
Wastewater Operations	820,038	784,558	723,530	919,631	860,946	(6.38%)
Veh & Equip Maintenance	9,387	15,203	33,020	24,767	22,245	(10.18%)
Facilities Maintenance	19,609	25,584	30,843	30,535	28,019	(8.24%)
Total Expenditures	1,621,972	1,581,267	1,559,838	2,002,562	1,991,258	(0.57%)
Transfers In	437,471	43,124	0	0	512,769	0.00%
Wastewater Enterprise Fund Net	22,096	0	(199,039)	(49,660)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	273,311	267,702	536,805	1,080,048	54.24%
Wastewater Operations	480,333	380,613	0	860,946	43.24%
Veh & Equip Maintenance	16,445	5,800	0	22,245	1.12%
Facilities Maintenance	17,642	10,377	0	28,019	1.41%
Total Operating Expenditures	787,731	664,492	536,805	1,991,258	

City of Unalaska
FY2012 Wastewater Budget Detail
Revenues
Adopted May 21, 2011

Wastewater Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Intergovernmental						
52016041 - 42359 Other State Revenue	0	48,913	21,721	18,608	36,368	95.44%
Total Intergovernmental	0	48,913	21,721	18,608	36,368	95.44%
Charges for Services						
52016042 - 44310 Unmetered Wastewater Sales	187,773	220,785	237,027	254,567	253,561	(0.40%)
52016042 - 44320 Metered Commercial Sales	893,014	1,031,038	1,005,714	1,187,182	1,041,840	(12.24%)
52016042 - 44330 Metered Industrial Sales	27,087	32,183	31,421	37,010	34,779	(6.03%)
52016042 - 44340 Vactor Services	46,235	41,497	38,064	45,600	49,612	8.80%
52016042 - 44370 Other Services	44,881	39,073	20,934	38,500	62,029	61.11%
52016042 - 44380 Late Fees	328	715	552	250	300	20.00%
Total Charges for Services	1,199,318	1,365,290	1,333,712	1,563,109	1,442,121	(7.74%)
Assessments						
52016044 - 46500 Special Assessments	0	0	0	7,400	0	(100.00%)
52016044 - 46513 Special Assess Pen & Int	7,279	6,523	5,367	7,000	0	(100.00%)
Total Assessments	7,279	6,523	5,367	14,400	0	(100.00%)
Other Financing Sources						
52019848 - 49100 Transfers From General Fund	437,471	43,124	0	0	512,769	0.00%
Total Other Financing Sources	437,471	43,124	0	0	512,769	0.00%
Non-recurring Revenues						
52016049 - 49610 Extraordinary item - PERS	0	117,417	0	0	0	0.00%
52016049 - 49900 Appropriated Fund Balance	0	0	0	356,785	0	(100.00%)
Total Non-recurring Revenues	0	117,417	0	356,785	0	(100.00%)
Wastewater Fund Net	1,644,068	1,581,267	1,360,799	1,952,902	1,991,258	1.96%

Wastewater Enterprise Fund: **Wastewater Utility Administration** (5200-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the wastewater utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages wastewater utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Oversee the design of the new Waste Water Plant.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.
Implement an employee policy review program.	To provide excellent customer service with helpful, knowledgeable staff.
Oversee the Wastewater Department projects are progressing and completed under budget.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

Performance Measurements

- Clean 35% of the collection system

Measure:

	FY10	FY11
Percentage of Sewer Cleaned	30	

- Maintain Lift Station to meet zero overflows.

Measure:

	FY10	FY11
Number of overflows	1	

- Survey 35% of the collection system for GIS implementation.

Measure:

	FY10	FY11
Percentage of GIS Implementation	0	

- Decrease the turnaround time for building permits to 24 hours

Measure:

	FY10	FY11
Building Permits Turnaround Time.	48hrs	

City of Unalaska
FY2012 Wastewater Budget Detail
Expenditures
Adopted May 21, 2011

Wastewater Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Utility Administration							
52024051 - 51100	Salaries and Wages	99,642	108,819	122,328	130,557	149,829	14.76%
52024051 - 51200	Temporary Employees	1,484	760	0	2,150	2,371	10.28%
52024051 - 51300	Overtime	482	472	476	602	595	(1.16%)
52024051 - 52100	Health Insurance Benefit	29,878	29,081	33,222	43,798	58,995	34.70%
52024051 - 52200	FICA & Medicare Emplr Match	7,727	8,376	9,374	10,141	11,674	15.12%
52024051 - 52300	PERS Employer Contribution	51,247	36,729	32,655	35,644	45,827	28.57%
52024051 - 52400	Unemployment Insurance	508	549	651	717	827	15.34%
52024051 - 52500	Workers Compensation	2,504	2,438	2,250	2,420	2,843	17.48%
52024051 - 52900	Other Employee Benefits	204	190	213	260	350	34.62%
	Personnel Expenses	193,677	187,412	201,170	226,289	273,311	20.78%
52024052 - 53230	Legal Services	8,049	7,383	6,764	212,000	212,000	0.00%
52024052 - 53240	Engineering/Architectural Svcs	680	1,489	670	951	3,000	215.37%
52024052 - 53260	Training Services	393	843	802	750	1,000	33.33%
52024052 - 53300	Other Professional Svcs	7,618	138	217	3,850	4,000	3.90%
52024052 - 53410	Software / Hardware Support	0	0	0	1,472	1,748	18.75%
52024052 - 54110	Water / Sewerage	129	203	243	315	324	2.86%
52024052 - 54210	Solid Waste	432	358	349	600	618	3.00%
52024052 - 54230	Custodial Services/Supplies	2,891	2,825	2,767	2,600	3,000	15.38%
52024052 - 54300	Repair/Maintenance Services	553	585	714	900	927	3.00%
52024052 - 55200	General Insurance	14,841	13,020	12,088	10,976	10,758	(1.99%)
52024052 - 55310	Telephone / Fax/TV	1,121	1,210	1,135	2,575	2,654	3.07%
52024052 - 55320	Network / Internet	0	0	0	0	620	0.00%
52024052 - 55901	Advertising	34	0	0	800	800	0.00%
52024052 - 55903	Travel and Related Costs	2,497	1,891	1,627	0	2,500	0.00%
52024052 - 55904	Banking / Credit Card Fees	1,430	1,370	1,141	1,300	1,340	3.08%
52024052 - 55905	Postal Services	921	1,007	1,122	1,500	1,546	3.07%
52024052 - 55908	Employee Moving Costs	0	0	890	500	515	3.00%
52024052 - 56100	General Supplies	0	61	84	910	938	3.08%
52024052 - 56120	Office Supplies	2,197	1,191	2,798	2,648	3,000	13.29%
52024052 - 56150	Computer Hardware / Software	600	172	483	390	298	(23.59%)
52024052 - 56220	Electricity	9,356	9,331	7,123	5,000	2,577	(48.46%)
52024052 - 56240	Heating Oil	15,875	10,360	11,558	11,000	11,340	3.09%
52024052 - 56260	Gasoline for Vehicles	0	0	129	600	618	3.00%
52024052 - 56320	Business Meals	7	31	0	200	206	3.00%
52024052 - 56330	Food/Bev/Related Emp Apprctn	1,153	876	803	1,000	1,000	0.00%
52024052 - 56400	Books and Periodicals	529	1,148	199	375	375	0.00%
	Operating Expenses	71,305	55,494	53,701	263,212	267,702	1.71%
52024053 - 57400	Machinery and Equipment	0	0	0	2,500	2,230	(10.80%)
	Capital Outlay	0	0	0	2,500	2,230	(10.80%)
52024054 - 58100	Depreciation	452,319	458,423	458,423	479,037	519,798	8.51%
52024054 - 58300	PILT	39,582	39,582	39,582	39,582	0	(100.00%)
52024054 - 58500	Bad Debt Expense	835	358	4,412	0	0	0.00%
52024054 - 58910	Allocations IN-Debit	8,291	8,291	8,291	11,724	11,724	0.00%
52024054 - 59100	Interest Expense	6,928	6,363	6,866	5,284	5,283	(0.02%)
	Other Expenses	507,955	513,017	517,574	535,627	536,805	0.22%
	Total Utility Administration	772,937	755,922	772,445	1,027,628	1,080,048	5.10%

Wastewater Enterprise Fund: **Wastewater Operations** (5200-045)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Maintains and operates all components of the public wastewater collection and treatment system, including lift stations, manholes, sewer lines and the wastewater treatment plant.*
- *Performs inspections, sampling and testing for regulatory compliance and permitting requirements.*
- *Responds to service calls to clear blockages, repair damaged services, vector septic tanks and portable toilets, and clean privately owned storm drain systems.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Ensure all Wastewater Department Operators stay current with their certifications and training.	To provide excellent customer service with helpful, knowledgeable staff.
Coordinate the implementation of the new Wastewater GIS system.	To operate the utility in a cost effective and environmentally responsible manner.
Assist in upgrading Lift Stations electrical systems.	Operate the utility in a cost effective and environmentally responsible manner.
Assist in the design of the new Wastewater Plant.	To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

City of Unalaska
FY2012 Wastewater Budget Detail
Expenditures
Adopted May 21, 2011

Wastewater Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Wastewater Operations						
52024551 - 51100 Salaries and Wages	229,670	251,987	256,992	256,197	259,860	1.43%
52024551 - 51200 Temporary Employees	0	8,724	6,062	21,590	15,504	(28.19%)
52024551 - 51300 Overtime	22,970	17,050	8,062	13,659	12,000	(12.15%)
52024551 - 52100 Health Insurance Benefit	54,957	47,794	54,743	66,576	79,727	19.75%
52024551 - 52200 FICA & Medicare Emplr Match	19,291	21,247	20,695	22,296	21,987	(1.39%)
52024551 - 52300 PERS Employer Contribution	121,914	90,858	70,830	70,257	78,314	11.47%
52024551 - 52400 Unemployment Insurance	936	1,099	1,078	1,285	1,217	(5.29%)
52024551 - 52500 Workers Compensation	11,292	8,790	10,368	10,939	9,973	(8.83%)
52024551 - 52900 Other Employee Benefits	1,313	1,387	1,427	1,804	1,751	(2.94%)
Personnel Expenses	462,343	448,937	430,255	464,603	480,333	3.39%
52024552 - 53230 Legal Services	0	0	5,807	0	0	0.00%
52024552 - 53240 Engineering/Architectural Svcs	35	7,441	0	643	15,000	2232.31%
52024552 - 53260 Training Services	975	661	770	3,100	5,100	64.52%
52024552 - 53300 Other Professional Svcs	498	125	15,162	1,500	1,500	0.00%
52024552 - 53410 Software / Hardware Support	0	0	0	2,500	3,563	42.52%
52024552 - 53420 Sampling / Testing	9,691	9,905	16,148	86,625	20,700	(76.10%)
52024552 - 53490 Other Technical Services	0	0	65	0	0	0.00%
52024552 - 54110 Water / Sewerage	4,460	4,699	4,802	5,000	1,500	(70.00%)
52024552 - 54210 Solid Waste	11,108	8,373	7,830	8,500	9,000	5.88%
52024552 - 54300 Repair/Maintenance Services	237	3,952	4,961	23,667	12,000	(49.30%)
52024552 - 54420 Equipment Rental	0	0	700	0	0	0.00%
52024552 - 54500 Construction Services	0	0	0	5,000	5,000	0.00%
52024552 - 55310 Telephone / Fax/TV	10,106	10,147	10,429	10,000	8,000	(20.00%)
52024552 - 55330 Radio	0	0	0	200	200	0.00%
52024552 - 55901 Advertising	0	249	0	500	500	0.00%
52024552 - 55903 Travel and Related Costs	2,254	0	100	4,200	6,200	47.62%
52024552 - 55905 Postal Services	0	0	0	200	200	0.00%
52024552 - 55906 Membership Dues	523	120	150	400	300	(25.00%)
52024552 - 55907 Permit Fees	1,510	1,720	1,680	2,000	1,800	(10.00%)
52024552 - 56100 General Supplies	91,069	97,324	60,135	86,928	100,400	15.50%
52024552 - 56110 Sand / Gravel / Rock	0	62	0	2,000	2,000	0.00%
52024552 - 56115 Chemicals	0	0	9,036	10,000	3,000	(70.00%)
52024552 - 56120 Office Supplies	748	64	1,739	366	300	(18.02%)
52024552 - 56150 Computer Hardware / Software	0	0	886	1,700	0	(100.00%)
52024552 - 56220 Electricity	149,189	139,655	99,957	125,000	115,000	(8.00%)
52024552 - 56230 Propane	5,998	4,730	3,416	8,000	5,500	(31.25%)
52024552 - 56240 Heating Oil	63,587	42,575	46,360	63,000	59,850	(5.00%)
52024552 - 56260 Gasoline for Vehicles	3,830	2,171	1,733	2,200	2,200	0.00%
52024552 - 56270 Diesel for Equipment	1,878	1,536	1,411	1,800	1,800	0.00%
Operating Expenses	357,696	335,622	293,275	455,028	380,613	(16.35%)
Total Wastewater Operations	820,038	784,558	723,530	919,631	860,946	(6.38%)

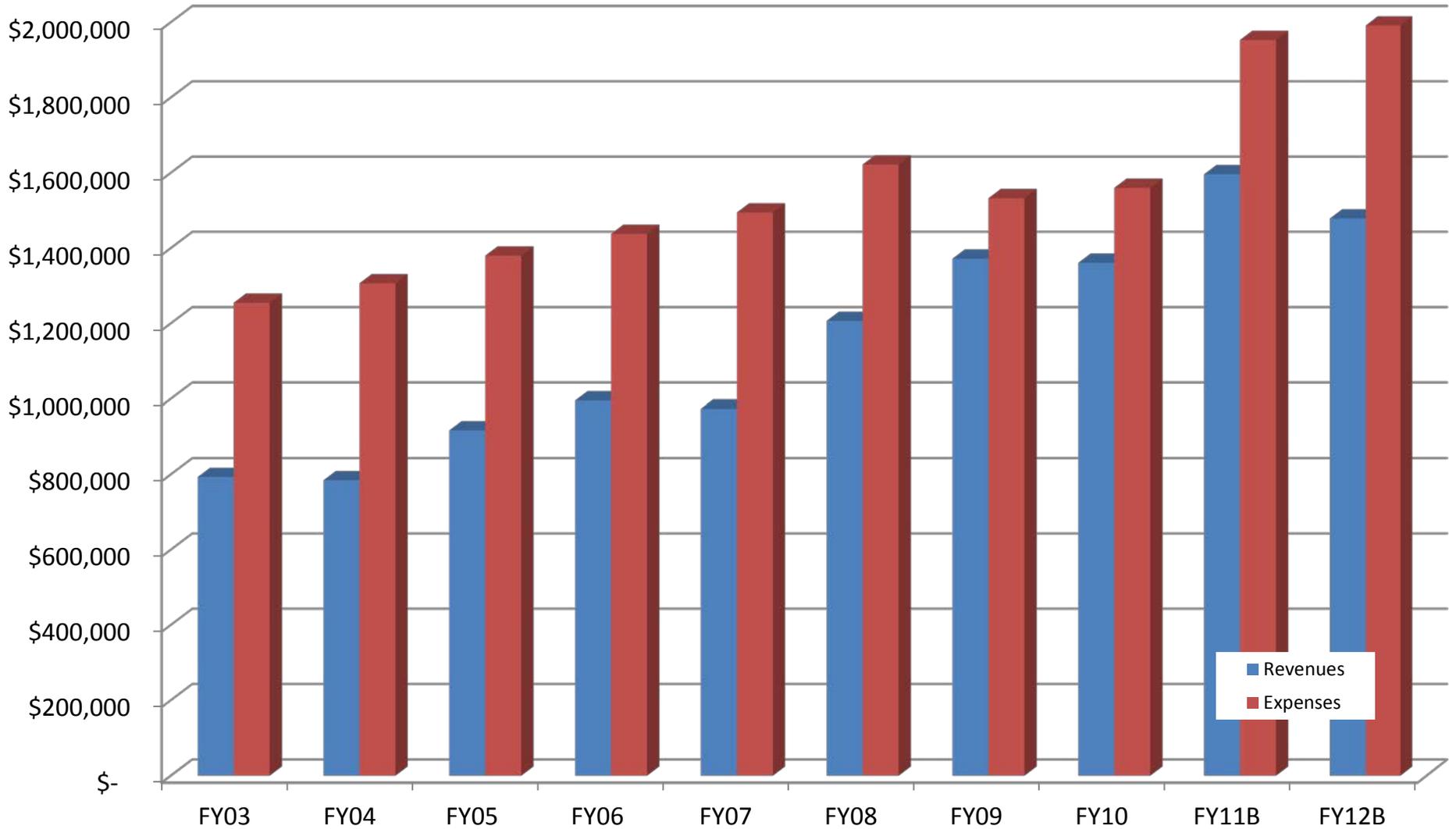
City of Unalaska
FY2012 Wastewater Budget Detail
Expenditures
Adopted May 21, 2011

