

**CITY OF UNALASKA**  
Office of the City Clerk  
PO Box 610 Unalaska, AK 99685  
Phone (907)581-1251 Fax (907)581-1417

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**APPLICATION FOR SALES TAX EXEMPTION CERTIFICATE  
FOR NEW RESIDENTIAL HOUSING**

Name of Contractor: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Contact Person: Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I hereby apply for a Sales Tax Exemption Certificate under U.C.O. 6.40.030(E). I certify that the attached Building Permit is currently active and that I will only use this Exemption Certificate for the purchase of materials for the construction of the referenced new residential housing.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

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**Application MUST be accompanied by a copy of the City of Unalaska Building Permit for your new residential housing project.**

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**CITY CLERK'S OFFICE USE ONLY**

Approved

Denied

Certificate Number Issued: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_