Wastewater Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance						
52022851 - 51100 Salaries and Wages	4,292	6,157	14,493	9,214	9,109	(1.14%)
52022851 - 52100 Health Insurance Benefit	852	1,098	3,628	2,958	3,445	16.46%
52022851 - 52200 FICA & Medicare Emplr Match	330	475	1,108	704	702	(0.28%)
52022851 - 52300 PERS Employer Contribution	821	2,087	3,779	2,487	2,787	12.06%
52022851 - 52400 Unemployment Insurance	13	35	108	48	48	0.00%
52022851 - 52500 Workers Compensation	258	310	642	435	282	(35.17%)
52022851 - 52900 Other Employee Benefits	18	24	84	66	72	9.09%
Personnel Expenses	6,623	10,245	23,844	15,912	16,445	3.35%
52022852 - 54300 Repair/Maintenance Services	182	961	193	300	300	0.00%
52022852 - 56100 General Supplies	16	247	0	2,000	500	(75.00%)
52022852 - 56130 Machinery / Vehicle Parts	2,566	3,651	8,983	6,555	5,000	(23.72%)
Operating Expenses	2,764	4,958	9,176	8,855	5,800	(34.50%)
Total Veh & Equip Maintenance	9,387	15,203	33,020	24,767	22,245	(10.18%)

City of Unalaska
FY2012 Wastewater Budget Detail
Expenditures
Adopted May 21, 2011

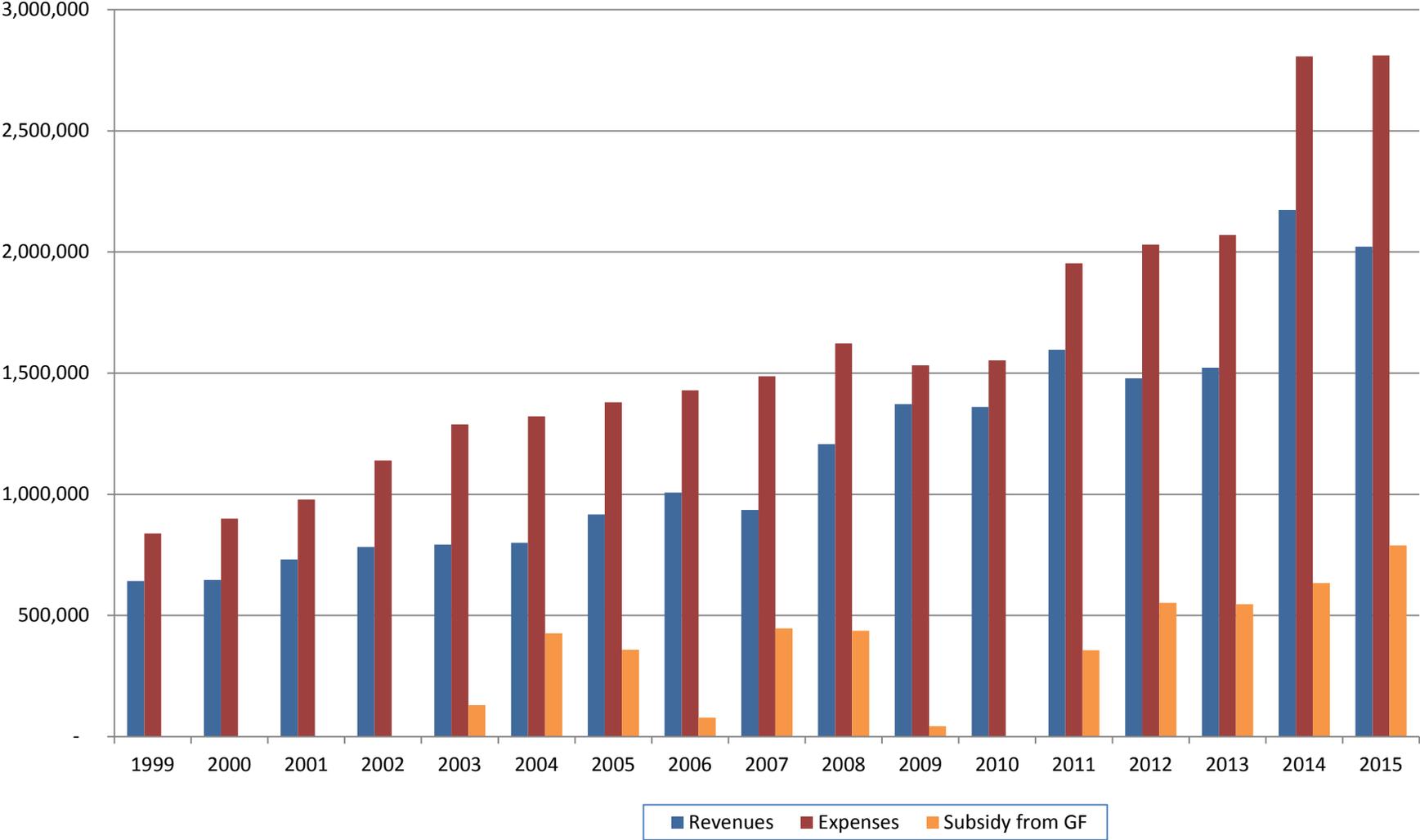
Wastewater Enterprise		FY2008	FY2009	FY2010	FY2011	Adopted	%
		Actual	Actual	Actual	Budget	Budget	Chg
Facilities Maintenance							
52022951 - 51100	Salaries and Wages	7,731	7,735	10,052	8,727	9,243	5.91%
52022951 - 51200	Temporary Employees	496	15	248	546	0	(100.00%)
52022951 - 51300	Overtime	69	81	125	175	504	188.00%
52022951 - 52100	Health Insurance Benefit	1,758	1,252	1,941	2,746	3,633	32.30%
52022951 - 52200	FICA & Medicare Emplr Match	635	599	797	725	760	4.83%
52022951 - 52300	PERS Employer Contribution	1,576	2,510	2,710	2,366	2,955	24.89%
52022951 - 52400	Unemployment Insurance	36	27	52	48	56	16.67%
52022951 - 52500	Workers Compensation	649	559	540	516	414	(19.77%)
52022951 - 52900	Other Employee Benefits	53	43	64	77	77	0.00%
Personnel Expenses		13,002	12,821	16,528	15,926	17,642	10.77%
52022952 - 53300	Other Professional	0	0	220	0	0	0.00%
52022952 - 54300	Repair/Maintenance Services	878	864	8,529	5,432	1,700	(68.71%)
52022952 - 54500	Construction Services	661	5,623	1,178	1,377	1,377	0.00%
52022952 - 56100	General Supplies	2,244	3,636	0	2,500	2,500	0.00%
52022952 - 56140	Facility Maintenance Supplies	2,724	2,640	4,389	5,300	4,800	(9.43%)
Operating Expenses		6,607	12,763	14,315	14,609	10,377	(28.97%)
Total Facilities Maintenance		19,609	25,584	30,843	30,535	28,019	(8.24%)

Wastewater Fund Revenue and Expense History



Wastewater Fund

Actual through 2010, Projected through 2015



City of Unalaska
FY2012 Solid Waste Budget Summary
Adopted May 21, 2011

Solid Waste Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	0	57,340	25,438	26,194	44,459	69.73%
Charges for Services	1,114,999	1,165,096	1,111,157	1,736,332	1,455,904	(16.15%)
Non-recurring Revenues	4,000	136,415	0	0	0	0.00%
Total Revenues	1,118,999	1,358,851	1,136,595	1,762,526	1,500,363	(17.47%)
EXPENDITURES						
Utility Administration	733,958	634,965	651,042	883,839	872,858	(1.24%)
Solid Waste Operations	1,165,011	957,931	1,026,175	1,303,051	1,317,675	1.12%
Veh & Equip Maintenance	34,765	115,403	72,916	156,887	155,972	(0.58%)
Facilities Maintenance	80,386	70,728	63,894	88,046	93,182	5.83%
Total Expenditures	2,014,120	1,779,027	1,814,027	2,431,822	2,439,687	0.32%
Transfers In	1,193,742	420,175	0	616,075	939,324	52.47%
Solid Waste Enterprise Fund Net	298,620	0	(677,431)	(53,221)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Utility Administration	216,617	69,723	584,838	872,858	35.78%
Solid Waste Operations	621,075	696,600	0	1,317,675	54.01%
Veh & Equip Maintenance	66,472	89,500	0	155,972	6.39%
Facilities Maintenance	52,297	40,885	0	93,182	3.82%
Total Operating Expenditures	956,461	896,708	584,838	2,439,687	

City of Unalaska
FY2012 Solid Waste Budget Detail
Revenues
Adopted May 21, 2011

Solid Waste Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Intergovernmental						
53016541 - 42359 Other State Revenue	0	57,340	25,438	26,194	44,459	69.73%
Total Intergovernmental	0	57,340	25,438	26,194	44,459	69.73%
Charges for Services						
53016542 - 44410 Tipping Fees	887,823	915,238	868,194	1,422,905	1,120,335	(21.26%)
53016542 - 44420 Vehicle Disposal Fees	12,660	6,947	5,310	18,668	0	(100.00%)
53016542 - 44470 Other Fees	83,028	94,380	74,984	100,000	132,577	32.58%
53016542 - 44480 Late Fees	209	541	264	240	1,000	316.67%
53016542 - 44490 Landfill Maintenance Fees	131,279	147,991	162,405	194,519	201,992	3.84%
Total Charges for Services	1,114,999	1,165,096	1,111,157	1,736,332	1,455,904	(16.15%)
Other Financing Sources						
53019848 - 49100 Transfers From General Fund	1,193,742	420,175	0	616,075	939,324	52.47%
Total Other Financing Sources	1,193,742	420,175	0	616,075	939,324	52.47%
Non-recurring Revenues						
53016549 - 49400 Gain-loss on Sale of Fixed Ass	4,000	1,000	0	0	0	0.00%
53016549 - 49610 Extraordinary item - PERS	0	135,415	0	0	0	0.00%
Total Non-recurring Revenues	4,000	136,415	0	0	0	0.00%
Solid Waste Fund Net	2,312,741	1,779,027	1,136,595	2,378,601	2,439,687	2.57%

Solid Waste Enterprise Fund: **Solid Waste Utility Administration** (5300-040)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the solid waste utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages solid waste utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *Maintain regulatory compliance requirements.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Coordinate implementation of the residential aluminum and plastic recycling.	To operate the utility in a cost effective and environmentally responsible manner.
Coordinate the Landfill Phase 2 design and construction for landfill cell development.	Enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely
Coordinate the removal of junk vehicles and metal.	To operate the utility in a cost effective and environmentally responsible manner.

Performance Measurements

- Decrease the general waste by .5% through residential aluminum and plastic recycling.

Measure:

	FY10	FY11
General Waste in Tons	5132	
Percent		

- Remove junk vehicles at a cost less than \$150.

Measure:

	FY10	FY11
Junk Vehicle removal Cost	\$ 85.00	

- Maintain a DEC inspection score of at least 96 points annually.

Measure:

	FY10	FY11
ADEC Inspection Score	99	

City of Unalaska
FY2012 Solid Waste Budget Detail
Expenditures
Adopted May 21, 2011

Solid Waste Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Utility Administration							
53024051 - 51100	Salaries and Wages	70,916	77,398	83,089	88,441	120,744	36.52%
53024051 - 51200	Temporary Employees	742	380	0	1,075	1,186	10.33%
53024051 - 51300	Overtime	92	80	47	263	425	61.60%
53024051 - 52100	Health Insurance Benefit	19,875	19,188	21,021	27,705	44,790	61.67%
53024051 - 52200	FICA & Medicare Emplr Match	5,443	5,912	6,324	6,811	9,348	37.25%
53024051 - 52300	PERS Employer Contribution	36,985	26,160	22,870	24,024	36,880	53.51%
53024051 - 52400	Unemployment Insurance	335	363	396	446	629	41.03%
53024051 - 52500	Workers Compensation	1,586	1,492	1,291	1,391	2,406	72.97%
53024051 - 52900	Other Employee Benefits	62	59	62	78	209	167.95%
Personnel Expenses		136,036	131,034	135,098	150,234	216,617	44.19%
53024052 - 53230	Legal Services	0	3,065	20	2,000	1,000	(50.00%)
53024052 - 53240	Engineering/Architectural Svcs	680	1,489	670	951	0	(100.00%)
53024052 - 53260	Training Services	63	555	1,414	1,000	1,000	0.00%
53024052 - 53300	Other Professional Svcs	228	188	289	4,100	1,000	(75.61%)
53024052 - 53410	Software / Hardware Support	0	0	0	1,500	1,748	16.53%
53024052 - 54110	Water / Sewerage	195	210	243	1,000	1,000	0.00%
53024052 - 54210	Solid Waste	410	315	352	1,000	500	(50.00%)
53024052 - 54230	Custodial Services/Supplies	1,408	1,412	1,383	1,500	1,600	6.67%
53024052 - 54300	Repair/Maintenance Services	553	585	714	2,472	2,472	0.00%
53024052 - 55200	General Insurance	20,709	16,742	15,096	15,549	14,094	(9.36%)
53024052 - 55310	Telephone / Fax/TV	1,078	1,210	1,085	2,575	2,575	0.00%
53024052 - 55320	Network / Internet	0	0	0	0	620	0.00%
53024052 - 55901	Advertising	34	0	0	1,000	1,000	0.00%
53024052 - 55903	Travel and Related Costs	0	1,191	3,878	5,000	5,154	3.08%
53024052 - 55904	Banking / Credit Card Fees	1,225	1,175	978	1,000	1,000	0.00%
53024052 - 55905	Postal Services	819	750	994	1,000	1,000	0.00%
53024052 - 55906	Membership Dues	0	0	171	200	200	0.00%
53024052 - 55907	Permit Fees	0	0	171	0	0	0.00%
53024052 - 55908	Employee Moving Costs	0	0	297	200	200	0.00%
53024052 - 56100	General Supplies	0	66	84	200	200	0.00%
53024052 - 56120	Office Supplies	2,214	1,216	2,708	2,098	1,400	(33.27%)
53024052 - 56150	Computer Hardware / Software	600	172	483	1,780	1,780	0.00%
53024052 - 56220	Electricity	9,954	9,330	7,123	14,375	15,000	4.35%
53024052 - 56240	Heating Oil	15,875	10,360	11,558	10,000	12,000	20.00%
53024052 - 56260	Gasoline for Vehicles	0	0	129	1,000	1,500	50.00%
53024052 - 56320	Business Meals	130	0	32	200	200	0.00%
53024052 - 56330	Food/Bev/Related Emp Apprctn	1,249	940	863	1,000	1,000	0.00%
53024052 - 56400	Books and Periodicals	528	1,148	199	375	380	1.33%
53024052 - 59100	Interest Expense	1,287	0	71	100	100	0.00%
Operating Expenses		59,237	52,120	51,002	73,175	69,723	(4.72%)
53024053 - 57400	Machinery and Equipment	0	0	0	2,500	1,680	(32.80%)
Capital Outlay		0	0	0	2,500	1,680	(32.80%)
53024054 - 58100	Depreciation	293,162	252,878	363,489	363,490	376,266	3.51%
53024054 - 58200	Landfill Closure/Post Closure	195,255	144,419	50,837	239,241	195,552	(18.26%)
53024054 - 58300	PILT	42,179	42,179	42,179	42,179	0	(100.00%)
53024054 - 58500	Bad Debt Expense	445	4,692	794	0	0	0.00%
53024054 - 58910	Allocations IN-Debit	7,643	7,643	7,643	13,020	13,020	0.00%
Other Expenses		538,685	451,811	464,942	657,930	584,838	(11.11%)

City of Unalaska
FY2012 Solid Waste Budget Detail
Expenditures
Adopted May 21, 2011

Solid Waste Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Total Utility Administration	733,958	634,965	651,042	883,839	872,858	(1.24%)

Solid Waste Enterprise Fund: ***Solid Waste Operations*** (5300-047)
 Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity; to provide these services at a competitive price and in a fair and equitable and environmentally responsible manner, and to provide opportunities for personal and professional development for employees at all levels of the department.

Functions and Responsibilities

- *Operates and maintains the landfill and baler facility, including repairing the roads, drainage and fences.*
- *Conducts sampling and testing for regulatory compliance and permitting requirements*
- *Weighs vehicles, sorts and bales solid waste, stacks bales in cells and covers them daily, and arranges shipment for items to be sent off-island.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To maintain regulatory requirements.*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Develop methods to decrease the quantity of leachate blowout.	Maintain regulatory requirements.
Ensure the implementation of the residential aluminum can and plastic recycling program goes smoothly.	Operate the utility in a cost effective and environmentally responsible manner.
Assist in final design and construction of Landfill Phase 2.	Operate the utility in a cost effective and environmentally responsible manner.
Continue to ship junk vehicles, metals and net off Island for recycling and to increase life of Landfill.	To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.

City of Unalaska
FY2012 Solid Waste Budget Detail
Expenditures
Adopted May 21, 2011

Solid Waste Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Solid Waste Operations						
53024751 - 51100 Salaries and Wages	298,111	292,543	295,283	303,189	304,162	0.32%
53024751 - 51200 Temporary Employees	26,830	26,860	29,859	16,845	14,689	(12.80%)
53024751 - 51300 Overtime	30,580	29,061	34,266	28,124	35,000	24.45%
53024751 - 52100 Health Insurance Benefit	75,285	64,328	72,426	89,664	105,600	17.77%
53024751 - 52200 FICA & Medicare Emplr Match	27,197	26,545	27,440	26,634	27,074	1.65%
53024751 - 52300 PERS Employer Contribution	160,294	109,671	88,639	90,226	101,867	12.90%
53024751 - 52400 Unemployment Insurance	1,700	1,501	1,630	1,608	1,551	(3.54%)
53024751 - 52500 Workers Compensation	40,134	33,554	36,390	35,466	28,880	(18.57%)
53024751 - 52900 Other Employee Benefits	2,199	2,076	2,024	2,252	2,252	0.00%
Personnel Expenses	662,330	586,138	587,957	594,008	621,075	4.56%
53024752 - 53240 Engineering/Architectural Svs	18,576	0	0	10,000	10,000	0.00%
53024752 - 53260 Training Services	2,930	930	1,960	3,000	3,000	0.00%
53024752 - 53300 Other Professional Svs	97,753	18,338	17,623	71,271	31,000	(56.50%)
53024752 - 53410 Software / Hardware Support	0	778	19,948	1,000	1,200	20.00%
53024752 - 53420 Sampling / Testing	19,865	23,786	24,015	52,500	52,500	0.00%
53024752 - 53490 Other Technical Services	0	22,851	24,673	31,800	31,800	0.00%
53024752 - 54110 Water / Sewerage	92,312	65,719	85,351	60,000	110,000	83.33%
53024752 - 54210 Solid Waste	125	20,153	63,242	196,545	175,000	(10.96%)
53024752 - 54300 Repair/Maintenance Services	1,047	2,124	202	11,000	11,000	0.00%
53024752 - 54420 Equipment Rental	0	733	0	1,000	1,000	0.00%
53024752 - 55200 General Insurance	0	0	0	1,549	0	(100.00%)
53024752 - 55310 Telephone / Fax/TV	4,155	3,940	4,206	4,500	4,500	0.00%
53024752 - 55330 Radio	0	1,653	224	1,300	1,300	0.00%
53024752 - 55901 Advertising	0	0	0	500	500	0.00%
53024752 - 55903 Travel and Related Costs	4,748	1,093	2,903	4,000	4,000	0.00%
53024752 - 55906 Membership Dues	234	430	997	900	1,000	11.11%
53024752 - 55907 Permit Fees	3,518	3,558	3,558	3,500	3,600	2.86%
53024752 - 56100 General Supplies	48,680	41,884	35,415	41,278	45,000	9.02%
53024752 - 56110 Sand / Gravel / Rock	56,000	56,600	41,560	50,000	50,000	0.00%
53024752 - 56120 Office Supplies	0	211	1,529	200	200	0.00%
53024752 - 56150 Computer Hardware / Software	0	0	886	1,100	1,100	0.00%
53024752 - 56220 Electricity	51,641	48,920	34,534	64,000	64,000	0.00%
53024752 - 56230 Propane	1,004	1,519	1,397	2,500	2,500	0.00%
53024752 - 56240 Heating Oil	81,717	44,010	61,167	79,000	79,000	0.00%
53024752 - 56260 Gasoline for Vehicles	947	912	667	800	800	0.00%
53024752 - 56270 Diesel for Equipment	15,990	11,357	11,972	15,000	12,000	(20.00%)
53024752 - 56330 Food/Bev/Related Emp Apprctn	238	215	186	300	300	0.00%
53024752 - 56400 Books and Periodicals	0	0	0	500	300	(40.00%)
Operating Expenses	502,681	371,793	438,218	709,043	696,600	(1.75%)
Total Solid Waste Operations	1,165,011	957,931	1,026,175	1,303,051	1,317,675	1.12%

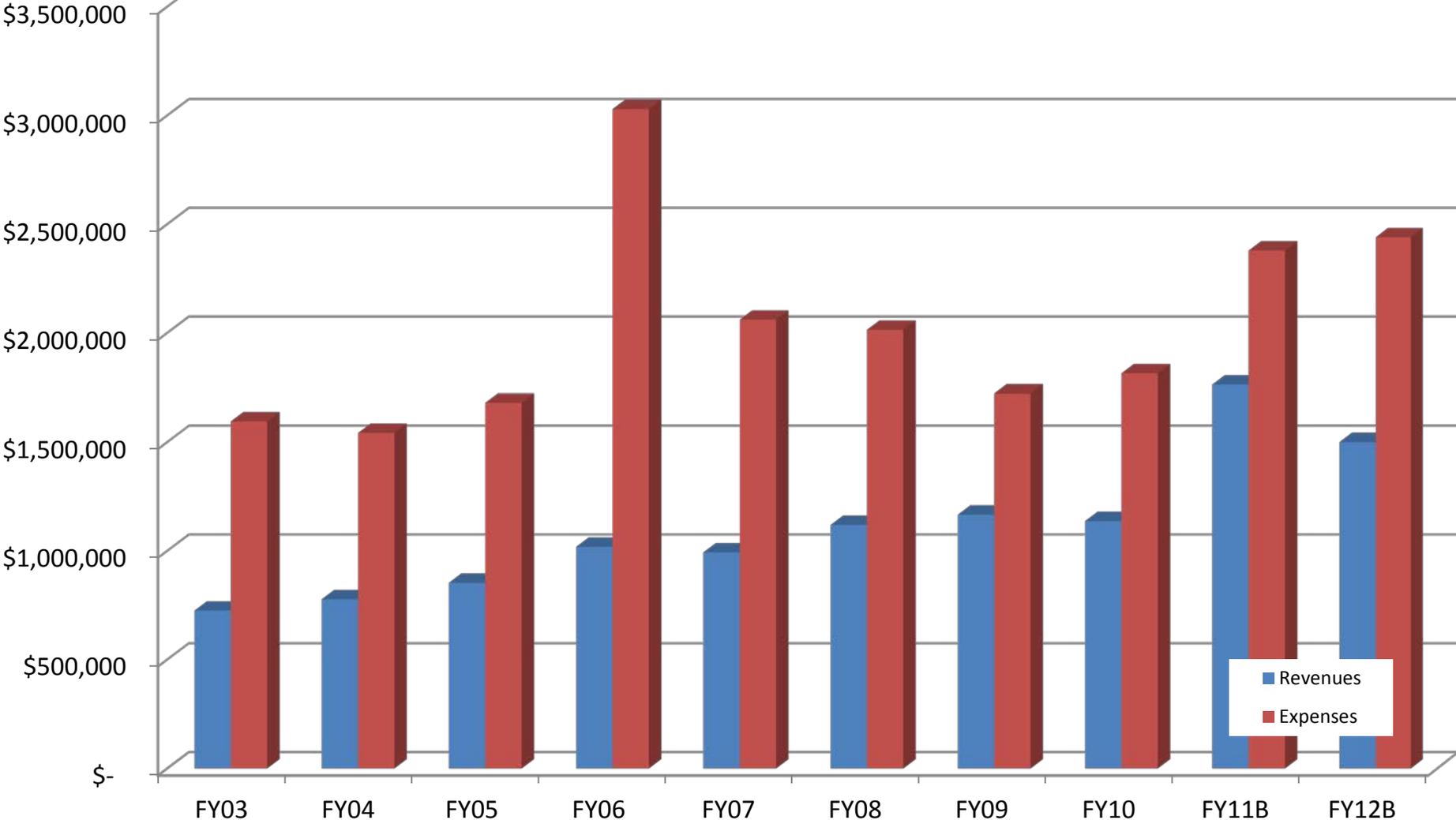
City of Unalaska
FY2012 Solid Waste Budget Detail
Expenditures
Adopted May 21, 2011

Solid Waste Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance							
53022851 - 51100	Salaries and Wages	13,680	32,749	22,137	37,278	36,849	(1.15%)
53022851 - 51300	Overtime	286	2,468	547	350	0	(100.00%)
53022851 - 52100	Health Insurance Benefit	3,556	7,549	4,609	11,970	13,930	16.37%
53022851 - 52200	FICA & Medicare Emplr Match	1,053	2,668	1,650	2,850	2,825	(0.88%)
53022851 - 52300	PERS Employer Contribution	2,580	11,959	5,102	10,062	11,267	11.98%
53022851 - 52400	Unemployment Insurance	47	169	77	192	186	(3.13%)
53022851 - 52500	Workers Compensation	793	2,441	1,257	1,761	1,139	(35.32%)
53022851 - 52900	Other Employee Benefits	44	186	90	276	276	0.00%
	Personnel Expenses	22,040	60,190	35,469	64,739	66,472	2.68%
53022852 - 54300	Repair/Maintenance Services	2,157	0	8,469	2,250	2,500	11.11%
53022852 - 56100	General Supplies	(8)	2,259	399	2,000	2,000	0.00%
53022852 - 56130	Machinery / Vehicle Parts	10,576	52,855	28,580	87,898	85,000	(3.30%)
	Operating Expenses	12,725	55,213	37,447	92,148	89,500	(2.87%)
	Total Veh & Equip Maintenance	34,765	115,403	72,916	156,887	155,972	(0.58%)

City of Unalaska
FY2012 Solid Waste Budget Detail
Expenditures
Adopted May 21, 2011

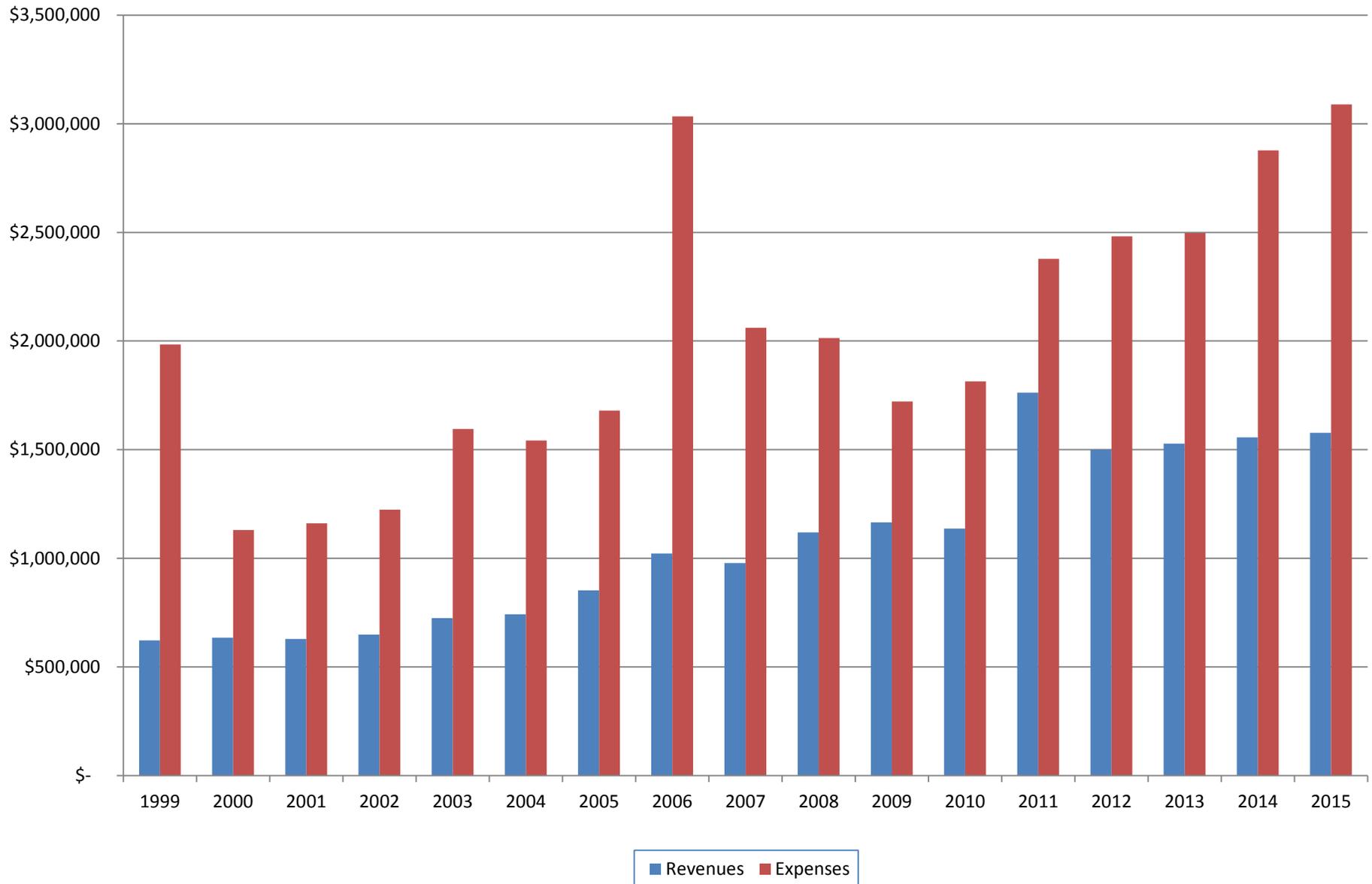
Solid Waste Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Facilities Maintenance							
53022951 - 51100	Salaries and Wages	22,798	22,283	17,301	26,733	28,392	6.21%
53022951 - 51200	Temporary Employees	1,216	0	170	1,672	0	(100.00%)
53022951 - 51300	Overtime	336	156	224	539	539	0.00%
53022951 - 52100	Health Insurance Benefit	7,096	5,961	4,528	8,410	10,761	27.95%
53022951 - 52200	FICA & Medicare Emplr Match	1,863	1,717	1,433	2,216	2,229	0.59%
53022951 - 52300	PERS Employer Contribution	4,670	7,164	4,826	7,244	8,766	21.01%
53022951 - 52400	Unemployment Insurance	135	91	91	149	152	2.01%
53022951 - 52500	Workers Compensation	1,850	1,618	938	1,582	1,241	(21.55%)
53022951 - 52900	Other Employee Benefits	153	118	100	237	217	(8.44%)
	Personnel Expenses	40,117	39,109	29,609	48,782	52,297	7.21%
53022952 - 53300	Other Professional	0	0	220	2,000	0	(100.00%)
53022952 - 54300	Repair/Maintenance Services	13,943	4,448	18,714	15,133	24,809	63.95%
53022952 - 54500	Construction Services	661	14,037	176	1,576	1,576	0.00%
53022952 - 56100	General Supplies	2,006	1,484	525	6,000	500	(91.67%)
53022952 - 56140	Facility Maintenance Supplies	22,696	11,650	14,650	14,500	14,000	(3.45%)
53022952 - 59100	Interest Expense	0	0	0	55	0	(100.00%)
	Operating Expenses	40,268	31,619	34,284	39,264	40,885	4.13%
	Total Facilities Maintenance	80,386	70,728	63,894	88,046	93,182	5.83%

Solid Waste Fund Revenue and Expense History



Solid Waste Fund

Actual through 2010, Projected through 2015



City of Unalaska
FY2012 Ports & Harbors Budget Summary
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	0	98,041	44,818	49,409	67,736	37.09%
Charges for Services	4,937,933	3,681,207	3,986,284	3,278,510	4,684,197	42.88%
Investment Income	0	0	775	0	0	0.00%
Non-recurring Revenues	2,300	259,639	17,474	632,181	134,816	(78.67%)
Total Revenues	4,940,233	4,038,886	4,049,352	3,960,100	4,886,749	18.96%
EXPENDITURES						
Harbor Office	2,081,946	2,442,356	2,332,217	2,208,145	2,958,524	33.98%
Dock Operations	1,697,043	1,640,441	1,466,226	1,510,884	1,314,032	(13.03%)
Dock Repair & Maintenance	62,487	15,905	94,151	178,620	72,000	(59.69%)
Ports Security	0	0	0	53,858	78,196	45.19%
CEM Small Boat Harbor	0	0	0	0	396,718	0.00%
Transfers Out	42,790	0	0	0	0	0.00%
Veh & Equip Maintenance	46,868	34,074	27,714	68,505	48,376	(29.38%)
Facilities Maintenance	26,654	13,525	27,107	16,062	18,903	17.69%
Total Expenditures	3,957,788	4,146,301	3,947,415	4,036,075	4,886,749	17.41%
Ports & Harbors Enterprise Fund Net	982,446	(107,415)	101,937	(75,975)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Harbor Office	519,774	381,796	2,045,704	2,958,524	60.54%
Dock Operations	648,876	665,156	0	1,314,032	26.89%
Dock Repair & Maintenance	0	72,000	0	72,000	1.47%
Ports Security	68,196	10,000	0	78,196	1.60%
CEM Small Boat Harbor	150,117	246,601	0	396,718	8.12%
Veh & Equip Maintenance	31,376	17,000	0	48,376	0.99%
Facilities Maintenance	11,403	7,500	0	18,903	0.39%
Total Operating Expenditures	1,429,742	1,400,053	2,045,704	4,886,749	

City of Unalaska
FY2012 Ports & Harbors Budget Detail
Revenues
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Intergovernmental						
54017041 - 42299 Misc State Capital Grants	0	14,517	7,138	0	0	0.00%
54017041 - 42359 Other State Revenue	0	83,524	37,680	49,409	67,736	37.09%
Total Intergovernmental	0	98,041	44,818	49,409	67,736	37.09%
Charges for Services						
54017042 - 44511 UMC Docking / Moorage	922,954	676,122	732,026	600,000	874,792	45.80%
54017042 - 44512 UMC Wharfage	1,956,054	1,279,468	1,567,527	1,048,760	1,816,237	73.18%
54017042 - 44513 UMC Rental Fees	673,089	513,373	440,112	450,000	450,000	0.00%
54017042 - 44514 UMC Utilities	374,242	312,911	392,917	360,000	250,000	(30.56%)
54017042 - 44515 UMC Other Services	0	0	3,891	0	0	0.00%
54017042 - 44521 Spit Docking / Moorage	394,034	446,986	421,410	410,000	429,680	4.80%
54017042 - 44524 Spit Utilities	203,314	172,233	178,287	175,000	175,000	0.00%
54017042 - 44531 SBH Docking / Moorage	70,067	74,038	79,903	78,000	81,744	4.80%
54017042 - 44534 SBH Utilities	41,791	26,308	24,845	25,000	20,000	(20.00%)
54017042 - 44541 Cargo Docking / Moorage	240,477	74,607	34,079	30,000	36,680	22.27%
54017042 - 44542 Cargo Wharfage	12,112	24,909	5,368	10,000	5,764	(42.36%)
54017042 - 44543 Cargo Rental Fees	550	0	0	750	750	0.00%
54017042 - 44544 Cargo Utilities	35,105	44,490	36,748	30,000	30,000	0.00%
54017042 - 44545 Cargo Other Services	0	0	11,460	0	0	0.00%
54017042 - 44551 CEM Docking/Moorage	0	0	0	0	312,000	0.00%
54017042 - 44554 CEM Utilities	0	0	0	0	139,050	0.00%
54017042 - 44560 Security Fees	0	0	0	60,000	60,000	0.00%
54017042 - 44580 Late Fees	1,948	958	4,131	1,000	2,500	150.00%
54017042 - 44599 Other Revenue	12,196	34,803	53,582	0	0	0.00%
Total Charges for Services	4,937,933	3,681,207	3,986,284	3,278,510	4,684,197	42.88%
Investment Income						
54017043 - 47110 Interest Revenue	0	0	775	0	0	0.00%
Total Investment Income	0	0	775	0	0	0.00%
Non-recurring Revenues						
54017049 - 49400 Gain-loss on Sale of Fixed Ass	2,300	6,800	0	0	0	0.00%
54017049 - 49410 Other	0	0	17,474	0	0	0.00%
54017049 - 49610 Extraordinary item - PERS	0	252,839	0	0	0	0.00%
54017049 - 49900 Appropriated Fund Balance	0	0	0	632,181	134,816	(78.67%)
Total Non-recurring Revenues	2,300	259,639	17,474	632,181	134,816	(78.67%)
Ports & Harbors Fund Net	4,940,233	4,038,886	4,049,352	3,960,100	4,886,749	23.40%

City of Unalaska
FY2012 Ports & Harbors Budget Detail
Expenditures
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Harbor Office						
54025051 - 51100 Salaries and Wages	247,276	259,165	280,828	290,020	287,637	(0.82%)
54025051 - 51200 Temporary Employees	11,537	760	1,910	2,150	2,371	10.28%
54025051 - 51300 Overtime	1,030	1,431	882	2,897	3,237	11.74%
54025051 - 52100 Health Insurance Benefit	68,578	67,427	76,555	93,579	111,514	19.17%
54025051 - 52200 FICA & Medicare Emplr Match	19,692	19,841	21,606	22,323	22,203	(0.54%)
54025051 - 52300 PERS Employer Contribution	138,031	89,079	75,940	67,251	89,135	32.54%
54025051 - 52400 Unemployment Insurance	1,322	1,371	1,339	1,489	1,494	0.34%
54025051 - 52500 Workers Compensation	2,378	2,273	2,880	3,025	2,095	(30.74%)
54025051 - 52900 Other Employee Benefits	29	29	30	30	88	193.33%
Personnel Expenses	489,872	441,375	461,971	482,764	519,774	7.67%
54025052 - 53230 Legal Services	1,348	2,384	571	7,000	3,500	(50.00%)
54025052 - 53240 Engineering/Architectural Svcs	0	0	0	10,000	10,000	0.00%
54025052 - 53260 Training Services	300	658	1,430	3,000	3,000	0.00%
54025052 - 53300 Other Professional Svcs	13,375	96,549	250	20,000	20,000	0.00%
54025052 - 53410 Software / Hardware Support	824	9,050	4,975	18,515	4,370	(76.40%)
54025052 - 54230 Custodial Services/Supplies	7,500	7,589	9,102	7,800	9,800	25.64%
54025052 - 54300 Repair/Maintenance Services	1,817	0	720	1,000	1,000	0.00%
54025052 - 54410 Buildings / Land Rental	40,529	42,284	42,186	58,064	50,225	(13.50%)
54025052 - 55200 General Insurance	250,771	207,720	184,254	189,781	180,641	(4.82%)
54025052 - 55310 Telephone / Fax/ TV	7,538	7,336	6,512	7,680	7,680	0.00%
54025052 - 55320 Network / Internet	0	0	0	0	1,550	0.00%
54025052 - 55330 Radio	2,753	0	0	2,500	2,500	0.00%
54025052 - 55901 Advertising	8,456	7,211	11,104	20,427	16,000	(21.67%)
54025052 - 55902 Printing and Binding	1,786	80	1,410	8,000	8,000	0.00%
54025052 - 55903 Travel and Related Costs	5,486	10,913	8,418	28,500	28,500	0.00%
54025052 - 55904 Banking / Credit Card Fees	11,057	12,031	16,633	12,000	15,000	25.00%
54025052 - 55905 Postal Services	1,417	1,527	1,532	2,100	2,100	0.00%
54025052 - 55906 Membership Dues	300	300	300	750	750	0.00%
54025052 - 55908 Employee Moving Costs	0	0	0	2,000	2,000	0.00%
54025052 - 55999 Other	1	0	25	1,500	1,500	0.00%
54025052 - 56100 General Supplies	247	215	358	500	500	0.00%
54025052 - 56120 Office Supplies	3,227	2,230	3,702	3,500	3,500	0.00%
54025052 - 56150 Computer Hardware / Software	2,534	4,821	668	8,420	6,380	(24.23%)
54025052 - 56260 Gasoline for Vehicles	1,020	1,196	1,005	1,000	1,000	0.00%
54025052 - 56330 Food/Bev/Related Emp Apprctn	1,570	2,391	1,428	2,100	2,100	0.00%
54025052 - 56400 Books and Periodicals	119	160	0	200	200	0.00%
Operating Expenses	364,000	416,644	296,582	416,337	381,796	(8.30%)
54025053 - 57400 Machinery and Equipment	0	0	0	0	11,250	0.00%
Capital Outlay	0	0	0	0	11,250	0.00%
54025054 - 58100 Depreciation	933,147	1,283,319	1,278,728	1,278,728	1,767,813	38.25%
54025054 - 58300 PILT	263,692	263,692	263,692	0	0	0.00%
54025054 - 58500 Bad Debt Expense	0	6,090	9	10,000	10,000	0.00%
54025054 - 58910 Allocations IN-Debit	31,236	31,236	31,236	20,316	20,316	0.00%
54025054 - 59100 Interest Expense	0	0	0	0	247,575	0.00%
Other Expenses	1,228,074	1,584,336	1,573,665	1,309,044	2,045,704	56.27%
Total Harbor Office	2,081,946	2,442,356	2,332,217	2,208,145	2,958,524	33.98%

Mission Statement

The Port of Dutch Harbor promotes the growth and health of the community of Unalaska through the planning, development, and management of marine related municipal properties and facilities to provide moorage and other marine services on a self-supporting basis.

To this end, the facilities and services are developed and operated to promote and accommodate marine-related commerce, fisheries industry, safety, environmental protection, recreation, and visitors.

Functions and Responsibilities

- *Provides vessel assistance and marine search and rescue services.*
- *Monitors activity at the City-owned marine facilities.*
- *Manages Port security.*
- *Performs routine dock inspections.*

Departmental Goals

- *To provide accurate and timely financial information to the Finance Department for billing.*
- *To maintain city port facilities at a high standard and provide for a safe environment for facilities (loading and off-loading).*
- *To respond to customer complaints in a timely manner.*
- *To provide a secure environment for vessel moorage and marine operations.*
- *To keep policies and procedures current and relevant for staff to follow and be effective*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Reposition high mast lighting at North end of warehouse on UMC Dock.	Maintain city facilities at a high standard
Repair & Replace UMC Fender	Maintain city facilities at a high standard
Implement best management practices	Supports all goals
Participate in review of operations plan.	Keep policies and procedures current
Maintain the ePac Maintenance Program for all Port Facilities	Maintain city facilities at a high standard & Provide for a safe environment for facilities

Performance Measures

- 95% accuracy of billing paperwork sent to the Department of Finance.
- Increase use of Position 3 & 4 by 50%.
- Increase use of the Light Cargo Dock by 25%.
- Maintain moorage at the Spit Dock (within 5% of current year).

City of Unalaska
FY2012 Ports & Harbors Budget Detail
Expenditures
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Dock Operations						
54025151 - 51100 Salaries and Wages	369,266	367,332	369,387	391,359	329,106	(15.91%)
54025151 - 51300 Overtime	15,128	25,975	27,028	23,000	24,816	7.90%
54025151 - 52100 Health Insurance Benefit	130,766	118,979	120,973	156,912	142,596	(9.12%)
54025151 - 52200 FICA & Medicare Emplr Match	29,440	30,125	30,366	33,229	27,061	(18.56%)
54025151 - 52300 PERS Employer Contribution	209,224	130,623	105,183	117,749	108,853	(7.56%)
54025151 - 52400 Unemployment Insurance	2,459	2,235	2,506	2,520	1,885	(25.20%)
54025151 - 52500 Workers Compensation	25,664	22,799	17,816	19,487	14,559	(25.29%)
Personnel Expenses	781,948	698,068	673,258	744,256	648,876	(12.82%)
54025152 - 53240 Engineering/Architectural Svs	172	0	0	1,410	705	(49.99%)
54025152 - 53260 Training Services	2,150	4,253	3,881	6,500	6,500	0.00%
54025152 - 53300 Other Professional Svs	582	83,921	5,414	10,430	10,430	0.00%
54025152 - 53410 Software / Hardware Support	0	0	1,172	13,550	13,550	0.00%
54025152 - 53430 Survey Services	0	44,900	0	4,000	4,000	0.00%
54025152 - 54110 Water / Sewerage	38,904	41,956	30,878	25,155	25,155	0.00%
54025152 - 54210 Solid Waste	90,155	57,887	55,501	70,200	70,200	0.00%
54025152 - 54410 Buildings / Land Rental	88,925	88,925	88,925	88,925	88,926	0.00%
54025152 - 55310 Telephone / Fax/ TV	5,400	5,233	6,962	8,092	8,092	0.00%
54025152 - 55320 Network / Internet	0	939	1,200	1,200	1,200	0.00%
54025152 - 55903 Travel and Related Costs	2,083	4,066	1,558	2,820	2,820	0.00%
54025152 - 55906 Membership Dues	125	1,125	125	1,125	1,125	0.00%
54025152 - 55999 Other	10	0	10	0	0	0.00%
54025152 - 56100 General Supplies	10,795	14,081	7,799	22,844	10,075	(55.90%)
54025152 - 56110 Sand / Gravel / Rock	13,989	13,980	0	4,350	4,350	0.00%
54025152 - 56120 Office Supplies	0	413	(153)	200	200	0.00%
54025152 - 56160 Uniforms	3,094	3,244	3,325	4,500	4,500	0.00%
54025152 - 56220 Electricity	646,481	565,760	575,247	488,000	400,000	(18.03%)
54025152 - 56230 Propane	81	161	130	150	150	0.00%
54025152 - 56260 Gasoline for Vehicles	12,105	11,296	10,837	8,658	8,658	0.00%
54025152 - 56270 Diesel for Equipment	44	54	52	1,200	1,200	0.00%
54025152 - 56330 Food/Bev/Related Emp Apprctn	0	0	105	500	500	0.00%
54025152 - 57400 Machinery and Equipment	0	0	0	2,820	2,820	0.00%
Operating Expenses	915,095	942,373	792,967	766,628	665,156	(13.24%)
Total Dock Operations	1,697,043	1,640,441	1,466,226	1,510,884	1,314,032	(13.03%)

City of Unalaska
FY2012 Ports & Harbors Budget Detail
Expenditures
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Dock Repair & Maintenance						
54025251 - 51100 Salaries and Wages	100	54	2,072	0	0	0.00%
54025251 - 52100 Health Insurance Benefit	0	0	292	0	0	0.00%
54025251 - 52200 FICA/Medicare Employer Match	8	4	158	0	0	0.00%
54025251 - 52300 PERS Employer Benefit	21	19	571	0	0	0.00%
54025251 - 52400 Unemployment Ins Benefit	1	1	15	0	0	0.00%
54025251 - 52500 Workers Compensation Ins	5	2	86	0	0	0.00%
54025251 - 52900 Other Employee Benefits	1	0	16	0	0	0.00%
Personnel Expenses	135	79	3,210	0	0	0.00%
54025252 - 54300 Repair/Maintenance Services	48,866	9,822	57,119	163,620	57,000	(65.16%)
54025252 - 56100 General Supplies	13,486	6,004	33,821	15,000	15,000	0.00%
Operating Expenses	62,352	15,826	90,940	178,620	72,000	(59.69%)
Total Dock Repair & Maintenance	62,487	15,905	94,151	178,620	72,000	(59.69%)

City of Unalaska
FY2012 Ports & Harbors Budget Detail
Expenditures
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Ports Security						
54025351 - 51100 Salaries and Wages	0	0	0	10,000	6,184	(38.16%)
54025351 - 51300 Overtime	0	0	0	20,000	30,696	53.48%
54025351 - 52100 Health Insurance Benefit	0	0	0	0	15,798	0.00%
54025351 - 52200 FICA/Medicare Employer Match	0	0	0	3,060	2,837	(7.29%)
54025351 - 52300 PERS Employer Benefit	0	0	0	8,800	11,347	28.94%
54025351 - 52400 Unemployment Ins Benefit	0	0	0	334	215	(35.63%)
54025351 - 52500 Workers Compensation Ins	0	0	0	1,664	1,119	(32.75%)
Personnel Expenses	0	0	0	43,858	68,196	55.49%
54025352 - 56100 General Supplies	0	0	0	10,000	10,000	0.00%
Operating Expenses	0	0	0	10,000	10,000	0.00%
Total Ports Security	0	0	0	53,858	78,196	45.19%

City of Unalaska
FY2012 Ports & Harbors Budget Detail
Expenditures
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
CEM Small Boat Harbor						
54025451 - 51100 Salaries and Wages	0	0	0	0	72,135	0.00%
54025451 - 51300 Overtime	0	0	0	0	10,253	0.00%
54025451 - 52100 Health Insurance Benefit	0	0	0	0	33,007	0.00%
54025451 - 52200 FICA/Medicare Employer Match	0	0	0	0	6,319	0.00%
54025451 - 52300 PERS Employer Benefit	0	0	0	0	25,349	0.00%
54025451 - 52400 Unemployment Ins Benefit	0	0	0	0	447	0.00%
54025451 - 52500 Workers Compensation Ins	0	0	0	0	2,607	0.00%
Personnel Expenses	0	0	0	0	150,117	0.00%
54025452 - 53230 Legal	0	0	0	0	1,400	0.00%
54025452 - 54110 Water / Sewerage	0	0	0	0	5,000	0.00%
54025452 - 54210 Solid Waste	0	0	0	0	14,040	0.00%
54025452 - 54230 Custodial Services/Supplies	0	0	0	0	7,400	0.00%
54025452 - 54300 Repair/Maintenance Services	0	0	0	0	5,000	0.00%
54025452 - 55200 General Insurance	0	0	0	0	57,061	0.00%
54025452 - 55310 Telephone / Fax / TV	0	0	0	0	500	0.00%
54025452 - 55901 Advertising	0	0	0	0	3,000	0.00%
54025452 - 55902 Printing and Binding	0	0	0	0	1,500	0.00%
54025452 - 56100 General Supplies	0	0	0	0	500	0.00%
54025452 - 56110 Sand / Gravel / Rock	0	0	0	0	2,000	0.00%
54025452 - 56120 Office Supplies	0	0	0	0	300	0.00%
54025452 - 56150 Computer Hardware / Software	0	0	0	0	2,900	0.00%
54025452 - 56220 Electricity	0	0	0	0	135,000	0.00%
54025452 - 56240 Heating Oil	0	0	0	0	9,000	0.00%
54025452 - 56260 Gasoline for Vehicles	0	0	0	0	2,000	0.00%
Operating Expenses	0	0	0	0	246,601	0.00%
Total CEM Small Boat Harbor	0	0	0	0	396,718	0.00%

City of Unalaska
FY2012 Ports & Harbors Budget Detail
Expenditures
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Transfers Out						
Other Expenses	42,790	0	0	0	0	0.00%
Total Transfers Out	<u>42,790</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>

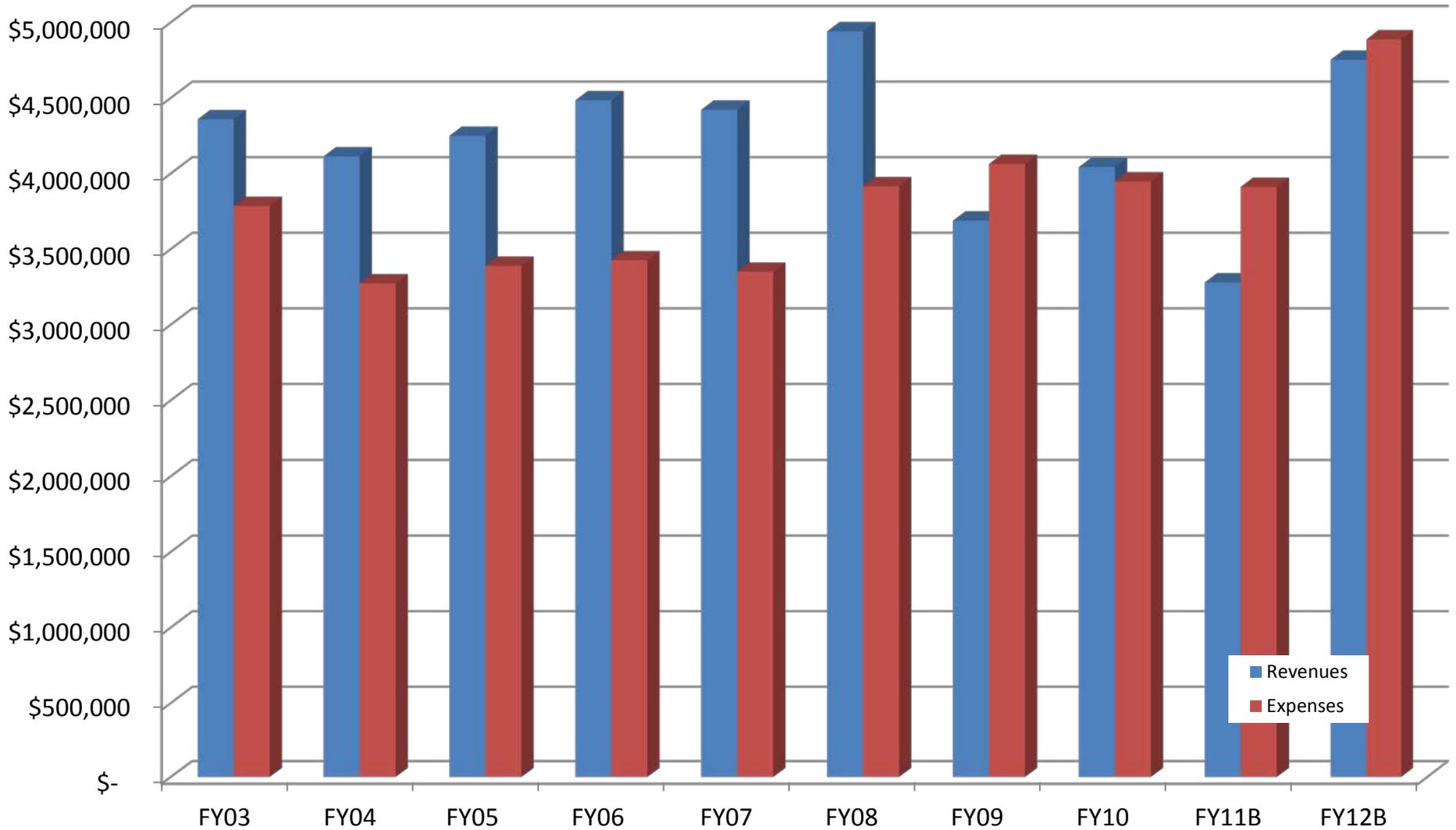
City of Unalaska
FY2012 Ports & Harbors Budget Detail
Expenditures
Adopted May 21, 2011

Ports & Harbors Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Veh & Equip Maintenance						
54022851 - 51100 Salaries and Wages	16,945	13,004	12,425	17,592	17,390	(1.15%)
54022851 - 51300 Overtime	614	0	129	0	0	0.00%
54022851 - 52100 Health Insurance Benefit	4,615	2,973	2,537	5,646	6,574	16.44%
54022851 - 52200 FICA & Medicare Emplr Match	1,342	993	960	1,346	1,336	(0.74%)
54022851 - 52300 PERS Employer Contribution	3,500	4,381	3,051	4,748	5,317	11.98%
54022851 - 52400 Unemployment Insurance	66	68	53	90	90	0.00%
54022851 - 52500 Workers Compensation	1,157	695	534	831	537	(35.38%)
54022851 - 52900 Other Employee Benefits	102	74	60	132	132	0.00%
Personnel Expenses	28,341	22,187	19,749	30,385	31,376	3.26%
54022852 - 54300 Repair/Maintenance Services	146	3,460	1,703	3,100	2,000	(35.48%)
54022852 - 56130 Machinery / Vehicle Parts	18,381	8,328	6,263	35,020	15,000	(57.17%)
Operating Expenses	18,527	11,887	7,965	38,120	17,000	(55.40%)
Total Veh & Equip Maintenance	46,868	34,074	27,714	68,505	48,376	(29.38%)

City of Unalaska
FY2012 Ports & Harbors Budget Detail
Expenditures
Adopted May 21, 2011

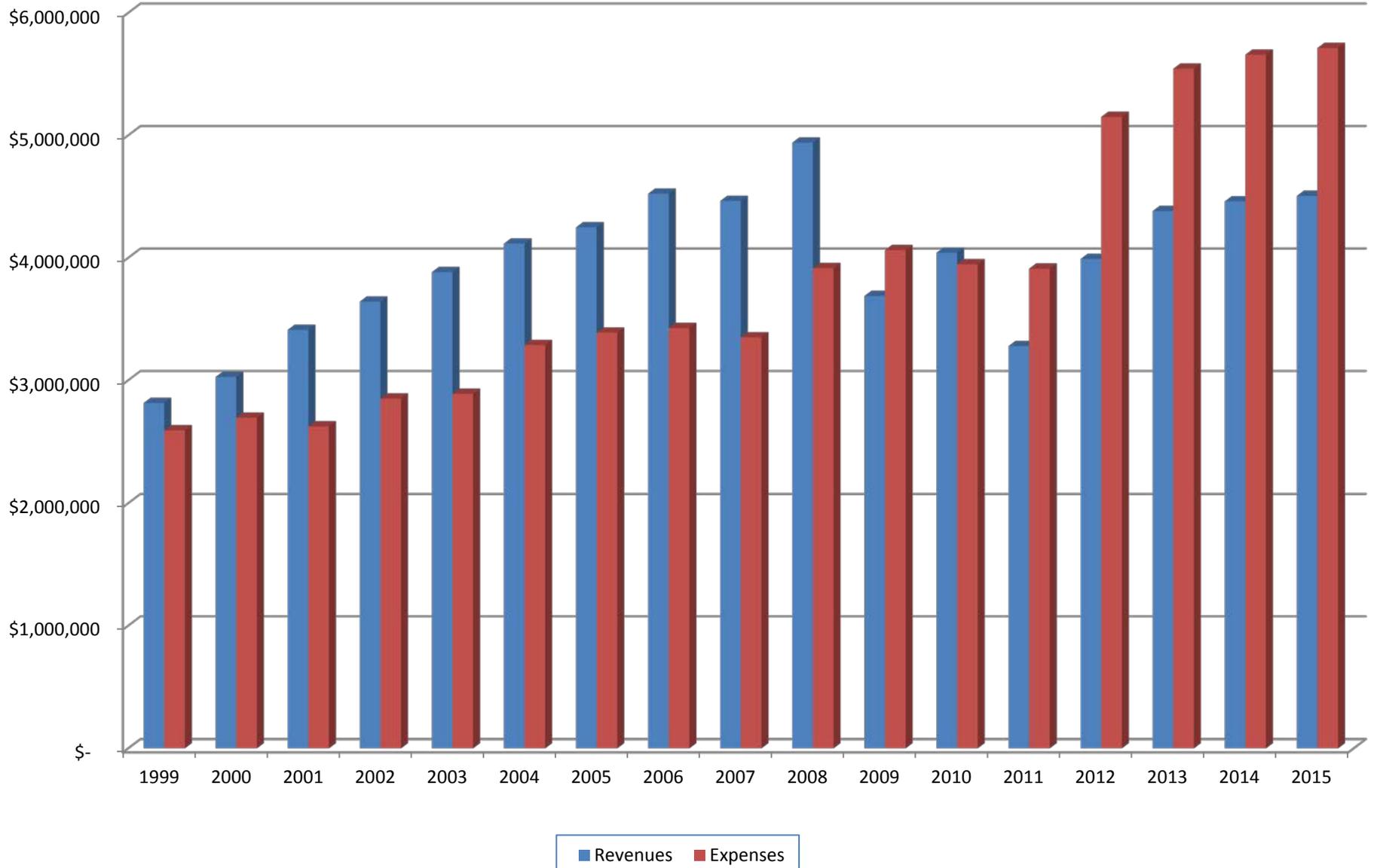
Ports & Harbors Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Facilities Maintenance							
54022951 - 51100	Salaries and Wages	6,309	4,770	6,435	5,785	6,167	6.60%
54022951 - 51200	Temporary Employees	30	120	0	387	0	(100.00%)
54022951 - 51300	Overtime	218	266	236	119	119	0.00%
54022951 - 52100	Health Insurance Benefit	1,524	706	1,878	1,820	2,341	28.63%
54022951 - 52200	FICA & Medicare Emplr Match	502	394	510	479	498	3.97%
54022951 - 52300	PERS Employer Contribution	1,320	1,613	1,775	1,572	1,911	21.56%
54022951 - 52400	Unemployment Insurance	30	17	48	32	42	31.25%
54022951 - 52500	Workers Compensation	491	379	367	342	269	(21.35%)
54022951 - 52900	Other Employee Benefits	43	29	45	51	56	9.80%
Personnel Expenses		<u>10,467</u>	<u>8,294</u>	<u>11,296</u>	<u>10,587</u>	<u>11,403</u>	<u>7.71%</u>
54022952 - 54300	Repair/Maintenance Services	15,079	375	14,373	500	2,500	400.00%
54022952 - 54500	Construction Services	118	404	0	975	1,000	2.56%
54022952 - 56100	General Supplies	150	7	0	100	500	400.00%
54022952 - 56140	Facility Maintenance Supplies	841	4,445	1,439	3,900	3,500	(10.26%)
Operating Expenses		<u>16,187</u>	<u>5,231</u>	<u>15,811</u>	<u>5,475</u>	<u>7,500</u>	<u>36.99%</u>
Total Facilities Maintenance		<u><u>26,654</u></u>	<u><u>13,525</u></u>	<u><u>27,107</u></u>	<u><u>16,062</u></u>	<u><u>18,903</u></u>	<u><u>17.69%</u></u>

Ports & Harbors Fund Revenue and Expense History



Ports & Harbors Fund

Actual through 2010, Projected through 2015



City of Unalaska
FY2012 Airport Budget Summary
Adopted May 21, 2011

Airport Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	0	10,477	4,661	4,238	7,601	79.35%
Charges for Services	397,877	424,456	487,655	350,650	400,350	14.17%
Non-recurring Revenues	0	25,019	0	413,501	0	(100.00%)
Total Revenues	397,877	459,952	492,316	768,389	407,951	(88.35%)
EXPENDITURES						
Airport Admin/Operations	553,417	592,266	621,903	633,711	675,417	6.58%
Facilities Maintenance	98,217	202,376	271,836	150,166	131,592	(12.37%)
Total Expenditures	651,634	794,641	893,740	783,877	807,009	2.87%
Transfers In	422,251	334,689	0	0	399,058	0.00%
Airport Enterprise Fund Net	168,494	0	(401,424)	(15,488)	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Airport Admin/Operations	63,583	268,360	343,474	675,417	83.69%
Facilities Maintenance	98,642	32,950	0	131,592	16.31%
Total Operating Expenditures	162,225	301,310	343,474	807,009	

City of Unalaska
FY2012 Airport Budget Detail
Revenues
Adopted May 21, 2011

Airport Enterprise

	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Intergovernmental						
55017541 - 42359 Other State Revenue	0	10,477	4,661	4,238	7,601	79.35%
Total Intergovernmental	0	10,477	4,661	4,238	7,601	79.35%
Charges for Services						
55017542 - 44580 Late Fees	1,184	(91)	218	150	150	0.00%
55017542 - 44670 Airport Other Services	0	213	161	500	200	(60.00%)
55017542 - 47240 Airport Rent	396,693	424,335	487,276	350,000	400,000	14.29%
Total Charges for Services	397,877	424,456	487,655	350,650	400,350	14.17%
Other Financing Sources						
55019848 - 49100 Transfers From General Fund	422,251	334,689	0	0	399,058	0.00%
Total Other Financing Sources	422,251	334,689	0	0	399,058	0.00%
Non-recurring Revenues						
55017549 - 49610 Extraordinary item - PERS	0	25,019	0	0	0	0.00%
55017549 - 49900 Appropriated Fund Balance	0	0	0	413,501	0	(100.00%)
Total Non-recurring Revenues	0	25,019	0	413,501	0	(100.00%)
Airport Fund Net	820,128	794,641	492,316	768,389	807,009	5.03%

Airport Enterprise Fund: **Airport Admin and Operations** (5500-051)
 Responsible Manager/Title: Alvin Osterback, Port Director

Mission Statement

The Tom Madsen Airport Terminal mission is to provide, operate and develop an air transportation facility to serve the community while maintaining the highest level of safety, convenience and efficiency.

Functions and Responsibilities

- *Maintains, manages and operates the Tom Madsen Airport Terminal building and parking areas.*
- *Provides parking area monitoring and building security service during nights and weekends.*

Departmental Goals

- *To provide an attractive and secure airport facility for citizens, visitors and staff.*
- *To maximize revenue sources to support the airport operations.*
- *To keep policies and procedures current and relevant for staff to follow and be effective*

OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
Maintain copies of complete tenant lease contracts.	Maximize revenue sources
Ensure timely renewals of expiring lease contracts	Maximize revenue sources
Create facility operating plan	Keep policies and procedures current
Oversee the cleaning services contract with the City	Provide an attractive airport
Meet City Council's budget goal for Airport Enterprise Fund	Maximize revenue sources

Performance Measures

- Ensure 100% of the tenant contracts remain current.
- Increase number of participants using advertising boards.
- Maintain or increase current revenue levels next year.

City of Unalaska
FY2012 Airport Budget Detail
Expenditures
Adopted May 21, 2011

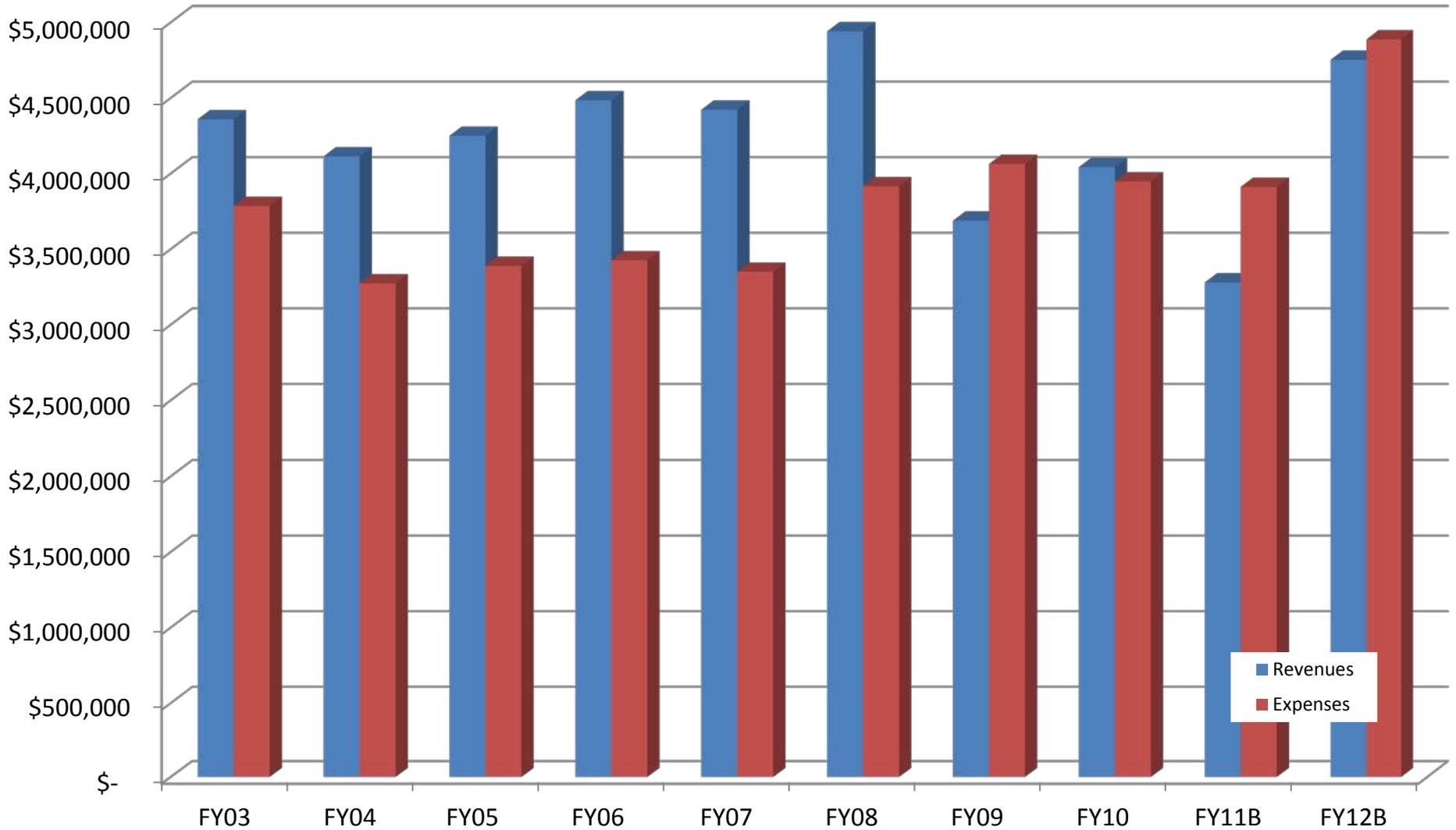
Airport Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Airport Admin/Operations							
55025651 - 51100	Salaries and Wages	30,485	34,358	36,237	37,756	36,513	(3.29%)
55025651 - 51200	Temporary Employees	1,811	0	350	0	0	0.00%
55025651 - 51300	Overtime	68	34	9	91	38	(58.24%)
55025651 - 52100	Health Insurance Benefit	6,172	7,869	8,766	10,788	12,707	17.79%
55025651 - 52200	FICA & Medicare Emplr Match	2,433	2,595	2,767	2,841	2,761	(2.82%)
55025651 - 52300	PERS Employer Contribution	27,672	11,793	9,645	10,243	11,196	9.30%
55025651 - 52400	Unemployment Insurance	132	155	145	167	172	2.99%
55025651 - 52500	Workers Compensation	257	283	336	302	196	(35.10%)
Personnel Expenses		69,029	57,087	58,256	62,188	63,583	2.24%
55025652 - 53230	Legal Services	700	88	0	1,300	700	(46.15%)
55025652 - 54110	Water / Sewerage	3,047	2,768	6,765	6,800	7,500	10.29%
55025652 - 54210	Solid Waste	6,496	8,750	9,925	8,100	10,000	23.46%
55025652 - 54230	Custodial Services/Supplies	42,000	46,136	50,929	51,000	51,000	0.00%
55025652 - 54300	Repair/Maintenance Services	0	0	1,875	0	0	0.00%
55025652 - 54410	Buildings / Land Rental	8,645	8,645	15,809	14,100	14,100	0.00%
55025652 - 55200	General Insurance	21,389	18,280	16,612	17,110	15,860	(7.31%)
55025652 - 55310	Telephone / Fax / TV	2,106	2,727	2,778	3,620	3,600	(0.55%)
55025652 - 55903	Travel and Related Costs	0	0	0	570	1,500	163.16%
55025652 - 55904	Banking / Credit Card Fees	158	832	1,874	1,600	1,400	(12.50%)
55025652 - 55905	Postal Services	0	0	0	100	100	0.00%
55025652 - 55907	Permit Fees	0	100	20	100	100	0.00%
55025652 - 55999	Other	58	110	0	500	500	0.00%
55025652 - 56100	General Supplies	242	256	383	930	0	(100.00%)
55025652 - 56120	Office Supplies	0	0	25	0	0	0.00%
55025652 - 56220	Electricity	129,440	119,943	121,936	114,550	115,000	0.39%
55025652 - 56240	Heating Oil	48,098	31,463	39,635	47,890	47,000	(1.86%)
Operating Expenses		281,598	240,097	268,565	268,270	268,360	0.03%
55025654 - 58100	Depreciation	161,488	253,780	253,780	260,653	339,846	30.38%
55025654 - 58300	PILT	38,972	38,972	38,972	38,972	0	(100.00%)
55025654 - 58500	Bad Debt Expense	0	0	0	1,000	1,000	0.00%
55025654 - 58910	Allocations IN-Debit	2,330	2,330	2,330	2,628	2,628	0.00%
Other Expenses		202,790	295,082	295,082	303,253	343,474	13.26%
Total Airport Admin/Operations		553,417	592,266	621,903	633,711	675,417	6.58%

City of Unalaska
FY2012 Airport Budget Detail
Expenditures
Adopted May 21, 2011

Airport Enterprise

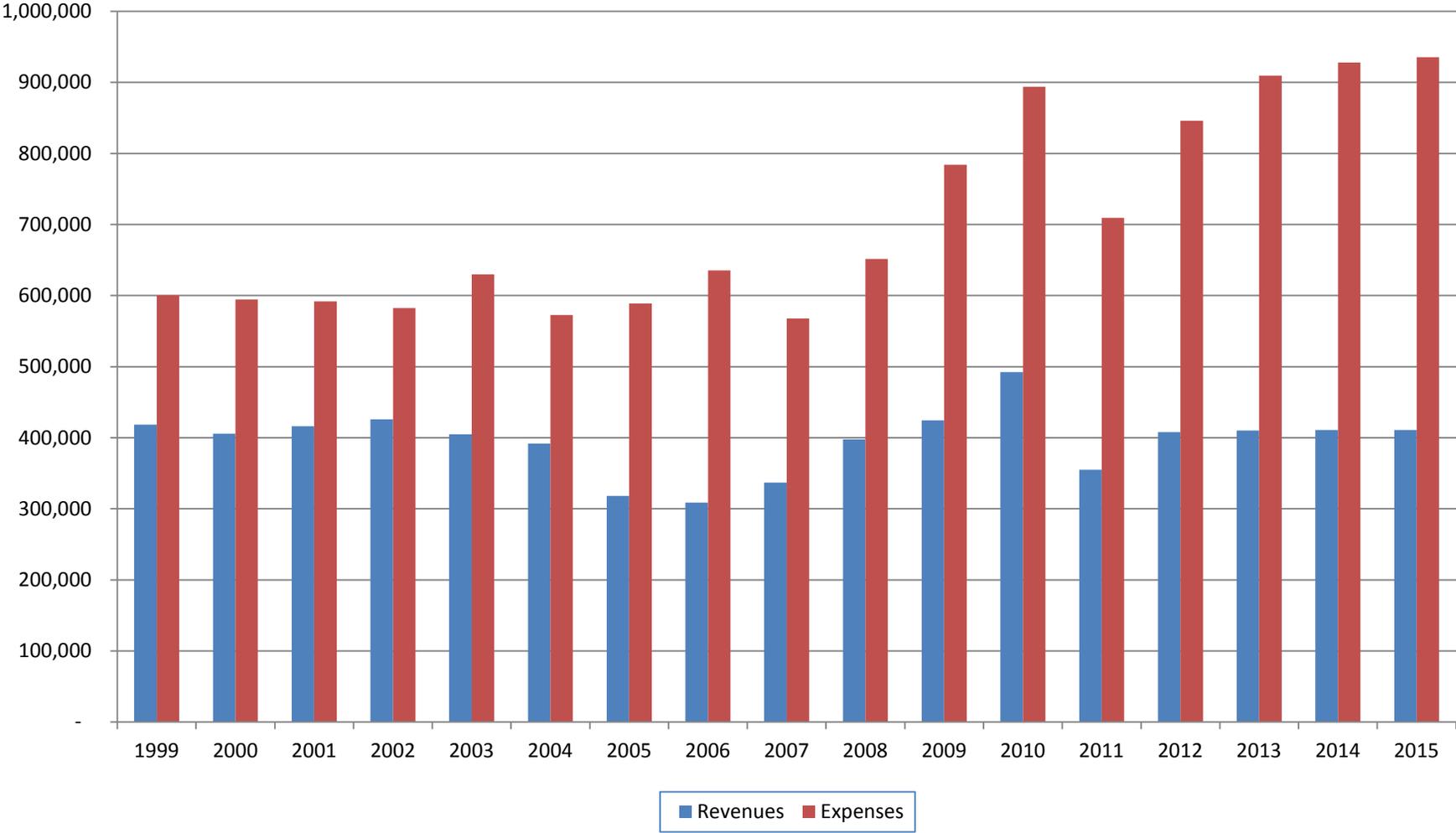
	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Facilities Maintenance						
55022951 - 51100 Salaries and Wages	39,879	49,860	50,532	48,678	51,676	6.16%
55022951 - 51200 Temporary Employees	901	462	2,004	3,046	3,046	0.00%
55022951 - 51300 Overtime	549	950	391	973	973	0.00%
55022951 - 52100 Health Insurance Benefit	10,561	11,909	11,829	15,316	19,582	27.85%
55022951 - 52200 FICA & Medicare Emplr Match	3,162	3,922	4,049	4,032	4,278	6.10%
55022951 - 52300 PERS Employer Contribution	8,153	16,521	13,505	13,193	15,950	20.90%
55022951 - 52400 Unemployment Insurance	221	230	276	277	298	7.58%
55022951 - 52500 Workers Compensation	3,150	3,718	2,859	2,880	2,395	(16.84%)
55022951 - 52900 Other Employee Benefits	267	309	351	433	444	2.54%
Personnel Expenses	66,843	87,882	85,796	88,828	98,642	11.05%
55022952 - 54230 Custodial Services/Supplies	13,078	15,476	9,976	12,000	15,000	25.00%
55022952 - 54300 Repair/Maintenance Services	3,555	71,996	141,029	37,838	5,450	(85.60%)
55022952 - 54500 Construction Services	0	0	0	1,000	1,000	0.00%
55022952 - 56100 General Supplies	10,753	3,445	3,153	4,100	7,000	70.73%
55022952 - 56140 Facility Maintenance Supplies	3,789	23,051	31,882	6,400	4,500	(29.69%)
Operating Expenses	31,374	114,494	186,040	61,338	32,950	(46.28%)
Total Facilities Maintenance	98,217	202,376	271,836	150,166	131,592	(12.37%)

Airport Fund Revenue and Expense History



Airport Fund

Actual through 2010, Projected through 2015



City of Unalaska
FY2012 Housing Budget Summary
Adopted May 21, 2011

Housing Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted budget	% Chg
REVENUES						
Intergovernmental	0	8,023	3,327	4,874	7,235	48.44%
Charges for Services	201,079	190,005	156,772	153,000	123,748	(19.12%)
Non-recurring Revenues	0	22,978	0	0	0	0.00%
Total Revenues	201,079	221,006	160,098	157,874	130,983	(20.53%)
EXPENDITURES						
Housing Admin & Operating	160,511	145,797	148,168	170,457	287,879	68.89%
Facilities Maintenance	143,177	95,355	78,579	140,056	113,967	(18.63%)
Total Expenditures	303,688	241,151	226,747	310,513	401,846	22.73%
Transfers In	81,786	20,145	0	167,656	270,863	61.56%
Housing Enterprise Fund Net	(20,823)	0	(66,649)	15,017	0	

	Personnel Expenses	Operating Expenses	Other Expenses	Adopted Budget	% of Fund
EXPENDITURES					
Housing Admin & Operating	57,828	74,883	155,168	287,879	71.64%
Facilities Maintenance	98,315	15,652	0	113,967	28.36%
Total Operating Expenditures	156,143	90,535	155,168	401,846	

City of Unalaska
FY2012 Housing Budget Detail
Revenues
Adopted May 21, 2011

Housing Enterprise	FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Intergovernmental						
56018041 - 42359 Other State Revenue	0	8,023	3,327	4,874	7,235	48.44%
Total Intergovernmental	0	8,023	3,327	4,874	7,235	48.44%
Charges for Services						
56018042 - 47230 Housing Rent	201,079	190,005	156,772	153,000	123,748	(19.12%)
Total Charges for Services	201,079	190,005	156,772	153,000	123,748	(19.12%)
Other Financing Sources						
56019848 - 49100 Transfers From General Fund	81,786	20,145	0	167,656	270,863	61.56%
Total Other Financing Sources	81,786	20,145	0	167,656	270,863	61.56%
Non-recurring Revenues						
56018049 - 49610 Extraordinary item - PERS	0	22,978	0	0	0	0.00%
Total Non-recurring Revenues	0	22,978	0	0	0	0.00%
Housing Fund Net	282,865	241,151	160,098	325,530	401,846	23.44%

Housing Enterprise Fund: ***Housing Admin & Operations*** (5600-058)
 Responsible Manager/Title: John Fulton, Assistant City Manager

To enhance recruitment and retention by providing a portion of the City’s workforce decent, safe, quality housing for themselves and their immediate family.

Functions and Responsibilities

- *Manages, maintains and operates City-owned housing facilities*
- *Administers the Housing Enterprise Fund*

Departmental Goals

- *To work cooperatively with Facilities Maintenance to maintain City-owned housing units*
- *To provide reasonable housing for City employees on an equitable basis*
- *To manage the Housing budget prudently*
- *Retain enough housing units to provide some level of transitional housing*
- *Move forward with housing projects planning*

HOUSING OBJECTIVES FOR FY 2012

Objective	Supports Departmental Goal
To review Housing policies on a regular basis and to update when necessary	To provide reasonable housing for City employees on an equitable basis
Continue sufficient maintenance on existing housing units to maintain quality	To provide reasonable housing for City employees on an equitable basis
Replace 30 year old windows in Lear Road duplexes	To provide reasonable housing for City employees on an equitable basis
Facilitate maintenance agreement between UCSD and the City for teacher 4-plex	To work cooperatively with Facilities Maintenance to maintain City-owned housing units; and To manage the Housing budget prudently

PERFORMANCE MEASURES FOR 2012

Complete 100% of housing inspections within 3 working days

100% of rental unit complaints responded to within 3 working days

Create a data layer in GIS that shows all city owned property

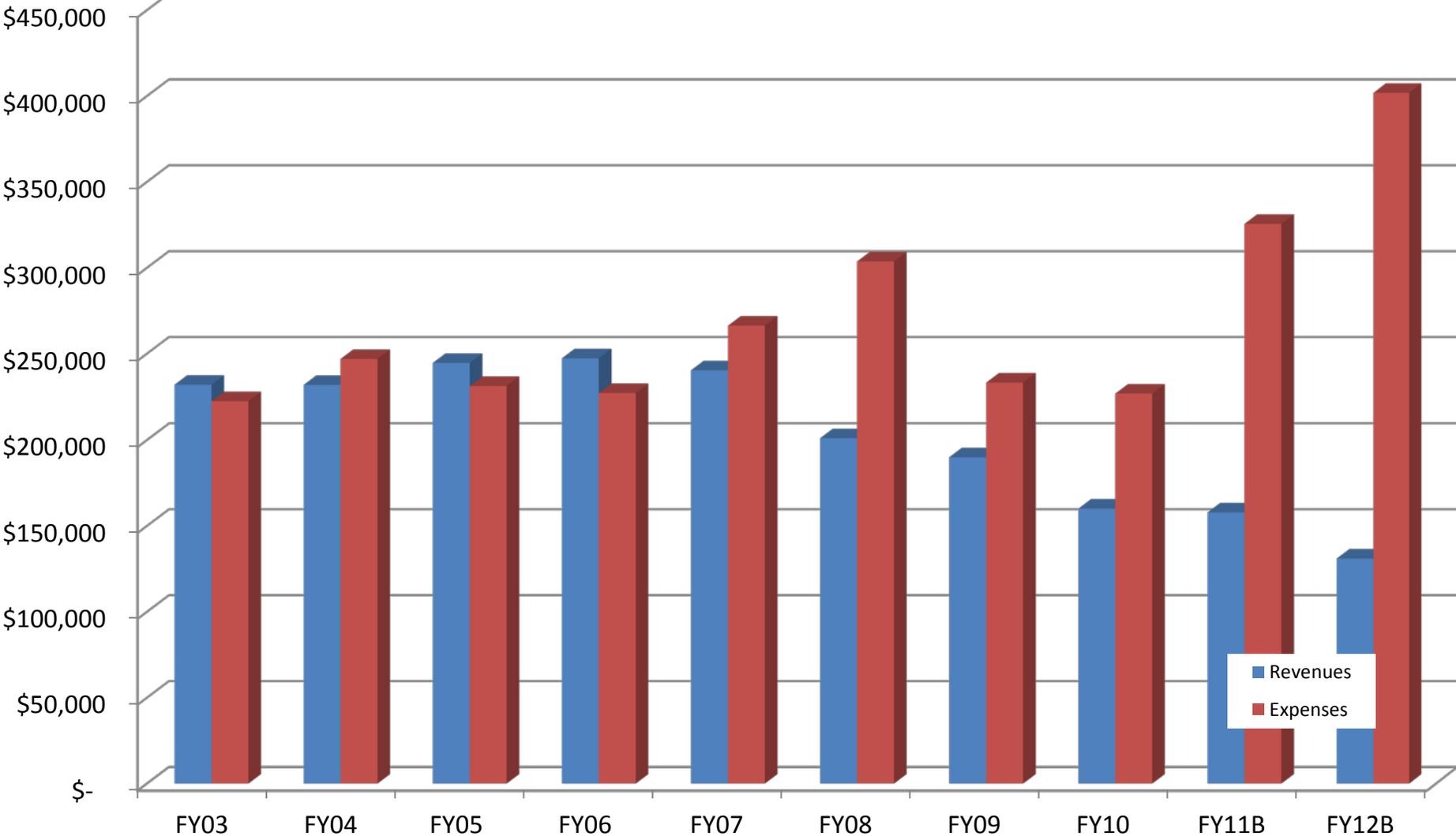
City of Unalaska
FY2012 Housing Budget Detail
Expenditures
Adopted May 21, 2011

Housing Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Housing Admin & Operating							
56025851 - 51100	Salaries and Wages	18,593	20,908	24,098	31,125	30,463	(2.13%)
56025851 - 51300	Overtime	30	328	10	116	7	(93.97%)
56025851 - 52100	Health Insurance Benefit	5,980	5,976	8,128	12,979	15,289	17.80%
56025851 - 52200	FICA & Medicare Emplr Match	1,222	1,625	1,849	2,387	2,344	(1.80%)
56025851 - 52300	PERS Employer Contribution	22,964	7,038	6,465	8,587	9,354	8.93%
56025851 - 52400	Unemployment Insurance	97	165	156	208	209	0.48%
56025851 - 52500	Workers Compensation	133	152	191	251	162	(35.46%)
	Personnel Expenses	49,018	36,192	40,896	55,653	57,828	3.91%
56025852 - 53230	Legal Services	0	0	0	500	500	0.00%
56025852 - 53240	Engineering/Architectural Svcs	0	0	0	0	2,225	0.00%
56025852 - 54110	Water / Sewerage	1,199	1,427	1,087	2,155	0	(100.00%)
56025852 - 54210	Solid Waste	6,494	7,271	7,867	8,903	13,167	47.89%
56025852 - 54230	Custodial Services/Supplies	125	0	250	300	300	0.00%
56025852 - 54410	Buildings / Land Rental	4,052	2,817	2,657	4,635	42,815	823.73%
56025852 - 55200	General Insurance	5,148	4,483	4,105	4,228	12,876	204.54%
56025852 - 56220	Electricity	1,113	1,285	1,353	1,400	1,500	7.14%
56025852 - 56230	Propane	0	0	120	0	0	0.00%
56025852 - 56240	Heating Oil	0	0	0	1,000	1,500	50.00%
	Operating Expenses	19,171	17,282	17,439	23,121	74,883	223.87%
56025854 - 58100	Depreciation	70,425	70,425	67,937	70,425	154,016	118.70%
56025854 - 58300	PILT	20,106	20,106	20,106	20,106	0	(100.00%)
56025854 - 58910	Allocations IN-Debit	1,791	1,791	1,791	1,152	1,152	0.00%
	Other Expenses	92,322	92,322	89,834	91,683	155,168	69.24%
	Total Housing Admin & Operating	160,511	145,797	148,168	170,457	287,879	68.89%

City of Unalaska
FY2012 Housing Budget Detail
Expenditures
Adopted May 21, 2011

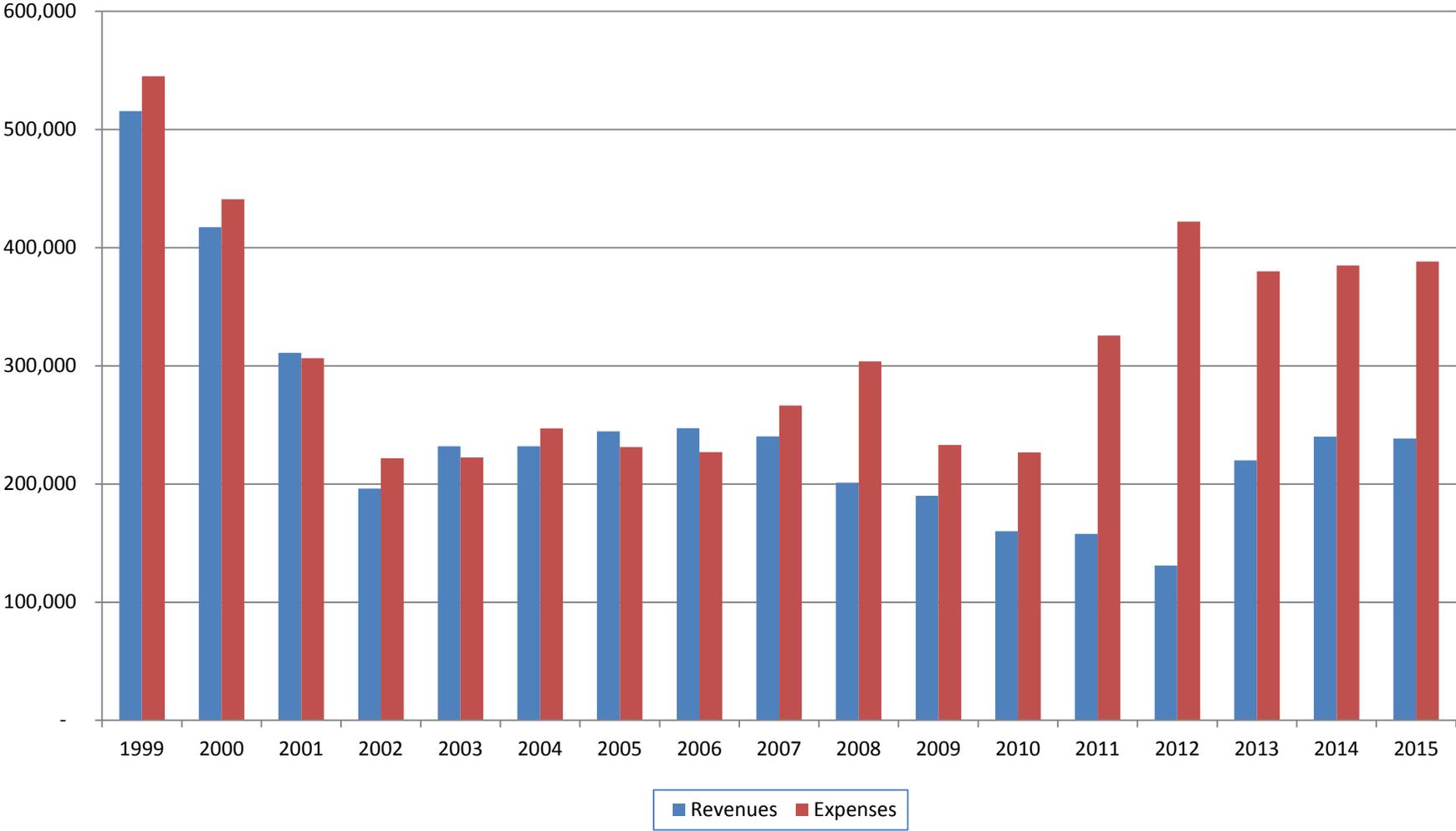
Housing Enterprise		FY2008 Actual	FY2009 Actual	FY2010 Actual	FY2011 Budget	Adopted Budget	% Chg
Facilities Maintenance							
56022951 - 51100	Salaries and Wages	52,040	45,795	37,728	49,978	53,023	6.09%
56022951 - 51200	Temporary Employees	2,965	135	1,464	4,302	0	(100.00%)
56022951 - 51300	Overtime	993	1,102	1,472	1,379	1,386	0.51%
56022951 - 52100	Health Insurance Benefit	13,521	11,146	11,369	21,637	20,238	(6.47%)
56022951 - 52200	FICA & Medicare Emplr Match	4,313	3,598	3,111	5,693	4,175	(26.66%)
56022951 - 52300	PERS Employer Contribution	10,757	14,644	10,057	18,634	16,482	(11.55%)
56022951 - 52400	Unemployment Insurance	216	162	177	393	275	(30.03%)
56022951 - 52500	Workers Compensation	4,025	3,502	1,944	4,069	2,330	(42.74%)
56022951 - 52900	Other Employee Benefits	347	220	192	611	406	(33.55%)
	Personnel Expenses	89,177	80,304	67,514	106,696	98,315	(7.86%)
56022952 - 54210	Solid Waste	158	350	18	0	0	0.00%
56022952 - 54300	Repair/Maintenance Services	16,497	1,021	391	1,125	1,700	51.11%
56022952 - 54500	Construction Services	0	0	0	10,250	1,050	(89.76%)
56022952 - 56100	General Supplies	23,122	3,399	3,279	9,609	5,000	(47.97%)
56022952 - 56110	Sand / Gravel / Rock	0	0	0	350	350	0.00%
56022952 - 56140	Facility Maintenance Supplies	9,970	9,052	6,122	11,676	7,202	(38.32%)
56022952 - 56240	Heating Oil	4,252	1,228	1,255	350	350	0.00%
	Operating Expenses	54,000	15,050	11,065	33,360	15,652	(53.08%)
	Total Facilities Maintenance	143,177	95,355	78,579	140,056	113,967	(18.63%)

Housing Fund Revenue and Expense History



Housing Fund

Actual through 2010, Projected through 2015



**City of Unalaska
Capital and Major Maintenance Plan
FY 2012**

General Fund						FY12 Financing Sources for Capital Cost					
Project # Type	Fund or Department	Project	Appropriated Funding	FY12 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Public Works	Sediment Separators	-	325,000	325,000	325,000	-	-	-	-	325,000
	Public Works	Ballyhoo Road Drainage and Electrical (Construction)	-	1,300,000	1,300,000	-	1,300,000	-	-	-	1,300,000
	Public Works	Vehicle/Equipment Replacement	-	53,034	53,034	53,034	-	-	-	-	53,034
GG902	Public Works	GIS - Phase III	219,000	87,400	306,400	87,400	-	-	-	-	87,400
	Public Works	Citywide Multiple Location Drainage Projects	-	350,000	350,000	350,000	-	-	-	-	350,000
	Public Works	Pavement Resurfacing - (Existing Pavement Design)	-	630,000	630,000	-	630,000	-	-	-	630,000
PW005	Public Works	Delta Way Drainage Project	50,000	1,646,000	1,696,000	-	1,646,000	-	-	-	1,646,000
PW004	Public Works	Iluluaq Lake Drainage Project	86,312	992,000	1,078,312	-	992,000	-	-	-	992,000
Governmental Grand Total			355,312	5,383,434	5,738,746	815,434	4,568,000	-	-	-	5,383,434

Enterprise Funds						FY12 Financing Sources for Capital Cost					
Project # Type	Fund or Department	Project	Appropriated Funding	FY12 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Ballyhoo Road Drainage and Electrical (Construction)	-	550,000	550,000	-	550,000	-	-	-	550,000
EL902	Electric	Transformer Replacement - Electric Distribution Maint.	-	63,000	63,000	-	-	63,000	-	-	63,000
	Electric	Geothermal - (exploration)	-	4,000,000	4,000,000	-	-	-	-	4,000,000	4,000,000
	Electric	Captain's Bay Electrical Upgrade/Extension - (Design)	-	400,000	400,000	-	-	-	-	400,000	400,000
EL005	Electric	GIS - Phase III	87,000	43,700	130,700	-	-	43,700	-	-	43,700
	Electric	Compliance Mgmt Software	-	43,000	43,000	-	-	43,000	-	-	43,000
	Electric	Westward Seafood Utility Tie-In	-	187,500	187,500	187,500	-	-	-	-	187,500
Electric Grand Total			87,000	5,287,200	5,374,200	187,500	550,000	149,700	-	4,400,000	5,287,200

	Water	Icy Lake Power	-	90,400	90,400	-	-	90,400	-	-	90,400
	Water	Water Supply Development -- Phase I	-	260,000	260,000	-	-	260,000	-	-	260,000
	Water	CT Tank Ladder Replacement	-	30,000	30,000	-	-	30,000	-	-	30,000
WA905	Water	Water Treatment Facility/Road Improvements	-	660,710	660,710	660,710	-	-	-	-	660,710
WA001	Water	GIS - Phase III	87,000	43,700	130,700	-	-	43,700	-	-	43,700
Water Grand Total			87,000	1,084,810	1,171,810	660,710	-	424,100	-	-	1,084,810

Enterprise Funds						FY12 Financing Sources for Capital Cost					
Project # Type	Fund or Department	Project	Appropriated Funding	FY12 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
JO519	Wastewater	Wastewater Treatment Plant (Design)	-	1,800,000	1,800,000	-	-	-	-	1,800,000	1,800,000
	Wastewater	Sewage Pump Station #3 Force Main Upgrade	-	31,000	31,000	-	-	31,000	-	-	31,000
WW001	Wastewater	GIS - Phase III	87,000	43,700	130,700	-	-	43,700	-	-	43,700
WW002	Wastewater	Sewer Lift Station Panel Rplcmnt & Upgrd Proj (5&8)	-	209,530	209,530	-	-	209,530	-	-	209,530
Wastewater Grand Total			87,000	2,084,230	2,171,230	-	-	284,230	-	1,800,000	2,084,230

	Solid Waste	Temporary Cover - Cells 1-3 & Old Landfil	-	500,000	500,000	500,000	-	-	-	-	500,000
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	Solid Waste	Bailer Boiler Replacement	-	36,000	36,000	-	-	36,000	-	-	36,000
SW901	Solid Waste	Summer Bay Rd Re-alignment	160,000	750,000	910,000	-	-	-	-	750,000	750,000
	Solid Waste	Bailer Rehabilitation		100,000	100,000	100,000	-	-	-	-	100,000
SW902	Solid Waste	Leachate Flow Leveling - (Design)	280,250	-	280,250	-	-	-	-	-	-
SW101	Solid Waste	Cell 2-1 Development - (Design)	425,000	-	425,000	-	-	-	-	-	-
		Solid Waste Grand Total	865,250	1,386,000	2,251,250	600,000	-	36,000	-	750,000	1,386,000
	Ports & Harbors	Replace All Floats & Gangways at RSISBH	-	3,443,880	3,443,880	1,721,940	-	-	-	1,721,940	3,443,880
	Ports & Harbors	Dredge Entrance Channel - (COE Reconnaissance)	-	100,000	100,000	100,000	-	-	-	-	100,000
PH002	Ports & Harbors	Position 4-7 Fender System Repair	400,000	50,000	450,000	-	-	50,000	-	-	50,000
PH003	Ports & Harbors	UMC Backreach Grading/Drainage/Paving - (Design)	-	150,000	150,000	-	-	150,000	-	-	150,000
	Ports & Harbors	UMC Position 3&4 Replacement - (Design)	-	750,000	750,000	-	-	-	-	750,000	750,000
		Ports & Harbors Grand Total	400,000	4,493,880	4,893,880	1,821,940	-	200,000	-	2,471,940	4,493,880
	Airport	Airport Masterplan (ADOT)	-	-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-	-
	Housing	Window Replacement - Lear Rd Duplexes	-	75,000	75,000	-	-	75,000	-	-	75,000
		Housing Grand Total	-	75,000	75,000	-	-	75,000	-	-	75,000
		Governmental Fund Total	355,312	5,383,434	5,738,746	815,434	4,568,000	-	-	-	5,383,434
		Enterprise Funds Total	1,526,250	14,411,120	15,937,370	3,270,150	550,000	1,169,030	-	9,421,940	14,411,120
		City Grand Totals	1,881,562	19,794,554	21,676,116	4,085,584	5,118,000	1,169,030	-	9,421,940	19,794,554

**City of Unalaska
Capital and Major Maintenance Plan
FY 2013**

General Fund						FY13 Financing Sources for Capital Cost					
Project # Type	Fund or Department	Project	Appropriated Funding	FY13 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
PW003	Public Works	Ballyhoo Road Paving (Construction)	1,750,000	5,000,000	6,750,000	-	-	-	-	5,000,000	5,000,000
	Public Works	City of Unalaska Cemetery Reserve (Design)	-	35,000	35,000	35,000	-	-	-	-	35,000
	Public Works	City Paving (Construction)	630,000	7,500,000	8,130,000	6,500,000	1,000,000	-	-	-	7,500,000
	Public Works	Vehicle Replacement	-	181,162	181,162	181,162	-	-	-	-	181,162
Governmental Grand Total			2,380,000	12,716,162	15,096,162	6,716,162	1,000,000	-	-	5,000,000	12,716,162

Enterprise Funds						FY13 Financing Sources for Capital Cost					
Project # Type	Fund or Department	Project	Appropriated Funding	FY13 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Captain's Bay Electrical Upgrade/ Extension - (Const.)	400,000	3,879,183	4,279,183	-	-	-	-	3,879,183	3,879,183
	Electric	Transformer Replacement - Electric Distribution Maint.	-	To be determined	-	-	-	-	-	-	-
	Electric	Geothermal - Production Well	-	To be determined	-	-	-	-	-	-	-
	Electric	Vehicle Replacement	-	31,200	31,200	-	-	31,200	-	-	31,200
Electric Grand Total			400,000	3,910,383	4,310,383	-	-	31,200	-	3,879,183	3,910,383

	Water	Water Supply Development -- Phase II	-	240,000	240,000	-	-	240,000	-	-	240,000
WA905	Water	Water Treatment Facility - (Construction)	660,710	6,148,290	6,809,000	-	-	-	4,074,145	2,074,145	6,148,290
	Water	Water Supply Development - Phase III (Icy Lake)	-	303,000	303,000	-	-	303,000	-	-	303,000
	Water	Vehicle Replacement	-	62,952	62,952	-	-	62,952	-	-	62,952
Water Grand Total			660,710	6,754,242	7,414,952	-	-	605,952	4,074,145	2,074,145	6,754,242

	Wastewater	Sewage Pump Station #3 Force Main Upgrade	31,000	355,000	386,000	-	-	-	355,000	-	355,000
	Wastewater	Vehicle Replacement	-	119,900	119,900	-	-	119,900	-	-	119,900
JO519	Wastewater	Waste Water Treatment Plant - (Design Cont.)	1,800,000	To be determined	1,800,000	-	-	-	-	-	-
	Wastewater	Sewer Lift Station Panel Rplcmnt & Upgrd Proj (LS 9)	-	110,000	110,000	-	-	110,000	-	-	110,000
Wastewater Grand Total			1,831,000	584,900	2,415,900	-	-	229,900	355,000	-	584,900

	Solid Waste	Vehicle Replacement	-	167,764	167,764	-	-	167,764	-	-	167,764
SW902	Solid Waste	Leachate Flow Leveling - (Construction)	280,250	2,802,500	3,082,750	-	-	-	-	2,802,500	2,802,500
SW801	Solid Waste	Cell 2-1 Development - (Construction)	425,000	4,276,000	4,701,000	-	-	-	4,276,000	-	4,276,000
	Solid Waste	Hustler Conveyor Rebuild	-	75,000	75,000	-	-	75,000	-	-	75,000
Solid Waste Grand Total			705,250	7,321,264	8,026,514	-	-	242,764	4,276,000	2,802,500	7,321,264

	Ports & Harbors	Pave Position 3	-	To be determined	-	-	-	-	-	-	-
PH003	Ports & Harbors	UMC Backreach Grading/Drainage/Paving	150,000	1,780,000	1,930,000	-	-	-	1,780,000	-	1,780,000
Ports & Harbors Grand Total			150,000	1,780,000	1,930,000	-	-	-	1,780,000	-	1,780,000

	Airport	Runway Extension - (Construction)	-	-	-	-	-	-	-	-	-
Airport Grand Total			-								

	Housing		-	-	-	-	-	-	-	-	-
Housing Grand Total			-								

		Governmental Fund Total	2,380,000	12,716,162	15,096,162	6,716,162	1,000,000	-	-	5,000,000	12,716,162
		Enterprise Funds Total	3,746,960	20,350,789	24,097,749	-	-	1,109,816	10,485,145	8,755,828	20,350,789
		City Grand Totals	6,126,960	33,066,951	39,193,911	6,716,162	1,000,000	1,109,816	10,485,145	13,755,828	33,066,951

**City of Unalaska
Capital and Major Maintenance Plan
FY 2014**

General Fund						FY14 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY14 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Public Works	City Hall Sidewalk Replacement	-	134,000	134,000	134,000	-	-	-	-	134,000
	Public Works	Summer Bay Bridge Replacement	-	1,500,000	1,500,000	600,000	-	-	-	900,000	1,500,000
	Public Works	Vehicle Replacement	-	605,492	605,492	605,492	-	-	-	-	605,492
		Governmental Grand Total	-	2,239,492	2,239,492	1,339,492	-	-	-	900,000	2,239,492

Enterprise Funds						FY14 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY14 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Transformer Replacement - Electric Distribution Maint.	-	To be determined	-	-	-	-	-	-	-
	Electric	Geothermal	-	To be determined	-	-	-	-	-	-	-
	Electric	Vehicle Replacement	-	106,400	106,400	-	-	106,400	-	-	106,400
		Electric Grand Total	-	106,400	106,400	-	-	106,400	-	-	106,400

	Water	Water Supply Development - Phase III (Icy Lake)	303,000	2,727,000	3,030,000	-	-	-	2,727,000	-	2,727,000
		Water Grand Total	303,000	2,727,000	3,030,000	-	-	-	2,727,000	-	2,727,000

	Wastewater	Vehicle Maintenance	-	29,400	29,400	-	-	29,400	-	-	29,400
		Wastewater Grand Total	-	-	-	-	-	-	-	-	-

	Solid Waste	Shredder - Four Shaft	-	764,000	764,000	-	-	-	-	764,000	764,000
	Solid Waste	Vehicle Replacement	-	225,897	225,897	-	-	225,897	-	-	225,897
		Solid Waste Grand Total	-	989,897	989,897	-	-	225,897	-	764,000	989,897

	Ports & Harbors	UMC Position 3 Replacement & Warehouse (Design)	-	To be determined	-	-	-	-	-	-	-
		Ports & Harbors Grand Total	-	-	-	-	-	-	-	-	-

	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-	-

	Housing	Construction of 8-plex or 6-plex	-	5,500,000	5,500,000	2,750,000	-	-	-	2,750,000	5,500,000
	Housing	Loop Road 4-plex Roof Replacement	-	120,000	120,000	-	-	120,000	-	-	120,000
		Housing Grand Total	-	5,620,000	5,620,000	2,750,000	-	120,000	-	2,750,000	5,620,000

		Governmental Fund Total	-	2,239,492	2,239,492	1,339,492	-	-	-	900,000	2,239,492
		Enterprise Funds Total	303,000	9,443,297	9,746,297	2,750,000	-	452,297	2,727,000	3,514,000	9,443,297
		City Grand Totals	303,000	11,682,789	11,985,789	4,089,492	-	452,297	2,727,000	4,414,000	11,682,789

**City of Unalaska
Capital and Major Maintenance Plan
FY 2015**

General Fund						FY15 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Public Works	Vehicle Replacement	-	939,935	939,935	939,935	-	-	-	-	939,935
		Governmental Grand Total	-	939,935	939,935	939,935	-	-	-	-	939,935

Enterprise Funds						FY15 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY15 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Transformer Replacement - Electric Distribution Maint.	-	To be determined	-	-	-	-	-	-	-
	Electric	Geothermal	-	To be determined	-	-	-	-	-	-	-
		Electric Grand Total	-	-	-	-	-	-	-	-	-

	Water	Water Supply Development Phase IV - New Wells	-	2,064,000	2,064,000	-	-	-	2,064,000	-	2,064,000
	Water	Vehicle Replacement	-	158,300	158,300	-	-	158,300	-	-	158,300
		Water Grand Total	-	2,222,300	2,222,300	-	-	158,300	2,064,000	-	2,222,300

	Wastewater	Waste Water Treatment Plant - (Construction)	1,800,000	To be determined	1,800,000	-	-	-	-	-	-
	Wastewater	Vehicle Replacement	-	57,500	57,500	-	-	57,500	-	-	57,500
		Wastewater Grand Total	1,800,000	57,500	1,857,500	-	-	57,500	-	-	57,500

	Solid Waste	Vehicle Replacement	-	-	-	-	-	-	-	-	-
		Solid Waste Grand Total	-	-	-	-	-	-	-	-	-

	Ports & Harbors	UMC Position 3 Replacement & Warehouse (Construction)	-	To be determined	-	-	-	-	-	-	-
	Ports & Harbors	Vehicle Replacement	-	65,859	65,859	-	-	65,859	-	-	65,859
		Ports & Harbors Grand Total	-	65,859	65,859	-	-	65,859	-	-	65,859

	Airport		-	-	-	-	-	-	-	-	-
		Airport Grand Total	-	-	-	-	-	-	-	-	-

	Housing		-	-	-	-	-	-	-	-	-
		Housing Grand Total	-	-	-	-	-	-	-	-	-

		Governmental Fund Total	-	939,935	939,935	939,935	-	-	-	-	939,935
		Enterprise Funds Total	1,800,000	2,345,659	4,145,659	-	-	281,659	2,064,000	-	2,345,659
		City Grand Totals	1,800,000	3,285,594	5,085,594	939,935	-	281,659	2,064,000	-	3,285,594

**City of Unalaska
Capital and Major Maintenance Plan
FY 2016**

General Fund						FY16 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Public Works	Vehicle/Equipment Replacement	-	831,506	831,506	831,506	-	-	-	-	831,506
Governmental Grand Total			-	831,506	831,506	831,506	-	-	-	-	831,506

Enterprise Funds						FY16 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Electric	Transformer Replacement - Electric Distribution Maint.	-	To be determined	-	-	-	-	-	-	-
	Electric	Vehicle/Equipment Replacement	-	199,350	199,350	-	-	199,350	-	-	199,350
Electric Grand Total			-	199,350	199,350	-	-	199,350	-	-	199,350

						FY16 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Water	Vehicle Replacement	-	80,500	80,500	-	-	80,500	-	-	80,500
Water Grand Total			-	80,500	80,500	-	-	80,500	-	-	80,500

						FY16 Financing Sources for Capital Cost					
Project #/ Type	Fund or Department	Project	Appropriated Funding	FY16 Request	Total	City				Other	Total
						General Fund	1% Sales Tax	Enterprise	Debt	Grant	
	Wastewater	Vehicle/Equipment Replacement	-	34,126	34,126	-	-	34,126	-	-	34,126
Wastewater Grand Total			-	34,126	34,126	-	-	34,126	-	-	34,126

	Solid Waste	Vehicle Replacement	-	206,500	206,500	-	-	206,500	-	-	206,500
Solid Waste Grand Total			-	206,500	206,500	-	-	206,500	-	-	206,500

	Ports & Harbors	UMC Dock Extension - (Design)	-	To be determined	-	-	-	-	-	-	-
Ports & Harbors Grand Total			-	-	-	-	-	-	-	-	-

	Airport		-	-	-	-	-	-	-	-	-
Airport Grand Total			-	-	-	-	-	-	-	-	-

	Housing		-	-	-	-	-	-	-	-	-
Housing Grand Total			-	-	-	-	-	-	-	-	-

Governmental Fund Total			-	831,506	831,506	831,506	-	-	-	-	831,506
Enterprise Funds Total			-	520,476	520,476	-	-	520,476	-	-	520,476
City Grand Totals			-	1,351,982	1,351,982	831,506	-	520,476	-	-	1,351,982

	FY12	FY13	FY14	FY15	FY16	Totals
General Fund Projects	5,383,434	12,716,162	2,239,492	939,935	831,506	22,110,529
Enterprise Fund Projects	14,411,120	20,350,789	9,443,297	2,345,659	520,476	47,071,341
Total	19,794,554	33,066,951	11,682,789	3,285,594	1,351,982	69,181,870

<i>Funding Source</i>	FY12	FY13	FY14	FY15	FY16	Totals
General Fund	4,085,584	6,716,162	4,089,492	939,935	831,506	16,662,679
1% Sales Tax	5,118,000	1,000,000	-	-	-	6,118,000
Electric Enterprise	149,700	31,200	106,400	-	199,350	486,650
Water Enterprise	424,100	605,952	-	158,300	80,500	1,268,852
Wastewater Enterprise	284,230	229,900	-	57,500	34,126	605,756
Solid Waste Enterprise	36,000	242,764	225,897	-	206,500	711,161
Ports & Harbors Enterprise	200,000	-	-	65,859	-	265,859
Airport Enterprise Fund	-	-	-	-	-	-
Housing Enterprise	75,000	-	120,000	-	-	195,000
Debt	-	10,485,145	2,727,000	2,064,000	-	15,276,145
Grants	9,421,940	13,755,828	4,414,000	-	-	27,591,768
Total	19,794,554	33,066,951	11,682,789	3,285,594	1,351,982	69,181,870